

2022-2023 Yearlong Fellowship Job Description

Organization:	Colorado Coalition for the Homeless (CCH, The Coalition)
Organization City/Primary Work Location:	Denver
Website URL:	https://www.coloradocoalition.org/

Organization Mission Statement (and any other relevant information you feel would be helpful to understanding the organization):

The Mission of the Colorado Coalition for the Homeless is to work collaboratively toward the prevention of homelessness and the creation of lasting solutions for families, children, and individuals who are experiencing or at-risk of homelessness throughout Colorado. CCH advocates for and provides a continuum of housing and a variety of services to improve the health, well-being and stability of those it serves.

Fellowship Overview

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Help bring partners from the housing advocacy community with other multi-sector partners together to engage more effectively and more meaningfully on federal housing policy issues. The grant will help CCH expand our current base of multi-sector partners, address partnership gaps in sectors such as youth and the environment, boost the visibility of our state multisector partnership to increase funding for affordable housing, and amplifying racial equity in our housing justice work.

This position will be:

Hybrid- must be able to come to the office

A typical week as a PIFP fellow in our office will look something like this:

A typical week will include convening and attending multiple meetings within and outside the organization (virtual or in-person), responding to emails and calls, conducting policy research, and producing informational materials such as fact sheets and policy briefs. Most of the fellow's time will be spent at a computer when they are not convening or attending in-person meetings. Some travel within the Denver Metro area and possible statewide travel may be required.

What support or professional development can the fellow expect from their supervisor, the team/staff, or the organization?

The fellow's supervisor (Aubrey Hasvold) was once a PIFP fellow and is committed to providing constructive feedback and opportunities to grow.

Additional benefits offered to the fellow:

Eco pass and gym discount

Fellowship Details

Primary Responsibilities:

The fellow will perform the following activities: Write lobbying materials for multi-sector partners to advance federal policies and funding for affordable housing; Arrange and coordinate Steering Committee meetings and manage committee follow-up; and Coordinate lobby meetings with Colorado's federal delegation.

Through this fellowship, you will build capacity in our organization by:

The fellow will help execute the goals of our Opportunity Starts at Home (OSHA) grant project through the National Low Income Housing Coalition. They will also help develop collateral materials like issue briefs and represent the organization in coalitions.

The ways in which you will contribute to societal systemic change during this fellowship:

The fellow will help develop lasting, structural solutions to homelessness.

If applicable: You might also engage in direct service and impact your community in the following ways.

The fellow may help with story collection, advocacy activities like organizing lobby days for staff and clients, and election activities like voter registration.

Required qualifications/skills:

1. Ability to analyze public policies and legislative proposals. Must be able to sort out the most important problems when faced with voluminous amounts of information to explore the many facets of a policy issue; ability to sift evidence and develop feasible options and alternatives; ability to anticipate policy consequences.
2. Ability to form coalitions and foster public consensus.
3. Ability to work communicate professionally and effectively with government and elected officials and their immediate staff.

4. Ability to coordinate the advocacy activities of employees and external coalition partners.
5. Ability to explain verbally, justify or discuss a variety of public issues, requiring a logical presentation of appropriate facts, information, and analysis to diverse audiences.
6. Exceptional time management, organization and prioritization skills.
7. Knowledge of standard office software, including Microsoft Office suite products and web production software.

Preferred qualifications/skills:

1. Experience working with or on behalf of people experiencing homelessness or facing economic, health, or housing instability.
2. Lived experience of homelessness or housing instability.
3. Experience in a professional office setting.

What skills/competencies will fellow learn/enhance during this experience?

The fellow will enhance writing, oral presentation, and analysis skills.

Advice and Application Follow-up

Our advice for those who apply:

If you are interested in getting "into the weeds" of public policy and helping generate creative solutions in collaboration with others, you will do well in this role. Consider how housing is the foundation of healthy, thriving communities. Also, highlight your strengths in planning/organization/administrative work.

Additional information applicants should know about the organization and/or this position:

Since its founding more than 30 years ago, the organization has earned state and national recognition for its integrated healthcare, housing and service programs. The Coalition's comprehensive approach addresses the causes of homelessness, as well as the consequences, offering critical assistance to over 20,000 individuals and families each year.

Supplemental question to be answered in your application if interested in this fellowship:

1. What do you think are the causes of homelessness?
2. What does a just, equitable community look like to you?
3. How would you bring (or how have you brought) people together to work toward a common goal?