



TOWN OF DURHAM
8 NEWMARKET ROAD
DURHAM, NH 03824
Tel: 603/868-5571
Fax: 603/868-1858

DURHAM TOWN COUNCIL
MONDAY, DECEMBER 12, 2016
DURHAM TOWN HALL - COUNCIL CHAMBERS
6:00 PM

RSA 91-A:2 I(b): Consultation with legal counsel.

NOTE: This meeting is not open to the public.

AGENDA

DURHAM TOWN COUNCIL
MONDAY, DECEMBER 12, 2016
DURHAM TOWN HALL - COUNCIL CHAMBERS
7:00 PM

NOTE: *The Town of Durham requires 48 hours notice if special communication aids are needed.*

- I. **Call to Order**
- II. **Approval of Agenda**
- III. **Special Announcements**
- IV. **Public Comments (*)**
- V. **Approval of Minutes**
- VI. **Councilor and Town Administrator Roundtable**
- VII. **Unanimous Consent Agenda** (*Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote*)
 - A. **RESOLUTION 2016-15** waiving the standardized purchasing process within Article 7 of the Town of Durham Purchasing Policy dated July 1, 2013 and designating, upon recommendation of the Administrator, Resource Systems Group, Inc. (RSG), White River Junction, VT, as the single source vendor for the Town's Traffic Modeling, and award a contract in the amount of \$80,500 for updated modeling (2/3 vote required)

- B. Shall the Town Council schedule a Public Hearing for Monday, January 9, 2017, on a Resolution to accept and expend a \$28,332 grant from the New Hampshire Department of Environmental Services Coastal Program for final engineering / initial construction for the Shoreline Erosion Control Project at Wagon Hill Farm?

VIII. Committee Appointments - None

IX. Presentation Items - None

X. Unfinished Business

- A. Continued discussion on the Administrator's proposed FY 2017 Operating, Capital, and Special Fund Budgets and the 2017-2026 Capital Improvement Plan
- B. RESOLUTION #2016-16 adopting the FY 2017 General Operating Budgets, the Capital Fund Budget, and the 2017-2026 Capital Improvement Plan (as amended)

XI. New Business
Other Business

XII. Nonpublic Session (if required)

XIII. Extended Councilor and Town Administrator Roundtable (if required)

XIV. Adjourn (NLT 10:30 PM)

() The public comment portion of the Council meeting is to allow members of the public to address matters of public concern regarding town government for up to 5 minutes. Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption or disorder, are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Administrator.*



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AGENDA ITEM: # 7A

DATE: December 12, 2016

COUNCIL COMMUNICATION

INITIATED BY: Durham Business Office

AGENDA ITEM: RESOLUTION #2016-15 WAIVING THE STANDARDIZED PURCHASING REQUIREMENT WITHIN SECTION 7 OF THE TOWN OF DURHAM PURCHASING POLICY DATED JULY 1, 2013 AND DESIGNATING RESOURCE SYSTEMS GROUP, INC. OF WHITE RIVER JUNCTION, VT AS A SINGLE SOURCE VENDOR FOR THE TOWN'S TRAFFIC MODELING AND AWARD A CONTRACT IN THE AMOUNT OF \$80,500 FOR UPDATED MODELING

CC PREPARED BY: Gail Jablonski, Business Manager

PRESENTED BY: Michael Behrendt, Planner

AGENDA DESCRIPTION:

In 2013 the Town of Durham and University of New Hampshire (UNH) contracted with Resource Systems Group, Inc. (RSG) to perform a 2013 Weekday AM Peak Hour Condition Traffic Microsimulation Model. With some major roadway and development projects pending in the core downtown area, the Town and UNH have asked RSG to provide a proposal for a new PM or midday model and an updated AM model focused on this core area. *Attached is the proposal submitted by RSG (*The border in Figure 2 is difficult to read so a separate sheet is attached at the end showing the border clearly).*

Since RSG had prepared the earlier model, we are asking the Council to waive purchasing requirements for bidding per Section 7 of the Town's Purchasing Policy.

Section 7 of the Town's Purchasing Policy allows that: *"With a two-thirds vote, the Town Council, on recommendation from the Town Administrator, may waive any of the above purchasing requirements in cases where it is deemed inadvisable to solicit bids because of a single source of supply or because of the need of standardization of the materials, supplies, equipment or services or for other stated reasons which the Council deems to be in the interests of the Town. ...Where it is deemed appropriate to standardize on the procurement of materials, supplies, equipment or services, the Town Council shall so indicate by Resolution."*

Attached for the Council's consideration is Resolution #2016-15 waiving the purchasing requirements of Section 7 within the Town's Purchasing Policy and designating RSG of White River Junction, VT as a single source vendor for the Town's Traffic Modeling Services.

Following the approval of this resolution the Town is asking the Council to award a contract to RSG in the amount of \$80,500 for updated modeling services, with the total contract amount to be split 50-50 with UNH (thus at a maximum cost of \$40,250 to the Town).

LEGAL AUTHORITY:

Section 7, Town of Durham Purchasing Policy.

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

Project cost will be shared with UNH. Durham's share will be taken from the Town Council Contingency Fund.

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION #1:

The Durham Town Council does hereby adopt Resolution #2016-15 waiving the purchasing requirement of Section 7 within the Town's Purchasing Policy dated July 1, 2013 and designating Resource Systems Group, Inc. as a single source vendor relative to the Town's Traffic Modeling Services. (Requires a 2/3 vote)

MOTION #2:

The Durham Town Council does hereby authorize the Administrator to sign a contract with Resources Systems Group, Inc. of White River Junction, VT in the amount of \$80,500 to perform updated traffic modeling. The Town Administrator may negotiate details of the contract as appropriate.

RESOLUTION #2016-15 OF DURHAM, NEW HAMPSHIRE

WAIVING THE STANDARDIZED PURCHASING REQUIREMENT WITHIN SECTION 7 OF THE TOWN OF DURHAM PURCHASING POLICY DATED JULY 1, 2013 AND DESIGNATING RESOURCE SYSTEMS GROUP, INC. AS A SINGLE SOURCE VENDOR FOR THE TOWN'S TRAFFIC MODELING SERVICES

WHEREAS, in 2013 the Town of Durham and University of New Hampshire contracted with Resource Systems Group, Inc. (RSG) of White River Junction, VT for traffic modeling services; and

WHEREAS, the Town of Durham and University of New Hampshire desire to have additional traffic modeling completed;

WHEREAS, Section 7 "Waivers and Standardization" of the Town's Purchasing Policy dated November 13, 2012 allows the Town Council, by resolution and with a two-thirds vote on recommendation from the Town Administrator, to *"waive any of the purchasing requirements in cases where it is deemed inadvisable to solicit bids because of a single source of supply or because of the need of standardization of the materials, supplies, equipment or services or for other stated reasons which the Town Council deems to be in the interest of the Town."*

NOW, THEREFORE BE IT RESOLVED, that the Durham Town Council, the governing body of the Town of Durham, New Hampshire does hereby, upon recommendation of the Administrator, approve Resolution #2016-15 waiving the purchasing requirement within Section 7 of the Town of Durham Purchasing Policy dated July 1, 2013 and designating Resource Systems Group, Inc. as the single sole source vendor for the Town of Durham's Traffic Modeling Services.

PASSED AND ADOPTED on this ____ day of ____ by a **two-thirds (2/3)** vote of the Durham Town Council with _____ in favor, _____ opposing, and _____ abstentions.

Katherine Marple, Chair
Durham Town Council

ATTEST:

Lorrie L. Pitt, Town Clerk-Tax Collector

Scope of Work

TO: Michael Behrendt, Director of Planning and Community Development
Stephen Pesci, Special Projects Coordinator, Campus Planning-Facilities UNH
FROM: Erica Wygonik, PhD, PE; Ben Swanson
DATE: December 7, 2016
SUBJECT: PM/Midday Model Development and AM Model Update

RSG is pleased to submit this scope of work to develop a new PM or midday microsimulation model for downtown Durham and the UNH campus and to update the existing AM microsimulation model to reflect current traffic conditions and match the PM or midday model extent.

1.0 PROJECT PARAMETERS

The town of Durham and the University of New Hampshire currently maintain a detailed traffic microsimulation model, which is calibrated to reflect the 2013 weekday AM peak hour condition. The extent of the existing AM model is illustrated in Figure 1. Because roadway and development projects the model is anticipated to evaluate are focused in the core downtown area, the new PM or midday model and the updated AM model will be focused on the core downtown area. The proposed smaller geographic extent for the new and updated models, shown in Figure 2, will allow for greater model sensitivity in the areas of greatest interest.

FIGURE 1: EXTENT OF THE 2013 AM MODEL

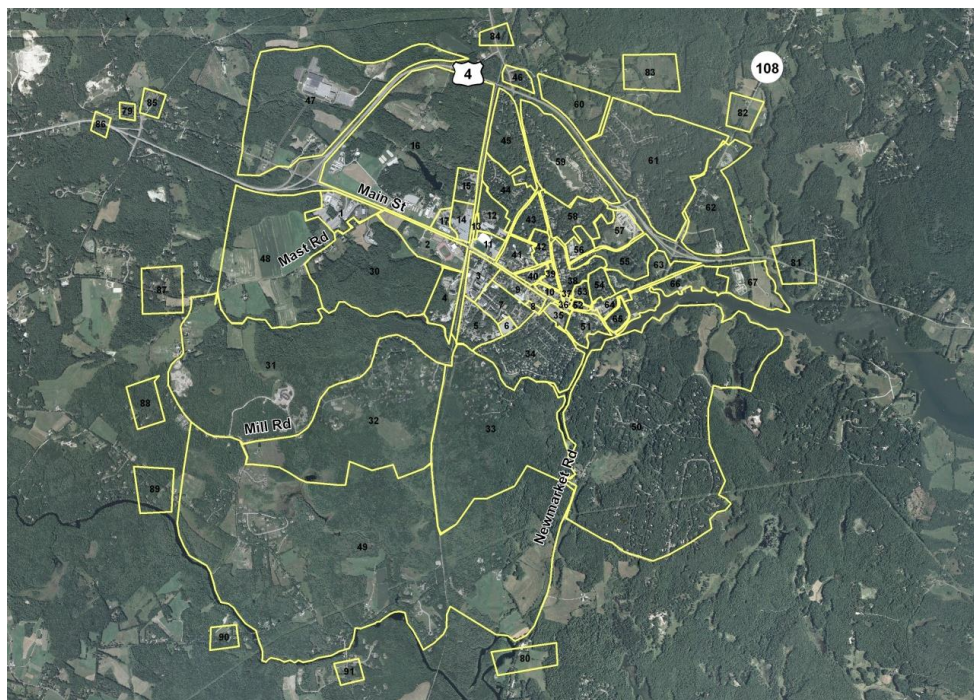
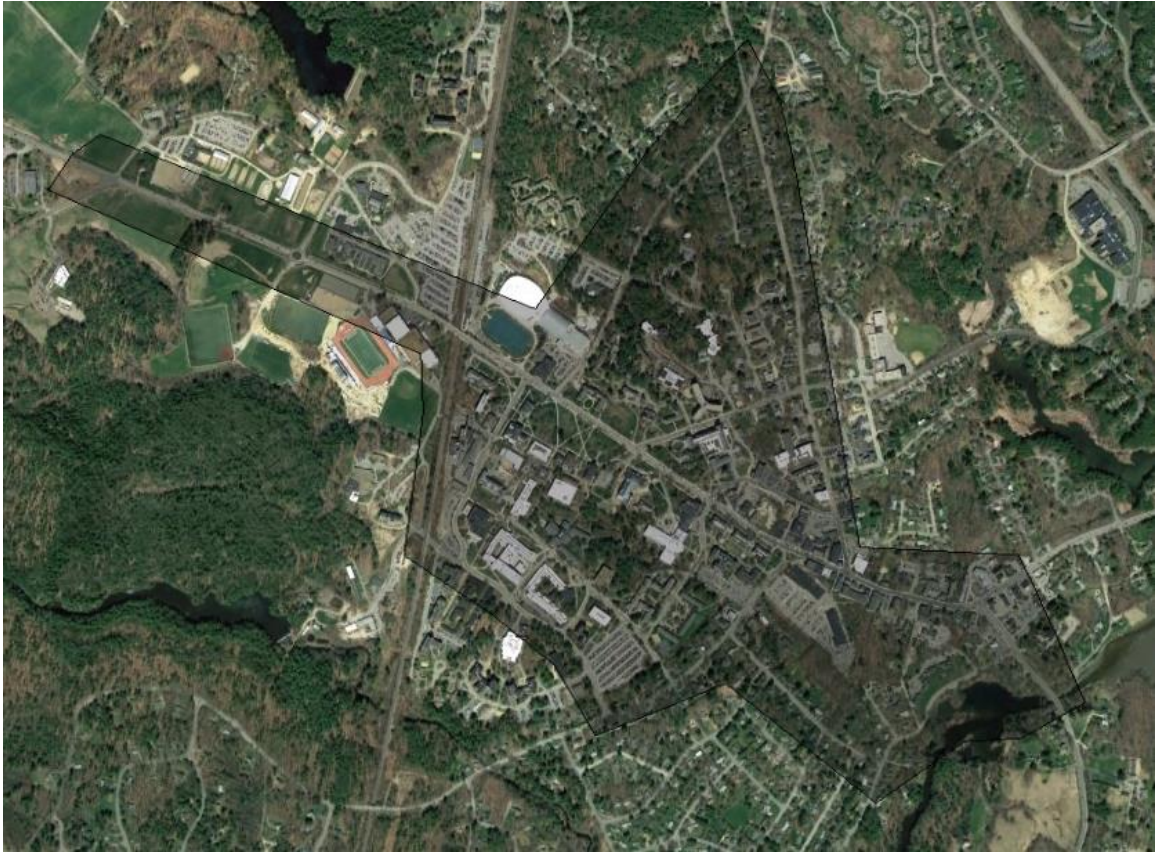


FIGURE 2: PROPOSED EXTENT FOR THE 2017 PM OR MIDDAY MODEL AND AM UPDATE



Once built, the model can be used in future exercises to evaluate intersection upgrades at the Main Street/Pettee Brook Lane/Quad Way intersection (roundabout or otherwise), new roadway connections, alternative flow patterns around the one-way loop, as well as development impacts on the existing or proposed roadway configurations in the downtown from anticipated or proposed developments such as the 66 Main Street Project or Mill Plaza development.

2.0 TRAFFIC COUNTS

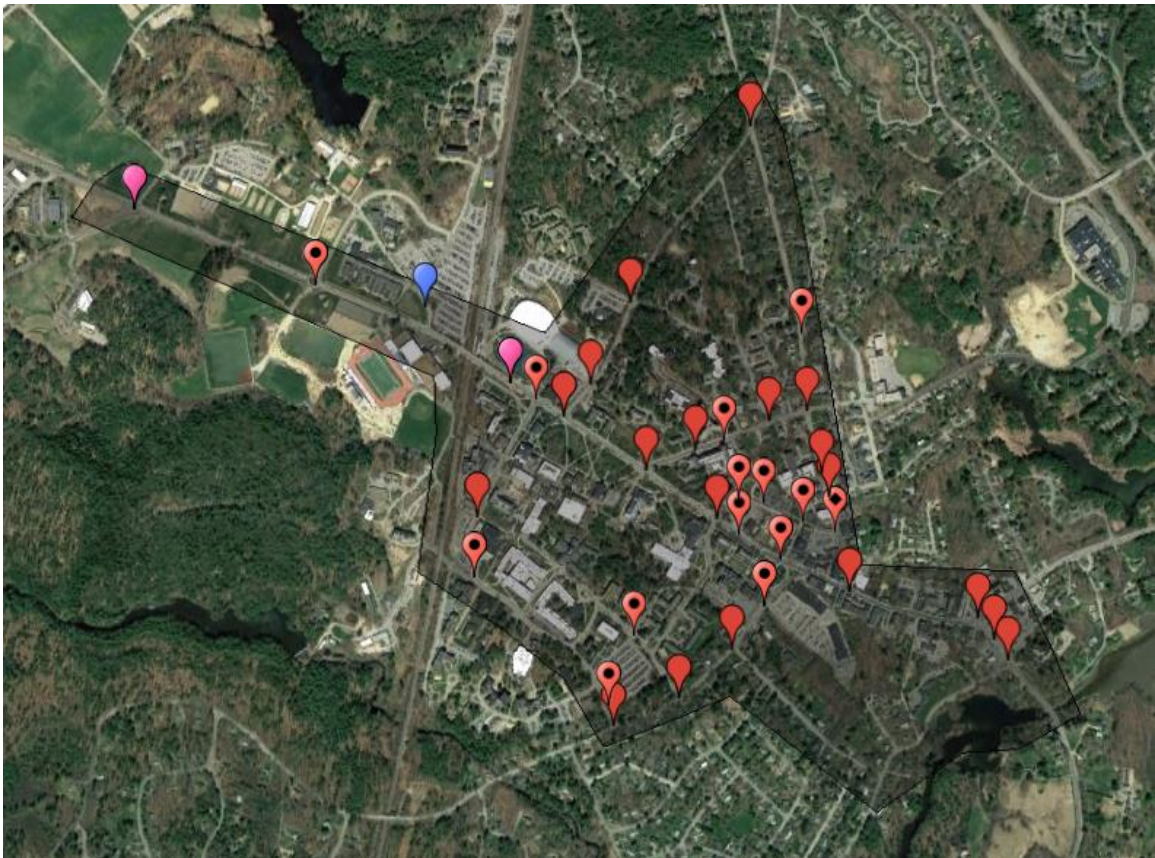
RSG will assemble available background traffic count data including nearby automatic traffic counts and turning movement counts gathered by Durham, the University, or the Strafford RPC. If sufficient data is not available to determine the appropriate afternoon time period to model, a select set of counts will be conducted. For efficiency, matching AM counts will be gathered at that time to support the AM calibration effort. RSG will:

- Collect Spring 2017 intersection turning movement counts, during the weekday AM peak period (7:00 AM to 9:00 AM) and from 11:00 AM to 6:00 PM, at the following 8 intersections:
 - Main Street/North Drive
 - Main Street/College Road
 - Main Street/Edgewood Road
 - Main Street/Garrison Avenue

- Main Street/Pettee Brook Lane/Quad Way
 - Main Street/Mill Road
 - Main Street/Madbury Road
 - Main Street/NH 108
- Extract weekday AM peak hour count data and compare with 2013 count data.
 - Extract weekday midday and PM peak hour count data from all counts and identify the appropriate time period for the afternoon model.
 - Summarize our findings in a technical memorandum or presentation.

Once the preliminary count data is collected and analyzed, supplemental counts will be conducted as necessary to ensure an adequate count set is available for model development and calibration. No more than 35 counts would be conducted during the identified model hours including turning movement counts, tube counts, parking and pedestrian counts. The potential count set is identified in Figure 3.

FIGURE 3: POTENTIAL COUNT LOCATIONS



3.0 MODEL DEVELOPMENT

Once the appropriate time periods are identified, and the necessary count sets are collected, RSG would

- extract the core downtown model area from the 2013 AM model built in the TransModeler software package,
- update the roadway network to reflect recent changes to road and intersection geometries,
- update the signal timings, and
- calibrate the AM and afternoon models to 2017 conditions:
 - Refine the AM and develop the afternoon peak hour origin/destination matrices to represent No Build traffic volumes
 - Develop intersection TM calibration worksheets using GEH statistics;
 - Refine OD matrices and QA/QC model network and signal timing operations until satisfactory level calibration is achieved between modeled and observed intersection turning movement volumes.
 - Conduct calibration analysis to meet these industry-accepted performance standards:
 - 100% of all major intersection turning movements with GEH statistic <10.
 - >85% of the major intersection turning movements with GEH statistic <5.
 - Appropriate queue lengths as observed during data collection
 - The calibration will be documented in the project materials.

This scope assumes

- A list of roadway changes since the 2013 model update will be provided by the Town within 4 weeks of the project kickoff meeting
- Signal timing information is provided by the town within 4 weeks of the project kickoff meeting

4.0 MEETINGS AND PROJECT MANAGEMENT

This task includes time for general project management activities, project coordination, and client communication. This scope assumes two in-person meetings are held. The first would occur shortly after the contract is signed and would launch the project. Two RSG staff would meet with representatives from the town and university to identify and articulate project goals. A second meeting is included for two RSG staff to meet with a steering committee or present the results to the public. This scope also assumes 4 phone calls with the project team and a representative from the town and university to ensure progress is reported and data needs are addressed in a timely fashion.

5.0 PROJECT STAFF

Bob Chamberlin, PE/PTOE will serve as Managing Director for the project. He will provide overall guidance and review and should be contacted with any questions or concerns about quality and progress of the work. Erica Wygonik, PhD, PE will serve as Project Manager, directing the technical work on the project. She will be your contact on details related to technical matters and, together with other RSG staff, will complete the technical work on this project. Brandon Bohr is RSG's Director of Finance and should be contacted with questions regarding invoicing/payment issues.



6.0 BUDGET

We estimate that this project will involve approximately 685 labor hours for a not-to-exceed cost of \$80,500.

7.0 GENERAL TERMS

If this scope of work is satisfactory, we would be pleased to perform the project for you on the following terms. If you agree with these terms, please indicate your acceptance by signing and dating where indicated below.

- Compensation and Expenses. You agree to pay us for our work based on the hours actually worked by us on this project, at the hourly rates then in effect. Our current rates are indicated above. We set our rates annually, with changes effective as of January 1 of each year, and we will notify you of changes that will affect your project. You further agree to reimburse us for any reasonable expenses incurred by us in connection with this project.
- Invoices. We send invoices monthly in the second week of the month following the one in which charges are incurred. Invoices are payable on receipt. If you have questions about an invoice or, for some reason, you are unable to pay immediately, please contact Brandon Bohr. In the absence of a payment plan acceptable to us, work on the project will be suspended if the account becomes 60 or more days delinquent, and you will be responsible for reasonable costs, including attorney's fees, that we incur in collecting any unpaid balance. In addition, balances unpaid within 30 days may be subject to monthly interest charges in the amount of 1.5% of the outstanding balance.
- Estimate Only. The project budget provided above is only an estimate. As noted above, you agree to pay us based on hours actually worked. If, during the course of our work, it becomes apparent to us that the project will require more time than initially budgeted, we will notify you. Furthermore, we will not exceed the budget by more than 10% without advance authorization from you. Regardless of whether or when we notify you of a change in the estimated budget, however, and regardless of whether we are able to complete the project within the number of hours initially budgeted, you agree to pay us for the hours actually worked by us.
- Valid for Sixty Days. We have prepared the estimated budget, schedule, and other items of this proposal based on our current capacity and workflow. If you do not accept the proposal within a period of 60 days from the date on which we submitted it to you, we may need to revise the proposal based on then-current facts.

Please notify us as soon as possible if you have questions or concerns about any of the details listed above. Otherwise, we will assume that this agreement is acceptable to you. Please sign and return the original. We look forward to working with you on this project.

Sincerely,

RSG



AGREED:

Client

Date

Client

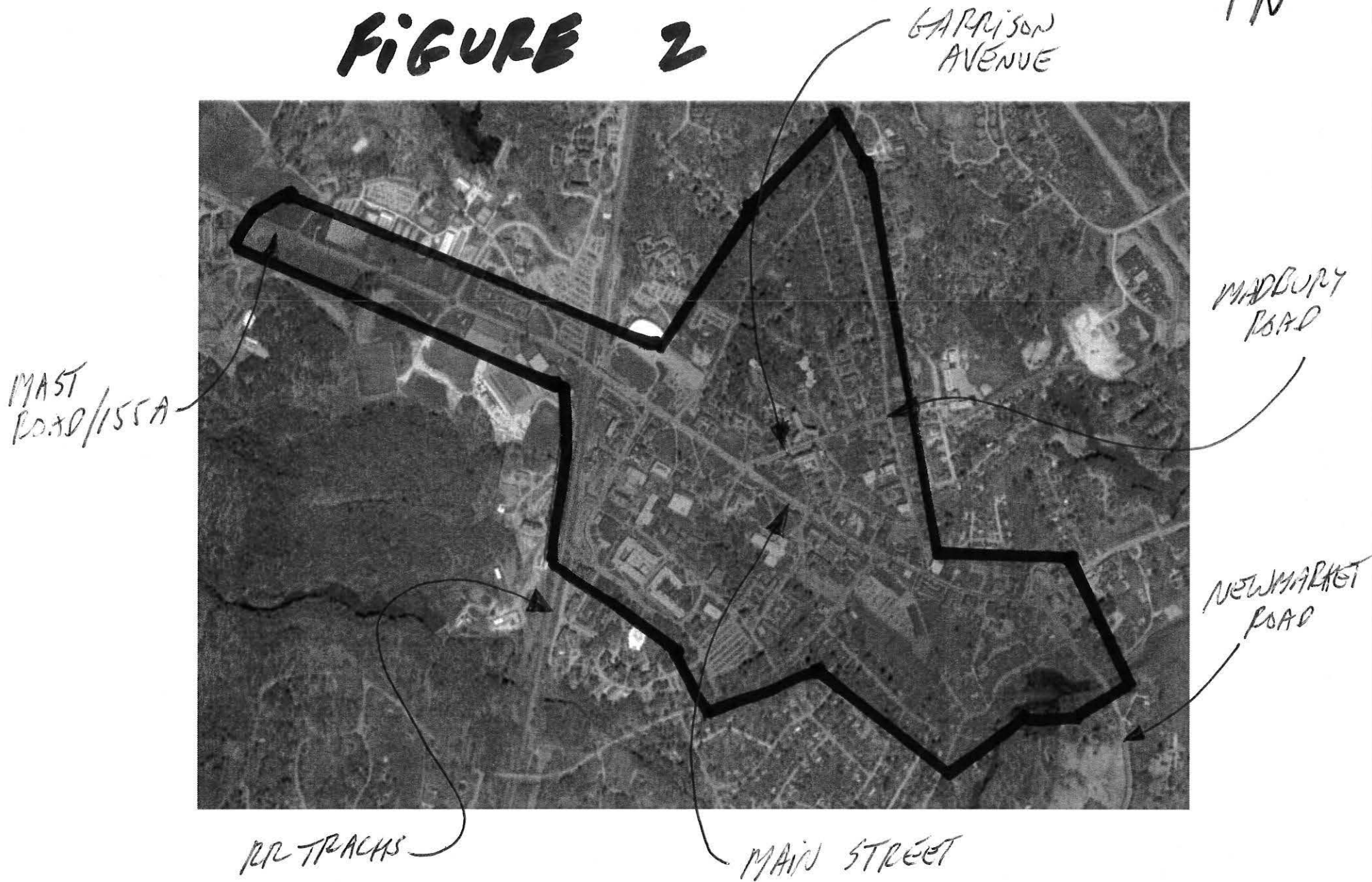
Date



TRAFFIC MODEL

FIGURE 2

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AGENDA ITEM: # 7B

DATE: December 12, 2016

COUNCIL COMMUNICATION

INITIATED BY: Public Works Department

AGENDA ITEM: SHALL THE TOWN COUNCIL SCHEDULE A PUBLIC HEARING FOR MONDAY, JANUARY 9, 2017, ON A RESOLUTION TO EXCEPT AND EXPEND A \$28,332 GRANT FROM THE NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES COASTAL PROGRAM FOR FINAL ENGINEERING / INITIAL CONSTRUCTION FOR THE SHORELINE EROSION CONTROL PROJECT AT WAGON HILL FARM?

CC PREPARED BY: Michael Lynch, Public Works Director

PRESENTED BY: Todd I. Selig, Administrator
Michael Lynch, Public Works Director

AGENDA DESCRIPTION:

This Council Communication identifies a \$28,332 Grant which the Public Works Department applied for/received this past October. The grant originated as a federal grant through NOAA, National Oceanic and Atmospheric Administration. The grant is managed by the NHDES, New Hampshire Department of Environmental Services Coastal Program. The grant will assist the Town in completing engineering for the Wagon Hill Farm shoreline restoration project. This grant will also assist DPW with the pilot structure and some of the initial construction at the Wagon Hill Farm site.

LEGAL AUTHORITY:

New Hampshire Revised Statutes Annotated (RSA) 31:95-b authorizes the Town Council to apply for, accept and expend, without further action by the town or village district meeting, unanticipated money from the state, federal or other governmental unit or a private source which becomes available during the fiscal year if they first adopt an article authorizing this authority indefinitely until specific rescission of such authority. On July 12, 1999, the Town Council adopted Resolution #99-19 granting this authority to the Town Council.

RSA 31:95 III. (a) states that: "For unanticipated moneys in the amount of \$10,000 or more, the selectmen or board of commissioners shall hold a public hearing on the action to be taken. Notice of the time, place and subject of such hearing shall be published in a newspaper of general circulation in the relevant municipality at least 7 days before the hearing is held."

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

The Town of Durham will receive grant monies totaling \$28,332 for the Wagon Hill Farm Erosion Control project. There is no monetary match from the Town in order to receive this grant.

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby schedule a Public Hearing for Monday, January 9, 2017, on a resolution authorizing the acceptance and expenditure of grant monies totaling \$28,332 for the Wagon Hill Farm Erosion Control Project from NOAA and the NHDES Coastal Program.

RESOLUTION #2016-xx OF DURHAM, NEW HAMPSHIRE

AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF \$28,332 IN UNANTICIPATED REVENUE FROM NHDES FOR THE WAGON HILL FARM EROSION CONTROL PROJECT

WHEREAS, in October 2016 the Durham Public Works Department applied for and received a grant from the New Hampshire Department of Environmental Services for an erosion control project at Wagon Hill Farm; and

WHEREAS, the grant has a value of \$28,332 for the reimbursement of engineering services, materials, and supplies to start the erosion control project; and

WHEREAS, in 2016 the Town budgeted \$368,250.00 for this project; and

WHEREAS, the approval for this project mandated the Public Works Department apply for and receive grant monies; and

WHEREAS, on July 12, 1999, the Durham Town Council approved Resolution #99-19 adopting the provisions of RSA 31:95-b authorizing the Town Council to apply for, accept, and expend unanticipated funds from a Federal, state, or other governmental unit or a private source which becomes available during the Fiscal Year; and

WHEREAS, Council approval is required for the acceptance and expenditure of these funds; and

WHEREAS, RSA 31:95-b III(a) requires that a Public Hearing be held on unanticipated funds in excess of \$10,000; and

WHEREAS, on _____ a duly posted Public Hearing was held by the Durham Town Council on the \$28,332 grant monies in accordance with RSA 31:95-b;

NOW, THEREFORE, BE IT RESOLVED, that the Durham Town Council, the governing and legislative body of the Town of Durham, New Hampshire does hereby adopt Resolution #2016-xx authorizing the acceptance and expenditure of \$28,332 from NHDES, and authorizes the Administrator to sign said associated documents.

PASSED AND ADOPTED by the Town Council of the Town of Durham, New Hampshire this ____ day of _____ by ____ affirmative votes, ____ negative votes, and ____ abstentions.

Katherine Marple, Chair
Durham Town Council

ATTEST:

Lorrie Pitt, Town Clerk-Tax Collector

DRAFT



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AGENDA ITEM: # 10B

DATE: December 12, 2016

COUNCIL COMMUNICATION

INITIATED BY: Todd I. Selig, Town Administrator
Gail Jablonski, Business Manager

AGENDA ITEM: RESOLUTION #2016-16 APPROVING THE FY 2017 GENERAL OPERATING BUDGETS, THE CAPITAL FUND BUDGET, AND THE 2017-2026 CAPITAL IMPROVEMENTS PLAN, AS AMENDED

CC PREPARED BY: Jennie Berry, Administrative Assistant

PRESENTED BY: Todd I. Selig, Town Administrator
Gail Jablonski, Business Manager

AGENDA DESCRIPTION:

In accordance with Section 5.2 of the Durham Town Charter, the Town Administrator is required to submit to the Town Council his/her recommended budget for the upcoming Fiscal Year "...no later than the last workday prior to November 1 of the current year."

At the November 14, 2016 Council meeting, Councilors were provided with a presentation of the Administrator's proposed 2017 Operating Budgets, the Capital Fund Budget, and the 2017-2026 Capital Improvements Plan. A Public Hearing was also held at the November 14th meeting in accordance with Section 5.3 of the Durham Town Charter. A Public Hearing is required to be held at least fourteen (14) days prior to the adoption of the budget by the Town Council. The Public Hearing was continued to the Council's one special budget work session on November 28, 2016 and was subsequently closed at that same meeting.

At the Council's regular meeting held on December 5, 2015, Councilors discussed and considered additional changes to the budget that were proposed by the Administrator and then directed staff to move forward with incorporating the proposed changes into the budget for Council's adoption on December 12, 2016.

Attached for the Council's review is a draft resolution incorporating the changes that have been discussed throughout this year's budget development process. An additional \$30-\$40,000 has been included from the contingency line item that will be used toward creating a land stewardship position or hiring a contractor to assist with management of the Town's conservation properties.

LEGAL AUTHORITY:

Durham Town Charter, Article 5 "Finance", Sections 5.1 - 5.12.

LEGAL OPINION:

N/A

FINANCIAL DETAILS:

N/A

SUGGESTED ACTION OR RECOMMENDATIONS:

MOTION:

The Durham Town Council does hereby adopt Resolution #2016-16 approving the FY 2017 General Operating Budgets, the Capital Fund Budget, and the 2017-2026 Capital Improvements Plan, as amended.

RESOLUTION #2016-16 OF DURHAM, NEW HAMPSHIRE

TOWN COUNCIL APPROVAL OF THE FY 2017 GENERAL OPERATING BUDGETS, THE CAPITAL FUND BUDGET AND THE 2017-2026 CAPITAL IMPROVEMENT PLAN, AS AMENDED

WHEREAS, the Town Council of Durham, New Hampshire, in accordance with Article 5 of the Durham Town Charter, has reviewed the proposed FY 2017 budgets and Capital Improvements Plan and conducted a public hearing on November 14th and 28th, 2016 on the proposed FY 2017 Town Budget and Capital Improvement Plan; and

WHEREAS, the Town Council hereby approves the **General Fund Budget** in the amount of \$14,458,900 with an estimated property tax rate of \$8.48 per thousand of assessed valuation; and

WHEREAS, the Town Council is appropriating \$60,210 from the Community Development Expendable Trust Fund for Economic Development in the 2016 Budget; and

WHEREAS, in 2017 the Town of Durham will be using up to \$25,000 from the Municipal Transportation Improvement Fund (established under RSA 261:153) to offset the Public Works Roadway Maintenance Program and will be transferring ninety percent (90%) of the Depot Road Fund net revenues and one hundred percent (100%) of the Parking Fund net revenues to the General Fund; and

WHEREAS, the 2017 budgets include a limited pool of funds to be allocated by the Administrator to be used for compensation of non-union employees; and

WHEREAS, the Town Council hereby approves the **Water Fund Budget** in the amount of \$810,575 and hereby sets the water rate at \$5.61 per hundred cubic feet of metered water usage effective 01/01/17; and

WHEREAS, the Town Council hereby approves the **Sewer Fund Budget** in the amount of \$2,435,085 and hereby sets the sewer rate at \$7.50 per hundred cubic feet of metered water usage effective 01/01/17; and

WHEREAS, the Water and Wastewater System Agreement between the Town of Durham and University System of New Hampshire reads “the jointly funded capital reserve fund for the **water system**, in the custody of the Town of Durham’s Trustees of the Trust Funds, ... should not exceed \$800,000.”; and also reads “the jointly funded capital reserve fund for the **wastewater system**, in the custody of the Town of Durham’s Trustees of the Trust Funds, ... should not exceed \$800,000.”; and

WHEREAS, it further states “The parties agree to contribute, on a prorated basis, \$40,000 annually to each fund to be comprised of all connection fees received by the Town and the balance to be funded at the cost share ratio outlined...”; the Council after reviewing the FY 2017 Water and Sewer Fund Budgets agree to the transfer of funds to the Water Capital Reserve and Sewer Capital Reserve Funds with the condition that the amount to be transferred will not exceed the surplus available at the end of the year;

WHEREAS, the Town Council hereby approves the **Parking Fund Budget** in the amount of \$320,150; and

WHEREAS, The Town Council hereby approves the **Capital Fund Budget** in the amount of \$6,291,100, with \$5,338,500 to be raised in revenues from bonds, notes, and other forms of long-term debt; \$827,767 to be raised through property taxes, user fees and general revenues; \$67,333 to be funded by the University of New Hampshire; \$35,000 to be funded through the Fire Department Capital Reserve Fund; \$22,500 to be funded through the Parking Capital Reserve Fund; and

WHEREAS, the amount of \$5,338,500 to be raised in revenues from bonds, notes, and other forms of long-term debt, includes \$1,960,000 for the expansion/renovation of the Durham Police facility . The amount of \$1,960,000 will only be bonded if the Referendum Question on the March 14, 2017 Ballot is approved by the voters of Durham by a two-thirds vote; and

WHEREAS, the Town Council hereby approves the **Depot Road Parking Lot Fund Budget** in the amount of \$105,000; and

WHEREAS, the Town Council hereby approves the **Churchill Rink Fund Budget** in the amount of \$238,000; and

WHEREAS, the Town Council hereby approves the **Library Fund Budget** in the amount of \$453,430 being funded through a transfer from the general fund; and

WHEREAS, the Town Council hereby approves the **Downtown Tax Increment Financing District Budget** in the amount of **\$113,000**; and

WHEREAS, any transfer of unspent balance or portion thereof from one department to another will occur with the approval of the Town Council in accordance with Section 5.7 of the Town of Durham Charter, except that the Town Council does hereby authorize the Administrator to transfer any balance or portion thereof from the Town Council Contingency fund to any department during 2017; and

WHEREAS, the Town Administrator will not hire additional regular full-time employees during 2017 without the advice and consent of the Town Council except for those regular full-time positions provided for in the approved 2017 General Operating Budget;

NOW, THEREFORE BE IT RESOLVED by the Durham Town Council that an estimated amount of **\$8,759,900** (\$8,646,900 of general tax revenue and \$113,000 of Tax Increment Financing District tax revenue) shall be raised by taxation which together with estimated operating revenues of **\$16,465,340** for the aggregate amount of **\$25,225,240** is hereby raised and appropriated for the use of the several departments of the town government for the fiscal year beginning January 1, 2017.

BE IT FURTHER RESOLVED that the Town Council of the Town of Durham, New Hampshire hereby adopts **RESOLUTION #2016-16 APPROVING** the FY 2017 General Operating Budgets, Capital Fund Budget, and 2017-2026 Capital Improvement Plan, as amended, by a majority vote of the Durham Town Council.

PASSED AND ADOPTED this 12th day of December, 2016 by a majority vote of the Durham Town Council with _____ affirmative votes, _____ negative votes, and _____ abstentions.

Katherine Marple, Chair
Durham Town Council

ATTEST:

Lorrie Pitt, Town Clerk

SUMMARY OF BUDGETS BY FUND:

General Fund	\$14,458,900
Water Fund	\$ 810,575
Wastewater (Sewer) Fund	\$ 2,435,085
Parking Fund	\$ 320,150
Capital Fund	\$ 6,291,100
Depot Road Fund	\$ 105,000
Churchill Rink Fund	\$ 238,000
Library Fund	\$ 453,430
TIF District Fund	<u>\$ 113,000</u>
TOTAL ALL FUNDS	\$25,225,240

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