



**Class Available Now!!!**

**January 2014**



**Security Officer Training**

**MUST ATTEND ORIENTATION**

**Free Training for Veterans & Laid Off Workers!**

# Advanced Security Officer TRAINING

**January 3, 6, 7, 8, 9**

**Compton WorkSource**

**2909 E. Pacific Commerce Dr.**

**Compton, CA 90221**

**FREE PARKING**

Orientation begins at

**1:00 P.M. SHARP!**

Please contact:

COMPTON- Hector Salazar 310.762.1101

hsalazar@communitycareer.org

WILSHIRE- Armando 213.365.9829

alojero@communitycareer.org

**January 10**

**Wilshire Metro WorkSource**

**3550 Wilshire Blvd. Ste 500**

**Los Angeles, CA 90010**

**\*\$6 flat rate parking at St. Basil Church (Corner of Wilshire/Kingsley)**

- |   |   |   |  |
|---|---|---|--|
| <ul style="list-style-type: none"> <li>➤ BSIS Mandated Courses:</li> <li>➤ First Responders</li> <li>➤ Weapons of Mass Destruction</li> <li>➤ Nature of Terrorism</li> <li>➤ Discrimination / Harassment</li> <li>➤ Ethics/Professionalism</li> <li>➤ Substance Abuse</li> <li>➤ Mental Illness</li> <li>➤ Observation/Patrol Procedures</li> <li>➤ Use of Force</li> </ul> | <ul style="list-style-type: none"> <li>➤ Powers of Arrest</li> <li>➤ Use of Restraints</li> <li>➤ Firearms Training</li> <li>➤ Range Safety</li> <li>➤ 9mm Marksmanship</li> <li>➤ Blood Borne Pathogen</li> <li>➤ Bomb Threats</li> <li>➤ Security Threat Assessment</li> <li>➤ Haz. Mat. Protection</li> <li>➤ Chemical Agents</li> <li>➤ Tear Gas and Effects</li> </ul> | <ul style="list-style-type: none"> <li>➤ Pepper Spray and Effects</li> <li>➤ Chemical, Bio, Radio Agents</li> <li>➤ Baton Training</li> <li>➤ Priorities of Force</li> <li>➤ Civil Disturbances</li> <li>➤ Recruiting Security Personnel</li> <li>➤ Mock Interviews</li> <li>➤ Filling Out Applications</li> <li>➤ Report Writing</li> <li>➤ Civil Liability</li> <li>➤ Internal/Interpersonal</li> </ul> | <ul style="list-style-type: none"> <li>➤ Communications</li> <li>➤ Radio Codes/ Communications</li> <li>➤ Military Time</li> <li>➤ Preserving the Incident Scene</li> <li>➤ Crime Scene Basics</li> <li>➤ Courtroom Demeanor/</li> <li>➤ Security Mgt Roles/Sec. Guard Roles</li> <li>➤ Unarmed Self Defense Training</li> </ul> |
|---|---|---|--|

Interested applicants must complete W.I.A. enrollment form & requirements. Items needed:

Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents (Valid US Passport, or Alien Card); Selective Services (CCD/verify); CalJobs Enrollment; Unemployment Insurance Documents (EDD); Lay-off WARN Notice (if applicable); DD-214 Page 4 (Veterans) CASAS Math and English Assessment will be administered during orientation.

Funded by the City and County of Los Angeles WIB in partnership with the Employment Development Department

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. To ensure availability, your request should be received at least 5 business days in advance of the need. TTY 310-762-1283. Phone 310-762-1101, Fax 310-762-1129.

America's JobCenter of California



WorkSource  
L.A. County Workforce Investment Board

EDD Employment Development Department

**EMPLOYMENT OPPORTUNITIES  
WEEK OF 01/06/14**

|  |   |
|--|---|
| <p><b>Coast to Coast Career Fair - January 14, 2014</b><br/>Radisson Los Angeles Airport Hotel<br/>6225 W. Century Blvd, Los Angeles, 90045</p> <p><b>Dozens of Companies will be hiring for multiple positions!</b></p> <p>Register to attend at:<br/><a href="http://coasttocoastcareerfaairs.com/career_fairs/details/CA/LosAngeles/January/14/2014/">http://coasttocoastcareerfaairs.com/career_fairs/details/CA/LosAngeles/January/14/2014/</a></p> | <p><b>Compton WorkSource Job Fair</b><br/>2909 E. Pacific Commerce Dr., Compton 90221<br/><b>January 22, 2014</b><br/>10:00 a.m. – 1:00 p.m.</p> <p>◆ Admin/Clerical                      ◆ Customer Service<br/>◆ General Maintenance            ◆ Hospitality/Hotel<br/>◆ Health Care                            ◆ Transportation<br/>◆ Security                                    ◆ Cashier</p> <p>Questions or Confirm your attendance contact<br/>(310) 762-1101 or email:<br/><a href="mailto:solainfo@communitycareer.org">solainfo@communitycareer.org</a></p> |
| <p><b>City of Los Angeles Customer Service Rep.</b><br/>Applications only accepted on-line via job bulletin at:<br/><a href="http://agency.governmentjobs.com/lacity/default.cfm">http://agency.governmentjobs.com/lacity/default.cfm</a><br/>Beginning at 8:00 am on 1/7/14 until midnight on 1/9/14<br/>Applications completed before the open date and time will not be accepted.</p>   | <p><b>Gate Gourmet LAX Airport</b><br/><a href="http://www.gategourmet.com">www.gategourmet.com</a><br/>Under jobs in United States or Canada click Hourly positions then search for Los Angeles, CA then click Search<br/>Positions available: Cook, Dishwasher, Driver's helper, Food Assembler</p>   |
| <p><b>WinCo Foods Lakewood, CA</b><br/>Cashier Positions<br/><a href="http://www.wincofoods.com/about/careers">http://www.wincofoods.com/about/careers</a><br/>Click on All WinCo Jobs then search by state (California) then find city (Lakewood) then Apply</p>  | <p><b>Resource Website for Veterans</b><br/>From Helmets to Hard Hats<br/>Variety of Career &amp; Other Resource Information<br/><a href="http://www.helmetstohardhats.org">www.helmetstohardhats.org</a></p>   |
| <p><b>CBS Broadcasting Corporation</b><br/><a href="http://www.cbcorporation.com">www.cbcorporation.com</a></p> <p>Various positions: Administrative Assistant, On-Air Talent, Reporter, Anchor, Sign Hanger, Phone Screener, Interns etc.</p> <p>Go to website click on Careers then city of interest. To select more than one city hold down the Ctrl Key when choosing additional locations.</p>  | <p><b>City of Long Beach</b><br/><b>Customer Service Representative</b></p> <p>Apply by going to:<br/><b>CITY OF LONG BEACH CITY HALL</b><br/><b>333 WEST OCEAN BLVD., 7TH FLOOR</b><br/>Long Beach, CA<br/><b>Beginning 1/6/14 – 1/13/14</b></p>   |
| <p>Visit any of the following stores to find out about Employment opportunities:</p> <p align="center"><b>TJ Maxx   Marshalls   Home Goods<br/>Ross   Best Buy   Macy's</b></p>  | <p><b>Various Websites (www.)</b></p> <ul style="list-style-type: none"> <li>◆ LosAngelesJobstoday.com</li> <li>◆ TheNonprofitNetwork.org</li> <li>◆ IStartonMonday.com</li> <li>◆ Monsterjobs.com</li> <li>◆ Caljobs.ca.gov</li> <li>◆ <a href="http://www.simplyhired.com">www.simplyhired.com</a></li> </ul>   |

America's Job Center  
of California

Work Source  
CALIFORNIA  
LA County Workforce Investment Board



EDD Employment  
Development  
Department

Compton Worksource

# JOB FAIR



**FREE EVENT**

**TO ALL LOOKING FOR WORK!**

This event is tailored specifically to the occupations of those recently laid off to give you more opportunities to get right back to work!

**WEDNESDAY, JANUARY 22, 2014**

**10 A.M. TO 1 P.M.**

**Compton Worksource – 2909 E. Pacific Commerce Dr.,  
Compton, CA 90221**

**Targeted Occupations:**

|                         |                   |
|-------------------------|-------------------|
| Administrative/Clerical | Customer Service  |
| General Maintenance     | Hospitality/Hotel |
| Health Care             | Transportation    |
| Security                | Cashiering        |

**FOR QUESTIONS & TO CONFIRM YOUR ATTENDANCE PLEASE CONTACT**

**310.762.1101 OR EMAIL: [solainfo@communitycareer.org](mailto:solainfo@communitycareer.org)**

Interested applicants must complete W.I.A. enrollment form & requirements. Items needed:  
Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents (Valid US Passport, or Alien Card);  
Selective Services (CCD/verify); Unemployment Insurance Documents (EDD); Lay-off WARN Notice (if applicable)

Funded by the City and County of Los Angeles WIB in partnership with the Employment Development Department  
Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. To ensure availability, your request should be received at least 5 business days in advance of the need. TTY 310-762-1283, Phone 310-762-1101, Fax 310-762-1129.



**LAM**  
LOS ANGELES  
METROPOLITAN  
CHURCHES



**St. John's**  
Well Child & Family Center



ca family health council



# R.E.A.D.Y. Resource Fair

*Re-Entry Assistance Designed Just for You*

## RESOURCE FAIR for Ex-Offenders



**Thursday January 23, 2014**

**5:30p-7:00p**

**West Angeles Villas**

**6030 Crenshaw Blvd. Los Angeles, CA 90043**

*Expect Top Customer Service - If we don't have what you need, let us know, we will help you find it!*

### CLASSES & PERSONAL COACHING NOW AVAILABLE!

**\*\*\*Topic changes every month\*\*\***

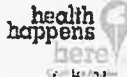
#### Assistance Available:

- Employment
- Housing
- Mental Health
- Physical Health/Health care Enrollment
- Education Responsible Sexual Behavior
- AIDS/HIV Mobile Unit
- Veteran Services and assistance
- Public Benefits (Food Stamps, etc.)
- Personal Coach (Mentor)
- I.D., Birth certificate, S.S. card

#### Creating A Positive Paper Trail = Income!

- Credit Repair, Financial Management, Banking
- Preparing For Supportive Housing
- Lunchtime With Your Boss Etiquette
- Making Good First Impression
- Micro-Small Business Development
- What You Can Do, If You'll Never Work Again
- Getting Old Tickets, Warrants off Your Record
  - *You get a Sample letter to take home & use*

The Number to Call is (323)238-0445. No Appointment Necessary. Drop-Ins Welcome!



# R.E.A.D.Y. Resource Fair

*Re-Entry Assistance Designed just for You*

## VENDOR TABLE FORM

**Sponsor:** Los Angeles Metropolitan Churches (LAM) and  
**Co-Sponsors include:** Ex-Offender Action Network (EAN); Home Assembly Church;  
CA Family Health Council; St. John's Well Child Centers, SSG/HOPICS, LA County  
Probation DRC

**Location: West Angeles Villas**  
**6030 Crenshaw Blvd. Los Angeles, CA 90043**  
**Thursday January 23, 2014**

**5:00PM-7:00PM**

Please plan to arrive early for set-up and registration no later than 4:30pm  
If you arrive after 4:30pm your table may be forfeited.

|   |  |  |
|---|--|--|
| Organization/Church Name:                                   |  |  |
| Address:  |  |  |
| Contact Name:   |  |  |
| Contact Phone/Email:  |  |  |
| <b>List Services to be provided on the day of the event</b> |  |  |
|   |  |  |
| How Many Chairs will you need? (Limit 2 people)             |  |  |
| Any Special Requirements? (If so, please list)              |  |  |

Please return form no later than January 17, 2014 by email (323)230-6271 or call (323)238-0445 for questions and information or you can email: [lamreadyevent@gmail.com](mailto:lamreadyevent@gmail.com)



Mj Salas <salassolutions@gmail.com>

**Fw: City of Long Beach - Customer Service Representative**

1 message

Erick Cerda <ERICK.CERDA@probation.lacounty.gov>

Mon, Jan 6, 2014 at 4:35 PM

**From:** Randy Munoz  
**Sent:** Monday, January 06, 2014 10:21 AM  
**To:** Randy Munoz  
**Subject:** FW: City of Long Beach - Customer Service Representative



**City of Long Beach  
Employment Opportunity**

**CUSTOMER SERVICE REPRESENTATIVE**

Job Number: D75AN-14

Salary Range - \$1,203.20 - \$1,953.12 Biweekly; \$2,606.93 - \$4,231.76 Monthly

**FILING DEADLINE: 4:30 P.M. JANUARY 13, 2014 AT CITY OF LONG BEACH CITY HALL, 333 WEST OCEAN BLVD., 7TH FLOOR OR BY MAIL TO THE CIVIL SERVICE DEPARTMENT. APPLICATIONS WILL NOT BE ACCEPTED AFTER 4:30 PM JANUARY 13, 2014. POSTMARKS WILL NOT BE ACCEPTED.**

**DESCRIPTION:** Under general supervision, performs tasks associated with billing, collecting and processing payments for City services, licenses, permits and parking citations;  
**Applications available: 7:30 a.m. to 4:30 p.m., January 6, 2014 through January 13, 2014.**

**EXAMPLES OF DUTIES:**

Under general supervision, performs tasks associated with billing, collecting and processing payments for City services, licenses, permits and parking citations; interacts with customers and/or City departments in-person, by telephone, mail, email, internet, fax, or instant messaging; uses personal computer to obtain and enter information, create and update accounts, and manage the transfer of information regarding account, permit, license, citation transactions and inquires; dispatch field orders to gather information needed to validate City bills; maintain integrity of City utility, permits, and other records and accounts; operate mail opening machines, remittance processors, money counting machines, electronic cash registers, and related equipment. Prepare letters, memos and spreadsheets. Perform various collection efforts on delinquent accounts and represent the City on Small Claims Court actions.

**REQUIREMENTS TO FILE:**

- One or more years of recent full-time paid experience performing customer service, clerical, cashiering, meter reading, data entry, billing and/or collections related duties;
  - Ability to: perform basic mathematical calculations; utilize office equipment including personal computers, photocopiers, fax machines, etc.; multi-task in a fast pace work environment; effectively communicate both orally and in writing; plan and organize work efficiently and effectively; exercise tact, good judgment and patience in assisting the public and client departments.
- 
- Some positions may require working nights or graveyard shifts, weekends, holidays, and occasionally flex hours.

**\*Required documents must be uploaded to the online application or included with a paper application at time of filling.**

Successful candidates will be required to pass a thorough background investigation prior to appointment.

A valid driver's license may be required. If required, a current DMV driving record must be submitted to the hiring department at time of selection interview.

**DESIRABLE QUALIFICATIONS:** Bank teller and/or cashiering experience; telephone/call center, medical billing, debt collection experience and knowledge in the use of Microsoft Office software are desirable. Bilingual (English/Spanish or English/Southeast Asian) speaking ability is desirable for some positions.

**SELECTION PROCEDURE:**

**EXAMINATION WEIGHTS:**

|  |            |
|--|------------|
| Application and Supplemental Application ..... | Qualifying |
| Computer Literacy Test.....                    | 20%        |
| Video Scenario Test.....                       | 30%        |
| Occupational Written .....                     | 50%        |

(Battery-operated calculators permitted.)

**Examination scope:** Mathematics, problem solving and cashiering; filing - numerical, alphabetical and address; English usage - grammar and spelling; customer service, and basic computer literacy skills.

A minimum rating of 70 must be attained in each part of the examination in order to pass.

The examination is tentatively scheduled for January 28 & 29, 2014. If you do not receive notification on or before January 22, 2014, please contact the Civil Service Department at (562) 570-6202.

This information is available in an alternative format by request to (562) 570-6202.

**An Equal Opportunity Employer**



Mj Salas <salassolutions@gmail.com>

**Emailing: City of Los Angeles Employment Opportunities**

2 messages

Erick Cerda <ERICK.CERDA@probation.lacounty.gov>

Fri, Dec 27, 2013 at 1:33 PM

[Skip to Main Content](#)

[Jobs Open to All](#)

[Jobs Open to City Employees](#)

[Transfer Opportunities](#)

[Job Information](#)

[Personnel Dept Home Page](#)

[LA City Home Page](#)

[Check Your Status](#)



City of Los Angeles Personnel Department  
**EMPLOYMENT PAGE**



**Job Title:** CUSTOMER SERVICE REPRESENTATIVE 1230

**Closing Date/Time:** Thu. 01/09/14 11:59 PM Pacific Time

**Salary:** \$53,598.00 - \$76,838.00 Annually





Non-Exempt  
January 10, 2013

## JOB ANNOUNCEMENT

**Position:** Community Outreach Worker  
**Reports to:** Program Coordinator  
**Salary Range:** Staring salary based on experience, qualification, and budget.  
(Hourly as needed, 70% time)

---

**Position Purpose:**

To assist the Program Coordinator in implementing the Healthy Alternatives to Reducing the Risk for HIV Infection Program (H.A.R.R.P) by recruiting clients for and conducting risk assessments and educational sessions to homeless individuals in the Downtown Skid Row area.

**Principal Responsibilities:**

1. Identifies and outreaches to clients to participate in H.A.R.R.P. behavior change program.
2. Shares personal information to clients during the H.A.R.R.P HIV/AIDS behavior change sessions that reinforces positive lifestyle changes.
3. Participates with homeless individuals in the ongoing reinforcement of various prevention skills taught in the classes.
4. Implements the H.A.R.R.P curriculum at various outreach sites.
5. Assists Health Education Coordinator in compiling program data.
6. Provides direct emotional and educational social support to clients and motivate individuals to change their high-risk behaviors.
7. Participates in ongoing trainings, as indicated.
8. Performs other duties, as needed.

**Requirements:**

1. Strong ability to develop positive relationship with clients living in temporary housing (e.g. shelter; mission; hotel or substance abuse recovery facility).
2. Good verbal communication skills.
3. Ability to work with homeless; mentally ill and/or substance abusing adults as well as professional staff.
4. Access to transportation to and from office and all program related sites.
5. Reliability in performance of job duties; Timely arrival at all sessions.

**Preferred:**

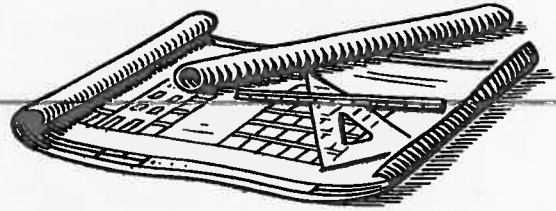
1. Experience working with homeless population.
2. Experience working in health care or health education

To apply, please fax or email resume or list of qualifications including the job code number to:

JWCH Institute, Inc.  
1910 W. Sunset Boulevard, Suite 650  
Los Angeles, CA 90026  
Attn: Human Resources Department  
Job Code: 293  
Fax Number (213) 413-3443  
E-Mail [hresources@jwchinstitute.org](mailto:hresources@jwchinstitute.org)

Closing date: Open until filled.

JWCH Institute, Inc. is an Equal Opportunity Employer (EOE).



## AutoCAD Drafter

The Drafter is responsible for creating detailed drawings and fabrication standards using manual sketches. Must have the ability to understand how to reference P&ID Drawings from process facilities, ability to read and interpret pipeline drawings and documentation. Works closely with AutoCAD Operators and in close collaboration with Engineers, NDE Crews, and Data Analysts to ensure all drawings are accurate, current, and in synchronization with the inspection management database. The applicant must be able to read and interpret engineering terminology and symbols, and have an understanding of refining equipment. While drawing speed is a contributing factor to productivity, the greatest emphasis will be placed on the quality and accuracy of drawings. Must have excellent mathematical skills.

### Minimum Qualifications:

- AA/BA Degree or technical school with a focus on Drafting in CAD or Drafting studies
- Four (4) or more years' equivalent related work experience in petrochemical/refinery industry applications.
- Microsoft Office Suite, particularly with Word, Excel, SolidWorks, etc. 2007 (or more recent)
- Proficient in AutoCAD 2010 (or more recent), 2D / 3D
- Strong attention to detail and problem solving and decision making skills
- Excellent oral and written English communication skills

### Location:

Torrance, California

### Salary:

To be discussed when selected for the position.

### HOW TO APPLY:

**For immediate consideration for this position applicants must meet the minimum qualifications and email resume to: [adelvillar@communitycareer.org](mailto:adelvillar@communitycareer.org)**

*Please specify in the subject line of your email: AutoCAD Drafter*

**Interested applicants must complete W.I.A. enrollment form & requirements. Items needed:**

Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents (Valid US Passport, or Alien Card);  
Selective Services (CCD/verify); CaJobs Enrollment; Unemployment Insurance Documents (EDD); Lay-off WARN Notice (if applicable);  
DD-214 Page 4 (Veterans). CASAS Math and English Assessment will be administered during orientation.

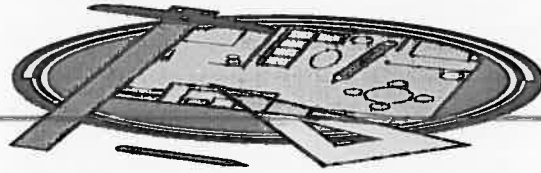
Funded by the City and County of Los Angeles WIB in partnership with the Employment Development Department  
Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. To ensure availability, your request should be received at least 5 business days in advance of the need. TTY 310-762-1283, Phone 310-762-1101, Fax 310-762-1129.

America's Job Center  
of California



WorkSource  
CALIFORNIA  
L.A. County Workforce Investment Board

EDD  
Employment  
Development  
Department



## AutoCAD Operator

The AutoCAD Operator is responsible for the addition, modification, or deletion of Piping Isometrics, P&ID drawings, and other related technical documents. The AutoCAD Operator will work at the direction of the Project Lead, and in close collaboration with Engineers, NDE Crews, and Data Analysts to ensure all drawings are accurate, current, and in synchronization with the inspection management database. The applicant must be able to read and interpret engineering terminology and symbols, and have an understanding of refining equipment. While drawing speed is a contributing factor to productivity, the greatest emphasis will be placed on the quality and accuracy of drawings. The AutoCAD Operator may also be asked to perform Quality Control (QC) on the work of other AutoCAD Operators, again emphasizing the need for a detail-oriented aptitude.

### Minimum Qualifications:

- AutoCAD certification and/or a 2-4 year degree from an accredited college or university
- Two (2) or more years' CAD experience in a petrochemical plant or refinery is also preferred
- Microsoft Office Suite, particularly with Word, Excel, SolidWorks, etc. 2007 (or more recent)
- Proficient in AutoCAD 2010 (or more recent), 2D / 3D
- Excellent oral and written English communication skills
- Strong attention to detail and problem solving and decision making skills
- Excellent oral and written English communication skills

### Location:

Torrance, California

### Salary:

To be discussed when selected for the position.

### HOW TO APPLY:

For immediate consideration for this position applicants must meet the minimum qualifications and email resume to: [adelvillar@communitycareer.org](mailto:adelvillar@communitycareer.org)

*Please specify in the subject line of your email: AutoCAD Operator*

Interested applicants must complete W.I.A. enrollment form & requirements. Items needed:

Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents (Valid US Passport, or Alien Card);  
Selective Services (CCD/verify); CalJobs Enrollment; Unemployment Insurance Documents (EDD); Lay-off WARN Notice (if applicable);  
DD-214 Page 4 (Veterans). CASAS Math and English Assessment will be administered during orientation.

Funded by the City and County of Los Angeles WIB in partnership with the Employment Development Department

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. To ensure availability, your request should be received at least 5 business days in advance of the need. TTY 310-762-1283, Phone 310-762-1101, Fax 310-762-1129.

America's Job Center  
of California



WorkSource  
L.A. County WorkSource Investment Board

EDD  
Employment  
Development  
Department

## Hospitality job openings

**Cook:** \$12/hour

**Prep Cook:** \$11/hour

**Banquet Worker:** \$14.40/hour (on-call for events)

**Foodservice Worker:** \$9/hour (Part-time and Full-time openings)

**Retail Supervisor II:** Flexible pay rate DOE, requires at least 5 years foodservice supervisor experience

**Sous Chef, Cook, Cashier, Front Desk Agent:** All positions flexible pay rate DOE

**Part-Time Banquet Worker:** (Must pass driver background check as position requires driving)

**Supervisors, Culinary and Front of House Guest Service positions:** Flexible pay rate DOE

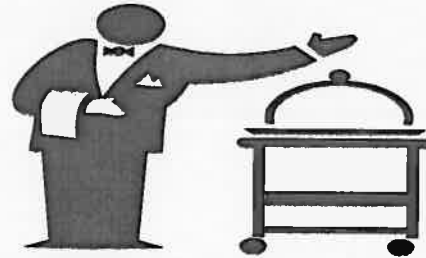
**Location of positions:** Los Angeles, CA

### Requirements:

- Be available for night and weekend shifts
- Have a great 'can do' attitude
- Pass a criminal background check and assessment test
- Have customer service passion and experience
- Be passionate about serving great food
- Work experience for related position of interest

### Great Benefits Include:

- Medical, Dental, Vision and Retirement Plans,
- Vacation and Sick Time available to full-time employees
- Paid holidays
- Complimentary meal for qualifying shifts



### HOW TO APPLY:

**For immediate consideration for this position applicants must meet the requirements and email resume to: [adelvillar@communitycareer.org](mailto:adelvillar@communitycareer.org)**

*Please specify in the subject line of your email: Position of your interest*

**Interested applicants must complete W.I.A. enrollment form & requirements. Items needed:**  
Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents (Valid US Passport, or Alien Card);  
Selective Services (CCD/verify); CalJobs Enrollment; Unemployment Insurance Documents (EDD); Lay-off WARN Notice (if applicable);  
DD-214 Page 4 (Veterans). CASAS Math and English Assessment will be administered during orientation.

Funded by the City and County of Los Angeles WIB in partnership with the Employment Development Department  
Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. To ensure availability, your request should be received at least 5 business days in advance of the need. TTY 310-762-1283, Phone 310-762-1101, Fax 310-762-1129.

America's JobCenter  
of California™



WorkSource  
E.A. County Workforce Investment Board

EDD  
Employment  
Development  
Department

## Receptionist/ Administration

Seeking a go to person for the front desk who is open to assisting people as needed.

Temp to possible Hire

Pay: \$14.00 to \$16.00 per hour

Schedule: Monday thru Friday 7:30 am to 5:30 pm

(Must be ok if hours need to change a half hour either way at various times of the year.)

Job Location: Gardena, CA



### Duties/Position Responsibilities:

Will be sitting at front receptionist desk with receptionist duties and administrative support to various Departments.

MS Word to type various letters as needed, Excel light mostly for data entry into spreadsheets as needed,

Payroll processing experience (just to help with as needed not the main payroll person).

Someone who helps other employees in department as needed in a positive and proactive manner.

This is a Manufacturing site, very busy with three manufacturing buildings and this office building (have a few hundred people working in company).

Must be Business Casual Dress.

Always helpful and proactive attitude.

Will be the point of contact person for outside vendors and must be professional with all company guests.

Data Entry into Excel.

### Requirements:

Must have excellent communications skills.

Must have proven track record of responsible positions in past jobs.

Must have professional office presentation; will be greeting company visitors, and management staff from some of their other locations.

Ideal if person must have experience in the Human Resource and/or Accounting Department with Receptionist skills.

Company uses both PeopleSoft and SAP (both or at least one of these two software's).

Data Entry (looking for accurate DE).

Must have experience supporting busy management staff and accounting dept. mostly with accounts payable.

### HOW TO APPLY:

For immediate consideration for this position applicants must meet the requirements and email resume to: [adelvillar@communitycareer.org](mailto:adelvillar@communitycareer.org)

Please specify in the subject line of your email: Receptionist

Interested applicants must complete W.I.A. enrollment form & requirements. Items needed:

Valid CA ID/License Social Security Card, or if not a US citizen, Right-to-Work documents (Valid US Passport, or Alien Card);

Selective Services (CCD/verify); CalJobs Enrollment; Unemployment Insurance Documents (EDD); Lay-off WARN Notice (if applicable);

DD-214 Page 4 (Veterans). CASAS Math and English Assessment will be administered during orientation.

Funded by the City and County of Los Angeles WIB in partnership with the Employment Development Department

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. To ensure availability, your request should be received at least 5 business days in advance of the need. TTY 310-762-1283, Phone 310-762-1101, Fax 310-762-1129.

America's JobCenter  
of California



WorkSource  
L.A. County Workforce Investment Board

EDD  
Employment  
Development  
Department

**American  
Apparel**

# NOW HIRING

A City of Los Angeles & CCI WorkSource Center Referral

## American Apparel needs to fill hundreds of positions in Downtown L.A.

### Immediate Openings :

- Sewing
- Fabric cutting and spreading
- Information technology, programming
- Visual merchandising
- Web and e-commerce positions

### Apply On-line at:

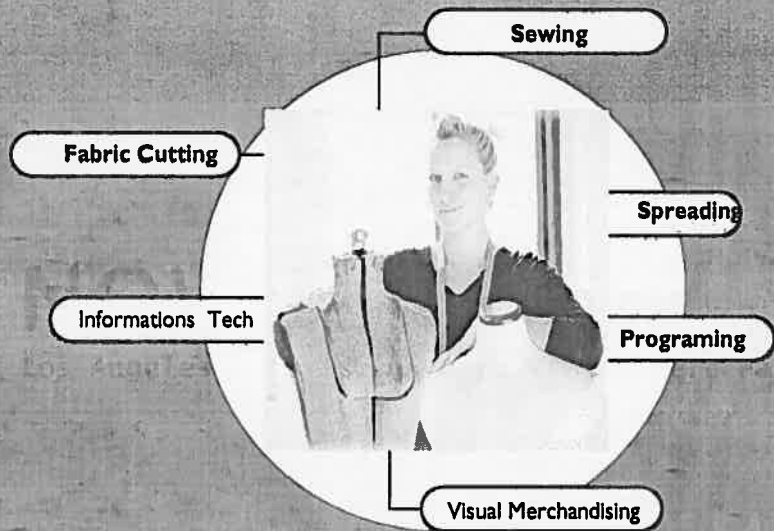
<http://www.americanapparel.net/careers/>

### In Person:

747 Warehouse Street, Los Angeles 90021

### Info:

- Sewing Experience Preferred
- Training provided if hired
- Ex-Offender Friendly
- Must have flexible schedule



### Temp to hire positions.

#### Benefits:

- Incentive pay for teams exceeding performance goals.
- Healthcare plan.
- Transportation subsidy.
- Meal subsidy.
- Various corporate and retail discounts

### American Apparel

is an innovative, Los Angeles-based apparel company with 250+ retail outlets in various countries worldwide. It is a publicly-traded company that manufactures all of its merchandise in Southern California through a vertically integrated production strategy..



Mj Salas <salassolutions@gmail.com>

**COST ACCOUNTANT TEMP TO HIRE CITY OF LONG BEACH**

2 messages

**Erick Cerda** <ERICK.CERDA@probation.lacounty.gov>

Wed, Jan 8, 2014 at 12:39 PM

Greetings Colleague,

Sharing  
Reach to your contacts who will benefit applying.  
Regards  
Jose Arevalo

Rolla Weed  
To Me - Today at 3:06 PM

Hi Jose

I have a temp to hire role with a stable medium size company in the Long Beach area, right off of the 405 near CSULB. This position will pay from \$30-35/hour. Let me know if you know someone interested.

Rolla Weed

Office: (949) 398-8000 ext 8003 | Cell: (714) 585-2706  
Website: [www.vincentbenjamin.com](http://www.vincentbenjamin.com)  
Email: [rweed@vincentbenjamin.com](mailto:rweed@vincentbenjamin.com)  
Linkedin: <http://www.linkedin.com/in/rollaweed>

VincentBenjamin | Irvine  
2010 Main Street - Suite 530  
Irvine, CA 92614

Accounting, Finance & IT Professional Search, Project Consulting and Temporary Services.



MJ Salas <salassolutions@gmail.com>

**FW: Wing Stop Hiring Spree - Please post**  
2 messages

Erick Cerda <ERICK.CERDA@probation.lacounty.gov>

Erick Cerda  
Employment Resource Coordinator (DPO)  
LA County Probation Adult Day Reporting Center  
5811 S. San Pedro Street  
Los Angeles, CA 90011  
(323) 235-7059 Office  
(323) 235-7680 Fax  
Erick.cerda@probation.lacounty.gov

Confidentiality Notice: This email message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized recipient, please contact the sender by reply email and destroy all copies of the original message.

**From:** Charles Flemings [mailto:CFlemings@goodwillsolac.org]  
**Sent:** Wednesday, January 08, 2014 1:41 PM  
**Cc:** Randy Munoz; Erick Cerda  
**Subject:** Wing Stop Hiring Spree - Please post



**\*\*\*\*\*We are looking to "HIRE" immediately\*\*\*\*\***

**We are looking for:**

- Cashiers
- Cooks
- Shift leaders

**Qualification:**

All applicants must have a **food handling certification** and have good customer service skills.

A second language in a PLUSI (any language)

Pay is based on experience with a minimum of \$9.00 an hour.

Applicants must be able to work all shifts and weekends.

For more information and to schedule an interview,

Please call: **562-436-3411 Ex 289**

**\*\*\*\*\*Interview Date: Friday, January 10<sup>th</sup> starting at 9:30am\*\*\*\*\***

**Location: Goodwill SOLAC**

**800 West Pacific Coast Highway, Long Beach, CA 90806**



**Limited time slots are available**

Kind regards,

Charles Flemings

~~Employment Placement & Sales Specialist~~

Goodwill Serving the People of Southern Los Angeles County

800 W. Pacific Coast Highway

Long Beach, CA 90806

Office-562-435-3411 x289

Call-562-577-2438

562-624-9502 fax

[CFlemings@goodwillsofac.org](mailto:CFlemings@goodwillsofac.org)

-

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed and may contain information that is disclosure under applicable law or may constitute es attorney work product. If you are not the intended recipient, you are hereby notified that any use, dissemination, or distribution of this information is strictly prohibited. If you have received this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete this message.

Help us keep the environment clean, please don't print this e-mail unless absolutely necessary.

-

---

Erick Cerda <ERICK.CERDA@probation.lacounty.gov>

Wed, Jan 8, 2014 at 1:52 PM

[Quoted text hidden]



## **CAREER FAST TRACK: Electricians Pre-apprenticeship Math Class**

**Playa Vista Job Opportunities and Business Services (PVJOBS), in partnership with the Electrical Training Institute (ETI), is seeking men and women with strong math skills, good work ethics and a desire to pursue a career as an union electrician.**

**Candidates MUST be 18 years of age, possess a valid California Driver License, proof of high school diploma/GED or HSPE, ability to demonstrate legal right to work in the US, and be able and willing to commit to completing a NO COST 40-hour technical math class, (classes will be held over 8 consecutive Saturdays, 8:00-1:30pm.)**

**Those who successfully complete this class will receive preparatory training and a certificate of completion that will satisfy the algebra requirement to apply for a 3-5 year union apprenticeship program in Electricians Union (IBEW).**

**Wages for this occupation range from approximately \$15.00 per hour for beginning apprentices to over \$40.00 per hour for experienced journey-level workers.**

**Union electricians also receive an excellent family benefits package that includes medical, dental, vision care, and generous vacation and retirement plans.**

**Selection process will end on January 13, 2014!**

**Class size is 25 people and will begin on Saturday, January 18, 2014.**

**Recruitment for future sessions will be ongoing.**

**Interested candidates should contact: PVJOBS' Union Liaison, Jann Whetstone at (323) 432-3961 or Assistant Program Manager, Irena Seta at (323) 432-3984**



# A New Way of Life Reentry Project Presents:

## The 7th Annual Women Organizing for Justice (WOJ) Training Program for Formerly Incarcerated Women

---

*Women Organizing for Justice Project (WOJ) is an educational opportunity for formerly incarcerated women. This 3-day retreat, 6 month training program will be held in February of 2014 (exact date, and location to be determined). Must have previous incarceration history to attend. All registration criteria must be completed to be considered.*

The Women Organizing for Justice Project (WOJ) training program is seeking to train a core group of women to become leaders in movements for social justice; with a focus on eliminating discrimination and improving community conditions for people who are returning from prison/jail and others with criminal convictions. Two (2) possible internships (paid) *may* be offered upon completion of the training program.

Full Name: \_\_\_\_\_ Age: \_\_\_\_\_

Street Address: \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

*Thank you for registering! Please submit your completed registration form (information below) on, or before, the registration deadline of January 24, 2014; via mail, fax or email.*

*Meisee Mc Gowan*

*11211 S. Western Ave.*

*Los Angeles, CA 90047*

*323-563-3575 phone*

*323-563-3445 fax*

*Meisee.anewwayoflife@gmail.com*





LA CONSERVATION CORPS

*Need a HS Diploma?*

**Need a HS Diploma?**

**Want a Job?**

**Join the LA Conservation Corps!**

**Now enrolling from the following  
areas:**

**Santa Monica, Westchester, Culver City,  
Playa Vista, Hawthorne, Inglewood, Carson,  
Long Beach, Athens**

**If you are between the ages of 18-24 and  
would like the opportunity to:**

**Earn a High School diploma & college scholarship**

**Gain valuable work experience**

**Make a difference in your community**

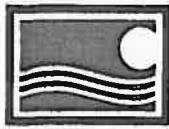
**THEN WE ARE LOOKING FOR YOU!**

**Attend an information session at one of our  
locations listed below!**

**Monday @ 7:30 am: East LA Center 1020 S. Fickett Street, Los  
Angeles, CA 90023**

**Tuesday @ 7:30 am: North East LA Center 1400 N. Spring Street,  
Los Angeles, CA 90012**

**Wednesday @ 7:30 am and Thursday @ 4 pm: South LA Center  
2824 S. Main Street, Los Angeles, CA 90007**



Something For Everyone

## JANUARY 2014

### EFFECTIVE COMMUNICATION (INCLUDING NON-VERBAL COMMUNICATION)

January 14 - Tuesday 9:00 - 11:00 a.m.

This training will discuss different techniques associated with effective communication. Effective communication encourages the use of active listening. What is active listening? Active listening includes asking open ended questions, practicing silence, clarifying and reflection. As with anything, practice makes perfect! Just because someone is non-verbal, it doesn't mean that they cannot communicate with you. We will also discuss body language, senses, prompting and the environmental factors that are essential to non-verbal communication. This training is designed to help develop and/or refresh your active listening skills, and help you communicate in a positive and effective manner. This training is appropriate for all parents, families, service providers and educators. Presenter: Stephanie Young, LMFT. Please RSVP.

### IHSS WORKSHOP

January 14 - Tuesday

Orientation Session - 10:00 a.m. - 1:00 p.m.

Appeals Session - 2:00 - 5:00 p.m.

The Westside Family Resource and Empowerment Center & Westside Regional Center are hosting a series of monthly IHSS workshops. These workshops will help families initially applying or working with the In-Home Support Services (IHSS) program. For more information, please see the announcement on page 5 of this bulletin or call (310)258-4243.

### SUPPORTING INDIVIDUALS WITH MENTAL HEALTH DIAGNOSES

January 14 - Tuesday 12:00 - 2:00 pm

This two hour training will focus on individuals that have a dual diagnosis. We will discuss ruling out other issues, identifying a possible mental health diagnosis, and how to proactively support and help these individuals for everyday life. This course is designed to train parents, caregivers, residential facility staff and Direct Support Professionals in basic intervention and prevention techniques. We will review successful strategies to be proactive, reactive and systemic. Throughout the course, the instructors will assist the audience with vignettes and discussions concerning real life situations. Presenter: Stephanie Young, LMFT. Please remember to RSVP.

### LET'S TALK SELF-ADVOCACY!

January 21 - Tuesday 3:00 - 4:00 pm

Want to learn more about self-advocacy? Linda Butler, WRC's Coordinator of Self-Advocacy, will be available to clients, families, and service providers to discuss issues of Self-Advocacy. Bring a friend, your questions & ideas and we'll be here to listen. This is a free opportunity that is offered on the third Tuesday of each month throughout this quarter. If you need more information, please call (310)258-4245. We meet at WRC in the 4th Floor Meeting Room. Come to WRC and follow the signs to our group!

### A RETROSPECTIVE UNDERSTANDING OF INTELLECTUAL & DEVELOPMENTAL DISABILITIES

January 28 - Tuesday 9:00 - 11:00 am

WRC is proud to have Dr. Mayra Mendez presenting this training! This presentation will focus on information regarding the various developmental disabilities: autism, cerebral palsy, epilepsy and intellectual disability. Dr. Mendez will also provide a historical understanding of Intellectual and Developmental Disabilities to incorporate current terminology in the new Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (also known as DSM-V). Please RSVP.

## FEBRUARY 2014

### IHSS WORKSHOP

February 11 - Tuesday

Orientation Session - 10:00 a.m. - 1:00 p.m.

Appeals Session - 2:00 - 5:00 p.m.

The Westside Family Resource and Empowerment Center & Westside Regional Center are hosting a series of monthly IHSS workshops. These workshops will help families initially applying or working with the In-Home Support Services (IHSS) program. For more information, please see the announcement on page 5 of this bulletin or call (310)258-4243.

### REDUCING THE RISK OF SEXUAL ABUSE FOR YOUR LOVED ONE

February 13 - Thursday 10:00 a.m. - 12:00 p.m.

Westside Regional Center welcomes back Dr. Nora Baladerian as our presenter for this important topic! Abuse and crime victimization of children and adults with intellectual and developmental disabilities is a serious risk. Studies show that children with disabilities are abused at 3.4 times the rate of their typically developing peers. Among the typically developing population estimates are that 1 in four girls and one in six boys will be sexually abused before the age of 18. These statistics are frightening. What can we do? Until now there has not been a "for sure" way to minimize the risk of abuse or to reduce the impact of the abuse if it happens. But now, there is a proven formula anyone can use to reduce these risks. There is no proven way to eliminate abuse, but certainly there are ways to reduce the risk that your loved one (child or adult) will not be "selected" by a perpetrator. Dr. Baladerian is a licensed clinical psychologist and a licensed marriage, child, and family counselor. She is also a certified sex therapist and a clinical hypnotherapist. Her specializations include: trauma and abuse related issues, depression and anxiety, gerontology, and children and adults with disabilities. She has also written books, guidebooks and DVD's some of which this presentation will include excerpts from. Please RSVP so we have a space for you.

THIS BULLETIN WAS SENT TO YOU ELECTRONICALLY.  
WESTSIDE REGIONAL CENTER IS NO LONGER MAILING  
PUBLICATIONS.

PLEASE MAKE SURE TO STAY INFORMED BY REGISTERING  
YOUR E-MAIL ADDRESS WITH YOUR SERVICE COORDINATOR,  
YOUR QUALITY ASSURANCE SPECIALIST, OR BY RETURNING  
THE TEAR-OFF RESPONSE INCLUDED IN THIS BULLETIN.

\*WE WILL HAVE A LIMITED NUMBER OF PRINTED COPIES AVAILABLE  
FOR PICK UP AT OUR OFFICE & WE WILL CONTINUE TO POST INFOR-  
MATION ON OUR WEBSITE.

# TRAINING & EVENTS

## Something For Everyone Continued

### GET SAFE EMPOWERMENT PROGRAM SAFE RELATIONSHIP DEVELOPMENT, DATING AND SEXUALITY - PART 1 SPECIAL PRESENTATION WITH OUR

#### WESTSIDE NETWORKING & LIFE SKILLS GROUP!

February 13 - Thursday 2:00 - 3:30 p.m.

This will be Part 1 of our Healthy Relationships Series. We will have a series of 3 workshops and you may attend all of them or just the ones that interest you. The Get Safe Healthy Relationships Program is designed to provide persons with physical and developmental disabilities—from a variety of backgrounds and levels of abilities—with the skills needed to create healthy relationships and safe sexual attitudes. Get Safe's focus is to increase each participant's assertiveness, allowing them to know they have a voice and a choice, as well as respecting and recognizing a person's right to set boundaries and make choices about his/her relationship. The following topics will be included in this interactive training: Kinds of relationships, Healthy vs. Unhealthy Relationships, Appropriate Social-sexual Behaviors, Mutual Consent, Peer and Social Pressures, Self Esteem, Preventing Manipulation & Potential Abuse, Laws and Unsafe Situations. Please RSVP so we have enough materials for you and a seat. \*Upon arrival, all participants will be given a consent form to sign. It will include the topics discussed and a copy may be provided if requested.

#### LET'S TALK SELF-ADVOCACY!

February 18 - Tuesday 3:00 - 4:00 p.m.

Let's Talk Self-Advocacy is WRC's monthly discussion group. Please see the complete description under Something For Everyone in January. If you need any more information, please call (310)258-4245. We meet at WRC in the 4th Floor Meeting Room. Come to WRC and follow the signs to our group!

## MARCH 2014

#### IHSS WORKSHOP

March 11 - Tuesday

Orientation Session - 10:00 a.m. - 1:00 p.m.

Appeals Session - 2:00 - 5:00 p.m.

The Westside Family Resource and Empowerment Center & Westside Regional Center are hosting a series of monthly IHSS workshops. These workshops will help families initially applying or working with the In-Home Support Services (IHSS) program. For more information, please see the announcement on page 5 of this bulletin or call (310)258-4243.

#### CURRENT PERSPECTIVES OF AUTISM SPECTRUM DISORDERS (ASD): REVIEW OF HIGHLIGHTS FROM DSM-V

March 12 - Wednesday 9:00 - 11:00 a.m.

Dr. Mayra Mendez is back as our presenter for this training! Our training will explore aspects of Autism Spectrum Disorders (ASD). We will review perspectives incorporated by the Diagnostic and Statistical Manual of Mental Disorders, fifth edition (DSM-V). This training will include discussion of the updated diagnostic lens and will provide sound guidance on early detection and identification of ASD characteristics. Please RSVP.

#### LET'S TALK SELF-ADVOCACY!

March 18 - Tuesday 3:00 - 4:00 p.m.

Let's Talk Self-Advocacy is WRC's monthly discussion group. Please see the complete description under Something For Everyone in January. If you need any more information, please call (310)258-4245. We meet at WRC in the 4th Floor Meeting Room. Come to WRC and follow the signs to our group!

#### EVERYTHING YOU WANTED TO KNOW ABOUT SEX March 20 - Thursday 10:00 a.m. - 12:00 p.m.

How many times have you gone to a training only to go home with your question NOT answered? How many times have you wanted to ask a question, but you were embarrassed or you didn't feel comfortable asking it? Well, this is the session for you. Dr. Nora Baladerian brings her knowledge, experience and expertise to WRC and she is available to YOU! This session is appropriate for service providers, family members, caregivers and educators. This will be a setting for you to get your questions answered, learn from Dr. Baladerian, and take what you learned and apply it in your everyday interactions with the individuals that you support. Please come and have your questions ready. In addition to your questions, Dr. Baladerian will have resources to share with you including videos, catalogs, and books and she will discuss when these resources are needed and appropriate for individuals with disabilities. Dr. Baladerian is a licensed clinical psychologist and a licensed marriage, child, and family counselor. She is also a certified sex therapist and a clinical hypnotherapist. Her extensive background includes specialties in: children and adults with disabilities, trauma and abuse related issues, depression and anxiety, & gerontology. Don't forget to RSVP and save your seat.

## Something For Service Providers

### JANUARY 2014

#### EFFECTIVE COMMUNICATION (INCLUDING NON-VERBAL COMMUNICATION)

January 14 - Tuesday 9:00 - 11:00 a.m.

This training will discuss different techniques associated with effective communication. As with anything, practice makes perfect! We will also discuss body language, senses, prompting and the environmental factors that are essential to non-verbal communication. This training is designed to help develop and/or refresh your active listening skills, and help you communicate in a positive and effective manner. \*For a complete description of this training, please see the For Everyone section of this bulletin. Please RSVP.

#### IHSS WORKSHOP

January 14 - Tuesday

Introductory Session - 10:00 a.m. - 1:00 p.m.

Advanced Session - 2:00 - 5:00 p.m.

The Westside Family Resource and Empowerment Center & Westside Regional Center are hosting a series of monthly IHSS workshops. These workshops will help families initially applying for or working with the In-Home Support Services (IHSS) program. For more information, please see the announcement on page 5 of this bulletin or call (310)258-4037.

#### SUPPORTING INDIVIDUALS WITH MENTAL HEALTH DIAGNOSES

January 14 - Tuesday 12:00 - 2:00 p.m.

This training will discuss dual diagnoses, ruling out other issues, identifying a possible mental health diagnosis, and how to proactively support and help these individuals for everyday life. This course is designed to train parents, caregivers, residential facility staff and Direct Support Professionals. Please remember to RSVP. \*For a complete description of this training, please see the For Everyone section of this bulletin.

#### LET'S TALK SELF-ADVOCACY!

January 21 - Tuesday 3:00 - 4:00 p.m.

Let's Talk Self-Advocacy is WRC's monthly discussion group. Please see the complete description under Something For Everyone in January. If you need any more information, please call (310)258-4245. We meet at WRC in the 4th Floor Meeting Room. Come to WRC and follow the signs to our group!

# TRAINING & EVENTS

## A RETROSPECTIVE UNDERSTANDING OF INTELLECTUAL & DEVELOPMENTAL DISABILITIES

January 28 - Tuesday 9:00 - 11:00 a.m.

This presentation will focus on information regarding the various developmental disabilities: autism, cerebral palsy, epilepsy and intellectual disability. Dr. Mendez will also provide a historical understanding of Intellectual and Developmental Disabilities to incorporate current terminology in the new DSM-V. Please RSVP. \*For a complete description of this training, please see the For Everyone section of this bulletin.

## FEBRUARY 2014

### DOCUMENTATION TRAINING

February 7 - Friday 10:00 a.m. - 12:30 p.m.

REGISTRATION FEE: \$15.00 - certificate included

Please join other service providers in learning and reviewing the best methods for documenting. Documentation is essential for helping staff members and organizations defend against possible litigation. Come and learn how to document in a systematic and thorough manner. Additional topics will include appreciating the importance of a detailed documentation plan, understanding what should be reported and why, and how to produce clear and organized incident reports. Space is limited. Presenter: Bernadette Daroca. RSVP no later than January 31, 2014.

### IHSS WORKSHOP

February 11 - Tuesday

Introductory Session 10:00 a.m. - 1:00 p.m.

Advanced Session 2:00 - 5:00 p.m.

For more information, please see the announcement on page 5 of this bulletin or call (310)258-4037.

### REDUCING THE RISK OF SEXUAL ABUSE FOR YOUR LOVED ONE

February 13 - Thursday 10:00 a.m. - 12:00 p.m.

Abuse and crime victimization of children and adults with intellectual and developmental disabilities is a serious risk. What can we do? There is no proven way to eliminate abuse, but certainly there are ways to reduce the risk that your loved one (child or adult) will not be "selected" by a perpetrator. Our presenter, Dr. Baladerian, is a licensed clinical psychologist and a licensed marriage, child, and family counselor. She is also a certified sex therapist and a clinical hypnotherapist. Her specializations include: trauma and abuse related issues, depression and anxiety, gerontology, and children and adults with disabilities. \*For a complete description of this training, please see the For Everyone section of this bulletin. Please RSVP so we have a space for you.

### GET SAFE EMPOWERMENT PROGRAM SAFE RELATIONSHIP DEVELOPMENT, DATING AND SEXUALITY - PART 1 SPECIAL PRESENTATION WITH OUR

### WESTSIDE NETWORKING & LIFE SKILLS GROUP!

February 13 - Thursday 2:00 - 3:30 p.m.

This will be a 3-Part series for adults with developmental disabilities. Direct care staff and Service providers may attend as well but must RSVP. \*For a complete description of this training, please see the For Everyone section of this bulletin.

## BI-MONTHLY RESIDENTIAL MEETING & TRAINING PRESENTATION

February 25 - Tuesday 9:45 a.m. - 12:00 p.m.

Join other Residential Service Providers for WRC's quarterly training. This training provides Regional Center and Community Care Licensing updates, resources and presentations pertinent to residential service providers continued commitment to enhancing the quality of life of the individuals that we support. Training is recommended for WRC Residential vendors/administrator, and/or their designee. Refreshments are served and there is no fee for this training. Please RSVP by February 11.

## THE PRINCIPLES & PRACTICES OF BUILDING COMMUNITY TRAINING SERIES:

### SESSION 6 - INSTRUCTIONAL STRATEGIES

February 25 - Tuesday 12:00 - 2:00 p.m.

Westside Regional Center's Community Services Department is hosting this bi-monthly series of presentations for service providers. These sessions will include Dr. Tom Pomeranz's Universal Enhancement DVD Series entitled The Principles and Practices of Building Community Training. Service Providers should consider this training a MUST for all newly hired support professionals, and is a wonderful refresher for seasoned managers and clinicians. Each session will feature a different topic. Please RSVP for this great opportunity. Facilitator: Eileen Falvey

## MARCH 2014

### IHSS WORKSHOP

March 11 - Tuesday

Introductory Session 10:00 a.m. - 1:00 p.m.

Advanced Session 2:00 - 5:00 p.m.

The Westside Family Resource and Empowerment Center & Westside Regional Center are hosting a series of monthly IHSS workshops. These workshops will help families initially applying for or working with the In-Home Support Services (IHSS) program. For more information, please see the announcement on page 5 of this bulletin or call (310)258-4037.

### CURRENT PERSPECTIVES OF AUTISM SPECTRUM DISORDERS (ASD): REVIEW OF HIGHLIGHTS FROM DSM-V

March 12 - Wednesday 9:00 - 11:00 a.m.

Our training will explore aspects of Autism Spectrum Disorders (ASD). We will review perspectives incorporated by the Diagnostic and Statistical Manual of Mental Disorders, fifth edition (DSM-V). This training will include discussion of the updated diagnostic lens and will provide sound guidance on early detection and identification of ASD characteristics. Presenter: Dr. Mayra Mendez. Please RSVP. \*For a complete description of this training, please see the For Everyone section of this bulletin.

### TRANSPORTATION SERVICE PROVIDERS MEETING

March 12 - Wednesday 10:00 a.m. - 12:00 p.m.

All Transportation Company Owners/Administrators are required to attend this meeting. In an effort to continue to support our Vendors, Westside Regional Center has reinstated our semi-annual Transportation Service Provider meetings. At this meeting, we will provide Regional Center updates, prepare you for changes in our process and contracts, and we will review current trends in Special Incident Reporting. This meeting will provide resources and suggestions to better prepare your new drivers and enhance the skills of current drivers. There will be a new training requirement included in all transportation contracts in 2014, this will also be discussed. To suggest additional agenda items or to RSVP, please call (310)258-4045.

PLEASE NOTE: ALL TRAININGS REQUIRE YOU TO RSVP TO ENSURE THAT YOU WILL BE NOTIFIED IF THERE ARE ANY UNEXPECTED CHANGES AND TO HAVE ENOUGH MATERIAL TO HAND OUT. PLEASE READ EACH DESCRIPTION CAREFULLY. UNLESS OTHERWISE INDICATED PLEASE CALL

**(310) 258-4013**

TO RSVP, AND CONFIRM DATES



# TRAINING & EVENTS

## Something For Service Providers

### LET'S TALK SELF-ADVOCACY!

March 18 - Tuesday 3:00 - 4:00 p.m.

Let's Talk Self-Advocacy is WRC's monthly discussion group. Please see the complete description under Something For Everyone in January. If you need any more information, please call (310)258-4245. We meet at WRC in the 4th Floor Meeting Room. Come to WRC and follow the signs to our group!

### EVERYTHING YOU WANTED TO KNOW ABOUT SEX

March 20 - Thursday 10:00 a.m. - 12:00 p.m.

How many times have you gone to a training only to go home with your question NOT answered? How many times have you wanted to ask a question, but you were embarrassed or you didn't feel comfortable asking it? This session is appropriate for service providers, family members, caregivers and educators. This will be a setting for you to get your questions answered, learn from Dr. Baladerian, and take back what you learned to apply it in your everyday interactions with the individuals that you support. In addition to your questions, Dr. Baladerian will have resources to share with you including videos, catalogs, and books and she will discuss when these resources are needed and appropriate for individuals with disabilities. Don't forget to RSVP and save your seat.

\*For a complete description of this training, please see the For Everyone section of this bulletin.

### Service Provider Advisory Committee

The WRC Service Provider Advisory Committee (SPAC) is open to anyone who provides a vendorized service to WRC clients. Meetings take place at Westside Regional Center on the third Tuesday of every month from 10:30-12:00. WRC encourages all vendors to attend. This is your opportunity to find out about what's happening at the regional center, and give your input and ideas to the WRC Board of Directors. For more information, please call Joe Montez at:

Call (310) 258-4014

ROTATING SPAC MEMBERS HOST A CONTINENTAL BREAKFAST EACH MONTH. NEW MEMBERS ARE WELCOME!

### Service Providers

SPECIAL - INCIDENT - REPORTS

DON'T FORGET THE WRC SIR FAX NUMBER

(310) 258-4222

for SPECIAL INCIDENT REPORTS only!

All SIR's must be faxed to the above number. Please inform your staff. THANK YOU, and don't forget the 24-hour time requirement!

## THE WESTSIDE NETWORKING and LIFE SKILLS GROUP!

Formerly the Westside Networking & Social Group and The Westside Roommate Social

**New!**

The Westside Networking and Social Group and The Westside Roommate Social have MERGED! Both groups will remain the same, only you will have more opportunities to participate and a new day to come!

Our new group is called THE WESTSIDE NETWORKING and LIFE SKILLS GROUP! Mark your calendar because we have some NEW DAYS to meet! This group continues to meet on the second THURSDAY of each month, but it will also meet on the third WEDNESDAY too! We will still meet at Westside Regional Center and at the same time: 4:30 -6:30!

In addition to refreshments, meeting new friends and possibly a roommate, we will have fun activities and interactive group presentations. The topics and activities will vary based on your votes, so come to the group(s) and bring your ideas.

### Dates for this quarter:

Thursday, January 9th

Wednesday, January 15th

Thursday, February 13th

Wednesday, February 19th

Thursday, March 13th

Wednesday, March 19th

No RSVP needed, please call the group liaisons for more information:

Erica Reimer (310)258-4240 or Linda Butler (310)258-4245.

**The Achievable Foundation** is a community nonprofit dedicated to addressing the unmet needs of underserved Los Angeles-area children and adults with developmental disabilities such as autism, intellectual disability, cerebral palsy and epilepsy. Achievable's core programs aim to improve the health and quality of life for thousands of individuals.



- **The Achievable Clinic** — A community health center providing high-quality, comprehensive and coordinated healthcare services to individuals with developmental disabilities and their families.
- **Wellness Programs** — Health and education programs that improve physical and mental well-being.
- **Emergency Support Program** — A safety net program providing critical resources and basic necessities to individuals and their families.

**Now Open  
To Accept  
Patients!**

**Connect with us to learn more about Achievable!**



/TheAchievableFoundation



@Achievable

Visit: [www.achievable.org](http://www.achievable.org) - Email: [info@achievable.org](mailto:info@achievable.org) - Call: 310-258-4256

Visit: [www.achievableclinic.org](http://www.achievableclinic.org) - Email: [clinic@achievable.org](mailto:clinic@achievable.org) - Call: 424-266-7474

5901 Green Valley Circle, Suite 320, Culver City, CA 90230

## CPI Quicklook Schedule

New procedure and policy, please read carefully.

With the exception of the Refresher Course, the Non-Violent Crisis Intervention class is offered to WESTSIDE REGIONAL CENTER VENDORS AND PROVIDERS ONLY. Non-WRC providers may register for this class on a STANDBY basis. Please note, attendance is kept to a minimum in order for this class to be effective. The cost for the CPI and CPI Refresher Class is \$20.00 payable to Westside Regional Center by check or money order only. When you register over the phone DO NOT SEND payment until you are contacted by a WRC Staff. This will confirm that you are eligible to attend and confirm how and when you will make payment. Payment at the door will not be accepted and your staff will be turned away. If you are confirmed to attend and payment has been received, your space in the class will be set aside for that particular session. If you are absent for any day, you forfeit payment and will have to reschedule and pay for the next session. If you are confirmed for any session and payment has not been received, you will be turned away for that session. NO EXCEPTIONS. This policy allows us to prepare properly.

### CPI Class Description

Non-violent Crisis Intervention is a safe, non-harmful behavior management system designed to help professionals provide for the best possible care and welfare of individuals, even during the most violent situations. This course will assist the professional to develop skills in early and appropriate intervention for potential crisis situations while keeping in mind the care, welfare, safety and security of all involved. PARTICIPANTS should wear comfortable clothes, MUST be physically able to participate, MUST TAKE A WRITTEN Pre and Post TEST INDEPENDENTLY, and MUST attend all days in order to complete this class! No exceptions.

If prior arrangements have been made for you to pay at the door you must arrive at class 15 minutes early with a check for the exact amount.

### Schedule for 1st Quarter 2014

| Dates & Time  | Instructors                         |
|---|-------------------------------------|
| CPI Class<br>Jan. 21 & 22 - Tue & Wed<br>9:00 - 4:00 p.m. Each Day    | Bernadette Daroca &<br>Daniel Hoyos |
| CPI Class<br>Feb. 11 & 12 - Tue & Wed<br>9:00 - 4:00 p.m. Each Day    | Jill Hewes & Daniel<br>Hoyos        |
| CPI Refresher<br>March 7 - Friday<br>9:00 - 4:00 p.m.                 | Kerwind Fortillo                    |
| CPI Class<br>March 18 & 19 - Tue. & Wed.<br>9:00 - 4:00 p.m. Each Day | Bernadette Daroca &<br>Daniel Hoyos |

### CPI Refresher Class Description

This class is offered to ALL SERVICE PROVIDERS who have a current and valid CPI certification card. The CPI Refresher course is for those individuals that have already taken the class and need re-certification. Please bring your current CPI certification card to this class. PARTICIPANTS MUST TAKE A WRITTEN Pre and Post TEST INDEPENDENTLY.

## The Mentor Network's Family Behavioral Services at Westside Regional Center

The Mentor Network's Family Behavioral Services offers classes that help families with a child exhibiting behavioral challenges. Classes introduce and discuss behavioral principles and teach new skills using practical and individualized examples. Please contact your service coordinator about details for enrollment.

For general information regarding The Mentor Network's Family Behavioral Services, please contact Samantha Persoff at (310) 258-4209 or Leticia Franco at (310) 258-4277 (para español).

### ORIENTATIONS

#### FOR MANAGING BEHAVIOR CLASSES

ATTENDANCE TO AN ORIENTATION IS REQUIRED PRIOR TO ATTENDING ANY OF THE CLASSES OFFERED BY THE FAMILY BEHAVIORAL SERVICES.

No appointment or reservation needed for Orientation unless childcare is needed. Please note childcare is occasionally available for evening orientations only and reservation is required. Please call Samantha Persoff at (310) 258-4209 at least 2 days ahead to check for availability. Orientations are held at Westside Regional Center Conference on the 4th floor unless indicated otherwise.

These classes are for Individuals & Families of  
Westside Regional Center ONLY  
THE FOLLOWING CLASSES ARE BEING  
OFFERED:

Managing Behavior Class 1  
Managing Behavior Class 2

(Completion of Managing Behavior Class 1 Required)

Managing Behavior Class 3  
(Completion of Managing Behavior Class 1 & 2 Required)

Toilet Training  
Please Call Mentor FBS for Schedules  
(310) 258-4209  
(310) 258-4277 (Para español)

### THE WESTSIDE FAMILY RESOURCE AND EMPOWERMENT CENTER AND WESTSIDE REGIONAL CENTER PRESENT

## "IHSS Workshops"

Please contact **Jennifer Hernandez** at (310) 258-4243 for more information & To RSVP  
Dates & Times: **Every 2nd Tuesday of the Month for English Speakers**

**IHSS Workshop 1 - (Orientation)**  
10:00 am - 1:00 pm

*Introduction to IHSS for individuals who are initially applying or need to learn basic information about the IHSS program.*

**IHSS Workshop 2 - (Appeals)**  
2:00 - 5:00 pm

*For individuals who need more in depth information about the IHSS program and who may be appealing, requesting more hours, or re-evaluations.*

### Service Providers Are Welcome To Attend

Please reserve your space prior to the IHSS Workshop  
'Drop-Ins' will NOT be allowed in during the workshop

RSVP is a Must

# GROUPS & MEETINGS

## WESTSIDE NETWORKING AND SOCIAL GROUP & WESTSIDE ROOMMATE SOCIAL

PLEASE SEE THE ANNOUNCEMENT ON PAGE 4

The Westside Networking and Social Group and The Westside Roommate Social have MERGED! Both groups will remain the same, only you will have more opportunities to participate and a new day to come! Please see the announcement on page 4!

## LOS ANGELES ASPERGER SYNDROME PARENTS' SUPPORT GROUP

PLEASE CALL (310) 543-5064

A group of parents, relatives, guardians, and care-givers interested in helping our children, relatives, and others having Asperger Syndrome (AS), because of the way in which it affects our children and our own lives. We also talk about similar phenomena, such as Autism Spectrum Disorder (ASD), high-functioning autism (HFA), Pervasive Development Disorder-NOS (not otherwise specified), Sensory Processing Disorder, Sensory Integration Dysfunction, Nonverbal Learning Disorder, Semantic-Pragmatic Disorder, Hyperlexia, Mild Autism, and Asperger Syndrome Lite.\*\*

Because the issues are usually very different, our group is not really the best place for the parents and other supporters of those with "hard-core" or "classical" (Kanner's) autism, even though AS is often seen as a "mild" version of hard-core autism. The issues can be very different.

Meets Monthly: Second Wednesday of the Month, 7pm-9pm. For more info please contact Fran Goldfarb at (310) 543-5064 beadsme@verizon.net ; or Jim Divine at jdivine@lmu.edu

Location: Community Room in the new Julia Ann Singer center nested within the Vista del Mar School Campus.

## PARENTS OF ETHIOPIAN CHILDREN WITH SPECIAL NEEDS GROUP (PECSG)

TO RSVP PLEASE CALL (310) 258-4063

This Support group focuses on various challenging issues that Ethiopian families face once their child has been identified with special needs. The group meets at WRC. For more information, dates and time, and to RSVP call our voice mail at (323) 692-5669. Visit our website: www.PECSSG.org



## WEST LA CHADD SUPPORT GROUP

CALL MIRIAM STEIN AT (310) 281-7757

For families of children with ADD/ADHD and Youth or Adults with ADD/ADHD. This group meets every 3rd Tuesday of the month 6:30pm-9:00pm. Call Miriam Stein at (310) 281-7757. (Sorry no childcare.)

## EDUCATION SUPPORT GROUP SPANISH GROUP ONLY

The Spanish group meets the 2nd Thursday of each month at the Westside Regional Center from 7:00 - 9:00PM. We provide transportation, childcare, refreshments and friendship! RSVP to Martha Montealegre at (310) 258-4061.

## SUPPORT GROUP A.F.E. SPANISH GROUP ONLY

Off site Support Group for Spanish Speaking parents of children with disabilities. For information please call Laura Casillas (323) 809-3232 or Francis Gomez (310) 695-6941.

**Informed Education Partners**

IEP Support Group

**Date:** First Thursday of the Month  
**Time:** 6:30pm-8:30pm  
**Telephone:** (310) 258-4063  
**Where:** 5901 Green Valley Circle, #320  
 Culver City, CA 90230

**Facilitated by Barbara Marbach**

**This Group will informally address the questions and concern the families have about their child's Special Education services and support**

**We will share information and provide specific strategies so that parents can become confident and collaborative IEP team members!**

**Come and learn the tools and techniques necessary to ensure an appropriate and meaningful education for all our children.**

**CHILD CARE IS AVAILABLE!!!  
 (R.S.V.P. For Childcare must be made Monday before the meeting: limit 15 children, 1:3 adult to child ratio)**

Limited  
 Childcare  
 Available!

## PARENT SHARE GROUP

AN ENGLISH SPEAKING SUPPORT GROUP

Facilitated by

**TiaMarie, M.S. Ed/SpEd, ABA**

**Specialization Certified Holistic Health Coach**  
 Emotional support for families of children with special needs.  
 More details about the group will be announced soon...

Contact TiaMarie Direct: TiaMarieS@msn.com  
 RSVP, childcare reservations  
 (limited child space)  
 Call: (310) 258-4063

ALL FAMILIES ARE ENCOURAGED TO ATTEND OUR SUPPORT GROUPS! PLEASE CALL: (310) 258-4063 TO RSVP, CONFIRM DATES AND TO ENSURE THAT YOU WILL BE NOTIFIED IF THERE ARE ANY UNEXPECTED CHANGES IN THIS SCHEDULE. RESERVATIONS FOR CHILDCARE (AVAILABLE ONLY IF OFFERED UNDER THE GROUP DESCRIPTION) SHOULD BE MADE IN ADVANCE BY CALLING THE DESIGNATED TELEPHONE NUMBER LISTED FOR EACH GROUP. PLEASE VISIT THE WESTSIDE FAMILY RESOURCE & EMPOWERMENT CENTER WEBSITE FOR OTHER RESOURCES AND INFORMATION: [WWW.WFREC.ORG](http://WWW.WFREC.ORG)

**WESTSIDE TIGERS**  
**TIGRES DE WESTSIDE**  
**PADRES AYUDANDO A PADRES**



**PRESENTADO POR**  
**Cynthia Landes, Educational Therapist**

Localidad: 5901 Green Valley Circle  
 Culver City, CA 90230

Padres ayudando a padres a abogar efectivamente por los derechos de sus hijos que reciben servicios de educación especial por medio del distrito escolar

Tendrá el placer de presentar talleres enfocados en la educación y los servicios relacionados para estudiantes en educación especial.

Llame o mande un email para más detalles...

**Reservaciones**  
 Favor de comunicarse con Francis Gómez

Teléfono: 310-695-6941

Email: [francis.gomez95@gmail.com](mailto:francis.gomez95@gmail.com)



Westside Family Resource  
 and Empowerment Center

**“SIEMPRE AMIGAS”**

PROYECTO AL ALCANCE PARA FAMILIAS LATINAS

“Siempre Amigas”

PROYECTO AL ALCANCE PARA FAMILIAS LATINAS

Un grupo de apoyo para madres de niños con necesidades especiales

Siempre Amigas es un grupo de apoyo para madres o mujeres que conviven de alguna manera con un niño o niña con necesidades especiales

¿Quiere la oportunidad de participar en un grupo donde se formaran amistades se compartirán sentimientos y apoyo? ¿Quiere conocer a mujeres que tal vez estén viviendo o vivieron las mismas experiencias? ¿Quiere sentirse mejor de si misma? ¡Si contesto si, entonces nuestro grupo es para usted!!!

Este grupo le ofrecerá todo esto en una manera DIVERTIDA Y LIBRE DEL ESTRÉS. Venga y acompañenos. Conviertas en una Amiga!

Para mas información y reservar su espacio, favor de llamar a Ereira Galda: (310) 258-4218  
 (Se ofrece cuidado de niños gratis y limitado)

**La Fundación Achievable** es una fundación de la comunidad sin fines de lucro, dedicada a abordar las necesidades que no han sido atendidas, para niños y adultos con discapacidades del desarrollo en la área de Los Ángeles. Las discapacidades del desarrollo incluyen el autismo, discapacidad intelectual, parálisis cerebral y epilepsia. Los programas principales de Achievable se dedican a mejorar la salud y calidad de vida de miles de individuos.

La Clínica  
**achievable**

- **La Clínica Achievable** - Un centro de salud comunitario que proporciona servicios de salud comprensivos y coordinados de alta calidad a individuos con discapacidades del desarrollo y sus familias.
- **Programas de Bienestar** - Programas de educación y salud que mejoran el bienestar mental y físico.
- **Apoyo de Emergencia** - Un programa con una red de seguridad proporcionando recursos críticos y necesidades primordiales a individuos y sus familias.

**Ahora abierto  
 para aceptar  
 pacientes**

**Conéctate con nosotros y aprende más sobre Achievable!**



/TheAchievableFoundation



@Achievable

Visite: [www.achievable.org](http://www.achievable.org) - Correo electrónico: [info@achievable.org](mailto:info@achievable.org) - Llame al: 310-258-4256

Visite: [www.achievableclinic.org](http://www.achievableclinic.org) - Correo electrónico: [clinic@achievable.org](mailto:clinic@achievable.org) - Llame al: 424-266-7474

5901 Green Valley Circle, Suite 320, Culver City, CA 90230

**“Talleres de IHSS”**

**EL CENTRO DE RECURSOS Y FORTALEZA PARA FAMILIAS DE OESTE DE LOS ANGELES & EL CENTRO REGIONAL DEL OESTE DE LOS ANGELES ESTÁN OFRECIENDO TALLERES PARA AYUDAR A LAS FAMILIAS QUE INICIALMENTE SOLICITAN O QUE TRABAJAN CON EL PROGRAMA DE SERVICIOS DE APOYO EN EL HOGAR (IHSS, IN-HOME SUPPORTIVE SERVICES)**

Para obtener más información acerca de los talleres y para confirmar su asistencia por favor comuníquese con: **Jennifer Hernandez al (310) 258-4243**

Fechas & Tiempos: **Cada Primer Martes del Mes Para Familias Que Hablan Español**

**Orientacion del Programa de IHSS (IHSS 1)**  
 10:00 am - 1:00 pm

Introducción al programa de IHSS para las personas que inicialmente se solicitan o necesitan aprender la información básica sobre el programa.

**Situaciones Avanzadas Acerca de IHSS (IHSS 2)**  
 2:00 - 5:00 pm

Para las personas que necesitan información más detallada sobre el programa IHSS y que puede ser atractivo, solicitando más horas, o reevaluaciones

Por favor reserve su espacio antes del Taller de IHSS - **NO** se permitirá entrar durante el taller sin apuntarse

Apuntarse es Obligatorio

# COMMITTEES

## WESTSIDE REGIONAL CENTER BOARD OF DIRECTORS MEETINGS

Please Call  
(310) 258-4102  
for more details

The Westside Regional Center Board of Directors generally meets on the first Wednesday of each month. Please call the above number to verify. Meetings begin at 6:00 pm and there is time for public input at the end of each meeting. This is an open meeting. Clients, families, service providers and community members are welcome.

## CONSUMER ADVISORY COMMITTEE

Contact Linda Butler at  
(310) 258-4245  
for more details

The Consumer Advisory Committee (CAC) meets every first Wednesday of the month between 3:30-5:00 pm at the Westside Regional Center. The purpose of CAC is for consumer advocacy leaders in the Westside area to meet and share ideas about self-advocacy. CAC is a sub-committee of the WRC Board of Directors. All WRC consumers are invited to attend.

## POLITICAL OUTREACH COMMITTEE

Please Call  
(310) 258-4102  
for more details

The WRC Political Outreach Committee meets at 5:00 pm before each WRC Board of Director's Meeting at Westside Regional Center. Get involved! Find out about current trends, policies, regulations and their impact on you!

### How To Register

**BY PHONE ONLY:** Please call WRC's Training and Events RSVP line at (310) 258-4013. You will need to provide the following information to the recording:

- The name of the training and date
- Your name, your organization (if any), and a telephone number where we can reach you if necessary
- The number of people who will attend, if you are registering for other people
- If you will need English to Spanish translation and the number of people

You will NOT receive a return call unless the training is full, there is a change in the calendar, or a registration fee applies. \*If your training requires a fee, please see Registration Fee Policy post in the next column.

### A Reminder For Service Providers

Westside Regional requires a small FEE for Attendance Certificates & for Continuing Education Hours (for DSP/Administrators per Community Care Licensing/Title 22 only).

While you may continue to attend WRC trainings at no cost (unless otherwise specified), you will be asked to complete a request form and include payment when requesting a Certificate or CEU's at the close of each training.

Fee Schedule is as follows:

- \$15 - Certificate Only
- \$10 - CEU/ Continuing Education Hours Letter
- \*WRC is only able to provide CEU's for DSP/ Administrators. CEU's for other specialties are NOT available.

**PLEASE NOTE:** Any checks that do not clear or are returned will be subject to a \$30 service fee. Re-Payment must be made in person at WRC in CASH ONLY and future acceptance of checks will not be permitted.

### REGISTRATION FEE POLICY

**IF THE TRAINING REQUIRES A REGISTRATION FEE:** You must register by phone. Priority will be given to participants on a first come, first served basis. Please wait for a WRC staff person to call you back before sending payments. Thus, if you reserve a space using the telephone, but do not receive a call back, this would mean a fee only class is full. Payment at door without prior arrangement will not be accepted.

All payments should include the following information:

- Name of Person Attending
- Organization
- Address, City and Zip Code
- Telephone number
- Name of Training you will attend
- Date of Training you will attend
- Names of any other participants that you are registering

Payments should be sent to:  
Westside Regional Center - Training Registration,  
5901 Green Valley Circle, Ste. 320, Culver City, CA 90230

Westside Regional Center sponsors these Trainings & Events for parents, clients, service providers and other professionals within our community. Because this calendar is sent to you in advance, we ask that you call WRC to confirm dates and times. Information can all be accessed via the Internet on our website at [www.westsiderc.org](http://www.westsiderc.org). We request that you call (310) 258-4013, unless otherwise indicated, to reserve your space to attend any of our sponsored trainings.

**All trainings, unless otherwise specified, will be held at Westside Regional Center.**

5901 Green Valley Circle, Suite 320 - (310) 258-4000  
Culver City, CA 90230

## E-Mail Registration Form

NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

AGENCY/VENDOR(if applicable): \_\_\_\_\_

INDIVIDUALS NAME(if parent): \_\_\_\_\_

Please update my records and share this e-mail with my Service Coordinator  
Quality Assurance Specialist.

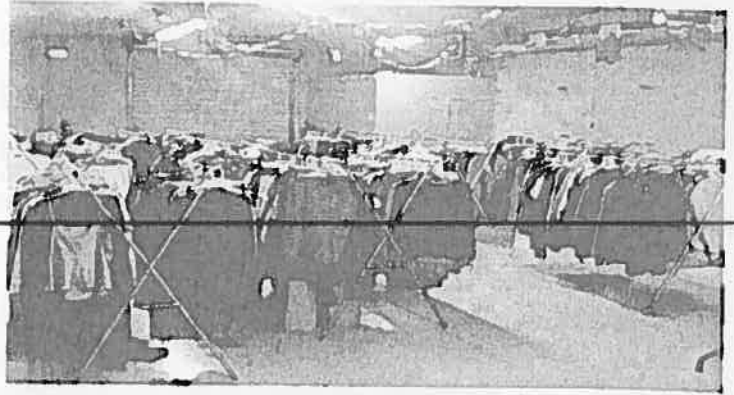
Please fax back to: (310) 649-1312 or Send/Drop off to Westside Regional Center

Attention: Community Services

Use  
this form to  
receive future Training  
& Events announcements  
via e-mail  
don't miss out!



# A TRABAJAR C E N T E R



## FREE CLOTHING FOR YOUR FAMILY EVERY THURSDAY NOON TO 4PM

**1605 East 1st Street • Los Angeles, CA 90033**  
**(323) 267-9749**

The A Trabajar (To Work) Center open every Thursday from noon – 4pm.  
For updates or changes, please visit  
[www.thenonprofitnetwork.org](http://www.thenonprofitnetwork.org) and click "A Trabajar" on the menu bar.

# FREE

# 5 Free Clothing Items Per Person

**DO YOUR PART! BAG YOUR OWN CLOTHING. BRING YOUR OWN EARTH FRIENDLY TOTE BAGS.**

At Plaza Community Services, we know you work hard. We also know times are tough. That is why we are offering you free clothing and food. Having a few more pieces of clothes for school or work means you have just a little bit more money to save or spend on other things you need. And in this time of economic crisis, some food will help you even more! In good times, and bad, Plaza Community Services is here for you.

**What's the easiest way to get to the A Trabajar (To Work) Center?**

You can take the Gold Line to the Pico / Aliso (Los Angeles Metro station). Walk east two blocks on the left hand side. You can also follow us by visiting The Nonprofit Network at [www.thenonprofitnetwork.org](http://www.thenonprofitnetwork.org) and click the "A Trabajar" button on the menu. We update this blog regularly.



For more or general information, please contact Mariela Rojas at (323) 267-9749 or e-mail her at [mrojas@plazacs.org](mailto:mrojas@plazacs.org).

*Plaza Community Services* partnerships for families

# Attitude

*"The longer I live, the more I realize the impact of attitude on life. Attitude, to me, is more important than facts. It is more important than the past, than education, than money, than circumstances, than failures, than successes, than what other people think or say or do. It is more important than appearance, giftedness or skill. It will make or break a company...a church...a home. The remarkable thing is we have a choice everyday regarding the attitude we will embrace for that day. We cannot change our past. We cannot change the fact that people will act in a certain way. We cannot change the inevitable. The only thing we can do is play on the one string we have, and that is our attitude. I am convinced that life is 10% what happens to me and 90% how I react to it. And so it is with you. We are in charge of our Attitudes."*

*Charles Swindoll*

