

ASSISTANT SUPERINTENDENT SEARCH

AMERICAN INTERNATIONAL SCHOOL - RIYADH

Riyadh, Saudi Arabia

aisr.org

Start Date: July 2024



**Carney
Sandoe**
& ASSOCIATES

CARNEYSANDOE.COM

Mission Statement

Together, we cultivate inquisitive, independent, and resilient learners who inspire positive change in their communities.

Core Values

We believe that...

- Every individual has equal worth and dignity.
- We are stronger when we embrace and learn from the diversity of our community.
- Learning is a lifelong journey and is a catalyst for personal growth.
- Our individual actions impact our interconnected global communities.
- Open and honest communication builds trusting relationships.

At a Glance



Established
1963



Total enrollment
1,400+



Total faculty
160



Student-teacher ratio
10:1



Nationalities represented in
the student body
63



Faculty with advanced degrees
65%



Campus size
70,000 m²

Nationalities represented in the faculty: 46%
American, 20% Canadian, 9% Other English
speaking countries (UK, SA, Australia, NZ)

Annual operating budget: \$38M + Capital
Accrediting agency/agencies: NEASC & CIS



Overview

Since 1963, American International School-Riyadh has embraced the promise of the future, brimming with opportunity, making it a place where students can dream big. Today, AIS-R has earned a solid reputation as an international school that is home to rigorous academic pursuits, high student achievement, innovative practices, and exceptional co-curricular programming. It is a proud mission-driven community of learners and leaders, immersed in a culture of shared beliefs and values.

AIS-R seeks a dynamic Assistant Superintendent who has a love of learning and an empathetic and caring heart! This leader must possess exceptional interpersonal and communication skills to further advance AIS-R's innovative and collaborative community.

This new position is an outstanding professional opportunity for a true learning leader, someone who understands K-12 education, who believes in the importance of excellence in teaching and learning at all levels, and whose work to date clearly shows the capacity to inspire and mentor growth in others. The successful candidate will be a team and community-builder, capable of developing positive relationships and whose enthusiasm for excellence and the school's progressive 5-year Strategic Plan will attract others to want to be part of the continuing development of this remarkable school.

The Position

The Assistant Superintendent will report directly to the Superintendent and collaborate with him and others to deliver the school's mission and AIS-R's 5-year Strategic Plan.

The Assistant Superintendent will lead and collaborate with the Learning Office, overseeing all aspects of the PreK-12 curriculum, instruction, assessment, differentiated student support and professional learning. The Assistant Superintendent will be an advocate for excellence and coherence in the learning experience of all students. He /she will analyze and use data to promote student achievement and school improvement.



This new position will assist in successful recruitment processes and coach administrative leaders. The Assistant Superintendent will provide direction regarding educational innovations and their applications in an international context. She or he will be a systems-thinker, working effectively to resolve issues of concern with all members of the school community.

The Assistant Superintendent will lead all child/teacher protection initiatives as well as implement and maintain expectations regarding student participation and travel for athletics and activities. He or she will be a visible and engaged presence in classrooms and at extracurricular events and will be the Acting Superintendent when the Superintendent is off campus.

Opportunities and Challenges

Support and enhance schoolwide professional capacity

Grounded in the school's mission and core values, AIS-R teachers want to grow and develop. The Assistant Superintendent, in partnership with the Director of Teaching and Learning and the Leadership Team, will support the teachers in developing and making full use of their talents. This position will coach administrative leaders in developing new levels of excellence and help shape recruitment practices for faculty and assist with efforts to strengthen teacher strength and retention.



Advance teaching and learning priorities as informed by AIS-R's 5-year Strategic Plan

Informed by the Strategic Plan and in partnership with the Superintendent, the Assistant Superintendent will prioritize initiatives in research-based best practices and advance AIS-R as a center for action research and innovation. The leader will have experience improving student learning results by working collaboratively to set goals based on data and to measure results using meaningful quantitative and qualitative metrics. The individual will have a deep understanding of assessment practices and pedagogy to support the faculty in building capacity for continuous improvement. The Assistant Superintendent will relentlessly pursue improved learning and will lead efforts to collaboratively demonstrate improved student achievement and performance.

Partner with the Superintendent and Leadership Team

We see this as an opportunity to be part of leading transformational change in a thriving community. Members of the AIS-R Leadership Team support each other as thought partners, mentors, sounding boards, and collaborators who exemplify and promote the school's mission and values. The Assistant Superintendent will assist the Superintendent in leading and directing ambitious school-wide strategic initiatives and end results. It is a position for a proven educational leader whose work to date clearly shows the capacity to inspire and mentor growth in others. The Assistant Superintendent will be expected to hold the teaching and learning lens for this team while being comfortable asking questions, seeking support, and responding with compassion and a growth mindset to the long term and day-to-day challenges of leading a school.



Qualifications and Personal Attributes

AIS-R seeks a dynamic Assistant Superintendent, with the following attributes and qualifications:

- Proven experience as a principal and/or senior administrator;
- Considerable classroom K-12 teaching experience;
- Driven by mission and values;
- Experience using data for collaborative inquiry to set goals to drive continuous improvement of teaching and learning;
- Experience developing, implementing, and monitoring purposeful data-based actions to ensure achievement of end results and performance improvements;
- Child-centered and ability to lead child-protection initiatives;
- Excellent interpersonal, facilitation, and communication skills;
- Proven ability to engage, inspire, and support colleagues;
- Excellent organizational and multitasking skills;
- Willingness and ability to be flexible and adaptable;
- Advanced technology skills;
- A minimum of a Master's Degree (Educational Administration/Curriculum/Leadership); and
- A deep knowledge of American and International Education.

The Assistant Superintendent will embody optimism and a growth mindset while being empathetic, caring, and confident, with strong emotional intelligence, energy, integrity, and excellent listening and communication skills.

Learn More

Click on the links below to learn more about American International School – Riyadh.

[School Website](#)

[Working and Learning at AIS-R](#)

[School History](#)

[About Riyadh, Saudi Arabia](#)

[College Matriculation](#)



To Apply

Interested and qualified candidates are invited to contact the consultants in confidence. Candidates will ultimately need to submit the following materials as separate PDF documents:

- A cover letter expressing their interest in this particular position;
- A current résumé;
- Statement of educational philosophy and practice;
- A list of five professional references with name, relationship, phone number, and email address of each (references will not be contacted without the candidate's permission) to:

John Chandler
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