



## Annual Work Plan

EFY 2007

United Nations Development Programme - Ethiopia



**Project Title:** STRENGTHENING DEMOCRATIC GOVERNANCE TO ACCELERATE AND SUSTAIN ETHIOPIA'S TRANSFORMATION PROJECT

### UNDAF Pillar 3: GOVERNANCE AND CAPACITY DEVELOPMENT

#### UNDAF OUTCOMES:

- **UNDAF OUTCOME 9:** By 2015, national actors have enhanced capacity to promote, protect and enjoy human rights and constitutional rights and accessibility to efficient and accountable justice systems, as enshrined in the Constitution and in line with international and regional instruments, standards and norms.
- **UNDAF OUTCOME 10:** By 2015, national and sub-national actors utilize improved mechanisms that promote inclusiveness, participation, transparency, accountability and responsiveness in national development processes.

#### UNDAF OUTPUTS:

- **OUTPUT 9.1** - GoE and stakeholders have strengthened capacity to report, implement and follow-up recommendations from international and regional treaty bodies, councils and processes.
- **OUTPUT 9.2** - GoE received support to ratify, domesticate and harmonize international and regional human rights and justice instruments as prioritized by government
- **OUTPUT 9.3** - Strengthened capacity of justice sector to provide expanded and better quality legal services, legal information, legal literacy and effective measurement of reforms in the sector.
- **OUTPUT 9.4** - Capacity of national human rights machinery strengthened to effectively promote and protect human rights
- **OUTPUT 10.1** - Strengthened capacity of institutions and mechanisms for promotion of inclusiveness and participation in decision-making
- **OUTPUT 10.2** - Capacities of key governance institutions developed for enhanced accountability, transparency and responsiveness to citizens' needs.

#### EXPECTED PROJECT OUTPUTS:

- Strengthened capacities of institutions and mechanisms for promotion of inclusiveness and participation in decision-making.
- Capacities of key governance and justice institutions developed for enhanced accountability, transparency and responsiveness to citizen's needs.
- Capacity of national human rights machinery strengthened to effectively promote and protect human rights

**IMPLEMENTING PARTNER:** Ministry of Finance and Economic Development (MoFED)

**RESPONSIBLE PARTIES:** Ethiopian Human Rights Commission (EHRC), Ethiopian Institution of Ombudsman (EIO), Federal Ethics and Anti-Corruption Commission (FEACC), House of Peoples Representatives (HOPR), National Electoral Board of Ethiopia (NEBE)

#### DESCRIPTION OF THE PROGRAMME

The Government of Ethiopia (GoE) has within its' wider effort on poverty eradication, elaborated and articulated a clear agenda on democracy building and consolidation. The focus is, as embedded in the GTP, on good governance, strengthening the democratic system, capacity building and improving the justice system. The GoE has adopted a multiparty parliamentary system and a federal structure devolving power to nine regions and two city administrations.

It has also embarked on a process of capacitating the governance architecture; reforming the civil service and the

justice sector, deepening decentralization and improving the delivery of basic services. These gains have improved the human rights systems and broadened potential opportunities for political participation. However, the reform process is work in progress and concerted effort is still needed to translate the fledgling capacity of democratic institutions into strong political, legal and instructional restraint on the discretionary power of the executive.

This project is, therefore, a capacity development initiative aimed at consolidating and sustaining the established positive momentum on building democracy in Ethiopia. The strategic orientation of the project is to enhance government responsiveness to sustainable development by strengthening institutions, mechanisms and processes that facilitate and promote transparency, accountability, rule of law, human rights and wider participation.

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UNDAF Programme Period:	2012 -2015	EFY 2007 AWP budge: <b>USD 2,532,000.00</b>
Key Result Area (Strategic Plan): Dem. Governance and Capacity Building		Total resources required: <b>USD 2,532,000.00</b>
Atlas Award ID:	00076745	Total allocated resources: <b>USD 2,532,000.00</b>
Start date:	July 2014	Regular Resources: <b>USD 200,000.00</b>
End Date:	June 2015	Funded Other Resources : <b>USD 941,500.00</b>
Management Arrangements:	NIM	Unfunded Resources: <b>USD 1,390,500.00</b>
		In-kind Contributions: <b>0.00</b>

Agreed by MoFED:

*Admasu Mekonen*

Director, UN Agencies & Regional  
Economic Cooperation Directorate

Date:

Agreed by UNDP:

*Teruneh Zengaz (Ambassador)*  
Date: September 30, 2014

Agreed by EHRC:

*Foziya Amin*

Deputy Ombudsman  
Chief Commissioner

Date:

Agreed by EIO:

*Wedo Atto*

Date: Deputy Commissioner

Agreed by FEACC:

Date:

Agreed by HoPR:

Date:

*Negus Lemma Gebre*

Head of the Secretariat of Date:

*Debebe Barud Dera*  
Secretary General

Agreed by HOF

The House of Peoples' Representative

Agreed by NEBE:

Date:

*Merga Bekana Gonta (Professor)*  
Chairman, National Electoral Board  
of Ethiopia With a Rank of a

Minister

## I. MANAGEMENT ARRANGEMENTS

This project will be run as a UNDP National Implementation (NIM) project. The Ministry of Finance and Economic Development (MoFED) as the overall coordinator of UN Assisted programmes in Ethiopia assumes the ultimate responsibility, on behalf of the Government of Ethiopia, and is accountable for results and resources under Government management. MoFED will be the implementing partner and the responsible parties – EHRC, EIO, FEAC, HOPR, HOF and NEBE – will be responsible for implementation of the project, in accordance with the UNDP NIM and Government of Ethiopia PIM guidelines.

*Project Oversight and Assurance:* MoFED and UNDP will provide oversight on quality assurance, ensuring that project resources are utilized effectively and efficiently in the achievement of the project outcomes and outputs. This will be carried out thorough the regular meetings, review of progress reports, spot checks, commissioned audit amongst others.

*Audit:* The project will be audited according to UNDP rules and regulations for NIM/Nationally Implemented projects

*Collaborative arrangements with related projects:* This project is building on the established success and learning from the lessons learned from UNDP ongoing engagement is the area of governance and capacity development in line with the UNDAF 2012-2015.

## II. REPORTING, MONITORING AND EVALUATION

The responsible parties shall submit quarterly and annual narrative and financial reports to UNDP and MoFED following the established standard formats. UNDP will support MoFED in consolidating the reports. MoFED will facilitate communication to responsible parties. MoFED and UNDP will regularly monitor progress, assess risks and ensure the quality of the intervention, in accordance with the programming policies and procedures outlined in the UNDP User Guide. UNDP will regularly report to third party partners involved.

## III. LEGAL CONTEXT

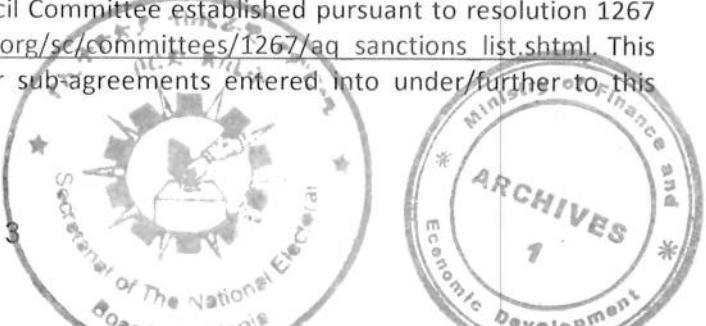
This project document shall be the instrument referred to as such in Article 1 of the Standard Basic Assistance Agreement between the Government of Ethiopia and UNDP, signed on 6 February 1981.

Consistent with the Article III of the SBAA, the responsibility for the safety and security of the Implementing Partner and its personnel and property, and of UNDP's property in the Implementing Partner's custody, rests with the Implementing Partner. To this end, the Implementing Partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the Implementing Partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the Implementing Partner's obligations under this Project Document.

The Implementing Partner agrees to undertake all reasonable efforts to ensure that no UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via [http://www.un.org/sc/committees/1267/aq\\_sanctions\\_list.shtml](http://www.un.org/sc/committees/1267/aq_sanctions_list.shtml). This provision must be included in all sub-contracts or sub-agreements entered into under/further to this Project Document.





\* The Gender Strategy and manual reviewed /updated and used for training.  
- At least five dialogue for a /consultations with all federal and regional political parties

1.2.4 Organize in-house trainings for support staff including on monitoring skills and planning	10,000	20,000	HoPR	Q2=OR; Q3=Unfunded	DSA, Transport cost, stationary	30,000
1.2.5 Organize benchmarking visits on parliamentary support services	10,000	20,000		Q2=OR; Q3=Unfunded		30,000
1.2.6 Organize ToT Course on law-making, public policy development, oversight function for Federal and regional professional staffs	10,000		HoPR, RSCs and CCs	OR	Training and trainers cost, DSA, stationary, fuel	10,000

#### Activity Result 1.3: Promotion of accountability of government on public expenditure

##### Actions:-

1.3.1. Conduct a national conference on public expenditure and accountability	30,000		HoPR	OR	Venue, transportation	DSA, 30,000
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#### Activity Result 1.4:- Strengthen oversight capacity of parliamentary Standing Committees and women caucus

##### Actions:-

1.4.1 Organize and facilitate training for members of women caucus on oversight techniques in the implementation of gender policies and programmes		10,000	HoPR/RSCs	Unfunded	Venue, fuel DSA, transportation, fee	10,000	
1.4.2 Undertake oversight activities with respect to implementation of gender policies and programmes	5,000	5,000	HoPR	Q2=OR; Q3=Unfunded	Venue, DSA, travel, fuel	10,000	
1.4.3 Develop website for women caucus of the parliament at federal level		5,000	5,000	HoPR	Unfunded	Consultancy fee	10,000
1.4.4 Undertake oversight function (by MP's) through organizing committee based field visit (federal and regional) to monitor implementation progresses of national development plan and mega projects	10,000	10,000	HoPR RSCs and CCs	Q2=OR; Q3=Unfunded	DSA, travel, fuel	20,000	



**Activity Result 1.5: Improved capacity of the House of Federation [HoF] for the management of diversity**

**Actions:-**

1.5.1 Produce a strategic document on awareness creation on constitutionalism and federal governance (field visits, benchmarking from other federations, consultative workshops, etc)

1.5.2 Organize policy dialogue forums on federalism and constitutionalism

**Activity Result 1.6: Enhance organizational capacity of NEBE HQ and its Regional Branch Offices**

**Actions:-**

1.6.1 Provide capacity enhancing trainings to staff at HQ and branch offices including TOT on electoral management issues.

1.6.2 Procure office equipment and furniture to HQ and Regional Branch Offices

1.6.3 Review or develop and print training and electoral materials

**Activity Result 1.7: Improve political space and dialogue amongst relevant stakeholders on the electoral process**

**Actions:-**

1.7.1. Facilitate political parties consultations/dialogue at federal and regional levels

1.7.2 Provide training to political parties on electoral law and Code of Conduct

1.7.3. Review of Gender Strategies and Manuals and organize sensitization trainings and campaigns on gender mainstreaming in the electoral process

1.7.4 Provide training to domestic observers to monitor elections

**Activity Result 1.8: Create well-informed voters**

**Actions:-**

1.8.1 Conduct integrated civic and voter education programs (including rights of women and girls)

1.8.2 Provide voter education targeting the youth, women and other vulnerable groups

**Activity Result 1.9: Improved quality of journalistic coverage of election**

**Actions:-**

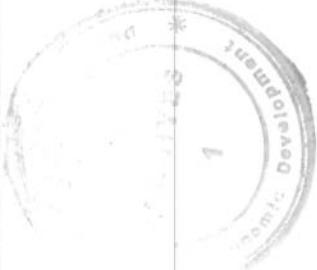
1.9.1. Provide training to public and private media (including women journalists) on coverage, monitoring (Code of Conduct) on election reporting

	NEBE	RR	DSA, travel, fuel, refreshment, fees
Subtotal (per quarter)	25,000	110,000	25,000
Subtotal (per half year)	410,000	170,000	280,000
<b>Subtotal (FY 2007)</b>	<b>460,000</b>	<b>740,000.00</b>	<b>740,000.00</b>

	NEBE	RR	DSA, travel, fuel, refreshment, fees
Subtotal (per quarter)	25,000	110,000	25,000
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Project Output 2: Capacities strengthened to implement strategic anti-corruption activities developed for enhanced accountability, transparency and responsiveness to citizen's needs										Activity Result 2.1: Capacities strengthened to implement strategic anti-corruption activities									
Actions:-					Actions:-					Actions:-					Actions:-				
<b>Baseline (FEACC):</b>	- 1,500 cases resolved (2013/2005 EFY) - Draft anti-corruption Policy available - Four proclamations are in operation - Three surveys conducted with own staff (2006 EFY)	2.1.1 Organize a sensitization workshop on the revised anti-corruption policy, and proclamation of corruption crime in the private sector, for heads and civil servants of key public institutions			15,000	10,000	FEACC		Unfunded	DSA, venue, fuel, print, refreshment, fee					25,000				
<b>Baseline (EIO):</b>	- No manual on the means to monitor registration, disclosure and verification - No operation manual on the asset registration, disclosure and verification	2.1.2 Undertake awareness raising activities (through face-to-face training, and electronic and printing media) on ethics and anti-corruption to 2,200 civil servants, ethics officers & Heads of public institutions and public enterprises.			10,000	15,000	10,000 FEACC/ REACCS	Q2=OR; Q3&4=Unfunded		DSA, venue, fuel, print, refreshment, fee					35,000				
<b>Indicators (FEACC):</b>	- Access to Information Law has been put to implementation; - Awareness creation trainings conducted on the law; - Systems developed for the implementation of the law; - No monitoring report produced so far on the implementation of the law	2.1.3 Undertake a survey study on the attitude of youth towards corruption in Ethiopia			10,000	15,000	10,000 FEACC	Q2=OR; Q3=Unfunded		DSA, fuel, meal, print, refreshment, fee					35,000				
<b>Indicators (EIO):</b>	- Updated anti-Corruption Policy available for implementation	2.1.4 Undertake a Public Satisfaction Survey on the performance of FEACC			15,000	10,000	FEACC	RR/OR		DSA, fuel, meal, print, refreshment, fee					25,000				
	- An operational guideline on asset registration, disclosure and verification exists	2.1.5 Conduct assessment on conflict of interest in public sector and develop a management of conflict of interest guideline			15,000	10,000	FEACC	Unfunded		DSA, fuel, meal, print, refreshment, fee					25,000				
	- Two existing proclamations reviewed and amended and one new bill on corruption offences promulgated	2.1.6 Organize successive trainings on operationalization of conflict of interest guideline and asset verification and disclosure processes to relevant stakeholders.			10,000	10,000	FEACC	Unfunded		DSA, venue, fuel, print, refreshment, fee					20,000				
	- Four surveys and one assessment conducted	2.1.7 Organize training and experience sharing forums on ethics and anti-corruption issues.			20,000	10,000 FEACC/ REACCS	Unfunded			DSA, accommodation, meal, print, refreshment, fee					30,000				
	- A guidance manual on conflict of interest developed,	2.1.8 Provide technical support to ethics officers and anti-corruption clubs on the promotion of ethics and curbing of corruption			12,000	10,000	FEACC	Unfunded		DSA, travel, fuel					22,000				
	- An operational guideline on asset registration, disclosure and verification exists	2.1.9 Support the celebration of International Anti-Corruption Day (2014)			10,000		FEACC	OR		DSA, venue, meal, print, refreshment					10,000				
	- Report on the piloting and scaling-up of the implementation of Corruption risk plan	2.1.10 Support the implementation of Corruption Risk Reduction Plan in the water sector in two pilot water projects and the scaling up of the lesson at national level			20,000	20,000		FEACC	OR	DSA, venue, meal, print, refreshment, fee					40,000				
	Indicators (EIO):	2.1.11 Organize study tour to countries of the South to acquire international best practices on corruption prevention strategies			30,000		FEACC/ REACCS	Unfunded		Travel, DSA, airticket					36,000				
	- A system that support implementation and monitoring of Access to information Law is put in place	2.1.12 Undertake a study on the effect of corruption on environmental degradation in Ethiopia			10,000	10,000	FEACC	Q2=OR; Q3+4=Unfunded		DSA, fuel, meal, print, refreshment, fee					30,000				
	- A monitoring report on the implementation of Access to Information Law	2.1.13 Undertake a study on Corruption cases in relation to consultancy services in construction sector			10,000	15,000	10,000 FEACC	Q1=OR; Q3=Unfunded		DSA, fuel, meal, print, refreshment, fee					30,000				
	- Fully functional good governance forums established at federal and in the five regions	2.1.14 Procure office equipments (photocopier, laptops, desktops and fax machine)			15,000	15,000		OR		Procurement					30,000				
	<b>Activity Result 2.2: National capacities for monitoring the administration of justice</b>	<b>Actions:-</b>																	
	2.2.1. Provide training on, and support the implementation of, the National Justice Result Indicators	10,000	10,000	FEACC	Q3+4=Unfunded	Q2=OR;	DSA, fuel, meal, print, refreshment, fee								30,000				
	2.2.2. Organize tailor-made skill upgrading training for 50 staff of the commission on enforcement of anti-corruption laws	10,000	10,000	FEACC	Q2=OR;	Q3=Unfunded	DSA, fuel, meal, print, refreshment, fee								20,000				

2.2.3 Participate on UNCAC Review Conference		20,000		FEAC	OR	Travel, DSA, airticket	20,000		
<b>Activity Result 2.3: Improved access to information</b>									
<b>Actions:-</b>									
2.3.1 Establish system and network to support implementation of Access to Information Law		10,000	20,000	EIO	Q2=RR, Q4= OR	DSA, fuel, print, fee, stationery, venue	50,000		
2.3.2 Provide training to PR Officers, Record Management officers, Executives, Legislatures, and other relevant actors from different institutions on the implementation of Access to Information Law	10,000	20,000	20,000	EIO	Q2=OR, Q3=Unfunded	DSA, fuel, venue, print, refreshment, stationery, venue	50,000		
2.3.3 Conduct monitoring on the progress of implementation of access to information law by the public institutions at all levels		15,000	20,000	10,000	EIO	Q2=OR, Q3+4=Unfunded	DSA, fuel, print, refreshment, stationery, venue	45,000	
2.3.4 Exposure visits to international best practices on implementation and monitoring of access to information law		35,000		EIO	OR	Travel DSA, airticket	35,000		
<b>Activity Result 2.4: Good Governance Promoted</b>									
<b>Actions:-</b>									
2.4.1 Establish and strengthen good governance forums at all levels		10,000	10,000	20,000	20,000	EIO	Q1+2=OR, Q3+4=Unfunded	DSA, venue, travel, fuel, fee	60,000
2.4.2 Organise campaign and general public town hall meeting on Good governance	10,000	30,000	20,000		EIO	OR		DSA, venue, travel, fuel, fee, printing	60,000
2.4.3 Undertake awareness raising activities on maladministration issues that affect women, children and PWD		10,000	20,000	10,000	EIO	Q1+2=OR, Q3=Unfunded		DSA, venue, travel, fuel, fee, printing	40,000
2.4.4 Promotional and outreach activities through print and electronic media on good governance and access to information including rights of women, children and other vulnerable groups	10,000	20,000	20,000	EIO	Q2=OR, Q3+4=Unfunded			Printing, service	50,000
2.4.5 Organise an international conference on the roles and contributions of Ombudsman to good governance and democratization		75,000		EIO	RR/OR	refreshment, stationery, hall rent		DSA, fee, travel, refreshment, stationery, hall rent	75,000
2.4.6 Monitoring of implementation progress of the project		2,000	2,000	EIO	Q2=OR, Q3=Unfunded	DSA, fuel, stationery			4,000
<b>Subtotal (per quarter)</b>									
	50,000	342,000	349,000	190,000					
<b>Subtotal (per half year)</b>									
		392,000		539,000					
<b>Subtotal (EFY 2007)</b>								931,000.00	931,000.00



**Project Output 3: Capacity of national human rights machinery strengthened to effectively promote and protect human rights**

**Activity Result 3.1: Mobilization of the general public for promotion and protection human rights**

<b>Actions:</b>						
<b>Baseline:</b>						
- Human rights forums are established in three regions during the first half of 2014.	3.1.1 Establish human rights forums, wings and groups in six regions through workshops			20,000	20,000	DSA, venue, travel, fuel, fee, printing
- 126 legal aid centers and 13,000 beneficiaries	3.1.2 Training of Trainers for Human Rights Forums on human rights issues	10,000	20,000	EHRC	Unfunded	40,000
- Three reports are published in the 2006 EFY	3.1.3 Human Rights Forums Mobilisation messages and programs through the Media [Electronic and Print]		20,000	10,000	Q2=OR, Q3=Unfunded	30,000
- XXX international human rights instruments ratified by Ethiopia	3.1.4 Provide Tailored Human Rights Trainings to the staff			EHRC	Unfunded	30,000
<b>Indicators:</b>						
# of human rights forums established						
# of human rights monitoring reports and cases published						
# of legal aid centers and beneficiaries						
# of ratified international instruments						
<b>Targets:</b>						
- At least three additional forums established and one workshop organized in all the regional states	3.2.1 Conduct investigation and redress human rights violations and Publish 20 selected cases and/or reports		20,000	10,000	RR/OR	Travel, DSA, air ticket, print, fee, stationery
24 new legal aid centers will be operational and the number of beneficiaries will reach 20,000	3.2.2 Research on topical human rights issues such as Trafficking, violence against women and children and the rights of PWDs		20,000	10,000	DSA, refreshment, stationery	30,000
At least three human rights monitoring reports/cases will be published	3.2.3 Conduct a study/audit on the compatibility of at least two legislations with human rights standards		10,000	10,000	DSA, refreshment, stationery	20,000
2 additional international /regional instruments ratified	3.2.4 Undertake advocacy works on the adoption of international human rights instruments including Convention on Migrant Workers and Kampala Protocol on IDPs		10,000	10,000	DSA, fuel, refreshment, stationery, venue	20,000
	3.2.5 Develop and publish Human Rights Monitoring Reports [National HR situation reports]		20,000	10,000	DSA, refreshment, stationery	30,000
	3.2.6 Support election monitoring by EHRC (including TOT for observers) and production election monitoring report		30,000	20,000	Q2=OR, Q3=Unfunded	50,000
	3.2.7 Provide financial support to strengthen the operation of existing legal aid centers and the opening of new centers.		20,000	30,000	DSA, fuel, stationery, procurement	70,000
	3.2.8 Conduct monitoring of the implementation of NHRAP at Federal and Regional Levels		10,000	10,000	DSA, fuel, stationery	30,000
<b>Activity Result 3.2: Strengthened protection of rights and redressing violations</b>						
<b>Actions:</b>						
3.3.1 Mobilisation of the public through Community conversation for the promotion of human rights including rights of women, children and PWDs		10,000	10,000	EHRC	Q2=OR, Q3=Unfunded	30,000
3.3.2 Establish Human Rights Clubs at schools and conduct protection activities		10,000	10,000	EHRC	Unfunded	20,000
3.3.3 Develop thematic reports on women, children and PWDs and publish them		10,000	10,000	EHRC	Unfunded	20,000
3.3.4 Organize workshops, pilot projects and awareness and advocacy campaigns on protection of vulnerable groups from HTP		10,000	10,000	DSA, refreshment, stationery, venue	30,000	
3.3.5 Coordination and Monitoring		2,000	2,000	DSA, travel, refreshment, stationery	6,000	
<b>Subtotal (per quarter)</b>		20,000	102,000	262,000	142,000	
<b>Subtotal (per half year)</b>		122,000	404,000	526,000,00	526,000,00	526,000,00
<b>Subtotal (EFY 2007)</b>						



**Output 4: Project coordination, implementation support and communication**

**Actions:**

- 4 consultants seconded to IPs to provide TAs

- 90% financial delivery 2006 EFY

**Indicators:**

- Effective implementation and delivery

- Quality and timely reports submitted

- Number of communication products

**Target:**

- 100% delivery of project budget

- Project effectively coordinated and results communicated.

Activity result 4.1: Effective coordination, technical support and monitoring of implementations					
Actions:					
4.1.1 Provide technical advisory services for the IPs	25,000	25,000	25,000	UNDP	RR/OR
4.1.2 Project coordination and implementation support	11,250	11,250	11,250	MOFED	RR/OR
4.1.3 Programme communications		3,000	3,000	OR	6,000
<b>4.1.5 GMS (% 8) of total programme budget (DR)</b>	<b>92,000</b>	<b>92,000</b>	<b>92,000</b>	<b>OR</b>	<b>184,000</b>
<b>Subtotal (per quarter)</b>	<b>36,250</b>	<b>131,250</b>	<b>36,250</b>	<b>131,250</b>	
<b>Subtotal (per half year)</b>		<b>167,500</b>		<b>167,500</b>	
<b>Subtotal (EFY 2007)</b>			<b>335,000.00</b>		<b>335,000.00</b>
<b>Total (per quarter)</b>	<b>156,250</b>	<b>985,250</b>	<b>817,250</b>	<b>573,250</b>	
<b>Total (per half year)</b>		<b>1,141,500</b>		<b>1,380,500</b>	
<b>Total (EFY 2007)</b>			<b>2,532,000</b>		<b>2,532,000.00</b>

