



Active Duty Operational Support (ADOS) Application Procedures

The information herein is For Official Use Only (FOUO) which must be protected under the Privacy Act of 1974, as amended. Unauthorized disclosure or misuse of this PERSONAL INFORMATION may result in criminal and/or civil penalties.

Submit all application requirements in a single PDF document to
usaf.jbanafw.ngb-hr.mbx.HR-ADOS@mail.mil

Rank/Name: _____ Announcement # _____

Contact Email: _____

Contact Phone: _____

Resume: (SF171 not accepted)

Physical Fitness Assessment: Current Physical Fitness Test (all pages) within past 12 months. Must be valid for up to 90 days from date of application submittal.

AF Form 422 - Notice of AF Members Qualification Status: With NO restrictions and validated within the last 60 days from the date your application is received. Form must indicate member does not have a deployment restriction (Code 31) or is undergoing an MEB (Code 37). "Working copy" will NOT be accepted. Upon final selection, you may need to provide an updated AF422 within 60 days prior to the tour start date.

vMPF RIP: Must include all pages.

Log in to AFPC Secure: <https://w20.afpc.randolph.af.mil/AFPCSecureNet20/PKI/MainMenu1.aspx>

Select vMPF (almost the last item on the list)

Verify your information

Select Record Review/Update

View/Print all Pages

PCARS RIP: Point Credit Accounting and Reporting Systems From vMPF or MilPDS

Sanctuary Waiver: **IF** TAFMS is 16 years or greater; must submit a Statement of Understanding Waiver of AD Sanctuary.

<https://gum-crm.csd.disa.mil/ci/fattach/get/2556240/1368200018/redirect/1/filename/4.%20New%20-%20NGB%20Delegation-Not%20Invoke%20Sanctuary%20Message%20Final.pdf>

1095 Day Analysis: Letter from Budget/Comptroller with analysis of how many days performed during the last 1,460 days. Sample below.

TAG/Wing (CC) Acknowledgment: Wing and TAG required for tour length over 90 days. Wing Acknowledgment required for 90 days or less.

Officers: Last 3 OPRs (no EPR for enlisted) IAW MPFM 07-45 dated 11 Jul 07, para 17b "OPRs on AFRC and ANG Officers are due to the CSS no later than 30 days after close-out and to HQ ARPC no later than 60 days after close-out."

I certify, to the best of my knowledge and belief, all the information provided or attached to this application is accurate and made in good faith. I understand that fraudulent information on or attached to this application are grounds for rejection or release during the application process or during the duration of my tour.

I have read ANGI 36-2001, Management or training and Operational Support within the Air National Guard and AFI 36-2131, Administration of Sanctuary in the Reserve Components. My submission includes all listed requirements on this Application Worksheet.

Digital or Wet Signature

Submit completed Application in a single PDF to:
usaf.jbanafw.ngb-hr.mbx.HR-ADOS@mail.mil

SAMPLE ACKNOWLEDGEMENT

ADOS TOUR < 90 DAYS:

I acknowledge (applicant's rank/full name) decision to apply for Active Duty Operational Support Announcement (ADOS): (announcement#), Duty Title: (full duty title on announcement), Duty Location: (full duty location on announcement). I agree to release this member through (date or FY) if selected for this ADOS tour.

This member is within Air Force Fitness Standards as outlined in AFI 36-2905. This member is not delinquent and has not misused their government travel card. Member has not exceeded 1,095 days during the previous 1,460 days. (verified by Budget officer/Comptroller/Budget Analyst 1095 letter) Member will not enter into sanctuary during this tour or has signed a sanctuary waiver. This member will remain assigned to (State in which currently assigned). Record management, to include publishing of orders and personnel updates will remain with their servicing MPS.

Signature block: Field members must have Wing CC or designated representative

ADOS TOUR >90 DAYS:

I acknowledge (applicant's rank/full name) decision to apply for Active Duty Operational Support Announcement (ADOS): (announcement#), Duty Title: (full duty title on announcement), Duty Location: (full duty location on announcement). I agree to release this member through (date or FY) if selected for this ADOS tour.

This member is within Air Force Fitness Standards as outlined in AFI 36-2905. This member is not delinquent and has not misused their government travel card. Member has not exceeded 1,095 days during the previous 1,460 days. (verified by Budget officer/Comptroller/Budget Analyst 1095 letter) Member will not enter into sanctuary during this tour or has signed a sanctuary waiver. This member will remain assigned to (State in which currently assigned). Record management, to include publishing of orders and personnel updates will remain with their servicing MPS.

Signature block: Field members must have Wing CC AND TAG or designated representative

SAMPLE STATEMENT OF UNDERSTANDING

**Waiver of Active Duty (AD) Sanctuary
(Air National Guard)**

Fillable file located at:

<https://gum-erm.csd.disa.mil/ci/fattach/get/2556240/1368200018/redirect/1/filename/4.%20New%20-%20NGB%20Delegation-Not%20Invoke%20Sanctuary%20Message%20Final.pdf>

1. I understand that under the sanctuary protection provided to me by 10 U.S.C. §12686(a), if I serve the period of AD now being offered to me and which is the subject of this waiver (from (DATE) to (DATE) at (LOCATION)), I will then be serving on AD within 2 years of becoming eligible for retired pay under the military retirement system. After I enter that 2-year sanctuary, I cannot be involuntarily released from AD, without approval by the Secretary of the Air Force (SAF), before I become eligible for retired pay.
2. I understand that in order for me to serve this AD period, which would bring me within the sanctuary protection, I must waive my right to the sanctuary protection, which would otherwise apply to me.
3. This waiver, shown by my signature below, means I will not receive sanctuary protection even though I will be serving on AD within 2 years of becoming eligible for retired pay. Therefore, I may be released from AD without the SAF approval even though serving on AD within 2 years of becoming eligible for retired pay.
4. I also understand that my waiver submitted here nor any order requiring me to perform further voluntary service on AD is effective until and unless this waiver is approved in writing by National Guard Bureau, Force Management (NGB/A1POF) as delegated by the Secretary of the Air Force (SAF).

I, _____ (Typed, Rank, Name, SSN) voluntarily waive my right to invoke sanctuary as provided under Title 10, U.S.C. §12686 (b).

(Please initial each statement)

I have read the above explanation and have been fully counseled on the impact that it has on my participation.

I understand that by waiving my right to sanctuary for an AD retirement I am allowed to perform an Active Special Work (ADSW) or Manpower Personnel Authorization (MPA) or temporary Active Guard/Reserve (AGR) tour of less than 180 days.

I understand that while performing the approved tour I may not claim sanctuary.

I understand that for each type of AD tour or extension thereof that I request, except Active Duty for Training (ADT), a new waiver will be required and accomplished.

I understand that my AD tour will not begin until I have proper approval from the SAF or designee.

I understand that this tour, may not be extended beyond 179 days.

I understand that this written document will be filed at NGB/A1POF and in my electronic Automated Records Management System (ARMS) record as evidence that I have waived my right to sanctuary protection.

Member's Full Signature and Date

Witness Signature

1st Ind, Unit Commander

Date

Wing Commander State/Territory JFHQ-ANG In Turn

MEMORANDUM FOR NGB/A1POF

I support the action of requester to waive his sanctuary protection to perform the above voluntary tour of AD.
Cc: Individual

Typed Signature Block and Signature

2nd Ind, NGB/A1POF

Date

Recommend Coordination

Signature Block

Privacy Act Statement: Under the Privacy Act of 1974, Title 5 U.S.C. § 552(a) (2000), the release of your SSN is for identification purposes and voluntary.

Fillable file located at:

<https://gum-crm.csd.disa.mil/ci/fattach/get/2556240/1368200018/redirect/1/filename/4.%20New%20-%20NGB%20Delegation-Not%20Invoke%20Sanctuary%20Message%20Final.pdf>

SAMPLE 1095 DAY ANALYSIS

MEMORANDU FOR NGB/HR

FROM: UNIT

SUBJECT: 1095 Day Analysis for RANK/NAME

Air National Guard (ANG) personnel performing Active Duty for Operation Support (ADOS) or Full Time National Guard Duty (FTNGD) exceeding 1,095 days during the previous 1,460 days must be counted against either the Active Component (AC) or Active Guard and Reserve (AGR) end strengths consistent with tour funding.

Per National Guard Bureau (NGB)/A-1 Memorandum dated 20 October 2011, SUBJECT: NGB/A-1 Guidance on Air National Guard (ANG) 1,095 Program Management; applicable tours are those under Title 10 U.S.C. 12301(d), Title 32 U.S.C. 502(f), and Title 32 Special Training (ST) orders utilized for operational support. All Counterdrug orders are exempt from 1,095 accounting.

As of the projected end date of the tour and going back 1,460 days, member has performed XXXXX days which fall under this program.

Signature



AIR NATIONAL GUARD