## **Better connecting Queensland's** GPs and public hospitals

Signing

into HPP



Preparing

to

Register



2









Viewing patient healthcare information

5



6

**Factsheet 2 Creating a Health Provider Portal (HPP) account** 

## Are you ready for registration?

Do you have the necessary documents ready to register? Do you have your GP/Specialist details updated in the Queensland Health STS Address Book? If not, please refer to Factsheet 1 - Preparing to register for the Health Provider Portal

## Creating a HPP account

Step 1	Launch the HPP Open a web browser and enter the URL <u>https://hpp.health.qld.gov.au/</u> to launch the HPP. Refer to <u>Fixing Browser Error</u> section on Factsheet 5 if you encounter a problem when tryin launch the HPP.			
Step 2	Register your HPP account Click Login with QGov	Queensland Government Queensland Health Frequently asked questions Terms and conditions		
		Improving Queensland General Practitioner's (GPs) access to patient health information is a key investment initiative of the <b>Specialist Outputient Strategy - Improving the patient journey by 2020.</b> This Health Provider Portal (HPP) service provides summary patient healthcare details to registered and authenticated health fractitioners. All information on display is provided via secure tunnel access to Queensland lealth's read-only clinical application The Viewer. Patient history details span a person's individual treatment and care details's read-only clinical applications being carried out allowing GP's to reach earlier and/or improved clinical outcomes for their patients. For more details visit the <b>Frequently Asked Questions</b> page. We of the HPP requires each user to have a Qeov login account as well as having registered current and active professional breactive details. More details on how to create a new Qeov account can be found on the <b>Better connecting Queensland</b> strates the strate of the create set of the required patient. May Queensland GPs have now registered for access to the Health Provider Portal. Please remember to logout when it's not user. Technical assistance is available, if required, by calling 1300 v78 v32.		

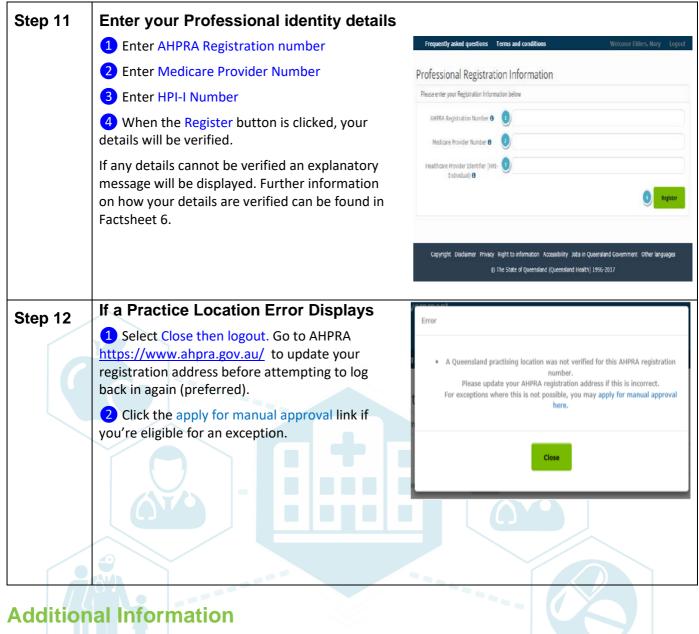


Step 3	Create a QGov account	QGov
	Click Register	Login or register
		Please login or register using one of the options below. G Google Or Cor Cor Cor Cosername Your email address
		Password     City     Cit
Step 4	Create your QGov account	QGov
	<ol> <li>Enter your individual email address as the Username</li> <li>Create a Password</li> <li>Confirm your Password</li> <li>Enter a Mobile number (this is optional)</li> <li>Check acknowledgement of terms and conditions, then</li> <li>Click Continue</li> <li>Note: An email will be sent with a confirmation code which will need to be entered to complete the creation of the QGov account.</li> </ol>	Action Create your QGov account Choose your username Create a password Create a password Confirm your passwor
Step 5	<ul> <li>Finalise registration</li> <li>1 Enter the Confirmation code received in the email</li> <li>2 Click Continue</li> <li>Note: It may take a few seconds before the next page is displayed confirming the QGov account has been successfully created.</li> </ul>	QGov Finalise registration A confirmation code has been sent to your email account. PI below to create your QGov account. * Confirmation code

Factsheet 2 Creating a Health Provider Portal (HPP) account - 2 -

Step 6	Create QGov identity The QGov identity has been successfully verified, click Continue.	QGov   Create QGov identity Vour account (QGov) has been successfully verified. This account is the key to your identity.   Continue
Step 7	<ul> <li>Enter your personal identity details</li> <li>Enter given name</li> <li>Enter middle name (this is optional)</li> <li>Enter family name</li> <li>Enter date of birth</li> <li>[You need 100 points of identity]</li> <li>Select primary documents preferences (one or more can be selected)</li> <li>Select secondary documents preferences</li> <li>Read Note</li> <li>Read Declaration</li> <li>Click Continue</li> </ul>	<form></form>
v1 0 May 2022		

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Step 8	Consent to share your details with	Queensland Government
	the HPP	QLD Digital Identity login
	From the QLD Digital Identity login page -	
	Click Continue	Consent to share your details
	Click Continue	To continue to use the Health Provider Portal - test service we need your consent to share the following details.
		Personal details
		Date of birth
		Family name
		Given name
		Middle name/s
		Contact details
		Emeil address
	$\sim$	I consent to sharing these details:
		Always with Health Provider Portal - test service
		Read our frequently asked questions about recent changes we've made to help you manage your data sharing p
		By giving consent you agree to our <u>Terms of use</u> and <u>Privacy statement</u> .
	<b>C</b>	Cancel
Step 9	Accept the HPP Terms and Conditions	Frequently asked questions Terms and conditions Visions Count
	1 Check acknowledgement of the terms and	Terms and Conditions
	conditions, then	In addition to my objąstone under the Health Practitioner Regulation Nutorial Law (Queensiand). Temderstand and agree that: 1. I must access and use the Health Provider Portal (HPP) and access and use information accessible through the HPP (confidencial information'):
		a. shelp in accelerate with the HPT New of Access and Oue, which Layer from a liquid yinding agreement (the Vigenment) between myself and the State of Operational calculate (transport and equivalent access) and the State of Operational calculate (transport and equivalent access) and the State of Operational calculate (transport and equivalent access) as a memory of the Vigenment (transport and equivalent access). So any a a Neurobel Health Process acting a neuropacity of equivalent access and the Vigenment (transport and equivalent access). So any a neurobel Health Process acting a neuropacity of equivalent access and the Vigenment (transport and equivalent access). So any a neuropacity of equivalent access and the Vigenment access and the Vigenment access access access access access and the Vigenment access
	2 Click Accept to proceed.	confidential information, or any part thereof, does not represent an exhaustive and complete health recard for any inductual:     Evendenstand that:
		<ol> <li>ny activities in the HPP are tracked, logged against my login credentials and may be subject to avoid, public sorutiny and disclosure under the Right to Information Act 2009 (Qds);</li> <li>ny access and use of the HPP are instructed, excluding for interchication of breaches of the HPP Terms of Access and Use and reagonprints and univelial activity/</li> </ol>
		<ol> <li>if theract the HPT Terms of Access and Lets, quantitude Health multi-task access against the under our Agreement;</li> <li>if any of the Access or use of the MPS on thy Quality with confidential information;</li> <li>in suppropriate or unkerful, Queeniand Health may make a complement should nee under our Agreement;</li> </ol>
	677	Noticed Law (QueenLind): 3. Inscribe highlights, Tray to find to have connected an efferox and/or to subject to provider, including up to 400 provide unto under the inceptual and Hauth Rearch Act 2012 (2010): 5. Operating from this class mith they prevent information collected as a result of ma access and use of the HPT macconduce with to Prevent Policy.
		<ol> <li>Quendiad Haufth deals with my prevanal information collected as a result of my access and use of the HPP in accession with its Privacy Policy.</li> <li>Tricking this checkbox is a condition of me accessing and using the RPP.</li> </ol>
		I acknowlinge I have read the Termis and Conditions and Privacy Notice and agree to them
		Actest
Step 10	Reminder to enter Professional details	
	When the Register button is clicked, you will	Error
	proceed to Step 11 to enter your professional details.	You must enter all professional registration details.
		Register



For additional support information, please refer to Factsheet 6.

## Contact

For technical support please call 1300 478 439, available 24 hours a day.