

Full-Dual File for MA Organizations and Cost Plans

CMS will provide the **FEBRUARY full-dual file for Auto Assignments** to MA organizations and cost plans by COB **Friday, February 10**. This monthly file through March of 2006 identifies organizations' enrollees who are full-benefit dual eligibles, for purposes of facilitating their enrollment into the Medicare Part D benefit.

CMS will "PUSH" the file to plans, as in the past, either through Gentran or Connect:Direct (NDM), depending upon the file transmission mechanism established with each plan. **PLEASE REMEMBER TO DELETE OR RENAME THE PREVIOUS MONTH'S FILE; see below file naming conventions.**

You will also not receive the Full Dual file if you have not established connectivity AND returned the verification letter to the CSMM (MMA) Help Desk. If either of these conditions applies, the Plan should **immediately** contact the MMA Help Desk at MMAHelp@cms.hhs.gov or call 1-800-927-8069.

PLEASE NOTE: The file naming standards for receiving your files are as follows:

Gentran: P#MBD.#ADUA4.XXXXX.OUT.NOTIF.pppppp

where XXXXX is the plan number and "pppppp" is the Gentran processing number.

Connect:Direct (Mainframe):

zzzzzzzz.#ADUA4.xxxxx.OUT.NOTIF

where (zzzzzzzz = Site specific High Level Qualifier)

RENAME last month's file immediately; you will NOT receive this file if there is an existing one with the same name. CMS will not resend because of this error.

Connect:Direct (Non-Mainframe): \[directory]\P#MBD.#ADUA4.xxxxx.OUT.NOTIF

where (directory = site specific directory name) and xxxxx = plan number

RENAME last month's file immediately; the existing file will be overwritten.

Please see the July 5, 2005 Systems letter, specifically pages 7-9 for how these data should be used, and page 32, Attachment I, for the file format (on our website at <http://www.cms.hhs.gov/HealthPlansGenInfo/Downloads/systemsletternumber3.pdf>).

Organizations with questions should call the Help Desk at 1-800-927-8069, or e-mail them at MMAHelp@cms.hhs.gov.