



Capital Improvement Program (CIP)

User's Manual

April 2021



Table of Contents

About OC Fundtracker Capital Improvement Program (CIP)	2
Definitions.....	2
Help	2
Navigating in OC Fundtracker CIP.....	3
Log-In	3
Forgot Password?	3
Main Menu Overview.....	4
Project Page Overview	5
Mapping.....	7
Adoptions.....	9
Create a New Project in an Adoption	9
Carry Over a Previous CIP Project	10
Carry Over a CTFP Project for Adoption	12
Carry Over a WATER Project for Adoption	14
Amendments	16
Modify an Existing Project for an Amendment	16
Create a New Project for an Amendment	18
Carry Over a Project from CTFP for an Amendment	19
Carry Over a Project from WATER for an Amendment.....	21
View Projects in Progress or Pending	23
View Denied Projects.....	24
Reports	25
CIP Programmed Revenue by Funding Source Report	26
CIP Project Listing Report.....	27
Submitting the CIP to OCTA.....	28

About OC Fundtracker Capital Improvement Program (CIP)

OC Fundtracker CIP is designed to assist local agencies with one element of the Measure M2 (M2) annual eligibility process: the preparation of a seven-year Capital Improvement Program (CIP). The use of OC Fundtracker CIP streamlines the process for an agency to prepare and submit a CIP, and helps to ensure that the agency meets eligibility requirements for M2.

Using the OC Fundtracker CIP, local agencies can:

- Present their local CIP in a format that meets the required guidelines for M2 and reduces potential problems later in the OCTA review process;
- Create a repository of information that can easily be updated for subsequent CIP submittals;
- Provide a system to track projects beyond the typical one- to two-year budget periods.

Definitions

- Adoption – Populating the current year’s CIP during the M2 eligibility cycle for submittal on June 30.
- Amendment – Making modifications to projects in between adoptions is an amendment.
- Carry Over – Projects can be “carried over” into an open amendment or adoption from other modules, like CTFP or WATER. During an adoption, projects can also be “carried over” from the previous to the current fiscal year.
- Escalated Cost – Cost includes inflation and is compounded.

Help

For help, contact kimler@octa.net.

Navigating in OC Fundtracker CIP

Log-In

To log-in, the user will navigate to the OC Fundtracker website (<https://ocfundtracker.octa.net>) and enter their username and password. The user will click "LOGIN" and select "CIP" to navigate to the main menu. New users must click "CLICK HERE" to create an account.

Forgot Password?

Click "CLICK HERE" to reset the password. An e-mail will be sent to the address associated with the account.

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

Existing OCfundTracker users
Enter your username and password to sign in

USERNAME:

PASSWORD:

Remember my username on this computer

LOGIN

NEW TO OCfundTracker? FORGOT YOUR PASSWORD? [CLICK HERE](#)

CONTACT OCTA 7,974.91s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

PLEASE SELECT DATABASE

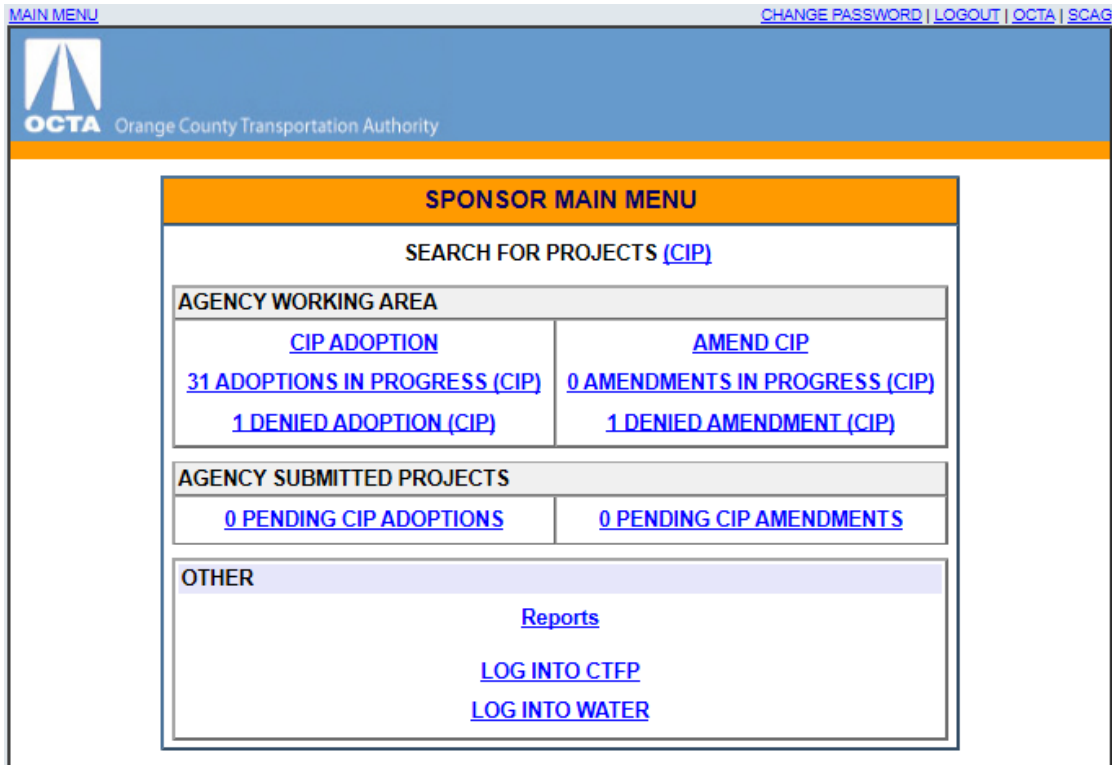
CTFP

WATER

CIP

CONTACT OCTA 0.00s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

Main Menu Overview



- Search for Projects (CIP) – Search for an existing CIP project.
- CIP Adoption – Adopt a CIP project by creating a new one, carrying over from a previous fiscal year, or carrying over from the CTFP or WATER database.
- Adoptions in Progress (CIP) – CIP adoptions that get “Saved for Later” can be accessed here.
- Denied Adoption (CIP) – Submitted adoptions that have been denied by OCTA can be accessed here.
- Amend CIP – A CIP amendment allows users to make modifications to their CIP off-cycle between adoptions.
- In Progress Amendment (CIP) – CIP amendments that get “Saved for Later” can be accessed here.
- Denied Amendment (CIP) – Submitted amendments that have been denied by OCTA can be accessed here.
- Pending CIP Adoptions – CIP adoptions that are “Submitted to OCTA” can be found here. To make further edits, the user must “Un-submit” the project.
- Pending CIP Amendments – CIP amendments that are “Submitted to OCTA” can be found here. To make further edits, the user must “Un-submit” the project.
- Reports – Run reports like CIP Revenue by Funding Source and CIP Project Listing.
- Log into CTFP – Switch to the CTFP database.
- Log into WATER – Switch to the WATER database.

Project Page Overview

The screenshot shows the 'ADD A NEW CIP PROJECT' page on the OCTA website. The page is divided into several sections: 'ADMINISTRATIVE EDIT', 'PROJECT INFORMATION', and 'UPLOAD PROJECT DOCUMENTS'. Callout boxes provide instructions for various fields:

- ADMINISTRATIVE EDIT:**
 - CIP DOC:** 21-00 - CIP (Note: Refers to the name given to amendments or adoptions, i.e. 21-00 is the CIP Document name for an adoption for fiscal year 2021-22.)
- PROJECT INFORMATION:**
 - * IMPLEMENTING AGENCY:** Anaheim, City of (Note: Include the OCTA project number, if applicable. This is the CTFP project number and refers to an OCTA-approved project. If not applicable, this field can be left blank.)
 - LOCAL PROJECT NUMBER:** (Note: Input any additional project IDs associated with the project. Note: This is optional.)
 - ADDITIONAL PROJECT IDS:** (Note: Input any additional project IDs associated with the project. Note: This is optional.)
 - * PROJECT TITLE:** (Text input field)
 - * PROJECT DESCRIPTION:** (Text input field, Note: Provide a summary description of the project. There is a 250 character limit.)
 - * LIMITS:** (Text input field, Note: Enter the project limits/location. Scroll over the blue circled icon for a brief description of information to include.)
 - * TYPE OF WORK:** (Drop-down menu, Note: Click on the drop-down button to display the list of possible entries and select the "Type of Work" that best represents the project. If project type of work is not available on the drop-down list, select "Other" and explain in the "Project Notes" field.)
 - * TYPE OF WORK DESCRIPTION:** (Drop-down menu)
- UPLOAD PROJECT DOCUMENTS:** (Note: Upload any relevant documentation. Note: This is optional.)

*An asterisk denotes a required field for submission.

Input funding amounts by fiscal year, fund type, and phase. Additional rows will appear as needed.

Funding from prior years will be read only and will not appear on the current year's CIP. It is for historical reference and is not included in the total project cost.

The project must be saved before the mapping function is available. See the next page for more information on how to map a project.

PROGRAMMING INFORMATION (\$0) [\[MAP\]](#) [\[HISTORICAL REVENUES\]](#) [\[GRAPH REVENUES\]](#)

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL
20/21	Arterial Capacity Enhancements (ACE)	\$762,000.00	\$1,147,669.00	\$0.00	\$0.00	\$1,909,669 X
20/21	Unfunded/Unknown	\$0.00	\$0.00	\$3,600,000.00	\$0.00	\$3,600,000 X
21/22	Gas Tax	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000 X
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
						\$0
	Gas Tax	\$0	\$0	\$1,000,000	\$0	\$1,000,000
GRAND TOTAL		\$0	\$0	\$1,000,000	\$0	\$1,000,000

[HISTORICAL COMMENTS](#)

PROJECT NOTES - LAST UPDATED: 5/27/2020 - [i](#)

Use the "Project Notes" field to include an explanation for projects with a fund source of "Other" or "Unfunded". This field can also be used to provide any additional information not captured in the previous fields, including project description.

Click "Save for Later" to move the project to the "Adoptions in Progress (CIP)" menu to continue editing later.

Once all the information has been verified for accuracy and completeness, the agency is ready to submit to OCTA for approval. After clicking "Submit to OCTA", the user cannot make additional edits unless they "Un-submit" the project in the "Pending" list.

Mapping

1. Click "Map" and a new window will open. Note: The project must be saved before the mapping function is available.

LIMITS ⓘ

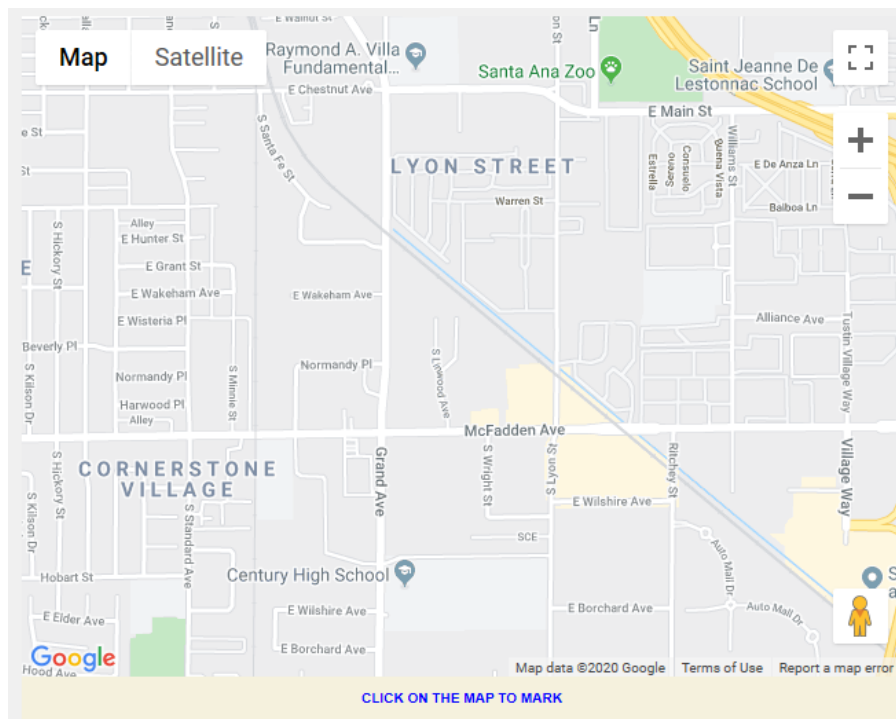
* TYPE OF WORK

* TYPE OF WORK DESCRIPTION

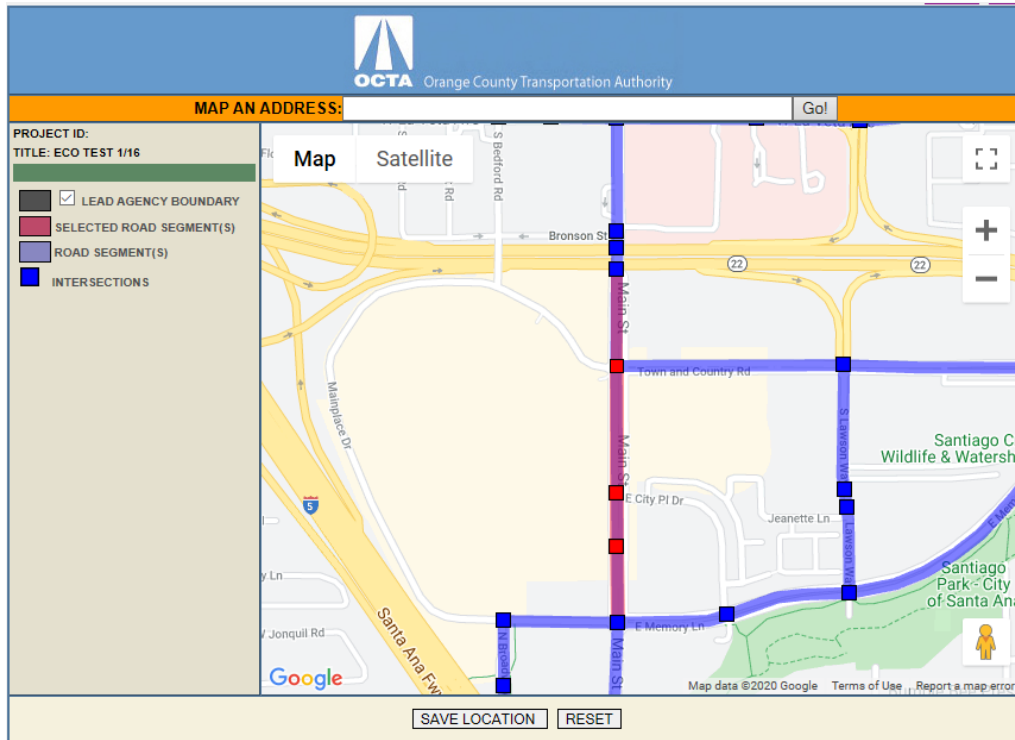
PROGRAMMING INFORMATION (\$0) [MAP]

FISCAL YEAR	FUND TYPE	ENG	ROW	CON/IMP	O&M	TOTAL
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$0
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$0

2. Click anywhere on the map and the mapping tools will appear.



3. Click on the intersection(s) and/or road(s) that best demonstrate where the project is located. It will turn from blue to red. If the project is citywide, it does not need to be mapped.

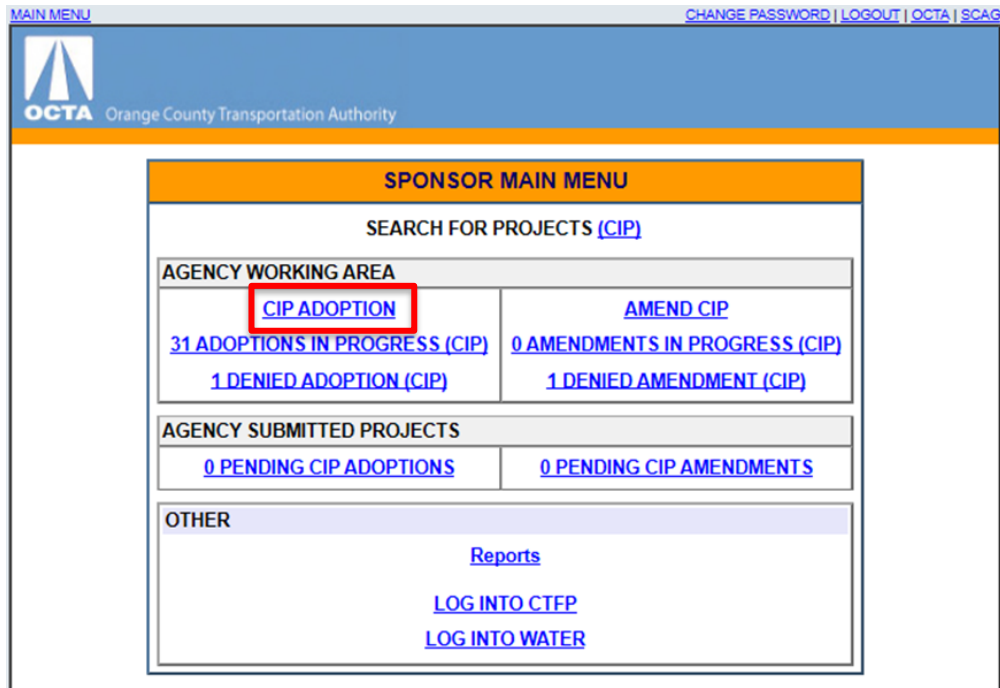


4. Once finished, click "Save Location" and then exit out of the window.

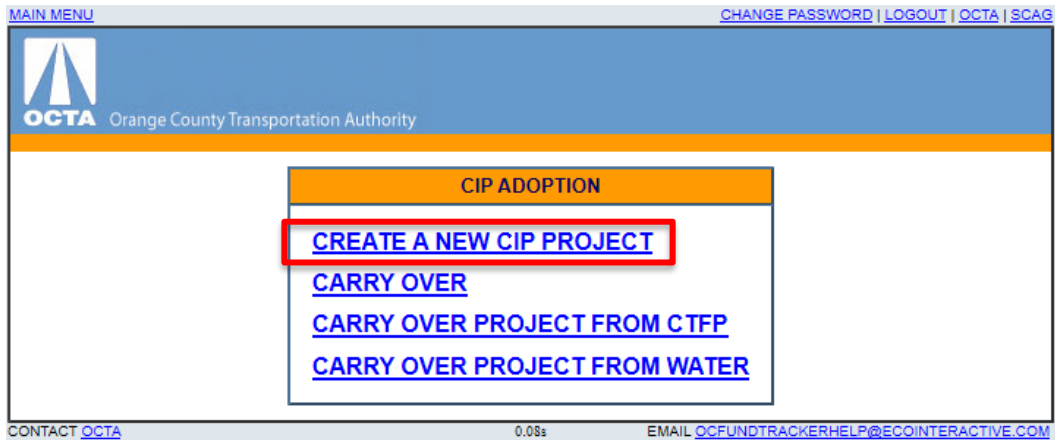
Adoptions

Create a New Project in an Adoption

1. Click "CIP Adoption".



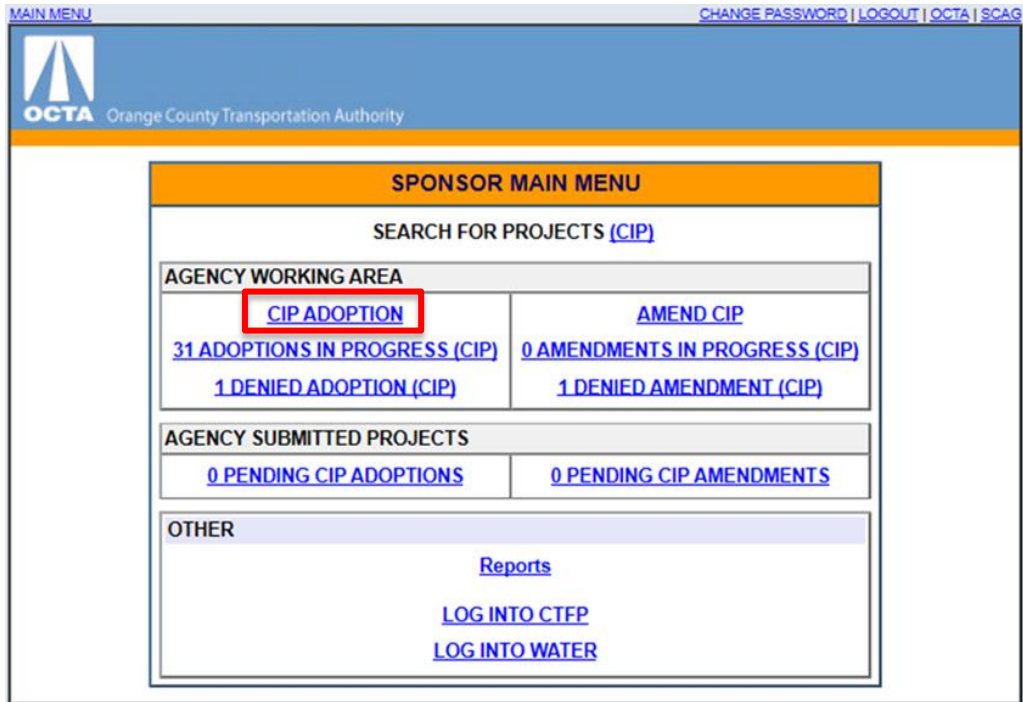
2. Click "Create a New CIP Project".



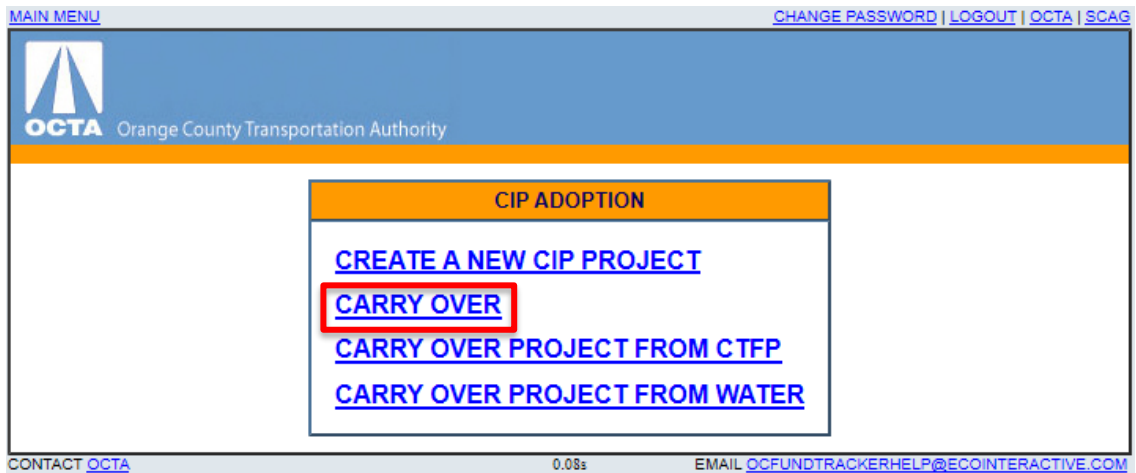
3. Fill out the project information and map the project location.
 - a. Implementation agency, title, description, limits, type of work, type of work description, and at least one row of funding is required to submit a project.

Carry Over a Previous CIP Project

1. Click "CIP Adoption".



2. Click "Carry Over".



3. Search for the project to be carried over using the search filters as needed and then click "Search for Project". Tip: Filter by just the "Implementing Agency" to pull up the agency's complete list.

The screenshot shows the OCTA (Orange County Transportation Authority) web application interface. At the top, there is a navigation bar with links for "MAIN MENU", "CHANGE PASSWORD", "LOGOUT", "OCTA", and "SCAG". Below this is the OCTA logo and the text "Orange County Transportation Authority". The main content area is titled "SEARCH FOR A CIP PROJECT TO CARRY-OVER". It contains several search filters: "PROJECT ID", "LOCAL PROJECT NUMBER", "PROJECT STATUS" (set to "Active"), "IMPLEMENTING AGENCY", "PROJECT TITLE / DESCRIPTION", and "FUNDING TYPE". There is a link for "[SHOW ADVANCE MENU]". At the bottom of the search form, there are two buttons: "Search for Project" (highlighted with a red box) and "Reset Form". The footer of the page includes "CONTACT OCTA", a loading time of "0.21s", and an email address "EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM".

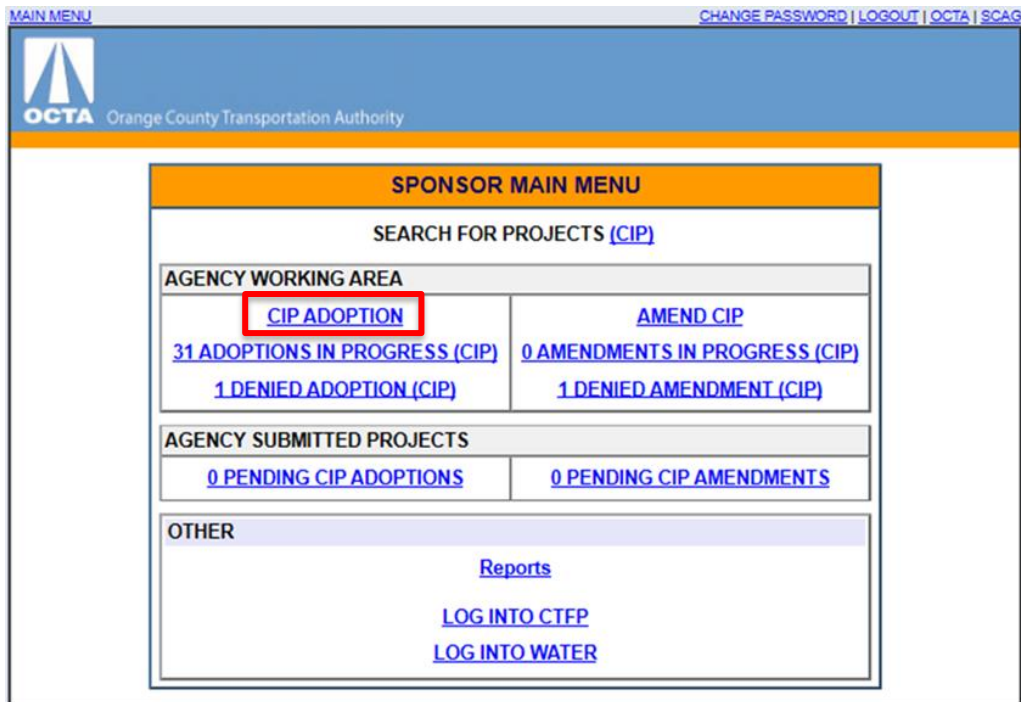
4. Select the project to be carried over by clicking "[Carry-Over]".

PROJECT SEARCH RESULTS			
PROJECT ID		CIP DOC	PROJECT TITLE
CP-11203	[CARRY-OVER]	20-00	SAMPLE PROJECT

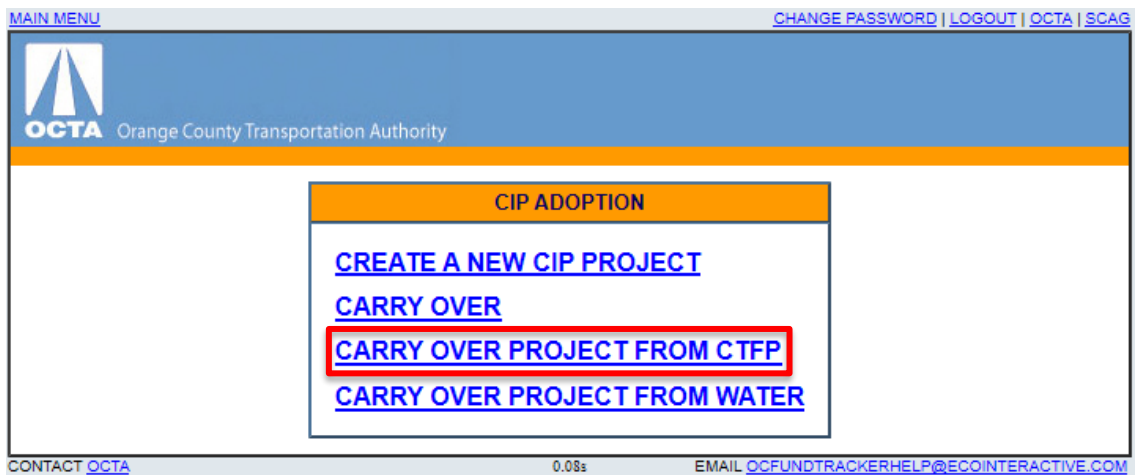
5. Update the project information as needed. Note: Only the first 250 characters of the project description will be saved. Please edit the project description to fit within the character limit.

Carry Over a CTFP Project for Adoption

1. Click "CIP Adoption".



2. Click "Carry Over Project from CTFP".



- Search for the existing project using the search filters as needed and then click "Search for Project". Tip: Input the last four digits of the project's OCTA project number in the "Application #" field to quickly pull up a specific project.

The screenshot shows the OCTA (Orange County Transportation Authority) website header with navigation links: MAIN MENU, CHANGE PASSWORD, LOGOUT, OCTA, and SCAG. The main content area is titled "SEARCH FOR A CTFP PROJECT TO AMEND". It contains a search form with the following fields:

- APPLICATION #: [Empty text box]
- PROJECT ID#/IFAS: [Empty text box]
- CTFP PROJECT LIST: [Active (dropdown menu)]
- IMPLEMENTING AGENCY: [Anaheim, City of (dropdown menu)]
- PF: [Empty text box]
- FN: [Empty text box]
- FUNDING TYPE: [Empty dropdown menu]
- Submitted Projects to OCTA

At the bottom of the form are two buttons: "Search for Project" (highlighted with a red box) and "Reset Form". The footer includes CONTACT OCTA, 0.25s, and EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM.

- Select the CTFP project to be carried over by clicking "[Carry-Over]".

The screenshot shows a table titled "PROJECT SEARCH RESULTS". The table has one row with the following data:

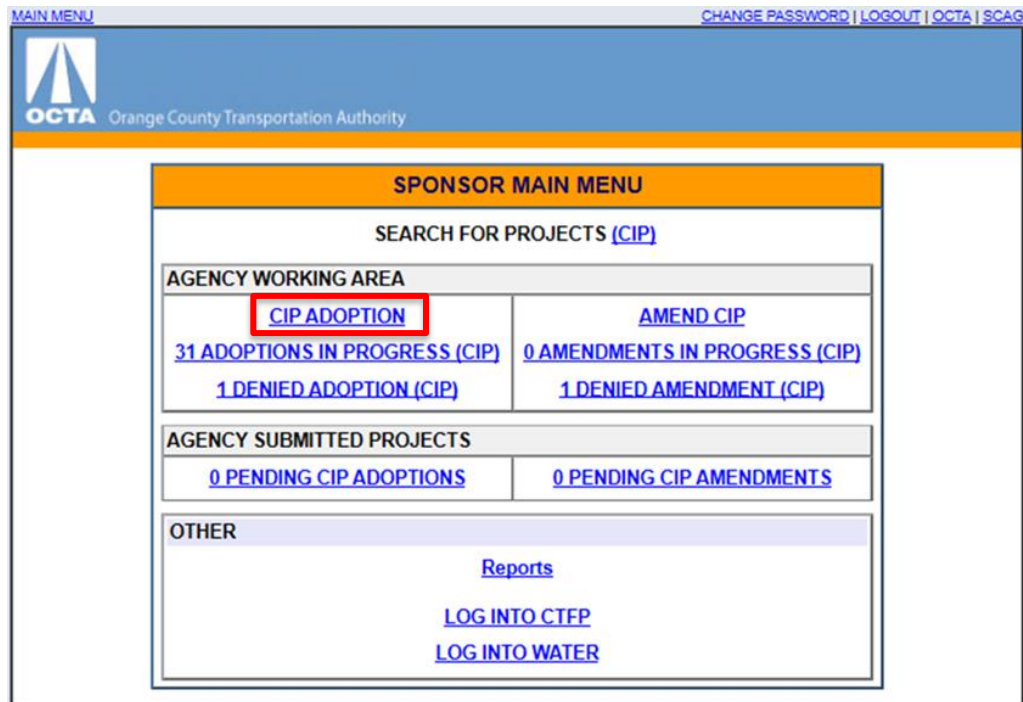
APPLICATION NUMBER		
12-	-MTC-	[CARRY OVER]

The "[CARRY OVER]" button is highlighted with a red box.

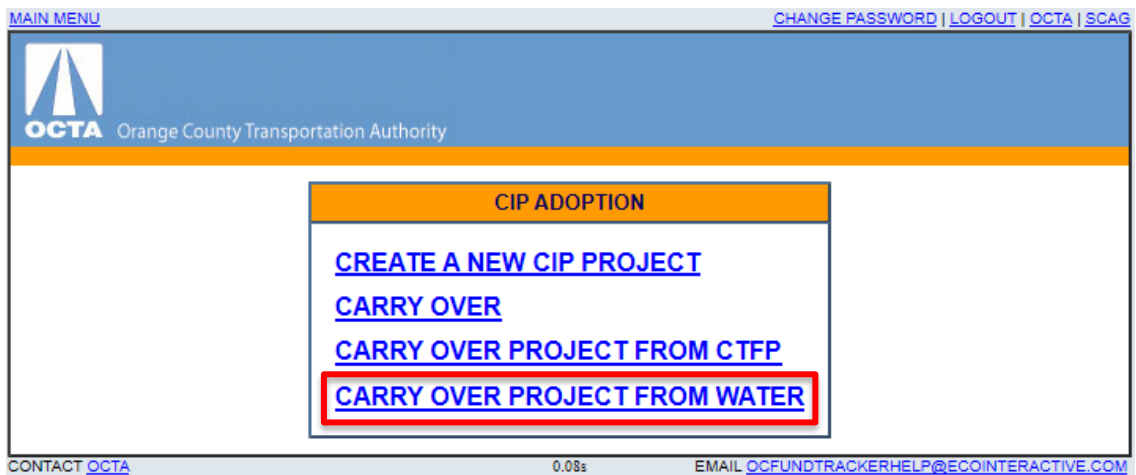
- Update the project information as needed. Note: Only the first 250 characters of the project description will be saved. Please edit the project description to fit within the character limit.

Carry Over a WATER Project for Adoption

1. Click "CIP Adoption".



2. Click "Carry Over Project from WATER".



3. Search for the existing project using the search filters as needed and then click "Search for Project". Tip: Input the last four digits of the project's OCTA project number in the "Application #" field to quickly pull up a specific project.

The screenshot shows the OCTA (Orange County Transportation Authority) web application interface. At the top, there are navigation links: MAIN MENU, CHANGE PASSWORD, LOGOUT, OCTA, and SCAG. The OCTA logo and name are displayed on the left. The main content area is titled "SEARCH FOR A WATER PROJECT TO AMEND". It contains several search filters: APPLICATION #, PROJECT ID#/IFAS, WATER PROJECT LIST (set to Active), IMPLEMENTING AGENCY (set to Anaheim, City of), DESCRIPTION, and FUNDING TYPE. There is a checkbox for "Submitted Projects to OCTA". At the bottom of the search form, there are two buttons: "Search for Project" (highlighted with a red box) and "Reset Form". The footer includes CONTACT OCTA, a timer showing 0.38s, and EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM.

4. Select the WATER project to be carried over by clicking "[Carry-Over]".

The screenshot shows a table titled "PROJECT SEARCH RESULTS". The table has one row with the following data: APPLICATION NUMBER, 18- -ECP-. A button labeled "[CARRY OVER]" is located to the right of the application number and is highlighted with a red box.

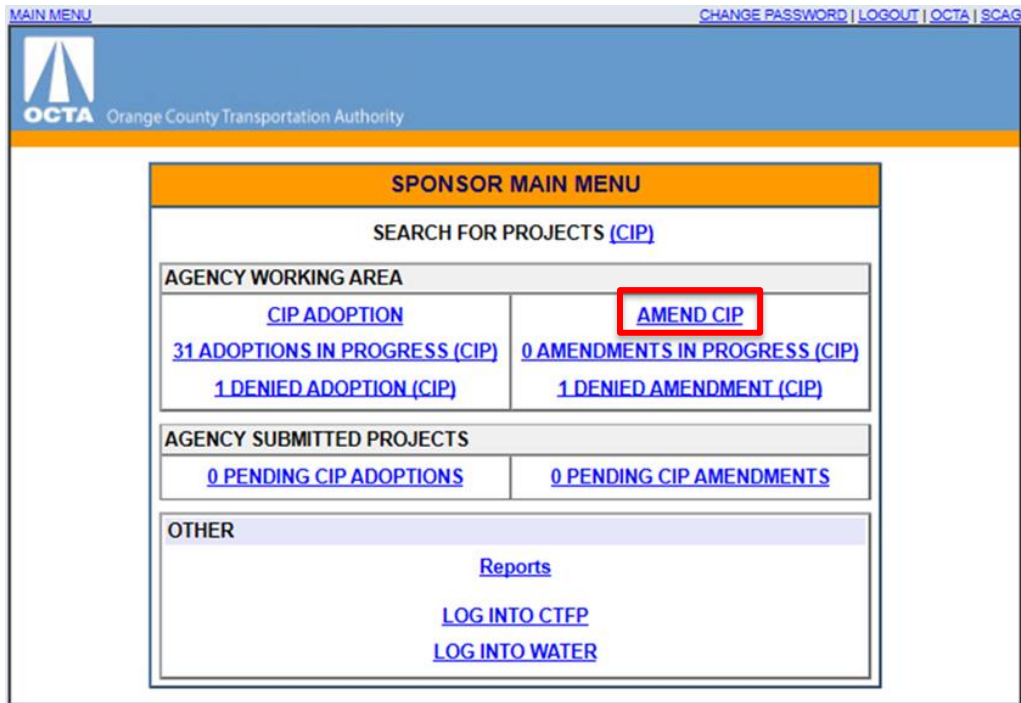
APPLICATION NUMBER	
18- -ECP-	[CARRY OVER]

5. Update the project information as needed. Note: Only the first 250 characters of the project description will be saved. Please edit the project description to fit within the character limit.

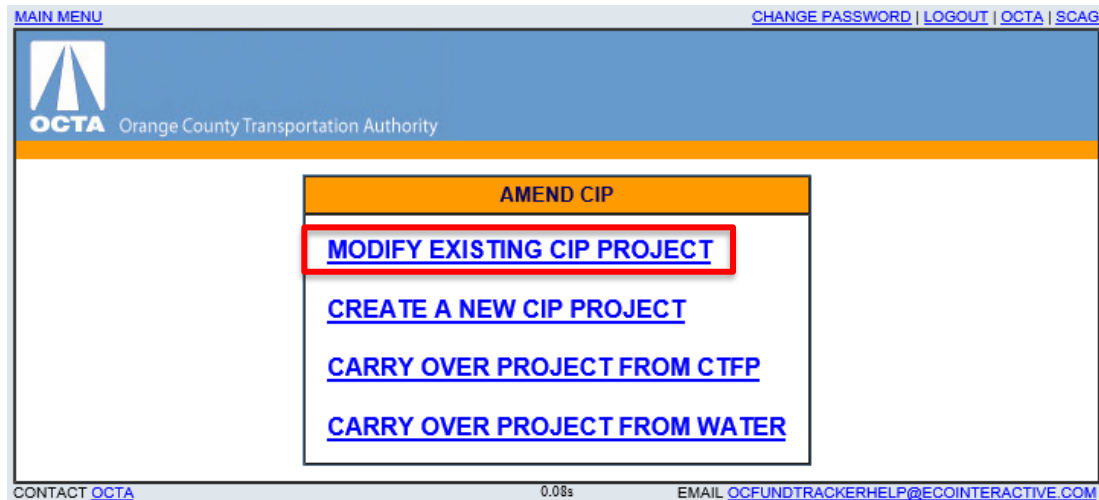
Amendments

Modify an Existing Project for an Amendment

1. Click "Amend CIP".



2. Click "Modify Existing CIP Project".



3. Search for the existing project using the search filters as needed and then click "Search for Project". Tip: Filter by just the "Implementing Agency" to pull up the agency's complete list.

The screenshot shows the OCTA website header with navigation links: MAIN MENU, CHANGE PASSWORD, LOGOUT, OCTA, and SCAG. The OCTA logo and name are displayed. Below the header is a search form titled "SEARCH FOR A CIP PROJECT TO AMEND". The form includes fields for PROJECT ID, LOCAL PROJECT NUMBER, and a dropdown for PROJECT STATUS (set to Active). There are also dropdown menus for IMPLEMENTING AGENCY and FUNDING TYPE, and a text input for PROJECT TITLE / DESCRIPTION. A link for [SHOW ADVANCE MENU] is present. At the bottom of the form are two buttons: "Search for Project" (highlighted with a red box) and "Reset Form". The footer contains CONTACT OCTA, a timer at 0.21s, and an email address: EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM.

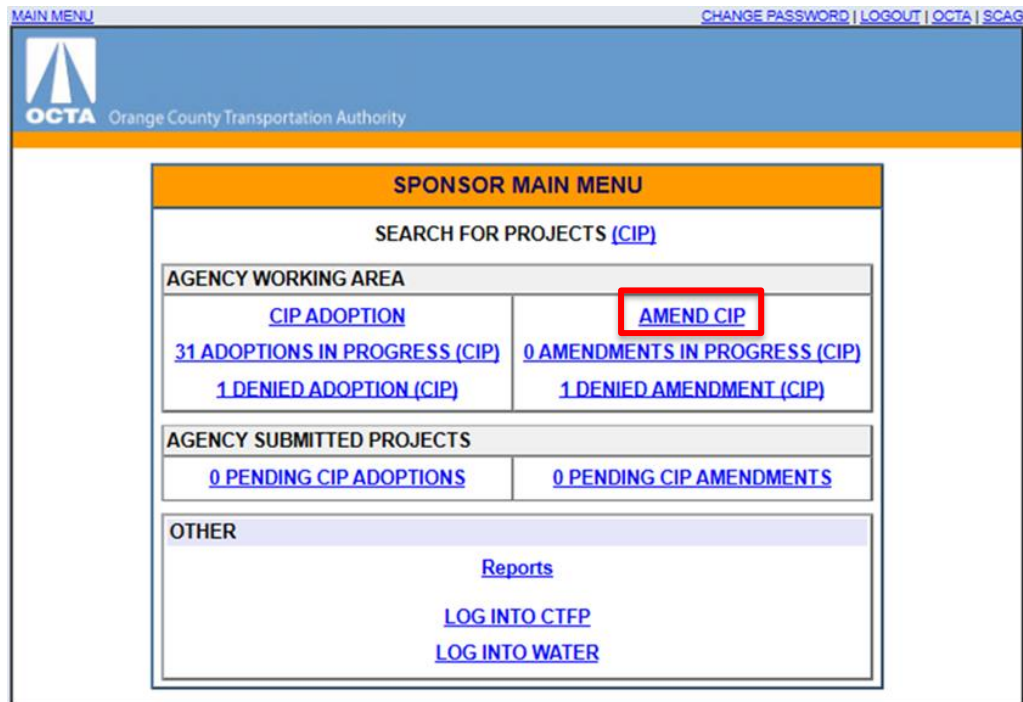
4. Select the existing project to be amended by clicking "[Amend]".

PROJECT SEARCH RESULTS			
PROJECT ID		CIP DOC	PROJECT TITLE
CP-11203	[AMEND]	20-00	TEST

5. Update project information as needed.

Create a New Project for an Amendment

1. Click "Amend CIP".



2. Click "Create a New CIP Project".



3. Fill out the project information and map the project location.
 - a. Implementation agency, title, description, limits, type of work, type of work description, and at least one row of funding is required to submit a project.

Carry Over a Project from CTFP for an Amendment

1. Click "Amend CIP".

The screenshot shows the 'SPONSOR MAIN MENU' interface. At the top, there are links for 'MAIN MENU', 'CHANGE PASSWORD', 'LOGOUT', 'OCTA', and 'SCAG'. The OCTA logo and 'Orange County Transportation Authority' are displayed. The main menu is titled 'SPONSOR MAIN MENU' and includes a search function 'SEARCH FOR PROJECTS (CIP)'. It is divided into three sections: 'AGENCY WORKING AREA', 'AGENCY SUBMITTED PROJECTS', and 'OTHER'. In the 'AGENCY WORKING AREA' section, there are four buttons: 'CIP ADOPTION' (with 31 adoptions in progress and 1 denied), 'AMEND CIP' (highlighted with a red box, with 0 amendments in progress and 1 denied), '0 PENDING CIP ADOPTIONS', and '0 PENDING CIP AMENDMENTS'. The 'OTHER' section contains links for 'Reports', 'LOG INTO CTFP', and 'LOG INTO WATER'.

2. Click "Carry Over Project from CTFP".

The screenshot shows the 'AMEND CIP' screen. At the top, there are links for 'MAIN MENU', 'CHANGE PASSWORD', 'LOGOUT', 'OCTA', and 'SCAG'. The OCTA logo and 'Orange County Transportation Authority' are displayed. The main content area is titled 'AMEND CIP' and contains four buttons: 'MODIFY EXISTING CIP PROJECT', 'CREATE A NEW CIP PROJECT', 'CARRY OVER PROJECT FROM CTFP' (highlighted with a red box), and 'CARRY OVER PROJECT FROM WATER'. At the bottom, there are links for 'CONTACT OCTA', '0.06s', and 'EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM'.

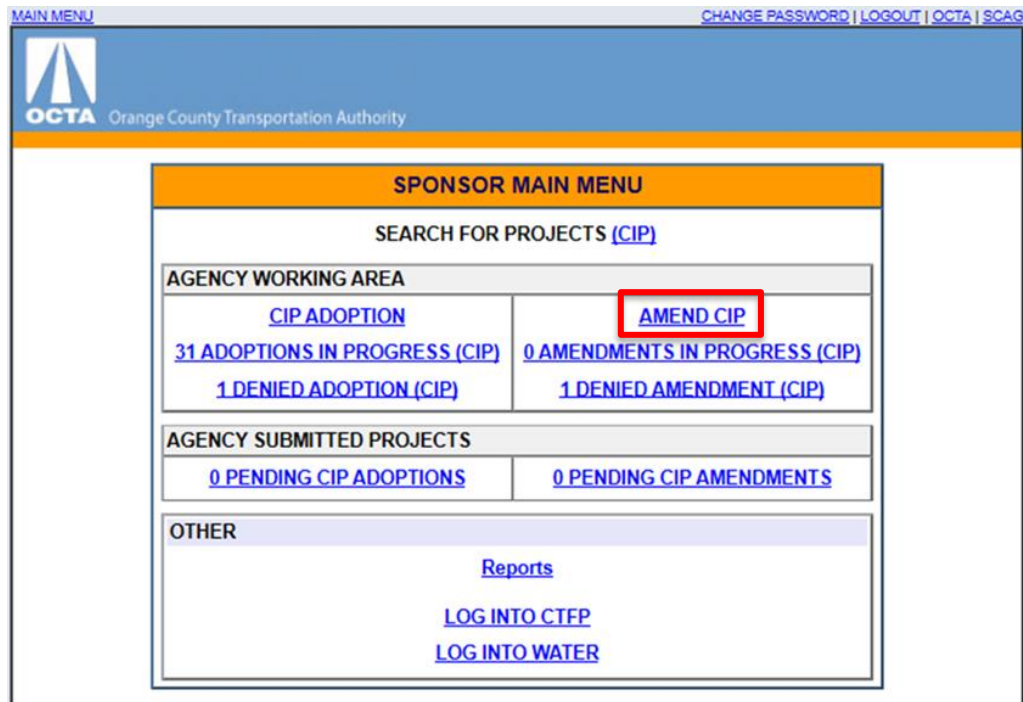
3. Search for the existing project using the search filters as needed and then click "Search for Project". Tip: Input the last four digits of the project's OCTA project number in the "Application #" field to quickly pull up a specific project.

4. Select the CTFP project to be amended by clicking "[Amend]".

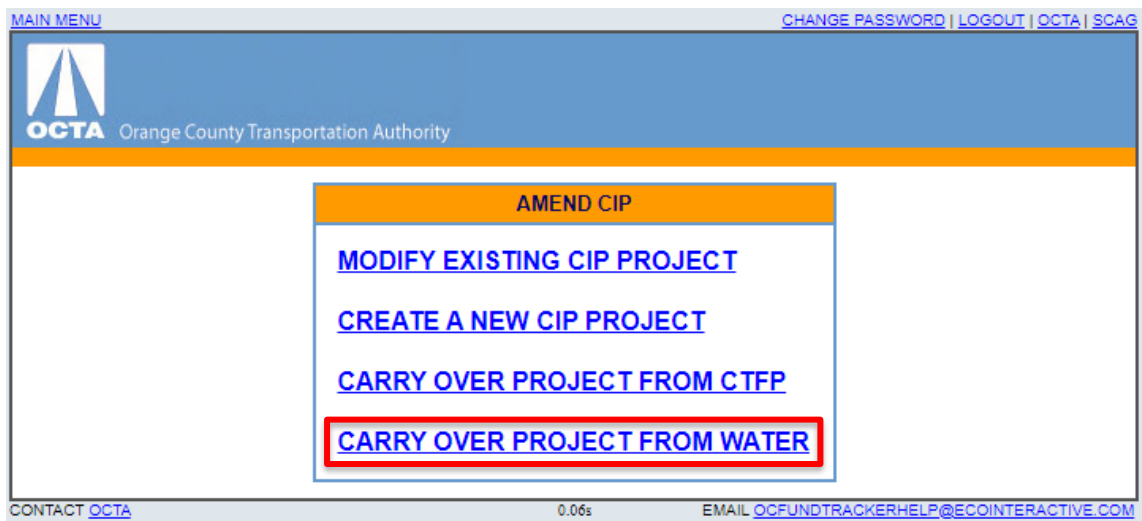
5. Update the project information as needed. Note: Only the first 250 characters of the project description will be saved. Please edit the project description to fit within the character limit.

Carry Over a Project from WATER for an Amendment

1. Click "Amend CIP".



2. Click "Carry Over Project from WATER".



3. Search for the existing project using the search filters as needed and then click "Search for Project". Tip: Input the last four digits of the project's OCTA project number in the "Application #" field to quickly pull up a specific project.

MAIN MENU [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

OCTA Orange County Transportation Authority

SEARCH FOR A WATER PROJECT TO AMEND

APPLICATION # PROJECT ID#/IFAS WATER PROJECT LIST

IMPLEMENTING AGENCY

PROJECT TITLE / DESCRIPTION

FUNDING TYPE

Submitted Projects to OCTA

CONTACT [OCTA](#) 0.31s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

4. Select the WATER project to be amended by clicking "[Amend]".

PROJECT SEARCH RESULTS	
APPLICATION NUMBER	
18- -ECP-	<input type="button" value="[AMEND]"/>

5. Update the project information as needed. Note: Only the first 250 characters of the project description will be saved. Please edit the project description to fit within the character limit.

View Projects in Progress or Pending

In progress adoptions and amendments can be viewed by clicking "Adoptions in Progress (CIP)" or "Amendments in Progress (CIP)". Pending adoptions and amendments can be viewed by clicking "Pending Adoption (CIP)" or "Pending Amendment (CIP)".

The screenshot shows the OCTA Sponsor Main Menu. At the top, there are links for 'MAIN MENU', 'CHANGE PASSWORD', 'LOGOUT', 'OCTA', and 'SCAG'. The OCTA logo and name are displayed. Below is a 'SPONSOR MAIN MENU' section with a 'SEARCH FOR PROJECTS (CIP)' link. The menu is divided into three main sections: 'AGENCY WORKING AREA', 'AGENCY SUBMITTED PROJECTS', and 'OTHER'. In the 'AGENCY WORKING AREA' section, there are four buttons: 'CIP ADOPTION' (31 ADOPTIONS IN PROGRESS (CIP)), 'AMEND CIP' (0 AMENDMENTS IN PROGRESS (CIP)), '1 DENIED ADOPTION (CIP)', and '1 DENIED AMENDMENT (CIP)'. In the 'AGENCY SUBMITTED PROJECTS' section, there are two buttons: '0 PENDING CIP ADOPTIONS' and '0 PENDING CIP AMENDMENTS'. The 'OTHER' section contains links for 'Reports', 'LOG INTO CTFP', and 'LOG INTO WATER'.

Click on the Project ID link to open the project page and continue editing the project information.

CIP CALL FOR PROJECT IN PROGRESS	
PROJECT ID	PROJECT TITLE
CP-10688	STORM DRAIN FULL CAPTURE CATCH SCREEN PROJECT

To make further edits on an adoption or amendment that has been "Submitted to OCTA", click on the "Un-submit" button to move the pending project from the "Pending" list to the "In Progress" list.

CIP CALL FOR PROJECT PENDING REVIEW							1 PROJECTS LISTED	EXPORT TO EXCEL	UN-SUBMIT
PROJECT ID	PROJECT TITLE	AGENCY	PROJECT STATUS	TYPE OF WORK	TYPE OF WORK DESCRIPTION	TOTAL ALLOCATION			
CP-11203	SAMPLE	City of	In Progress - Programmed	Other	Other - Other	\$40	<input type="checkbox"/>	<input type="checkbox"/>	

View Denied Projects

Denied Amendments and Adoptions can be viewed by clicking "Denied Adoption (CIP)" or "Denied Amendment (CIP)".

The screenshot displays the 'SPONSOR MAIN MENU' interface. At the top, there are links for 'MAIN MENU', 'CHANGE PASSWORD', 'LOGOUT', 'OCTA', and 'SCAG'. The OCTA logo and 'Orange County Transportation Authority' are visible. The main content area is titled 'SEARCH FOR PROJECTS (CIP)'. It is divided into three sections: 'AGENCY WORKING AREA', 'AGENCY SUBMITTED PROJECTS', and 'OTHER'. In the 'AGENCY WORKING AREA' section, there are two columns of data. The left column shows '31 ADOPTIONS IN PROGRESS (CIP)' and '1 DENIED ADOPTION (CIP)'. The right column shows '0 AMENDMENTS IN PROGRESS (CIP)' and '1 DENIED AMENDMENT (CIP)'. The '1 DENIED ADOPTION (CIP)' and '1 DENIED AMENDMENT (CIP)' links are highlighted with red boxes. The 'AGENCY SUBMITTED PROJECTS' section shows '0 PENDING CIP ADOPTIONS' and '0 PENDING CIP AMENDMENTS'. The 'OTHER' section includes links for 'Reports', 'LOG INTO CTFP', and 'LOG INTO WATER'.

Accept/Deny comments will be found at the bottom of the project screen.

The screenshot shows a project screen with a 'GRAND TOTAL' summary at the top. Below this is a 'PROJECT NOTES' section with a blue minus sign icon. At the bottom of the screen, there is a section titled 'ACCEPT/DENY COMMENTS (READ-ONLY)' which contains a text input field with the placeholder text 'Accept/deny comment'. This section is highlighted with a red border. Below the input field are three buttons: 'Save for Later', 'Submit to OCTA', and 'PRINT'.

Reports

Click on the “Reports” link and select a report to run.

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

SPONSOR MAIN MENU

SEARCH FOR PROJECTS [\(CIP\)](#)

AGENCY WORKING AREA

CIP ADOPTION 31 ADOPTIONS IN PROGRESS (CIP) 1 DENIED ADOPTION (CIP)	AMEND CIP 0 AMENDMENTS IN PROGRESS (CIP) 1 DENIED AMENDMENT (CIP)
---	---

AGENCY SUBMITTED PROJECTS

0 PENDING CIP ADOPTIONS	0 PENDING CIP AMENDMENTS
---	--

OTHER

[Reports](#)

[LOG INTO CTFP](#)

[LOG INTO WATER](#)

MAIN MENU CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

REPORTS

[CIP PROGRAMMED REVENUE BY FUNDING SOURCE](#)

[CIP PROJECT LISTING REPORT](#)

CIP Programmed Revenue by Funding Source Report

This report lists CIP programmed revenue by funding source for each year of the 7-Year CIP. First, select the range of CIP data to be included. Then, select which type of projects (accepted, pending, etc.) the report will include and whether the report will use current or escalated costs. Finally, click "Run Report".

MAIN MENU > REPORTS > REVENUE REPORT CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

CIP PROGRAMMED REVENUE BY FUNDING SOURCE

LEAD AGENCY:

CIP START: CIP END:

CURRENT COSTS ESCALATED COSTS

INCLUDE OCTA: PROJECTS

RUN REPORT

CONTACT OCTA 0.50s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

This report can be exported to Excel by clicking on the link in the top right corner.

MAIN MENU > REPORTS > REVENUE REPORT CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

FUNDING SOURCE	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	TOTAL (2020-2026)
Slate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Active Transportation Program	\$0	\$1,993,000	\$974,000	\$0	\$50,000	\$3,021,000	\$0	\$6,038,000
Agency Contribution	\$0	\$1,524,954	\$0	\$50,000	\$0	\$0	\$0	\$1,574,954
Air Quality Management District	\$0	\$35,597	\$16,986	\$156,504	\$17,908	\$18,442	\$18,993	\$264,430
Another City	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arterial Capacity Enhancements (ACE)	\$0	\$1,909,669	\$0	\$0	\$0	\$0	\$0	\$1,909,669
Bicycle Corridor Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Community Development Block Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Congestion Management Air Quality	\$0	\$211,000	\$439,000	\$0	\$0	\$0	\$0	\$650,000
Developer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Environmental Cleanup Program (ECP)	\$0	\$1,499,552	\$0	\$0	\$0	\$0	\$0	\$1,499,552
Gas Tax	\$0	\$9,758,548	\$9,169,590	\$9,153,741	\$9,866,058	\$10,052,411	\$10,090,000	\$58,090,348
General Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highway Bridge Reconstruction & Rehabilitation	\$0	\$1,078,150	\$0	\$0	\$0	\$0	\$0	\$1,078,150
Highways Safely Improvement Program	\$0	\$1,878,900	\$843,025	\$1,779,075	\$0	\$0	\$0	\$4,501,000
In Kind Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intersection Capacity Enhancements (ICE)	\$0	\$300,000	\$0	\$0	\$0	\$0	\$0	\$300,000
LPP - Local Partnership Program	\$0	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$80,000
Local Streets and Roads apportionments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Measure M2 Local Fairshare	\$0	\$5,383,891	\$5,281,598	\$5,440,046	\$5,597,807	\$5,754,545	\$3,900,000	\$31,357,887
Other	\$0	\$16,540,377	\$9,636,955	\$24,910	\$104,845	\$261,965	\$0	\$26,569,052
PROJECT V - Community Circulators	\$0	\$158,372	\$152,871	\$17,389	\$161,172	\$165,980	\$170,933	\$826,717
PROJECT W - Safe Transit Stops	\$0	\$480,000	\$0	\$0	\$0	\$0	\$0	\$480,000
Partnership	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Senior Mobility Program (SMP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Traffic Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Traffic Signal Sync Program (TSSP)	\$0	\$1,571,059	\$24,000	\$0	\$0	\$0	\$0	\$1,595,059
Unfunded/Unknown	\$0	\$4,540,000	\$1,100,000	\$4,791,735	\$7,011,800	\$34,069,680	\$80,500,000	\$132,013,215
TOTAL	\$0	\$48,903,069	\$27,678,025	\$21,413,400	\$22,809,590	\$53,344,023	\$94,679,926	\$268,828,033

CONTACT OCTA 3.21s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

CIP Project Listing Report

This report lists all the projects in a CIP, alphabetized by project title, and includes all project information. First, select the range of CIP data to be included. Then, update the report title and select which type of projects (accepted, pending, etc.) the report will include. Finally, click “Generate Report”.

The screenshot shows the 'CIP PROJECT LISTING REPORT' form within the Orange County Transportation Authority (OCTA) system. The form is titled 'CIP PROJECT LISTING REPORT' and contains the following fields and options:

- IMPLEMENTING AGENCY:** A dropdown menu with the text ', City of' and a downward arrow.
- CIP START:** A dropdown menu with the value '21-00' and a downward arrow.
- CIP END:** A dropdown menu with the value '21-00' and a downward arrow.
- REPORT TITLE:** A text input field containing 'FY 2021-22 Capital Improvement Program'.
- INCLUDE OCTA:** A dropdown menu with the value 'ACCEPTED' and a downward arrow, followed by the word 'PROJECTS'.
- GENERATE REPORT:** A button highlighted with a red border.

The page header includes navigation links: [MAIN MENU](#) > [REPORTS](#) > [ORANGETRAK CIP PROJECT LISTING REPORT](#). On the right, there are links for [CHANGE PASSWORD](#), [LOGOUT](#), [OCTA](#), and [SCAG](#). The OCTA logo and name 'Orange County Transportation Authority' are visible in the top left. The footer contains 'CONTACT [OCTA](#)', a page load time of '0.34s', and an email address: 'EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM'.

Submitting the CIP to OCTA

The CIP Project Listing Report is the document that will be submitted to OCTA as part of the eligibility package due June 30, in addition to evidence of City Council adoption of the 7-Year CIP.

1. On the CIP Project Listing Report menu, please select the correct CIP start and end. The example below would be correct for the FY 2021-22 CIP.

MAIN MENU > REPORTS > ORANGETRAK CIP PROJECT LISTING REPORT [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

OCTA Orange County Transportation Authority

CIP PROJECT LISTING REPORT

IMPLEMENTING AGENCY
_____, City of ▾

CIP START **CIP END**
21-00 ▾ 21-00 ▾

REPORT TITLE
FY 2021-22 Capital Improvement Program

INCLUDE OCTA PENDING, ACCEPTED ▾ PROJECTS

CONTACT [OCTA](#) 0.34s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

2. Please format the report title as “FY XXXX-XX Capital Improvement Program”.

MAIN MENU > REPORTS > ORANGETRAK CIP PROJECT LISTING REPORT [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

OCTA Orange County Transportation Authority

CIP PROJECT LISTING REPORT

IMPLEMENTING AGENCY
_____, City of ▾

CIP START **CIP END**
21-00 ▾ 21-00 ▾

REPORT TITLE
FY 2021-22 Capital Improvement Program

INCLUDE OCTA PENDING, ACCEPTED ▾ PROJECTS

CONTACT [OCTA](#) 0.34s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

- When submitting the CIP prior to the June 30 deadline, please include all pending and accepted projects as shown in the example below. Once OCTA staff have reviewed and accepted all projects, a final report including only accepted projects will be saved.

MAIN MENU > REPORTS > ORANGETRAK CIP PROJECT LISTING REPORT [CHANGE PASSWORD](#) | [LOGOUT](#) | [OCTA](#) | [SCAG](#)

OCTA Orange County Transportation Authority

CIP PROJECT LISTING REPORT

IMPLEMENTING AGENCY
_____, City of ▾

CIP START CIP END
21-00 ▾ 21-00 ▾

REPORT TITLE
FY 2021-22 Capital Improvement Program

INCLUDE OCTA PENDING, ACCEPTED PROJECTS

CONTACT [OCTA](#) 0.34s EMAIL OCFUNDTRACKERHELP@ECOINTERACTIVE.COM

- Click “Generate Report” to open the report in a new window. To save the report as a PDF, click print and “Save as PDF” or “Microsoft Print to PDF”, depending on the web browser. Please save/print in portrait mode. Other print settings may need to be adjusted to format the page appropriately. Two examples are shown below:

Google Chrome:

Orange County Transportation Authority
FY 2021 Capital Improvement Program

Local Project Number: [blank] Project Title: [blank]
Additional Project IDs: [blank] Project Description: [blank]
Type of Work: Traffic Signals
Type of Work Description: Traffic Signals - Coordinate signals within project limits

FISCAL YEAR	FUND TYPE	ENG	ROW	CONIMP	OSM	TOTAL	TOTAL RECALCULATED
2020	Other	\$0	\$0	\$7,600	\$0	\$7,600	\$7,600
2020	Traffic Signal Sync Program (TSBP)	\$0	\$0	\$30,400	\$0	\$30,400	\$30,400
Totals		\$0	\$0	\$38,000	\$0	\$38,000	\$38,000

Destination: Save as PDF
Pages: All
Layout: Portrait
Paper size: Letter
Pages per sheet: 1
Margins: Minimum
Scale: Default
Options: Headers and footers, Background graphics

Microsoft Edge:

Microsoft Edge - Print

Printer: Microsoft Print to PDF
Let the app change my printing preferences: Off

Orientation: Portrait
Pages: All pages (The whole document)
Scale: Shrink to fit
Margins: Narrow

Print Cancel

Orange County Transportation Authority
FY 2021 Capital Improvement Program

Local Project Number: [blank] Project Title: [blank]
Additional Project IDs: [blank] Project Description: [blank]
Type of Work: Administration
Type of Work Description: Administration - Computer support for budget of project

FISCAL YEAR	FUND TYPE	ENG	ROW	CONIMP	OSM	TOTAL	TOTAL RECALCULATED
2018	Administrative	\$0	\$0	\$2,318,118	\$0	\$2,318,118	\$2,318,118
2018	General Fund	\$0	\$0	\$1,036,290	\$0	\$1,036,290	\$1,036,290
2019	Administrative	\$1,000	\$1,000	\$1,000	\$4,000	\$4,000	\$4,000
Totals		\$1,000	\$1,000	\$3,354,408	\$4,000	\$3,358,408	\$3,358,408

Local Project Number: [blank] Project Title: [blank]
Additional Project IDs: [blank] Project Description: [blank]
Type of Work: Transit - Other
Type of Work Description: Construction of a parking structure to support parking capacity

FISCAL YEAR	FUND TYPE	ENG	ROW	CONIMP	OSM	TOTAL	TOTAL RECALCULATED
2021	Infrastructure/Construction	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
Totals		\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000

