

Town of Groton

2016

Annual Town Report





Thank you, Peter Cunningham, for providing 32 years of faithful service to the Town of Groton. Your love of this town and everything that it has to offer is evident by your hard work and dedication on the many boards and committees, whether elected or appointed, that you have served on over the years.

We wish you nothing but the best of luck as you enter into the next phase of your life and hope that you will visit Town Hall often.



**GROTON, MASSACHUSETTS
MIDDLESEX COUNTY**

www.townofgroton.org

“At A Glance”

Settled: May 23, 1655

Type of Government: Open Town Meeting; Town Manager

Location: Northwestern part of Middlesex County

Population from 2016 Annual Town Census: 10,646

Registered Voters as of December 31, 2016: 8,110

Elevation at Town Hall: 320 feet above sea level

Highest Elevation: Chestnut @ 516 feet above sea level

Area in Square Miles: 32.54

(Largest Town-in-area in Middlesex County)

Miles of Plowed or Maintained Roads: 107

IN MEMORIAM 2016

Let the residents of Groton pause and reflect for a moment on those who served.

Stanley Kopec, Sr.

Doris Blood

Winthrop Sherwin

James Black, Sr.

Richard Chalmers, Jr.

Lawrence Swezey, Jr.

Elliot Blood, Jr.

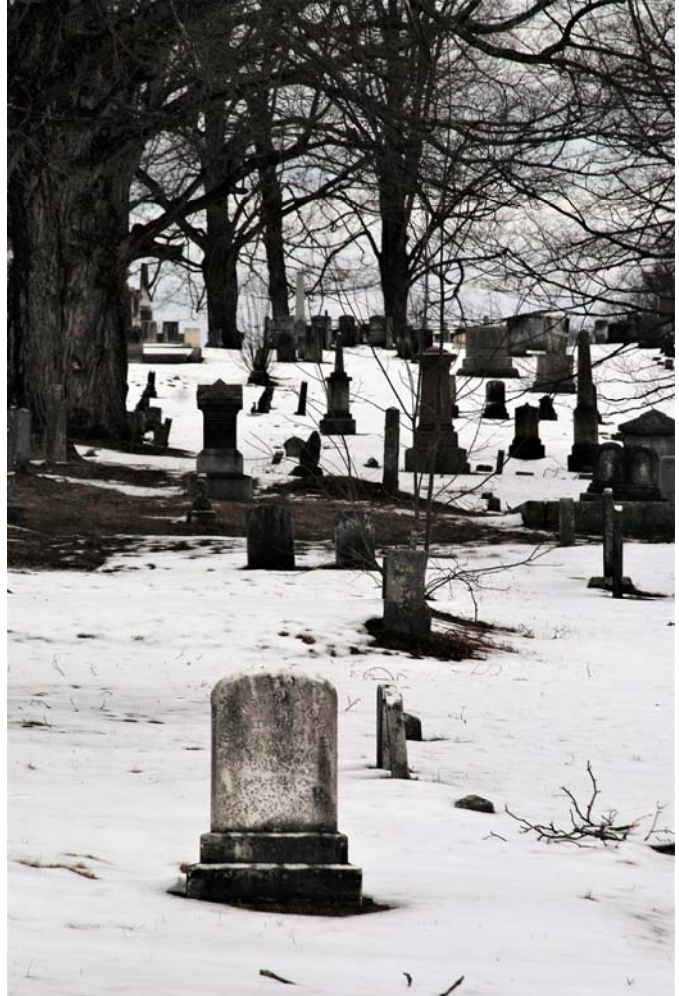


Photo by Jeff Demers

2016 PROCLAMATIONS

*On behalf of the citizens of the Town of Groton, the Board of Selectmen issued proclamations and set aside an **“APPRECIATION DAY”** for the following citizens and organizations who have made significant contributions to the community:*

COMMUNITY

Stuart M. Schulman Day
Arbor Day
The International Day of Peace
~ Betsy Sawyer Day



May 2, 2016
May 7, 2016

September 21, 2016

EAGLE SCOUTS

Black Abraham
Owen McKenna
Roger Cawley Murray, III
Nicholas Brandon Marsh
William A. Premru
Benjamin J. Hauk
Brent Emerle
Christopher Nicholas Brown
Owen Alexander Lyon Platt
Nicolas Daniel Maciel



February 27, 2016
February 27, 2016
April 3, 2016
April 24, 2016
May 15, 2016
June 11, 2016
October 7, 2016
October 31, 2016
November 8, 2016
December 3, 2016

Board of Selectmen

John G. Petropoulos, Chair
John G. Petropoulos, Chair

Joshua A. Degen, Vice Chair
Joshua A. Degen, Vice Chair

Barry A. Pease, Clerk
Barry A. Pease, Clerk

Peter S. Cunningham, Member
Peter S. Cunningham, Member

Anna Eliot, Member
Anna Eliot, Member

Michael Bouchard, Town Clerk
Michael Bouchard, Town Clerk

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FEDERAL, STATE AND COUNTY OFFICIALS

PRESIDENT

Barack H. Obama
The White House
1600 Pennsylvania Avenue NW
Washington, DC 20500
202-456-1111
Visitors Office: 202-456-2121

UNITED STATES SENATORS

Edward J. Markey
255 Dirksen Senate Office Building
Washington, DC 20510
Phone: (202) 224-2742

975 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
Phone: (617) 565-8519

Elizabeth Warren
317 Hart Senate Office Building
Washington, DC 20510
(202) 224-4543

2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170

REPRESENTATIVE IN CONGRESS 3RD CONGRESSIONAL DISTRICT

Niki Tsongas
1714 Longworth House Office Building
Washington, DC 20515
(202) 225-3411

126 John Street, Suite 12
Lowell, MA 01852
(978) 459-0101
www.tsongas.house.gov

GOVERNOR

Charlie Baker
State House, Room 280
Boston, MA 02133
(617) 725-4005
www.mass.gov/governor

ATTORNEY GENERAL

Maura Healy
One Ashburton Place
Boston, MA 02108-1518
Consumer Hotline (617) 727-8400
(617) 727-2200

DISTRICT ATTORNEY MIDDLESEX COUNTY

Marian Ryan
15 Commonwealth Avenue
Woburn, MA 01801
(781) 897-8300
www.middlesexda.com

SECRETARY OF STATE

William F. Galvin
One Ashburton Place
Boston, MA 02108
(617) 727-7030
sec.state.ma.us/index.htm

SENATOR IN GENERAL COURT

Eileen Donoghue
First Middlesex District
24 Beacon Street, Room 112
Boston, MA 02133
(617) 722-1630
Eileen.Donoghue@masenate.gov

REPRESENTATIVE IN GENERAL COURT

Sheila C. Harrington
First Middlesex District
24 Beacon Street, Room 237
Boston, MA 02133
(617) 722-2305
Sheila.Harrington@mahouse.gov

REGISTER OF DEEDS

Maria Curtatone
208 Cambridge Street
Cambridge, MA 02141
(617) 679-6300
middlesexsouth@sec.state.ma.us

REGISTER OF PROBATE

Tara DeCristofaro, Registrar
Middlesex Probate and Family Court
208 Cambridge Street
East Cambridge, MA 02141
(617) 768-5800

SHERIFF

Peter J. Koutoujian
Middlesex County Sheriff's Office
400 Mystic Avenue
Medford, MA 02155
(781) 960-2800

Town Departments Directory

Accountant.....	978-448-1107
Board of Selectmen.....	978-448-1111
Board of Assessors.....	978-448-1127
Board of Health	978-448-1120
Building & Zoning Department...	978-448-1109
Commissioners of Trust Funds...	978-448-1173
Conservation Commission.....	978-448-1106
Council on Aging.....	978-448-1170
Department of Public Works.....	978-448-1162
Electric Light Department.....	978-448-1150
Fire Department.....	978-448-6333
Groton-Dunstable Regional School District.....	978-448-5505
Groton Country Club.....	978-448-3996
Groton Public Library.....	978-448-1167
Historic Districts Commission.....	978-448-1109
Housing Authority.....	978-732-1913
Human Resources/Personnel.....	978-448-1145
Information Technology.....	978-732-1889
Inspector of Animals.....	978-448-1111
Park Commission.....	978-732-1913
Planning Board.....	978-448-1105
Police Department.....	978-448-5555
Sewer Commission.....	978-448-1117
Tax Collector/Treasurer.....	978-448-1103
Town Clerk.....	978-448-1100
Water Department.....	978-448-1122
Veterans' Service Officer.....	978-448-1175
Zoning Board of Appeals.....	978-448-1121



ELECTED TOWN OFFICIALS

(in alphabetical order)

ASSESSORS, BOARD OF

Garrett Boles	2019
Jenifer Evans	2018
Donald Black	2019

ELECTRIC LIGHT COMMISSIONERS

Bruce Easom	2017
Kevin J. Lindemer	2018
Rodney R. Hersh	2019

GDRSD SCHOOL COMMITTEE

Jeffrey Kubick	2017
Peter Cronin	2018
Alison Manugian	2018
Angela Donahue	2019
Marlena Gilbert	2019

HEALTH, BOARD OF

Jason Weber	2017
Susan H. Horowitz	2018
Robert Fleischer	2019

HOUSING AUTHORITY

Leslie Colt	2017
Deidre Slavin-Mitchell	2018
Brooks T. Lyman	2019
Ellen G. Todd	2020
Daniel C. Emerson	State appt'd

MODERATOR

Jason Kauppi	2018
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PARK COMMISSIONERS

James Gaffney	2017
Timothy Siok	2017
Robert Flynn	2018
Evan Boucher	2019
Kenneth Bushnell	2019

PLANNING BOARD

Scott O. Wilson	2017
Michael Vega	2017
Timothy Svarczkopf	2018
Russell Burke	2018
Carolyn A. Perkins	2018
John Giger	2019
George E. Barringer, Jr.	2019

SELECTMEN, BOARD OF

Anna Eliot	2017
Peter S. Cunningham	2017
John G. Petropoulos	2018
Joshua A. Degen	2019
Barry A. Pease	2019

SEWER COMMISSIONERS

Thomas Orcutt	2017
Thomas D. Hartnett	2018
James L. Gmeiner	2019

TOWN CLERK

Michael Bouchard	2018
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TRUST FUNDS, COMMISSIONERS OF

Thomas D. Hartnett	2017
Joseph E. Twomey	2018
Leslie Wickfield	2019

TRUSTEES OF PUBLIC LIBRARY

Marilyn Dabritz	2017
David Zeiler	2017
Kristen Von Campe	2018
Jane R. Allen	2018
Mark Gerath	2019
Nancy Wilder	2019

WATER COMMISSIONERS

James L. Gmeiner	2017
John McCarthy, Jr.	2018
Greg R. Fishbone	2019

*Resigned

** Deceased

**OFFICIALS APPOINTED BY
THE
BOARD OF SELECTMEN**

TOWN MANAGER	
Mark W. Haddad	2019
TOWN COUNSEL	
David J. Doneski, Esq.	2017
POLICE CHIEF	
Donald L. Palma, Jr.	2019
FIRE CHIEF	
Steele McCurdy	2017

**OFFICIALS APPOINTED BY
THE
TOWN MANAGER**

ADA COORDINATOR	
Michelle Collette	2017
ANIMAL CONTROL OFFICER	
R. Thomas Delaney, Jr.	2017
George Moore	2017
ANIMAL INSPECTOR	
George Moore	2017
BUILDING COMMISSIONER	
Edward Cataldo	2017
BUILDING INSPECTOR	
Daniel Britko	2017
COMMUNICATIONS OFFICERS	
Sarah E. Power	2017
Darlene A. Touchette	2017
Warren Gibson	2017
Jonathan Shattuck	2017
Catherine Myers	2017
Samuel Welch	2017
Edward J. Bushnoe (Part time)	2017
Ian Brown (Relief)	2017

CONSERVATION ADMINISTRATOR	
Takashi Tada	2017

CONSTABLES	
Frederick Correia	2017
Jack Balonis	2017
George Rider	2018
Brian O. Downes	2019
George Moore	2019

COUNCIL ON AGING DIRECTOR	
Kathy Shelp	2017

DATABASE COORDINATOR	
April Moulton	2017

DOG OFFICER	
George Moore	2017
R. Thomas Delaney, Jr.	2017

EARTH REMOVAL INSPECTOR	
Michelle Collette	2017

ELECTION WORKERS	
Judith Anderson	2017
Florine Bakke	2017
Jack Balonis	2017
Maureen Beal	2017
Nadine Bishop	2017
Laurie Bonnett	2017
Audrey Bryce	2017
Marvin Caldwell	2017
Carol Chalmers	2017
Gail Chalmers	2017
Carole Clark	2017
Michelle Collette	2017
Margaret Connolly	2017
Anthony Corsetti	2017
Irene Corsetti	2017
Joan Croteau	2017
Jean Cummings	2017
Carol Daigle	2017
Charlene Dapolito	2017
Dorothy Davis	2017
Dawn Dunbar	2017
Alberta Erickson	2017
George Faircloth	2017
Maureen Faircloth	2017
Carl Flowers	2017

*Resigned
** Deceased

Norma Garvin	2017	COUNTRY CLUB GM / HEAD GOLF PROFESSIONAL	
Louise Gaskins	2017		
Joan Guimond	2017	Shawn Campbell	2017
Margot Hammer	2017		
Ellen Hargraves	2017	GRAVES REGISTRATION OFFICER	
Richard Hewitt	2017	Deborah Beal Normandin	2017
April Iannacone	2017		
Marlene Kenney	2017	HARBOR MASTER	
Stephen Legge	2017	Donald L. Palma, Jr.	2017
Lorraine Leonard	2017		
Cindy Martell	2017	HAZ-MAT COORDINATOR	
Paula Martin	2017	Steele McCurdy	2017
Richard Marton	2017		
Mary McGrath	2017	HEALTH INSURANCE PORTABILITY & ACCOUNTIBILITY OFFICER	
Violetta O'Donnell	2017		
Lisa O'Neil	2017	Melisa Doig	2017
John Ott	2017		
Geraldine Perry	2017	HUMAN RESOURCES DIRECTOR	
Donna Piche	2017	Melisa Doig	2017
Nancy Pierce	2017		
Peg Russell	2017	IT DIRECTOR	
Suzanne Sanders	2017	Michael Chiasson	2017
Connie Sartini	2017		
Stuart Shuman	2017	KEEPER OF THE TOWN CLOCK	
Fran Stanley	2017	Paul Matisse	2017
Arestothea Staub	2017		
Alberta Steed	2017	LAND USE DIRECTOR	
Lori Sullivan	2017	TOWN PLANNER	
Rena Swezey	2017	Laurie Bonavita	2017
Janet Thompson	2017	(Michelle Collette retired Feb 2016)	
Ramona Tolles	2017		
Jeffrey Upton	2017	LOCAL LICENSING AGENT	
Richard Van Doren	2017	Donald L. Palma, Jr.	2017
Bronwen Wallens	2017	James Cullen	2017
Ann Walsh	2017		
Margaret Wheatley	2017	MEASURER OF WOOD AND BARK	
		Evan C. Owen	2017
ELECTRICAL INSPECTOR			
Edward Doucette	2017	MOTH SUPERINTENDENT	
John Dee III (Alternate)	2017	R. Thomas Delaney, Jr.	2017
FENCE VIEWER			
George Moore	2017	NIMS COORDINATOR	
		Donald L. Palma, Jr.	2017
FIELD DRIVER			
George Moore	2017	PARKING CLERK	
		Dawn Dunbar	2017

*Resigned
** Deceased

PLUMBING AND GAS INSPECTOR

John Murphy 2017
 John Templeton (Alternate) 2017

PRINCIPAL ASSESSOR

Rena Swezey 2017

POLICE DEPARTMENT**Deputy Chief**

James Cullen 2017

Matrons

April Moulton 2017
 Kathleen Newell 2017
 Sarah E. Power 2017
 Darlene A. Touchette 2017

Officers

Nicholas Beltz 2017
 Robert Breault 2017
 Peter Breslin 2017
 Gordon Candow 2017
 Paul R. Connell 2017
 Omar Conner 2017
 Timothy Cooper 2017
 Derrick Gemos 2017
 Jason Goodwin 2017
 Kevin Henehan 2017
 Michael Lynn 2017
 Rachel Mead 2017
 Dale Rose 2017
 Edward P. Sheridan 2017
 Cory Waite 2017
 Gregory Steward 2017
 Patrick Timmins 2017

Reserve Officers

George Aggott 2017
 Edward Bushnoe 2017
 Joshua Grigg 2017
 Stephen McAndrew 2017
 Caitlin Murphy 2017
 Kathleen Newell 2017
 Michael Ratte 2017
 Richard Rene 2017
 Victor Sawyer 2017
 Jonathan Shattuck 2017

Groton Special Officers

Irmin Pierce 2017

PUBLIC WORKS DIRECTOR

R. Thomas Delaney, Jr. 2017

ROAD KILL OFFICER

R. Thomas Delaney, Jr. 2017

SEALER WEIGHTS & MEASURES

Eric Aaltonen 2017

SURVEYOR OF WOOD/LUMBER

R. Thomas Delaney, Jr. 2017

TOWN ACCOUNTANT

Patricia Dufresne 2018

TOWN DIARIST

M. Constance Sartini 2017
 Robert L. Collins 2017

TREASURER/COLLECTOR

Michael Hartnett 2017

TREE WARDEN

R. Thomas Delaney, Jr. 2017

VETERANS' SERVICE OFFICER

Robert C. Johnson 2017

WATER SUPERINTENDENT

Thomas Orcutt 2017

**COMMITTEES &
 COMMISSIONS
 APPOINTED BY THE BOARD
 OF SELECTMEN**

AFFORDABLE HOUSING TRUST FUND

Sheila Julien 2017
 Joshua A. Degen 2017
 David Wilder 2017
 Frederick Dunn 2018
 Stuart M. Schulman 2018

*Resigned
 ** Deceased

BOARD OF REGISTRARS

Michael Bouchard – Town Clerk	2017
Jane Fry	2017
Dale A. Martin	2018
Sally Hensley	2019

BY-LAW REVIEW & STUDY COMMITTEE

Michael Bouchard	2017
Peter S. Cunningham	2017
Mark W. Haddad	2017
Barry A. Pease	2017
Jay Prager	2017

CHARTER REVIEW COMMITTEE

Jane Allen	2017
Robert L. Collins	2017
John Giger	2017
Michael Manugian	2017
Michael McCoy	2017
Norman “Bud” Robertson	2017
Stuart M. Schulman	2017

COMMUNITY PRESERVATION COMMITTEE

Russell Burke (Planning)	2017
Daniel Emerson (Housing Auth.)	2018
Robert DeGroot (Historical)	2019
Bruce Easom (Conservation)	2019
Timothy Siok (Parks)	2018
Michael Roberts (BOS)	2018
Richard Hewitt (BOS)	2018

COMPLETE STREETS COMMITTEE

George Barringer	2017
Ellen Baxendale	2017
Laurie Bonavita	2017
Peter Cunningham	2017
R. Thomas Delaney Jr.	2017
Stephen Legge	2017
John Llodra	2017
Kristen Von Campe	2017

CONSERVATION COMMISSION

Bruce H. Easom	2017
Olin Lathrop	2017
Marshall E. Giguere	2018
Jon Smigelski	2018
Peter A. Morrison	2019

Susan Black	2019
Eileen McHugh	2019

COUNCIL ON AGING

Gail Chalmers	2017
Vera Strickland	2017
Ellen Baxendale	2017
Edward Wenzell	2018
George Faircloth	2018
Richard Marton	2018
Norma Garvin	2019
Jean Sheedy	2019
Helen Sienkiewicz	2019

ECONOMIC DEVELOPMENT COMMITTEE

Russell Burke	2017
Gina Cronin	2017
Joshua Degen	2017
John Konetzny	2017
Arthur Prest	2017
Michael Rasmussen	2017
Fay Raynor	2017

FINANCE COMMITTEE

Robert Hargraves	2017
Lorraine Leonard	2017
Gary Green	2018
Jon Sjoberg	2018
Norman “Bud” Robertson	2018
David Manugian	2019
Art Prest	2019

HOUSING PARTNERSHIP

Michelle Collette	2017
Peter S. Cunningham	2017
Carolyn A. Perkins	2017
2 Vacancies	

INVASIVE SPECIES COMMITTEE

Brian Bettencourt	2017
Adam Burnett	2017
Holly Estes	2017
Olin Lathrop	2017
Greta Marks-Strouble	2017

LOCAL CULTURAL COUNCIL

Gretchen Hummon	2018
Mary Jennings	2019

*Resigned
** Deceased

Dina Mordeno	2019
Susan Randazzo-Schulman	2019
Monica Hinojos	2019
Karen Riggert	2021
Pat Lawrence	2021
John Weidner	2021
Pat Hartvigsen	2022
Joni Parker-Roach	2022

LOST LAKE WATERSHED ADVISORY COMMITTEE

Mark Deuger	2017
Susan Horowitz	2017
Thomas Orcutt	2017
John G. Petropoulos	2017
Art Prest	2017
Michael Rosa	2017
Alex Woodle	2017

LOWELL REGIONAL TRANSIT AUTHORITY

Brian Lagasse	2017
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MBTA ADVISORY BOARD

Barry A. Pease	2017
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MILITARY COMMUNITY COVENANT

Peter Braudis	2017
Peter S. Cunningham	2017
Anna Eliot	2017
Robert Johnson	2017

MONTACHUSETT JOINT TRANSPORTATION COMMITTEE

David Manugian (PB)	2017
Joshua A. Degen	2017

MONTACHUSETT REGIONAL PLANNING COMMITTEE

Joshua A. Degen	2017
Mark W. Haddad	2017

NASHOBA VALLEY REGIONAL TECHNICAL SCHOOL COMMITTEE

Robert Flynn	2019
Patricia Madigan	2017

PERSONNEL BOARD

Dolores Alberghini	2017
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Mary Jennings	2018
Norman "Bud" Robertson	2019

SARGISSON BEACH COMMITTEE

Joshua Degen	2017
John Giger	2018
Cheney Harper	2019
Andrew Davis	2019
1 Vacancy	

SCHOLARSHIP COMMITTEE

Robinson C. Moore	2017
Kate Dennison	2017
Barbara P. Ritz	2017
Alberta Erickson	2018
Jeannie Erickson	2018
Brian LeBlanc	2019

SUSTAINABILITY COMMISSION

Carl Canner	2017
Bruce Easom	2017
Carl Flowers	2017
Leo Laverdure	2017
Alison Peterson	2017
Michael Roberts	2017
Patricia Karohl	2017
2 Vacancies	

ZONING BOARD OF APPEALS

Cynthia A. Maxwell	2017
Robert C. Cadle	2017
Mark E. Mulligan	2018
Jay Prager	2019
Bruce Easom	2019
Alberta Erickson (Alternate)	2017
3 Vacancies (Alternate)	

COMMITTEES & COMMISSIONS APPOINTED BY THE TOWN MANAGER

AGRICULTURAL COMMISSION

John Smigelski	2017
Jessica MacGregor	2018
Sally Smith	2019
George Moore	2019
1 Vacancy	

*Resigned
** Deceased

ARCHIVES COMMITTEE

Michael Bouchard	2017
Carl Flowers	2017
5 Vacancies	

BOARD OF SURVEY

Edward Cataldo – Bldg. Insp.	2017
Steele McCurdy – Fire Chief	2017
Evan C. Owen	2017

CABLE ADVISORY COMMITTEE

Jane Bouvier	2017
Neil Colicchio	2017
David Melpignano	2017
Robert Piche	2017
Janet Sheffield	2017

COMMISSION ON ACCESSIBILITY

Ellen Baxendale	2017
Robert Fleischer	2017
James Buckhalter	2017
Emil Reschsteiner	2017
Mark Shack	2017
Alan Taylor	2017
Anna Vega	2017

COMMUNITY EMERGENCY RESPONSE COORDINATOR

R. Thomas Delaney, Jr.	2017
Steele McCurdy	2017
Donald L. Palma, Jr.	2017
William Shute	2017

CONDUCTOR/LAB COMMITTEE

Michelle Collette	2017
Mark Deuger	2017
Robert Hanninen	2017
Susan Horowitz	2017
Stuart M. Schulman	2017

EARTH REMOVAL ADVISORY COMMITTEE

Ray Capes	2017
R. Thomas Delaney, Jr.	2017
Robert Hanninen	2017
Edward A. Perkins	2017
Eileen McHugh	2017

EMERGENCY MANAGEMENT

Pat Arel	2017
Stephen Byrne	2017
Bob Colman	2017
Peter Cunningham	2017
Francis Cusak	2017
Daniel Daigneault	2017
R. Thomas Delaney, Jr.	2017
Edward Doucette	2017
Heather Emslie	2017
Carl Flowers	2017
Norma Garvin	2017
Mark Haddad	2017
Penny Hommeyer	2017
Susan Horowitz	2017
Holly Jarek	2017
Elaine Johnson	2017
Leroy Johnson	2017
Robert Johnson	2017
Kevin Kelly	2017
Stephen Legge	2017
Catherine Lincoln	2017
Mark Miller	2017
George Moore	2017
Stephen Moulton	2017
Steele McCurdy	2017
Alvin Neff	2017
Kathy Newell	2017
Thomas Orcutt	2017
Christine Packard	2017
Donald L. Palma, Jr.	2017
Benjamin Podsiadlo	2017
Kathy Puff	2017
Karen Reif	2017
Connie Sartini	2017
Kathy Shelp	2017
William Shute	2017
Bill VanSchwalkwyk	2017

GREAT POND ADVISORY COMMITTEE

Francoise D. Forbes	2017
Marshall Giguere	2017
Susan H. Horowitz	2017
James Luening	2017
Art Prest	2017
William Strickland	2017
Alexander Woodle	2017
2 Vacancies	

*Resigned
** Deceased

GREENWAY COMMITTEE

Adam Burnett	2017
Carol Coutrier	2017
Matthew McCracken	2017
David Pitkin	2017
Marion R. Stoddart	2017

HISTORICAL COMMISSION

Allen King	2017
Michael LaTerz, II	2018
George Wheatley	2019
Robert G. DeGroot	2019
Michael Danti	2019
2 Vacancies	

HISTORIC DISTRICTS COMMISSION

Maureen C. Giattino	2017
George Wheatley	2017
Sanford Johnson	2017
Peter Benedict	2018
Elaine Chamberlain	2018
Laura R. Moore	2018
Greg Premru	2019

INSURANCE ADVISORY COMMITTEE

Jack E. Balonis	2017
George Brackett	2017
Gordon Candow	2017
Rena Swezey	2017
Barbara Cronin	2017
Melisa Doig	2017
Derrick Gemos	2017
Warren Gibson	2017
Hannah Moller	2017
Paul McBrearty	2017
Ann F. Walsh	2017

LOCAL EMERGENCY PLANNING COMMITTEE

Bob Colman	2017
R. Thomas Delaney, Jr.	2017
Carl Flowers	2017
Susan Horowitz	2017
Holly Jarek	2017
Elaine Johnson	2017
Kevin Kelly	2017
Leroy Johnson	2017
Steele McCurdy	2017
George Moore	2017

Thomas Orcutt	2017
Donald L. Palma, Jr.	2017
Kathy Puff	2017
Kathy Shelp	2017
William Shute	2017

OLD BURYING GROUND COMMISSION

Marcia Beal-Brazer	2017
Amanda Gavazzi	2017
Ellen T. Hargraves	2017
Kenneth A. LeFebvre	2017
Deborah Beal Normandin	2017

RECYCLING COMMITTEE

Michael D. Brady	2017
Tessa David	2017
R. Thomas Delaney, Jr.	2017
Jamie E. King	2017
1 Vacancy	

REGIONAL EMERGENCY PLANNING COMMITTEE

Donald L. Palma, Jr.	2017
Steele McCurdy	2017
William Shute	2017

SIGN COMMITTEE

Joshua A. Degen	2017
Mark W. Haddad	2017
Carloyn Perkins	2017

TOWN FOREST COMMITTEE

Stephen L. Babin	2017
Carter Branigan	2018
John Sheedy	2019

TRAILS COMMITTEE

David Burnham	2017
Paul G. Funch	2017
Wendy A. Good	2017
Olin Lathrop	2017
Stephen A. Legge	2017
Wanfang Murray	2017
Emma Newman	2017
Tim Newman	2017
Dan Patenaude	2017
James Peregoy	2017
Jason Remillard	2017

*Resigned
** Deceased

WEED HARVESTER COMMITTEE

John Crowell	2017
Gerrett Durling	2017
Erich Garger	2017
Bradley D. Harper	2017
James Luening	2017
William Strickland	2017
1 Vacancy	

WILLIAMS BARN COMMITTEE

Bruce Easom	2017
Robert Kniffen	2017
Bradbury B. Smith	2017
Kathy Stone	2017
Joseph Twomey	2017
Sandra Tobies	2017
Alfred L. Wyatt	2017
Leo R. Wyatt	2017
1 Vacancy	

*Resigned
** Deceased

GROTON'S ELECTED OFFICIALS



Board of Selectmen

Groton Non-Profit Council

Board of Assessors

Board of Health

Nashoba Associated Board of Health

Commissioners of Trust Funds

Electric Light Department

Groton-Dunstable Regional School District

Report from Superintendent

Curriculum, Instruction, and Assessment

Human Resources

Business Department

Pupil Personnel Services

Technology Department

Extended Day & Community Services

Regional High School

Regional Middle School

Florence Roche Elementary School

Swallow Union Elementary School

Boutwell Early Childhood Center

Groton Public Library

Housing Authority

Park Commission

Planning Board

Sewer Commission

Town Clerk

Water Department

BOARD OF SELECTMEN

Mark W. Haddad, Town Manager

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings Every Monday

(978) 448-1111 Fax: (978) 448-1115

selectmen@townofgroton.org



Photo by Karen Riggert

2016 has been a year where stark realities have come to the fore, but also one of change and accomplishment for the Groton Board of Selectmen and for the town as a whole.

Following a difficult start in 2015, the Board itself has continued to coalesce through 2016. This is the result of a concerted effort on all parts including the work of the Town Manager. Together with this progress has come a shift in the dynamics of how our town works, and how authority is distributed. A new and arguably healthier tone has brought forward operational changes including:

- The Fin Com has been increasingly influential and, working with the Board, has taken the new role of providing budget guidance rather than reacting to the proposals from the Town Manager.
- A Budget Sustainability Committee was formed to provide an independent analysis of our financial prospects and to deliver options for managing that future sustainably.
- An external firm was hired to perform an operational audit of our municipal operations.
- The Charter Review has brought forward many opportunities for distributing authority and the kind of checks and balances that are the hallmark of effective, free and open government.

On the heels of these changes we have moved from a projected \$500,000 override, to an expectation that our FY 2018 budget will fall well under the levy limit. While a portion of this benefit can be attributed to unanticipated cost reductions, the influence of these changes has been considerable.

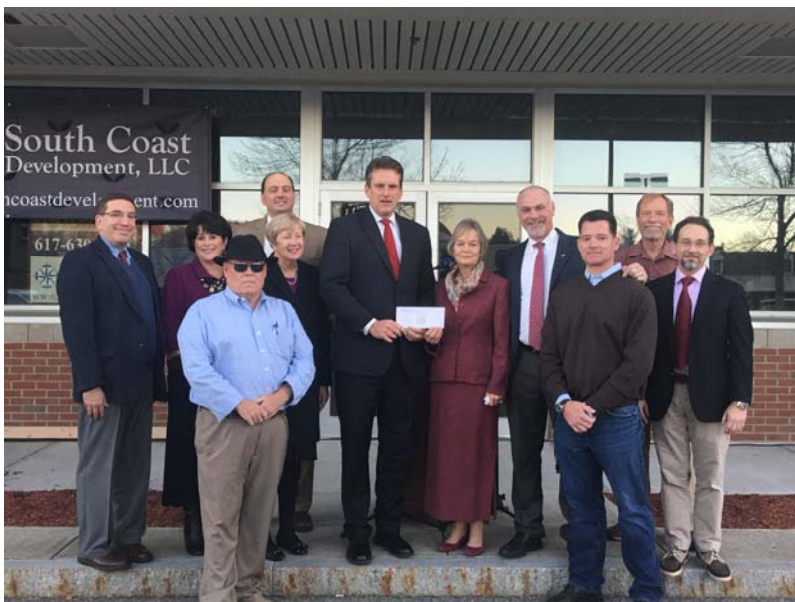
We have also seen the initiation of projects that will shape the town in the years to come. The Groton Inn is on its way, and the Indian Hill Music Center is now fully approved. The Four Corners sewer project is complete and plans are drawn for the former Wong property. Our Economic Development Committee has been substantially reconfigured and is on its way to offering a viable vision for our town.

Part of our work to understand our future has helped us to understand that our demographics are changing. We are seeing fewer children in our schools and increased numbers of seniors living in our town. Among the many implications of this shift is a need to direct additional resources to this growing population. An effort to design and site a new Senior Center is generating thorough and robust debate that will assure that we build the right resource at the right cost in the right location.

None of what makes our town great happens without the work of people; many of whom give so much without pay, and none of whom are paid enough. This year I would like to call out the contributions of a member of the Board of Selectmen. Selectman Peter Cunningham has determined to step aside after 20 years as a Selectman. He has been more than just a quintessential statesman. He has been influential in bringing our town recreational resources such as the Rail Trail and Surrenden Farms; renovating the Leather Mill (Rivercourt) and in bringing about our first Charter and our current form of government. His continued contribution to the Board and to the town will be missed.

The year ahead will bring continued challenges. Our fiscal dilemma is still significant. We will need to fulfill our obligation to our Seniors and our students. We will see at least one and possibly two new Selectmen and so the dynamics of our Executive body will continue to evolve. But our direction is positive and I am confident that we are becoming a stronger and more effective town every day.

Jack Petropoulos, Chair
Groton Board of Selectmen



2016 Mass Works Grant Award Ceremony – Four Corners Sewer Project
From Left to Right: Ayer Town Administrator Robert Pontbriand; Representative Sheila Harrington; Frank Hartnett, South Coast Development; Senator Eileen Donoghue; Representative Jamie Eldridge; Secretary Jay Ash; Selectwoman, Anna Eliot; Town Manager, Mark Haddad; Mickey Higgins, South Coast Development; Selectman, Peter Cunningham; Selectman, Barry Pease

GROTON NON-PROFIT COUNCIL

The Groton Non-Profit Council began meeting in January 2016 with the purpose of identifying ways in which the Town and its local non-profits could work together for their mutual benefit. The Council introduced itself to the 2016 Spring Town Meeting, and in the year that has elapsed, has organized around a Mission Statement that reads:

The Groton Non-Profit Council is collaboration between the town's non-profit organizations and its government. Our mission is to explore and expand the ways in which the non-profits and the town can support each other's objectives, and to enhance awareness of the many benefits and forms of support which the non-profits provide to the town and its citizens.

This is not an effort to grow Payments In Lieu Of Taxes (PILOTS) from non-profits. Rather it is a way to recognize and grow the Value of In Lieu Of Taxes that our non-profits contribute. It is a two-way street that leads to the growth of a mutually beneficial relationship.

Throughout 2016, the Council has met regularly to advance the objectives of:

- Providing an annual report on non-profits' relationship with the community.
- Providing a demonstrated growth in their mutual contribution between non-profits and the town.
- Increasing the public's understanding of the Council's mission and its members' contributions to the community.

This report chronicles our progress toward those goals.

To the objective of improving the visibility of its non-profits, the town developed and hosts a webpage <http://www.townofgroton.org/Community/NonProfitCouncil.aspx>, listing each of the non-profit organizations together with defining images, descriptions and relevant contact information

The growth of contributions made by the non-profit community to our town is beginning to emerge as we identify opportunities to contribute in ways other than cash payments. These are best seen as Services In Lieu Of Taxes and in 2016 we have begun to identify how those services are contributing value. These include:

- Students from the Private Schools performing Community Service to the various Town Departments.
- Lectures and luncheons for our Senior Residents by New England Shirdi Sai Parviaar.
- Providing support for our Public Safety Departments by Seven Hills Pediatric Center.
- Bach's Lunch Concerts by Indian Hill Music - These are free monthly concerts for Senior Citizens.
- Students of Indian Hill Music provide choir singing for Nashoba Valley Hospice Memorial Services at First Parish Church.
- Sidewalks by The Groton School

This is a short list of the many services provided to the Town by our Non-Profits. We look forward to growing this relationship in the coming years.

The Groton Non-Profit Council invites you to view its webpage and contact any of its members for questions or ideas for collaboration among the community.

Respectfully submitted,

Members of the Groton Non-Profit Council

Country Day School - Holy Union Sisters, Grotonwood, Groton Community School, Groton Conservation Trust, Groton Electric Light Department, Groton Fire Department, Groton Grange #7, Groton Police Department, Groton School, Indian Hill Music, Lawrence Academy, Mountain Lakes Club, Nashua River Watershed Association, Seven Hills Pediatric Center, Shanklin Music Hall, New England Shirdi Sai Parviaar (NESSP), Town of Groton, and West Groton Christian Union Church

BOARD OF ASSESSORS

Rena Swezey, Principal Assessor

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings as Posted

(978) 448-1127 Fax: (978) 448-1115

assessors@townofgroton.org

The Board of Assessors is the local government responsible for establishing the value of property for tax purposes. The assessors are responsible for valuing all taxable property both real and personal for the town. Assessed values are subject to triennial review and interim year adjustments for certification by the Department of Revenue. The Assessors grant all statutory exemptions and all applications for the Senior Work off Program. They act on all abatement applications. The Assessors are responsible for defending all appeals made to the Appellate Tax Board. The Assessors administer all special assessments qualifying farm and forest management programs. Assessments in Massachusetts are based on full and fair cash value as of January 1st.

Mr. Donald R. Black was elected to the Board of Assessors in May of 2016. Rebecca Babcock retired from the office staff in June having served the board for 13 years.

The Assessors' Office completed its tri-annual revaluation for fiscal year 2017. The sales analysis of sales occurring in calendar year 2015 was used to set the valuations for FY 17. The Assessors' analyzed all land sales and land residuals to set the Site Index Adjustments for land. Market value has increased, for FY 2017. The valuations are reflecting the new to increase both the land valuations as well as the cost tables for certain styles of houses. The sales of houses are strong and the town has experienced the adjustments in valuations for FY 2017.

Each property in the town has a property record card on file with all the components that go into the valuation of the parcel, such as land size, building description, sales information etc. We recommend that the tax payers each year obtain a copy of their field card to ensure all the information is up to date and correct. The field cards are available in our office or on line through the Assessor's Data on the Town Web Site.

The Department of Revenue certified the results of this assessment data to be within their statistical requirements and the tax bills went out on time. The tax rate went from \$18.78 to \$18.26 for FY 2017.

The office continues the process of mandated cyclical inspection of all properties throughout the town. This is achieved by inspections visiting the properties by means of Sales Verification, Building Permits, Occupancy Permits, and Abatement Inspections. The Board of Assessors is a working board doing all the statistical analysis needed to do In- House Valuations each year to maintain the Fair and Full Cash Value of all properties in the Town of Groton. The Board of Assessors strives to maintain accuracy in Assessment to Sales Ratio as well as Assessment uniformity.

The office staff strives to continue to give the good service that the Groton taxpayers have come to expect.

Respectfully submitted,

Garrett Boles

Jenifer Evans

Donald R. Black

Office of the Assessors' Staff

Rena Swezey, Principal Assessor

Jonathan Greeno, Assistant Assessor

Fiscal Year 2017 Assessments & Revenue by Major Classes					
Property Class	Levy Percent	Valuation by Class		Tax Rate	Tax Levy
Residential	94.1645	1,557,637,317		18.26	28,442,457.41
Open Space	0	0		18.26	0
Commerical	3.6366	60,155,877		18.26	1,098,446.31
Industrial	0.8462	13,996,900		18.26	255,583.39
Personal Property	1.3527	22,376,390		18.26	408,592.88
Totals	100	1,654,166,484			30,205,079.99
Fiscal Year 2016 Abstract of Assessments					
Property Class Code/ Discription			Accounts	Class Valuation	
101 Residential Single Family			3,177	1,361,009,350	
102 Condominiums			237	56,467,600	
104 Residnetial Two Family			132	49,837,300	
105 Residential Three Family			12	5,115,500	
Misc, Residential 103,109			32	12,235,600	
111-125 Apartments			12	10,881,200	
130-132 106 Vacant Land			567	38,356,900	
300-393 Commerical			85	48,959,200	
400-499 Industrial			15	13,449,700	
501-508 Personal Property			68	22,376,390	
600-821 Chapter 61, 61A, 61B			53	1,042,870	
012-043 Mixed Use Properties			65	35,289,200	
900 Tax Exempt Properties			566	413,686,826	
Total			5,021	2,068,707,636	

Assessors Account for Exemptions and Abatements							
Description		FY2016	FY2015	FY 2014	FY 2013	FY 2012	FY 2011
Assessors Overlay		210,962.19	216,292.50	228,491.06	221,028.10	220,731.02	217,892.69
Overlay Deficts		0	1,145.18	0	292.51	0	0
Charges to Overlay		118,848.07	139,213.94	128,108.89	160,386.51	192,699.74	199,146.08
Balance		92,114.12	77,078.56	100,372.17	60,641.59	28,031.28	18,746.61
New Growth Revenue							
Fiscal Year			Added Valuation		Tax Rate	New Revenue	
2017			23,754,760		18.26	446,114	
2016			20,635,887		18.27	\$377,018	
2015			27,916,030		17.38	\$485,180	
2014			22,324,655		16.85	\$376,171	
2013			17,623,167		16.08	\$283,380	
2012			17,514,585		16.38	\$286,889	
2011			17,703,438		15.78	\$279,359	
2010			17,079,577		14.32	\$244,580	
Valuation and Tax History							
Fiscal Year		Tax Rate	Accounts	Tax Levy			
2017		18.26	4953	30,205,079.99			
2016		18.78	4470	29,053,194.26			
2015		18.27	4463	27,971,460.04			
2014		17.38	4438	26,309,961.40			
2013		16.85	4424	24,440,158.61			
2012		16.08	4436	24,450,247.02			
2011		16.38	4,417	24,659,636.69			
2010		15.78	4,326	24,215,079.78			

BOARD OF HEALTH

Robin Eibye, Interdepartmental Assistant
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
Meetings: 1st and 3rd Mondays of the Month
(978) 448-1120 Fax: 978-448-1113
health@townofgroton.org

The Board of Health continued to serve the Town’s residents and businesses in meeting the challenges of environmental and public health needs. The three-member elected Board meets on the first and third Monday of the month at 7:00 PM in the Town Hall.

The Board of Health administers state and local laws, regulations, and policies in conformance with Massachusetts General Laws, Chapter 11, sections 26-32. The Board is committed to the protection of public health and the environment through enforcement of state statutes, local by-laws and regulations, regular inspections, and responses to Townspeople’s concerns.

The Board of Health reviewed/granted the following permits:

- Subsurface sewage disposal system permits: 72
- Subsurface sewage disposal system variances: 24
- Well permits 12
- Well variances 0
- Tobacco control permits 9
- Trash hauler permits 5
- Stable licenses 16

During 2016, the Board of Health and Nashoba Associated Boards of Health, in conjunction with the Massachusetts Department of Public Health, sponsored a number of clinics for influenza vaccinations.

The Board of Health would like to thank Nashoba Associated Boards of Health Director, James Garreff, Health Agent, Ira Grossman and the Land Use Department staff at Town Hall for their continued support throughout the year.

Respectfully submitted,

Robert Fleischer, Chair
Susan Horowitz
Jason Weber

BOARD OF HEALTH

Nashoba Associated Board of Health

Ira Grossman, Environmental Administrator

NABH Office Hours: Mon.-Fri. 8:00am-4:30pm

Groton Office Hours: Mon. 8:00am-9:00am, Wed. 11:00am-12:00pm

(978) 772-3335 Fax: (978) 772-4947

www.nashoba.org

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in Groton. In 2014 particular efforts were made to respond to a series of new service demands in the Environmental Division while adjusting to changes in the Nursing Division created by national trends in health care. Some of the new service demands included:

- Maintaining Nashoba's internet web site to provide information for the public. (See nashoba.org)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Groton Board of Health up-to date on matters of emergency preparedness planning
- Nashoba assisted the Board with provided a school-located seasonal flu clinic at Groton-Dunstable Regional High School.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with Groton's Board of Health. Included in highlights of 2016 are the following:

- Through membership in the Association, Groton benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.
- Reviewed 126 Title 5 state mandated private Septic System Inspections for Groton Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Groton Board of Health for enforcement action.

By the Groton Board of Health's continued participation in the Association you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF GROTON

Environmental Health Department

Environmental Information Responses

Groton Office (days)

100

The Nashoba sanitarian is available for the public twice a week at the Groton Board of Health Office. (Groton residents can also reach their Sanitarian by calling the Nashoba office in Ayer, Monday - Friday 8:00AM -4:30PM)

Food Service Licenses & Inspections	47
Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.	
Beach/Camp Inspections	27
Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.	
Housing & Nuisance Investigations	20
Nashoba, as agent for the Groton Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.	
Septic System Test Applications	50
Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.	
Septic System Lot Tests	100
Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.	
Septic System Plan Applications	62
Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.	
Septic System Plan Reviews	107
Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.	
Septic System Permit Applications (new lots)	30
Septic System Permit Applications (upgrades)	35
Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.	
Septic System Inspections	60
Nashoba Sanitarian is called to construction sites at various phases of construction to witness & verify that system is built according to plans.	
Septic System Consultations	15
During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.	
Well Permits	13

Water Quality/Well Consultations**17**

Private wells are regulated solely by local Board of Health regulations. The Nashoba Sanitarian assist the BOH by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized**10**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools

Nashoba Nursing Service & Hospice, Home Health**Nursing Visits****2909**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits**318**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit**1151**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits**31**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visits**49**

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).
- We make well-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.

- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 13 public clinics in your community; those clinics offered your citizens: blood pressure screening, annual sugar and eye screenings, flu shots and an opportunity to consult with the nurse to address questions.

Our staff conducted 43 health promotion/well-being visits in your communities.

We administered 125 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Number of Communicable Disease cases:

Investigated.....	73
Confirmed.....	26

Communicable Disease Number of Cases

- Anaplasmosis..... 6
- Campylobacter..... 3
- Cryptococcus neoformans..... 1
- Cryptosporidiosis..... 1
- Giardia..... 2
- Hepatitis A..... 1
- Hepatitis B..... 1
- Influenza..... 6
- Salmonella..... 3
- Streptococcus pneumoniae..... 1
- Yersiniosis..... 1

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....	316
Students Participating.....	167
Referred to Dentist.....	15

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	9
Number of Programs.....	10

COMMISSIONERS OF TRUST FUNDS

Karen Tuomi, Executive Director
Meetings by Appointment
Legion Hall, 75 Hollis Street, Groton, MA
(978) 448-1173
trustfunds@townofgroton.org

TRUST FUND	7/1/15 Balance	6/30/16 Balance	Fiscal Year Disbursements
BARR EYE	\$4,180	\$4,196	\$150
MARIA BELITSKY SCHOLARSHIP	\$18,433	\$20,400	\$500
PETER BERTOZZI SCHOLARSHIP	\$163,505	\$172,869	\$2,075
BLOOD CEMETERY	\$5,768	\$5,852	\$0
BUTLER SCHOOL REUNION	\$17,734	\$18,516	\$0
CHAMPNEY CEMETERY	\$3,637	\$3,712	\$0
DALRYMPLE EYE	\$32,246	\$35,773	\$0
GANSER/VAN HOOGEN	\$82,224	\$92,857	\$2,500
GREEN CHARITY	\$919,246	\$971,849	\$18,623
GROTON COMMONS	\$13,965	\$14,617	\$0
LAWRENCE LIBRARY	\$61,103	\$64,331	\$0
LECTURE	\$4,761,514	\$5,005,658	\$70,656
LIBRARY BOOK	\$198,393	\$211,774	\$0
JOHN ROBBINS LIBRARY	\$3,418,008	\$3,564,961	\$71,016
JOHN ROBBINS SCHOLARSHIP	\$20,777	\$21,855	\$0
ROBERTSON/ONNERS	\$44,205	\$50,339	\$0
MARY SAWYER	\$6,075	\$6,408	\$0
SHEPLEY CHARITY	\$599,439	\$630,097	\$11,619
SHEPLEY FOUNTAIN	\$6,402	\$6,302	\$275
SPAULDING	\$1,310	\$1,375	\$0
PETER TWOMEY SCHOLARSHIP	\$37,848	\$43,795	\$1,000
WATERS VOCATIONAL EDUCATION	\$6,135,359	\$6,432,135	\$105,320
TOTAL	\$16,551,371	\$17,379,671	\$283,734

Trust fund balances consist of two categories, Non-Expendable (Principal) and Expendable (Accumulated Earnings). Only the Expendable portion may be disbursed. The total balance of \$17,379,671 consists of \$14,073,667 which is Non-Expendable and \$3,306,004 is Expendable.

The Trust Fund Commissioners constantly monitor the market and are in communications with our expert financial advisors. These two things coupled with conservative "Legal" list of investments, lead us to anticipate a stabilization of the trust funds in the future.

TRUST FUNDS

Peter E. Bertozzi Trust and Scholarship Fund

The Bertozzi Trust and Scholarship Fund was established by the Squannacook Sportsmen's Club to promote an interest in conservation and environmental studies. Monies may also be used to support conservation activities in Groton. The 2016 recipients of the Peter E. Bertozzi Scholarship were Alissa Johnson and Austeja Subaciute.

Blood-Bigelow-Shepley-Ames Free Lecture Fund

The Lecture Fund received 69 applications from organizations and groups to provide a variety of lectures, concerts, and performances, free to Groton residents. Of those received, 63 requests were granted at the either full or partial funding.

Community Children's Fund

The Community Children's Fund continued to work year-round. Along with the 15 families and 28 children who received aid in December, the Fund continues to provide school supplies, sports and camp programs and after school activities year-round.

Peter M. Twomey Memorial Scholarship Trust Fund

The recipients of this Trust Fund are chosen based on an essay they write responding the question, "As Peter Twomey had been a "Crusader Who Promised to Excel", how will you use your special abilities to make a positive contribution to our world?" The 2016 recipients of this award were Ariel Dumont, Billy Mitchell and Sarah Woods.

Frank F. Waters Vocational Education Scholarship Trust Fund

Fifteen students received scholarships of \$5000 toward their first year at a vocational education institution, three applicants were granted an award of \$4500 toward their second year and six adults were granted awards. The Groton-Dunstable Regional High School was also granted a request for Google Chromebooks and mobile cart.

Respectfully submitted,

Thomas Hartnett, Commissioner
Joseph Twomey, Commissioner
Leslie Wickfield, Commissioner

ELECTRIC LIGHT DEPARTMENT

Kevin Kelly, Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2nd Monday 7:30pm

(978) 448-1150 Fax: (978) 448-1159

commission@grotonelectric.org www.grotonelectric.org



At one hundred and seven years old, the Groton Electric Light Department is *feeling at home* in our not so new office and garage facilities. It's hard to believe we've been in our "new" building for almost two years.

GELD completed a customer satisfaction survey in March of 2016 and our customers rated us number one compared to the other municipals in Massachusetts that also completed the survey. Revenues were down 1.2% and KWh sales were down .81% in 2016. Below is a summary of our 2016 operations. Our complete report, including audited financial statements, will be available for the annual spring Town Meeting.

Operations

Completion of our 2.3 megawatt solar farm on the Town's closed landfill on Cow Pond Brook Road became GELD's major capital project for 2016. We also extended the 3-phase lines from Four Corners to the Littleton town line to support the new temple on Boston Road. We continue to trim trees aggressively and to replace old poles and equipment as needed. Maintaining our equipment is important to ensuring long-term dependability for our customers.

Power Supply

At the start of 2016 GELD faced high energy prices in the winter months caused by natural gas supply constraints. However, because of a \$130,000 withdrawal from our reserves and a Power Purchase Cost Adjustment which was added to our bills in January through March, GELD was able to cover the higher energy costs. The management team closely monitors the power markets to ensure the best hedging strategy possible. The Berkshire Wind Power Project had its fifth full year of operation producing power at 35.9% of its capacity. GELD went live in June with a 2.3 megawatt solar farm on the closed town landfill on Cow Pond Brook Road. On December 15th, GELD added additional wind power to its portfolio when the wind project in Hancock, Maine became operational. Investing in Wind and Solar energy projects helps to lower our carbon footprint, helps to diversify GELD's power supply portfolio and also helps to reduce our reliance on fossil fuels.

Rates

A Power Cost Adjustment was added as a line item on the bills beginning in January 2016 through March 2016 to help Groton Electric to recoup the increased generation costs associated with high natural gas prices in the winter. GELD also had a slight rate increase of approximately 2.7% in April, 2016. We continue to offer an approximate 10% discount to customers who pay their bill by the 12th of the month and doubled the discount to celebrate the holidays for the bill received December 1. We ended 2016 with the sixth lowest rates out of 42 Massachusetts utilities for the 12-month average 750 kWh electric user; the two investor-owned utilities that service the surrounding towns, National Grid and Unitil, have rates that are 62.5% & 93.8% higher than Groton Electric respectively.

We're feeling at home in our office and garage facilities and **our mission:** *to provide our customers reliable power and excellent service at affordable prices* remains resolute. Our customer satisfaction is rated number **one**, reliability remains high and our rates remain low.

Thank you to our Groton ratepayers for their continued loyalty and thank you to our employees for their reliable dedication and hard work supporting Groton's locally owned and operated Light Department!

Respectfully submitted,

Kevin P. Kelly, Manager
Bruce Easom, Chairman

Rodney R. Hersh, Member
Kevin J. Lindemer, Clerk

GROTON DUNSTABLE REGIONAL SCHOOL DISTRICT

Administrative Offices: Prescott School Building, 145 Main Street, P.O. Box 729, Groton, MA 01450
(978) 448-5505 Fax: (978) 448-9402

Dr. Kristan Rodriguez Superintendent through December 2016 / Bill Ryan, Interim Superintendent of Schools
School Committee Meetings ~ 1st & 3rd Wednesday of the month at 7:00pm
Groton-Dunstable Regional High School Library

Superintendent's Office

Submitted by Bill Ryan, Superintendent of Schools

It is with great pride and pleasure that I present the Groton-Dunstable Regional School District's end of year report. My work as the interim superintendent of schools began on January 3, 2017 following the resignation of Dr. Kristan Rodriguez, who served as the superintendent in throughout 2016. My transition into the role has been smooth thanks to strong administrative team, dedicated and passionate staff, and a supportive community who are all committed to creating a culture that ensures success for all of our students.

In Groton-Dunstable, 2016 was an important year for vision and strategy. Stakeholders in the district and in both towns collaborated to develop a new district vision, core values, and a comprehensive district strategy that describes how we will work together to achieve our vision. This is a great opportunity for us all to come together and work to provide a holistic, engaging, personalized education for all students in a safe and respectful environment while ensuring that every student develops curiosity, creativity, and a growth mindset. The vision below is our new vision for the school district. It is the depiction of what we hope to be.

Vision Statement

Guiding students to learn today, lead tomorrow, and reach the world.

- **Embrace a growth mindset.** In our district, talents and abilities develop through effort, purposeful teaching, and persistence. Our students become curious, engaged learners ready to become positive contributors to local and global communities.
- **Eliminate inequities for all students.** Our students are an active part of the design and delivery of their own education so they become self-directed, creative problem solvers. Our universally designed, tiered instructional model meets the needs of all students, is based on a comprehensive standards-based curriculum, and assessed by authentic tasks.
- **Broaden the meaning of success.** We have an expansive definition of student success that encompasses academic achievement, integrated arts, athletics, as well as social, emotional, and behavioral learning.
- **Create environments for innovation.** Our schools provide interactive, inclusive environments that enhance student success through design, technology, creative spaces, and collaboration.

The newly adopted district strategy provides a blueprint to accomplish our vision. The objectives of the strategy follow and speak to the importance of strong academics, social emotional support, community investment, and building a sustainable funding model for our future:

- In order to increase achievement for all students, we will develop and implement a multi-tiered system of support with a focus on frameworks-based curriculum, Universal Design for Learning (UDL) and co-teaching.
- In order for students to feel safe and be able to focus on learning, we will develop and implement a multi-tiered system of support with a focus on positive behavior interventions and supports (PBIS) and social and emotional learning (SEL) for all students.
- In order for our students to become civic minded contributing citizens, we will enhance opportunities for students to positively interact with local and global communities.

- In order that we develop a system of sustainability, we will improve our district efficiency, acquire additional revenue, and enhance the effectiveness of our financial framework to provide district resources that meet the needs of all students.

Curriculum, Instruction, and Assessment

Submitted by Dr. Katie Novak, Assistant Superintendent

The curriculum department focused on a number of main initiatives from January to December 2016, including implementing Universal Design for Learning (UDL) as a means to increase the outcomes of all students and improving the quality of professional development (PD).

Our 2016 Accountability data shows that while still high in comparison to the state average, our cumulative PPI is currently a five year low (88). While this represents a decline there are many areas that have shown significant and meaningful improvement as a result of our focus on aligning curriculum and instruction to state standards while also implementing Universal Design for Learning (UDL). While still a level 2 district, we moved 2 schools back to a non-conditional (held harmless) level 1 status. That means all schools but 1 are solidly in Level 1 status. While we made significant progress in increasing the cumulative PPI of our "students with disabilities" subgroup (up 13 points from 49 to 62), we are still not meeting our state target of 75 or higher and are thus labeled as "MRAR-Meets Requirement for At Risk" for special education technical assistance or intervention. When we look deeper into the PPI for 2016, our students with disabilities have a PPI that went from 29 in 2013 to 79 in 2016.

Our elementary students made significant gains as a result of our focus on implementing a universally designed, aligned curriculum. During the 2015-2016 school year, the district focused on creating a scope and sequence for ELA which would ensure alignment of all curriculum and instruction to the MA Curriculum Frameworks. In addition, teachers piloted new curriculum, Writer's Units of Study, in grades K-4. As a result of this work, we saw PARCC scores increase in grade 3-4. In grade 3, Level 4 and 5 scores increased from 64% to 76% and from 76% to 80% in grade 4. Students with disabilities also increased significantly. In grade 3, students with disabilities increased from 24% to 35%. Grade 4 increased from 15% to 52%. This growth, which also is beginning to close the achievement gap, reflects the results we can expect when we provide our teaching staff with the support and resources they need to meet students needs.

When examining mathematics, we saw similar gains. In grade 3, students showed significant improvement with 75% of the students scoring a Level 4 or 5, as compared to 64% in 2015. We are also quite pleased that the students in the disabilities cohort group showed notable gains, not only within the same grade level, but also within the cohort. The grade 3 to 4 cohort group increased from 35% to 54% and the Grade 4 scores improved from 24% to an amazing 54%. We expect to see continued growth at the elementary level in the coming year, as the K-4 students are now, along with the middle school, in the second year of implementation of the Eureka Mathematics curriculum.

We did not expect a significant increase in ELA scores in the MS as the scope and sequence wasn't completed until summer of 2016. In grade 5, there were small gains from 68% of students scoring Level 4-5 to 73%. In grade 6, scores decreased from 69% to 61%. In Grade 7, the teachers piloted a workshop model which resulted in significant growth for all students. This model was similar to the model that was piloted in grade 3-4. Also, Grade 7 adopted a BYOB initiative so students had more access to technology. This resulted in significant gains, with an increase in their cohort from 69% in Levels 4-5 in grade 6 to 85% for all students and an increase from 22% to 35% for students with disabilities. Eighth grade scores remained stable.

In the middle school mathematics, each grade increased in proficiency with the exception of grade 6. However, when viewing cohort data, the students in grade 6 improved at the same rate as the other middle grades. Grades 5 and 8 showed significant improvement and, once again, 100% of our Algebra I 8 th grade students, scored proficient or advanced on the Algebra I PARCC test.

At the high school level, the alignment of ELA to the MA Curriculum Frameworks allows our courses to more closely represent the rigor expected on both the SAT and the AP exams. The high school completed their scope and sequence during the summer of 2015. We are happy to report that as a result, we are at a 5-year high in both reading and writing on a SAT, increasing scores from 545 to 558 in reading and 531-538 in writing. In addition, our AP scores in the humanities continue to hold strong with 89% of students scoring a 3 or higher on the English lit/Comp AP, increased from 84% in 2015. Although the percentage of students scoring 3 or higher on the AP Lang/Comp exam decreased from 92% to 85%, we increased the number of students taking the test 3x (from 21 to 60) in the past two years.

In math at the HS, SAT Math and AP scores continue to remain strong and consistent. G-D High School Math students continue to perform well and at a consistent level even against the most competitive schools in the state. This has been maintained throughout many personnel changes over the past 5 years. It is a testament to the strong curriculum and diligence of the students and teachers. It is important to note that our high needs population made significant improvement in the last two years on the SAT, increasing from an average score of 421 in 2013 to 520 in 2016. This score is significantly above the state average for high needs students, which is 453. Again, 100% of G-D students scored a 3 or higher on the Calculus A/B and the Calculus B/C exam, and the scores include an increase of students who took the exams, from 33 to 44. The average score for all AP Calculus was 4.895/5.0.

At the core of improved curriculum and instruction is high quality professional development for our staff. In 2015, numerous graduate courses were offered in addition to our popular multi-part series, book clubs and inservice courses to allow our educators to learn best practices in rigorous courses delivered by their colleagues. In the spring of 2015, we offered three graduate courses, endorsed by Fitchburg State University; *Teaching ELL Students*, facilitated by Cheney Harper, *Teaching K-12 Mathematics in the 21st Century*, facilitated by Karen Gartland, and *Google Apps for Educators*, facilitated by Julie Spang and Audra Kaplan. During the summer of 2016, we offered two additional graduate courses. I taught a section of *Universal Design for Learning (UDL)* for the third year in a row, and Cheryl McCobb offered *Best Practices, Topics, and Trends in Special Education*.

In December, 2016, we had two additional graduate courses designed by GDRSD teachers approved for the spring 2017 semester. These courses, *Teaching the 2016 Science Standards, PK-8: Content and Application*, will be facilitated by Dorothy Dwyer and Lucas Smith.

Human Resources

Submitted by Dr. Katie Novak, Assistant Superintendent

The Human Resources department at the Groton-Dunstable Regional School District is responsible for recruiting, screening, hiring, and onboarding all new district employees. Many of these employees are hired for positions left vacant by resignations and retirements, so in addition to onboarding new staff, the office completes exit procedures for former colleagues.

New administrative hires in 2016 included Pupil Personnel Services Director, Jill Greene; Interim Business Manager, Frank Antonelli; High School principal, Michael Woodlock; Assistant Business Manager, Michael Knight; Food Services Director, Shannon Bergeron; and Middle School Special Education Team Chair, Marla Yarid-de la Cruz. In addition to new members of the administrative team, we welcomed 21 Unit A staff members, 25 paraeducators, 2 cafeteria staff, and 1 custodian.

In addition, the department manages all benefits for both current employees and retirees as well as the licensure and evaluation for all Unit A staff members. Our department collaborates closely with our Unit A Educator Evaluation Working Group to make important decisions about the educator evaluation process with a focus on creating a culture of continuous improvement and mastery-oriented feedback. The Educator Evaluation Working Group, co-chaired by Jenn Dineen, a second grade teacher at Swallow Union, has been instrumental in supporting all staff and is an incredible asset to the department.

Business Department

Submitted by Michael Knight, Assistant Director of Business and Finance, and Frank Antonelli, Director of Business and Finance

The district saw continued financial stability in FY16. As a result of higher than anticipated revenue and reduced utility costs due to the favorable winter we were able to take our Certified E&D from \$805,414 to \$1,065,000. This number is a great level for the district although it remains a bit lower than our maximum allowable excess and deficiency.

This year through combining a part time HR position and the assistant to the director of business and finance position, we were able to create the Assistant Director of Business and Finance position. This reorganization added support to the HR department and reduced costs over previous years. This position also offers the unique ability to have a succession plan for the Director of Business and Finance position and allows for greater oversight in payroll, benefits and accounting operations.

In FY16, the district made a commitment to address financial sustainability. The district started this charge with developing the first capital plan in many years. The plan remains fluid as projects are completed or changed in priority but the district looks to have this locked in and addressed in future budgets. Along with a capital plan the district has created a sustainability committee. This committee is modeling growth in all district expenses to make a proper projection for future budget needs. Additionally, the sustainability committee is looking at new revenue streams to see if there are unique or creative ways to address capital and operational expenses.

In an effort to push the sustainability charge beyond our own internal capabilities, the district also went out to bid for consultants to help with our analysis. This bid process returned a few very qualified applicants and the district is excited to see what a fresh perspective will uncover for areas of improvement.

Pupil Personnel Services

Submitted by Jill Greene, Director of Pupil Personnel Services

The Department of Pupil Personnel Services coordinates Special Education, Guidance, Section 504, Nursing Services, and the district's responsibilities under the McKinney-Vento Homeless Education Act. Given the district's responsibilities for providing specialized transportation to special education and homeless students, the Department of Pupil Personnel Services also oversees the coordination of all special transportation services. Additionally, the Department of Pupil Personnel Services staff support all district-wide and school-based initiatives essential to meeting the needs of all students.

The Groton-Dunstable Regional School District provides a constellation of support services for students throughout the district. The district is fortunate to have talented and dedicated educators that strive to improve their practices in educating diverse learners ages 3 through 22. GDRSD is continuing to assess and develop programming to accommodate the individual needs of all students.

Since the inception of Massachusetts Special Education Law Chapter 766, the GDRSD has served the special education needs of students with disabilities by providing supports and services in a variety of settings. GDRSD is committed to providing a continuum of special education supports and services across the district and within each school. By Federal and State regulations, we must provide services to special education students with diverse learning needs ages 3 to 22. All students receiving special education have an Individualized Education Program (IEP) specifically developed for them by a designated IEP team. Since "one size does not fit all" so we offer a continuum of services including highly specialized in-district programming. We work to provide programming that will allow students to learn in their neighborhood school where they can grow and become productive members of their community.

The district offers a variety of in-district programs to students eligible for special education services. Our programs offer a structured environment with predictable routines, highly specialized individual and small group instruction; and curriculum that allows students to experience success as they learn and develop at their own rate.

The district annually receives funding from four Federal Special Education grants: Special Education Entitlement Grant (240), Special Education Early Childhood Entitlement Grant (262), and specifically for professional development, the Special Education Program Improvement Grant (274) and the Special Education Early Childhood Program Improvement Grant (298). These grants fund multiple paraprofessionals, one administrative assistant, multiple contract service providers, specialized instructional materials, high-level professional development, and mandated special education programming. Additionally, in November 2016 the district was awarded a Massachusetts Department of Education competitive grant: Safe and Supportive Schools Grant (335) funds the district's efforts to conduct a self-assessment for the purposes of developing an action plan for creating a safe, positive and healthy inclusive learning environment at the Florence Roche Elementary School.

Technology Department

Submitted by Mr. Luke Callahan, M.Ed., Director of Educational Technology

With the adoption of our five-year Strategic Technology Plan by School Committee this past June, the Educational Technology Department, in conjunction with teachers, administration, and the community, created a plan, serving as a roadmap for integrating digital learning. The Educational Technology Department continues to believe that technology will transform learning when it's used in alignment with rigorous curriculum standards. Integrating educational technology into classrooms and lessons is essential to providing a quality education and we continue to support this ideal.

Working with district asset and networking inventories, it is now possible to predict and prepare for the replacement of aging technology. During FY 2017, improvements aimed at continued support of infrastructure and replacement of teacher and student devices occurred. With the adoption of a replacement cycle, outlined in the strategic technology plan, we will continue to provide equitable access in support of teaching and digital learning. Some of the major improvements to hardware and infrastructure include:

- Over 35 teachers received brand new, replacement Lenovo laptops to support daily educational instruction
- Over 200 Google Chromebook laptops were added into the various schools based on need, as these devices continue to be highly effective teaching tools because of their simple-to-use, easy-to-manage approach
- Replacement of two Google Chromebox computer labs in the middle school libraries
- One networking closet at the High School was outfitted with modern switching equipment, increasing data to the upper floor of one wing
- Over 30 classrooms at Swallow Union, Florence Roche and at the Middle School were outfitted with wall mounted, interactive short throw projectors

The GDRSD Digital Portfolio System (portfolio.gdrsd.org) was completed, adding code and design elements to support access on mobile devices and also added the ability for students to use their Google Apps for Education account for single sign on (SSO) access to their digital portfolio page. The GDRSD Digital Portfolio System allows each student in the district to have their own, public facing digital portfolio site, empowering each child to create and reflect as well as have an open dialogue with classmates and teachers about themselves as learners.

For FY 2017, the computer support staff ratio to district computers continues to operate well-below DESE benchmarks for technology support, which recommends 1.0 FTE for every 400 computers. At

present, there is a 1.0 FTE systems administrator/technician supporting all of the district's nearly 2,000 computers. As requested in the FY17 Needs Assessment, a 1.0 FTE Network Technician continues to be a position needed to bolster both support and instruction for staff and students.

Efficiencies and enhancements continued during FY 2017, surrounding our student information system (SIS) and state reporting requirements to DESE. As we continue to improve on our data integrity each year, the necessary state reporting is now performed through the Schools Interoperability Framework, also called SIF, which supports multiple applications with one real-time district connection, eliminating time-consuming, manual file uploads.

Working with our SIS vendor SchoolBrains, the district continues to move towards full utilization of our online student registration process. Finally, based on feedback from our staff and parent community, the Department made various enhancements to our Parent Community Portal, allowing for important data to be more readily available and in a more user-friendly format. The Parent Community Portal allows our parent community to update contact information and offers the ability to view progress and report cards, all while being online, greatly reducing paper. With recent recycling efforts and major reductions in old computer screen technology, the combination of greatly reducing printed materials in newsletters and student registration forms, means that we are significantly more green.

Extended Day and Community Services Submitted by Ms. Karen Tuomi, Director

The Peter Twomey Youth Center (PTYC) is the base for our extended day programs (FR/SU/MS), community education programs (adult and children's enrichment), coordination of district security, and scheduling for all district facilities including the Performing Arts Center, the Black Box Theater, classrooms, gyms and fields. It is self-supporting and funded by tuitions, community donations and fundraisers. It is located on the main campus of schools in Groton.

This year, the Extended Day Program continues to see an increase in registrations with over 200 students attending all of the program sites. Extended Day provides students in the district before school care from 7am to 9am and then after school care from 2:30pm to 6pm, as well as on half days and vacation days. The Extended Day Program also offers a Summer Camp during the month of August. The Extended Day program provides safe, nurturing, supervised care along with homework support, age appropriate activities and peer socialization.

Community Education continues to offer residents in our area fun and informative adult classes ranging from Pilates to Sewing to Electrical Repair. At the middle school level, Community Education was very proud to sponsor the middle school play, *Lion King, Jr.* Over 60 middle school students rehearsed several times a week to bring this play to family and friends. We are also offering several new classes for Middle School students including Makerspace and Pre-Robotics! These along with old favorites like Flag Football and Chess Club help give our students many options for after school fun.

On January 19, 2016 all of the security/safety training and drills came to a test when we had a full campus evacuation. Over 1500 students and staff were evacuated in a safe and timely manner and either dismissed to parents or returned to school to complete their day. Everyone was accounted for and there were no injuries. This speaks to the concentrated effort our District as made to strengthen our commitment to provide a safe and secure learning environment for our students and staff.

All of our facilities continue to be utilized after school and on weekends by residents of the two towns. Meetings, sporting events, practices, dance recitals and concerts are just some of the community events that are being scheduled on a daily basis.

Groton-Dunstable Regional High School
Submitted by Mr. Michael Woodlock, Principal

Groton-Dunstable Regional High School continues to achieve results consistent with the best high schools in the state. This year we continued to grow and remained among the best in standardized testing including MCAS, Advanced Placement and SAT scores. This is only a glimpse into the successes realized each day here. Our students contribute so much more than test scores. High levels of achievement in the arts, public service and athletics have also been highlights of 2016.

2016 has seen some changes in administration at GDRHS as Mr. Mastrullo has moved on after providing excellent leadership to students and staff alike for the past five years. I have stepped in to find a school in very fine shape, a school with an identity associated with caring and kindness and a drive for excellence in academics as well as extracurricular interests. This is not a school which has rested on prior success but continues to push toward more challenging endeavors.

Although we do not judge our success solely on standardized test scores, I would be negligent if I did not highlight the level of achievement that our students and staff have worked hard to reach over the past year. We have continued to score well above state averages in MCAS results with students meeting proficient or better at levels of 99, 96 and 94 percent in English Language Arts, Mathematics and Science respectively. Students at GDRHS achieved an advanced score in mathematics at an astounding 83%, nearly thirty percent higher than state averages. On SAT tests our students also continued to perform at high levels. While student scores dipped slightly in the category of reading, scores increased slightly in both writing and mathematics. Our AP program continues to set a standard of immense levels of success. In 2016, 397 Advanced Placement tests were taken. Of these tests 83.6% scored above passing levels. Within the Calculus tests alone 44/44 students scored a 4 or 5 out of possible 5 points. A truly amazing accomplishment.

So much time can be spent analyzing and comparing test scores but that is not a true measure of the success of a high school. Our expectations are to prepare the person as much as the student for life after high school. In this, a lot of focus has been placed on our advisory program which is purposed with allowing students access to a greater number of staff members with whom they may build relationships. Through this program students compete amongst each other, engage in practices meant to relax the mind and body and sometimes contribute to community service projects such as creating a sending care packages to local residents who are serving in our armed forces or raising awareness of charitable and service related endeavors happening throughout the school and community.

We continue to seek out ways in which to reach our young people and assist them in navigating what can be stressful times during their high school careers. In unison with the entire district we have begun the process of creating a Positive Behavior Intervention & Supports (PBIS) team to work towards a focus on positive aspects of school life. We are working to develop core values to guide this process. Additionally, in our school improvement plan, is a mandate to bring a more formalized service program to our school. Many service related efforts happen here throughout the year but it is done by various groups throughout the school. We aim to centralize this effort. We are also researching and planning for the possibility of introducing a service learning class for 2017-2018.

We were very happy to have an additional guidance position added to our staff this year. With the high level of college bound seniors at GDRHS, this position has been extremely well received and allowed the guidance staff to be more productive and efficient. We are fortunate to have skilled and qualified curriculum leaders within departments but would greatly benefit from these leaders being able to contribute on a larger scale by providing them the time during the day to work on curriculum and assist in evaluation tasks. Many other high performing schools throughout the state and country provide this opportunity to department level leaders.

On behalf of all of the GDRHS staff, we would like to thank the community members of both towns for their support and for allowing us to be a part of their children's academic and personal growth.

**Groton-Dunstable Regional Middle School
Submitted by Mr. James Lin, Principal**

Groton-Dunstable Regional Middle School experienced a year of growth and experienced a lot of successes during the 2016 school year despite going through a number of changes and challenges.

This year GDRMS staff continues to work toward creating high quality academic programs to meet the needs of all students. Students from all four cohorts made gains in their PARCC performances in the subject of math. The success can be attributed to the implementation of the Eureka math program and the teacher's work to align their instruction and curricula to the *Massachusetts Curriculum Frameworks*. Under the leadership of Ms. Karen Gartland, the district's K-8 Mathematics Supervisor, the middle school math teachers are working to refine their practices and thinking about how to incorporate Universal Design for Learning principles into the Eureka program. The middle school English Language Arts teachers made progress last year working to align their instruction and curricula to the *Massachusetts Curriculum Frameworks*. A large number of the teachers spent part of their summer continuing this work. We are optimistic that all students will make gains in their state test performances as a result of this work.

The middle school staff worked over the summer and early in the Fall to strengthen our general education academic support programs. With the addition of a full time Reading Specialist, we were able to support more students who struggled with literacy than in past years. We improved our referral processes for both the Math and Reading Intervention Programs so that we could accurately identify struggling students' specific areas of need and support them effectively during their Reading and Math Intervention sessions. We also improved the progress monitoring processes for both the Math and Reading Intervention Programs so that we could better track the participating students' academic growth.

We are very fortunate to be able to fund a full time librarian and because of this additional resource both Middle School North and South Libraries are available to staff and students entire the entire school day.

Last year middle school administrators along with the district leadership began exploring the concept of PBIS (Positive Behavior Intervention and Support). Over the summer Ms. Ann Russo, Assistant Principal, developed a blueprint for the middle school PBIS program that included the values we would like the school community to emphasize as well as a list of school-wide behavior expectations we would like all community members to follow. This year the middle school has assembled a PBIS committee made up of staff members from all four grade levels and disciplines and the group will be working to review and provide feedback to the PBIS materials that are now in place. Our goal for this school year is to finalize school-wide expectations to be put in place for the 17-18 school year.

Last March the Peace Club fulfilled the late Mrs. Betsy Sawyer's dream of delivering the Big Book of Peace to the United Nations Headquarters. Past and present members of the Peace Club traveled to New York City to participate in the International Day of Happiness ceremony and during the event they presented to the UN dignitaries who were in audience the work they had done creating the Big Book and promoting peace.

Later in September, GDRMS had the honor of having Ambassador Anwarul Chowdhury, former Under-Secretary General and High Representative of the United Nations, speak to the students at a school-wide assembly. Ambassador Chowdhury has been an ardent supporter of Mrs. Sawyer and the Peace Book Project for many years and he fulfilled a long-standing promise to Mrs. Sawyer to visit Groton-Dunstable Regional Middle School and speak to its students about peace. During his address, Ambassador Chowdhury told the students that world peace begins with each person focusing on themselves and engaging in seemingly small behaviors such as being kind and respectful to each other and taking care of

one's environment and surroundings. Mrs. Sawyer left us last spring but her legacy, reiterated by Ambassador Chowdhury, still resonates with us.

In December, GDRMS students participated in a holiday fundraiser called Project Mitten. Each grade level engaged in their own fundraising activities to raise money for Groton and Dunstable families who are experiencing financial hardship. This year GDRMS students raised over \$7,000, which is quite an accomplishment. Later in the winter, the Student Council will organize the "SOUPER Bowl" activity to collect non-perishable food items for Loaves and Fishes.

Florence Roche
Submitted by Ms. Liz Garden, Principal

During the 2016 year, The Florence Roche Elementary School has been celebrating lots of new learning experiences. The staff has been continuing with their professional growth in the area of curriculum and instruction. We completed our first year of the new math curriculum, Eureka. As we move through our second year of getting comfortable with the program, we are looking at ways to make the rigorous math program more engaging and hands on for our students. We already noticed improvement in our math PARCC scores from 2015 to 2016. This year, we have begun to implement the Lucy Calkin's Units of Study for Writing. Similar to when we revamped Reader's Workshop a few years ago, we are focusing on every classroom following the template of a mini-lesson, independent writing, conferring and sharing.

During 2016, we continued to focus on the specialized instruction we provide for students who require intervention and/or special education. We continue to develop our program for students who require a sub-separate environment, where students are able to learn foundational academic and social skills. We are looking at specific curriculum programs that can be incorporated in this model, have been integrating technology in the room, and trying to think about ways to provide reverse inclusion activities where students are engaged with typical peers. During the 2014-2015 school year, we piloted a co-taught 4th grade classroom, and as a result of the program's success, we added a co-taught 2nd grade classroom the following year. During 2016, we successfully expanded the model and added a 3rd grade co-taught classroom. This year, we have added reading intervention to our 2nd through 4th grade classrooms. We have also added an adjustment counselor. To better meet the social emotional needs of our students, the adjustment counselor collaborates with our guidance counselor and our behavior support specialist in our newly created 'social emotional zone.'

Florence Roche has developed a school improvement plan that includes three goals. Our first goal is to fully implement Writer's Workshop during the 2016-2017 school year and see 80% or more of our students score an overall 3 on the rubric by the end of the 2nd year of implementation. Our second goal is to reflect on our new math program and incorporate hands on learning activities to increase student engagement and ultimately increase understanding of concepts. Our third goal involves developing an action plan for PBIS implementation, helping to create common school-wide expectations and be proactive in teaching expected behaviors and prevent behaviors that interfere with learning. During 2016, we surveyed parents and staff and determined common core values. A PBIS team worked over the summer to create and define our SPARK behaviors - Safety, Perseverance, Respect and Kindness, and we have spent time educating parents and students about what SPARK behavior looks like across all environments at school.

Our Florence Roche student council and faculty sponsors have been instrumental in helping to promote the importance of community service and giving back. The student council has planned and led the school community through different projects, including food drives and donations for organizations such as Loaves and Fishes and Transitions House at Devens.

We would like to express our gratitude to the communities of Groton and Dunstable for supporting our efforts in shaping our children's future.

Swallow Union

Submitted by Mr. Peter Myerson, Principal

Swallow Union is located in the center of Dunstable. The Union building was dedicated in December 1895, with less than 60 students, K-9. The Swallow building opened its doors in 1963 and the connector was added in 1978. The last major renovation was completed in September 1995. Currently we house grades K-4 and educate 283 students. Also, Swallow Union houses the district elementary level Therapeutic Learning Center (TLC) program and the Applied Behavior Analysis (ABA) program. These two programs meet the needs for students with intensive special needs and has been a wonderful asset for all our students.

In 2016, our staff of well-trained professionals continued to be eager to learn new teaching strategies to enhance their daily instruction. We are proud of the many accomplishments throughout our 2016 school year. They include a continued commitment to enhance our Reader's Workshop model, the implementation of the new math program, and improve our on-going communication with parents and the school community. In addition, we continued teaching and carrying out the importance of community service through our food and clothes drives. Lastly, we are very proud of our students' accomplishments on the PARCC Assessment. Our student's demonstrated great growth on all subject areas on this computer based state assessment.

Currently, we have developed a school improvement plan, which focuses on three 1-year goals. Our first goal is to start implementing the "Units Of Study For Writing" in all our classrooms. Our second goal is to reflect on our new math modules in order to enhance, change, or modify future lessons. Lastly, we will establish a PBIS (Positive Behavior Interventions and Support System) Team. This group will review our current school behavior plan and expectations. All of these goals include measurable data. At the end of this year, we will use this data to determine our strengths and weaknesses.

Boutwell Early Childhood Center

Submitted by Mr. Russell Hoyt, Early Childhood Director

The Boutwell Early Childhood Center provided an integrated, language based early childhood education program that offered stimulating programming for 75 children aged 3-5 over the past year. Along with daily discoveries in our subject areas, we encountered some moments worth highlighting along the way.

Our well-trained professionals have a strong foundation in the area of Social and Emotional Learning through our social skills curriculum, AI's Pals and the growth of Positive Behavioral Intervention and Supports or PBIS. We are proud of the many accomplishments achieved during the 2016 school year. Specifically the continued improvements our preschool learners in the areas of Mathematics and English Language Arts (ELA). The staff are enhancing their skills in self-regulation techniques incorporating sensory regulation for our students with behavioral/social emotional issues. They are doing this by participating in a multi-part training series co-lead by an Occupational Therapist, a Speech Therapist and a Behavior Support Consultant. The program the staff is also stepping in our second year to implement PBIS throughout our school.

Our teachers and parents continued to partner together during the tenth year of the School Council for the Boutwell School. The Council is continuing with their efforts on helping with the development of the PBIS program implementation as well as ways to increase parent involvement in our school.

Looking forward, our goals for 2017 are both rigorous and designed to support the district's youngest learners. We will continue to develop the Social and Emotional Learning and the Guidelines for Preschool Learning Experiences. Staff will use their new knowledge of self-regulation techniques and ways to incorporate sensory regulation and blend that support with features of PBIS. Social and Emotional Learning is being highlighted again this year as one of the highest priorities in supporting children in an inclusive setting. We have been somewhat successful supporting students who present

challenges that require specialized support. However we are in need of a permanent teacher certified in Intensive Special Education to add to the Boutwell staff who can support the staff in the development of plans and implementation of supports for student success.

With the continued focus on improved social and emotional functioning our students are learning to create a safe and respectful learning environment for all. Thanks to the efforts of our teachers and specialists, students are learning to feel safe and focus on learning. This groundwork will certainly prepare our students for success well into their future in Groton-Dunstable.



Photo by Jeff Demers

GROTON PUBLIC LIBRARY

Vanessa Abraham, Director

Hours: Tue-Thu 10am-9pm • Fri 10am-6pm • Sat 10am-5pm • Sun 1pm-5pm (Jan-Apr) • Mon Closed
Trustees Meeting Held Monthly on the 2nd Tuesday at 7 pm • gpl.org • info@gpl.org
Main: 978-448-1167 • Children's: 978-448-1168 • Reference: 978-448-8000 • Fax: 978-448-1169

2016 HIGHLIGHTS

- **DRIVE-UP RETURNS** installed - a top survey request! *Made possible thanks to the GPL Endowment Trust.*
- **LIBRARY MINI-GOLF** drew over 500 people, making it our biggest Summer Reading Kick-Off Event ever!
- **ASTRONAUT** Michael Foreman attracted **225** kids of all ages to GPL as part of Groton Reads' **19** events celebrating *The Martian* by Andy Weir (the most borrowed title of 2016, going out **266** times!)
- **DEWEY DECIMAL:** We listened! Browsing 'zones' are gone and adult non-fiction restored to call # order.
- **GPL TO YOU:** Our first-ever all events newsletter was mailed to every household and was a big hit!
- **OUR BUSIEST DAYS** ever recorded, as **1,955** people visited on Tue, Sept 20, and **1,951** on Tue, May 10!
- **EVENT NUMBERS:** A record-breaking **10,737** people attended an unprecedented **682** programs!



TOP RANKINGS (Compared to the 50 other Massachusetts public libraries serving the same population grouping, 10-15K)

- **FIRST** in Total Attendance at all Young Adult Programs FOR THE 4th YEAR IN A ROW! (1,859 in 2016)
- **SECOND** in the Total Number of Young Adult Programs (133 teen events in 2016)
- **THIRD** in Circ. Per Capita (21) and Total # of Sunday Hours (*grant-funded fall Sunday hours in 2015*)
- **FOURTH** in total # of programs, resident borrowers, meeting room use, and hours open on Saturdays
- **FIFTH** in total circulation of books & children's materials, and attendance at adult programs (2,916)

NEW SERVICES

- **Hoopla:** Borrow free digital books, videos, music, audiobooks, or comics 24/7 with your library card. *Augments OverDrive (eBooks, eAudiobooks), Freegal (eMusic), & TumbleBooks (Kids eBooks) collections.*
- **JetPacks:** Borrow a hotspot for a fast internet connection wherever you, your family, and friends are.
- **Basketballs:** Check out a basketball for use on the terrific new court behind the library.

NEW PROGRAMS

- **Adults:** Suburban Homesteader Series, Cookbook Club, Homer's *The Odyssey*, Art Matters, and Coloring.
- **Kids:** LEGO® Robotics, Hula Hoops, Bookmaking, 3D Printing, and Make & Launch Your Own Rockets.

- **Teens:** Arduino & Scratch coding, Dungeons & Dragons, Harry Potter Fan Day, & ‘Hot Books, Hot Cocoa.’

2016 NUMBERS

- **188,645** items borrowed by **103,238** visitors
- **16,792** digital titles downloaded (e.g. books, audiobooks, music, video)
- Database searches: **28,831** (*Ancestry, NoveList, Encyclopedia Britannica, etc.*)
- Wireless internet connections: **11,638**
- **6,224** general, reading, research, and technical assistance questions answered
- Meeting and study rooms bookings: **1,743**
- **594** kids, **267** teens, and **101** adults participated in GPL’s Summer Reading Programs
- Library instruction and tours provided to **360** students (**16** elementary school classes)
- GPL librarians promoted reading & services to **1,261** kids & teens through the schools
- **294** Children’s Events brought **5,966** kids and family members to the library

GPL’S MISSION: To provide free access to collections, services, and programs that enrich the lives of all in our community and to provide this in a professional, friendly, and confidential environment that also promotes the joys and benefits of reading and lifelong learning.

Respectfully submitted by the Trustees of the Groton Public Library: Jane Allen, Chair; David Zeiler, Vice-Chair; Marilyn Dabritz, Secretary; Mark Gerath; Kristen von Campe; and Nancy Wilder



Photo by Jeff Demers

HOUSING AUTHORITY

Lisa Larrabee, Executive Director

Office Hours: Mon & Tues 8:00am – 12:30pm & Wed & Thurs 11:30am – 4:00pm

Meetings at 7:00pm (on 2nd Wednesday of every month) at 19 Lowell Road, Groton

(978) 448-3962 Fax: (978) 448-5845

grotonhousing@verizon.net

The Groton Housing Authority (GHA) is the local body responsible for the expenditure of State and Federal housing grants. We currently own and manage 20 units of State-subsidized rental housing for the elderly and disabled and eight units of rental housing for families. In addition to our State public housing inventory we also own nine units of rental housing for moderate-income families located on Sandy Pond Road. Our housing programs are subsidized and regulated by the Commonwealth and require no financial contribution from the Town.

The Board of Commissioners of the Housing Authority is made up of four Commissioners who are elected by town residents to five-year terms and one who is appointed by the Governor. At the regular meeting of the Commissioners held in August 2015, members were elected to the following positions: Deirdre Slavin-Mitchell, Chairman; Ellen Todd, Vice Chairman; Daniel Emerson, Treasurer; Leslie Colt, Asst. Treasurer; Brooks Lyman, Secretary. The Board meets on the second Wednesday of every month at 19 Lowell Road, 7pm.

Board member Daniel Emerson represents the Housing Authority on the Community Preservation Committee.

Lisa Larrabee serves as the Housing Authority's Executive Director. Lisa has established regular office hours at the 19 Lowell Road office. They are Monday through Thursday, 9:00 AM to 12:00 PM. Lisa may also be reached by calling 978-448-3962, or emailing to office@grotonha.org.

The Groton Senior Center Staff and Lisa Larrabee continue to work together to provide quality programs for the seniors of the Groton Housing Authority. The Groton Senior Center Staff also helps out our families on an as needed basis.

The Groton Trust Funds has also been a huge help to both the Authority and to some tenants who have come upon financial hardships through job losses. The Groton Housing Authority is grateful to the Trust Funds for helping these tenants get caught up on rent.

The Groton Housing Authority has been approved by the Department of Housing and Community Development (DHCD) to work on two major upgrades to the property. The first upgrade will be on our sewer pump pit. The Authority has had some major issues with the sewer pumps in the past few years so this project has been upgraded to a high priority by our Capital Planning System. The second upgrade we have been approved to do through our Capital Planning System is to hire an architect to do a feasibility study to possibly add an elevator to our senior building. If this is possible, this would be a major upgrade to the building and a major upgrade to the quality of life that our seniors who live on the higher floors will be able to enjoy.

The Authority continues to work cooperatively with the Town on various affordable housing issues. The Authority also serves as the long-term monitoring agent for several affordable units, assuring that these units will remain affordable in perpetuity as stated in the deed restrictions.

Respectfully Submitted,

Deirdre Slavin-Mitchell, Chairman
Ellen Todd, Vice Chairman
Daniel Emerson, Treasurer
Leslie Colt, Asst. Treasurer
Brooks Lyman, Secretary

PARK COMMISSION

Fran Stanley, Assistant
Meetings 2nd Wednesday of the Month
Legion Hall, 75 Hollis Street
(978) 732-1893; fstanley@townofgroton.org

The Town of Groton's Park Commission continues to maintain and schedule use for all parks, commons, and playing fields under its care. Residents are encouraged to visit and enjoy the diverse properties available for passive and active recreation in Groton.

In addition to ball fields and commons, the Park Commission is either responsible for or shares responsibility for the following venues:

- Carol Wheeler Memorial Park
- Christine Hanson Memorial Playground
- Cutler Field Playground
- Hazel Grove/Groton Fairgrounds (managed by Hazel Grove Agricultural Association)
- Evan Holofcener Ice Rink
- Old Burying Ground (managed by Old Burying Ground Commission)
- Smith Social Pavilion

Field use permit requests can be submitted via the Park Commission's webpage.

This year the Park Commission is pleased to report substantial improvements to basketball courts located at Town Field behind the Library and West Groton's Cutler Field. In addition, Cutler Field now has a safe new accessible playground.

The Park Commission relies upon and greatly appreciates the Department of Public Work's care of the Town's fields, playgrounds, gardens and commons. The Park Commission thanks the many groups and individuals who volunteer their efforts to maintain, clean and beautify Park Commission properties.

Respectfully submitted,

Evan Boucher, Chair
Kenneth Bushnell
Robert Flynn
James Gaffney
Timothy Siok, Assistant Chair



Photo Courtesy of Park Commission

PLANNING BOARD

Laurie Bonavita, Land Use Director/Town Planner
Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
Meeting Every Thursday @ 7:30pm
(978) 448-1105 Fax: (978) 448-1113
planning@townofgroton.org

The Planning Board's jurisdiction is established in two state statutes, the Zoning Act, Chapter 40A, and the Subdivision Control Law, Chapter 41, Sections 81A-81GG. At the local level, the Planning Board's authority is defined in the Code of the Town of Groton, Chapter 218 Zoning, and Chapter 381 Planning Board Regulations. Zoning amendments must be adopted by a two-thirds vote of Town Meeting. The Subdivision Regulations, Site Plan Review Regulations, Shared Driveway Regulations, Scenic Roads Regulations, and Town Center Overlay District Design Guidelines are adopted and revised by a majority vote of the Planning Board after a duly advertised public hearing. The Zoning By-Law, Subdivision Regulations, Zoning Map, Town Center Overlay District Map, and Water Resource Protection District Map are available on the Town's web site and may be purchased at the Land Use Department in the Town Hall.

During 2016, the Planning Board reviewed the following applications:

• Approval Not Required Plans (ANR)	11
• Preliminary Subdivision Plans	0
• Definitive Subdivision Plans	1
• Definitive Plan Modifications	1
• Expedited Permit (Chapter 43D)	0
• Special Permits	3
• Special Permit Modifications	3
• Site Plan Review	5
• Site Plan Review Modifications	2
• Planned Multifamily Concept Plans	0
• Major Project Concept Plans	0
• Rezoning Petitions	0

The Planning Board continued to work on the Phase II Implementation of the Comprehensive Master Plan. The 2016 Spring Town Meeting approved deletion of the Development Rate Limitation provisions after the Massachusetts Supreme Judicial Court determined that limiting growth for an unlimited duration is unconstitutional, and amendment of the language for nonconforming uses, lots and structures to provide greater flexibility for residential owners and more clarity for permitting officials. The Planning Board also worked with the Land Use Director to compile a Complete Streets Policy for the Town of Groton, which was adopted by the Board of Selectmen on July 11, 2016. The Policy aims to accommodate the full range of users, including pedestrians, cyclists, motorists, transit riders, safety personnel, and freight and commercial haulers, by creating a transportation network that meets the needs of individuals using a variety of transportations modes. Participation in the MA Complete Streets Program makes the Town eligible for up to \$400,000 in construction funds to make a variety of improvements, including installation of sidewalks, bike lanes and bike racks, traffic calming measures, and ADA-accessible crosswalks.

The Board appreciates the Town Departments, especially the public safety officials, for their assistance and guidance throughout the year.

Respectfully submitted,

Russell Burke, Chairman
John Giger
Timothy Svarczkopf
Scott Wilson

George Barringer
Carolyn Perkins
Michael Vega
Laurie Bonavita, Land Use Director/Town Planner

SEWER COMMISSION

April Iannacone, Business Manager

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 1st & 3rd Wednesday 3:00pm

(978) 448-1117 Fax: (978) 448-1123

sewer@townofgroton.org

The Sewer Commission is pleased to make the following report for the calendar year ending December 31, 2016 to the sewer rate payers and the citizens of the Town of Groton.

2016 Review

Our flows to the Pepperell Treatment Plant continue to be consistent. This is in relationship to a major initiative by the Sewer Commissioners to reduce Inflow and Infiltration (I & I) of groundwater into the sewer collection system. The I & I Remediation Program for 2016 with the Town of Pepperell continued, but on a smaller scale than in years past. At this time an increase in preventative maintenance of manholes continues in order to maintain the reduced I & I flows we have already achieved. We continue to maintain a watchful eye on all new requests for sewer capacity.

The Board of Sewer Commissioners is currently working with the Town of Pepperell on a Wastewater Treatment Plant Upgrade to deal with new wastewater effluent discharges mandated by the U.S.E.P.A. Groton will be responsible for 25% of the design and required plant upgrades as stated in the Wastewater Agreement we have with Pepperell. Construction is anticipated in the 2018.

Groton wastewater treated at the Pepperell Wastewater Treatment Plant:

2009	44,160,457	gallons	or	120,988	avg. gpd
2010	43,264,894	gallons	or	117,537	avg. gpd
2011	46,895,258	gallons	or	128,413	avg. gpd
2012	39,682,200	gallons	or	108,719	avg. gpd
2013	43,457,500	gallons	or	119,100	avg. gpd
2014	43,038,621	gallons	or	117,914	avg. gpd
2015	41,565,434	gallons	or	113,878	avg. gpd
2016	40,140,000	gallons	or	109,973	avg. gpd

As always, we extend our thanks to the Pepperell DPW and its employees for their continuing cooperation and support and also to the Groton Water Department for its help during the year.

Respectfully submitted,

Sewer Department Staff:

April R. Iannacone, Business Manager

Ann Livezey, Sewer Assistant

Board of Sewer Commissioners:

James L. Gmeiner, Chairman

Thomas D. Orcutt, Vice-Chairman

Thomas D. Hartnett, Clerk

TOWN CLERK

Michael Bouchard, Town Clerk

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1100 Fax: (978) 448-2030

townclerk@townofgroton.org

In 2016, the Town Clerk's office conducted five elections: Presidential Primary on March 1, Annual Town Election (with an override question) on May 17, Special Town Election (Override Question) on June 30, State Primary on September 8 and Presidential Election on November 8. Of note, a Proposition 2 ½ Override Question with Town and School District funding failed at the May 17 Election. A modified question with School District only funding was presented at a Special Town Election held on June 30, which also did not pass. In November, the Town's 82% turnout (6,812 voters) voted 57% for Hillary Clinton and 31% for Donald Trump, the eventual winner. The November 8 Election was also the first instance in Massachusetts history of Early Voting. 2,513 Early Voters accounted for 37% of the overall turnout.

Two Annual Town Meetings were held in 2016 – Spring (April 25) and Fall (October 17). The budget took center stage at the Spring Town Meeting. In support of a Needs Assessment Study, the Regional School District requested additional monies impacting the Municipal budget. With reductions taken in the Municipal budget, a Proposition 2 ½ Override Question was presented at the Annual Town Election. The Spring Town Meeting had been adjourned until after the Election to then address the budget. Upon failure of the Question, and to meet the legal requirement of a balanced Municipal budget prior to the start of the new fiscal year, the municipal budget was finalized at the adjourned session. A second Override Question was presented to the voters at a Special Town Election on June 30 with a modified Regional School District funding request.

The office administered the town census to 4,169 households (utilizing the Commonwealth's Voter Registration Information System (VRIS)). The information provided by the Town Census is statistically important, as well as being the basis for updating the Voter List, which, of course, enables voting. The population in Groton as of December 31, 2016 is 10,646, a decrease of approximately 1% from 2015. The Town has 8,110 registered voters, an increase of approximately 4% from 2015, perhaps an effect of 2015 being a presidential election year.

In 2016, the office qualified 45 public commissioners, processed 1 Fuel Assistance application for non-senior residents, administered the oath of office to all of our appointed and elected officials, performed 472 notarial services, registered 1,117 dogs, and processed 844 transactions on behalf of the Department of Public Works. Acting as the Town's Register of Vital Records, the office recorded 76 Births, 67 Deaths and 51 Marriages in 2016. 73 "Doing Business As" business registrations were recorded or renewed. The Office processed approximately 25 formal public information requests, and numerous "informal" requests.

The Clerk's office continued to define and implement procedures to help the Town comply with the evolving requirements of the Commonwealth's Open Meeting, Conflict of Interest, Campaign Finance and Public Records Laws. Transition to these new procedures has had some challenges due to the complexities of the laws. The Clerk's office continues to enjoy using a web-based meeting posting system, a "Doing Business As" Registration program and a dog registration system. These systems keep accurate records and have improved the reliability of record keeping.

In 2016, the Clerk's office processed 2767 financial transactions, in addition to the many requests for information, notarization and other non-financial interactions. The Clerk's office turned over the following amounts to the Town Treasury:

Various Certificates and Fines	\$	11,217
Dog License Revenue	\$	11,436
Transfer Station Transactions	\$	16,222
Total:	\$	38,875

The Office of the Town Clerk wishes to thank our many volunteers, partners, election workers, committee members, and town department staffs for cooperation and assistance in 2016. Special thanks goes to our hardworking and very effective Assistant Town Clerks Nancy Pierce and Marlene Kenney. It's been our privilege to serve the people of Groton during 2016, and we look forward to an exciting, busy and productive 2017.

Respectfully submitted, Michael F. Bouchard, Town Clerk

WATER DEPARTMENT

Thomas D. Orcutt, Water Superintendent

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meeting 2nd & 4th Tuesday 7:30pm

(978) 448-1122 Fax: (978) 448-1123

water@townofgroton.org

The Board of Water Commissioners is pleased to make the following report for the calendar year ending December 31, 2016 to the water rate payers and citizens of the Town of Groton.

The summer drought of 2016 is close to the “Drought of Record” which occurred in the 1960’s. The drought this past summer has been affecting area aquifers for the past three to four years due to lower than normal precipitation. The drought status for Northeastern and Central Massachusetts remains at the “warning” level as of this writing and remains unchanged from this past summer. Recovering from this drought may take three to four winter seasons of normal to above normal precipitation to replenish the aquifers we draw our drinking water from.



Water Conservation during the 2017 summer months will play a significant role in our day to day operations. Monitoring the winter and spring precipitation will dictate how the Department’s Water Conservation Program will be managed going forward in 2017. Our new “Smart” Water Meters will help customers monitor their own water consumption on a daily basis with hourly reporting. In June and July, we pumped record amounts of water for these two months and most of this water was used for lawn watering. We respectfully request folks to carefully monitor their own irrigation systems every day and program them appropriately. Be sure your moisture sensor is working properly and make the required adjustments in order to comply with our Water Conservation Program in effect. Please help us conserve water whenever possible so we can continue to be recognized as leaders in the Commonwealth in this effort and protect this resource.

Our registered and permitted water withdrawals are very closely monitored by the Commonwealth of Massachusetts for compliance. In 2016, the Groton Water Department completed a grant from the Commonwealth for Alternative Source Study and Mitigation Planning. This plan is assisting the GWD map out our future water demands and the cost to bring those sources on-line. This Grant also mapped out our current and future water projections based on growth projections. This information will be used in permitting new sources as well as increasing water demand projections for the current customer base.

Groton’s water quality and testing regime continues to play a large role in what we deliver every day to you as our valued customer. Groton consistently remains in compliance with the Department of Environmental Protection’s regulations. The Groton Water Department staff in calendar year 2016 have collected and analyzed more than one thousand water samples. Groton remains very proactive and committed in protecting the drinking resources we have under our management and control.

Statistical Information - Period ending December 31, 2016:

Total Gallons of water pumped	153,950,131 Gal. per Year
Ave. Daily Consumption	0.422 Million Gal. per Day
Max. Daily Consumption – July 1st	1.000 Million Gallons
Accounts	1,952
New Accounts	41
Water Mains	52.3 Miles
New/Replaced Water Mains	1.1 Miles
Total Hydrants (Public and Private)	390 Hydrants
Hydrants added to the system	7 Hydrants

The Water Department wishes to thank the following departments for their continued cooperation and assistance in the daily operations of the water supply system: Office of the Town Manager, Electric Light Department, Highway Department, Land Use Departments and our Police & Fire Departments.

Respectfully Submitted,

Water Department Staff:
Thomas D. Orcutt, Water Superintendent
April R. Iannacone, Business Manager
Ann M. Livezey, Assistant
George E. Brackett, Senior Water Technician
Stephen B. Knox, Senior Water Technician

Board of Water Commissioners:
John J. McCaffrey, Chairman
James L. Gmeiner, Vice Chairman
Greg R. Fishbone, Member



GROTON'S MUNICIPAL OFFICES



- Accountant**
- Building & Zoning Department**
- Conservation Commission**
- Council on Aging**
- Department of Public Works**
- Fire Department**
- Groton Country Club**
- Historic Districts Commission**
- Human Resources**
- Information Technology**
- Inspector of Animals**
- Police Department**
- Tax Collector/Treasurer**
 - Total Principal 2016
 - Tax Receivables
- Veteran's Service Officer**
- Zoning Board of Appeals**

ACCOUNTANT

Patricia Dufresne, Town Accountant

Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1107 FAX (978) 448-1115

accountant@townofgroton.org

The following financial report summarizes Fiscal Year 2016 (period ending 6-30-2016).

General Fund: The General Fund ended the year with a favorable fund balance, generating \$1,219,850 of “Free Cash” or a 3.6% excess when compared to the final FY2016 General Fund operating budget of \$33,392,523. The Fall Town Meeting committed \$545,791 of that Free Cash by voting to replenish the Capital Stabilization Fund (\$400,000) and to provide for certain capital items that were deemed worthy of immediate funding (\$145,791). The State continues to be generous in awarding grants for Police and Fire Dispatch services. These grants provided funding for Public Safety operations in excess of \$240,000 in FY16. As was the case in FY15, local receipts remained strong, with building permits particularly robust at 135% of budget, and motor vehicle excises finishing at 120% of budget. FY16 was Groton’s first full year of collecting Local Meals Tax, which resulted in revenue of \$120,000 for the Town.

Other Funds: The Town’s other funds – Gift, Grant, Revolving, Receipts Reserved, Capital Projects and Trusts – all closed the year with positive balances, with the exception of the usual deficits in 911 reimbursable grants. The State has dramatically improved the rate at which they reimburse for these amounts, and revenue sufficient to cover most of these deficits was received early in FY2017. The Lost Lake Fire Protection construction phase got underway in FY16 spending 82% of its budget prior to fiscal year-end. Additionally, the design phase of the Four Corners Sewer Project was successfully completed, setting the stage for construction to begin in FY17. The Town was more than halfway through the Public Safety Radio Upgrade by 6/30/16, and we fully expect to be able to close this project out at the end of FY17.

Community Preservation Fund: The State continues to match local CPA surcharges. The match received in FY2016 was healthy at \$253,946 or about 40% of local surcharge receipts (although the State continues to mandate that the Town budget conservatively for that match). Collection of CPA surcharge revenue continues to be excellent; with approximately 98% of committed receipts actually collected. The CPA Fund is still paying debt service for the Surrenden Farms land acquisition (\$482,850 in FY16) and will continue to do so until that debt matures in 2021. The Community Preservation Fund makes up a significant portion of the Town’s “non-general fund” section of the balance sheets.

Enterprise Funds: Water, Sewer and Cable Funds all ended the year with favorable balances. The Water Department closed the year with \$453,338 in E&D, which amounts to just over 40% of their final FY2016 budget of \$1,123,045. \$110,000 of this certified E&D was committed for use at the Fall Town Meeting to put toward infrastructure improvements in FY17. The Sewer Department’s E&D was certified at \$573,450 or 85% of their FY2016 budget of \$676,140. Cable Access successfully completed its first full year organized as an Enterprise Fund with \$210,037 certified E&D.

Reserves: The Town’s Stabilization Fund closed the year at \$1.784 million and the Capital Stabilization Fund at \$556,381 (with \$426,980 of that Capital Stabilization balance reserved for expenditures in FY2017). Town of Groton Financial Policies suggest that the level of reserves in these accounts be maintained at 6.5% of the annual budget (exclusive of the Enterprises and CPC). At the end of FY2016, these reserve balances did in fact meet that goal. The Conservation Fund closed the year with an undesignated balance of \$721,848. This balance also meets the suggested reserve for this Fund of 2% of the Town’s annual budget.

Of special note, the Accounting Department was excited to work with the IT Director in helping create the Online Visual Budget page for the Town’s website. We very much hope residents will find this a valuable tool for transparency and 24/7 access to multi-year financial results.

Patricia Dufresne, Town Accountant

SEE APPENDIX FOR ACCOUNTANT’S REPORT

BUILDING & ZONING DEPARTMENT

Edward M. Cataldo, Building Commissioner/Zoning Enforcement Officer

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

(978) 448-1109 Fax: (978) 448-1113

building@townofgroton.org



Photo by Karen Riggert

The Building Department is charged with enforcing the State Building Codes and the Town of Groton Zoning By-Laws. Our goal is always to ensure the safety and quality of life for the residents, businesses and visitors of Groton. We are resident and contractor friendly and are available to answer your questions or concerns.

The Department personnel consist of:

- Edward M. Cataldo, Building Commissioner / Zoning Enforcement Officer
- Daniel A. Britko, Local Inspector
- Paula D. Martin, Land Use Administrative Assistant
- Edward Doucette, Electrical Inspector
- John Murphy, Gas / Plumbing Inspector
- Louise Gaskins & Lindsey Goranson, Senior Work Credit Program Volunteers

The Department is open Monday 8:00 am to 7:00 pm, Tuesday through Thursday 8:00 am to 4:00 pm and Friday 8:00 am until 1:00 pm. All building, electric, gas and plumbing permit applications may be submitted during those times. Please feel free to call us or stop in on the 2nd floor at Town Hall.

Building / electric inspections may be requested throughout the business day via the office telephone number: 978-448-1109. Messages that do not require immediate attention or appointment confirmation may be left at any time.

Gas / plumbing inspections are requested directly via the inspector at 978-448-5000, Monday through Thursday, 7:00 AM to 8:00 AM.

As always, the Building Department would like to thank all the Town officials and Town Hall staff that we have worked with during the past year.

An updated report of the Department's activities, including the year 2016, follows.

<u>Building & Zoning</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Value of Construction	\$33,025,740	\$23,813,475	\$32,539,123
Permit Fees Collected	\$310,844	\$254,037	\$326,135
Permits Issued	349	418	376
Inspections Performed	682	688	682
<u>RESIDENTIAL</u>			
Single Family Homes	23	28	25
Two Family Homes	1	0	3
Multi-Family	1	2	0
Additions	13	13	28
Renovations	200	274	217
Accessory Buildings	25	21	25
Demolitions	7	2	8
<u>COMMERCIAL</u>			
New	5	2	2
Additions	6	1	3
Renovations	11	26	24
Accessory Buildings	0	0	2
Demolitions	3	5	1
Communication Towers	0	0	0
Annual Inspect. Certif.	79	79	79
Farm Labor Certif.	1	1	1
Home Occupation Certif.	19	24	17
Wood Stove Permits	32	14	10
<u>Electric</u>			
Permit Fees Collected	\$37,467	\$34,622	\$39,124
Permits Issued	334	312	336
Inspections Performed	541	522	556
<u>Gas</u>			
Permit Fees Collected	\$10,741	\$13,241	\$12,893
Permits Issued	174	190	184
Inspections Performed	212	201	241
<u>Plumbing</u>			
Permit Fees Collected	\$17,781	\$25,276	\$24,357
Permits Issued	173	209	198
Inspections Performed	261	254	300

CONSERVATION COMMISSION

Takashi Tada, Conservation Administrator

Office Hours: Mon. 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm

Meetings 2nd & 4th Tuesday 7:00pm

(978) 448-1106 Fax (978) 448-1113

conservation@townofgroton.org

The Groton Conservation Commission was established by Town Meeting vote in 1962 “for the promotion and development of the natural resources and for the protection of watershed resources” in the Town of Groton, as enabled by the 1957 Massachusetts Conservation Commission Act (M.G.L. Ch. 40, §8c). The Conservation Commission presently controls over 2,100 acres of Town-owned conservation land. Since 1972 the Commission also has been responsible for administering the Massachusetts Wetlands Protection Act (M.G.L. Ch. 131, §40) in Groton. The Groton Wetlands Bylaw was adopted by Town Meeting vote in 2001.

In 2016 the Commission held 26 open meetings and conducted 102 public hearing/meetings. The Commission reviewed 15 Notices of Intent and 37 Requests for Determination of Applicability; and issued numerous Certificates of Compliance, Extension Permits, Enforcement Orders, and Violation Notices. Commission members and staff also conducted over 100 site walks. Municipal projects reviewed this year include the proposed weed management in Baddacook Pond. Three Eagle Scout projects on Town-owned conservation land were also approved.

In 2016, the Commission continued its effort to identify land management priorities on all Town-owned conservation lands. One of the Commission’s primary management goals is to preserve Groton’s agricultural heritage. Restoration of the former agricultural fields at Baddacook Field/Shattuck Homestead is ongoing, with invasive species control measures implemented in 2016. The Commission also renewed agricultural license agreements with local farmers at Surrenden Farm, Pacer Way, and Walnut Run. An update to the Resource Management Plan for Surrenden Farm is nearly complete, and a draft Forest Stewardship Plan was prepared.

Another important land management goal is to limit the spread of invasive plants. The Commission continued to enlist volunteer help with small-to-moderate invasive removal projects on town property. We also provided information on invasive plants and animals to the public. A list of native plants recommended for buffer zone plantings is available for homeowners, landscapers, etc.

The Commission accepted a donation of conservation land in 2016 from Michael Dermody, Dermco LLC (2 acres off Old Dunstable Road). The Commission also agreed on a Deed Restriction with Edward Juskalian to protect 14 acres off Dale Lane.

In February 2016, the Commission organized the 2nd Annual Groton Conservation Summit held at Lawrence Academy. The 2017 summit will be coordinated by the Trails Committee.

The Commission was pleased to welcome new member Olin Lathrop in 2016.

Respectfully submitted,

John Smigelski, Chairman (appointed in 2012)
Peter Morrison, Vice Chairman (appointed in 1991)
Olin Lathrop, Clerk (appointed in 2016)
Susan Black (appointed in 2014)
Eileen McHugh (appointed in 2015)
Bruce Easom (appointed in 2003)
Marshall Giguere (appointed in 2004)
Takashi Tada, Conservation Administrator

COUNCIL ON AGING

Kathy Shelp, Certified Director

Hours: Mon-Fri 9:00am – 3:00pm

Council on Aging Board Meetings 1st Monday 9:30am

Location: Senior Center, 163 West Main Street (Rt. 225)

Main: (978) 448-1170 ~ Fax: (978) 448-3660 ~ councilonaging@townofgroton.org

The Groton COA represents an important entry point into the aging system and into the continuum of Long Term Care. In a continuum of care that ranges from the least intensive to the most intensive, Senior Centers are often the first support service sought by an individual, his/her family or friends. *The effect and role of the Senior Center is to reverse or delay the need for more intensive services.* The Groton COA *is preventive social service in action.* We work with a wide variety of organizations and through these linkages provide our users with access to a wide variety of services.

During FY16 we offered 94 programs and services, serving 1,193 seniors 17,002 times. The COA Van transported 102 individuals 2,298 times. The number of seniors who can currently be reached through the preventive social services provided by the COA compels us to insure that we are fiscally sound, diverse in our programs, need-responsive and well administered. We continue to strive to meet all of these goals.

Staff:

Director	Kathy Shelp
Outreach Coordinator	Stacey Shepard Jones
Activities/Volunteer Coordinator	Kathy Santiago
Van Drivers	Alan Sinclair
	Marcel Falardeau
	Herb Peterson (per diem)
Maintenance	Tryna Walsh



Lifelong Groton resident Toni Bond, age 89, participates in COA sponsored Art with a Splash program.

Directors:

Chairman	Gail Chalmers
Vice-Chairman	Richard Marton
Treasurer	George Faircloth
Secretary	Helen Sienkiewicz
Members	Ellen Baxendale
	Norma Garvin
	Jean Sheedy
	Vera Strickland
	Eddie Wenzell

COA Feasibility Oversight Committee: Following the completion of the COA Planning Committee Long Range Plan, the COA appointed a Building Feasibility Committee to oversee an RFP on the Warrant for Fall 2015 Town Meeting. The RFP studied the feasibility of building new or renovating three town owned sites for use as a senior center: the current senior center site, Prescott School and the Groton Country Club. Fall of 2015 the Town Meeting appropriated \$40,000 for the study. The Spring Town Meeting of 2016 appointed a town committee to further study the Prescott School and to review the Feasibility Study to be followed up with a report to the Spring 2017 Town Meeting.

DEPARTMENT OF PUBLIC WORKS

R. Thomas Delaney, Jr., DPW Director
500 Cow Pond Brook Road; P.O. Box 1111
(978) 448-1162 Fax: (978) 448-1174
highway@townofgroton.org

DPW

The following is the report of some of the activities of the DPW during the 2016 season. The Departments that encompass the DPW are Highway, Transfer Station, Tree and the Building Maintenance Departments. The DPW Employees are the backbone of this department and their dedication to their jobs shows with the accomplishments we achieve every year. My thanks goes out to one and all of them.

HIGHWAY DEPARTMENT

The following were some of the accomplishments during the last year. There were numerous roads that were resurfaced this year including sections of Lost Lake Drive, Whiley Road, Pine Trail, Gay Road, as well as some of the side roads in Lost Lake. Along with this was a great deal of preventative maintenance that will keep our roads together longer and save us money in the long run. Drainage improvements as well as other spot improvements add to our daily duties which keep our construction season filled every year.

One Major accomplishment (*pictured to the right*) was the construction of the new basketball court behind the Library. The work on this was done by the workers of the DPW and came out spectacular. I am fortunate to have such a talented group of people to work with.



The mowing of our parks and commons and the beautification of our public areas is always a priority and a great deal of effort is put into them. Our playing fields are used by the young and old and get almost daily use so it is important to keep them well-manicured. A lot of work and thanks go to the Garden Club for helping us in the rehabilitation of several

planting areas throughout the town. This work is noticed by everyone who enters and leaves Groton and it truly enhances the quality of our town. Once again, we have dedicated volunteers that help us add the finishing touches on these areas help with the details we can get to. Your hard work and dedication is appreciated.

Snow is snow, not a lot to say about it. It comes down, we remove it and start all over again. Lots of hard work and hours go into the preparation and operations and the work is exhausting and repetitive for the men. Thank you for being patient with us during storms and remember **Don't Crowd the Plow.**

TRANSFER STATION

Operations here continue to be smooth and it shows in our recycling numbers. With a great recycling effort from everyone we are above average for the area. The material we process and market are being shipped all over the world through new vendors which is creating new revenue streams as well as reducing our waste. By doing this we have brought our revenues up and our disposal costs down. All of this, also, could not have been done without the hard work of the employees at the Transfer Station.

BUILDING MAINTENANCE

Duties of this department are mostly routine with inspections, cleaning and normal wear and tear issues consisting of the majority of work. Major work this year included renovations at the public safety, automatic door openers at some of our buildings, installation of a new chiller at the town hall, building and exterior work at the senior center as well as other preventative measures in all buildings. Below are some of the basic duties of the department.

- All mandatory annual testing, inspections and preventive maintenance completed on emergency generators, alarm systems, fire suppression sprinklers, fire extinguishers and elevators for this year.
- All annual preventive maintenance on HVAC systems, both gas and oil operations at the Public Safety Building, Town hall, Senior Center, Legion Hall and Fire Stations #1, #2, and #3.
- Maintained the exterior and interior of the P.S.B., Town Hall, Legion Hall and the Senior Center.
- Janitorial duties are completed at the sites above, as well as the public area at the Lost Lake Fire Station and Highway Department.

TREE WORK SEASON ACCOMPLISHMENTS

Tree planting on Arbor Day was done on Legion Common with a Sugar Maple. With an additional 15+ new trees planted this year, were continuing our enhancement of the town.

Normal business of the Tree Warden in conjunction with the DPW was carried out through the year. These tasks include, trimming and pruning as well as aerial bucket work and the removal of dead and hazard trees.

The local Light Department has expanded their aerial trimming program. By doing this work they limit their outages as well as helping us deal with our hazard trees.

Road side mowing is a constant and aids in the removal of sucker trees and invasive species.



1. Arbor Day was celebrated at Legion Common.
2. Brush and hazard tree trimming, inspection and removal in various locations on over 25 miles of roads.
3. Assistance by the local light department with pruning, hazard tree removal and brush clearing.
4. Continued use of a roadside mower to remove brush and invasive species.
5. We continue to compost chips and leaves picked up by the town for composting and eventual use by Town residents as well as being used in the planting of new trees.

Respectfully submitted,

R. Thomas Delaney, Jr.
DPW Director

Scarlett Hill
Pictures (above & to the right)
Courtesy of The Trails Committee

FIRE DEPARTMENT

Steele McCurdy, Fire Chief

45 Farmers Row (Center Station)

General Calls: (978) 448-6333

Emergency: 911 fire@townofgroton.org

Cell Phone Emergency: (978) 448-5555

The Groton Fire Department is a 24 hour per day operation providing emergency services to the residents of Groton. Over the years the term Fire Service has come to mean much more than the name implies. The fire service across America has transformed from a primarily fire suppression organization to a multi-disciplinary rescue organization. Each year the members of the department respond to a wide variety of calls involving the following:

- Fires
- Medical Emergencies
- Motor Vehicle Crashes
- Hazardous Materials Incidents
- Service Calls (e.g. water leaks and house lock outs)
- Severe Weather Emergencies
- Alarms (e.g. fire alarms, carbon monoxide and medical alert)



In 2016 the Groton Fire Department responded to 1219 call or an approximate 7% increase in emergency calls. The 10 year average still sees an approximate 2% increase in call volume from year to year. As the community continues to grow, calls for service will continue to increase taxing our resources.

In 2016 the Groton Fire Department provided 540 on-site inspections of homes and businesses. These inspections are required safety inspections to ensure that appropriate measures have been taken to reduce risks of fires or other fire related emergencies.

Almost 500 outdoor burning permits were issued for the disposal of fallen branches and trees. The outdoor burning season is from January 15 through May 1 each year as established by the Department of Environmental Protection. While Groton does allow burning of brush, we cannot overstate the importance of being cautious while doing so. In 2016 two buildings experienced severe damage after brush fires spread to the combustible siding.

2016 unfortunately started with two fatalities that reminded us that fires continue to be a threat to our community. On January 28, a fire at 14 Whiley Rd took the lives of the two residents. After careful inspection by the Massachusetts State Fire Marshal's office the cause of the fire could not be pinpointed nor could the existence of any working smoke detectors be verified. Smoke detectors are a critical part of providing safety against fire in our homes. The Groton Fire Department urges residents to check their smoke detectors weekly to ensure that they are working properly.

In Groton the fire department offers a program for seniors where firefighters come to your home and check existing smoke detectors and, if necessary, install new detectors at no cost. In addition, firefighters are able to install new carbon monoxide detectors and review other safety items with each resident. Residents wishing to have their detectors checked can contact the Groton Fire Department or the Groton Senior Center.

Respectfully submitted,

Steele McCurdy, Fire Chief

GROTON FIRE DEPARTMENT

2016 Officers



Chief Steele McCurdy

Administrative Assistant Diane Aiello

Capt. James Emslie

Lt. James Crocker

Lt. Michael Culley

Lt. William VanSchalkwyk

Capt. Susan Daly

Lt. Tony Hawgood

Lt. Tyler Shute

Firefighters & EMTS

Geri Armstrong

Evan Boucher

Christopher Braun

Brad Cain

Arthur Cheeks

Daniel Coelho

Timothy Cunningham

Christopher Curtis

David Dubey

Jonathan Duffy

Kevin Dutile

Heather Emslie

Christopher Fischer

Travis Gray

Jason Grennell

Stephanie Hamelin

Benjamin Hatcher

Shawn Hunter

Mark Imbimbo

Heidi Januskiewicz

Jeremy Januskiewicz

Patrick Kiley

Catherine Lincoln

Chase Lundgren

Michael MacGregor

Andrew Mahoney

James Mazzola

Frank Mastrangelo

Paul McBrearty

Gibson McCullagh

Matthew Pisani

Betsey Reeves

John Reilly

Heather Rhodes

Robert VanSchalkwyk

Joseph Walter

Tim Wilson

GROTON COUNTRY CLUB

Shawn Campbell, General Manager/Head Golf Professional
94 Lovers Lane
Telephone: (978) 448-3996
www.grotoncountryclub.com

The Groton Country Club is a public, affordable, community recreational resource open to all residents of Groton and the surrounding communities.

The property includes a nine-hole links style golf course, driving range, a heated swimming pool, and the Blackbird Tavern Restaurant.

Season pass memberships for either or both the pool and golf offerings allow patrons the unlimited use of these facilities while daily activity fees allow for the use of either on a single day basis. Groton residents are afforded favorable price discounts on both season pass memberships and pool passes.



The goal to be financially self-reliant using revenues from season pass, membership sales, daily activity and summer program fees has been achieved in the fiscal 2018 budget.

We offer a variety of fun summer programs including a Swim Team, Group and Private Lessons, Junior Golf Camp, PGA Junior League, and a Summer Day Camp Program. Our Summer Day Camp Program continues to be well received with more than 200 campers enjoying swimming and golf lessons during weekly sessions throughout the summer.

The Gators, our swim team, won the Minuteman Summer Swim League Championship for the sixth consecutive year. Our Groton PGA Junior League finished second in our conference during our second season of play.

We are looking forward to opening both the pool and golf course on a complimentary basis to Groton residents on Groton Family Days to recognize and demonstrate our appreciation for the continued town support of needed infrastructure improvements.

The Groton Country Club appreciates and thanks our many supporters who have again given generously to their time, counsel and resources to help sustain and energize our programs this year.

We invite you to join your friends and neighbors and make use of your community recreation center.

Respectfully submitted,

Shawn Campbell
General Manger/Head Golf Professional

HISTORIC DISTRICTS COMMISSION

Paula Martin, Land Use Administrative Assistant

Meetings 3rd Tuesday of Month 7:30pm

(978) 448-1109 Fax (978) 448-1113

building@townofgroton.org

For a portion of 2016, the Historic Districts Commission (HDC) operated with a reduced membership and a part-time assistant. There were several mid-year resignations that resulted in openings. A new member was welcomed in March and 3 new members were welcomed in September.

The Commission continued to provide active assistance for notable large construction projects, such as: the Boynton Meadows development, the Groton Inn and Groton School's academic complex. They also received and processed applications for proposed construction, renovations or signage, for new and/or ongoing projects relative to their appropriateness within Groton's historic context, and public hearings were held for substantive work, as required.

2016 saw the creation of a distinctive new entrance to the Lawrence Academy campus via Main Street (Route 119). Additionally, the start of the long-awaited construction at the Groton Inn property began.

Respectfully submitted,

Daniel J. Barton, Chairman (resigned 6/30/16)

Richard P. Chilcoat, Vice Chair (declined re-appointment)

Sanford Johnson

Laura R. Moore

Gina Perini (resigned March 2016)

Peter Benedict (appointed March 2016)

Maureen Giattino

Greg Premru (appointed Sept. 2016)

Elaine Chamberlain (appointed Sept. 2016)

George Wheatley, Jr. (appointed Sept. 2016)

Paula Martin, Land Use Administrative Assistant



Photo by Jeff Demers

HUMAN RESOURCES

Melisa Doig, Human Resources Director

Office Hours: Mon 8am – 7pm; Tues-Thurs 8am – 4pm; Fri, 8am - 1pm

Telephone: (978) 448-1145 Fax: (978) 448-1115

humanresources@townofgroton.org

The Human Resources Department manages the personnel and benefits for full-time /part-time employees, retirees, temporary/seasonal employees, department heads, and Town officials. The department also assists with employee relations; support for collective bargaining and contract administration; managing recruitment; coordinating orientation, training, and employee activities; providing administrative services for workers' compensation and administering employee benefit programs and maintaining all the personnel files.

POLICY AND TRAINING

The past year, I had training for Department Heads regarding Family Medical Leave Act (FMLA). This was useful and informative. I have held several trainings that employees have participated in through MIIA that have been beneficial. MIIA provides a newsletter with tips and additional trainings and available grants that the department have utilized. We had a great year through MIIA grant program receiving \$14,500.00 in grant money for risk management.

BENEFITS AND RESOURCES

This was a busy year with benefits and open enrollment periods for active and retired employees. I held a Benefits Fair that well attended. Many vendors from our health plans, retirement, and social security came and provided excellent information. Through MIIA they offer an Employee Assistance Program (EAP) that employees are able to use and speak with an advisor at no cost.

RECRUITMENT

This has been a very successful year for recruitment. The review and hiring process has been collaborative with the Town Manager and the Department Heads. The Town of Groton departments are staffed with talented and committed people who provide excellent and professional service, to the residents of Groton.

WELLNESS

I continue to work with our Wellness Coordinator through the Minuteman Nashoba Health Group to keep our employees healthy and informed. This past year we had several programs that employees participated in. It is important to promote good health, but it also has been great team building for the employees.

I look forward to another successful year.

Respectfully submitted,

Melisa Doig
HR Director

INFORMATION TECHNOLOGY

Michael Chiasson, Information Technology Director

Nick Batchelder, Desktop Support Specialist

Office Hours: Mon 8am – 6pm; Tues-Thurs 8am – 4:30pm; Fri, 8am - 12:30pm

Telephone: (978) 732-1889 Fax: (978) 448-1115

itdept@townofgroton.org

The Information Technology (I.T.) Department facilitates the use of technology (servers, systems, software, etc) within the Town and serves to simplify and automate processes for other departments to bring new and better services to residents and Town employees. Far from existing only to fix broken computers, the I.T. Department comes up with new solutions to old problems: the need for more streamlined and automated workflows for Town departments and enterprises. To this end, the I.T. department has developed software solutions, implemented pre-developed software and made recommendations to increase efficiency and reduce waste and redundancy in many areas.

The I.T. Department has grown from the former Web and I.T. Committees, which were comprised of dedicated volunteers who have built the Town’s current website and upgraded and maintained the systems and servers at no cost to the residents of Groton. Their service and dedication should be appreciated by all in Town.

In 2016 there was some personnel changes in the department. We reduced staff from 2.5 FTEs down to 2 FTEs as the result of budgetary limitations the town was facing. We also welcomed Nick Batchelder to take over the job of Desktop Support Specialist.

During the year the IT Department was successfully able to receive two grants from the state. We received a \$16,000 grant to help continue to update our server infrastructure and another \$16,000 grant to perform cyber security assessments. Our initial external penetration testing assessment performed by an outside vendor produced great confidence that the town’s IT assets are well within the expected competencies of protection.

We continue to try to find ways to help bring transparency, efficiency, and increased levels of service to the town’s departments. This year we implemented open source software to make our Visual Budget tool, located at <http://visualbudget.grotonma.gov>, to help residents see where their dollars are being spent. We finalized a project at the Groton Country Club to expand their network services and combine services with already existing infrastructure at Town Hall. This allowed them to have a much faster network, add a lot more Wi-Fi coverage at the buildings/pool, and revamp their entire phone system all while receiving significant monthly cost savings.

“2016 was a hard year for many people with a tough budgeting session. It certainly hit several departments and that pushes us even harder to try to help everyone find ways to leverage technology better. We are excited about existing projects that we are finishing this year to bring even more town services online!”

Respectfully submitted,

Michael Chiasson
Information Technology Director

ANIMAL CONTROL / INSPECTOR OF ANIMALS

George Moore, Inspector
R. Thomas Delaney, Jr., Inspector
(978) 448-1111 Fax (978) 448-1115



Photo by Karen Riggert

ANIMAL CONTROL

Animal Control had a total of one hundred and seventy-four calls in 2016. These covered a variety of situations from reports of animal sightings, lost or found dogs, to dogs harassing and injuring livestock. Some of these calls were handled by phone while the majority of them required an actual response.

There were nine dogs impounded at Groton's shelter, three investigations of dog-bites to humans, and two "dangerous dog" declarations. We would again urge all dog owners to have their dogs vaccinated against rabies and distemper.

In December, Animal Control was given a re-conditioned police cruiser. This vehicle is working extremely well for Animal Control.

Respectfully Submitted,
Tom Delaney & George Moore
Groton Animal Control

ANIMAL INSPECTOR

As Animal Inspector, I conducted a total of thirty-five barn inspections. I issued one forty-five day order of quarantine, nine ten-day orders of quarantine, and two six-month orders of quarantine. There were numerous instances of canine distemper found in raccoons and skunks in our Town. This is a highly contagious virus which can be transmitted to domestic dogs. It is almost always fatal in wild animals but easily prevented in dogs by simply having them vaccinated with an anti-rabies/distemper inoculation.

Respectfully Submitted,
George Moore
Groton Animal Inspector

POLICE DEPARTMENT

Donald L. Palma, Jr., Chief of Police
99 Pleasant Street, P.O. Box 310, Groton, MA 01450
General Calls: (978) 448-5555
Emergency: 911 police@townofgroton.org



2016 Annual Senior Thanksgiving Dinner with the Fire Department at the Barn at Gibbet Hill

Greetings,

The Groton Police Department continues to be busy serving the community with an almost 3000 call increase from the previous year. Not only were we busy with calls for service, but we had the great pleasure of offering our first Senior Citizens' Police Academy. It was a great success and we look forward to offering this again to all age groups.

On a more somber note, 2016 was a tough year for Law Enforcement across the country, 139 Officers lost their lives while performing their duties. This has reinforced my determination that the men and women of the Groton Police Department receive the training and equipment to ensure that each one goes home to their families at the end of their shifts.

I would like to convey my sincere appreciation to you the residents of Groton for your unwavering support of our department. The acts of kindness and support throughout this past year have been truly amazing. From the men and women of your police department, "Thank you!"

Respectfully submitted,

Chief Donald L. Palma, Jr.

2016 GROTON POLICE DEPARTMENT

Chief of Police:	Donald L. Palma, Jr. Emergency Management Agency Director
Deputy Chief:	James A. Cullen, III
Sergeants:	Derrick Gemos, Paul Connell, Edward Sheridan, Jason Goodwin
Detectives:	Cory Waite, Michael Lynn
School Resource Officer:	Rachael Mead, Juvenile Detective
Patrolmen:	Peter Breslin, Dale Rose, Robert Breault, Gordon Candow, Kevin Henehan, Nicholas Beltz, Omar Connor, Timothy Cooper, Gregory Steward, Patrick Timmins
Reserve Officers:	George Aggott, Edward Bushnoe, Stephen McAndrew, Victor Sawyer, Kathy Newell, Michael Ratte; Richard Rene; Joshua Grigg; Caitlin Murphy; Jonathan Shattuck; Michael Wilson
K-9:	Lola
Administrative:	Kathy Newell, Executive Assistant and Joan Tallent, Administrative Assistant
Communications:	Darlene Touchette, Sarah Power, Warren Gibson, Edward Bushnoe, Jonathan Shattuck, Samuel Welch, Catherine Myers, Ian Brown
Police Matrons:	April Moulton, Darlene Touchette, Sarah Power, Kathy Newell
Auxiliary:	Mark Miller



TAX COLLECTOR/TREASURER DEPARTMENT

Michael Hartnett, CPA, CMMT- Treasurer/Collector
 Hannah Moller, Assistant Treasurer/Collector
 Vyctoria Pantano, PR Coordinator/Assistant to Treasurer
 Office Hours: Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-1pm
 Main: (978) 448-1103 Fax: (978) 448-1115
 treasurer@townofgroton.org

<u>Cash & Fund Balances</u>						Year-End Balance
						<u>June 30, 2016</u>
<u>Fund Description:</u>						
<u>General Fund</u>						\$ 7,838,974
<u>Other Funds</u>						
	Trust Funds (a)					\$ 17,379,671
	Stabilization					\$ 1,784,168
	Conservation					\$ 721,848
	Capital Stabilization					\$ 556,381
	Performance Bonds & 593's					\$ 318,139
	Affordable Housing Trust					\$ 60,494
	Arts & Flags Agency					\$ 36,879
	Turtle Study & Maintenance					\$ 25,270
	Regional Scholarship Committee					<u>\$ 5,615</u>
						\$ 20,888,465
<u>Enterprise Designated Funds</u>						
	Sewer Enterprise					\$ 383,102
	Water Enterprise					\$ 65,059
<u>Groton Electric Light Designated Funds</u>						
	Consumer Deposits					\$ 259,115
	Insurance Reserve					\$ 129,374
	Depreciation					<u>\$ 87,523</u>
						\$ 476,012
<u>Total Cash & Fund Balance, June 30, 2016</u>						\$ 29,651,611

Note: All accounts are independently audited each year by a certified public accounting firm, without exception.

(a) All trust fund balances are inclusive of required GASB-31 Fair Market Value adjustments, and are under the overall custodianship of the Town Treasurer with the guidance and collaboration of the Trust Fund Commission.

Debt & Debt Service

The Town's long-term debt remained unchanged in Fiscal 2016.

During Fiscal 2016, the Town borrowed \$2,487,000 on a short-term basis to fund two capital projects; \$1,837,000 for the Lost Lake Fire Protection and \$650,000 for a joint fire and police radio program. This combined debt of \$2,487,000 was financed for one (1) year at 0.75% resulting in \$16,684 in interest expense. Our borrowing plan is to renew this short-term debt in Fiscal 2017 and Fiscal 2018, looking ahead to a Fiscal 2019 bond issue. Pending future Town Meeting action, an anticipated permanent bond issue in Fiscal 2019 could include approximately \$995,000 for a Ladder-1 fire truck replacement, as well as any other approved borrowing authorizations.

In FY 2016 the general fund of the Town paid \$143,420 in non-exempt debt service (principal and interest). The Town's portion of debt for the Groton-Dunstable Regional School District was \$1,143,574, which is excluded debt and becomes an addition to the tax rate. The Town's portion of debt for the Nashoba Valley Technical High School was \$35,999, which is not excluded debt. Of the Town's combined total debt service, including school debt, \$2,290,932 was excluded from the limits of Proposition 2-1/2. The excluded debt added \$1.48 to the tax rate. The cost for this excluded debt for a home assessed at \$400,000 was \$592 for the year.

(The following page shows the FY 2016 debt service payments by Department and purpose.)

Credit Rating - Standard & Poor- AAA

The Town of Groton has a AAA credit rating as issued by Standard & Poor. AAA is the highest credit rating a municipality can achieve. This rating is based on a periodic comprehensive financial review of the Town, comprising financial strength and stability, financial policies, demographic characteristics, and financial planning and projections. One of the benefits of a municipality obtaining a AAA credit rating is the ability to borrow in the long-term bond market at more favorable interest rates, saving the Town thousands of dollars in debt service over the life of the bonds.

Respectfully,

Michael L Hartnett, CPA, CMMT
Treasurer-Collector

TOTAL DEBT SERVICE AND DEBT BALANCES

General Fund									
ID	Name	Issued	Matures	Orig Amt	Exempt/ Non-Exempt	Principal	Interest	Total	
2988	Bernier Bissell	7/15/2001	7/15/2019	\$850,000	Exempt	\$44,720.00	\$8,624.80	\$53,344.80	
2989	Bissell Property	7/15/2001	7/15/2019	\$1,075,000	Exempt	\$56,250.00	\$10,837.90	\$67,087.90	
2992	Gibbet Hill	11/15/2003	11/15/2022	\$3,000,000	Exempt	\$165,000.00	\$29,500.00	\$194,500.00	Refinanced in FY15
2972	Library #1	7/15/1999	7/15/2017	\$1,831,464	Exempt	\$94,670.00	\$8,904.60	\$103,574.60	
2973	Library #2	7/15/1999	7/15/2017	\$364,000	Exempt	\$18,970.00	\$1,833.00	\$20,803.00	
2991	Lost Lake Fire	11/15/2003	11/15/2022	\$1,450,000	Exempt	\$75,000.00	\$14,550.00	\$89,550.00	Refinanced in FY15
2987	Norris Property	7/15/2001	7/15/2019	\$750,000	Exempt	\$39,670.00	\$7,679.40	\$47,349.40	
2981	Senior Center	7/15/1999	7/15/2016	\$151,110	Exempt	\$8,440.00	\$498.80	\$8,938.80	
2983	Town Hall	7/15/1999	7/15/2017	\$2,500,000	Exempt	\$127,920.00	\$12,163.60	\$140,083.60	
2912	Center Fire Station	4/18/2013	6/30/2035	\$7,730,000	Exempt	\$285,000.00	\$162,312.52	\$447,312.52	Exempted in FY15
Total Exempt						\$915,640.00	\$256,904.62	\$1,172,544.62	
2990	Fire Truck	11/15/2003	11/15/2016	\$485,000	Non-Exempt	\$40,000.00	\$1,100.00	\$41,100.00	
2994	Project Eval	11/1/2003	2/1/2024	\$330,000	Non-Exempt	\$10,950.00	\$2,853.64	\$13,803.64	
2986	Shattuck Property	7/15/2001	7/15/2019	\$500,000	Non-Exempt	\$26,080.00	\$5,061.30	\$31,141.30	
xxxx	Lost Lake Fire Prot.	8/15/2015	6/30/2045	\$300,000	Non-Exempt	\$0.00	\$42,750.00	\$42,750.00	NEW in FY16
xxxx	Police/Fire Radio	8/15/2015	6/30/2026	\$650,000	Non-Exempt	\$0.00	\$14,625.00	\$14,625.00	NEW in FY16
Total Non-Exempt						\$77,030.00	\$66,389.94	\$143,419.94	
Summary for General Fund						Total for General Fund	\$992,670.00	\$323,294.56	\$1,315,964.56
GELD									
2995	GELD- Transformer	7/15/2001	7/15/2019	\$750,000	Non-Exempt	\$38,280.00	\$7,396.60	\$45,676.60	
2998	GELD- Headqtrs.	8/1/2014	11/1/2033	\$2,000,000	Non-Exempt	\$80,000.00	\$58,000.00	\$138,000.00	
Summary for GELD						Total Non-Exempt for GELD	\$118,280.00	\$65,396.60	\$183,676.60
CPC									
012	Surrenden Farm	7/6/2007	12/15/2021	\$5,015,000	Non-Exempt	\$370,000.00	\$112,850.00	\$482,850.00	
Summary for CPC						Total Non-Exempt for CPC	\$370,000.00	\$112,850.00	\$482,850.00
Sewer									
ID	Name	Issued	Matures	Orig Amt	Exempt/ Non-Exempt	Principal	Interest	Total	
2910	Boston Road	10/26/2007	10/1/2025	\$310,940	Non-Exempt	\$16,647.50	\$7,532.99	\$24,180.49	
2911	Old Ayer Rd	10/26/2007	10/1/2025	\$155,960	Non-Exempt	\$8,352.50	\$3,779.51	\$12,132.01	
9994	Project Eval	11/1/2003	2/1/2024	\$330,000	Non-Exempt	\$4,050.00	\$1,055.46	\$5,105.46	
xxxx	4-Corners Sewer	8/15/2015	6/30/2045	\$3,000,000	Non-Exempt	\$0.00	\$67,500.00	\$67,500.00	NEW IN FY16
Summary for Sewer						Total Non-Exempt for Sewer	\$29,050.00	\$79,867.96	\$108,917.96
Title V									
2993	Title Five	8/1/2002	8/1/2023	\$197,403	Non-Exempt	\$10,400.00	\$0.00	\$10,400.00	
Summary for Title V						Total Non-Exempt for Title V	\$10,400.00	\$0.00	\$10,400.00
Water									
2997	Water SRF Loan 2	12/14/2006	7/15/2026	\$1,234,434	Non-Exempt	\$59,602.00	\$16,565.80	\$76,167.80	
2909	Water System	11/23/2004	8/1/2024	\$4,417,366	Non-Exempt	\$215,000.00	\$67,682.27	\$282,682.27	
Summary for Water						Total for Water	\$274,602.00	\$84,248.07	\$358,850.07
FY16 Totals-						\$1,795,002.00	\$665,657.19	2,460,659.19	

Report of the Tax Collector - July 1, 2015 to June 30, 2016

	<u>Collected</u> <u>During FY16</u>	<u>Uncollected</u> <u>June 30, 2016</u>
<u>2016</u>		
Real Estate	28,009,137	355,055
Community Preservation Act	628,729	5,877
Water District	107,176	2,926
Personal Property	417,726	1,153
Motor Vehicle Excise	1,400,678	122,913
<u>2015</u>		
Real Estate	323,747	24,656
Community Preservation Act	6,017	345
Water District	3,607	2
Personal Property	1,819	1,696
Motor Vehicle Excise	262,300	10,441
<u>2014</u>		
Real Estate	5,159	815
Community Preservation Act	97	-
Water District	398	-
Personal Property	-	354
Motor Vehicle Excise	3,934	5,142
<u>2013</u>		
Real Estate	-	799
Community Preservation Act	-	-
Water District	168	-
Personal Property	-	-
Motor Vehicle Excise	1,604	4,436
<u>2012</u>		
Real Estate	-	786
Community Preservation Act	-	-
Water District	-	-
Motor Vehicle Excise	583	4,343
<u>2006-2011</u>		
Motor Vehicle Excise	727	19,522
TOTALS	31,173,605	561,261
<u>Selected Tax Collector Data:</u>		
Payments In Lieu of Taxes Collected	235,070	
Demands, Interest, Fees Collected	66,006	
Scholarship Donations Collected	3,315	
Tax Title Account Balances	518,500	
Tax Title Payments Collected	119,360	
Taxes in Deferral	143,757	
Deferral Collections	-	
Tax Foreclosures Uncollected	44,258	

Note: All tax receivable accounts are reconciled with the Town Accountant and the general ledger on a monthly basis. All accounts are audited on an annual basis by an independent certified public accounting firm, without exception.

VETERANS' SERVICE OFFICER

Robert Johnson, Veterans' Service Officer

Office Hours: Mon. 9am-12pm, Wed. 6pm-9pm & Fri. 10am-12pm or by Appointment

Legion Hall, 75 Hollis Street, Groton, MA
(978) 448-1175 veteran@townofgroton.org



Photo by Jeff Demers

The Veterans' Services Officer (VSO) function continues to support the Town's veterans and their families and this was my busiest year since I started as your VSO in 2007. My regular office hours are from 9 AM to Noon on Monday's, 6 to 9 PM on Wednesday's, and 10 AM to Noon on Friday's in my office in Legion Hall at 75 Hollis Street. I continue to offer to meet at other times on an appointment basis if my regular hours will not work for a veteran and/or their family members.

In addition to regular office hours, I continue to work on outreach to Groton's veteran community. I regularly attend the Veterans' Breakfast held at the Groton

Senior Center the first Thursday of every month at 10 AM [September through May]. This provides an opportunity for me to meet with individual veterans who attend the breakfast and also to present information to all attendees.

I typically serve ten to fifteen people a week through phone calls, e-mails, and face-to-face meetings, but many weeks are much busier. One area that is formally tracked is Chapter 115 benefits cases and I started the year with three open cases with benefits being paid to veterans and widows, although several cases opened as the year progressed. I had four open cases by year's end with several applications pending. I continue to see a significant increase in the number of Viet Nam era veterans contacting me to ask about benefits that may be available to them as they approach and/or begin their retirement. While I am also dealing with more widows of veterans than in the past, the area that is growing exponentially is responding to requests for assistance from the adult children of senior veterans and the number of these requests has easily doubled in the past year. The majority of my time is now spent helping residents with claims to the Veterans' Administration (VA) for disability compensation, VA pensions for senior veterans and their widows, and requests for military grave markers.

I am here to serve the veterans of Groton and their dependent family members, including widows and widowers as well as children and dependent parents of veterans. Anyone who needs advice and/or assistance, or knows of someone who may need advice and/or assistance, is invited to stop by my office during my regular office hours, e-mail me at veteran@townofgroton.org, or call me at (978)448-1175. I encourage all veterans to contact me for benefits information, regardless of when you served and whether or not you think you need benefits at this time.

Respectively submitted,

Robert Johnson
Veterans' Services Officer

ZONING BOARD OF APPEALS

Margot Hammer, ZBA Office Assistant

Wednesday Meetings as posted

Tues – Thurs 10am -3pm

(978) 448-1121 Fax: (978) 448-1113

zoning@townofgroton.org

The Zoning Board of Appeals' jurisdiction falls under MA General Laws Chapters 40A and 40B, as well as under Chapter 218 of the Groton Zoning Bylaw and Chapter 338 of the Charter of the Town of Groton. The Board consists of five regular members and four associate members. There is a vacancy of three associate members, which the Board hopes to have filled this year.

The Zoning Board of Appeals met 8 times to consider 14 applications in 2016. There were 9 special permit applications that were granted/renewed. The special permit applications consisted of alterations of non-conforming structures, used car sales and accessory apartments. The variance requests were from setback, acreage and frontage (3 of which were withdrawn). There was one request for zoning enforcement action, which is pending. The pending appeal of a zoning violation from 2015 was withdrawn in January of 2016.

- Variances – 4
- Special Permits – 9
- Request for Zoning Enforcement - 1

Respectfully submitted,

Cynthia Maxwell, Chairman

Robert Cadle, Clerk

Mark Mulligan

Jay Prager

Bruce Easom

Alberta Erickson, Associate

Margot Hammer, Assistant

GROTON'S APPOINTED COMMITTEES



- Cable Advisory Committee**
- Charter Review Committee**
- Commission on Accessibility**
- Community Preservation Committee**
- Conductorlab Oversight Committee**
- Graves Registration Officer**
- Greenway Committee**
- Historical Commission**
- Local Cultural Council**
- Old Burying Ground Commission**
- Sustainability Commission**
- Town Forest Committee**
- Trails Committee**
- Williams Barn Committee**

CABLE ADVISORY COMMITTEE

Bob Colman, Cable Supervisor
(978) 448-3796
info@thegrotonchannel.org

The Groton Cable Advisory Committee is responsible for negotiating and maintaining the cable television license(s) within the town of Groton as well as overseeing the operation of Groton's cable access stations. The two cable access stations in town are The Groton Channel (Charter 191 and Verizon 40) and Groton's Government Channel (Charter 192 and Verizon 41).

In 2016 the Groton Channel and the Groton Government Channel once again aired over 600 unique, locally produced, shows. These include news stories, as well as talk shows, sporting events, lectures, concerts, cooking shows, music shows, and many more. We also have a number of ongoing shows being made by Groton residents just like you! These include: "Around Town," "Fort Devens Museum Presents," "GD 911," "Groton Movie JAM," "Groton Gaming," "Senior Center Spotlight," "Tymelines," and others! The Government Channel covers Selectmen's meetings, Town meetings, Planning Board meetings, Town Charter Review Committee meetings, and other meetings of interest. In addition, the Government Channel displays our Community Bulletin Board while meetings aren't being shown.

In 2017, we launched our new on-demand service. Anyone with an Internet connection can watch any of our Groton-produced programs through our website, www.thegrotonchannel.org at anytime from anywhere. We will also be completing our migration to High Definition production with an upgrade to our Town Hall Meeting Equipment.

The Groton Channel continues to offer inexpensive workshops in Video Production. We are available to help any Groton resident produce their own television program or series, and we can always use more volunteers to help with the programming we already produce. If you have any questions, please email info@thegrotonchannel.org, or call (978) 448-3796.

Cable Advisory Committee:

Jane Bouvier

Neil Colicchio – Vice Chair

Dave Melpignano

Robert Piche

Janet Sheffield – Chair



CHARTER REVIEW COMMITTEE

The Groton Town Charter is the highest Town level document which defines the operation of Groton Town government. The Charter Review Committee is responsible for reviewing the Charter and making recommendations for changes to the Spring, 2017 Town Meeting. Any changes approved at Town Meeting will be subject to a ballot vote and subsequent review by the Massachusetts General Court.

The Committee was determined to make the review process as inclusive and transparent as possible by requesting suggestions and presentations from all. The Committee completed its review of over 200 submissions through the end of 2016 and completed a revised draft for presentation to Town Government and the general public for review at public hearings in January of 2017. This has been an intense two-year undertaking in order to provide the public with opportunities for direct participation and review.

All of the submissions were presented and discussed. Most provided valuable suggestions for improvement in Town government. Approximately 1/3 resulted in proposed Charter changes. Additional suggestions which had merit but were not appropriate at the Charter level were referred to other Town entities for their consideration. Sections were renumbered and a Table of Contents added to make the document more accessible.

The Committee would like to thank everyone who made suggestions and followed its progress. We would also like to thank those who reviewed our proposals in detail and pointed out areas for improvement or correction.

The Committee's goal is to produce a document which will guide our Town well for the next decade.

Respectfully submitted,

Michael Manugian, Chair
Charter Review Committee

COMMISSION ON ACCESSIBILITY

Michelle Collette, ADA Coordinator
Meetings 2nd Monday of the month 3:00pm
(978) 448-1111 Fax: (978) 448-1115
mcollette@townofgroton.org

The Commission on Accessibility was established in 1985 when the Town Meeting voted to accept the provisions of Massachusetts General Laws, Chapter 40, Section 8J. As required by State Statute, the Commission must include a majority of people with disabilities, an immediate family member of a person with a disability, and an elected or appointed official. The Commission's purpose is to ensure that people with disabilities are welcome and able to participate in Groton's community life to the fullest extent possible. The Commission works closely with the Building Commissioner who reviews and enforces the Architectural Access Board Regulations, 521 CMR.

The Commission worked on the implementation of the Parks, Playgrounds, and Open Space Self-Evaluation/Transition Plan, prepared by the Northeast Independent Living Program in 2015. The Commission thanks the Board of Selectmen, the Community Preservation Committee, the Park Commission, the Conservation Commission, the Trails Committee and the Williams Barn Committee for their continued assistance with the project. The Commission extends special appreciation to the DPW Director and staff for the physical implementation of most of the recommendations.



Photo by Jeff Demers

The 2016 Fall Town Meeting approved a warrant article submitted by the Commission to provide automatic door openers at the Town Hall. The door openers have been installed and make a significant difference for people accessing the building.

The Commission continues to consider and resolve accessibility issues in accordance with the Town's ADA Policy adopted by the Board of Selectmen. Concerns on accessibility issues should be directed to the ADA Coordinator by contacting the Town Manager's office.

Respectfully submitted,

Robert Fleischer, Chairman
James Buckhalter
Mark Shack
Anna Vega

Ellen Baxendale
Emil Rechsteiner
Alan Taylor
Michelle Collette, ADA Coordinator

COMMUNITY PRESERVATION COMMITTEE

Meetings: 2nd and 4th Mondays of the Month
(978) 448-1140 Fax: (978) 448-1113
communitypreservation@townofgroton.org

The CPA allows communities to create a local Community Preservation Fund for open space protection, historic preservation, affordable housing and outdoor recreation. Community Preservation monies are raised through a 3% surcharge on real estate tax. The Department of Revenue distributes a state match each November from the statewide Community Preservation Fund to the Communities that have adopted the CPA. Each CPA community establishes a local Community Preservation Committee (CPC) that makes recommendations on CPA projects that are voted on at Town Meeting. The Town of Groton has a seven-member Committee with a representative from the Historical Commission, Housing Authority, Parks Commission, Planning Board, Conservation Commission and two members at large, appointed by the Board of Selectmen. The CPC is responsible for the general oversight of the Community Preservation Act (CPA) funds and the selection and recommendation of the Groton CPA proposals, and to ensure selected projects are managed on behalf of the Town of Groton to successful completion.

This year the CPC revised the latest edition of the Community Preservation Plan (CPP). This is a detailed document that provides information on the community preservation act as well as a guide to the complete application process (see CPC page at <http://www.townofgroton.org/>). The CPC is continuously looking for opportunities to increase awareness around the CPA and its beneficial impact on the community. The Town of Groton collected a combined \$889,400 in funds from the local surcharge, state fund match, and interest during FY 2016. We expect \$734,000 including the state match of \$183,341 in FY 2017.

CPC Projects Closed Out in 2016

- Conservation Fund - To acquire conservation land outright, purchase conservation restrictions and agricultural preservation restrictions - CPC Request: \$200,000.
- Sargisson Beach - To restore and stabilize the beach. - CPC Request: \$184,590.
- Driving Range - To repair and replace the golf driving range's netting at the Groton Country Club. - CPC Request: \$47,000.
- Accessible Trail Project - To construct an accessible trail in the J. Harry Rich State Forest. CPC Request: \$24,932.
- ADA Compliant Park and Open Space Study - To identify reasonable improvements for accessibility at twenty-eight (28) park and open space properties in the Town of Groton - CPC Request: \$6,000.
- Groton Dunstable Regional Middle School Track - Rehabilitation of the middle school track. - CPC Request: \$160,000

Ongoing CPC Projects

- Surrenden Farm Land Purchase - Town of Groton purchase funds acquired by CPC bonding with annual debt service through FY 2021 - 2016 CPC request: \$480,000.
- Old Groton Meetinghouse - To make structural repairs and restorations to the historic building - CPC Request \$203,333.
- Town Basketball Courts - To repair basketball courts at Town Field and Cutler Field - CPC Request \$109,000.
- Groton Housing Coordinator Salary - To create and retain affordable housing. - CPC Request: \$52,500
- Milestone Restoration -To repair twenty (20) historic granite mile markers throughout the Town. - CPC Request: \$23,000.
- Milestone Engraving - To continue historic mile marker restoration with resetting, etching and cleaning. - CPC Request: \$17,000.
- GHC Monuments Restoration - To repair fifty-six (56) historic commemorative monuments throughout the Town. - CPC Request: \$40,000.

- Friends of Prescott - Fire suppression improvement and handicapped improvements to the Prescott School. - CPC Request: \$165,071
- Williams Barn - Repair and stabilize the north foundation wall. - CPC Request: \$45,000.

Respectfully submitted,

Representing Conservation Commission: Bruce Eason
Representing Housing Authority: Dan Emerson
Representing Park Commission: Timothy Siok
Representing Planning Board: Carolyn Perkins
Representing Historic Commission: Bob DeGroot
Members at Large: Michael Roberts & Richard Hewitt



Surrenden Farm
Photos by Jeff Demers



CONDUCTORLAB OVERSIGHT COMMITTEE

Current Members: Michelle Collette, Mark Deuger, Robert Hanninen, Susan Horowitz, Stuart Schulman

Background: The Conductorlab facility operated between 1958 and 1985 and is located at 430 Main Street just east of the railroad bridge. In 1985, the town learned that the facility operator had buried toxic or hazardous chemicals on the property. In the following months, due to contamination, private water supply wells located down-gradient from the site on Main, Arlington and Mill Streets, and Gratuity Road were shut down and town water was extended throughout the area. By this time the original company had been sold and passed through several different parent companies. The previous owners are by law “Responsible Parties” and are subject to state regulatory liability as interpreted and enforced by the Massachusetts Department of Environmental Protection (MassDEP). The current owner/Responsible Party is Honeywell International, Inc.

In 1996, a Class C Response Action Outcome documenting a “Temporary Solution” was implemented at the site in accordance with the governing state regulation known as the Massachusetts Contingency Plan (MCP). Under the MCP, a “Permanent Solution” can only be achieved when a condition of “No Significant Risk” of harm to human health and the environment can be demonstrated for all current and future receptors (individuals who may visit, live or work at the site). At the present time, only a Temporary Solution has been implemented, because a condition of No Significant Risk has not yet been demonstrated for all receptors, specifically for construction workers who might come into contact with soil and/or groundwater at the site. However, more importantly, a condition of No Significant Risk has been demonstrated for down-gradient neighboring residents in off-property areas and for trespassers to the site. Honeywell continues remedial activities in an effort to achieve a Permanent Solution and Regulatory Site Closure. It is anticipated that a Permanent Solution will include land use restrictions that will be described in permanent Activity and Use Limitations (AUL).

Activities in 2016: In 2009, Honeywell and AMEC Foster Wheeler, its Licensed Site Professional (LSP), implemented in situ chemical oxidation (ISCO) treatment for trichloroethylene (TCE), the primary Contaminant of Concern (COC), in groundwater at the site. The ISCO remedy involved injection of peroxide treatment chemicals into the subsurface to break down the TCE and related organic compounds. Following the September 2009 ISCO injection event, groundwater monitoring data indicated an increase in hexavalent chromium (Cr+6) concentrations, which was found to be a result of the ISCO treatment. To control migration of hexavalent chromium (Cr+6) impacted groundwater at the site, the groundwater recovery and treatment system was reactivated and treated groundwater was re-circulated into the ISCO system infiltration trenches at the rear of the site, as approved by MassDEP. Operation of the treatment system concluded in March 2012. The hexavalent chromium was also treated in situ by injection of a sodium metabisulfite reducing solution. ISCO injections initiated in 2009 were concluded in January 2013. To demonstrate that groundwater poses no significant risk of harm to human health and the environment, the MCP requires four consecutive quarterly rounds of sampling where TCE and hexavalent chromium (Cr+6) concentrations are lower than the applicable regulatory standards. Quarterly groundwater monitoring data obtained throughout 2014-2016 indicated that average TCE and hexavalent chromium (Cr+6) concentrations were lower than applicable Upper Concentration Limits (UCLs) described in the MCP; however, some on-site monitoring wells and a few surface water samples still exceed applicable GW-3 standards. (GW-3 regulatory standards are 50ppm TCE and 3ppm Cr+6.) Additional polysulfide reduction treatment was required in 2016 which extended the site closure date. Honeywell representatives believe that treatment steps will complete remediation once quarterly groundwater monitoring confirms that both on and off site COC concentrations remain below applicable UCL standards over four consecutive quarters before a condition of No Significant Risk can be demonstrated. Honeywell then will complete a Method III Risk Characterization and a Stage II Ecological Risk Assessment to show that a condition of No Significant Risk has been achieved to support an RAO. An Activity and Use Limitations (AUL) will be drafted and will be recorded at the Registry of Deeds on the property deed. The Committee will request of the Town Manager and Selectmen procedures for review of all closure related documents. The Committee will continue to meet with Honeywell and AMEC representatives to review ongoing monitoring data and site closure documents. Honeywell anticipates achieving closure in 2018 after demonstrating No Significant Risk condition. After closure Honeywell will market the property with appropriate Activity and Use limitations (AUL).

GRAVES REGISTRATION OFFICER

I am responsible for placing the American Flags in all the Veterans graves in both cemeteries, The Groton Cemetery and the Old Burying Ground. The flags are also placed at all the Memorial Commons.

In 2016, the following Veterans were interred in the Groton Cemetery:

- Wayne W. Addy Army, Vietnam
- James A. Black, Sr. Army, Vietnam
- Richard E. Chalmers, Sr. Army, Korea
- Frederick J. Gibbons, Sr. Navy, WWII
- Ann B. Gibbons Navy, WWII
- Frederick J. Gibbons, Jr. Navy, 1961-1963 Peacetime
- Lawrence W. Swezey, Jr. Air Force, 1957-1959 Peacetime

December 7, 2016 was the 75th Anniversary of World War II. In remembrance, below is a photo of two brothers who served in WWII, one in the Navy and the other in the Army. The older brother, Albert G. Bond, Jr. (Buster) is on the right and his younger brother, Frederick C. Bond (Fred) is on the left. Thank you, Toni Bond for this great photo from the past.

Respectfully submitted,

Deborah Beal Normandin



GREENWAY COMMITTEE

The Groton Greenway Committee is an advisory committee created in 1989 to protect river and stream frontage in Groton, particularly along the Nashua and Squannacook Rivers for water quality, natural flood control, wildlife habitat, wildlife corridors and recreational trail connections. We seek to raise awareness, educate and invite townspeople to use and enjoy our rivers.

Groton Greenway Mission

- Continue to increase the protection of the Nashua and Squannacook River Greenways
- Educate, raise awareness and invite townspeople to use and enjoy the river
- Promote usage and provide stewardship for the greenways

Activities During the Past Year

- Held the 2016 Nashua River Festival which included acts such as the Pebble Bottom River Kids, Native American dancing and the crowd favorite cardboard canoe races
- Participated in the annual spring water chestnut hand pull with the NRWA and Nashoba Paddler on the Nashua River
- Thanked past member Matt McCracken and wished him and his family luck with their new home

Goals for the Upcoming Year

- Hold 2017 River Festival on June 11 at the Petapawag Boat Launch
<https://www.facebook.com/GrotonGreenwayRiverFestival/>
- Continue dialog with landowners on protecting riverfront property
- Determine the best usage of funding to improve equestrian access at Fitch's Bridge
- Investigate management opportunities for the Nod Road parcel along the Nashua River
- Recruit a new member and additional volunteers for the 2017 River Festival

Respectfully,

The Groton Greenway Committee
Adam Burnett
Carol Coutrier
David Pitkin, Chair
Marion Stoddart



Fitch's Bridge

HISTORICAL COMMISSION

The Historical Commission in 2016 was chaired by Bob DeGroot with Michael LaTerz as Secretary. Members include Allen King, George Wheatley, and Michael Danti. The committee meets on the second Tuesday of each month. We have two open positions at this time.

- The Demolition Delay Bylaw continues to be reviewed by the committee. Amendments are currently being considered.
- The Historic Commission did not file any additional CPA applications for FY 2018-2019. We are successfully completing our FY 2015-2016 CPA project which is focused on the continued restoration of the 27 Mile Markers and 5 Colonial Mile Markers. These 27 mile markers were originally installed throughout Groton in 1902/1903. The colonial mile markers were installed in the late 1700's and early 1800's. This project was successfully planned and executed by Michael Roberts.
- Our FY 2016-2017 CPA application for the restoration of Groton Historic Monuments was approved at Annual Town Meeting. That project was kicked off in late calendar 2016 and will be completed during calendar 2017. It is being organized and led by Michael Roberts.
- The committee worked closely with Gary Shepherd regarding the development of the Old Ayer Road property. The committee approved the demolition of 122 Old Ayer Road. The two parties have agreed that 170 Old Ayer Road is not a candidate for demolition.

Groton Inn: The committee continues to work with Omni Properties around their excavation efforts regarding the discovery of any historic artifacts.

- The committee is working with the Unitarian Church to develop a National Register nomination application. A CPA application has been developed by the Unitarian Church to fund this effort.

2016 was a busy year for the Historic Commission. The committee continues to work with the Town to implement and enhance policies and procedures to ensure the rich heritage and culture of Groton is documented and preserved. Looking ahead to 2016, there will be no shortage of opportunities for the committee to continue its efforts to preserve the historic assets of Groton.



LOCAL CULTURAL COUNCIL

For the year 2015, the State of Massachusetts awarded \$5,125 in funds to the Groton Local Cultural Council for distribution through the Massachusetts Cultural Council. Twenty-four applications totaling \$9,145 in grant requests were reviewed, and fourteen applications were granted all or a portion of the amount requested. These individuals/groups include:

<u>Applicant</u>	<u>Decision</u>
Arts Nashoba	\$500
First Parish Church of Groton	\$500
Groton Greenway	\$500
Groton Historical Society	\$500
Nashua River Watershed Association	\$500
Nashoba Valley Chorale	\$500
Indian Hill Music Center	\$500
Fruitlands Museum	\$300
United Native American Cultural Center	\$300
The Virginia Thurston Healing Garden	\$300
Nashoba Valley Concert Band	\$250
Groton Public Library	\$225
Fitchburg Art Museum	\$150
Old Frog Pond	\$100

The Groton Cultural Council based its decisions for approval of grants using the following criteria:

1. Sponsorship of grant by a local organization
2. Broad appeal
3. Benefit to Groton
4. Administrative costs
5. Local artist

2015 saw a change in membership and leadership of the Council. Lili Ott, Ann Wilson and Frank Conahan retired from the council. Karen Riggert, Pat Lawrence and John Weidner were appointed as new members this year. Current membership includes:

Chair: Mary Jennings
Secretary: Pat Hartvigsen
Treasurer: Gretchen Hummon
Monica Hinojos
Pat Lawrence
Dina Mordeno
Joni Parker-Roach
Susan Randazzo
Karen Riggert
John Weidner

The Council met October 22, 2015 to decide on grants for the 2016 year. At that time the Council also decided to request the Town of Groton provide matching funds for the 2017 grant year and will request that from the Town as part of the 2017-2018-budget process. The annual report was filed with the Massachusetts Cultural Council on November 23, 2015 and can be found at www.mass-culture.org.

Respectfully submitted,
Mary Athey Jennings, Chair

OLD BURYING GROUND COMMISSION

We had another busy year in the Old Burying Ground in 2016. Beginning in January plans were being made for another busy spring and summer filled with interest and activities.

On May 6th, a bronze plaque was installed in memory of one of the original town proprietors Capt. James Parker (1617-1701), and his immediate family. This plaque was planned, worded and funded by the descendants of the Parker family. This was a lengthy project which required a great deal of documentation and attention to historical correctness and took three years to complete.

On May 7th, the Friends of the Trees organization dedicated an Amelanchier abora, or Autumn Brilliance, tree within the Old Burying Ground in honor of Arbor Day. This is a native tree known to many as the Shadbush because it blooms at the same time that the shad fish or herring complete their annual runs in New England.

On May 23rd, the wooden flagpole within the Old Burying Ground was replaced by the Groton Minutemen. The old wooden flagpole was beyond repair and the Groton Minutemen purchased a new fiberglass pole that will be easier to maintain. The Betsy Ross flag, which is in possession of the Groton Minutemen, is the only flag that is allowed to fly on this flagpole. The Betsy Ross flag can only be flown on specific holidays, Patriots Day, Memorial Day, Flag Day, July 4th, Veterans Day, and Bunker Hill Day. The responsibility of future maintenance and upkeep of the flagpole will be the sole responsibility of the Groton Minutemen. Sole liability for the pole belongs to the Groton Minutemen as well.

On May 18th commissioner Deborah Beal Normandin placed American flags on the graves of all the known soldiers within the Old Burying Ground in honor of Memorial Day. On June 1st and 2nd past commissioner Eleanor Gavazzi conducted her annual Old Burying Ground tours titled "We Were Alive in 1775" for the fifth grade students of the Groton Dunstable Middle School. These tours were designed to enhance the colonial American history component that is part of the students spring curriculum. Over the summer, Eleanor Gavazzi, in conjunction with the Groton Channel Public Access Television, continued to highlight and document some of the stone carvers whose headstone carvings are within the Old Burying Ground.

In late June two headstones were reset and straightened within the Old Burying Ground. Garside Monument Company was in charge of this project under the direction of the Old Burying Ground commissioners. The two reset stones were in quadrant three, belonging to Elizabeth Sawtell and Elisha Rockwood. Elisha Rockwood's headstone was carved by John Dwight of Shirley, Massachusetts.

Researchers visited the Old Burying Ground throughout the year, including descendants of Simon Patch who came all the way from Ohio to see his final resting place.

The Old Burying Ground Commission has other projects under consideration and hopefully we can report more about them next year. The Old Burying Ground Commissioners look forward to another productive year ahead with more opportunities to share our wonderfully historic and beautiful Old Burying Ground.



Old Burying Ground

Report compiled by Amanda Gavazzi from notes kept and compiled by Eleanor Gavazzi.

Respectfully submitted by the Old Burying Ground Commissioners,
Ellen Hargraves, Marcia Beal Brazer, Deborah Beal Normandin, Amanda Gavazzi, Ken Lefabvre

SUSTAINABILITY COMMISSION

“Community Sustainability is the commitment to adopt practices that support and balance the social, economic and environmental aspects of our region, now and into our future.”

Groton Sustainability Commission, winter 2010

In 2008 the Board of Selectmen established a Sustainability Commission and appointed nine members. In 2012 the Commission continued its role in information gathering and developing connections with other boards, commissions and organizations in town

A key feature of 2012 was the completion of our responsibilities within the Master Plan development process. As a result sustainability has become an integral component of each chapter of Groton’s new Master Plan.

2015 and 2016 saw our town web site designed to be a better communicator to the town and to be the place where it’s citizens can take the Happiness Initiative survey and learn their individual happiness score (and compared to over 40,000 other respondents) and the town can learn the aggregate overall scores for the town which will be useful in Community “Satisfaction with Life” planning or “what can we do to help our citizens increase their satisfaction with life.

A further challenge is to meet the demands of some of our commissioners that tangible progress be made in community education and action on becoming a more sustainable community. The Commission in 2013 established four initiatives with practical applications to be continued into 2017 and beyond. These initiatives are:

1. Pollinator Protection Initiative

The Groton Pollinator Protection project was developed by the Groton Sustainability Commission to foster an awareness and appreciation for the important roles that pollinators play in the health and wellbeing of our shared, local and regional, community, economy, and environment, with a focus on restoring and sustaining pollinators through education, outreach, and restoration action.

2. Climate Change Adaptation Initiative

The Climate Action Working Group of the Sustainability Commission is conducting a formal inquiry into Groton’s vulnerabilities to changing weather patterns and other climate-related changes. Our short-term goal is to inform the selectmen of the need for this work and to ask their support for engaging other town departments, boards, and commissions. The previously submitted Draft Report is our product for this phase of the initiative. Our longer-term goal is to work with the rest of the town government to prepare a report that advises the town about the vulnerabilities and what it should do to address them, and then to take the lead in bringing about the needed adaptations.

3. River and Stream Infrastructure and Bank Erosion Initiative

The Groton Sustainability Commission is concerned about the ongoing erosion to the Squannacook and Nashua Rivers banks along the course of these rivers in Groton.

Global warming predicts that as the atmosphere warms up the skies will be able to hold greater concentrations of moisture. This in turn will lead to more violent and more frequent storms with greater precipitation in any one storm. These storms will result in greater run off to the rivers and subsequently greater flooding and more frequent flooding of the rivers.

One of the results of the frequent and intense flooding of the rivers is the erosion of the river banks. In many places along the Squannacook and Nashua in Groton the banks once vegetated have now become raw sand.

The banks have widened and large old trees that for decades were growing in what was the bank by the river have now fallen into the river. As a result the rivers are full of trees.

As demonstrated by our eroding river banks, Global Warming and its results are not just a thing of the future, they are with us now.

4. Community Well-being (Happiness) Initiative

In order to inform community leaders and help shape the development of public policy toward a community whose citizens are “satisfied with life”, the Sustainability Commission is beginning to introduce the nationally acclaimed Happiness Initiative derived from the notion that Gross National Happiness is more relevant to community well-being than Gross National Product.

5. Support for Agriculture Initiative

A new initiative was introduced in 2015, the Support for Agriculture Initiative. This initiative recognizes the importance of local agriculture to the resilience/sustainability of our communities. The Commission will offer support to the Groton Agriculture Commission.

The Sustainability Commission is currently served by the following individuals: Carl Canner, Bruce Easom, Carl Flowers, Patricia Karohl, Leo Laverdure, Alison Peterson and Michael Roberts.

Respectfully Submitted

Michael Roberts, Chair



Bertozzi

Picture Courtesy of the Trails Committee

TOWN FOREST COMMITTEE



The Groton Town Forest is an approximately 513 acre parcel located in West Groton on the banks of the Nashua River, designated as such on April 7, 1922 and one of the first in the state. This land is a managed forest and different areas are harvested periodically. The most recent harvest was in 2012 along either side of Town Forest Road.

The 19th Annual Town Forest Trails Race was held in the Town Forest this year and The Northbridge Hounds of Concord, Massachusetts held a few mock fox hunts.

The Town Forest Committee approved an Eagle Scout project to replace the sign and erect a kiosk at the entrance to the Forest as well as to replace some road signs that have deteriorated over the years. This should be completed in the spring of 2017.

Mass Wildlife requested and was granted permission to treat a small area of the invasive Japanese Knotweed with an herbicide.

Fire roads within the forest were kept clear of downed trees, and trails were maintained with the assistance of the Trails Committee.

The Forest provides an area for multiple passive recreational uses. Please note that much of the forested land abutting the Town Forest is private property and not Town land. Please do not abuse Town land or the land of our neighbors. Motor vehicle use of all types is prohibited. The cutting of trails, building bridges and jumps is prohibited as is the raking or leaf blowing of existing trails.

Hunting is allowed and anyone using the Forest should be aware of the season and take necessary precautions. Dogs should be on leash during hunting season.

PLEASE---NO DUMPING
CARRY-IN, CARRY-OUT

Stephen L. Babin, Chairman
John P. Sheedy, Vice Chairman
Carter Branigan, Clerk



Town Forest
Pictures Courtesy of the
Trails Committee



TRAILS COMMITTEE

During 2016, **38 volunteers** joined regular Trails Committee (GTC) members in trail maintenance projects. A total of 375 person-hours of effort was expended, with 57 % of this by the supervised volunteers. The GTC engaged in over 90 different projects, many of which involved volunteers. More trails than can be enumerated were **mowed and cleared** of storm damage debris during the year.

The **Nashua River Accessible Trail**, now called the **John Tinker Trail** after 17th Century pioneer and founder of Groton John Tinker, was finished and made fully ready for public use. Four stone benches and a handicap accessible picnic table were donated by the Massachusetts Department of Conservation and Recreation, Willard Brook Headquarters in West Townsend. They were transported and installed on the trail by volunteers and the Groton DPW. The picnic table was placed at the lookout area at the end of the trail.



John Tinker Trail

From August through October the GTC undertook a major clean-up of the **Town Forest** involving members and 20 volunteers. Fallen trees and debris were removed from trails in all sections of the forest and trails were trimmed back for better passage.

GDRHS student Grace Remillard, with help from Committee member and father Jason Remillard, launched an **updated website** for www.grotontrails.org. The new site features a visual refresh, photos of the trails, and trail recommendations for different activities. The website is receiving around 4,500 unique visitors per month, with the heaviest traffic period being in November.

The GTC led 13 **public guided hikes** with the total annual number of participants at 142. Many of these events were co-sponsored with the Appalachian Mountain Club. The events were held during all seasons of the year. Two of the planned events were canceled because of bad weather.

New trail signage and an area trails map were installed at the **Groton Fairgrounds property**. This land is close to the Nashua River and the Partridgeberry subdivision. It connects to Gratuity Road by means of trails and a bridge constructed by the GTC a number of years ago.

The **GDRHS and GDRMS cross-country trails** received considerable attention. Fallen trees from a September microburst were cleared and trails trimmed. Selectman John Petropoulos provided significant assistance at the Middle School's cross-country course with his tractor.

The GTC helped organize and supervised Brandon Sickles as he completed his **Eagle Scout Project**. He re-finished and painted signs for Conservation Commission parcels throughout the Town.

The Committee participated in the annual **River Festival** celebration at the Petapawag site on the Nashua River in early June and manned a booth; it manned a booth at **Grotonfest** in September, meeting with many interested members of the public; it also assisted the Squannacook River Runners in their operation of the **19th Annual Groton Town Forest Trail Races** in October, in which many Groton citizens participate.

Paul Barstow, Chris Bussiere, Steve Henderson, David Pitkin and David Minott resigned from the Committee this year. We will miss all who have contributed to the Committee's progress. **David Minott deserves special mention** as he introduced many in the public to the trails through a guided hike program which he developed. Dave led the majority of these public hikes by the Committee over his nine years with us. He left the Committee to retire to Arizona.

New members joining the Committee this year were Wanfang Murray, Emma Newman, Timothy Newman, Dan Patnaude and long-time trails project volunteer Jim Peregoy.

Respectfully submitted,

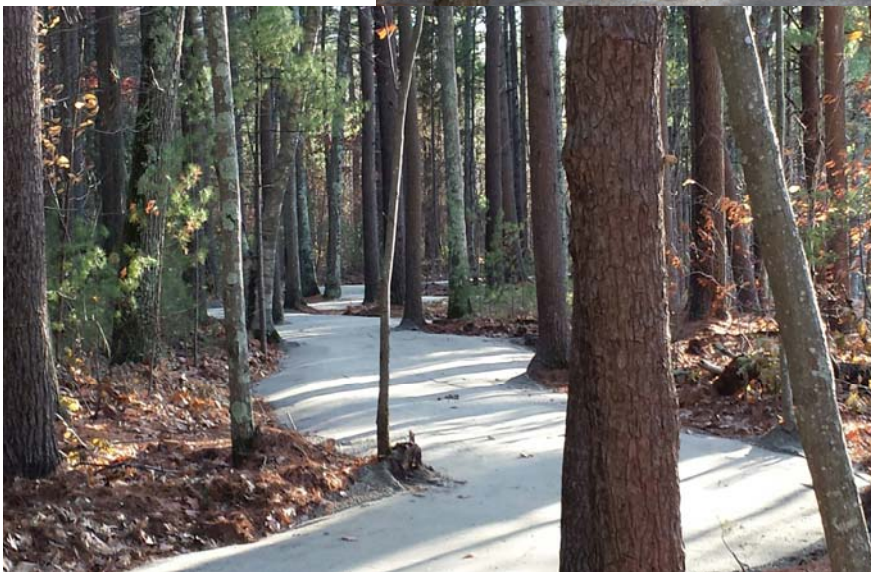
Paul Funch, Chair
David Burnham
Wendy Good
Olin Lathrop, Vice Chair

Stephen Legge
Wanfang Murray
Emma Newman, Clerk
Timothy Newman

Dan Patnaude
Jim Peregoy
Jason Remillard



John Tinker Trail Picnic Area



John Tinker Trail

WILLIAMS BARN COMMITTEE



Williams Barn

The Mission of the Williams Barn Committee is: to preserve and maintain the integrity of the Williams Barn as provided in the agreement with Massachusetts Historical Commission; to establish a learning center for education in the areas of conservation, environmental studies, agricultural history, barn architecture and local history; to encourage such other uses of the Barn as may be of benefit to the community, including fund raising and to cooperate with the conservation Commission with respect to the use of the surrounding conservation land and trails.

In 2016, the Williams Barn Committee hosted:

Third Grade Field Trips

In Conjunction with the Groton Women's Club, all third graders from Prescott School and Swallow Union enjoyed a field trip on June 6,7-8 to explore childhood on a farm in nineteenth century Groton. Students churned butter, designed a quilt, played 19th century children's games, they learned from craftsmen Uwe Tobies about timber- framing, Johnathan Snaith showed barrel making (cooper) and colonial soap making by Leo Wyatt. Also, Celia Silinonte and the women's club made possible, a visit to the little Chicopee/Sawtelle school house, it was a huge hit. Many of the Williams went to this school.

Farmers Market at the Williams Barn

Fridays 3-7pm, July7- October 7 and held at the back of the Barn area. The Market offered live music supported by the Town of Groton Lecture Funds. Artists included, Kenny Selcer, Dick Baummer Nancy Beaudette and John Niemoller, a seasonal lineup can be found at www.grotonfarmersmarket.org The WBC hosted a Thanksgiving/Holiday Market on Saturday, Nov. 19. It included many local farmers, crafts people and drawings for local food and restaurants. It was a huge success. The Committee resupplied their shirt and hat supplies too.

Social Media Internship

Alexis Mottram, a senior at GDHS was awarded a grant from the Pete Bertozzi trust to help us with social media and our day to day operations. Alexis did a great job and will be missed.

Winter Greens Sale at Williams Barn was held on Saturday December 3 and continues to be a huge success for the Groton Woman's Club! All proceeds including the donation the GWC gave to the Williams Barn Committee went to scholarships for GDRSS.

The Nashua River Watershed Association Held two educational classes for children, in July. They studied, ecosystems of the local woods and nature in general.

Williams Barn Committee:

Leo Wyatt, Al Wyatt, Kathy Stone, Brad Smith, Sandra Tobies, Joe Twomey, Bob Kniffin and Bruce Easom

APPENDIX



Spring Town Meeting Warrant/Minutes

Fall Town Meeting Warrant/Minutes

Election Results

March 1, 2016 Presidential Primary Results

May 17, 2016 Annual Town Election Results

June 30, 2016 Special Town Election Results

September 8, 2016 State Primary Results

November 8, 2016 Presidential Election Results

Town Accountant Financials

MINUTES

TOWN OF GROTON



2016 SPRING TOWN MEETING

Groton-Dunstable Middle School Auditorium
344 Main Street, Groton, Massachusetts 01450

Beginning Monday, April 25, 2016 @ 7:00 PM

Attention – Voters and Taxpayers

Please bring this Report to Town Meeting

***THE BUDGET HANDOUT FOR ARTICLE 4 IS AVAILABLE
IN THE BACK OF THE WARRANT***



Town Meeting Access for Voters with Disabilities

Parking – Universally accessible parking spaces are available in the parking lot in front of the Groton Dunstable Middle School South. There is a ramp providing access from the parking lot to the front door of the Middle School.

Wheelchair Accessible & Companion Seating – Wheelchair spaces, seating for people with mobility issues and companion seats are available in the center aisle on both sides of the auditorium.

Sign Language – A Sign Language Interpreter will be provided for the hearing impaired, upon request, at least one week prior to the meeting.

Speaking at Town Meeting – There will be volunteers available to bring hand-held microphones to voters who have mobility issues or cannot stand in line and wait at the microphones.

Restrooms – Accessible restrooms are available near the entrance to the auditorium.

Transportation to Town Meeting - The Council on Aging van will be available to Groton residents attending Town Meetings at no charge. All riders will be at the meeting prior to the start. However, the van will depart the school at 10 PM regardless of the status of the meeting. The van is wheelchair accessible. Your reservation can be made by calling the Senior Center at 978-448-1170. Seats will be filled on a first come, first serve basis.

Babysitting - APEX (Advocates Promoting Educational Excellence) will provide babysitting at the Peter Twomey Youth Center beginning at 6:30pm. If you have any questions, please feel free to contact APEX at 4rgdrskids@gmail.com.

Questions or concerns - If you or a member of your household has questions or would like to request a sign language interpreter, please contact the Selectmen's Office at Town Hall at 978 448-1111 at least one week before the Town Meeting.

SPRING TOWN MEETING WARRANT AND MINUTES

BEGINNING APRIL 25, 2016

Town Moderator:

Jason Kauppi

Deputy Moderator

Robert L. Gosselin, Sr.

Board of Selectmen:

Peter S. Cunningham
Joshua A. Degen,
Anna Eliot, Vice-Chair
Jack G. Petropoulos, Chair
Stuart M. Schulman, Clerk

Finance Committee:

Mark Bacon
Gary Green, Chairman
Barry Pease
Robert Hargraves, Vice-Chair
David Manugian
Bud Robertson
Art Prest

Town Manager:

Mark W. Haddad
Dawn Dunbar, Executive Assistant

Town Clerk:

Michael F. Bouchard

The meeting was called to order by Moderator Kauppi on April 25 at 7:05 PM. There was no quorum requirement for this meeting. At 7:00 PM, 184 voters were in attendance. By 8:30 PM, 513 attendees were recorded.

Moderator Kauppi announced that the Town election (called on this warrant) would be held on Tuesday, May 17 from 7:00 Am to 8:00 PM. He also announced that Candidates Night was to be held on Tuesday, April 26, at 7:00 PM at the GDR High School's Black Box Theater.

The newly formed Groton Non-Profit Council was announced by Board of Selectmen Chair Jack Petropoulos. Arthur Diaz of the Groton School gave a brief introduction of the Council.

Moderator Kauppi asked for a moment of silence in remembrance of Winthrop Sherwin , longtime West Groton resident. Mr. Sherwin owned and operated, with his brother and sister, Clover Farms Market, for over 70 years until he retired in 2006. Mr. Sherwin recently passed at the age of 97. He was a WW II veteran.

Will Primru, Eagle Scout and Alex Platt, Life Scout led the Pledge of Allegiance.

Moderator Kauppi asked Unanimous Consent for the appointment of Robert Gosselin as Deputy Moderator. Consent was granted. Town Clerk Michael Bouchard administered the oath.

Ms. Collette moved "that debate be limited to three minutes, except for the main proponents and opponents of an article, and at the discretion of the Moderator".

Moved and seconded

Quantum of Town Meeting Vote: 2/3rds Majority

Vote: Passed by 2/3rds Majority. 7 voters did not contest the ruling of the Chair.

Mr. Cataldo was asked to be the timekeeper.

Moderator Kauppi announced that the warrant was duly posted and asked for a motion to waive the reading of the warrant.

Moved and Seconded

Vote: passed by a unanimous vote.

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the twenty-fifth day of April, 2016 at Seven O'clock in the evening, to consider all business other than the election of Town Officers and on the seventeenth day of May, 2016 at an adjourned session thereof to give their ballots for:

Vote for One	Board of Assessors	3 Years
Vote for One	Board of Health	3 Years
Vote for Two	Board of Selectmen	3 Years
Vote for One	Commissioner of Trust Funds	3 Years
Vote for Two	Groton-Dunstable Regional School Committee	3 Years
Vote for One	Groton Electric Light Commission	3 Years
Vote for Two	Park Commission	3 Years
Vote for One	Park Commission	2 Years
Vote for Two	Planning Board	3 Years
Vote for One	Sewer Commission	3 Years
Vote for Two	Trustees of the Groton Public Library	3 Years
Vote for One	Trustee of the Groton Public Library	1 Year
Vote for One	Water Commission	3 Years
Vote for One	Groton Housing Authority	1 Year

QUESTION 1: Shall the Town of Groton be allowed to assess an additional \$1,899,746 in real estate and personal property taxes for the purpose of funding the Town's Annual Operating Budget, including the Town's share of the cost of operating the Groton Dunstable Regional School District for the fiscal year beginning July first two thousand sixteen? Yes _____ No _____

=====

TOWN MEETING ARTICLE LISTING

- Article 1:** Hear Reports
- Article 2:** Elected Officials Compensation
- Article 3:** Wage and Classification Schedule
- Article 4:** Fiscal Year 2017 Annual Operating Budget
- Article 5:** Appropriate FY 2017 Contribution to the OPEB Trust
- Article 6:** Fiscal Year 2017 Capital Budget
- Article 7:** Feasibility/Assessment Study for Senior Center
- Article 8:** Extend Sewer System to Include 122 Old Ayer Road
- Article 9:** Transfer Funding From FY 2016 Capital Budget
- Article 10:** Funds to Repair Retaining Wall at Public Library
- Article 11:** Current Fiscal Year Line Item Transfers
- Article 12:** Appropriate Money to Offset Snow & Ice Deficit
- Article 13:** Transfer Within Water Enterprise Fund
- Article 14:** Transfer Within Sewer Enterprise Fund
- Article 15:** Prior Year Bills
- Article 16:** Appropriate Funds for Deficit Balances in Grants
- Article 17:** Aid To Elderly and Disabled Taxation Fund
- Article 18:** Community Preservation Committee Funding Accounts
- Article 19:** Community Preservation Committee Funding Recommendations
- Article 20:** Amend Chapter 218-28 – Zoning
- Article 21:** Amend Chapter 218-6 – Zoning
- Article 22:** Amend Chapter 128, Section 3(E)
- Article 23:** Non-Binding Resolution (Tennessee Gas Pipeline Intervention)
- Article 24:** Apply For Grants
- Article 25:** Debt Service for Surrenden Farms
- Article 26:** Stormwater Management Revolving Fund
- Article 27:** Conservation Revolving Funds
- Article 28:** Affordable Housing Revolving Fund
- Article 29:** Home Recycling Revolving Fund
- Article 30:** Accept Law Increasing Real Estate Tax Exemptions
Budget Report of the Town Manager to the 2016 Spring Town Meeting
Finance Committee Budget Report to the 2016 Spring Town Meeting
Appendix A – Fiscal Year 2017 Proposed Operating Budget
Appendix B – Fiscal Year 2017 Wage and Classification Schedule
- Appendix C – Town Clerk Minutes** - Article 4 (Budget) votes before
Reconsideration (for Meeting documentation purposes)

TIMELINE SUMMARY – ORDER IN WHICH ARTICLES WERE CONSIDERED

The Spring 2016 Annual Town Meeting spanned three nights, and was interspersed with the Annual Town Election on May 17.

The minutes of the meeting retain the articles in numerical order, with Town Clerk editorial notes as appropriate. The Clerk recognizes that the minutes may be difficult to follow if one were interested in a chronological accounting of the meeting. This chart documents the order in which the articles were considered, and the session in which considered.

Date	Town Meeting Session	Articles Considered
April 25	Opening Session	Articles 1 through 4, Article 7 (advanced)
May 17	Annual Town Election	Proposition 2 ½ Override Question Failed at ballot
May 23	First Adjourned Session	Articles 6 through 30
June 13	Second Adjourned Session	Article 4 (reconsidered), Article 5; Meeting dissolved
June 30	Special Town Election	Proposition 2 ½ Override question

Notes;

- Article 7 was advanced and considered in the Opening Session
- Article 4 Motions 1,2,3,4,5,6 and 8 were reconsidered in the Second Adjourned Session.
- Article 5 was not considered until the Second Adjourned Session.

=====

ARTICLE 1: HEAR REPORTS

To see if the Town will vote to hear and act on the report of the Board of Selectmen and other Town Officers and Committees, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *To hear reports of Town Boards, Committees and Commissions.*

Mover: John Petropoulos

MOTION: I move that the Town vote to hear and receive the report of the Board of Selectmen and other Town Officers and Committees.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Reports:

Municipal Building Committee for Prescott School (Greg Sheldon)

- Described the process followed by the Committee, including public meetings and public hearings.
- Articulated the goals of the Committee.

- Stated that the Prescott School building was in solid condition.
- Experts were asked to evaluate the building and estimate the costs to bring it into building code.
- Described the vision of the Committee:
 - Create a permanent home for the Groton-Dunstable Regional School District offices
 - Place of community development and learning
 - House business interests, including possibly leased space for business incubation.
- A 140 page report was produced with many findings and recommendations, which were summarized for the Meeting.

Charter Review Committee (Michael Manugian)

- Described the process of the Committee and its current status.
- 146 Submissions were received by the Committee in response to its call.
 - 44 have been considered for incorporation into the Charter
 - 91 resulted in recommendations to town government.
 - 11 were discarded as being not applicable to the Committee’s work.
- Because the Charter specifies that the Committee’s recommendations must be given to a Spring Town Meeting, the Committee will deliver its recommendations to the Spring 2017 Meeting.
- The Committee’s steps to completion include:
 - Complete consideration of submissions
 - Review its proposed Charter revisions for completion and consistency
 - Findings and recommendations will be reviewed with town government
 - Public hearings to present and discuss recommendations
 - Legal review by Town Counsel
 - Final recommendations to a set of public hearings
 - Vote on recommendations at the Spring 2017 Town Meeting
 - If voted favorably at the Spring 2017 Town Meeting, submission to the General Court of Massachusetts

Vote on Article 1 – Main Motion: Passed by Unanimous Vote

=====

ARTICLE 2: ELECTED OFFICIALS’ COMPENSATION

To see if the Town will vote to allow the following compensation for the following elected officials:

Town Clerk	\$ 77,556
Town Moderator	\$ 65

for the ensuing year, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: *Recommended Unanimously*

Summary: *To provide compensation for elected officials as proposed by the Town Manager.*

Mover: John Petropoulos

MOTION: I move that the Town vote to allow the following compensation for the following elected officials:

Town Clerk	\$ 77,556
Town Moderator	\$ 65

for the ensuing year.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 2 – Main Motion: Passed by Unanimous Vote

=====

ARTICLE 3: WAGE AND CLASSIFICATION SCHEDULE

To see if the Town will vote to amend and adopt for Fiscal Year 2017 the Town of Groton Wage and Classification schedule as shown in Appendix B of this Warrant, or to take any other action relative thereto.

**BOARD OF SELECTMEN
TOWN MANAGER**

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *This article proposes a wage adjustment of two (2%) percent for FY 2017 for the three (3) employees covered by the Personnel Bylaw. This follows the Supervisors' Union Contract which calls for a two (2%) percent wage adjustment in FY 2017 as well.*

Mover: Joshua Degen

MOTION: I move that the Town vote to amend and adopt for Fiscal Year 2017 the Town of Groton Wage and Classification schedule as shown in Appendix B of the Warrant for the 2016 Spring Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- The Bylaw Wage and Classification Schedule applies to three individuals: Executive Assistant to the Town Manager, Human Resources Director and IT Manager

Vote on Article 3 – Main Motion: Passed by Majority Vote

=====

Second Adjourned Session June 13, 2016

The Second Adjourned Session was held on June 13, beginning at 7:00 PM. There is no quorum requirement. 286 Voters were recorded as being in attendance. A moment of silence was observed for the victims of the Orlando, FL nightclub shooting massacre.

=====

OPENING REMARKS for the Second Adjourned Session by Mr. Kauppi, Town Moderator:

In the first two sessions, Town Meeting completed all business except for Article 5. In addition to Article 5, tonight the chair anticipates a motion to reconsider portions of Article 4, the Fiscal Year 2017 Annual Operating Budget.

Eight budget motions under Article 4, the Fiscal Year 2017 Annual Operating Budget, passed with language that made the appropriation contingent upon approval of an override at the May 17th Town Election. The defeat of the override has resulted in no funds being appropriated under those eight motions. As such, the Town and School District are without funding for the fiscal year beginning July 1st.

We will deal first tonight with the motion to reconsider Article 4, the Operating Budget. A motion to reconsider is only in order if there are compelling circumstances or significant new information that could be expected to lead the meeting to change its previous decision.

The motion to reconsider must be made by a voter who voted on the prevailing side of the original vote. It may be debated, though debate should be limited narrowly to the question of reconsideration. Per town bylaw, a motion to reconsider requires a two-thirds majority to pass.

It is important to understand, a motion to reconsider is not a vote on the substance of the main motion. It is merely a procedural vote. The meeting is deciding whether it wishes to debate and vote again, or is it satisfied with the votes taken earlier.

If the motion to reconsider passes, we will then take up, one at a time, the eight individual budget motions under Article 4. If reconsideration fails, the budget motions will remain as they currently are, and we will address Article 5 and then dissolve the meeting.

MOTION TO RECONSIDER

Mover: Mr. Green

"I move the reconsideration of Article 4 for the purpose of reconsidering the votes taken under Motions 1, 2, 3, 4A, 4B, 5, 6 and 8 of that Article."

Mr. Green stated that he did vote on the prevailing side on those eight motions on April 25. His reason for moving reconsideration was the failure of the Proposition 2 ½ Override Question at the May 17 Town Election, and that it's failure left the Town and School District without a funded budget.

Motion was Seconded

Quantum of Town Meeting Vote Required: 2/3s majority

Vote on Motion to Reconsider:

Chair declared Motion to Reconsider passed by 2/3rds Majority vote

EXPLANATION OF WITHDRAWING THE MAIN MOTION

Moderator Kauppi

We will now take up the budget motions in order.

Reconsideration places the original motions back on the floor. In this particular case, the meeting cannot leave the original motions intact as they are nonsensical given developments since they first passed.

There are two ways to proceed. The meeting can either vote to amend each of the original eight main motions and then vote again on the amended main motion. Or it may consent to the withdrawal of each original motion and then debate and vote on a newly worded main motion.

Withdrawal of the original motions is the most efficient way to proceed. As we address each section of the budget, the chair will seek consent from the meeting to withdraw each of the eight original motions, and then call on the Finance Committee to offer a new main motion.

=====

[Town Clerk Note: Article 4 was initially considered in the Opening Session on April 25, prior to the Annual Town Election (held on May 17). The Town Election ballot contained a Proposition 2 ½ Override question, which failed at ballot, leaving the Town and School District with an unfunded budget. Article 4 Motions 1,2,3,4,5,6 and 8 were reconsidered at the June 13 Second Adjourned Session, along with the initial consideration of Article 5. The April 25 Town Meeting minutes and votes for Article 4 are preserved in this document in Appendix C – Town Clerk Minutes. The following section documents the reconsidered, and final, Article 4 votes from June 13 for Motions 1,2,3,4,5,6 and 8. Votes on Article 4 Motions 7, 9, 10, 11 and 12, recorded in the Opening Session, are also included in this section.]

=====

RECONSIDERED

ARTICLE 4: FISCAL YEAR 2017 ANNUAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for the next fiscal year (2017), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE
BOARD OF SELECTMEN
TOWN MANAGER**

Board of Selectmen: Recommended (3 In Favor, 2 Deferred – Degen, Petropoulos)
Finance Committee: Recommended Unanimously

Summary: *Budget – In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager’s proposed balanced budget on or before December 31st; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at the Spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see the Town Manager’s Report which includes the Finance Committee’s and Board of Selectmen’s recommendations.*

Article 4 - MOTION 1: GENERAL GOVERNMENT

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 1 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: Gary Green

MOTION 1a: I move that the Town vote to raise and appropriate the sum of \$1,874,183 for General Government as represented by lines 1000 through 1182 in the Budget distributed at the Second Adjourned Session of this Town Meeting; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- Joint presentation by Finance Committee and Regional School Committee

Vote on Article 4 – Motion 1a: Passed by Unanimous Vote

MOTION 1b: I move that, in addition to the amount appropriated under Lines 1000 through 1182 for General Government, the Town vote to raise and appropriate an additional \$27,366 to be added to Line Item 1101 “Information Technology Wages”, contingent upon a Proposition 2½ override under Massachusetts General Laws Chapter 59, Section 21C, Clause (g).

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 1b: Passed by Majority Vote

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Article 4 – MOTION 2: LAND USE DEPARTMENTS

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 2 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: David Manugian

MOTION 2: I move that the Town vote to raise and appropriate the sum of \$425,575 for Land Use Departments as represented by lines 1200 through 1281 in the Budget distributed at the Second Adjourned Session of this Town Meeting; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 2: Passed by Majority Vote

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Article 4 – MOTION 3: PROTECTION OF PERSONS & PROPERTY

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 3 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: Robert Hargraves

MOTION 3: I move that the Town vote to appropriate from Emergency Medical Services Receipts Reserved the sum of \$225,000 to Fire & Emergency Medical Services and to raise and appropriate the sum of \$3,444,831 for a total of \$3,669,831 for Protection of Persons and Property as represented by lines 1300 through 1372 in the Budget distributed at the Second Adjourned Session of this Town Meeting; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 3: Passed by Unanimous Vote

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Article 4 – MOTION 4: SCHOOLS

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 4 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: Bud Robertson

a.) Nashoba Valley Regional Technical High School

MOTION: I move that the Town vote to raise and appropriate the sum of \$570,080 for the Nashoba Valley Regional Technical High School as represented by line 1400 in the Budget distributed at the Second Adjourned Session of this Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 4a: Passed by Unanimous Vote

b.) Groton Dunstable Regional School District

MOTION b1: I move that the Town vote to raise and appropriate the sum of \$19,542,667 for the Groton Dunstable Regional School District as represented by Lines 1410 through 1413 in the Budget distributed at the Second Adjourned Session of this Town Meeting.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion b1: Passed by Majority Vote

MOTION b2: I move that, in addition to the amount appropriated under Line 1410 through 1413 for the Groton Dunstable Regional School District, the Town vote to raise and appropriate an additional \$691,317 to be added to Line Item 1410 “Groton Dunstable Regional School District Operating Expenses”, contingent upon a Proposition 2½ override under Massachusetts General Laws Chapter 59, Section 21C, Clause (g).

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion b2: Passed by Majority Vote

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Article 4 – MOTION 5: DEPARTMENT OF PUBLIC WORKS

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 5 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: David Manugian

MOTION 5a: I move that the Town vote to raise and appropriate the sum of \$2,100,913 for the Department of Public Works as represented by lines 1500 through 1561 in the Budget distributed at the Second Adjourned Session of this Town Meeting; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 5a: Passed by Majority Vote

MOTION 5b: I move that, in addition to the amount appropriated under Lines 1500 through 1561 for the Department of Public Works, the Town vote to raise and appropriate an additional \$41,760 to be added to Line Item 1540 “Municipal Building and Property Maintenance Wages”, contingent upon a Proposition 2½ override under Massachusetts General Laws Chapter 59, Section 21C, Clause (g).

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 5b: Passed by Majority Vote

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Article 4 – MOTION 6: LIBRARY AND CITIZEN’S SERVICES

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 6 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: Bud Robertson

MOTION 6a: I move that the Town vote to raise and appropriate the sum of \$1,557,264 for Library and Citizen’s Services as represented by lines 1600 through 1703 in the Budget distributed at the Second Adjourned Session of this Town Meeting; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 6a: Passed by Majority Vote

MOTION 6b: I move that, in addition to the amount appropriated under Lines 1600 through 1703 for Library and Citizen’s Services, the Town vote to raise and appropriate an additional \$26,570 to be added to Line Item 1681 “Water Safety Expenses and Minor Capital”, contingent

upon a Proposition 2½ override under Massachusetts General Laws Chapter 59, Section 21C, Clause (g).

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 6b: Passed by Majority Vote

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Article 4- MOTION 7: DEBT SERVICE Mover: Barry Pease

[Town Clerk Note: Motion 7 was voted on April 25 and was not reconsidered on June 13.]

MOTION 7: I move that the Town vote to raise and appropriate the sum of \$1,282,713 for Debt Service as represented by lines 2000 through 2007 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 7: Passed by Majority Vote

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Article 4 – MOTION 8: EMPLOYEE BENEFITS

Moderator Kauppi: The chair seeks unanimous consent to withdraw Motion 8 made on April 25th. Hearing no objection, the motion is withdrawn.

Mover: Gary Green

MOTION 8a: I move that the Town vote to raise and appropriate the sum of \$3,592,512 for Employee Benefits as represented by lines 3000 through 3012 in the Budget distributed at the Second Adjourned Session of this Town Meeting; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 8a: Passed by Majority vote

MOTION 8b: I move that, in addition to the amount appropriated under Lines 3000 through 3012 for Employee Benefits, the Town vote to raise and appropriate an additional \$25,000 to be added to Line Item 3010 “Employee Benefits Health Insurance/Employee Expenses”, contingent upon a Proposition 2½ override under Massachusetts General Laws Chapter 59, Section 21C, Clause (g).

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 8b: Passed by Majority Vote

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Article 4 – MOTION 9: WATER ENTERPRISE Mover: David Manugian

[Town Clerk Note: Motion 9 was voted on April 25 and was not reconsidered on June 13.]

MOTION 9: I move that the Town vote to appropriate from Water Rates and Fees the sum of \$1,024,851 to the Water Enterprise Fund for FY 2017 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

**Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 9: Passed by Majority Vote**

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Article 4 – MOTION 10: SEWER ENTERPRISE Mover: David Manugian

[Town Clerk Note: Motion 10 was voted on April 25 and was not reconsidered on June 13.]

MOTION 10: I move that the Town vote to transfer from Sewer Enterprise Excess and Deficiency the sum of \$51,252 and to appropriate from Sewer Rates and Fees the sum of \$647,024 for a total of \$698,276 to the Sewer Enterprise Fund for FY 2017 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

**Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 10: Passed by Majority Vote**

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Article 4 – MOTION 11: LOCAL ACCESS CABLE ENTERPRISE Mover: David Manugian

[Town Clerk Note: Motion 11 was voted on April 25 and was not reconsidered on June 13.]

MOTION 11: I move that the Town vote to appropriate from Local Access Cable Fees the sum of \$230,779 to the Local Access Cable Enterprise Fund for FY 2017 to defray all operating expenses and any reimbursement to the Town.

**Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 11: Passed by Majority Vote**

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Article 4 – MOTION 12: ELECTRIC LIGHT Mover: David Manugian

[Town Clerk Note: Motion 12 was voted on April 25 and was not reconsidered on June 13.]

MOTION 12: I move that the Town vote to appropriate the income from the sale of electricity to private consumers or for electricity supplied to municipal buildings or from municipal power and from the sale of jobbing during Fiscal 2017 for the Groton Electric Light Department; the whole to be expended by the Manager of that department under the direction and control of the Board of Electric Light Commissioners for the expenses of the ensuing fiscal year as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth. The total fund to be appropriated is -0-.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 12: Passed by Unanimous Vote

=====

(April 25) MOTION by Peter Cunningham

I move to advance for consideration Article 7.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Motion to Advance Article 7: Passed by Majority Vote

Article 7 was considered at this point in the proceedings on April 25.

(April 25) After consideration of Article 7: MOTION to Adjourn to a time certain of May 23, 2016 at 7:00 PM at the GDR Middle School Performing Arts Center.

The opening session of the Spring 2016 Town Meeting was adjourned at 10:15 PM.

The first adjourned session of the Spring 2016 Town Meeting was called to order at 7:02 PM on May 23, 2016.

The Moderator noted that the three-minute time limit for floor arguments, adopted at the first session, was still in effect. He summarized that the first session voted on Articles 1 through 4, including sub-motions, and Article 7 (which was advanced by vote). 8 motions were passed, but dependent upon the passage of the Proposition 2 ½ override at the May 17 Town Election. The Board of Selectmen, the Finance Committee and the Regional School Committee need more time to work on budgets. Therefore, the plan for this first adjourned session is to consider Articles 6, and 8 through the end of the warrant, and reconsider Article 4 and consider Article 5, both budget related, on June 13.

The first article considered at the first adjourned session was Article 6.

Attendance at the First Adjourned Session was 216.

ARTICLE 5: APPROPRIATE FY 2017 CONTRIBUTION TO THE OPEB TRUST

Town Clerk Note: Initial Consideration of Article 5 occurred at the Second Adjourned Session on June 13.

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20, or to take any other action relative thereto.

**BOARD OF SELECTMEN
TOWN MANAGER**

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The purpose of this article is to fund the Town's OPEB Liability. The Town will be appropriating the amount necessary to cover retirees' health insurance in Fiscal Year 2017. That expense will be paid directly out of the Trust. It is estimated that the FY 2017 cost is approximately \$200,000. This is money that would otherwise be funded in the Health Insurance Line Item of the FY 2017 Operating Budget. There will be no additional tax increase in FY 2017 for this purpose.*

Mover: John Petropoulos

MOTION: I move that the Town vote to transfer the sum of \$200,000 from Line Item 3010 "Health Insurance/Employee Expenses" of the Fiscal Year 2017 Town Operating Budget adopted under Article 4 of the 2016 Spring Town Meeting, to be expended by the Town Manager, to be added to the Other Post-Employment Benefits Liability Trust Fund as authorized by Massachusetts General Laws, Chapter 32B, Section 20.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 5 – Main Motion: Passed by Majority Vote

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[Town Clerk Note: After consideration of Article 5 on June 13, the Moderator asked for a Motion to Dissolve the Meeting.

Moved and Seconded

Vote on Motion to Dissolve: Passed by Unanimous vote

The Spring 2016 Town Meeting was dissolved on June 13 at 7:58 PM.

ARTICLE 6: FISCAL YEAR 2017 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, for the purpose of funding the Fiscal Year 2017 Capital Budget as follows:

Item #1 – Swap Loader	\$35,000	Fire/EMS
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Summary: *This request will be used for the swap loader project. The amount requested in FY 2017 is needed to complete the swap loader project approved last fiscal year. These*

at reasonable mileage and wear, and also that un-marked cars are rotated in the same fashion.

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Item #11 – Police Department Tasers \$39,134 Police Department

Summary: *The Department has been successful using Tasers as a less aggressive means of controlling combative and non-compliant subjects since 2006. The Department’s Taser inventory is now obsolete, is no longer supported by the manufacturer and in desperate need of replacement.*

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Item #12 – Golf Carts \$20,000 Groton Country Club

Summary: *In FY 2013, the Groton Country Club replaced the fleet of twenty-five (25) golf carts with new 2012 Club Car DS gas powered carts using a five year lease to purchase agreement at an annual cost of approximately \$20,000. This article seeks funding for the fifth and final installment payment.*

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Item #13 – Boom Sprayer Unit \$6,500 Groton Country Club

Summary: *In FY 2014, the Groton Country Club replaced this essential sprayer that is needed to regularly distribute fertilizer and pesticides over the golf course throughout the entire golf season. This machine enables the Club to use concentrated liquid chemicals which are both much more efficient and cost effective than granular chemicals. The cost of this Unit is \$32,500. The Town financed this purchase with a five (5) year lease to purchase agreement at an annual cost of \$6,500. This item is for appropriation of the fourth of five installments.*

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Item #14 – Triplex – Greens Mower \$5,100 Groton Country Club

Summary: *The Country Club owns two triplex mowers. One is used to cut the greens. The other is used to cut the tees and collars around the greens. The greens are cut every day in addition to the tees and collars every other day. When this mower is not operating and needs repair, which is a regular occurrence, the Club has no backup to use. All courses have a backup greens mower. The greens must be cut daily or problems such as turf disease become manifest. If this mower is replaced as proposed in FY 2017 it will then be twelve years old. The Club plans to convert it at that point and use it as the tee and collar mower replacing the existing tee and collar mower which is currently over twenty years old. The current replacement cost of this type mower is approximately \$25,500. It is recommended that the Town finance it with a five year lease to purchase agreement at an approximate annual cost of \$5,100.*

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

or to take any other action relative thereto.

TOWN MANAGER

Mover: Joshua Degen

MOTION: I move that the Town vote to transfer the sum of \$426,980 from the Capital Stabilization Fund; transfer the sum of \$16,000 from Emergency Medical Services Receipts Reserved; and transfer the sum of \$60,000 from the Excess and Deficiency Fund (Free Cash); for a total of \$502,980, to be expended by the Town Manager, for the following capital items:

<u>Item</u>	<u>Amount</u>	<u>Department</u>
Swap Loader	\$ 35,000	Fire/EMS
Fire Boat	\$ 16,000	Fire/EMS
Pick-Up Truck	\$ 30,000	Highway Department
Brush Mower	\$ 45,000	Highway Department
IT Infrastructure	\$ 50,000	Town Facilities
Building Security	\$ 60,000	Town Facilities
Baler	\$ 40,000	Transfer Station
Carpet Replacement	\$ 20,000	Library
Property Improvements	\$ 46,500	Park
Police Cruisers	\$ 89,746	Police Department
Tasers	\$ 39,134	Police Department
Golf Carts	\$ 20,000	Groton Country Club
Boom Sprayer Unit	\$ 6,500	Groton Country Club
Triplex – Greens Mower	\$ 5,100	Groton Country Club
Total	\$502,980	

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Article 6 – Main Motion: Chair declared passed by 2/3rds Majority

ARTICLES 7 THROUGH 16 PERTAIN TO FISCAL YEAR 2016 BUSINESS

[Ed. Note: Article 7 was advanced for consideration to after Article 4 and before Article 5]

ARTICLE 7: FEASIBILITY/ASSESSMENT STUDY FOR SENIOR CENTER

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager in Fiscal Year 2016, for the purpose of retaining a consultant(s) to conduct a feasibility/assessment study to determine the future needs of the Groton Senior Center, including whether a new facility is needed, and all costs associated and related thereto, or to take any other action relative thereto.

COUNCIL ON AGING

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Summary: *This article seeks funding to retain services to review the current Senior Center. The Executive Office of Elder Affairs estimates the growth of the Groton 65 years and older population will increase by 117% by 2020. By 2035 Groton seniors will comprise 40% of the adult population. The current 5,000 square foot senior center, originally designed as a VFW hall and acquired by the Town in 1996 cannot meet the needs of the present senior/adult population. It also will be unable to accommodate the needs of Groton's expanding senior population and the changing dynamics of senior programming. It is not possible to conduct concurrent programming due to the lack of quiet, separate space, and the Center is prohibited from offering programs for large groups (50 or more) due to room layouts and size. Overall building accessibility in this two story building is sub-standard due to the lack of an elevator. The building also lacks automatic doors, which compromises access as well as the independence and dignity of Center patrons.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to transfer the sum of \$40,000 from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager in Fiscal Year 2016, for the purpose of retaining a consultant(s) to conduct a feasibility/assessment study to determine the future needs of the Groton Senior Center, including whether a new facility is needed, and all costs associated and related thereto.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- A presentation by CoA Director Kathy Shelp and CoA Feasibility Study Committee Mihran Keoseian was made. The presentation highlighted identified the population trends for Seniors in Groton, deficiencies in the current Senior Center Building and high level needs of Seniors. The purpose of the feasibility study is to further explore and understand the needs. The Center served 900 residents last year. It is also an evacuation site and a "warming" site.
- Sustainability Commission voted on April 19 to unanimously support this article.
- Commission of Accessibility voted unanimously to support this article.
- Questions were asked if the \$40,000 being requested would be better spent on addressing some of the building's deficiencies.
 - R: It was not thought so. In a way, that might be putting money into a bad investment. The study is being requested to look at the best way to address needs.

Vote on Article 7 – Main Motion: Passed by Majority Vote

[Ed Note: After consideration of Article 7, the opening session of the meeting was adjourned. The First Adjourned Session will commence with consideration of Article 5]

ARTICLE 8: EXTEND SEWER SYSTEM TO INCLUDE 122 OLD AYER ROAD

To see if the Town will vote to extend the “Groton Center Sewer System,” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, to include the property shown on Assessors’ Lot 222-55 (122 Old Ayer Rd), such extension to be only for the exclusive use of the property currently shown on Groton Assessors’ Maps as Lot 222-55, which is proposed to be used and occupied by Indian Hill Music, Inc., and on the condition that, and only for as long as, said property is used as a music education and performance center by Indian Hill Music, Inc. or its successors or assigns; otherwise, the system extension shall terminate and be null and void; and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the proportionate share of any General Benefit Facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended (4 In Favor, 1 Abstain – Schulman)
Finance Committee: No Position

Summary: *This article requests authorization from the Town Meeting to extend the Center Sewer System to include 122 Old Ayer Road in order to provide for Indian Hill Music’s use. This extension, if approved, will provide sewer capacity for the exclusive use of Indian Hill Music. Should Indian Hill Music not relocate to this location, the extension of the Center Sewer System will be rescinded.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to extend the “Groton Center Sewer System,” as established by the vote of the Special Town Meeting of February 6, 1989, under Article 7, to include the property shown on Assessors’ Lot 222-55 (122 Old Ayer Rd), such extension to be only for the exclusive use of the property currently shown on Groton Assessors’ Maps as Lot 222-55, which is proposed to be used and occupied by Indian Hill Music, Inc., and on the condition that, and only for as long as, said property is used as a music education and performance center by Indian Hill Music, Inc. or its successors or assigns; otherwise, the system extension shall terminate and be null and void; and provided that all costs of designing, laying, and construction of the extension and any associated connection and the cost of additional capacity and the proportionate share of any General Benefit Facilities, and all other costs associated therewith, are paid by the owner of the property benefited thereby, whether by the assessment of betterments or otherwise.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- Groton Sewer Commission supports this article unanimously.

Vote on Article 8 – Main Motion: Passed by Unanimous Vote

ARTICLE 9: TRANSFER FUNDING FROM FY 2016 CAPITAL BUDGET

To see if the Town will vote to transfer all or a portion of the unexpended portion of the appropriation voted under Article 9 of the April 27, 2015 Spring Town Meeting, said sum to be expended by the Town Manager in Fiscal Year 2016 to pay for the construction of a new Playground at Cutler Field, and all costs associated and related thereto, or to take any other action relative thereto.

PARK COMMISSION

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This warrant article seeks clarification and specific permission to spend funds allocated for playground improvements at Cutler Field on new equipment instead of re-used equipment. No new money is requested. At the 2015 Spring Town Meeting, Town Meeting voted to fund \$50,000 of playground improvements (see Warrant Article 9, Item #10 of 2015 Spring Town Meeting Warrant). The Park Commission received the \$50,000 but did not spend the money as further cost estimates revealed that the Park Commission would spend less money overall and receive warrantied equipment if it purchases new equipment instead of moving existing playground equipment from the Prescott School playground. If Town Meeting approves this warrant article, the Park Commission would spend fiscal year 2016 allocated funds on the purchase and installation of new playground equipment at Cutler Field playground.*

Mover: Gineane Haberlin

MOTION: I move that the Town vote to transfer the sum of \$50,000 from the unexpended portion of the appropriation voted under Article 9 of the April 27, 2015 Spring Town Meeting, said sum to be expended by the Town Manager in Fiscal Year 2016 to pay for the construction of a new Playground at Cutler Field, and all costs associated and related thereto.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 9 – Main Motion: Passed by Majority Vote

ARTICLE 10: FUNDS TO REPAIR RETAINING WALL AT PUBLIC LIBRARY

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow, a sum or sums of money, to be expended by the Board of Library Trustees in Fiscal Year 2016, to repair the retaining wall located on the south side of the Groton Public Library, and all costs associated and related thereto, or to take any other action relative thereto.

BOARD OF LIBRARY TRUSTEES

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: There is a 35 x 11 foot long retaining wall on the south side of the Library that holds up the front lawn. The wall has held up extremely well for decades – its exact age is not known – but it is now completely cracked down the middle and broken in two. This was caused either by improper drainage or root pressure from large plantings or a combination of the two. The Library is requesting \$30,530 to repair the wall. This will involve excavating the front lawn to below the base of the wall, pulling the broken section back into line, installing steel plates to secure both wall pieces, filling the crack(s) with cement, and adding stone and a pipe that runs under the wall for proper water drainage. Additionally, a 4 foot high safety fence will need to be installed on top of the wall, as required by building code for any drops over 30 inches high. After the wall work is completed, most of the left side of the front of the library will be nothing but dirt. A landscaper will be retained to install planting beds, a new lawn, and new plantings, and to edge and mulch the area to get it back to the way it currently exists.

Mover: Mark Gerath

MOTION: I move that the Town vote to transfer the sum of \$40,000 from the Excess and Deficiency Fund (Free Cash), to be expended by the Board of Library Trustees in Fiscal Year 2016, to repair the retaining wall located on the south side of the Groton Public Library, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 10 – Main Motion: Passed by Unanimous Vote

ARTICLE 11: CURRENT YEAR LINE ITEM TRANSFERS

To see if the Town will vote to transfer certain sums of money within the Fiscal Year 2016 budget, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: To transfer money within the Fiscal Year 2016 Budget should the need arise. A handout explaining any necessary transfers will be available at Town Meeting.

Mover: Jack Petropoulos

MOTION: I move that the Town vote to transfer sums of money within the Fiscal Year 2016 Town Operating Budget, being the sums of money identified in the “**Transfer funds from**” line items designated in the Information Packet distributed to voters for this Town Meeting, said sums to be transferred to the various line items in the “**Transfer funds to**” categories designated within the Information Packet, the total amount to be transferred being \$100,388.

Transfer funds from:

<u>Line Item</u>	<u>Amount To Be Transferred</u>
1100 – Information Technology Salary	\$ 300

1370 – Police & Fire Communications – Wages	\$ 77,295
1501 – Highway Department – Wages	\$ 10,000
1700 – Country Club – Salary	\$ 600
– 111F Deductible Reserve – FY 2015	<u>\$ 12,193</u>
Total	\$100,388

Transfer funds to:

<u>Line Item</u>	<u>Amount Transferred To</u>
1101 – Information Technology – Wages	\$ 300
1300 – Police Department – Salaries	\$ 14,465
1301 – Police Department – Wages	\$ 26,815
1311 – Fire Department – Wages	\$ 30,000
1502 – Highway Department – Expenses	\$ 10,000
1701 – Country Club – Wages	\$ 13,770
1702 – Country Club – Expenses	<u>\$ 5,038</u>
Total	\$100,388

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 11 – Main Motion: Passed by Unanimous Vote

ARTICLE 12: APPROPRIATE MONEY TO OFFSET SNOW AND ICE DEFICIT

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to reduce the deficit in the Fiscal Year 2016 Snow and Ice Budget, as approved under Article 8 of the 2015 Spring Town Meeting, or to take any other action relative thereto.

TOWN MANAGER

Board of Selectmen: Article Withdrawn

Finance Committee: Article Withdrawn

Summary: *The Town anticipates a deficit in the Fiscal Year 2016 Snow and Ice Budget of approximately \$100,000. Ordinarily, such a deficit is made up in the following Fiscal Year. However, in an effort to minimize the impact on the Fiscal Year 2017 Budget, the Town Manager has recommended that some of the deficit be dealt with this year by utilizing any available funds from the FY 2016 Operating Budget, Free Cash, or the Town's Overlay Surplus Reserve. The appropriation under this Article will reduce the deficit.*

Mover: Anna Eliot

MOTION A: I move that the Town vote to transfer the sum of \$0 from Overlay Surplus, to be expended by the Town Manager, to reduce the deficit in the Fiscal Year 2016 Snow and Ice Budget, as approved under Article 8 of the 2015 Spring Town Meeting.

Moved and Seconded

MOTION B: I move that this Article be indefinitely postponed.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 12 – Motion to Indefinitely Postpone: Passed by Unanimous Vote

ARTICLE 13: TRANSFER WITHIN WATER ENTERPRISE FUND

To see if the Town will vote to authorize the Groton Water Department to transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2016 Water Department Budget, or to take any other action relative thereto.

BOARD OF WATER COMMISSIONERS

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Water Commission: Recommended Unanimously

Summary: *This article allows the Water Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2016 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

Mover: Thomas Orcutt

MOTION: I move that the Town vote to authorize the Groton Water Department to transfer the sum of \$90,000 from the Water Enterprise Fund Surplus to the Fiscal Year 2016 Water Enterprise Department Budget.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 13 – Main Motion: Passed by Unanimous Vote

ARTICLE 14: TRANSFER WITHIN SEWER ENTERPRISE FUND

To see if the Town will vote to transfer a sum or sums of money from the Sewer Enterprise Fund Surplus to the Fiscal Year 2016 Sewer Enterprise Department budget, or to take any other action relative thereto.

BOARD OF SEWER COMMISSIONERS

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Sewer Commission: Recommended Unanimously

Summary: *This article allows the Sewer Department to transfer money from its surplus account to cover any deficit in the Fiscal Year 2016 budget. More information will be provided at Town Meeting to explain any transfer requested under this article.*

Mover: Thomas Orcutt

MOTION: I move that the Town vote to transfer the sum of \$50,000 from the Sewer Enterprise Fund Surplus to the Fiscal Year 2016 Sewer Enterprise Department budget.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 14 – Main Motion: Passed by Unanimous Vote

ARTICLE 15: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds, a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to transfer the sum of \$14,204 from the Excess and Deficiency Fund (Free Cash) to pay the following unpaid bills from a prior fiscal year:

National Grid	\$ 4,485
Sprague Energy	\$ 8,694
Norel Service Company, Inc	<u>\$ 1,025</u>
Total	\$14,204

Moved and Seconded

Quantum of Town Meeting Vote: 4/5's Majority

Vote on Article 15 – Main Motion: Passed by Unanimous Vote

ARTICLE 16: APPROPRIATE FUNDS FOR DEFICIT BALANCES IN GRANTS

To see if the Town will vote to transfer a sum or sums of money from available funds to offset a deficit balance for the 911 Training Grant for Fiscal Year 2014, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Over the last several years, the Commonwealth of Massachusetts has awarded the Town of Groton grant money to be used for training of Dispatch personnel. These are reimbursable grants; the award is not forwarded to the Town until after the expense has been made. In regards to the grant noted above, the Commonwealth disallowed a small portion of the Town's reimbursement request after the vendors had been paid. This deficit must be cleared in order to close out the account for FY16 year end.*

Mover: John Petropoulos

MOTION: I move that the Town vote to transfer the sum of \$548 from the Excess and Deficiency Fund (Free Cash) to offset a deficit balance for the 911 Training Grant for Fiscal Year 2014.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 16 – Main Motion: Passed by Unanimous Vote

ARTICLE 17: AID TO ELDERLY AND DISABLED TAXATION FUND

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 60, §3D to establish a Town aid to the elderly and disabled taxation fund for the purpose of defraying the real estate taxes of elderly and disabled persons of low income; and further to establish a taxation aid committee to consist of the chairman of the Board of Assessors, the Town Treasurer and three residents of the Town to be appointed by the Board of Selectmen, which committee shall adopt rules and regulations to carry out the purposes of the fund and to identify the recipients of such aid; or to take any other action relative thereto.

TOWN MANAGER

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Chapter 60, §3D allows the Town to set up a separate fund to which residents may donate money that can be disbursed for property tax relief for low-income elderly property owners and qualifying disabled owners.*

Mover: Anna Eliot

MOTION: I move that the Town vote to accept the provisions of Massachusetts General Laws, Chapter 60, §3D to establish a Town aid to the elderly and disabled taxation fund for the purpose of defraying the real estate taxes of elderly and disabled persons of low income; and further to establish a taxation aid committee to consist of the chairman of the Board of Assessors, the Town Treasurer and three residents of the Town to be appointed by the Board of Selectmen, which committee shall adopt rules and regulations to carry out the purposes of the fund and to identify the recipients of such aid.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 17 – Main Motion: Passed by Unanimous Vote

ARTICLE 18: COMMUNITY PRESERVATION COMMITTEE FUNDING ACCOUNTS

To see if the Town will vote to make the following appropriations from the Community Preservation Fund:

Allocation of Community Preservation Funds to the following sub accounts:

CPC Operating Expenses:	\$ 10,000
Open Space Reserve:	\$ 65,000
Historic Resource Reserve:	\$ 65,000
Community Housing Reserve:	\$ 65,000
Unallocated Reserve:	\$445,500

or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously
Community Preservation Committee: Recommended Unanimously

Summary: *This is an accounting procedure that is necessary to ensure the Community Preservation Committee will have access to the funds raised during Fiscal Year 2017. Except for the CPC Operating Expenses, none of these funds will be spent without additional approval at Town Meeting.*

Mover: Bruce Easom

MOTION: I move that the Town vote to appropriate and allocate the following sums from the Community Preservation Fund to the following sub accounts:

CPC Operating Expenses:	\$ 10,000
Open Space Reserve:	\$ 65,000
Historic Resource Reserve:	\$ 65,000
Community Housing Reserve:	\$ 65,000
Unallocated Reserve:	\$445,500

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 18 – Main Motion: Passed by Majority Vote

ARTICLE 19: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2017, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain, such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

CPC Proposal A: Housing Coordinator Salary \$52,500

Summary: *The Town established the position of Housing Coordinator in 2009. Since that time, the Community Preservation Administrative Account has paid the salary of this position. Two years ago, the Community Preservation Committee approved the increase of the position to 25 hours and requested that it become an annual funding item to be approved by Town Meeting, with the funding to come from the Community Housing Reserve. Town Meeting approved this for the last two years. This will be the third year that this position will be funded in this manner. The full amount is to be paid from the Community Housing Reserve.*

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously
Community Preservation Committee: Recommended Unanimously

Mover: Daniel Emerson

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$52,500 from the Community Preservation Fund Community Housing Reserve to fund Community Preservation Application 2017-01 "Affordable Housing Coordinator".

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 19 – Motion CPC Proposal A: Passed by Majority Vote

CPC Proposal B: Middle School Track Rehabilitation \$160,000

Summary: *This project would re-surface the track at the Middle School. There are a number of benefits for executing this project. This project will upgrade a valuable asset for the Middle School. This facility receives significant use by the general public, including acting as the site for the annual Groton Road Race. Utilizing CPA funding for this project would not require increasing the tax burden for residents. In addition, rehabilitating the track will provide improved safety for all the children using the track. The full amount is to be paid from the Unallocated Reserve.*

Board of Selectmen: Recommended Unanimously

Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended (5 In Favor, 1 Against – Hewitt)*

Mover: Gineane Haberlin

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$160,000 from the Community Preservation Fund Unallocated Reserve to fund Community Preservation Application 2017-02 “Middle School Track Rehabilitation”.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 19 – Motion CPC Proposal B: Passed by Majority Vote

CPC Proposal C: Historic Monument Restoration \$38,000

Summary: *For the last two years, the Groton Historical Commission has undertaken projects to restore 27 milestones installed throughout Groton. This project will focus on the remaining 56 monuments still visible throughout Town. This work will take place in two phases, with the first phase being funded in Fiscal Year 2017. The first phase will consist of location, and condition assessment by a stonework professional and a specialist in historic metals preservation. Up to five stone monuments will be restored and a report will be prepared describing the location and condition of each monument and recommended treatment specifications. The full amount is to be paid from the Historic Reserve.*

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

Mover: Robert DeGroot

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$38,000 from the Community Preservation Fund Historic Resource Reserve to fund Community Preservation Application 2017-03 “Historic Monument Restoration”.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 19 – Motion CPC Proposal C: Passed by Majority Vote

CPC Proposal D: Prescott School Upgrades \$165,071

Summary: *The Friends of Prescott have submitted this application for fire suppression improvement and handicapped improvements to the Prescott School. The future of the Building is currently being reviewed by the Municipal Building Committee for the Prescott School. Any future use of the Building by the Town is going to require a fire suppression system and improved handicapped access. This funding will be used to install a fire suppression system on the second floor and various handicapped improvements throughout the building, all of which*

will be needed regardless of the future of the building. To fund this, \$100,000 would be paid from the Historic Reserve and \$65,071 would be paid from the Unallocated Reserve.

Board of Selectmen: Recommendation (4 In Favor, 1 Against – Eliot)

Finance Committee: Recommended (4 In Favor, 1 Against – Manugian, 2 Deferred – Robertson, Prest)

Community Preservation Committee: Recommended Unanimously

Mover: Russell Burke

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$100,000 from the Community Preservation Fund Historic Reserve and to appropriate the sum of \$65,071 from the Community Preservation Fund Unallocated Reserve for a total of \$165,071 to fund Community Preservation Application 2017-04 “Prescott School Upgrades”.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- Groton Historical Society / Historical Center supports this project
- The Groton-Dunstable Regional School Committee supports this project
- The Sustainability Commission supports this project
- Mary Jennings, President, Friends of Prescott
 - Town Meeting voted in the past not to sell the building
 - The Board of Selectmen formed a committee to study potential future operation
 - Improvements will not preclude other potential renovations to the building
 - Goal is to preserve the Prescott building for town and community use
 - Only 6% of CPA funds in the last 12 years have been spent on historical restoration (88% on open space)
 - The intent is to apply for additional CPA funds in future years, as well as other grants
 - Within 5-6 years, it is hoped that approximately \$600,000 can be awarded to renovate the building. When Surrenden Farms is paid in approximately 5 to 6 years, it's expected that a proposal to do a major (\$6m) renovation will be submitted.

MOTION to MOVE THE QUESTION

Quorum of Town Meeting Vote: 2/3rds Majority

Vote on the Motion to Move the Question: Passed by 2/3rds Majority

VOTE on Article 19 – Motion CPC Proposal D: Passed by Majority Vote

COMMUNITY PRESERVATION COMMITTEE

ARTICLE 20: AMEND CHAPTER 218-28 – ZONING CODE

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning as follows: Amend Section 218-28 Development Rate Limitation by deleting Section 218-28, Development Rate Limitation, in its entirety, or to take any other action relative thereto.

PLANNING BOARD

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*
Planning Board: *Recommended Unanimously*

Summary: *The Development Rate Limitation provisions are being deleted because the Massachusetts Supreme Judicial Court has determined that limiting growth for an unlimited duration is not a proper exercise of zoning authority.*

Mover: George Barringer

MOTION: I move that the Town vote to amend the Code of the Town of Groton, Chapter 218 Zoning as follows: Amend Section 218-28 Development Rate Limitation by deleting Section 218-28, Development Rate Limitation, in its entirety.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority

Discussion:

- Planning Board Report: The Planning Board voted to recommend Article 20 by unanimous vote at its March 31, 2016 meeting.

Vote on Article 20 – Main Motion: Passed by Unanimous Vote

ARTICLE 21: AMEND CHAPTER 218-6 – ZONING CODE

To see if the Town will vote to amend the Code of the Town of Groton, Chapter 218 Zoning as follows:

By deleting existing Section 218-6.E (1), which reads as follows:

- (1) A nonconforming structure or use may be altered or extended, provided that such alteration or extension is in accordance with the applicable intensity regulations or other dimensional requirements of this chapter and does not increase the extent of the nonconformity, and provided further that the Board of Appeals determines by the grant of a special permit that such alteration or extension is not substantially more detrimental to the neighborhood than the existing nonconforming structure or use, except that no special permit is needed if the alteration is to a nonconforming single- or two-family dwelling and said alteration does not increase the nonconforming nature of the dwelling.

And by inserting in its place a new Section 218-6.E (1), to read as follows:

- (1) A nonconforming structure or use may be altered or extended, provided that such alteration or extension is in accordance with the applicable intensity regulations or other

dimensional requirements of this chapter and does not increase the extent of the nonconformity, and provided further that the Board of Appeals determines by the grant of a special permit that such alteration or extension is not substantially more detrimental to the neighborhood than the existing nonconforming structure or use, except that no special permit is needed if the alteration is to a nonconforming single- or two-family dwelling and said alteration does not increase the nonconforming nature of the dwelling. Notwithstanding §218-6.B, a structure which was used as a single- or two-family residential structure shall be eligible for treatment as a nonconforming structure hereunder regardless of any period of nonuse.

Or to take any other action relative thereto.

**PLANNING BOARD
ZONING BOARD OF APPEALS**

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*
Planning Board: *Recommended Unanimously*
Zoning Board of Appeals: *Recommend Unanimously*

Summary: *The provisions for nonconforming uses, lots and structures are being amended for single-family, residential development to provide greater flexibility for residential owners and more clarity for permitting officials. The proposed amendment is based upon a collaborative effort by members of the Board of Selectmen, Planning Board and Zoning Board of Appeals. It will allow single- and two-family residential structures to be eligible for nonconforming structure status regardless of the limitation in Section 218-6.B of the Zoning bylaw, which states: "Wherever a nonconforming use or structure has not been used for a period of more than two years, it shall not be reestablished, and any future use or structure shall conform to this chapter."*

Mover: George Barringer

MOTION: I move that the Town vote to amend Section 218-6.E (1) of the Zoning Code of the Town of Groton by deleting the existing Section 218-6.E (1) and replacing it with a new Section 218-6.E (1) as set forth in the Warrant.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority

Discussion:

- Planning Board Report: The Planning Board voted to recommend Article 20 by unanimous vote at its March 31, 2016 meeting.

Vote on Article 21- Main Motion: Passed by Unanimous Vote

ARTICLE 22: AMEND CHAPTER 128, SECTION 3 (E)

To see if the Town will vote to amend Section 3 (E) Chapter 128, of the Code of the Town of Groton, Dogs by deleting the phrase “10 days” and inserting in its place “7 days,” thereby changing the length of time a dog must remain in the Groton Town shelter from ten days to seven days, as is required by State Law, or to take any other action relative thereto.

GROTON ANIMAL CONTROL OFFICERS

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *No Position*

Summary: *This amendment will allow the dog to be placed earlier in a pre-adoptive situation with one of the many rescue organizations in our area. Ten days is a long time for a dog to be in confinement. This article is sponsored by Groton Animal Control Officers Tom Delaney and George Moore.*

Mover: Anna Eliot

MOTION: I move that the Town vote to amend Section 3 (E) of Chapter 128, of the Code of the Town of Groton, Dogs by deleting the phrase “10 days” and inserting in its place “7 days,” thereby changing the length of time a dog must remain in the Groton Town shelter from ten days to seven days, as is required by State Law.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 22 – Main Motion: Passed by Majority Vote

ARTICLE 23: NON-BINDING RESOLUTION

To see if the Town will vote to direct the Board of Selectmen to file as Interveners to oppose the Northeast Expansion of the Tennessee Gas Pipeline in Massachusetts, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Article Withdrawn*
Finance Committee: *No Position*

Summary: *On June 30, 2014, the Groton Special Town Meeting voted to adopt a non-binding resolution to oppose the Northeast Expansion of the Tennessee Gas Pipeline in Massachusetts. Since that time, the primary route of the Pipeline has been changed to a route in Southern New Hampshire. On January 11, 2016, the Board of Selectmen voted to direct the Town Manager to file as an intervener on behalf of the Town of Groton in the regulatory proceedings relating to this project. The purpose of this non-binding resolution is to either confirm this vote or provide the Board with new direction.*

Mover: John Petropoulos

MOTION: I move that the Town vote to direct the Board of Selectmen to file as Interveners to oppose the Northeast Expansion of the Tennessee Gas Pipeline in Massachusetts.

Moved and Seconded

MOTION: I move to indefinitely postpone the Article.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- The initiative to build the pipeline has been withdrawn as of May 23, 2016.

Vote on Article 23 – Motion to Indefinitely Postpone: Passed by Unanimous Vote

ARTICLES 24 THROUGH 30 WILL BE PART OF THE CONSENT AGENDA. PLEASE SEE EXPLANATION PROVIDED BY THE TOWN MODERATOR AFTER ARTICLE 31.

[Ed. Note: the Moderator explained how the Consent Agenda works, as detailed in the explanation following Article 31 in this text. No “holds” were offered.]

Mover: Peter Cunningham

MOTION: I move that the Town vote to combine for consideration Articles 24, 25, 26, 27, 28, 29 and 30 of the Warrant for this Town Meeting and that the Town take affirmative action on said articles without debate and in accordance with the action proposed under each, and that, with respect to Article 25, the Town appropriate, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, the sum of \$80,000 from the Community Preservation Fund Open Space Reserve and the sum of \$396,144 from the Community Preservation Fund Unallocated Reserve for a total of \$476,144 to fund the Surrenden Farm debt service for Fiscal Year 2017; provided, however, that if any voter, prior to the taking of the vote, requests the right to debate a specific article, then said article shall be removed from this motion and acted upon in the ordinary course of business.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Articles 24 through 30 Consent Agenda: Passed by Unanimous Vote

ARTICLE 24: APPLY FOR GRANTS

To see if the Town will vote to authorize the Board of Selectmen to apply for Federal and State Grants for which the Town is or may be eligible and to expend the funds received thereunder, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Summary: *To allow the Board of Selectmen to apply for grants that may become available during the year.*

ARTICLE 25: DEBT SERVICE FOR SURRENDEN FARMS

To see if the Town will vote to raise and appropriate and/or transfer from available funds, a sum or sums of money, pursuant to Massachusetts General Laws, Chapter 44B, Section 5 for debt service for Fiscal Year 2017 for the Surrenden Farm Land Acquisition, as authorized under Article 1 of the April 24, 2006 Special Town Meeting, or to take any other action relative thereto.

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Community Preservation Committee: *Recommended Unanimously*

Summary: *This article appropriates the debt payments for the Surrenden Farm Land Purchase. Funding for this article will come from Community Preservation Funds. The anticipated debt service for Fiscal Year 2017 is \$476,144. To fund this, \$80,000 would be paid from the Open Space Reserve and \$396,144 would be paid from the Unallocated Reserve.*

ARTICLE 26: STORMWATER MANAGEMENT REVOLVING FUND

To see if the Town will vote to renew the revolving account under Chapter 44, §53E½ of the General Laws for the purpose of utilizing receipts and fees received under Chapter 198 of the Code of the Town of Groton, Stormwater Management – Low Impact Development, said receipts and fees to be credited to said account and expended by the Earth Removal Stormwater Advisory Committee for administration, oversight and review activities under Chapter 198, with the maximum amount to be expended in said account not to exceed \$10,000 for Fiscal Year 2017, or to take any other action relative thereto.

STORMWATER ADVISORY COMMITTEE

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article reauthorizes the use of the revolving fund for technical review and processing of applications submitted under Chapter 198, Stormwater Management – Low Impact Development.*

ARTICLE 27: CONSERVATION COMMISSION REVOLVING FUND

To see if the Town will vote to renew the revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the purpose of utilizing receipts and fees received for agricultural or silvicultural activities conducted on Town-owned conservation land under the care and custody of the Conservation Commission, said receipts and fees are to be credited to said account and expended by the Conservation Commission for oversight and management of conservation lands owned by the Town, with the maximum amount in said account not to exceed \$50,000 for Fiscal Year 2017, or to take any other action relative thereto.

CONSERVATION COMMISSION

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This article reauthorizes the use of the revolving fund (established in 2007) for the management of conservation land in Groton. Reauthorization allows for reduced fees for management of conservation lands in Groton.*

ARTICLE 28: AFFORDABLE HOUSING REVOLVING FUND

To see if the Town will vote to renew, under the authority of the Town Manager, a revolving account under Massachusetts General Laws, Chapter 44, §53E½ for the receipt of revenue and funding of expenses related to marketing and monitoring Affordable Housing units within developments in the Town, said revenue, in the form of receipts and fees, to be credited to said account and expended by the Town Manager for this purpose, with the maximum amount in said account not to exceed \$50,000 for Fiscal Year 2017, or to take any other action relative thereto.

TOWN MANAGER

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *A revolving fund is a tool used by cities and towns to allow a particular department or board to account for its revenues and expenses for particular programs separately from the General Fund. Program expenses can be directly offset by related revenue taken in, and expenditure of those monies requires no additional appropriation. Revolving funds must be authorized annually by Town Meeting at which time spending limits are established. This particular fund will utilize revenue collected in connection with land development for the purpose of promoting occupancy of affordable housing units as they become available. The funds will be spent largely on marketing and monitoring functions.*

ARTICLE 29: HOME RECYCLING REVOLVING FUND

To see if the Town will vote to authorize the Home Recycling Revolving Fund, in accordance with Massachusetts General Laws, Chapter 44, §53E½, to be expended under the direction of the DPW Director, in order to place anticipated revenues collected from the sale of recycling equipment as well as monies received through related State grants, which shall be used to purchase additional recycling equipment, advertise the availability of such items, or undertake recycling related activities, and to establish the limit on expenditures from said account for Fiscal Year 2017 at \$10,000, or take any other action relative thereto.

TOWN MANAGER

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *This account is proposed in order to permit the DPW to accept receipts from both the sale of recycling equipment (including, but not limited to, recycling and compost bins) and funding obtained through related state grants, which may upon deposit be used without further appropriation to purchase additional recycling equipment or other items that will serve to enhance town-wide recycling efforts.*

ARTICLE 30: ACCEPT LAW INCREASING REAL ESTATE TAX EXEMPTION

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 59, §5C1/2, inserted by Section 14 of Chapter 62 of the Acts of 2014, for the purpose of increasing the real estate tax exemptions by 100 percent to all persons who qualify for property tax exemptions under Clauses 17, 17C, 17C1/2, 17D, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C or 43 of G.L. c. 59, §5, or to take any other action relative thereto.

BOARD OF ASSESSORS

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Summary: *This article is geared toward elderly persons, blind persons and veterans with service connected disabilities. It would increase the exemption under state statute up to 100% of the exemption. Section 5C1/2 was enacted in 2014 and replaces the special legislation that previously authorized the additional exemption, section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988.*

EXPLANATION: Moderator's Consent Agenda to Save Time at Town Meeting

In order to save time at Town Meeting, the moderator will use a procedure known as a consent agenda. It is the bundling of non-controversial articles into a single motion to be voted on by Town Meeting. Routinely used in other towns, the consent agenda can save time by not requiring a main motion, a second, an explanation and a vote on every routine article to which there is no objection or question.

What Articles Are Included

The consent agenda will generally consist of regular housekeeping articles unanimously supported by the Board of Selectmen and Finance Committee. Articles that change by-laws, introduce new spending or require more than a majority vote are ineligible.

In this warrant, Articles 25 to 31 have been identified by the moderator as being appropriate for the consent agenda. At Town Meeting, voters will receive a handout with the final consent agenda, as changes are possible between the time of this writing and April 25.

How Consent Agendas Work

When the meeting reaches the first article to be included in the consent agenda, the moderator will explain the process. The moderator will read the title of every article included in the consent agenda. He will pause after each article to allow any voter who has a question on the article to loudly state, "hold."

The held article will be set aside for individual consideration apart from the consent agenda. The voter who holds an article will be asked to identify him- or herself to the moderator so that he or she may be called upon later to address the article.

After the meeting agrees on which articles to include in the consent agenda, there will be no debate and the moderator will immediately call for a vote. Every article included in the consent agenda will either pass or fail depending on the majority vote.

The articles held from the consent agenda will then be taken up individually in the order in which they appear in the warrant.

What Voters Need To Do

Town Meeting voters should review in advance the articles in the consent agenda and note whether there are any they wish to "hold." A voter can then state "hold" when the moderator calls the article number and title to remove it from the consent agenda.

Any voter with questions about Town Meeting procedure may call Town Moderator Jason Kauppi at (978) 732-8671 or email him at moderator@townofgroton.org.

The Consent Agenda concluded the business of the First Adjourned Session.

Mover: Jack Petropoulos

I move that the Town Meeting adjourn to a fixed time of June 13, 2016 at 7:00 PM at the Groton-Dunstable Middle School Performing Arts Center to discuss the town budget (i.e. Articles 4 and 5)

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Motion to Adjourn: Passed by Unanimous Vote

The First Adjourned Session of the Spring 2016 Town Meeting adjourned at 8:30 PM on May 23.

[Town Clerk Note: The Second Adjourned Session held on June 13 reconsidered Article 4 and initial consideration of Article 5]

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 4th Day of April in the year of our Lord Two Thousand Sixteen.

John G. Petropoulos

John G. Petropoulos, Chairman

Anna Eliot

Anna Eliot, Vice-Chairman

Stuart M. Schulman

Stuart M. Schulman, Clerk

Peter S. Cunningham

Peter S. Cunningham, Member

Joshua A. Degen

Joshua A. Degen, Member

OFFICERS RETURN
Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

**BUDGET MESSAGE FROM THE
TOWN MANAGER**

**TOWN OF GROTON
FISCAL YEAR 2017**

Pursuant to Article 6, Sections 6-3 and 6-4 of the Charter of the Town of Groton, Massachusetts, the Finance Committee, Board of Selectmen and Town Manager are pleased to submit for your consideration the Proposed Fiscal Year 2017 Operating Budget for the Town of Groton. This year marks a departure from the manner in which the Operating Budget had been prepared in previous years. This year, the Board of Selectmen and Finance Committee decided to provide more direction prior to the development of the proposed budget by the Town Manager. The Finance Committee and Board met several times with the Finance Team prior to the issuance of the initial budget instructions to review objectives and develop specific goals that would be followed during the development of the Fiscal Year 2017 Proposed Operating Budget. While no specific vote was taken, it was determined initially that overall municipal spending should not increase by more than 2.20%. The Board of Selectmen and Finance Committee directed the Finance Team to start planning for the future and develop a budget that will be sustainable in future years. The Finance Team welcomed this direction and worked diligently to meet this objective.

The initial budget proposed by the Town Manager on December 31, 2015, met this objective and allowed the Town to continue to provide the same level of services that it currently receives. At the time the initial budget was proposed by the Town Manager, the Groton Dunstable Regional School Committee was in the process of reviewing the needs assessment prepared by the School Superintendent and had not yet finalized their budget. The Town Manager's proposed budget contained a placeholder increase for the Operating Assessment of the Groton Dunstable Regional School Department of \$776,100, which was intended to cover any carryover costs, but not the actual amount needed to fund the Department's needs assessment. The original proposed budget was \$73,227 under the FY 2017 anticipated levy limit. The School Superintendent presented the proposed Groton Dunstable Regional School Budget for Fiscal Year 2017 in March, 2016. This proposal fully funded the needs assessment and was adopted by the School Committee. Based on this budget, the Town of Groton would be required to increase the proposed operating appropriation for the Groton Dunstable Regional School Department by an additional \$2,286,638, for a total increase of \$3,062,738. This would put the proposed budget out of balance and would require an override of Proposition 2½ to balance the budget. The Board of Selectmen and Finance Committee directed the Town Manager to reevaluate the original budget and propose reductions on the municipal side to lessen the impact of any override of Proposition 2½.

The Town Manager, with the assistance of the Town's Finance Team, developed three different scenarios that would reduce the original proposed budget to varying degrees. The Finance Committee reviewed these scenarios and voted to reduce the proposed budget by \$213,665 (please see the Finance Committee's Budget Report contained in this Warrant for the actual reductions from the original proposed budget). While some of these reductions have an adverse impact on some departments, the Finance Committee, Board of Selectmen and Town Manager all agree that the overall level of services to our residents will be maintained in Fiscal Year 2017 with the final proposed budget.

Taking into consideration this revised budget, along with a reduction in the snow and ice deficit due to the mild winter, the Proposed FY 2017 Operating Budget would require an override of Proposition 2½ of \$1,899,746. The following chart shows the anticipated new revenues to balance the proposed budget:

<u>Revenue Source</u>	<u>Budgeted FY 2016</u>	<u>Estimated FY 2017</u>	<u>Dollar Change</u>	<u>Percent Change</u>
Property Tax (within current levy limit)	\$27,029,638	\$28,024,639	\$ 995,001**	3.68%
Unexpended Tax Capacity	\$ (251,793)	\$ 0	\$ 251,793	-100.00%
Proposed Override	\$ 0	\$ 1,899,746	\$1,899,746	100.00%
State Aid	\$ 856,513	\$ 856,513	\$ 0	0.00%
Local Receipts	\$ 3,644,255	\$ 3,697,950	\$ 53,695	1.47%
Free Cash	\$ 200,000	\$ 0	\$ (200,000)	-100.00%
Other Available Funds	\$ 200,000	\$ 225,000	\$ 25,000	12.50%
TOTAL	\$31,678,613	\$34,703,848	\$3,025,235	9.55%

**Includes two and one half percent increase allowed by law and \$17 million in new growth.

There are a few areas of the proposed Municipal Budget that I would like to call to your attention. In the Fall of 2015, the DPW Director and I proposed adding a new full time custodian position to the Municipal Building and Property Maintenance Budget. The DPW Director had identified various needs within the Public Works Department that required additional personnel. Currently, the Town utilizes a private contractor to provide custodial services at the Country Club, Electric Light Department and act as a fill-in custodian to cover vacations and other needs. This private contractor also provides coverage at the Transfer Station serving as a checker to free up the other workers to do specialized work instead of selling bags and checking to make sure the users of the facility have the required sticker for entry. Having this position at the Transfer Station has allowed us to reduce overtime by not needing to bring in extra help on the weekends to catch up on work. The Board of Selectmen and Finance Committee supported adding additional funding to the FY 2016 Budget to allow the Town to keep the private contractor for the remainder of FY 2016. The Board stated that if we were to make this a permanent position of the Town, it should be vetted through the annual budget process. There is a definite need for this position and we have added it to the budget in FY 2017. While the funding for this position will be added to the Municipal Building and Property Maintenance Budget, it will be a hybrid position working at the Transfer Station as well. It will be a Tuesday through Saturday position which will make it an extremely flexible and versatile position within the DPW workforce. This position will not increase the overall municipal employee headcount in FY 2017 as we will not be filling a position in the Assessor's Office due to a retirement.

As part of our Budget preparation, we closely examined the long term impact the Debt Service Budget would have on the Town's Operating Budget. In Fiscal Year 2016, the Town appropriated \$211,045 for debt service within the levy limit. \$125,000 of this funding was set aside to cover short term bonding costs for projects approved at the 2015 Spring Town Meeting (Lost Lake Fire Protection, Radio Repair, Four Corners Sewer Engineering). In determining when to permanently finance this debt, we examined the Five Year Capital Plan and found that it calls for the replacement of the Fire Department's Ladder Truck in FY 2018 at a cost of almost one million dollars. In our opinion, it did not make sense to permanently finance the projects approved in 2015 with such a major purchase that would require bonding the following fiscal

year. Therefore, we are recommending that we continue to roll over the interest payments on these issues for the next two fiscal years and permanently finance these issues when we borrow the funds to buy the new Ladder Truck in FY 2018. By waiting, we will see a reduction in our Pension Budget of \$190,000 in FY 2020 when we pay off the increased assessment caused by the early retirements approved in the 1990's. This can then be used for Debt Service. This will minimize the impact to our residents. In FY 2017, we are proposing a debt service budget within the levy limit of \$134,505, a reduction of \$76,540. The following Chart illustrates the impact to tax payers by waiting three years to permanently finance the 2015 Capital Projects as well as the Ladder Truck:

	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
Debt Service Budget	\$134,505	\$97,383	\$99,180	\$ 333,213
Pension Budget Savings	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$(190,000)</u>
Net Debt Service Budget	\$134,505	\$97,383	\$99,180	\$ 143,213

As you can see, the actual additional impact to the Groton Taxpayers for these projects is \$44,033 in FY 2020. We may want to consider utilizing the savings in FY 2018 and FY 2019 in the Debt Service Budget for one time purchases so that the actual increase in the Debt Budget in FY 2020 would be less than \$10,000.

Last year, we made several changes in the way we manage and operate the Groton Country Club. In 2015, the Town hired a consultant who reviewed the way the Town operated the Country Club and made several recommendations that would improve the overall financial viability of the Club. The Town hired a single individual to serve as the General Manager/Golf Pro, changed the way we collect fees and leased out both the Tavern and Function Hall to a private vendor. We have seen success with these changes in FY 2016 as golf revenues have increased by about 12% year over year, and memberships and summer programs are up by about 7%. While that is a nice start, there is still more that needs to be done to lessen taxpayer support. The following chart shows the total anticipated expenses of the Country Club in FY 2017 and how much of a taxpayer subsidy is required:

<u>Item</u>	<u>FY 2017 Expense</u>
Country Club Salaries	\$137,750
Country Club Wages	\$135,456
Country Club Expenses	\$123,789
Capital Purchases	\$ 31,600
Wages in Operating Budget	\$ 33,236
Health Insurance	\$ 49,113

Payroll Taxes	\$ 4,443
Insurance	\$ 14,865
Building Costs	\$ 12,000
Unemployment	<u>\$ 22,200</u>
Sub-Total Expense	\$564,452
Less Anticipated FY 2017 Revenue	\$428,600
Taxpayer Subsidy	\$135,852

We continue to see a reduction in how much the taxpayers contribute to the operation of the Club. In FY 2015 taxpayers provided \$273,683 in support of the Country Club Operation. We have seen a substantial reduction in just two years. We will continue to work diligently to lessen that burden over the next few years. Please note that the requested operational budget for FY 2017 is \$396,995.

The Town now has seven (7) Collective Bargaining Units. All Agreements were renewed in FY 2016 for three (3) years. Fiscal Year 2017 will be the second year of the contracts. Five of the Unions have agreed to a 2% wage adjustment in FY 2017. Both the Patrolmen's Association and Superior Officers' Union do not receive a wage adjustment in FY 2017. As has been our practice, the remaining three (3) By-Law employees will receive the same adjustment as the Supervisors' Union, a wage adjustment of two (2%) percent. When you take into consideration these agreements, along with the employees that have contracts, salaries and wages will increase by \$72,519 in FY 2017. This will be the fourth year that we have implemented the performance incentive program for several of our union employees, as well as our By-Law employees. This program allows employees to earn up to an additional two (2%) percent wage increase based on a review of their performance by their department manager. The Fiscal Year 2017 impact for this program is \$50,221, bringing the total increase in salaries and wages in FY 2017 to \$122,740. Please note that salaries and wages increased by \$207,960 in FY 2016.

The following chart is a breakdown of the proposed operating budget by function:

<u>Category</u>	<u>FY 16</u>	<u>FY 17</u>	<u>Dollar</u> <u>Difference</u>	<u>Percentage</u> <u>Change</u>
General Government	\$ 1,939,434	\$ 1,901,549	\$ (37,885)	-1.95%
Land Use	\$ 422,912	\$ 425,575	\$ 2,663	0.63%
Protection of Persons and Property	\$ 3,621,983	\$ 3,669,831	\$ 47,848	1.32%
Department of Public Works	\$ 2,102,507	\$ 2,142,673	\$ 40,166	1.91%
Library and Citizen Services	\$ 1,539,710	\$ 1,583,834	\$ 44,124	2.87%
Debt Service	\$ 1,383,590	\$ 1,282,713	\$ (100,877)	-7.29%
Employee Benefits	\$ 3,507,389	\$ 3,617,512	\$ 110,123	3.14%
Sub-Total - Municipal	\$ 14,517,525	\$ 14,623,687	\$ 106,162	0.73%
Nashoba Tech	\$ 596,609	\$ 570,080	\$ (26,529)	-4.45%
Groton-Dunstable Operating	\$ 17,097,405	\$ 20,160,143	\$ 3,062,738	17.91%
Groton-Dunstable Excluded Debt	\$ 1,118,387	\$ 1,086,471	\$ (31,916)	-2.85%
Groton-Dunstable Debt	\$ 50,404	\$ 57,103	\$ 6,699	13.29%
Sub-Total - Education	\$ 18,862,805	\$ 21,873,797	\$ 3,010,992	15.96%
Grand Total - Town Budget	\$ 33,380,330	\$ 36,497,484	\$ 3,117,154	9.34%

The total Proposed Fiscal Year 2017 Proposed Operating Budget, including Regional School Assessments and excluded debt, is \$36,497,484 or an increase of 9.34%. This proposed budget requires an override of Proposition 2½ of \$1,899,746. When you take into consideration the proposed Capital Budget, Enterprise Fund Budgets and additional appropriations raised on the recap sheet, the total proposed budget is \$39,324,370. The Fiscal Year 2016 Tax Rate has been certified at \$18.78. Based on the proposed Budget and the successful passing of the Proposition 2½ override at the Annual Election, the estimated Tax Rate in Fiscal Year 2017 is \$20.56, or an increase of \$1.78. In Fiscal Year 2016, the average Tax Bill in the Town of Groton (based on a home valued at \$400,000) is \$7,512. Under this proposed budget, that same homeowner can expect a tax bill of \$8,224 or an increase of \$712. The following chart shows a comparison between FY 2016 and FY 2017:

	Actual	Proposed	Dollar	Percent
	<u>FY 2016</u>	<u>FY 2017</u>	<u>Change</u>	<u>Change</u>
Levy Capacity Used	\$ 26,777,844	\$ 28,024,639	\$ 1,246,795	4.66%
Tax Rate on Levy Capacity Used	\$ 17.31	\$ 17.92	\$ 0.61	3.52%
Average Tax Bill	\$ 6,924	\$ 7,168	\$ 244	3.52%
Override of Proposition 2½	\$ -	\$ 1,899,746	\$ 1,899,746	100.00%
Tax Rate on Override	\$ -	\$ 1.21	\$ 1.21	100.00%
Average Tax Bill	\$ -	\$ 484	\$ 484	100.00%
Excluded Debt	\$ 2,275,350	\$ 2,232,427	\$ (42,923)	-1.89%
Tax Rate on Excluded Debt	\$ 1.47	\$ 1.43	\$ (0.04)	-2.72%
Average Tax Bill	\$ 588	\$ 572	\$ (16)	-2.72%
Final Levy Used	\$ 29,053,194	\$ 32,156,812	\$ 3,103,618	10.68%
Final Tax Rate	\$ 18.78	\$ 20.56	\$ 1.78	9.48%
Average Tax Bill	\$ 7,512	\$ 8,224	\$ 712	9.48%

I would like to take this opportunity to thank the Board of Selectmen, the Finance Committee, Town Accountant Patricia DuFresne, Town Treasurer/Collector Michael Hartnett, Principal Assessor Rena Swezey, Human Resources Director Melisa Doig, Executive Assistant Dawn Dunbar and all of the Departments, Boards, Committees and Commissions for their outstanding work and cooperation in assisting in the preparation of the Proposed Operating Budget. In addition, the outstanding support and cooperation by Superintendent of Schools Kristan Rodriguez, Business Manager Jared Stanton and the Groton Dunstable Regional School District Committee was extremely important in developing this budget.

Respectfully submitted,

Mark W. Haddad

Groton Town Manager

BUDGET REPORT FROM THE FINANCE COMMITTEE

TOWN OF GROTON FISCAL YEAR 2017

Pursuant to Article 6 of the Charter of the Town of Groton, Massachusetts, the Finance Committee is pleased to submit for your consideration the Proposed Fiscal Year 2017 Operating Budget for the Town of Groton. The Finance Committee believes that this budget reflects the needs and priorities of the Town of Groton.

Budget Summary

The fiscal year 2017 (FY17) proposed operating budget, including regional school district assessments and excluded debt, is \$36,497,484 or an increase of 9.3%. After adding in capital budget items, enterprise funds and other appropriations, the total municipal budget for FY17 is \$39,324,370. This is a \$2,959,606 or 8.1% increase over the FY16 appropriated budget.

<u>Expenditures</u>	<u>FY 2015</u> <i>(Actuals)</i>	<u>FY 2016</u> <i>(Appropriated)</i>	<u>Inc/(Dec) %</u> <i>2015-2016</i>	<u>FY 2017</u> <i>(Proposed)</i>	<u>Inc/(Dec) \$</u> <i>2016-2017</i>	<u>Inc/(Dec) %</u> <i>2016-2017</i>
General Government	\$1,791,130	\$1,939,434	8.3%	\$1,901,549	\$(37,885)	(2.0%)
Land Use Departments	\$407,038	\$422,912	3.9%	\$425,575	\$2,663	0.6%
Protection of Persons and Property	\$3,341,010	\$3,621,983	8.4%	\$3,669,831	\$47,848	1.3%
Department of Public Works	\$2,042,784	\$2,102,507	2.9%	\$2,142,673	\$40,166	1.9%
Library and Citizen Services	\$1,633,141	\$1,539,710	(5.7%)	\$1,583,834	\$44,124	2.9%
Debt	\$1,418,721	\$1,383,590	(2.5%)	\$1,282,713	\$(100,877)	(7.3%)
Employee Benefits	\$3,171,724	\$3,507,389	10.6%	\$3,617,512	\$110,123	3.1%
Sub-Total (Without Debt)	\$12,386,827	\$13,133,935	6.0%	\$13,340,974	\$207,039	1.6%
Sub-Total Municipal	\$13,805,548	\$14,517,525	5.2%	\$14,623,687	\$106,162	0.7%
GDRSD	\$16,521,807	\$17,097,405	3.5%	\$20,160,143	\$3,062,738	17.9%
GDRSD Debt	\$1,234,216	\$1,168,791	(5.3%)	\$1,143,574	\$(25,217)	(2.2%)
NVTHS	\$572,775	\$596,609	4.2%	\$570,080	\$(26,529)	(4.4%)
Sub-Total School	\$18,328,798	\$18,862,805	2.9%	\$21,873,797	\$3,010,992	16.0%
Total Municipal Operating Budget	\$32,134,346	\$33,380,330	3.9%	\$36,497,484	\$3,117,154	9.3%
Additional Appropriations						
Capital Budget Request	\$635,190	\$404,145	(36.4%)	\$426,980	\$22,835	5.7%
Enterprise Funds	\$1,924,762	\$2,125,157	10.4%	\$1,953,906	\$(171,251)	(8.1%)
Other	\$555,027	\$455,132	(18%)	\$446,000	\$(9,132)	(2.0%)
Sub-Total Additional Appropriations	\$3,114,979	\$2,984,434	(4.2%)	\$2,826,886	\$(157,548)	(5.3%)
Grand Total Appropriations	\$35,249,325	\$36,364,764	3.2%	\$39,324,370	\$2,959,606	8.1%

In addition to looking at expenditures grouped by spending area, the following table looks at expenditures grouped by major categories.

EXPENDITURES BY MAJOR CATEGORIES	Appropriated	Proposed	Dollar	Percentage
<u>CATEGORIES</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>Increase</u>	<u>Increase</u>
Municipal Wages	\$6,820,119	\$6,993,035	\$172,916	2.54%
Employee Benefits	\$3,507,389	\$3,617,512	\$110,123	3.14%
Sub – Total	\$10,327,508	\$10,610,547	\$283,039	2.74%
Other	\$2,806,427	\$2,730,427	\$(76,000)	-2.71%
Sub – Total	\$13,133,935	\$13,340,974	\$207,039	1.58%
Debt Service	\$1,383,590	\$1,282,713	\$(100,877)	-7.29%
Total Municipal	\$14,517,525	\$14,623,687	\$106,162	0.73%
Regional Schools	\$18,862,805	\$21,873,797	\$3,010,992	15.96%
Grand Total	\$33,380,330	\$36,497,484	\$3,117,154	9.34%

For FY17, total available revenues are budgeted to increase 8.1% from \$36,364,764 to \$39,324,370. This includes the two and one half percent increase allowed by law, \$17 million in new growth and \$1,899,746 that will be requested in a Prop 2 ½ Override.

<u>Revenues</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>Inc/(Dec) %</u>	<u>FY 2017</u>	<u>Inc/(Dec) \$</u>	<u>Inc/(Dec) %</u>
	<i>(Actuals)</i>	<i>(Appropriated)</i>	<i>2015-2016</i>	<i>(Proposed)</i>	<i>2016-2017</i>	<i>2016-2017</i>
Property Tax	\$26,002,556	\$27,029,638	3.9%	\$29,924,385	\$2,894,747	10.7%
State Aid	\$828,915	\$856,513	3.3%	\$863,722	\$7,209	0.8%
Local Receipts	\$3,564,000	\$3,644,255	2.3%	\$3,697,950	\$53,695	1.5%
Free Cash	\$150,000	\$81,500	(45.7%)	\$-	\$(81,500)	(100.0%)
Other Available Funds	\$455,000	\$200,000	(56.0%)	\$225,000	\$25,000	12.5%
Sub-Total Revenues	\$31,000,471	\$31,811,906	2.6%	\$34,711,057	\$2,899,151	9.1%
Unexpended Tax Capacity	\$(464,488)	\$(251,794)	(45.8%)		\$251,794	(100.0%)
Sub-Total Revenues	\$30,535,983	\$31,560,112	3.4%	\$34,711,057	\$3,150,945	10.0%
Excluded Debt	\$2,433,390	\$2,275,350	(6.5%)	\$2,232,427	\$(42,923)	(1.9%)
Stabilization Fund	\$-	\$-		\$-	\$-	0.0%
Capital Stabilization Fund	\$355,190	\$404,145	13.8%	\$426,980	\$22,835	5.7%
Enterprise Funds	\$1,924,762	\$2,125,157	10.4%	\$1,953,906	\$(171,251)	8.1%
Total Available Revenues	\$35,249,325	\$36,364,764	3.2%	\$39,324,370	\$2,959,606	8.1%

The FY16 tax rate has been certified at \$18.78. Based on the proposed budget, the estimated tax rate in FY17 is \$20.56, or an increase of \$1.78. In FY16, the average tax bill in the town of Groton (based on a home valued at \$400,000) is \$7,512. Under this proposed budget, that same homeowner can expect a tax bill of \$8,224 or an increase of \$712 (9.48%). The following chart shows a comparison between FY16 and FY17 tax rates.

	<u>Actual</u> <u>FY 2016</u>	<u>Proposed</u> <u>FY 2017</u>	<u>Dollar</u> <u>Change</u>	<u>Percent</u> <u>Change</u>
Levy Capacity Used	\$26,777,844	\$28,024,639*	\$1,246,795	4.66%
Tax Rate on Levy Capacity Used	\$17.31	\$17.92	\$0.61	3.52%
<u>Average Tax Bill</u>	<u>\$6,924</u>	<u>\$7,168</u>	<u>\$244</u>	<u>3.52%</u>
Override of Proposition 2½		\$1,899,746	\$1,899,746	100.00%
Tax Rate on Override		\$1.21	\$1.21	100.00%
<u>Average Tax Bill</u>		<u>\$484</u>	<u>\$484</u>	<u>100.00%</u>
Excluded Debt	\$2,275,350	\$2,232,427	\$(42,923)	-1.89%
Tax Rate on Excluded Debt	\$1.47	\$1.43	\$(0.04)	-2.72%
<u>Average Tax Bill</u>	<u>\$588</u>	<u>\$572</u>	<u>\$(16)</u>	<u>-2.72%</u>
Final Levy Used	\$29,053,194	\$32,156,812	\$3,103,618	10.68%
Final Tax Rate	\$18.78	\$20.56	\$1.78	9.48%
Average Tax Bill	\$7,512	\$8,224	\$712	9.48%

*Includes anticipated new growth of \$17 million.

The FY17 budget cycle began in early November when the Board of Selectmen, Finance Committee, Town Manager and the town's finance team sat down in a series of meetings to begin discussing budget goals. This was the first time in recent memory that such a meeting took place immediately prior to the budget process. The opportunity to openly and directly discuss expectations for the upcoming budget cycle was refreshing and helped provide clear guidance to the Town Manager and the town's finance team who welcomed the direction and worked diligently to meet the following guidance:

General Budgetary Goals

- Ensure the town's sound financial condition
 - Cash Solvency – the ability to pay bills in a timely fashion.
 - Budgetary Solvency – the ability to balance the budget annually.
 - Long-Term Solvency – the ability to pay future costs.
 - Service Level Solvency – the ability to provide needed and desired services.
 - Public Confidence – the ability to garner public support for decisions that promote financial stability.
- Maintain flexibility to ensure the town is in a position to react and respond to changes in economic conditions or required services without incurring financial stress.
- Ongoing operating costs will be funded by ongoing operating revenue sources.
- Avoid budgetary procedures that balance current expenditures at the expense of meeting future budgetary needs.

Operating Budget Goals

- ***In FY2017, municipal spending should grow by 2.2% or less over 2016 Municipal Budget levels.***
- Stabilization Fund should maintain a balance of at least 5% of current annual budget, exclusive of Enterprise and Community Preservation Funds.
- Capital Stabilization Fund should maintain a balance of at least 1.5% of current annual budget, exclusive of Enterprise and Community Preservation Funds.
- Reserve Fund should be funded at an amount equal to approximately 1% of total general fund appropriations less the assessments to the district schools.

- OPEB Trust Fund should be funded at an amount equal to current liabilities with all such funds then used to pay for current year liabilities.
 - Town enterprises should work towards funding their Annual Required Contributions by incorporating such expenses into their rate structures.

Debt Budget Goals

- Town will not bond projects or aggregate funding of multiple projects/purchases that fall within the funding ability of the Capital Stabilization Fund.
- The town shall strive to maintain a debt service of between 3% and 5% of the town's current annual budget, exclusive of Enterprise funded debt, Community Preservation funded debt and debt service excluded from Proposition 2 ½.
 - If debt service is projected to fall below 3%, the amount below shall be expended on one-time capital projects or appropriated to the Capital Stabilization Fund.
- Any lease-to-purchase agreements or similar financing activities shall be considered the same as debt.
- Massachusetts General Laws, Chapter 44, Section 10, specifies that the debt limit for towns is 5% of Equalized Valuation.

Other Budget Goals

- Conservation Fund should maintain a balance of at least 2% of current annual budget, exclusive of Enterprise and the Community Preservation Funds (to the extent possible, funding to come from Community Preservation fund).
- It is the towns desire that the Community Preservation Fund be managed in a manner that guarantees payment of current debt service prior to approving new projects.
 - Borrowing against the Community Preservation Fund shall be managed in order to assure that no more than a total of 75% of CPA receipts, not including annual contributions to the fund by the Commonwealth, are dedicated to debt service in compliance with Massachusetts Department of Revenue IGR 00-209 and File #2004-464.
- The town shall not enter into contracts for reimbursable and/or matching grant liabilities whose aggregate total exceeds 1.5% of the town's current annual budget exclusive of Enterprise and the Community Preservation funds.
- It is the desire of the town that special funds (Gifts, Grants, and Trusts) and Enterprise funds be managed to assure fund solvency and avoid undue stress on the general fund.

As required by the Groton Town Charter, the Town Manager submitted a proposed balanced budget by the end of December. The proposed budget included \$14,837,352 in municipal spending, an increase of \$319,827 (or 2.2%) over the FY16 budget. For a detailed description of the budget process, see Appendix B to this report.

Over the course of the budget cycle, three additional scenarios were explored including a carry-over, 2.2% growth and 0% growth budget (all of which excluded debt). The Finance Committee worked closely with the Board of Selectmen, the Town Manager and the town's finance team to explore these scenarios as well as other specific areas of concern. The final changes from the original proposed budget submitted by the Town Manager are detailed in Appendix A to this report. However, a few areas warrant further discussion.

Debt Service

Last year, \$125,000 was budgeted to service short-term debt for FY16 capital projects. The actual borrowing costs turned out to be \$8,113, or \$116,887 under budget. In FY17, the budget for short-term debt was reduced to \$56,333 to reflect actual costs.

In anticipation of the planned capital purchase of a fire apparatus in next year's budget, a plan was proposed to roll the short-term debt forward taking advantage of low interest rates while avoiding expensive fees over multiple year's in a row associated with long term borrowing. The committee looks forward to reviewing the capital plan for FY18 in next year's budget cycle.

As a result of the debt plan, the proposed town budget could grow in other areas while still remaining within the 2.2% growth guidance. After much discussion, it was determined that the debt strategy was the correct strategy. However, the Finance Committee felt uncomfortable with using these funds to increase areas of the budget that have higher year over year growth rates.

In looking at the changes from the proposed budget (see Appendix A), the majority of changes include reductions to salaries, wages and benefits. This reflects the efforts of the Finance Committee to reduce these areas. The adopted changes resulted in municipal budget growth of 0.7% (including debt).

Regional School Districts

Due to the fact that the districts do not finalize their budgets until March and the Town Manager must submit a balanced budget by December 31st as required by the Town Charter, it has been the practice of the Town Manager to prepare his budget proposal with a placeholder increase based on input from the school districts. As a result, the original proposed budget for the GDRSD included an increase of approximately \$1m over the FY16 budget. This figure was provided by the district as representative of the amount of funds needed to support level services. At the conclusion of the district's budgeting process, the GDRSD School Committee approved Groton's assessment at \$21,303,717, which represents an increase of \$3,037,521 (16.6%) from the FY16 budget.

Needless to say, there has been a lot of discussion of the district's needs. The Finance Committee has met with the district on numerous occasions. They have provided comprehensive documentation supporting their needs and the required spending to address their needs and have begun to outline the metrics they will use to assure the town that our investment in the district is providing the promised results. As a result, the Finance Committee has voted unanimously to recommend the district's budget to Town Meeting. The resulting budget requires an override in order to bring in enough funds to cover the costs of the combined town and school's budget. As a result, the Finance Committee also recommends the passage of the Prop 2 ½ override vote.

Areas of Focus for Future Year Budgets

It's important to remember that the current fiscal status of the town remains solid with the highest bond rating available (AAA). However, as discussed in last year's Finance Committee Budget Report, there are several areas of concern. These concerns have been amplified in this year's discussions of both the municipal and school district budgets.

Our ability to support the needs of the town into the future, including both municipal and school district funding, is a challenge. On the municipal side, the Finance Committee has recommended and the Board of Selectmen has agreed to the creation of a committee to study the sustainability of our municipal budget. (see Appendix C for the recommended charge)

As discussed last year, the largest percentage of the municipal budget goes to paying salaries, wages and benefits. These line items are also the most difficult to control as they are governed by employee contracts and benefit increases. As many Americans are experiencing, the rate of growth in health insurance costs in and of itself causes a sustainability issue. We look forward to working with the sustainability committee to identify any and all possible areas of concern as well as to brainstorm potential paths for us to pursue to make our financial future more secure.

The GDRSD is facing a particularly difficult challenge. Even as they face the same growth pressures on salaries, wages and benefits, the real challenge is the stagnant growth in aid provided by the state. This includes both the failed promise of the state to fully fund legally mandated transportation services for regional districts as well as a broken system for funding of the school district's base budget needs.

There are no obvious answers to these trends, but the finance committee is committed to working with the municipal Sustainable Budget Study Committee, the Town Manager, the town's finance team, the Board of Selectman, our regional school districts and concerned citizens to look for possible ways to decrease the rate of growth in the town's and the school district's expenses while attempting to address inadequate growth rates in state and other funding sources.

Closing Words

Overall, the Finance Committee believes this process has been thorough leading to a budget that reflects the needs as well as the priorities of the town. Now, it is up to the voters to decide and ultimately approve the budget for the Town of Groton through their vote at Town Meeting.

The Finance Committee would like to thank the Town Manager, the town's finance team, the Board of Selectmen, School Committee members, the Superintendent of the GDRSD and various town committee members and members of the public who spent many long, hard hours assembling this budget for your consideration.

Respectfully submitted,

Gary Green

Robert Hargraves

Mark Bacon

David Manugian

Barry Pease

Art Prest

Bud Robertson

Town of Groton Finance Committee

Finance Committee Report – Appendix A

Budget Adjustments

Changes from original FY 2017 budget proposed By Town Manager on December 31, 2015

(*Original School District budget proposal was a carry over budget and did not reflect any anticipated increases to meet the needs assessment)

Line		Original	Revised	
Item	Department	Budget Request	Budget Request	Difference
1020	Board of Selectmen Salaries	\$3,950	\$-	\$(3,950)
1030	Town Manager Salaries	\$200,880	\$197,572	\$(3,308)
1031	Town Manager Wages	\$99,639	\$102,646	\$3,007
1060	Board of Assessors Salaries	\$87,305	\$84,875	\$(2,430)
1061	Board of Assessors Wages	\$58,255	\$50,974	\$(7,281)
1071	Treasurer/Tax Collector Wages	\$110,849	\$104,236	\$(6,613)
Sub-Total General Government		\$1,922,124	\$1,901,549	\$(20,575)
1210	Planning Board Salaries	\$80,858	\$80,580	\$(278)
1213	Planning Board MRPC Assessment	\$3,320	\$3,403	\$83
1241	Building Inspector Wages	\$67,734	\$60,174	\$(7,560)
1272	Board of Health Nursing Services	\$10,273	\$10,787	\$514
1273	Nashoba Health District	\$22,948	\$23,636	\$688
Sub-Total Land Use		\$432,128	\$425,575	\$(6,553)
1301	Police Department Wages	\$1,685,823	\$1,643,942	\$(41,881)
1311	Fire Department Wages	\$710,731	\$708,243	\$(2,488)
Sub-Total Protection of Persons & Property		\$3,714,200	\$3,669,831	\$(44,369)
1400	Nashoba Tech Operating Expenses	\$611,524	\$570,080	\$(41,444)*
1410	GDRSD Operating Expenses	\$17,873,505	\$20,160,143	\$2,286,638*
1411	GDRSD Debt Service, Excluded	\$1,070,815	\$1,086,471	\$15,656*
1412	GDRSD Debt Service, Unexcluded	\$55,896	\$57,103	\$1,207*
Sub- Total Regional Schools		\$19,611,740	\$21,873,797	\$2,262,057*
1510	Street Light Expenses	\$24,000	\$20,000	\$(4,000)
Sub-Total Department of Public Works		\$2,146,673	\$2,142,673	\$(4,000)
1601	Council on Aging Wages	\$72,295	\$67,423	\$(4,872)
1661	Library Wages	\$305,166	\$294,867	\$(10,299)
1662	Library Expenses	\$199,842	\$206,217	\$6,375
Sub-Total Citizen Services		\$1,592,630	\$1,583,834	\$(8,796)
3000	Employee Benefits – Retirement	\$1,874,224	\$1,844,224	\$(30,000)
3010	Employee Benefits – Health Insurance	\$1,708,000	\$1,608,628	\$(99,372)
Sub – Total Employee Benefits		\$3,746,884	\$3,617,512	\$(129,372)
Total Budget		\$34,449,092	\$36,497,484	\$2,048,392

Finance Committee Report – Appendix B

Fiscal Year 2017 Budget Process

The Finance Committee, as required by the Massachusetts Open Meeting Law, always operates in posted open public meetings. The 2017 fiscal year budget cycle started in early November of 2015 when the Finance Committee, Board of Selectmen, Town Manager and finance team met to discuss spending guidelines. The process continued throughout November as the Town Manager met with department heads to assess priorities, evaluate spending levels and submit individual departmental budgets.

In December of 2015, the Town Manager held multiple daylong meetings with participation by his finance team, department heads and individual Finance Committee members. In compliance with Article 6, Section 6-2, the Town Manager, submitted the proposed 2017 operating budget along with accompanying budget message and supporting documents on December 31, 2015.

Town Charter: Article 6, Section 6-2: Submission of Budget and Budget Message

“Within the time fixed by by-law, but not later than December 31 of the year immediately preceding the year in which the next spring town meeting is to convene, the town manager, after consultation with the board of selectmen, shall submit to the finance committee a proposed, balanced, operating budget for the ensuing fiscal year with an accompanying budget message and supporting documents. The town manager shall simultaneously provide for the publication of a general summary of the proposed budget in a local newspaper and the town’s website. The summary shall specifically indicate any major variations from the current operating budget and the reason for such changes. The notice shall further indicate the times and places at which the complete copies of the proposed operating budget are available for examination by the public.”

On January 7th, there was a joint session in open public meeting of the Board of Selectmen, the Finance Committee, the Town Manager and his finance team for a formal presentation of the proposed budget.

Following the presentation of the budget, as has become tradition, the Finance Committee held a daylong Saturday open public meeting on February 13th, in joint session with the Board of Selectmen, to begin an in depth analysis of each department’s budget. This meeting provides the opportunity for the Town Manager, his finance team and department heads to thoroughly explain the proposed budget.

Since January, the Finance Committee, as a whole, has met in open public meetings to review departmental and other requested appropriations.

Town Charter: Article 6, Section 6-5: Action on the Budget

“The finance committee shall, upon receipt of the budget from the town manager, consider in public meetings detailed expenditures for each town department and agency and may confer with representatives of each town agency in connection with its review and consideration. The finance committee may require the town manager, or any town agency, to furnish it with additional information as it may deem necessary to assist it in its review and consideration of the proposed budget. The finance committee shall file with the town clerk, at least 14 days before to the first session of spring town meeting, a report containing its proposed budget and its comments or recommendations regarding differences between its proposed budget and the budget submitted by the town

manager. The report shall also be made available to voters of the town by publication on the town's website and by leaving copies of the report at least 3 public places in the town at least 14 days before the first session of spring town meeting. Additionally, copies of the report shall be made available to voters at the first session of spring town meeting. The failure to timely file the budget report with the town clerk or to publicize the report by posting on the town's website or in 3 public places in the town shall not prohibit the town meeting from voting on the budget nor shall it affect the validity of any vote taken thereon at town meeting.

The finance committee's proposed annual town budget shall be presented to the town meeting by motions made by the finance committee, which shall also present its comments and recommendations with respect to the budget. The town manager or the board of selectmen, or both, shall also present their comments and recommendations, if any, at the town meeting with respect to the budget. The budget shall be voted upon in accordance with the by-laws."

The Committee has worked hard over the last three months with the Town Manager, his finance team, the Board of Selectman and other town committees. The end result is a budget that we believe deserves broad support.

Finance Committee Report – Appendix C

January 27, 2016

Mr. Jack Petropoulos, Chairman
Board of Selectmen□
Town of Groton

Subject: Committee to study sustainable municipal budget growth

Dear Mr. Chairman,

During recent budget cycles, it has become clear that a limited number of areas are driving the majority of the Town's municipal spending growth. If we do not clearly identify unsustainable growth, it will crowd out our ability to fund other municipal and educational needs.

Therefore, the Finance Committee, acting in its advisory role, is providing a recommendation to the Board of Selectmen to create a committee to determine what actions can be taken to ensure sustainable municipal budget growth. The proposed Committee Charge is as follows:

The Sustainable Budget Study Committee shall be established for the purpose of identifying and understanding the underlying causes of growth in Groton's Municipal Operating Budget as well as making recommendations on specific actions that can be taken to ensure the Town is on a sustainable financial path.

The committee shall be appointed by the Board of Selectmen and consist of seven (7) members: (1) One member of the Board of Selectman (1) One member of the Finance Committee (1) One member of the Personnel Board (1) One town citizen (1) Town Accountant (1) Town Treasurer (1) Town HR Director

The Committee's work should include, but not be limited to the following:

1. Identify specific budget growth areas that are increasing in a non-sustainable manner
2. Analyze non-sustainable budget growth areas to determine underlying causes
3. Benchmark municipal budget growth against comparable towns
4. Develop list of potential actions prioritized on size and duration of financial impact, ability of town to adopt and any potential risks to successful implementation
5. Deliver final report outlining findings and recommendations

The Board of Selectman, the Finance Committee and the Town Manager should be consulted regularly for advice and progress updates. The committee should seek out citizens, professional individuals or organizations with the skills and knowledge required to complete its work. The committee shall endeavor to bring its recommendations to the Board of Selectman, Finance Committee, Town Manager and the Town's Finance Team prior to the start of the FY18 budget cycle.

We appreciate your consideration of our recommendation.

Sincerely,

Gary Green, Chairman□
Mark Bacon□
Barry A. Pease□
Bud Robertson

Robert Hargraves, Vice-Chairman
David Manugian□
Art Prest□

TOWN OF GROTON					
FISCAL YEAR 2017					
REVENUE ESTIMATES					
			BUDGETED	ESTIMATED	
			FY 2016	FY 2017	CHANGE
PROPERTY TAX REVENUE			\$ 27,029,638	\$ 29,924,385	\$ 2,894,747
DEBT EXCLUSIONS			\$ 2,290,932	\$ 2,232,427	\$ (58,505)
CHERRY SHEET - STATE AID			\$ 856,513	\$ 863,722	\$ 7,209
UNEXPENDED TAX CAPACITY			\$ (251,793)	\$ -	\$ 251,793
LOCAL RECEIPTS:					
General Revenue:					
Motor Vehicle Excise Taxes			\$ 1,400,000	\$ 1,400,000	\$ -
Meals Tax			\$ 100,000	\$ 100,000	\$ -
Penalties & Interest on Taxes			\$ 90,000	\$ 90,000	\$ -
Payments in Lieu of Taxes			\$ 230,000	\$ 230,000	\$ -
Other Charges for Services			\$ 65,000	\$ 67,250	\$ 2,250
Fees			\$ 375,000	\$ 375,000	\$ -
Rentals			\$ 25,000	\$ 32,500	\$ 7,500
Library Revenues			\$ 12,000	\$ 12,000	\$ -
Other Departmental Revenue			\$ 611,063	\$ 640,600	\$ 29,537
Licenses and Permits			\$ 275,000	\$ 275,000	\$ -
Fines and Forfeits			\$ 30,000	\$ 30,000	\$ -
Investment Income			\$ 15,000	\$ 17,000	\$ 2,000
Recreation Revenues			\$ 416,192	\$ 428,600	\$ 12,408
Miscellaneous Non-Recurring			\$ -	\$ -	\$ -
Sub-total - General Revenue			\$ 3,644,255	\$ 3,697,950	\$ 53,695
Other Revenue:					
Free Cash			\$ -	\$ -	\$ -
Stabilization Fund for Minor Capital			\$ -	\$ -	\$ -
Stabilization Fund for Tax Rate Relief			\$ -	\$ -	\$ -
Capital Asset Stabilization Fund			\$ 404,145	\$ 426,980	\$ 22,835
EMS/Conservation Fund Receipts Reserve			\$ 200,000	\$ 225,000	\$ 25,000
Community Preservation Funds			\$ -	\$ -	\$ -
Water Department Surplus			\$ -	\$ -	\$ -
Sewer Department Surplus			\$ -	\$ -	\$ -
Insurance Reimbursements			\$ -	\$ -	\$ -
Encumbrances			\$ -	\$ -	\$ -
Sub-total - Other Revenue			\$ 604,145	\$ 651,980	\$ 47,835
WATER DEPARTMENT ENTERPRISE			\$ 997,545	\$ 1,024,851	\$ 27,306
SEWER DEPARTMENT ENTERPRISE			\$ 662,154	\$ 698,276	\$ 36,122
LOCAL ACCESS CABLE ENTERPRISE			\$ 265,458	\$ 230,779	\$ (34,679)
TOTAL ESTIMATED REVENUE			\$ 36,098,847	\$ 39,324,370	\$ 3,225,523

TOWN OF GROTON		
FISCAL YEAR 2017		
TAX LEVY CALCULATIONS		
FINCOM		
FY 2017 PROPOSED EXPENDITURES		
Town Manager Proposed Budget		
General Government	\$	1,901,549
Land Use Departments	\$	425,575
Protection of Persons and Property	\$	3,669,831
Regional School Districts	\$	21,873,797
Department of Public Works	\$	2,142,673
Library and Citizen Services	\$	1,583,834
Debt Service	\$	1,282,713
Employee Benefits	\$	3,617,512
A. TOTAL DEPARTMENTAL BUDGET REQUESTS		\$ 36,497,484
B. CAPITAL BUDGET REQUESTS		\$ 426,980
C. ENTERPRISE FUND REQUESTS		\$ 1,953,906
D. COMMUNITY PRESERVATION REQUEST		
OTHER AMOUNTS TO BE RAISED		
1. Amounts certified for tax title purposes	\$	-
2. Debt and interest charges not included	\$	-
3. Final court judgments	\$	-
4. Total Overlay deficits of prior years	\$	-
5. Total cherry sheet offsets	\$	1,000
6. Revenue deficits	\$	-
7. Offset Receipts	\$	20,000
8. Authorized deferral of Teachers' Pay	\$	-
9. Snow and Ice deficit	\$	100,000
10. Other		
E. TOTAL OTHER AMOUNTS TO BE RAISED		\$ 121,000
F. STATE AND COUNTY CHERRY SHEET CHARGES		\$ 100,000
G. ALLOWANCE FOR ABATEMENTS AND EXEMPTIONS		\$ 225,000
TOTAL PROPOSED EXPENDITURES		\$ 39,324,370
FY 2017 ESTIMATED RECEIPTS		
ESTIMATED TAX LEVY		
Levy Limit	\$	29,924,385
Debt Exclusion	\$	2,232,427
A. ESTIMATED TAX LEVY		\$ 32,156,812
B. CHERRY SHEET ESTIMATED RECEIPTS		\$ 863,722
C. LOCAL RECEIPTS NOT ALLOCATED		\$ 3,697,950
C. OFFSET RECEIPTS		\$ -
D. ENTERPRISE FUNDS		\$ 1,953,906
E. COMMUNITY PRESERVATION FUNDS		\$ -
F. FREE CASH		\$ -
OTHER AVAILABLE FUNDS		
1. Stabilization Fund		
2. Capital Asset Fund	\$	426,980
3. EMS/Conservation Fund	\$	225,000
G. OTHER AVAILABLE FUNDS		\$ 651,980
TOTAL ESTIMATED RECEIPTS		\$ 39,324,370
FY 2017 SURPLUS/(DEFICIT)		\$ (0)

APPENDIX A		TOWN OF GROTON							
		FISCAL YEAR 2017							
				FY 2017	FY 2017		FY 2017	FY 2017	
LINE	DEPARTMENT/DESCRIPTION	FY 2015 ACTUAL	FY 2016 APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL	
GENERAL GOVERNMENT									
MODERATOR									
1000	Salaries	\$ 65	\$ 65	\$ 65	\$ 65	0.00%	\$ 0.01	0.00%	
1001	Expenses	\$ 21	\$ 80	\$ 80	\$ 80	0.00%	\$ 0.02	0.00%	
DEPARTMENTAL TOTAL		\$ 86	\$ 145	\$ 145	\$ 145	0.00%	\$ 0.03	0.00%	
BOARD OF SELECTMEN									
1020	Salaries	\$ 3,950	\$ 3,950	\$ -	\$ -	-100.00%	\$ -	0.00%	
1021	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
1022	Expenses	\$ 1,976	\$ 15,000	\$ 2,000	\$ 2,000	-86.67%	\$ 0.44	0.01%	
1023	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
1024	Minor Capital	\$ -	\$ 27,000	\$ -	\$ -	-100.00%	\$ -	0.00%	
DEPARTMENTAL TOTAL		\$ 5,926	\$ 45,950	\$ 2,000	\$ 2,000	-95.65%	\$ 0.44	0.01%	
TOWN MANAGER									
1030	Salaries	\$ 183,649	\$ 188,596	\$ 197,572	\$ 197,572	4.76%	\$ 43.48	0.53%	
1031	Wages	\$ 84,452	\$ 96,327	\$ 102,646	\$ 102,646	6.56%	\$ 22.59	0.27%	
1032	Expenses	\$ 3,300	\$ 4,000	\$ 4,000	\$ 4,000	0.00%	\$ 0.88	0.01%	
1033	Engineering/Consultant	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
1034	Performance Evaluations	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%	
DEPARTMENTAL TOTAL		\$ 271,401	\$ 288,923	\$ 304,218	\$ 304,218	5.29%	\$ 66.95	0.81%	

LINE	DEPARTMENT/DESCRIPTION	FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
		ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
FINANCE COMMITTEE								
1040	Expenses	\$ -	\$ -	\$ 210	\$ 210	100.00%	\$ 0.05	0.00%
1041	Reserve Fund	\$ 97,604	\$ 150,000	\$ 150,000	\$ 150,000	0.00%	\$ 33.01	0.40%
DEPARTMENTAL TOTAL								
		\$ 97,604	\$ 150,000	\$ 150,210	\$ 150,210	0.14%	\$ 33.06	0.40%
TOWN ACCOUNTANT								
1050	Salaries	\$ 73,064	\$ 81,539	\$ 84,833	\$ 84,833	4.04%	\$ 18.67	0.23%
1051	Wages	\$ 37,816	\$ 40,950	\$ 42,360	\$ 42,360	3.44%	\$ 9.32	0.11%
1052	Expenses	\$ 33,037	\$ 35,610	\$ 30,975	\$ 30,975	-13.02%	\$ 6.82	0.08%
DEPARTMENTAL TOTAL								
		\$ 143,917	\$ 158,099	\$ 158,168	\$ 158,168	0.04%	\$ 34.81	0.42%
BOARD OF ASSESSORS								
1060	Salaries	\$ 83,246	\$ 84,847	\$ 84,875	\$ 84,875	0.03%	\$ 18.68	0.23%
1061	Wages	\$ 87,704	\$ 94,130	\$ 50,974	\$ 50,974	-45.85%	\$ 11.22	0.14%
1062	Expenses	\$ 13,576	\$ 23,475	\$ 24,135	\$ 24,135	2.81%	\$ 5.31	0.06%
1063	Legal Expense	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 184,526	\$ 202,452	\$ 159,984	\$ 159,984	-20.98%	\$ 35.21	0.43%
TREASURER/TAX COLLECTOR								
1070	Salaries	\$ 79,273	\$ 82,476	\$ 84,125	\$ 84,125	2.00%	\$ 18.51	0.23%
1071	Wages	\$ 96,280	\$ 100,742	\$ 104,236	\$ 104,236	3.47%	\$ 22.94	0.28%
1072	Expenses	\$ 18,554	\$ 20,530	\$ 22,855	\$ 22,855	11.32%	\$ 5.03	0.06%
1073	Tax Title	\$ 4,366	\$ 4,500	\$ 4,500	\$ 4,500	0.00%	\$ 0.99	0.01%
1074	Bond Cost	\$ 2,500	\$ 3,000	\$ 5,000	\$ 5,000	66.67%	\$ 1.10	0.01%
DEPARTMENTAL TOTAL								
		\$ 200,973	\$ 211,248	\$ 220,716	\$ 220,716	4.48%	\$ 48.57	0.59%

LINE	DEPARTMENT/DESCRIPTION	FY 2015	FY 2016	FY 2017	FY 2017	PERCENT	FY 2017	FY 2017
		ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
TOWN COUNSEL								
1080	Expenses	\$ 101,333	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.81	0.24%
DEPARTMENTAL TOTAL		\$ 101,333	\$ 90,000	\$ 90,000	\$ 90,000	0.00%	\$ 19.81	0.24%
HUMAN RESOURCES								
1090	Salary	\$ 68,560	\$ 70,359	\$ 73,202	\$ 73,202	4.04%	\$ 16.11	0.20%
1091	Expenses	\$ 6,703	\$ 7,050	\$ 9,550	\$ 9,550	35.46%	\$ 2.10	0.03%
DEPARTMENTAL TOTAL		\$ 75,264	\$ 77,409	\$ 82,752	\$ 82,752	6.90%	\$ 18.21	0.22%
INFORMATION TECHNOLOGY								
1100	Salary	\$ 117,974	\$ 125,248	\$ 128,180	\$ 128,180	2.34%	\$ 28.21	0.34%
1101	Wages	\$ 48,737	\$ 46,158	\$ 47,753	\$ 47,753	3.46%	\$ 10.51	0.13%
1102	Expenses	\$ 23,789	\$ 24,800	\$ 24,800	\$ 24,800	0.00%	\$ 5.46	0.07%
DEPARTMENTAL TOTAL		\$ 190,499	\$ 196,206	\$ 200,733	\$ 200,733	2.31%	\$ 44.17	0.54%
GIS STEERING COMMITTEE								
1120	Expenses	\$ 6,016	\$ 15,100	\$ 15,100	\$ 15,100	0.00%	\$ 3.32	0.04%
DEPARTMENTAL TOTAL		\$ 6,016	\$ 15,100	\$ 15,100	\$ 15,100	0.00%	\$ 3.32	0.04%
TOWN CLERK								
1130	Salaries	\$ 71,649	\$ 74,544	\$ 77,556	\$ 77,556	4.04%	\$ 17.07	0.21%
1131	Wages	\$ 48,161	\$ 51,930	\$ 54,536	\$ 54,536	5.02%	\$ 12.00	0.15%
1132	Expenses	\$ 7,875	\$ 11,870	\$ 11,655	\$ 11,655	-1.81%	\$ 2.56	0.03%
1135	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 127,685	\$ 138,344	\$ 143,747	\$ 143,747	3.91%	\$ 31.63	0.38%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
ELECTIONS & BOARD OF REGISTRARS								
1140	Stipend	\$ 8,914	\$ 7,880	\$ 11,656	\$ 11,656	47.92%	\$ 2.57	0.03%
1141	Expenses	\$ 9,794	\$ 9,903	\$ 10,620	\$ 10,620	7.24%	\$ 2.34	0.03%
1142	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 18,708	\$ 17,783	\$ 22,276	\$ 22,276	25.27%	\$ 4.90	0.06%
STREET LISTINGS								
1150	Expenses	\$ 5,489	\$ 6,275	\$ 6,000	\$ 6,000	-4.38%	\$ 1.32	0.02%
DEPARTMENTAL TOTAL								
		\$ 5,489	\$ 6,275	\$ 6,000	\$ 6,000	-4.38%	\$ 1.32	0.02%
INSURANCE & BONDING								
1160	Insurance & Bonding	\$ 142,864	\$ 181,000	\$ 190,000	\$ 190,000	4.97%	\$ 41.81	0.51%
1161	Insurance Deductible Reserve - Liability	\$ 5,649	\$ 12,000	\$ 12,000	\$ 12,000	0.00%	\$ 2.64	0.03%
1162	Insurance Deductible Reserve - 111F	\$ 3,310	\$ 25,000	\$ 25,000	\$ 25,000	0.00%	\$ 5.50	0.07%
DEPARTMENTAL TOTAL								
		\$ 151,823	\$ 218,000	\$ 227,000	\$ 227,000	4.13%	\$ 49.96	0.61%
TOWN REPORT								
1170	Expenses	\$ 1,400	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.00%
DEPARTMENTAL TOTAL								
		\$ 1,400	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.00%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
POSTAGE/TOWN HALL EXPENSES								
1180	Expenses	\$ 52,323	\$ 55,000	\$ 55,000	\$ 55,000	0.00%	\$ 12.10	0.15%
1181	Telephone Expenses	\$ 41,713	\$ 50,000	\$ 45,000	\$ 45,000	-10.00%	\$ 9.90	0.12%
1182	Office Supplies	\$ 15,512	\$ 17,000	\$ 17,000	\$ 17,000	0.00%	\$ 3.74	0.05%
DEPARTMENTAL TOTAL								
		\$ 109,548	\$ 122,000	\$ 117,000	\$ 117,000	-4.10%	\$ 25.75	0.31%
TOTAL GENERAL GOVERNMENT								
		\$ 1,692,197	\$ 1,939,434	\$ 1,901,549	\$ 1,901,549	-1.95%	\$ 418.47	5.09%
LAND USE DEPARTMENTS								
CONSERVATION COMMISSION								
1200	Salary	\$ 61,384	\$ 63,551	\$ 66,118	\$ 66,118	4.04%	\$ 14.55	0.18%
1201	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1202	Expenses	\$ 4,323	\$ 7,950	\$ 6,679	\$ 6,679	-15.99%	\$ 1.47	0.02%
1203	Engineering & Legal	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1204	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 65,707	\$ 71,501	\$ 72,797	\$ 72,797	1.81%	\$ 16.02	0.19%
PLANNING BOARD								
1210	Salaries	\$ 80,788	\$ 82,358	\$ 80,580	\$ 80,580	-2.16%	\$ 17.73	0.22%
1211	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1212	Expenses	\$ 7,178	\$ 8,100	\$ 7,500	\$ 7,500	-7.41%	\$ 1.65	0.02%
1215	M.R.P.C. Assessment	\$ 3,160	\$ 3,320	\$ 3,403	\$ 3,403	2.50%	\$ 0.75	0.01%
1216	Legal Budget	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 91,126	\$ 93,778	\$ 91,483	\$ 91,483	-2.45%	\$ 20.13	0.24%

		FY 2015	FY 2016	FY 2017	FY 2017	PERCENT	FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
ZONING BOARD OF APPEALS								
1220	Wages	\$ 18,255	\$ 18,467	\$ 18,823	\$ 18,823	1.93%	\$ 4.14	0.05%
1221	Expenses	\$ 986	\$ 1,400	\$ 1,700	\$ 1,700	21.43%	\$ 0.37	0.00%
DEPARTMENTAL TOTAL		\$ 19,241	\$ 19,867	\$ 20,523	\$ 20,523	3.30%	\$ 4.52	0.05%
HISTORIC DISTRICT COMMISSION								
1230	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1231	Expenses	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
BUILDING INSPECTOR								
1240	Salaries	\$ 79,273	\$ 80,858	\$ 82,475	\$ 82,475	2.00%	\$ 18.15	0.22%
1241	Wages	\$ 60,282	\$ 65,486	\$ 60,174	\$ 60,174	-8.11%	\$ 13.24	0.16%
1242	Expenses	\$ 2,870	\$ 6,500	\$ 5,000	\$ 5,000	-23.08%	\$ 1.10	0.01%
1243	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 142,426	\$ 152,844	\$ 147,649	\$ 147,649	-3.40%	\$ 32.49	0.40%
MECHANICAL INSPECTOR								
1250	Fee Salaries	\$ 27,156	\$ 25,000	\$ 30,000	\$ 30,000	20.00%	\$ 6.60	0.08%
1251	Expenses	\$ 3,326	\$ 5,000	\$ 5,000	\$ 5,000	0.00%	\$ 1.10	0.01%
DEPARTMENTAL TOTAL		\$ 30,482	\$ 30,000	\$ 35,000	\$ 35,000	16.67%	\$ 7.70	0.09%

				FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	FY 2015 ACTUAL	FY 2016 APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
EARTH REMOVAL INSPECTOR								
1260	Stipend	\$ -	\$ 1	\$ 1,500	\$ 1,500	149900.00%	\$ 0.33	0.00%
1261	Expenses	\$ 95	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
1262	Minor Capital		\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 95	\$ 101	\$ 1,600	\$ 1,600	1484.16%	\$ 0.35	0.00%
BOARD OF HEALTH								
1270	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1271	Expenses	\$ 787	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
1272	Nursing Services	\$ -	\$ 10,273	\$ 10,787	\$ 10,787	5.00%	\$ 2.37	0.03%
1273	Nashoba Health District	\$ 31,943	\$ 22,948	\$ 23,636	\$ 23,636	3.00%	\$ 5.20	0.06%
1274	Herbert Lipton MH	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	0.00%	\$ 1.76	0.02%
1275	Eng/Consult/Landfill Monitoring	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.20	0.03%
DEPARTMENTAL TOTAL								
		\$ 42,730	\$ 52,221	\$ 53,423	\$ 53,423	2.30%	\$ 11.76	0.14%
SEALER OF WEIGHTS & MEASURES								
1280	Fee Salaries	\$ 2,870	\$ 2,500	\$ 3,000	\$ 3,000	20.00%	\$ 0.66	0.01%
1281	Expenses	\$ 29	\$ 100	\$ 100	\$ 100	0.00%	\$ 0.02	0.00%
DEPARTMENTAL TOTAL								
		\$ 2,899	\$ 2,600	\$ 3,100	\$ 3,100	19.23%	\$ 0.68	0.01%
TOTAL LAND USE DEPARTMENTS								
		\$ 394,704	\$ 422,912	\$ 425,575	\$ 425,575	0.63%	\$ 93.65	1.14%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
PROTECTION OF PERSONS AND PROPERTY								
POLICE DEPARTMENT								
1300	Salaries	\$ 283,340	\$ 296,814	\$ 308,026	\$ 308,026	3.78%	\$ 67.79	0.82%
1301	Wages	\$ 1,489,613	\$ 1,613,910	\$ 1,643,942	\$ 1,643,942	1.86%	\$ 361.78	4.40%
1302	Expenses	\$ 173,239	\$ 230,600	\$ 192,647	\$ 192,647	-16.46%	\$ 42.40	0.52%
1303	Lease or Purchase of Cruisers	\$ 3,960	\$ 4,000	\$ 4,000	\$ 4,000	0.00%	\$ 0.88	0.01%
1304	PS Building (Expenses)	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1305	Minor Capital	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	100.00%	\$ 4.40	0.05%
DEPARTMENTAL TOTAL		\$ 1,960,153	\$ 2,155,324	\$ 2,168,615	\$ 2,168,615	0.62%	\$ 477.24	5.80%
FIRE DEPARTMENT								
1310	Salaries	\$ 102,182	\$ 98,880	\$ 102,792	\$ 102,792	3.96%	\$ 22.62	0.28%
1311	Wages	\$ 680,094	\$ 685,676	\$ 708,243	\$ 708,243	3.29%	\$ 155.86	1.90%
1312	Expenses	\$ 144,267	\$ 168,000	\$ 168,000	\$ 168,000	0.00%	\$ 36.97	0.45%
DEPARTMENTAL TOTAL		\$ 926,543	\$ 952,556	\$ 979,035	\$ 979,035	2.78%	\$ 215.45	2.62%
GROTON WATER FIRE PROTECTION								
1320	West Groton Water District	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
1321	Groton Water Department	\$ -	\$ 1	\$ 1	\$ 1	0.00%	\$ 0.00	0.00%
DEPARTMENTAL TOTAL		\$ -	\$ 2	\$ 2	\$ 2	0.00%	\$ 0.00	0.00%
ANIMAL INSPECTOR								
1330	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.46	0.01%
1331	Expenses	\$ 400	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
DEPARTMENTAL TOTAL		\$ 2,482	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.55	0.01%

LINE	DEPARTMENT/DESCRIPTION	FY 2015	FY 2016	FY 2017	FY 2017	PERCENT	FY 2017	FY 2017
		ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
ANIMAL CONTROL OFFICER								
1340	Salary	\$ 2,082	\$ 2,082	\$ 2,082	\$ 2,082	0.00%	\$ 0.46	0.01%
1341	Expenses	\$ 400	\$ 400	\$ 400	\$ 400	0.00%	\$ 0.09	0.00%
DEPARTMENTAL TOTAL		\$ 2,482	\$ 2,482	\$ 2,482	\$ 2,482	0.00%	\$ 0.55	0.01%
EMERGENCY MANAGEMENT AGENCY								
1350	Salary	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1351	Expenses	\$ 13,000	\$ 14,650	\$ 15,000	\$ 15,000	2.39%	\$ 3.30	0.04%
1352	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 13,000	\$ 14,650	\$ 15,000	\$ 15,000	2.39%	\$ 3.30	0.04%
DOG OFFICER								
1360	Salary	\$ 10,400	\$ 13,973	\$ 13,973	\$ 13,973	0.00%	\$ 3.07	0.04%
1361	Expenses	\$ 3,398	\$ 4,250	\$ 4,250	\$ 4,250	0.00%	\$ 0.94	0.01%
DEPARTMENTAL TOTAL		\$ 13,798	\$ 18,223	\$ 18,223	\$ 18,223	0.00%	\$ 4.01	0.05%
POLICE & FIRE COMMUNICATIONS								
1370	Wages	\$ 238,299	\$ 462,014	\$ 465,742	\$ 465,742	0.81%	\$ 102.49	1.25%
1371	Expenses	\$ 13,315	\$ 14,250	\$ 18,250	\$ 18,250	28.07%	\$ 4.02	0.05%
1372	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 251,614	\$ 476,264	\$ 483,992	\$ 483,992	1.62%	\$ 106.51	1.30%
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$ 3,170,072	\$ 3,621,983	\$ 3,669,831	\$ 3,669,831	1.32%	\$ 807.61	9.82%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
REGIONAL SCHOOL DISTRICT BUDGETS								
NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL								
1400	Operating Expenses	\$ 572,775	\$ 596,609	\$ 570,080	\$ 570,080	-4.45%	\$ 125.46	1.53%
DEPARTMENTAL TOTAL		\$ 572,775	\$ 596,609	\$ 570,080	\$ 570,080	-4.45%	\$ 125.46	1.53%
GROTON-DUNSTABLE REGIONAL SCHOOL DISTRICT								
1410	Operating Expenses	\$ 17,756,023	\$ 17,097,405	\$ 20,160,143	\$ 20,160,143	17.91%	\$ 4,436.58	53.95%
1411	Debt Service, Excluded	\$ -	\$ 1,118,387	\$ 1,086,471	\$ 1,086,471	-2.85%	\$ 239.10	2.91%
1412	Debt Service, Unexcluded	\$ -	\$ 50,404	\$ 57,103	\$ 57,103	13.29%	\$ 12.57	0.15%
1413	Out of District Placement	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 17,756,023	\$ 18,266,196	\$ 21,303,717	\$ 21,303,717	16.63%	\$ 4,688.24	57.01%
TOTAL SCHOOLS		\$ 18,328,798	\$ 18,862,805	\$ 21,873,797	\$ 21,873,797	15.96%	\$ 4,813.70	58.53%
DEPARTMENT OF PUBLIC WORKS								
HIGHWAY DEPARTMENT								
1500	Salaries	\$ 92,809	\$ 96,498	\$ 99,851	\$ 99,851	3.47%	\$ 21.97	0.27%
1501	Wages	\$ 586,754	\$ 620,989	\$ 635,855	\$ 635,855	2.39%	\$ 139.93	1.70%
1502	Expenses	\$ 153,744	\$ 134,300	\$ 134,300	\$ 134,300	0.00%	\$ 29.55	0.36%
1503	Highway Maintenance	\$ 85,677	\$ 95,000	\$ 95,000	\$ 95,000	0.00%	\$ 20.91	0.25%
1504	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 918,984	\$ 946,787	\$ 965,006	\$ 965,006	1.92%	\$ 212.37	2.58%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
		ACTUAL	APPROPRIATED	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION			BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
STREET LIGHTS								
1510	Expenses	\$ 17,800	\$ 24,000	\$ 20,000	\$ 20,000	-16.67%	\$ 4.40	0.05%
DEPARTMENTAL TOTAL		\$ 17,800	\$ 24,000	\$ 20,000	\$ 20,000	-16.67%	\$ 4.40	0.05%
SNOW AND ICE								
1520	Expenses	\$ 191,452	\$ 165,000	\$ 165,000	\$ 165,000	0.00%	\$ 36.31	0.44%
1521	Overtime	\$ 356,192	\$ 140,000	\$ 140,000	\$ 140,000	0.00%	\$ 30.81	0.37%
1522	Hired Equipment	\$ 111,742	\$ 35,000	\$ 35,000	\$ 35,000	0.00%	\$ 7.70	0.09%
DEPARTMENTAL TOTAL		\$ 659,387	\$ 340,000	\$ 340,000	\$ 340,000	0.00%	\$ 74.82	0.91%
TREE WARDEN BUDGET								
1530	Salary	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1531	Expenses	\$ 1,691	\$ 3,000	\$ 3,000	\$ 3,000	0.00%	\$ 0.66	0.01%
1532	Trees	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0.00%	\$ 0.33	0.00%
1533	Tree Work	\$ 15,127	\$ 10,000	\$ 10,000	\$ 10,000	0.00%	\$ 2.20	0.03%
DEPARTMENTAL TOTAL		\$ 16,818	\$ 14,500	\$ 14,500	\$ 14,500	0.00%	\$ 3.19	0.04%
MUNICIPAL BUILDING AND PROPERTY MAINTENANCE								
1540	Wages	\$ 81,072	\$ 84,728	\$ 129,012	\$ 129,012	52.27%	\$ 28.39	0.35%
1541	Expenses	\$ 283,793	\$ 280,850	\$ 267,350	\$ 267,350	-4.81%	\$ 58.83	0.72%
1542	Minor Capital	\$ 17,530	\$ 20,000	\$ 20,000	\$ 20,000	0.00%	\$ 4.40	0.05%
DEPARTMENTAL TOTAL		\$ 382,395	\$ 385,578	\$ 416,362	\$ 416,362	7.98%	\$ 91.63	1.11%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
SOLID WASTE DISPOSAL								
1550	Wages	\$ 110,970	\$ 124,305	\$ 123,051	\$ 123,051	-1.01%	\$ 27.08	0.33%
1551	Expenses	\$ 52,907	\$ 54,486	\$ 54,486	\$ 54,486	0.00%	\$ 11.99	0.15%
1552	Tipping Fees	\$ 122,318	\$ 135,000	\$ 130,000	\$ 130,000	-3.70%	\$ 28.61	0.35%
1553	North Central SW Coop	\$ 5,850	\$ 5,850	\$ 5,850	\$ 5,850	0.00%	\$ 1.29	0.02%
1554	Minor Capital	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	0.00%	\$ 1.10	0.01%
DEPARTMENTAL TOTAL								
		\$ 297,045	\$ 324,641	\$ 318,387	\$ 318,387	-1.93%	\$ 70.07	0.85%
PARKS DEPARTMENT								
1560	Wages	\$ 2,321	\$ 2,659	\$ 2,659	\$ 2,659	0.00%	\$ 0.59	0.01%
1561	Expenses	\$ 48,540	\$ 64,342	\$ 65,759	\$ 65,759	2.20%	\$ 14.47	0.18%
DEPARTMENTAL TOTAL								
		\$ 50,861	\$ 67,001	\$ 68,418	\$ 68,418	2.11%	\$ 15.06	0.18%
TOTAL DEPARTMENT OF PUBLIC WORKS								
		\$ 2,343,290	\$ 2,102,507	\$ 2,142,673	\$ 2,142,673	1.91%	\$ 471.53	5.73%
LIBRARY AND CITIZEN'S SERVICES								
COUNCIL ON AGING								
1600	Salaries	\$ 66,586	\$ 68,597	\$ 70,669	\$ 70,669	3.02%	\$ 15.55	0.19%
1601	Wages	\$ 44,852	\$ 65,208	\$ 67,423	\$ 67,423	3.40%	\$ 14.84	0.18%
1602	Expenses	\$ 7,553	\$ 8,454	\$ 8,454	\$ 8,454	0.00%	\$ 1.86	0.02%
1603	Minor Capital	\$ 1,495	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 120,486	\$ 142,259	\$ 146,546	\$ 146,546	3.01%	\$ 32.25	0.39%

LINE	DEPARTMENT/DESCRIPTION	FY 2015 ACTUAL	FY 2016 APPROPRIATED	FY 2017		PERCENT CHANGE	FY 2017	
				TOWN MANAGER BUDGET	FINCOM BUDGET		AVERAGE TAX BILL	FY 2017 PERCENT OF TAX BILL
SENIOR CENTER VAN								
1610	Wages	\$ 41,125	\$ 58,104	\$ 58,318	\$ 58,318	0.37%	\$ 12.83	0.16%
1611	Expenses	\$ 9,565	\$ 17,673	\$ 17,673	\$ 17,673	0.00%	\$ 3.89	0.05%
DEPARTMENTAL TOTAL		\$ 50,690	\$ 75,777	\$ 75,991	\$ 75,991	0.28%	\$ 16.72	0.20%
VETERAN'S SERVICE OFFICER								
1620	Salary	\$ 3,484	\$ 3,485	\$ 3,485	\$ 3,485	0.00%	\$ 0.77	0.01%
1621	Expenses	\$ 266	\$ 900	\$ 650	\$ 650	-27.78%	\$ 0.14	0.00%
1622	Veterans' Benefits	\$ 43,824	\$ 50,000	\$ 50,000	\$ 50,000	0.00%	\$ 11.00	0.13%
1623	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENT TOTAL		\$ 47,574	\$ 54,385	\$ 54,135	\$ 54,135	-0.46%	\$ 11.91	0.14%
GRAVES REGISTRATION								
1630	Salary/Stipend	\$ 250	\$ 250	\$ 250	\$ 250	0.00%	\$ 0.06	0.00%
1631	Expenses	\$ 660	\$ 660	\$ 760	\$ 760	15.15%	\$ 0.17	0.00%
DEPARTMENTAL TOTAL		\$ 910	\$ 910	\$ 1,010	\$ 1,010	10.99%	\$ 0.22	0.00%
CARE OF VETERAN GRAVES								
1640	Contract Expenses	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	0.00%	\$ 0.34	0.00%
DEPARTMENTAL TOTAL		\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	0.00%	\$ 0.34	0.00%
OLD BURYING GROUND COMMITTEE								
1650	Expenses	\$ 700	\$ 700	\$ 800	\$ 800	14.29%	\$ 0.18	0.00%
DEPARTMENTAL TOTAL		\$ 700	\$ 700	\$ 800	\$ 800	14.29%	\$ 0.18	0.00%

LINE	DEPARTMENT/DESCRIPTION	FY 2015	FY 2016	FY 2017	FY 2017	PERCENT	FY 2017	FY 2017
		ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
LIBRARY								
1660	Salary	\$ 334,800	\$ 346,861	\$ 357,628	\$ 357,628	3.10%	\$ 78.70	0.96%
1661	Wages	\$ 277,752	\$ 289,138	\$ 294,867	\$ 294,867	1.98%	\$ 64.89	0.79%
1662	Expenses	\$ 194,106	\$ 202,532	\$ 206,217	\$ 206,217	1.82%	\$ 45.38	0.55%
1663	Minor Capital	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 806,659	\$ 838,531	\$ 858,712	\$ 858,712	2.41%	\$ 188.97	2.30%
COMMEMORATIONS & CELEBRATIONS								
1670	Expenses	\$ 464	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
1671	Fireworks	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL		\$ 464	\$ 500	\$ 500	\$ 500	0.00%	\$ 0.11	0.00%
WATER SAFETY								
1680	Wages	\$ 142	\$ 2,640	\$ 2,640	\$ 2,640	0.00%	\$ 0.58	0.01%
1681	Expenses and Minor Capital	\$ 13,880	\$ 26,570	\$ 26,570	\$ 26,570	0.00%	\$ 5.85	0.07%
1682	Property Maint. & Improvements	\$ 5,287	\$ 9,000	\$ 9,000	\$ 9,000	0.00%	\$ 1.98	0.02%
DEPARTMENTAL TOTAL		\$ 19,310	\$ 38,210	\$ 38,210	\$ 38,210	0.00%	\$ 8.41	0.10%
WEED MANAGEMENT								
1690	Wages	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
1691	Expenses: Weed Harvester	\$ 4,000	\$ 4,000	\$ 7,000	\$ 7,000	75.00%	\$ 1.54	0.02%
1692	Expenses: Great Lakes	\$ 1,745	\$ 2,385	\$ 2,385	\$ 2,385	0.00%	\$ 0.52	0.01%
DEPARTMENTAL TOTAL		\$ 5,745	\$ 6,385	\$ 9,385	\$ 9,385	46.99%	\$ 2.07	0.03%

				FY 2017	FY 2017		FY 2017	FY 2017
		FY 2015	FY 2016	TOWN MANAGER	FINCOM	PERCENT	AVERAGE	PERCENT OF
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	BUDGET	BUDGET	CHANGE	TAX BILL	TAX BILL
GROTON COUNTRY CLUB								
1700	Salary	\$ 78,192	\$ 129,781	\$ 137,750	\$ 137,750	6.14%	\$ 30.31	0.37%
1701	Wages	\$ 148,766	\$ 123,483	\$ 135,456	\$ 135,456	9.70%	\$ 29.81	0.36%
1702	Expenses	\$ 328,712	\$ 127,239	\$ 123,789	\$ 123,789	-2.71%	\$ 27.24	0.33%
1703	Minor Capital	\$ 5,000	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
DEPARTMENTAL TOTAL								
		\$ 560,669	\$ 380,503	\$ 396,995	\$ 396,995	4.33%	\$ 87.37	1.06%
TOTAL LIBRARY AND CITIZEN SERVICES		\$ 1,614,756	\$ 1,539,710	\$ 1,583,834	\$ 1,583,834	2.87%	\$ 348.55	4.24%
DEBT SERVICE								
DEBT SERVICE								
2000	Long Term Debt - Principal Excluded	\$ 982,670	\$ 915,640	\$ 917,210	\$ 917,210	0.17%	\$ 201.85	2.45%
2001	Long Term Debt - Principal Non-Excluded	\$ -	\$ 77,030	\$ 71,390	\$ 71,390	-7.32%	\$ 15.71	0.19%
2002	Long Term Debt - Interest - Excluded	\$ 311,453	\$ 256,905	\$ 230,998	\$ 230,998	-10.08%	\$ 50.84	0.62%
2003	Long Term Debt - Interest - Non-Excluded	\$ -	\$ 9,015	\$ 6,782	\$ 6,782	-24.77%	\$ 1.49	0.02%
2006	Short Term Debt - Principal - Town	\$ 110,000	\$ -	\$ -	\$ -		\$ -	0.00%
2007	Short Term Debt - Interest - Town	\$ 1,158	\$ 125,000	\$ 56,333	\$ 56,333	-54.93%	\$ 12.40	0.15%
DEPARTMENTAL TOTAL								
		\$ 1,405,281	\$ 1,383,590	\$ 1,282,713	\$ 1,282,713	-7.29%	\$ 282.28	3.43%
TOTAL DEBT SERVICE		\$ 1,405,281	\$ 1,383,590	\$ 1,282,713	\$ 1,282,713	-7.29%	\$ 282.28	3.43%

		FY 2015	FY 2016	FY 2017	FY 2017		FY 2017	FY 2017
LINE	DEPARTMENT/DESCRIPTION	ACTUAL	APPROPRIATED	TOWN MANAGER BUDGET	FINCOM BUDGET	PERCENT CHANGE	AVERAGE TAX BILL	PERCENT OF TAX BILL
	EMPLOYEE BENEFITS							
	EMPLOYEE BENEFITS							
	GENERAL BENEFITS							
3000	County Retirement	\$ 1,560,704	\$ 1,771,089	\$ 1,844,224	\$ 1,844,224	4.13%	\$ 405.85	4.93%
3001	State Retirement	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	0.00%
3002	Unemployment Compensation	\$ 40,635	\$ 41,800	\$ 41,800	\$ 41,140	0.00%	\$ 9.20	0.11%
	INSURANCE							
3010	Health Insurance/Employee Expenses	\$ 1,357,580	\$ 1,574,000	\$ 1,608,628	\$ 1,608,628	2.20%	\$ 354.01	4.30%
3011	Life Insurance	\$ 2,123	\$ 2,500	\$ 2,500	\$ 3,160	0.00%	\$ 0.55	0.01%
3012	Medicare/Social Security	\$ 109,583	\$ 118,000	\$ 120,360	\$ 120,360	2.00%	\$ 26.49	0.32%
	DEPARTMENTAL TOTAL	\$ 3,070,625	\$ 3,507,389	\$ 3,617,512	\$ 3,617,512	3.14%	\$ 796.09	9.68%
	TOTAL EMPLOYEE BENEFITS	\$ 3,070,625	\$ 3,507,389	\$ 3,617,512	\$ 3,617,512	3.14%	\$ 796.09	9.68%
	GRAND TOTAL - TOWN BUDGET	\$ 32,019,724	\$ 33,380,330	\$ 36,497,484	\$ 36,497,484	9.34%	\$ 1,157	14.06%
	ADDITIONAL APPROPRIATIONS							
	ADDITIONAL APPROPRIATIONS							
	Capital Budget Request	\$ 635,190	\$ 404,145	\$ 426,980	\$ 426,980	5.65%	\$ 93.96	1.14%
	Overlay Deficit From Prior Years	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0.00%	\$ 0.22	0.00%
	Cherry Sheet Offsets	\$ 17,617	\$ 20,000	\$ 20,000	\$ 20,000	0.00%	\$ 4.40	0.05%
	Snow and Ice Deficit	\$ 221,729	\$ 155,224	\$ 100,000	\$ 100,000	-35.58%	\$ 22.01	0.27%
	State and County Charges	\$ 106,962	\$ 106,992	\$ 100,000	\$ 100,000	-6.54%	\$ 22.01	0.27%
	Allowance for Abatements/Exemptions	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	0.00%	\$ 49.52	0.60%
	DEPARTMENTAL TOTAL	\$ 1,206,498	\$ 912,361	\$ 872,980	\$ 872,980	-4.32%	\$ 192.11	2.34%
	GRAND TOTAL - TOWN BUDGET	\$ 33,226,222	\$ 34,292,691	\$ 37,370,464	\$ 37,370,464	8.98%	\$ 8,224	100.00%

FY 2017 ENTERPRISE FUND BUDGETS							
LINE	DEPARTMENT/DESCRIPTION	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 APPROPRIATED	FY 2017 DEPARTMENT REQUEST	FY 2017 TOWN MANAGER BUDGET	PERCENT CHANGE
WATER DEPARTMENT							
	WD Salaries	\$ 128,932	\$ 117,062	\$ 118,265	\$ 122,201	\$ 122,201	3.33%
	WD Wages	\$ 141,139	\$ 149,314	\$ 158,374	\$ 162,633	\$ 162,633	2.69%
	WD Expenses	\$ 472,978	\$ 422,026	\$ 371,800	\$ 383,301	\$ 383,301	3.09%
	WD Debt Service	\$ 361,606	\$ 361,218	\$ 358,851	\$ 356,716	\$ 356,716	-0.59%
100	DEPARTMENTAL TOTAL	\$ 1,104,655	\$ 1,049,620	\$ 1,007,290	\$ 1,024,851	\$ 1,024,851	1.74%
SEWER DEPARTMENT							
	Sewer Salaries	\$ -	\$ 17,585	\$ 18,026	\$ 18,755	\$ 18,755	4.04%
	Sewer Wages	\$ 21,290	\$ 26,066	\$ 31,046	\$ 31,801	\$ 31,801	2.43%
	Sewer Expense	\$ 664,942	\$ 595,553	\$ 572,662	\$ 606,126	\$ 606,126	5.84%
	Sewer Debt Service	\$ 5,435	\$ 5,278	\$ 41,420	\$ 41,594	\$ 41,594	0.42%
200	DEPARTMENTAL TOTAL	\$ 691,667	\$ 644,482	\$ 663,155	\$ 698,276	\$ 698,276	5.30%
LOCAL ACCESS CABLE DEPARTMENT							
	Cable Salaries	\$ 58,297	\$ 65,000	\$ 65,000	\$ 67,295	\$ 67,295	3.53%
	Cable Wages	\$ 49,589	\$ 56,533	\$ 56,529	\$ 50,410	\$ 50,410	-10.83%
	Cable Expenses	\$ 48,143	\$ 143,925	\$ 81,268	\$ 73,075	\$ 73,075	-10.08%
	Cable Minor Capital	\$ 16,540	\$ 65,000	\$ 65,000	\$ 40,000	\$ 40,000	-38.46%
300	DEPARTMENTAL TOTAL	\$ 172,569	\$ 330,458	\$ 267,797	\$ 230,779	\$ 230,779	-13.82%
TOTAL ENTERPRISE FUNDS		\$ 1,968,891	\$ 2,024,560	\$ 1,938,242	\$ 1,953,906	\$ 1,953,906	0.81%

		APPENDIX B			FACTOR:	1.0200
		Town of Groton Personnel By-Law				
		Wage and Classification Schedule				
		Fiscal Year 2017 (Effective July 1, 2016)				
Grade	Position Title	Low				High
4	Salary					
		35,930				44,466
	Wages					
		17.29				21.37
5	Salary					
		37,981				47,011
	Wages					
		18.27				22.61
7	Salary					
		43,918				55,629
	Wages					
		21.62				26.74
8	Salary					
		49,857				61,731
	Wages					
		23.97				29.68
9	Salary					
	Executive Assistant to Town Manager	51,059				63,182
	Wages					
		24.55				30.38
10	Salary					
		58,558				72,459
	Wages					
		28.16				34.84
11	Salary					
	Human Resources Director	62,909				77,849
	Wages					
		30.25				37.43
12	Salary					
		63,099				78,122
	Wages					
		30.35				37.57

		APPENDIX B		FACTOR:	1.0200
		Town of Groton Personnel By-Law			
		Wage and Classification Schedule			
		Fiscal Year 2017 (Effective July 1, 2016)			
Grade	Position Title	Low			High
13	Salary	64,797			80,174
	Wages	31.16			38.56
14	Salary	65,342			80,858
	Wages	31.42			38.87
15	Salary	68,902			85,263
	Wages	33.12			40.99
16	Salary	71,391			88,395
	Wages	34.32			42.48
17	Salary	79,981			98,945
	Wages	38.45			47.58
18	Salary	86,495			107,045
	IT Director				
	Wages	41.59			51.47
19	Salary	88,767			109,835
	Wages	42.67			52.82
20	Salary	95,180			117,058
	Wages	45.76			56.28

APPENDIX B				
NON-CLASSIFIED, TEMPORARY SEASONAL AND STIPEND POSITIONS				
NON-STEP AND STIPEND POSITIONS				
FIRE/EMS DEPARTMENT			Country Club Seasonal Employees	
Deputy Chief: Fire	24.35		Pro Shop Staff	10.00 - 12.50
Deputy Chief: EMS	23.93		Pool Staff	10.00 - 12.00
Rescue Advisory	1.00		Lifeguards	10.00 - 13.00
Call Captain: Fire	23.56		Swim Coaches	10.00 - 21.00
Call Captain: EMS	23.56		Camp Staff	10.00 - 13.00
Call Lieutenant: Fire	23.09		Counselors	10.00 - 15.50
Call Lieutenant: EMS	23.09		Buildings & Grounds	10.00 - 25.00
Call Lieutenant: Rescue	23.09			
Call Firefighter	20.20			
Call Emergency Medical Technician	20.20			
Call Rescue Personnel	20.20			
Probationary Firefighter	16.82			
Probationary Emergency Medical Technician	16.82			
Probationary Rescue Personnel	16.82			
MISCELLANEOUS				
Veteran's Agent	1,742			
Director of Veteran's Services	1,742			
Earth Removal Inspector	1,500			
Dog Officer	13,973			
Animal Inspector	2,082			
Animal Control Officer	2,082			
Town Diarist	1.00			
Keeper of the Town Clock	1.00			
Conservation Land Manager	14.07			
Park Ranger	10.20			
Graves Registration Officer	250			
Emergency Management Director	1,270			
Election Worker: Warden	Minimum Wage			
Election Worker: Precinct Clerk	Minimum Wage			
Election Worker: Inspectors (Checker)	Minimum Wage			

APPENDIX C – TOWN CLERK MINUTES

**APRIL 25 VOTES ON ARTICLE 4 MOTIONS
BEFORE RECONSIDERATION ON JUNE 13, 2016**

**JUNE 13 RECONSIDERED VOTES SUPERCEDE THE APRIL 25
VOTES AND ARE BINDING.**

ONLY ARTICLE 4 MOTIONS 1, 2, 3, 4, 5, 6 AND 8 WERE RECONSIDERED.

**APRIL 25 VOTES ARE INCLUDED HERE
FOR MEETING DOCUMENTATION PURPOSES.**

ARTICLE 4: FISCAL YEAR 2017 ANNUAL OPERATING BUDGET

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for the next fiscal year (2017), and act upon the budget of the Finance Committee, or to take any other action relative thereto.

**FINANCE COMMITTEE
BOARD OF SELECTMEN
TOWN MANAGER**

**Board of Selectmen: Recommended (3 In Favor, 2 Deferred – Degen, Petropoulos)
Finance Committee: Recommended Unanimously**

Summary: *Budget – In accordance with Section 6 of the Town Charter, the Finance Committee conducts its annual budget process by receiving the Town Manager's proposed balanced budget on or before December 31st; meeting with department heads and boards; holding public budget hearings in preparation for issuing its recommendations to Town Meeting; and presenting its budget recommendations at the Spring Town Meeting. The budget handout for this Article is contained in Appendix A of this Warrant. Please also see the Town Manager's Report which includes the Finance Committee's and Board of Selectmen's recommendations.*

Article 4 – MOTION 1: GENERAL GOVERNMENT

Mover: Gary Green

MOTION 1: I move that the Town vote to raise and appropriate the sum of \$1,901,549 for General Government as represented by lines 1000 through 1182 in the Budget; each line item to be considered as a separate appropriation for the purposes voted, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

**Moved and Seconded
Quantum of Town Meeting Vote: Majority**

Discussion:

- Mr. Green presented the Finance Committee report on the budget.
- Mr. Easom presented the Sustainability Committee report on the budget that it felt the budget was unsustainable. The Committee had no insight as to how to address this.

(April 25) Vote on Article 4 – MOTION 1: Passed 375 In Favor to 83 Against

Article 4 – MOTION 2: LAND USE DEPARTMENTS

Mover: David Manugian

MOTION 2: I move that the Town vote to raise and appropriate the sum of \$425,575 for Land Use Departments as represented by lines 1200 through 1281 in the Budget; each line item to be considered as a separate appropriation for the purposes voted, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

(April 25) Vote on Article 4 – MOTION 2: Passed by Majority Vote

Article 4 – MOTION 3: PROTECTION OF PERSONS & PROPERTY Mover: Robert Hargraves

MOTION 3: I move that the Town vote to appropriate from Emergency Medical Services Receipts Reserved the sum of \$225,000 to Fire & Emergency Medical Services and to raise and appropriate the sum of \$3,444,831 for a total of \$3,669,831 for Protection of Persons and Property as represented by lines 1300 through 1372 in the Budget; each line item to be considered as a separate appropriation for the purposes voted, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

(April 25) Vote on Article 4 – MOTION 3: Passed by Majority Vote

Article 4 – MOTION 4: SCHOOLS Mover: Bud Robertson

4.) Nashoba Valley Regional Technical High School

MOTION 4a: I move that the Town vote to raise and appropriate the sum of \$570,080 for the Nashoba Valley Regional Technical High School as represented by line 1400 in the Budget, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- Reduction in assessment due to lower Groton enrollment

(April 25) Vote on Article 4 – MOTION 4a: Passed by Majority Vote

Article 4 – MOTION 4: SCHOOLS Mover: Bud Robertson

b.) Groton Dunstable Regional School District

MOTION 4b: I move that the Town vote to raise and appropriate the sum of \$21,303,717 for the Groton Dunstable Regional School District as represented by Lines 1410 through 1413 in the Budget, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- Members Mr. Kubick and Ms. Manugian presented for the Groton-Dunstable Regional School Committee.
 - Explained the rationale for the proposed budget
 - The Needs Assessment conducted by the District identified many shortcomings and deficiencies in the areas of student performance in core areas, program reductions, teaching and teaching support staff, students with disabilities, and support staff.
 - The budget addresses resources and staffing to meet the identified needs and to improve academic performance for all students.
 - Not included in the proposed budget are:
 - Capital needs (plan to be released in May, 2016)
 - Technology needs (plan to be released in May, 2016)
 - Other Post Employment Benefits (OPEB)
 - Sustainability of the budget is being evaluated in an environment of 3% budget growth and reduced state aid requiring local contribution.
- Selectmen Jack Petropoulos presented his view of the budget (not representing the Board).
 - Acknowledged the level of effort and work involved in the Needs Assessment
 - Agreed with the goal of excellent schools
 - Examined issues related to declining enrollments, increased spending, test scores and comparative standing.
- Mr. Kubick commented that the District
 - is looking at the District needs, not comparisons.
 - Is addressing gaps in Level 1 and Level 2 school ratings; not trying to become a Level 1 District.
 - Most enrollment decline has occurred in the grade and middle schools, not the high school, which has seen increased enrollment.
- Mr. Garry Roy asked how many positions were eliminated when the 2010 override failed.
 - R: Over 50 positions were eliminated since 2007

MOTION TO AMEND Article 4 MOTION 4b (Garry Roy):

I move to amend Line Item 1410 entitled “Groton-Dunstable Region School District Operating Expenses” by deleting the figure \$20,160,143.00 and inserting the figure \$18,628,774.00.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

- Mr. Roy commented that the increase in the Mil Rate (tax rate) from \$14.27 in 2008 to \$20.56 with this override is unsustainable. The Town has an obligation to all its citizens, including its senior citizens, who many are feeling are being taxed out of Groton.
- Attendee: Why is the football program now included in the budget?
 - R: The football program has been run by a private booster club for the past several years, with positive financial results. As a school sponsored athletic program, it will strengthen the athletic program.
- Mihran Keoseian stated that he generally supports the school override request, but feels it should linked to a 2 to 5 year plan. He described general school performance as good, and not the reason for an override. Raising additional money is not as important a question as how the money is being spent.
- Val Prest stated this override will add approximately \$1000 to his taxes. What will be the impact of the other overrides which were mentioned? How is this sustainable?
 - R: No answer at this time. Sustainability is being looked at.

- Josh Degen stated that our most important resource is our children. The override is trying to recover underspending all at once. The Town budget was vetted by the Board of Selectmen and an independent Finance Committee. No independent vetting mechanism is available in the District. We need to educate our kids without breaking the bank. The District needs to evaluate spending needs with sustainability in mind.
- Jenifer Evans, member of the Board of Assessors but speaking as a private individual, stated that in her Assessor role, she sees quite a number of low income needs. She questions the need for the override budget due to declining enrollment and current graduations rates and college acceptance rates.
- Bud Robertson argued for sustainability as he pointed out that there will be future year deficits with or without the override. Passage of the override will actually result in a higher annual deficit. With or without the passage of the override, spending is not sustainable, as evidenced by forecasted large deficits.
- Attendee: This study was a Needs Assessment and was developed and reported with full transparency. It has documented the need. This is the best investment in our kids and our future.

MOTION TO MOVE THE QUESTION (Motion to Amend Article 4 – MOTION 4b (Garry Roy))

Moved and Seconded

Quantum: 2/3rds Majority

Vote on Motion to Move the Question: Passed by 2/3rds Majority

VOTE on Motion to Amend Article 4 – MOTION 4b:

Quantum: Majority

Vote to Amend Article 4 – MOTION 4b:

Did Not Pass (127 In Favor; 343 Against)

- Mary Jennings, former Superintendent of Schools, stated that the main reason we are here is that state aid continues to decline. The Town has not kept up with its funding and overrides. It is acknowledged that this is a “big bite” for seniors, but we must find a way to keep our schools funded.

MOTION TO MOVE THE QUESTION (Article 4 – MOTION 4b)

Moved and Seconded

Quantum: 2/3rds Majority

Vote on Motion to Move the Question: Passed by 2/3rds Majority

VOTE on Article 4 – MOTION 4b

Quantum: Majority

(April 25) Vote on Article 4 – MOTION 4b:

Passed by Majority Vote (313 In Favor; 152 Against)

Article 4 – MOTION 5: DEPARTMENT OF PUBLIC WORKS Mover: David Manugian

MOTION 5: I move that the Town vote to raise and appropriate the sum of \$2,142,673 for the Department of Public Works as represented by lines 1500 through 1561 in the Budget; each line item to be considered as a separate appropriation for the purposes voted, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

(April 25) Vote on Article 4 – Motion 5: Passed by Majority Vote

MOTION 6: LIBRARY AND CITIZEN'S SERVICES Mover: Bud Robertson

MOTION 6: I move that the Town vote to raise and appropriate the sum of \$1,583,834 for Library and Citizen's Services as represented by lines 1600 through 1703 in the Budget; each line item to be considered as a separate appropriation for the purposes voted, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- Q: Where does the Country Club stand with respect to a Town subsidy?
- R: In FY17, a \$135,000 deficit is expected. The Country Club is working on a three year plan to eliminate Town subsidies. It is expected that the Country Club deficit will halve again in FY18, and that no subsidy would be required in FY19. Country Club expenses include capital, salary and operating expenses.

(April 25) Vote on Article 4 – Motion 6: Passed by Majority Vote

MOTION 7: DEBT SERVICE Mover: Barry Pease

MOTION 7: I move that the Town vote to raise and appropriate the sum of \$1,282,713 for Debt Service as represented by lines 2000 through 2007 in the Budget; each line item to be considered as a separate appropriation for the purposes voted.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 7: Passed by Majority Vote

MOTION 8: EMPLOYEE BENEFITS Mover: Barry Pease

MOTION 8: I move that the Town vote to raise and appropriate the sum of \$3,617,512 for Employee Benefits as represented by lines 3000 through 3012 in the Budget; each line item to be considered as a separate appropriation for the purposes voted, provided, however, that the appropriation made hereunder shall be expressly contingent upon approval by the voters of the town of an override under Proposition 2 ½, to be voted at the May 17, 2016 Annual Town Election.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
(April 25) Vote on Article 4 – Motion 8: Passed by Majority Vote

MOTION 9: WATER ENTERPRISE Mover: David Manugian

MOTION 9: I move that the Town vote to appropriate from Water Rates and Fees the sum of \$1,024,851 to the Water Enterprise Fund for FY 2017 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 4 – Motion 9: Passed by Majority Vote

MOTION 10: SEWER ENTERPRISE

Mover: David Manugian

MOTION 10: I move that the Town vote to transfer from Sewer Enterprise Excess and Deficiency the sum of \$51,252 and to appropriate from Sewer Rates and Fees the sum of \$647,024 for a total of \$698,276 to the Sewer Enterprise Fund for FY 2017 to defray all operating expenses, interest charges, and principal payments on bonds outstanding as they accrue and any reimbursement to the Town.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 10: Passed by Majority Vote

MOTION 11: LOCAL ACCESS CABLE ENTERPRISE

Mover: David Manugian

MOTION 11: I move that the Town vote to appropriate from Local Access Cable Fees the sum of \$230,779 to the Local Access Cable Enterprise Fund for FY 2017 to defray all operating expenses and any reimbursement to the Town.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 11: Passed by Majority Vote

MOTION 12: ELECTRIC LIGHT

Mover: David Manugian

MOTION 12: I move that the Town vote to appropriate the income from the sale of electricity to private consumers or for electricity supplied to municipal buildings or from municipal power and from the sale of jobbing during Fiscal 2017 for the Groton Electric Light Department; the whole to be expended by the Manager of that department under the direction and control of the Board of Electric Light Commissioners for the expenses of the ensuing fiscal year as defined in Section 57 of Chapter 164 of the General Laws of the Commonwealth. The total fund to be appropriated is -0-.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 4 – Motion 12: Passed by Unanimous Vote

MINUTES

TOWN OF GROTON



2016 FALL TOWN MEETING

Groton-Dunstable Middle School Auditorium
344 Main Street, Groton, Massachusetts 01450

Beginning Monday, October 17, 2016 @ 7:00 PM

Attention – Voters and Taxpayers

Please bring this Report to Town Meeting



Town Meeting Access for Voters with Disabilities

Parking – Universally accessible parking spaces are available in the parking lot in front of the Groton Dunstable Middle School South. There is a ramp providing access from the parking lot to the front door of the Middle School.

Wheelchair Accessible & Companion Seating – Wheelchair spaces, seating for people with mobility issues and companion seats are available in the center aisle on both sides of the auditorium.

Sign Language – A Sign Language Interpreter will be provided for the hearing impaired, upon request, at least one week prior to the meeting.

Speaking at Town Meeting – There will be volunteers available to bring hand-held microphones to voters who have mobility issues or cannot stand in line and wait at the microphones.

Restrooms – Accessible restrooms are available near the entrance to the auditorium.

Transportation to Town Meeting - The Council on Aging van will be available to Groton residents attending Town Meetings at no charge. All riders will be at the meeting prior to the start. However, the van will depart the school at 10 PM regardless of the status of the meeting. The van is wheelchair accessible. Your reservation can be made by calling the Senior Center at 978-448-1170. Seats will be filled on a first come, first serve basis.

Questions or concerns - If you or a member of your household has questions or would like to request a sign language interpreter, please contact ADA Coordinator Michelle Collette at Town Hall at 978 448-1105 at least one week before the Town Meeting.

**2016 FALL TOWN MEETING MINUTES
OCTOBER 17, 2016**

Town Moderator:

Jason Kauppi

Deputy Moderator

Robert L. Gosselin, Sr.

Board of Selectmen:

Peter S. Cunningham
Joshua A. Degen, Vice-Chair
Anna Eliot
Jack G. Petropoulos, Chair
Barry A. Pease, Clerk

Finance Committee:

Lorraine Leonard
Gary Green, Chairman
Arthur Prest
Robert Hargraves, Vice-Chair
David Manugian
Bud Robertson

Town Manager:

Mark W. Haddad
Dawn Dunbar, Executive Assistant

Town Clerk:

Michael F. Bouchard

The meeting was called to order at 7:02 PM. Mr. Jason Kauppi presided as Moderator. 105 attendees were present at 7:02. Later in the meeting, 185 voters were in attendance.

Mr. Kauppi made several announcements regarding the upcoming November 8 Presidential Election.

The Charter Review Committee gave a status update on its progress to date, and proposed plans through Spring, 2017.

The Moderator deemed that the warrant was duly posted and asked for a motion to waive the reading of the warrant. The motion was passed by a unanimous vote.

MOTION

Mover: Michelle Collette

I move that debate be limited to three (3) minutes for each speaker, with the exception of the main proponent and opponent of each article, and at the discretion of the Moderator.

Moved and Seconded

Quantum of Town Meeting Vote Required: 2/3rds Majority

Vote on Motion to Limit Debate: Passed by 2/3rds Majority

Middlesex, ss.
Commonwealth of Massachusetts
To any Constable in the Town of Groton

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn said inhabitants of the Town of Groton qualified to vote on Town affairs to assemble in the Groton-Dunstable Middle School Auditorium in said Town on Monday, the seventeenth day of October, 2016 at Seven O'clock in the evening, to consider the following:

ARTICLE LISTINGS

Article 1:	Prior Year Bills	3
Article 2:	Amend the Fiscal Year 2017 Town Operating Budget	3
Article 3:	Transfer Money into the Capital Stabilization Fund	3
Article 4:	Offset the Tax Rate	4
Article 5:	Transfer Money to the Water Enterprise Fund	4
Article 6:	Additional Funding for Senior Center Feasibility Study	5
Article 7:	Accept M.G.L., Chapter 200A, §9A	5
Article 8:	Purchase Vehicle for Police Chief	6
Article 9:	Install Automatic Door Openers at Town Hall	6
Article 10:	Funding For Operational Audit of Town Operations	6
Article 11:	Funding for Operational Audit for GDRSD Operations	7
Article 12:	New Boiler at Florence Roche Elementary School	7
Article 13:	Install Scale at Transfer Station	8
Article 14:	Community Preservation Funding Recommendations	8
Article 15:	Acceptance of Crystal Spring Lane as a Public Way	9
	Report of the Town Manager to the 2016 Fall Town Meeting	11

ARTICLE 1: PRIOR YEAR BILLS

To see if the Town will vote to transfer from available funds a sum or sums of money for the payment of unpaid bills from prior fiscal years, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *Town Meeting approval is required to pay bills from a prior fiscal year. A list of unpaid bills will be provided at Town Meeting.*

Mover: John Petropoulos

MOTION: I move that the Town vote to transfer from the Excess and Deficiency Fund (Free Cash) the sum of \$291 for the payment of the following bills of a prior fiscal year:

Stanley Elevator Company -	<u>\$291</u>
Total	\$291

Moved and Seconded

Quantum of Town Meeting Vote: 4/5's Majority

Vote on Article 1 Main Motion: Passed by Unanimous Vote

ARTICLE 2: AMEND THE FISCAL YEAR 2017 TOWN OPERATING BUDGET

To see if the Town will vote to amend the Fiscal Year 2017 Operating Budget as adopted under Article 4 of the 2016 Spring Town Meeting, and vote to raise and appropriate and/or transfer from available funds a sum or sums of money as may be necessary to defray the expenses of the Town for Fiscal Year 2017, or to take any other action relative thereto.

**FINANCE COMMITTEE
BOARD OF SELECTMEN
TOWN MANAGER**

Board of Selectmen: See *Town Manager’s Report in Back of Warrant for Recommendations*
Finance Committee: See *Town Manager’s Report in Back of Warrant for Recommendations*

Summary: *The Fiscal Year 2017 Town Operating Budget was approved at the Second Adjourned Session of the 2016 Spring Town Meeting in June, 2016. Any changes to this Budget would have to be made prior to setting the tax rate. The purpose of this article is to make any necessary changes to balance the FY 2017 Operating Budget. Please see the Town Manager’s Report contained in the back of this Warrant for an explanation outlining the proposed changes.*

Mover: Joshua Degen

MOTION: I move that the Town vote to amend the Fiscal Year 2017 Operating Budget, as adopted under Article 4 of the April 25, 2016 Spring Town Meeting, as follows, each line item to be considered as a separate appropriation for the purposes voted:

Article 2 – Motion 1 GENERAL GOVERNMENT: By increasing the General Government Appropriation from \$1,874,183 to \$1,889,183 so as to: increase Line Item 1062 – “Board of Assessors Expenses” by \$5,000, from \$24,135 to \$29,135; and increase Line Item 1160 – “Insurance and Bonding” by \$10,000, from \$190,000 to \$200,000; And to raise and appropriate the sum of \$15,000 to fund said increases.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 2 – Motion 1: Passed by Majority Vote

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Article 2 – Motion 2 PROTECTION OF PERSONS & PROPERTY: By increasing the Protection of Persons and Property Appropriation from \$3,669,831 to \$3,677,815 so as to: increase Line Item 1300 – “Police Department Salaries” by \$7,984, from \$308,026 to \$316,010; And to raise and appropriate the sum of \$7,984 to fund said increase.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 2 – Motion 2: Passed by Majority Vote

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Article 2 Motion 3 DEPARTMENT OF PUBLIC WORKS: By increasing the Department of Public Works Appropriation from \$2,100,913 to \$2,114,413 so as to increase Line Item 1541 – “Municipal Building and Property Maintenance Expenses” by \$13,500, from \$267,350 to \$280,850; And to raise and appropriate the sum of \$13,500 to fund said increase.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- The purpose of this article was to fund a part time custodian contractor position. Some attendees thought this was to hire a custodian as an employee.
- It was clarified that the proposal in the FY 2017 Operating Budget to fund this position as an employee was part of the Proposition 2 ½ Override question, which was defeated.
- This article is asking to reinstate funding for the contract position.

MOTION TO MOVE THE QUESTION of Article 2 Motion 3:

Moved and Seconded
Quantum of Town Meeting Vote: 2/3rds Majority
Vote on the Motion to Move the Question: Passed by 2/3rds Majority Vote

VOTE on Article 2 Motion 3: Passed by Majority Vote

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Article 2 Motion 4 LIBRARY AND CITIZEN SERVICES: By increasing the Library and Citizen Services Appropriation from \$1,557,264 to \$1,565,030 so as to increase Line Item 1702 – “Country Club Expenses” by \$7,766, from \$123,789 to \$131,555; And to raise and appropriate the sum of \$7,766 to fund said increase.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- The current security system at the Country Club needs to be upgraded for insurance reasons.
- The Country Club is not paying for this because it is a Town building and a Town expense.
- Country Club revenues come directly to the general fund. Expenses do not come out of receipts. This item was not budgeted previously.

Vote on Article 2 – Motion 4: Passed by Majority Vote

ARTICLE 3: TRANSFER MONEY INTO THE CAPITAL STABILIZATION FUND

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum or sums of money to be added to the sum already on deposit in the Capital Stabilization Fund, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*

Finance Committee: *Recommended Unanimously*

Summary: *The Fund has a balance of \$129,703. The financial management goal is to achieve and maintain a balance in the Capital Stabilization Fund equal to 1.5% of the total annual budget. The target amount for the Capital Stabilization Fund will be provided at Town Meeting.*

Mover: Joshua Degen

MOTION: I move that the Town vote to transfer the sum of \$400,000 from the Excess and Deficiency Fund (Free Cash) to be added to the sum already on deposit in the Capital Stabilization Fund.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Article 3 Main Motion: Passed by 2/3rds Majority

ARTICLE 4: OFFSET THE TAX RATE

To see if the Town will vote to transfer a sum of money from the General Excess and Deficiency Fund (Free Cash) or from other available funds for the purpose of affecting the tax rate for the period beginning July 1, 2016, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended (3 In Favor, 1 Against – Eliot)*

Finance Committee: *Not Recommended Unanimously (5-0-0); Finance Committee recommended a \$200,000 transfer*

Summary: *The intent of this article is to use a portion of Free Cash or General Stabilization Fund monies as a funding source for the FY 2017 Budget in order to lower the amount of money required to be raised from taxes or to balance a deficit budget. The Board of Selectmen has voted to recommend that \$400,000 be transferred from Free Cash to reduce the Fiscal Year 2017 tax rate.*

Mover: Jack Petropoulos

MOTION: I move that the Town vote to transfer the sum of \$400,000 from the Excess and Deficiency Fund (Free Cash) for the purpose of affecting the tax rate for the period beginning July 1, 2016.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

MOTION to AMEND Article 4 Main Motion

Mover: Bud Robertson (Finance Committee)

I move that the amount of money to be transferred from the Excess and Deficiency Fund (Free Cash) for the purpose of affecting the tax rate for the period beginning July 1, 2016, be reduced from \$400,000 to \$200,000.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Discussion:

- Mr. Robertson of the Finance Committee argued that \$400,000 was too much to use to offset the tax rate. The Board of Selectmen and Finance Committee are guardians of the Town's fiscal health, which includes looking at both long and short term issues. The Sustainable Budget Committee has concluded that, on the current path, annual overrides are likely. Until we see how the next few years play out, the Town should be building a cash reserve. A \$200,000 transfer to offset the tax rate better addresses long and short term.
- Mr. Petropoulos stated that this was somewhat a philosophical discussion, and expressed the viewpoint that the money in free cash belonged to the taxpayers and should be returned. If or when budget issues hit, taxpayers should be asked at that time to fund or cut.
- Individual attendees spoke to support both points of view.

MOTION to Move the Question of Article 4 Amendment and Main Motion:

Moved and Seconded
Quantum of Town Meeting Vote: 2/3rds Majority
Vote on the Motion to Move the Question: Passed by 2/3rds Majority Vote

Tellers were sworn: Connie Sartini, Tim Leonard, Stuart Schulman, Gary Roy, Michael Manugian, Paul Funch

VOTE on Article 4 Motion to Amend: Motion passed - 102 in favor; 70 opposed

VOTE on Article 4 Main Motion as Amended: Motion failed – 85 in favor, 91 opposed
(Ed. Note: result - No money was transferred from free cash to offset the tax rate.)

ARTICLE 5: TRANSFER MONEY TO WATER ENTERPRISE FUND

To see if the Town will vote to authorize the Groton Water Department to borrow or transfer a sum or sums of money from the Water Enterprise Fund Surplus to the Fiscal Year 2017 Water Department Operating Budget, or to take any other action relative thereto.

BOARD OF WATER COMMISSIONERS

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*
Water Commission: *Recommended Unanimously*

Summary: *This article requests that the sum of \$110,000 be transferred from the Water Enterprise Fund Surplus to the Fiscal Year 2017 Water Department General Expenses for the mechanical cleaning of the Whitney Pond Well #1 and Whitney Pond Well #2, the mechanical cleaning of the Baddacook Well and for engineering services related to electrical upgrades and pump and motor improvements at the Whitney Pond Well. In addition, it further requests that the Board of Water Commissioners be authorized to borrow the sum of \$400,000, to be raised through water rates, for Electrical Upgrades and Pump and Motor improvements at the Whitney Pond Well.*

Mover: Thomas Orcutt

MOTION A: I move that the Town vote to transfer the sum of \$110,000 from the Water Enterprise Fund Surplus to the Fiscal Year 2017 Water Department Operating Budget for the mechanical cleaning of the Whitney Pond Well #1 and Whitney Pond Well #2, the mechanical cleaning of the Baddacook Well and for engineering services related to electrical upgrades and pump and motor improvements at the Whitney Pond Well.

Moved and Seconded
Quantum of Town Meeting Vote: Majority
Vote on Article 5 Motion A: Passed by Majority Vote

MOTION B: I move that the Town vote to appropriate the sum of \$400,000, to be expended by the Board of Water Commissioners, for Electrical Upgrades and Pump and Motor improvements at the Whitney Pond Well; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow the sum of \$400,000 under and pursuant to Chapter 44, Section 8(7C) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, and that the Board of Water Commissioners be authorized to contract for the accomplishment of the foregoing purpose, including the expenditure of all appropriated funds and any funds received from the Commonwealth of Massachusetts or other sources for such project.

Moved and Seconded
Quantum of Town Meeting Vote: 2/3's Majority
Vote on Article 5 Motion B: Passed by 2/3rds Majority

ARTICLE 6: *ADDITIONAL FUNDING FOR SENIOR CENTER FEASIBILITY STUDY*

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, in addition to the amount appropriated under Article 7 of the 2016 Spring Town Meeting, to be expended by the Town Manager, for the purpose of retaining a consultant(s) to conduct a feasibility/assessment study to determine the future needs of the Groton Senior Center, including whether a new facility is needed, and all costs associated and related thereto, or to take any other action relative thereto.

COUNCIL ON AGING

Board of Selectmen: Recommended (3 In Favor, 1 Against – Petropoulos)

Finance Committee: Proposal for \$20,000 Recommended Unanimously (6-0-0)

Summary: *The 2016 Spring Town Meeting appropriated funding to hire a consultant to conduct a feasibility study to determine the long term needs of Groton's Senior Center. At the completion of the initial study, it was determined that further study of the Prescott School is needed before making a final determination on the location of a new Senior Center. Specifically, the Council on Aging's Feasibility Oversight Committee has voted to seek further funding for the sole purpose of getting additional hard cost estimates on Prescott School, specifically for the renovation that meets the requirements of the Council on Aging's Senior Center plans as defined in the Site and Building Analysis and other related documents; study the possibility of secondary road access at the Prescott School; examine emergency shelter adaptability as defined by Groton's Fire and Police Chiefs respectively; and determine ADA universal adaptability. Once a determination is made, with the approval of the Board of Selectmen and Finance Committee, a Special Town Meeting would be called in January, 2017 to appropriate the design/bid funding to bring bids in hand on the final solution for a new Senior Center to the 2017 Spring Town Meeting.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to transfer the sum of \$20,000 from the Excess and Deficiency Fund (Free Cash), in addition to the amount appropriated under Article 7 of the 2016 Spring Town Meeting, to be expended by the Town Manager, for the purpose of retaining a consultant(s) to conduct a feasibility/assessment study to determine the future needs of the Groton Senior Center, including whether a new facility is needed, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- Mihran Keoseian, Chair of the CoA Feasibility Oversight Committee, presented a status of the committee and how the requested money would be used.
- Individual attendees commented on the following topics:
 - Q: This project refers to a physical plant. What can be done for seniors "outside" of a physical plant?
 - R: Plans to address this in public sessions.
 - Q: Does the study being requested apply to any use of the Prescott School Building?
 - R: This funding is specifically to address needs of seniors. Public Safety officials are urging an access road for any use of the building that increases activity.
 - Q: What percentage of the senior population uses the Senior Center?
 - R: Groton's senior population is approximately 2400. Approximately 800 seniors were served in the building last year, and approximately 1200 seniors were serviced in some way.
 - Q: Why is this article coming up now?
 - R: This is in response to input from people who wanted more study done at the Prescott School building.

- Q: Could this have waited until the Spring Town Meeting where it could be evaluated along with other project requests?
- It was noted that a potential senior center will also have a capability to be used as an emergency center.
- It was commented that the Prescott School building, the Senior Center and the Country Club are all in disrepair, some underutilized and need rehabilitation or replacement. These are potentially three expensive projects. It would make sense to leverage an investment and combine uses in a single building if possible.

MOTION to AMEND Article 6 Main Motion

Mover: Halsey Platt offered an amended motion, to read:

I move that the Town vote to transfer the sum of \$20,000 from the Excess and Deficiency Fund (Free Cash), in addition to the amount appropriated under Article 7 of the 2016 Spring Town Meeting, to be expended by the Town Manager, for the purpose of retaining a consultant(s) who will work with a seven member committee appointed by the Town Manager consisting of three members of the prior Municipal Building Committee for Prescott School and four members of the Council on Aging's Feasibility Oversight Committee, to conduct a feasibility/assessment study to determine the future needs of the Groton Senior Center, including whether a new facility is needed, and all costs associated and related thereto.

Moved and Seconded
Quantum of Town Meeting Vote: Majority

Further discussion:

- If Prescott is not looked at in this study, we will make an uninformed decision.

MOTION to MOVE the Question of the Article 6 Amendment and Main Motion

Moved and Seconded
Quantum of Town Meeting Vote: 2/3rds Majority
VOTE on Motion to Move the Question: Passed by 2/3rds Majority

Vote on Motion to Amend Article 6 Main Motion: Passed by Majority Vote

Vote of Article 6 Main Motion as Amended: Passed by Majority Vote

ARTICLE 7: ACCEPT M.G.L. CHAPTER 200A, §9A

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 200A, §9A, to establish a procedure that would allow the Town Treasurer to dispose of abandoned funds held in the custody of the Town, or to take any other action relative thereto.

TOWN TREASURER

Board of Selectmen: Recommended Unanimously
Finance Committee: Recommended Unanimously

Summary: *This article pertains to the process under which the Town Treasurer is allowed to search for the rightful owners of uncashed accounts payable and payroll checks issued by the*

Town. The prior process was amended and improved as part of the 2010 Municipal Relief Act. Accepting this provision will put in place these amended steps and allow for return of unclaimed funds to their rightful owner, or otherwise allow the funds to revert back to the Town upon completion of the process.

Mover: Anna Eliot

MOTION: I move that the Town vote to accept the provisions of Massachusetts General Laws Chapter 200A, §9A, to establish a procedure that would allow the Town Treasurer to dispose of abandoned funds held in the custody of the Town.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 7 Main Motion: Passed by Unanimous Vote

ARTICLE 8: PURCHASE VEHICLE FOR THE POLICE CHIEF

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, for the purpose of purchasing and equipping a new vehicle for the Police Chief, and all costs associated and related thereto, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended (4 In Favor, 1 Against – Petropoulos)

Finance Committee: Recommended Unanimously

Summary: *This is a scheduled replacement for a new fully equipped vehicle for the Chief of Police. The current Chief's vehicle will be used to replace an older cruiser that will be removed from the fleet.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to transfer the sum of \$50,000 from the Stabilization Fund, to be expended by the Town Manager, for the purpose of purchasing and equipping a new vehicle for the Police Chief, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: 2/3's Majority

Vote on Article 8 Main Motion: Passed by 2/3rds Majority

ARTICLE 9: INSTALL AUTOMATIC DOOR OPENERS AT TOWN HALL

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to install automatic door openers at the Groton Town Hall, and all costs associated and related thereto, or to take any other action relative thereto.

COMMISSION ON ACCESSIBILITY

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended (3 In Favor, 2 Against – Green, Manugian)

Summary: *The Commission on Accessibility has completed a town wide study of municipal properties to determine deficiencies in accessibility. Due to the fact that both the front and rear doors of the Town Hall are heavy and difficult for people to open, especially for individuals with walkers or in wheelchairs, the Commission on Accessibility is recommending that the Town install automatic door openers on both doors. Automatic door openers were installed at the Library last year and have been very successful in addressing this concern.*

Mover: Barry Pease

MOTION: I move that the Town vote to transfer the sum of \$5,000 from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, to install automatic door openers at the Groton Town Hall, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Discussion:

- o Michelle Collette, ADA Coordinator, reported that the Commission on Accessibility supports this article.

VOTE on Article 8 Main Motion: Passed by Majority Vote

ARTICLE 10: FUNDING FOR OPERATIONAL AUDIT OF TOWN OPERATIONS

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to pay for the cost of conducting an audit of Town operations and all costs associated and related thereto, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: Recommended (4 In Favor, 1 Against – Petropoulos)

Finance Committee: Recommended Unanimously

Summary: *In May, the Board of Selectmen appointed a Sustainable Budget Study Committee to look at the long range sustainability of the Town's Operating Budget. One of the outcomes of this Committee's work was to recommend a top to bottom audit of the Town's operations. The purpose of the Audit will be to identify the strengths and opportunities of the Town's organizational structure, including an assessment of the allocation of personnel, monetary and equipment resources, culminating in recommendations that will improve the organizational effectiveness and efficiency in the delivery of Town services.*

Mover: Barry Pease

MOTION: I move that the Town vote to transfer the sum of \$45,500 from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, to pay for the cost of conducting an audit of Town operations and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 10 Main Motion: Passed by Majority Vote

ARTICLE 11: FUNDING FOR OPERATIONAL AUDIT OF GDRSD OPERATIONS

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to pay for Groton's share of the cost of conducting an audit of the Groton Dunstable Regional School District's operations and all costs associated and related thereto, or to take any other action relative thereto.

GDRSD COMMITTEE

Board of Selectmen: Recommendation Deferred Until Town Meeting

Finance Committee: Recommendation Deferred Until Town Meeting

Summary: *Similar to the proposed Audit of Town Operations, the Groton Dunstable Regional School Committee will be conducting an audit of their operations with the intent of achieving the same outcome. This article will cover the cost of Groton's share of the Audit.*

Mover: Anna Eliot

MOTION A: I move that the Town vote to transfer the sum of \$0 from the Excess and Deficiency Fund (Free Cash), to pay for Groton's share of the cost of conducting an audit of the Groton Dunstable Regional School District's operations and all costs associated and related thereto.

Moved and Seconded

MOTION B: I move that Article 11 be indefinitely postponed.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 11 Motion to Indefinitely Postpone: Passed by Unanimous Vote

ARTICLE 12: REPLACE BOILER AT FLORENCE ROCHE ELEMENTARY SCHOOL

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to replace the boiler at the Florence Roche Elementary School, and all costs associated and related thereto, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *There are two boilers at the Florence Roche School. The oil-fired forced hot water boiler, which was manufactured in 1995, is in good operating condition. The Weil McLain gas-fired steam boiler that was manufactured in 1988 needs to be replaced this fall. It continues to leak and it is doubtful that the boiler will operate satisfactorily throughout the winter months. The estimated cost of replacement is \$80,000. The Groton Dunstable Regional School District is in the process of soliciting bids for this replacement and should have exact costs at Town Meeting. Should Town Meeting approve funding for this replacement, it is expected to be installed by November 4, 2016.*

Mover: Joshua Degen

MOTION: I move that the Town vote to transfer the sum of \$80,000 from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, to replace the boiler at the Florence Roche Elementary School, and all costs associated and related thereto.

MOVED AND Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 12 Main Motion: Passed by Unanimous Vote

ARTICLE 13: *INSTALL SCALE AT THE TRANSFER STATION*

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow a sum or sums of money, to be expended by the Town Manager, to install a scale at the Transfer Station that will be used to weigh bulk items brought into the Transfer Station for disposal, and all costs associated and related thereto, or to take any other action relative thereto.

DPW DIRECTOR

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Summary: *The purpose of this article is to fund the purchase of a used scale from a local business that is closing down. It is a truck scale that will weigh up to 100,000 pounds. The Town charges customers to dump material at the Transfer Station by weight and right now weights are estimated and are not very accurate. With a scale the DPW will be able to charge appropriately and be guaranteed not to be shorted any revenue. The DPW will also be able to weigh trucks going out with recyclables and ensure the Town is getting the right payment for materials. There is also potential for revenue by charging people to weigh at a certified scale, which is something the current owner of the item does. This is something the Town has been looking to do for years.*

Mover: Peter Cunningham

MOTION: I move that the Town vote to transfer the sum of \$15,000 from the Excess and Deficiency Fund (Free Cash), to be expended by the Town Manager, to install a scale at the

Transfer Station that will be used to weigh bulk items brought into the Transfer Station for disposal, and all costs associated and related thereto.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 13 Main Motion: Passed by Majority Vote

ARTICLE 14: COMMUNITY PRESERVATION FUNDING RECOMMENDATIONS

To see if the Town will vote to adopt and approve the recommendations of the Community Preservation Committee for Fiscal Year 2017, and vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, and by authorizing the Board of Selectmen, with the approval of the Community Preservation Committee, to acquire, by purchase, gift or eminent domain, such real property interests in the name of the Town, or enforceable by the Town, including real property interests in the form of permanent affordable housing restrictions and historical preservation restrictions that will meet the requirements of Chapter 184 of the General Laws, as may be necessary or proper to carry out the foregoing, or to take any other action relative thereto.

CPC Proposal A: Williams Barn Improvement

\$45,000

Summary: *The Williams Barn is a historic Town-owned building on Chicopee Row dating from about 1840. In early 2016, it was noticed that a portion of the northern basement stone wall of the Williams Barn had collapsed. A structural engineer was brought in to determine the best repair method. It is recommended the existing stones be removed and additional structural features be added. Once completed, the stone wall will be re-installed as close to original as possible. Providing these additional elements to the wall will make the repair last longer.*

COMMUNITY PRESERVATION COMMITTEE

Board of Selectmen: Recommended Unanimously

Finance Committee: Recommended Unanimously

Community Preservation Committee: Recommended Unanimously

Mover: Tom Delaney

MOTION 3: Williams Barn Improvement

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, Section 5, to appropriate the sum of \$20,000 from the Community Preservation Fund Historic Reserve and to appropriate the sum of \$25,000 from the Community Preservation Fund Unallocated Reserve for a total of \$45,000 to fund Community Preservation Application 2017-07 "William Barn Improvement".

Moved and Seconded

Quantum of Town Meeting Vote: Majority

VOTE on Article 14 Main Motion: Passed by Unanimous Vote

ARTICLE 15: ACCEPTANCE OF CRYSTAL SPRING LANE AS A TOWN WAY

To see if the Town will vote to accept as a public way the roadway known as Crystal Spring Lane, as heretofore laid out by the Board of Selectmen and as shown on a plan entitled "Street Acceptance Plan, Crystal Spring Estates, Groton, Mass, prepared for High Oaks Realty Trust" dated December 23, 2014, Revised February 2, 2016, prepared by Ducharme & Dillis, Bolton, MA, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements, or to take any other action relative thereto.

BOARD OF SELECTMEN

Board of Selectmen: *Recommendation Deferred Until Town Meeting*
Finance Committee: *No Position*

Summary: *To accept Crystal Spring Lane as a public way.*

Mover: Anna Eliot

MOTION A: I move that the Town vote to accept as a public way the roadway known as Crystal Spring Lane, as heretofore laid out by the Board of Selectmen and as shown on a plan entitled "Street Acceptance Plan, Crystal Spring Estates, Groton, Mass, prepared for High Oaks Realty Trust" dated December 23, 2014, Revised February 2, 2016, prepared by Ducharme & Dillis, Bolton, MA, a copy of which is on file with the Town Clerk, and to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or lesser interests in said roadway and all related easements, or to take any other action relative thereto.

MOTION B: I move that Article 11 be indefinitely postponed.

Moved and Seconded

Quantum of Town Meeting Vote: Majority

Vote on Article 15 Motion to Indefinitely Postpone: Passed by Unanimous Vote

MOTION to Dissolve the 2016 Fall Town Meeting

Moved and Seconded

VOTE on Motion to Dissolve: Passed by Unanimous Vote

The Meeting was dissolved at 10:00 PM

Hereof fail not and make return of your doings to the Town Clerk on or before time of said meeting.

Given under our hands this 26th Day of September in the year of our Lord Two Thousand Sixteen.

John G. Petropoulos
John G. Petropoulos, Chairman

Joshua A. Degen
Joshua A. Degen, Vice Chairman

Barry A. Pease
Barry A. Pease, Clerk

Peter S. Cunningham
Peter S. Cunningham, Member

Anna Eliot
Anna Eliot, Member

OFFICERS RETURN
Groton, Middlesex

Pursuant to the within Warrant, I have this day notified the Inhabitants to assemble at the time, place, and for the purpose mentioned as within directed. Personally posted by Constable.

Constable

Date Duly Posted

REPORT OF THE TOWN MANAGER TO THE 2016 FALL TOWN MEETING

The 2016 Fall Town Meeting Warrant contains several warrant articles that seek appropriations, some of which may affect the Tax Rate and some of which will have no further impact on taxes. The purpose of this report is to provide the residents and taxpayers with a summary of these articles and what impact they will have on the Fiscal Year 2017 Tax Rate.

As you will recall, the 2016 Spring Town Meeting voted a budget of \$34,615,738, which was right at the levy limit based on our best estimate of revenues at that time. Since that time, we have begun to get a better picture of our estimates. Most importantly, in July, the Commonwealth finalized its budget and provided the Town with its final State Aid Estimates. Further, the Assessors continue to work toward the finalization of the Town's new growth figure. They should have it certified by the end of October. At this time, I am pleased to say that both of these amounts have come in essentially on budget, with slight increases in overall anticipated revenues. The following chart provides the difference between what was originally estimated and what we are estimating at this time:

	<u>Original</u>	<u>Current</u>	<u>Difference</u>
State Aid	\$ 863,722	\$ 860,020	\$ (3,702)
State Charges	\$ 100,000	\$ 87,303	\$12,697
Snow & Ice Deficit	\$ 100,000	\$ 79,418	\$20,582
Off-Set Receipts	\$ 21,000	\$ 18,147	\$ 2,853
Property Tax Levy	\$30,257,066	\$30,257,066	\$ 0
Local Receipts	\$ 3,715,950	\$ 3,727,770	<u>\$11,820</u>
Additional Revenues			\$ 44,250

With these revised estimates, the approved budget is now \$44,250 under the levy limit. Since the original budget was voted, there are a few issues that require attention. Article 2 of the Warrant proposes to amend the original budget in some line items. These amendments will have no impact on the Tax Rate for Fiscal Year 2017, since the additional revenues come from reductions in State Aid Offsets, a lower Snow and Ice Deficit than originally estimated and an increase in estimated receipts. The overall levy limit will remain the same. In addition, the Department of Revenue has certified the Town's Free Cash at \$1,219,850. Free Cash is proposed to fund several of the Articles contained in the Warrant. The use of "Free Cash" will not impact the tax rate.

The following is a summary of Warrant Articles requesting funding:

Article 1: Unpaid Bills	Amount Requested: \$291
Stanley Elevator Company -	\$291
Total	\$291

Article 2: Budget Amendments

Amount Requested: \$44,250

The proposed funding for this Article will come from taxation and may impact the Tax Rate (at the conclusion of the summary and explanation will be a chart showing the impact on the FY 2017 Tax Rate). The following is a breakdown of the requests, followed by an explanation:

<u>Line Item</u>	<u>Original Appropriation</u>	<u>New Appropriation</u>	<u>Difference</u>
Board of Assessor Expenses	\$ 24,135	\$ 29,135	\$ 5,000
Insurance and Bonding	\$190,000	\$200,000	\$10,000
Police Salaries	\$308,026	\$316,010	\$ 7,984
Municipal Buildings Expenses	\$267,350	\$280,850	\$13,500
Country Club Expenses	<u>\$123,789</u>	<u>\$131,555</u>	<u>\$ 7,766</u>
Total	\$913,300	\$957,550	\$44,250

Explanation of Requests

Board of Assessor Expenses - \$5,000

The Town is required to complete a full revaluation of all real and personal property every three years. The Town is required to conduct this revaluation in Fiscal Year 2017. The Board of Assessors and their staff complete the residential property revaluation without any outside assistance. An outside consultant is hired to assist in the revaluation of commercial and industrial property. An earlier appropriation of \$16,000 provided the funding for this portion of the revaluation. Due to the technicalities associated with the Personal Property Revaluation, the Principal Assessor has requested that a consultant be brought in to assist with this revaluation as well. Due to an error in calculating the Fiscal Year 2017 Board of Assessors Expense Budget, the amount needed for this (\$5,000) was inadvertently left out of the budget. The purpose of this appropriation is to provide the necessary funding to retain the consultant's services for the revaluation of Personal Property.

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Insurance and Bonding - \$10,000

The Town's Insurance Budget, which covers Workers' Compensation and Property and Casualty Insurance, is set in December and voted at the Spring Town Meeting in April. The final rates are not known until June. When the budget is developed an estimate from the insurance carrier of the actual cost is used. This year, the workers' compensation rates and property insurance came in higher than anticipated. To meet the Town's insurance premiums, an additional \$10,000 is needed.

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Police Salaries - \$7,984

In July, 2016, the Board of Selectmen voted to renew the Employment Agreement with the Police Chief for an additional three (3) year term effective from July 1, 2016 through June 30, 2019. The Board agreed to a salary of \$137,000 in Fiscal Year 2017. In order to meet this salary, an additional \$7,984 is needed in the Police Salary Line Item. This appropriation will provide the necessary funding to meet the first year of the new Agreement.

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Municipal Building Expenses - \$13,500

During the development of the Fiscal Year 2017 Operating Budget, the DPW Director had requested the creation of another full time custodian position to help maintain Town buildings and provide additional coverage at the Transfer Station. This work had been accomplished in the past by a private contractor. In Fiscal Year 2016, the private contractor was paid from a variety of funds, including funding from Building Maintenance Expenses. When the position was added to the FY 2017 Budget, the funding from the expense line was eliminated and transferred to the Building Maintenance Wage Line to offset the cost of the new position. While Town Meeting approved the creation of the new position, it was made contingent on the successful approval of a Proposition 2½ Override. With the defeat of the override, funding for the full time custodian was eliminated from the budget. However, the work done by the private contractor to maintain Town Buildings and provide additional support at the Transfer Station is still needed. This funding request would restore money needed to keep the private contractor in the budget for FY 2017.

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

Country Club Expenses - \$7,766

In May, 2016, the Country Club had its annual inspection and test of the fire alarm system in the Function Hall. The testing company found several issues with the system and has recommended that it be replaced. The fire alarm is having a problem syncing up to the strobe light system and a random NAC (based signal trouble) error that cannot be cleared correctly. The cost to replace the system is \$7,766 and will assure that it passes future inspections. Due to its use, the Function Hall must have a properly working fire alarm system. The new system, once installed, will use a cellular signal which will allow the Town to cancel the dedicated phone line currently used to communicate with the Communications Center. This will save the Town \$500 annually.

Board of Selectmen: *Recommended Unanimously*
Finance Committee: *Recommended Unanimously*

The funding for the requests (\$44,250) under this Article come from the overall tax levy. However, since there was no increase in the overall levy limit, there will be no impact on the FY 2017 Tax Rate. The impact on the FY 2017 Tax Rate is as follows:

Original Budget -	\$34,615,738
Original Levy Capacity Used -	\$30,257,066
Amount Under the Levy Limit -	\$0
Original Proposed Tax Rate -	\$19.35
Average Tax Bill -	\$7,740 or \$228 increase over FY 2016
New Proposed Budget -	\$34,659,988
New Levy Capacity Used	\$30,257,066
Amount Under the Levy Limit -	\$0
New Proposed Tax Rate -	\$19.35
Average Tax Bill -	\$7,740 or \$228 increase over FY 2016

Article 3 – Capital Stabilization Fund

Amount Requested: \$400,000

The Fund has a balance of \$129,704. The financial management goal is to achieve and maintain a balance in the Capital Stabilization Fund equal to 1.5% of the total annual budget. To meet this level and provide adequate funding to meet the anticipated Fiscal Year 2018 Capital Budget, the Town will need to add \$400,000 to the fund. This funding will come from Free Cash and not affect the Tax Rate.

Article 4 – Offset the Tax Rate

Amount Requested: \$400,000

After reviewing all of the other financial commitments contained in the Warrant for the 2016 Fall Town Meeting, the Board of Selectmen has voted to recommend that the Town Meeting vote to transfer \$400,000 from Free Cash to offset the Fiscal Year 2017 Tax Rate. This amount will reduce the tax rate by \$0.26 and reduce the average tax bill (a home valued at \$400,000) by \$104.

Article 5 – Transfer Money to Water Enterprise

Amount Requested: \$510,000

From the Summary in the Warrant: This article requests that the sum of \$110,000 be transferred from the Water Enterprise Fund Surplus to the Fiscal Year 2017 Water Department’s General Expense for the mechanical cleaning of the Whitney Pond Well #1 and Whitney Pond Well #2, the mechanical cleaning of the Baddacook Well and for engineering services related to electrical upgrades and pump and motor improvements at the Whitney Pond Well. In addition, it further requests that the Board of Water Commissioners be authorized to borrow the sum of \$400,000, to be raised through water rates, for Electrical Upgrades and Pump and Motor improvements at the Whitney Pond Well.

Article 6 – Design Funding for a New Senior Center Amount Requested: TBD

From the Summary in the Warrant: The 2016 Spring Town Meeting appropriated funding to hire a consultant to conduct a feasibility study to determine the long term needs of Groton’s Senior Center. At the completion of the initial study, it was determined that further study of the Prescott School is needed before making a final determination on the location of a new Senior Center. Specifically, the Council on Aging’s Feasibility Oversight Committee has voted to seek further funding for the sole purpose of getting additional hard cost estimates on Prescott School, specifically for the renovation that meets the requirements of the Council on Aging’s Senior Center plans as defined in the Site and Building Analysis and other related documents; study the possibility of secondary road access at the Prescott School; examine emergency shelter adaptability as defined by Groton’s Fire and Police Chiefs respectively; and determine ADA universal adaptability. Once a determination is made, with the approval of the Board of Selectmen and Finance Committee, a Special Town Meeting would be called in January, 2017 to appropriate the design/bid funding to bring bids in hand on the final solution for a new Senior Center to the 2017 Spring Town Meeting. The amount requested under this Article will be presented to the Spring Town Meeting. The funding will come from Free Cash and not affect the Tax Rate.

Article 8 – Purchase New Vehicle for Police Chief Amount Requested: \$50,000

From the Summary in the Warrant: This is a scheduled replacement for a new fully equipped vehicle for the Chief of Police. The current Chief’s vehicle will be used to replace an older cruiser that will be removed from the fleet. This funding will come from the Stabilization Fund and not affect the Tax Rate.

Article 9 – Install Automatic Door Openers Amount Requested: \$5,000

From the Summary in the Warrant: The Commission on Accessibility has completed a town wide study of municipal properties to determine deficiencies in accessibility. Due to the fact that both the front and rear doors of the Town Hall are heavy and difficult for people to open, especially for individuals with walkers or in wheelchairs, the Commission on Accessibility is recommending that the Town install automatic door openers on both doors. Automatic door openers were installed at the Library last year and have been very successful on addressing this concern. This funding will come from Free Cash and not affect the Tax Rate.

Article 10 – Funding for Town Operations Audit Amount Requested: \$45,000

From the Summary in the Warrant: In May, the Board of Selectmen appointed a Sustainable Budget Study Committee to look at the long range sustainability of the Town’s Operating Budget. One of the outcomes of this Committee’s work was to recommend a top to bottom audit of the Town’s operations. The purpose of the Audit will be to identify the strengths and opportunities of the Town’s organizational structure, including an assessment of the allocation of personnel, monetary and equipment resources culminating in recommendations that will improve the organizational effectiveness and efficiency in the delivery of Town services. This funding will come from Free Cash and not affect the Tax Rate.

Article 11 – Funding for GDRSD Operations Audit

Amount Requested: TBD

This Article was originally placed on the Warrant as a place holder in the event funding from the Town of Groton was needed to pay for the Audit. Recently it has been brought to the Town’s attention that the Regional School District would cover the entirety of this cost and no additional funding would be needed. This article may be removed from the Warrant prior to publication.

Article 12 – New Boiler at Florence Roche School

Amount Requested: \$80,000

From the Summary in the Warrant: There are two boilers at the Florence Roche School. The oil-fired forced hot water boiler, which was manufactured in 1995, is in good operating condition. The Weil McLain gas-fired steam boiler that was manufactured in 1988 needs to be replaced this fall. It continues to leak and it is doubtful that the boiler will operate satisfactorily throughout the winter months. The estimated cost of replacement is \$80,000. The School District is in the process of soliciting bids for this replacement and should have exact costs at Town Meeting. Should Town Meeting approve funding for this replacement, it is expected to be installed by November 4, 2016. This funding will come from Free Cash and not affect the Tax Rate.

Article 13 – Install Scale at Transfer Station

Amount Requested: \$15,000

From the Summary in the Warrant: The purpose of this article is to purchase a used scale from a local business that is closing down. It is a truck scale that will weigh up to 100,000 pounds. The Town charges customers to dump material at the transfer station by weight and right now weights are estimated and are not very accurate. With a scale the DPW will be able to charge appropriately and be guaranteed not to be shorted any revenue. The DPW will also be able to weigh trucks going out with recyclables and ensure the Town is getting the right payment for materials. There is also potential for revenue by charging people to weigh at a certified scale, which is something the current owner of the item does. This is something the Town has been looking at for years. This funding will come from Free Cash and not affect the Tax Rate.

Article 14 – Community Preservation Funding

Amount Requested: \$45,000

From the Summary in the Warrant: The Williams Barn is a historic Town-owned building on Chicopee Row dating from about 1840. In early 2016, it was noticed that a portion of the northern basement stone wall of the Williams Barn had collapsed. A structural engineer was brought in to determine the best repair method. It is recommended the existing stones be removed and additional structural features be added. Once completed, the stone wall will be re-installed as close to original as possible. Providing these additional elements to the wall will make the repair last longer. This funding will come from the Historic Preservation Reserve of the Community Preservation Act and not affect the Tax Rate.

Respectfully submitted,

Mark W. Haddad

Mark W. Haddad, Town Manager

Groton, MA
 Presidential Primary March 1, 2016
 Final Results

MARCH 1, 2016 Presidential Primary				
Town of Groton, Ma				
SUMMARY	Precinct 1	Precinct 2	Precinct 3	All Precincts Total
				Total
Total Registered Voters	2802	2657	2516	7975
Total Ballots Cast	1447	1270	1308	4025
% Turnout	52%	48%	52%	50.5%
Total Democratic Ballots Cast	823	739	768	2330
% of Total Ballots Cast	57%	58%	59%	57.9%
Total Republican Ballots Cast	623	530	539	1692
% of Total Ballots Cast	43%	42%	41%	42.0%
Total Green-Rainbow Ballots Cast	1	1	1	3
% of Total Ballots Cast	0%	0%	0%	0.1%
Total United Independent Party Ballots Cast	1	0	1	2
% of Total Ballots Cast	0%	0%	0%	0.1%

TOWN OF GROTON PARTY ENROLLMENT as of March 1, 2016					
	Precinct 1	Precinct 2	Precinct 3	Total	% of Total
Democrat	604	583	541	1728	22%
Green-Rainbow	1	2	2	5	0.1%
Republican	411	426	417	1254	16%
United Independent Party	5	5	6	16	0.2%
Unenrolled	1778	1628	1545	4951	62%
All Others	3	13	5	21	0.3%
Total	2802	2657	2516	7975	

DEMOCRATIC PRIMARY				
	Precinct 1	Precinct 2	Precinct 3	All Precincts Total
<u>PRESIDENTIAL PREFERENCE</u>				
Bernie Sanders	454	431	415	1300
Martin O'Malley	4	1	1	6
Hillary Clinton	363	305	349	1017
Roque "Rocky" De La Feunte	0	0	0	0
NO PREFERENCE	2	2	3	7
WRITE-INS	0	0	0	0
BLANKS	0	0	0	0
TOTAL	823	739	768	2330
<u>STATE COMMITTEE MAN</u>				
CURTIS J. LeMAY	576	517	498	1591
WRITE-INS				
All Others	4	5	2	11
BLANKS	243	217	268	728
TOTAL	823	739	768	2330
<u>STATE COMMITTEE WOMAN</u>				
JENNIFER L. MIETH	611	540	527	1678
WRITE-INS				
All Others	1	1	4	6
BLANKS	211	198	237	646
TOTAL	823	739	768	2330
<u>DEMOCRAT TOWN COMMITTEE</u>				
GROUP (Note: "Group" votes included with each candidate)	384	347	321	1052
JENNIFER L. MIETH	437	386	354	1177
CAROLYN A. PERKINS	422	389	371	1182
EDWARD A. PERKINS	407	366	358	1131
BARBARA M. SPIEGELMAN	440	384	398	1222
EMIL B. RECHSTEINER	416	369	344	1129
MARK J. BACON	411	371	368	1150
ELIZABETH F. STRACHAN	422	385	359	1166
FRANCES ASHE STANLEY	414	379	378	1171
SALLY P. HENSLEY	417	369	349	1135
MICHAEL D. BRADY	416	364	336	1116
RICHARD V. MUEHLKE	430	381	386	1197
SUSAN H. LOTZ	444	394	387	1225
MICHAEL R. GORDON	396	372	328	1096

Groton, MA
 Presidential Primary March 1, 2016
 Final Results

ARESTOTHEA K. STAUB	405	359	354	1118
CLAIRE C. MACY	419	386	367	1172
MARY A. JENNINGS	452	416	413	1281
PATRICIA A. HARTVIGSEN	435	392	384	1211
KAREN E. McCARTHY	417	385	355	1157
SEAN M. ROURKE	400	363	341	1104
BARBARA J. TEMPLE	412	375	351	1138
MONICA E. HINOJOS	414	372	344	1130
ROBERT J. FLEISCHER	407	372	362	1141
LESLIE G. LATHROP	435	392	363	1190
DOROTHY N. DAVIS	413	369	356	1138
ESTHER M. PEARSON	406	366	334	1106
CHRISTOPHER H. MILLS	419	386	368	1173
SEETA GORTI DURVASULA	406	376	337	1119
MARK R. SHACK	395	361	338	1094
JULIE ANNE LISK	408	371	348	1127
CARL D. CANNER	429	371	362	1162
CAROL L. CANNER	438	376	370	1184
WRITE_INS				
All Others	8	10	16	34
BLANKS	15815	14158	15701	45674
TOTAL	28805	25865	26880	81550
REPUBLICAN PRIMARY				
	<u>Precinct 1</u>	<u>Precinct 2</u>	<u>Precinct 3</u>	<u>All Precincts Total</u>
PRESIDENTIAL PREFERENCE				
JIM GILMORE	1	1	1	3
DONALD J. TRUMP	211	214	190	615
TED CRUZ	72	52	44	168
GEORGE PATAKI	0	0	0	0
BEN CARSON	20	12	9	41
MIKE HUCKABEE	0	0	0	0
RAND PAUL	1	6	6	13
CARLY FIORINA	2	2	0	4
RICK SANTORUM	1	0	0	1
CHRIS CHRISTIE	2	4	3	9
MARCO RUBIO	153	104	144	401
JEB BUSH	6	7	2	15
JOHN R. KASICH	142	124	138	404
NO PREFERENCE	8	4	2	14
WRITE-INS				
All Others	1	0	0	1
BLANKS	3	0	0	3
TOTAL	623	530	539	1692
STATE COMMITTEE MAN				
DENNIS J. GALVIN	394	371	325	1090
JORDAN JOHN GYS	122	86	125	333
WRITE-INS				
All Others	2	0	0	2
BLANKS	105	73	89	267
TOTAL	623	530	539	1692
STATE COMMITTEE WOMAN				
SHEILA C. HARRINGTON	501	433	452	1386
GEORJANN A. McGAHA	70	63	45	178
WRITE-INS				
All Others	0	1	1	2
BLANKS	52	33	41	126
TOTAL	623	530	539	1692
REPUBLICAN TOWN COMMITTEE				
GROUP (Note: "Group" votes included with each candidate)	255	217	191	663
SUSAN S. SLADE	270	238	223	731
ARTHUR G. SLADE	267	229	218	714
PAIL J. SLANEY	282	262	228	772
JEFFREY A. WALLENS	270	237	217	724
BROWNWEN M. WALLENS	266	233	213	712
DALE A. MARTIN	280	248	233	761
AUDREY D. BRYCE	274	244	242	760
BROOKS T. LYMAN	300	263	243	806
DEIRDRE J. SLAVIN-MITCHELL	289	237	231	757
MARK S. DEUGER	271	237	219	727
JANET H. THOMPSON	276	242	223	741
CAROLINE M. KNEELAND	282	237	210	729
JAMES P. ANTONELLIS	309	261	236	806

Groton, MA
 Presidential Primary March 1, 2016
 Final Results

CHARLA ANN W. MULBRANDON BOLES	268	234	202	704
JOAN A. GUIMOND	288	248	233	769
BARRY A. PEASE	283	259	231	773
GARRETT C. BOLES	279	247	210	736
BETH JOYCE LINDSTROM	289	255	227	771
ROBERT CUTLER BURR	268	235	203	706
SADIE ELAINE BURR	262	240	203	705
LEAH MCNALLY MITCHELL	272	240	227	739
GEORGE H. SEINER	282	227	205	714
ANDREW J. SABAL	277	248	226	751
MAIRI KATHLEEN MCHARG ELLIOTT	264	229	204	697
THOMAS A. FITZPATRICK	296	250	219	765
SHEILA C. HARRINGTON	424	363	359	1146
NEIL N. COLICCHIO	280	226	204	710
PAUL E. MARTELL	271	244	221	736
SUSAN M. EDGETT	266	238	212	716
WRITE-INS				
Ellen Hargraves	4	3	9	16
All Others	9	9	3	21
Blanks	13587	11387	12331	37305
TOTAL	21805	18550	18865	59220
GREEN-RAINBOW PRIMARY				
	Precinct 1	Precinct 2	Precinct 3	All Precincts Total
PRESIDENTIAL PREFERENCE				
SEDINAM KINAMO CHRISTIN MOYOWASIFZA CURRY	0	0	0	0
JILL STEIN	0	1	1	2
WILLIAM P. KREML	0	0	0	0
KENT MESPLAY	0	0	0	0
DARRYL CHERNEY	1	0	0	1
NO PREFERENCE	0	0	0	0
WRITE-INS	0	0	0	0
BLANKS	0	0	0	0
TOTAL	1	1	1	3
STATE COMMITTEE MAN				
WRITE-INS				
All Others	0	1	0	1
BLANKS	1	0	1	2
TOTAL	1	1	1	3
STATE COMMITTEE WOMAN				
WRITE-INS				
All Others	0	1	0	1
BLANKS	1	0	1	2
TOTAL	1	1	1	3
TOWN COMMITTEE				
WRITE-INS	0	3	0	3
BLANKS	10	7	10	27
TOTAL	10	10	10	30
United Independent Party Primary				
	Precinct 1	Precinct 2	Precinct 3	All Precincts Total
PRESIDENTIAL PREFERENCE				
NO PREFERENCE	1	0	0	1
WRITE-INS				
All Others	0	0	1	1
BLANKS	0	0	0	0
TOTAL	1	0	1	2
STATE COMMITTEE MAN				
WRITE-INS	0	0	0	0
BLANKS	1	0	1	2
TOTAL	1	0	1	2
STATE COMMITTEE WOMAN				
WRITE-INS	0	0	0	0
BLANKS	1	0	1	2
TOTAL	1	0	1	2
TOWN COMMITTEE				
WRITE-INS	0	0	0	0
BLANKS	10	0	10	20
TOTAL	10	0	10	20

Town of Groton, Ma				
FINAL RESULTS				
Annual Town Election May 17, 2016				
Election Turnout				
	Precinct 1	Precinct 2	Precinct 3	Total
Groton Registered Voters (April 5, 2016)	2783	2659	2527	7969
May 17 Voter Turnout	1051	837	971	2859
Turnout %	37.77%	31.48%	38.43%	35.88%
Office/Candidate				
	Precinct 1	Precinct 2	Precinct 3	Total
Board of Assessors				
	Vote for One		Three Year Term	
Donald R. Black	776	632	709	2117
Write - In: Scatterings	8	1	2	11
Blank	267	204	260	731
Total	1051	837	971	2859
Board of Health				
	Vote for One		Three Year Term	
Robert J. Fleischer, Candidate for Re-election	750	603	680	2033
Write - In: Scatterings	2	3	2	7
Blank	299	231	289	819
Total	1051	837	971	2859
Board of Selectmen				
	Vote for Two		Three Year Term	
Joshua Degen, Candidate for Re-election	547	486	556	1589
Russell J. Burke	494	341	394	1229
Barry A. Pease	586	473	551	1610
Write - In: Scatterings	5	1	4	10
Blank	470	373	437	1280
Total	2102	1674	1942	5718
Commissioner of Trust Funds				
	Vote for One		Three Year Term	
Leslie W. Wickfield, Candidate for Re-election	468	385	408	1261
June Adams Johnson	319	252	327	898
Write - In: Scatterings	2	0	1	3
Blank	262	200	235	697
Total	1051	837	971	2859
Groton Electric Light Commission				
	Vote for One		Three Year Term	
Rodney R. Hersh, Candidate for Re-election	595	479	511	1585
Olin G. Lathrop	228	215	252	695
Write - In: Scatterings	2	0	1	3
Blank	226	143	207	576
Total	1051	837	971	2859
Groton Housing Authority				
	Vote for One		One Year Term	
Leslie B. Colt	708	574	653	1935
Write - In: Scatterings	2	0	1	3
Blank	341	263	317	921
Total	1051	837	971	2859
Planning Board				
	Vote for Two		Three Year Term	
George E. Barringer, Jr., Candidate for Re-election	693	528	612	1833
John R. Giger, Candidate for Re-election	665	536	576	1777
Write - In: Scatterings	5	1	4	10
Blank	739	609	750	2098
Total	2102	1674	1942	5718
Park Commission				
	Vote for Two		Three Year Term	
Kenneth J. Bushnell, Candidate for Re-election	717	592	682	1991
Write - In				
Evan Boucher	26	12	31	69
Rob Flynn	8	9	11	28

Scatterings	9	10	12	31
Blank	1342	1051	1206	3599
Total	2102	1674	1942	5718
Park Commission				
	Vote for One		Two Year Term	
Write-in				
Evan Boucher	15	15	18	48
Rob Flynn	18	35	22	75
Paul Garcia	1	0	5	6
Scatterings	32	28	27	87
Blank	985	759	899	2643
Total	1051	837	971	2859
Sewer Commission				
	Vote for One		Three Year Term	
James L. Gmeiner, Candidate for Re-election	714	578	673	1965
Write - In: Scatterings	3	0	3	6
Blank	334	259	295	888
Total	1051	837	971	2859
Trustees of the Groton Public Library				
	Vote for Two		Three Year Term	
Nancy Foley Wilder, Candidate for Re-election	730	591	675	1996
Mark W. Gerath, Candidate for Re-election	681	539	617	1837
Write - In: Scatterings	2	0	2	4
Blank	689	544	648	1881
Total	2102	1674	1942	5718
Trustees of the Groton Public Library				
	Vote for One		One Year Term	
Marilyn B. Dabritz	381	359	408	1148
D. Leigh Horte	280	150	175	605
Write - In: Scatterings	4	1	1	6
Blank	386	327	387	1100
Total	1051	837	971	2859
Water Commission - 3 year term				
	Vote for One		Three Year Term	
David P. Crocker, Candidate for Re-election	417	334	321	1072
Greg R. Fishbone	372	296	418	1086
Write - In: Scatterings	1	0	0	1
Blank	261	207	232	700
Total	1051	837	971	2859
Groton-Dunstable Regional School Committee				
	Vote for Two		Three Year Term	
Leslie G. Lathrop, Candidate for Re-election	428	343	426	1197
Angela M. Donahue	548	400	460	1408
Marlena A. Gilbert	479	408	467	1354
Write - In				
Scatterings	14	14	12	40
Blank	633	509	577	1719
Total	2102	1674	1942	5718
QUESTION 1: Shall the Town of Groton be allowed to assess an additional \$1,899,746 in real estate and personal property taxes for the purpose of funding the Town's Annual Operating Budget, including the Town's share of the cost of operating the Groton Dunstable Regional School District for the fiscal year beginning July first two thousand sixteen? Yes ____ No ____				
Yes	436	330	419	1185
No	604	500	540	1644
Blank	11	7	12	30
Total	1051	837	971	2859

Town of Groton, Ma					
FINAL RESULTS					
Special Town Election June 30, 2016					
	Precinct 1	Precinct 2	Precinct 3	Total	
Election Turnout					
Groton Registered Voters (June 10, 2016)	2809	2672	2535	8016	
June 30 Voter Turnout	802	637	721	2160	
Turnout %	28.55%	23.84%	28.44%	26.95%	
	Precinct 1	Precinct 2	Precinct 3	Total	
QUESTION 1: Shall the Town of Groton be allowed to assess an additional \$812,013 in real estate and personal property taxes for the purpose of funding the Town's Annual Operating Budget, including the Town's share of the cost of operating the Groton Dunstable Regional School District for the fiscal year beginning July first two thousand sixteen? Yes ____ No ____					
Yes	336	252	318	906	42%
No	466	385	403	1254	58%
Blank	0	0	0	0	
Total	802	637	721	2160	

**SEPTEMBER 8, 2016 MASSACHUSETTS STATE PRIMARY
TALLY SHEET**

ELECTION SUMMARY

	Precinct 1	Precinct 2	Precinct 3	Total
All Voters - Turnout %	5.80%	2.81%	4.50%	4.39%
Total Voter Population - August 19, 2016	2847	2708	2575	8130
Total Votes Cast	165	76	116	357

VOTER DEMOGRAPHICS (August 19, 2016)

Democrat	624	582	548	1754	22%
Republican	420	432	408	1260	15%
Green-Rainbow	0	2	2	4	0%
United Independent	7	6	4	17	0%
Unenrolled	1791	1674	1609	5074	62%
All Others	5	12	4	21	0%
Total Voters	2847	2708	2575	8130	

DEMOCRAT STATE PRIMARY

	Precinct 1	Precinct 2	Precinct 3	Total
Democrat Votes Cast - September 8, 2016	99	49	70	218
% Democrat Votes of Total Votes Cast	60%	64%	60%	61%

	Precinct 1	Precinct 2	Precinct 3	Total
Representative in Congress – Third District	99	49	70	218
Nicola S. Tsongas	95	44	68	207
All Others	1	0	0	1
Blank	3	5	2	10
Councilor – Fifth District	99	49	70	218
Eileen R. Duff	86	37	63	186
All Others	1	0	0	1
Blank	12	12	7	31
Senator in General Court – First Middlesex District	99	49	70	218
Eileen M. Donoghue	90	45	67	202
All Others	0	0	1	1
Blank	9	4	2	15
Representative in General Court – First Middlesex District	99	49	70	218
Matthew T. Meneghini	88	33	59	180
All Others	2	2	2	6
Blank	9	14	9	32
Sheriff - Middlesex County	99	49	70	218
Peter J. Koutoujian	66	28	49	143
Barry S. Kelleher	21	14	18	53
All Others	1	0	0	1
Blank	11	7	3	21

REPUBLICAN STATE PRIMARY

Republican Voters - September 8, 2016	66	26	44	136
% Republican Votes of Total Votes Cast	40%	34%	38%	38%
	Precinct 1	Precinct 2	Precinct 3	Total
Representative in Congress – Third District	66	26	44	136
Ann Wofford	57	23	38	118

SEPTEMBER 8, 2016 STATE PRIMARY FINAL RESULTS
GROTON, MA

	All Others	2	0	0	2
	Blank	7	3	6	16
Councilor – Fifth District					
		66	26	44	136
	Richard A. Baker	55	24	38	117
	All Others	1	0	0	1
	Blank	10	2	6	18
Senator in General Court – First Middlesex District					
		66	26	44	136
	All Others	10	4	0	14
	Blank	56	22	44	122
Representative in General Court – First Middlesex District					
		66	26	44	136
	Shelia C. Harrington	60	26	42	128
	All Others	2	0	0	2
	Blank	4	0	2	6
Sheriff - Middlesex County					
		66	26	44	136
	All Others	9	1	2	12
	Blank	57	25	42	124

UNITED INDEPENDENT STATE PRIMARY

UNITED INDEPENDENT STATE PRIMARY					
	United Independent Party Voters - September 8, 2016	0	0	1	1
	% United Independent Votes of Total Votes Cast	0%	0%	0.86%	0.28%
		Precinct 1	Precinct 2	Precinct 3	Total
Representative in Congress – Third District					
		0	0	1	1
	All Others			0	0
	Blank			1	1
Councilor – Fifth District					
		0	0	1	1
	All Others			0	0
	Blank			1	1
Senator in General Court – First Middlesex District					
		0	0	1	1
	All Others			0	0
	Blank			1	1
Representative in General Court – First Middlesex District					
		0	0	1	1
	All Others			1	1
	Blank			0	0
Sheriff - Middlesex County					
		0	0	1	1
	All Others			1	1
	Blank			0	0

GREEN - RAINBOW STATE PRIMARY

GREEN - RAINBOW STATE PRIMARY					
	Green - Rainbow Party Voters - September 8, 2016	0	1	1	2
	% Green - Rainbow Votes of Total Votes Cast	0%	1.32%	0.86%	0.56%
		Precinct 1	Precinct 2	Precinct 3	Total
Representative in Congress – Third District					
		0	1	1	2
	All Others		1	1	2
	Blank		0	0	0
Councilor – Fifth District					
		0	1	1	2
	All Others		0	0	0
	Blank		1	1	2
Senator in General Court – First Middlesex District					
		0	1	1	2

All Others		1	0	1	
Blank		0	1	1	
Representative in General Court – First Middlesex District	0	1	1	2	
All Others		0	0	0	
Blank		1	1	2	
Sheriff - Middlesex County	0	1	1	2	
All Others		0	0	0	
Blank		1	1	2	

Town of Groton - November 8, 2016 - Official Results

Town of Groton, Ma				
OFFICAL RESULTS				
Presidential State Election November 8, 2016				
Election Turnout	Precinct 1	Precinct 2	Precinct 3	Total
Groton Registered Voters (October 19, 2016)	2918	2814	2655	8387
November 8 Voter Turnout	2385	2243	2184	6812
Turnout %	81.7%	79.7%	82.3%	81.2%
Early Vote Ballots	810	820	884	2513
% Early Vote Ballots of Nov. 8 Turnout	34%	37%	40%	37%
Office/Candidate	Precinct 1	Precinct 2	Precinct 3	Total
Electors of President and Vice-President	Vote for One			
Clinton and Kaine	1410	1247	1260	3917
Johnson and Weld	152	123	125	400
Stein and Baraka	29	37	30	96
Trump and Pence	703	765	670	2138
Write - In Votes				
Evan McMullin	11	3	6	20
All Others	37	38	48	123
Blank	43	30	45	118
Total	2385	2243	2184	6812
Representative in Congress	Vote for One			
Nicola S. Tsongas	1491	1408	1401	4300
Ann Wofford	815	753	703	2271
Write - In				
All Others	3	0	0	3
Blank	76	82	80	238
Total	2385	2243	2184	6812
Councillor	Vote for One			
Eileen R. Duff	1240	1123	1115	3478
Richard A. Baker	901	904	844	2649
Write - In				
All Others	3	2	1	6
Blank	241	214	224	679
Total	2385	2243	2184	6812
Senator in General Court	Vote for One			
Eileen M. Donahue	1760	1636	1582	4978
Write - In				
All Others	15	22	12	49
Blank	610	585	590	1785
Total	2385	2243	2184	6812

Town of Groton - November 8, 2016 - Official Results

Representative in General Court	Vote for One			
Sheila C. Harrington	1434	1313	1332	4079
Matthew T. Meneghini	807	779	703	2289
Write - In				
All Others	2	2	0	4
Blank	142	149	149	440
Total	2385	2243	2184	6812
Sherriff	Vote for One			
Peter J. Koutoujian	1716	1616	1545	4877
Write - In				
All Others	14	19	11	44
Blank	655	608	628	1891
Total	2385	2243	2184	6812
Question 1 - Expanded Slot-Machine Gaming				
YES	822	869	754	2445
NO	1498	1316	1363	4177
Blank	65	58	67	190
Total	2385	2243	2184	6812
Question 2 - Charter School Expansion				
YES	1023	1021	983	3027
NO	1318	1200	1173	3691
Blank	44	22	28	94
Total	2385	2243	2184	6812
Question 3 - Conditions for Farm Animals				
YES	1722	1680	1592	4994
NO	623	541	566	1730
Blank	40	22	26	88
Total	2385	2243	2184	6812
Question 4 - Legalization, Regulation, and Taxation of Marijuana				
YES	1277	1268	1253	3798
NO	1080	956	916	2952
Blank	28	19	15	62
Total	2385	2243	2184	6812

Town of Groton, Massachusetts
 Combined Statement of Revenues, Expenditures
 and Changes In Fund Balances -
 All Governmental Fund Types and Expendable Trust Funds
 For the Year Ended June 30, 2016

	<u>Governmental Fund Types</u>			Water, Sewer & Electric Light <u>Enterprise Funds</u>	<u>Fiduciary</u> <u>Fund Types</u>	Total (Memorandum <u>Only</u>)
	<u>General</u>	<u>Special</u> <u>Revenue</u>	<u>Capital</u> <u>Projects</u>		<u>Exp & Non-Exp</u> <u>Trust Funds</u>	
Revenues:						
Property Taxes / SurTaxes	29,077,014	631,092	x			29,708,106
Motor Vehicle/Other Excise	1,790,906					1,790,906
Licenses and Permits	364,349					364,349
Intergovernmental	880,189	768,004	567,240	63,558		2,278,991
Charges for Servs/Fees/Rent	939,292	345,585	x	11,854,129		13,139,006
Penalties and Interest	126,814					126,814
Fines and Forfeits	45,012					45,012
Interest Earnings	20,076	4,542		8,911	1,222,461	1,255,990
Departmental and Other	782,659	228,095		41,485	3,515	1,055,754
Total Revenues	34,026,311	1,977,318	567,240	11,968,083	1,225,976	49,764,928
Expenditures:						
General Government	2,047,297	140,887	3,343			2,191,527
Public Safety	3,624,381	279,828				3,904,209
Education	18,862,805	0			185,051	19,047,856
Highway and Public Works	1,592,707	0		11,039,755		12,632,462
Culture, Recreation & Cit Svcs	1,643,054	111,838		162,663	106,339	2,023,894
Debt Service	1,267,703	493,250		583,944		2,344,897
Intergovernmental	81,969					81,969
Capital Outlay/Construction	819,509	221,572	2,696,576	301,968		4,039,625
Employee Benefits & Misc.	3,356,906				200,000	3,556,906
Total Expenditures	33,296,331	1,247,375	2,699,919	12,088,330	491,390	49,823,345
Excess of Revenues						
Over (Under) Expenditures	729,980	729,943	(2,132,679)	(120,247)	734,586	(58,417)
Other Financing Sources (Uses):						
Operating Transfers In	866,044			236,943	857,000	1,959,987
Operating Transfers Out	(657,548)	(733,842)	(165,000)		(404,145)	(1,960,535)
Proceeds of Bonds						0
Total Other Sources (Uses)	208,496	(733,842)	(165,000)	236,943	452,855	(548)
Excess of Revenues and Other Sources Over (Under)						
	938,476	(3,899)	(2,297,679)	116,696	1,187,441	(58,965)
Expenditures and Other Uses						
	0	0	0	0	0	
Fund Balance, Beginning	2,033,277	2,427,531	261,657	1,793,011	19,376,505	
Adjust to Fair Market Value						
Prior Period Adjustment	(527)	516	(1,478)	0		(1,489)
Fund Balance, Beginning, as Restated						
	2,032,750	2,428,047	260,179	1,793,011	19,376,505	25,890,492
Fund Balance, Ending	2,971,226	2,424,148	(2,037,500)	1,909,707	20,563,946	25,831,527

Town of Groton, Massachusetts
Statement of Revenues and Expenditures
Budget and Actual (Non-GAAP Basis)
General Funds
For The Year Ended June 30, 2016

	Final <u>Budget</u>	<u>Actual</u>	Variance Favorable <u>(Unfavorable)</u>
Revenues:			
Property Taxes	29,053,194	28,841,944	(211,250)
Motor Vehicle Excise & Meals Excise	1,500,000	1,790,906	290,906
Payments in Lieu of Taxes	230,000	235,070	5,070
Licenses, Leases, Fees and Permits	1,091,192	1,236,143	144,951
Intergovernmental (State Aid)	856,513	880,189	23,676
Charges for Services	65,000	67,498	2,498
Penalties and Interest	90,000	126,814	36,814
Fines and Forfeits	42,000	45,012	3,012
Interest Earnings	15,000	20,076	5,076
Departmental and Other	611,063	782,659	171,596
Total Revenues	<u>33,553,962</u>	<u>34,026,311</u>	472,349
Expenditures:			
General Gov	2,356,946	2,100,518	256,428
Public Safety	3,617,968	3,443,603	174,365
Education	18,862,805	18,862,805	0
Highway and Public Works	2,102,507	2,104,305	(1,798)
Culture, Recreation & Citizen's Services	1,561,318	1,484,564	76,754
Capital Expenditures/Special Articles	856,045	560,197	295,848
Debt Service	1,383,590	1,267,703	115,887
Intergovernmental (State Cherry Sheet Chgs)	81,969	81,969	0
Employee Benefits & Miscellaneous	3,507,389	3,351,489	155,900
Total Expenditures	<u>34,330,537</u>	<u>33,257,153</u>	1,073,384
Excess of Revenues Over (Under) Expenditures	<u>(776,575)</u>	769,158	1,545,733
Other Financing Sources (Uses):			
Operating Transfers In/Repurposed Funds	923,238	866,045	(57,193)
Operating Transfers Out	(657,548)	(657,548)	0
Free Cash to Offset Tax Rate	200,000	200,000	0
Free Cash	684,048	684,048	0
Additional Overlay & Deficits to be raised	(373,163)	(373,163)	0
Total Other Financing Sources (Uses)	<u>776,575</u>	<u>719,382</u>	(57,193)
Excess of Revenue and Other Sources Over (Under) Expenditures and other Uses	<u>0</u>	<u>1,488,540</u>	<u>1,488,540</u>

**FISCAL 2016
BUDGET VS ACTUAL EXPENDITURES**

	Appropriation or Bal/Fwd	Res. Fund or Line Item Tx	Expended	Balance to Fund Bal	Balance to FY 17
GENERAL GOVERNMENT				= Line Item in deficit at year end	
Moderator Salary	65.00		65.00	0.00	
Moderator Expense	80.00		19.44	60.56	
Selectmen Salaries	3,950.00		3,891.46	58.54	
Selectmen Expense	15,000.00		6,283.75	8,716.25	
Selectmen Minor Capital (Sewer SRF)	27,000.00		26,716.60	283.40	
Town Manager Salaries	188,596.00		188,595.92	0.08	
Town Manager Wages	96,327.00		95,177.65	1,149.35	
Town Manager Expense	4,000.00		3,799.89	200.11	
Town Mgr Station Avenue Engineering	23,058.67		250.00	0.00	22,808.67
Town Mgr Herbicide Treatment Lost Lake	6,100.45		6,100.45	0.00	
Town Mgr Lost Lake Watershed Committee	32,639.21		4,835.60	0.00	27,803.61
Town Mgr Squannacook Hall Septic	30,000.00		6,066.61	0.00	23,933.39
Finance Committee Expense	0.00			0.00	
Reserve Fund	150,000.00	(64,441.27)		85,558.73	
Town Accountant Salary	81,539.00		81,538.46	0.54	
Town Accountant Wages	40,950.00		40,949.99	0.01	
Town Accountant Expense/Audit	35,610.00		34,236.98	0.02	1,373.00
Town Accountant Expense/Audit Prior Year	523.50		523.50	0.00	
Assessors Salaries	85,147.00	(300.00)	84,817.73	29.27	
Assessors Wages	94,130.00		93,509.64	620.36	
Assessors Expense	23,475.00	16,500.00	29,648.53	326.47	10,000.00
Treasurer/Tax Collector Salary	82,476.00		82,475.64	0.36	
Treasurer/Tax Collector Wages	100,742.00		97,405.58	3,336.42	
Treasurer/Tax Collector Expense	20,530.00		20,266.31	263.69	
Treasurer Tax Title	4,500.00		4,038.25	11.75	450.00
Treasurer Tax Title Prior Year	1,311.15		1,311.15	0.00	
Treasurer Bond Costs	3,000.00		3,000.00	0.00	
Town Counsel Expense	90,000.00		48,762.76	37,573.24	3,664.00
Town Counsel Expense Prior Year	35,667.50		11,506.48	24,161.02	
Personnel Board Salary	70,359.00		70,358.60	0.40	
Personnel Board Expense	7,615.00		7,491.32	0.00	123.68
Personnel Board Prior Year	200.00		200.00	0.00	
Information Technology Committee Salary	124,948.00		122,697.59	2,250.41	
Information Technology Committee Wages	46,158.00	1,130.00	47,285.84	2.16	
Information Technology Committee Expense	24,800.00		23,335.73	0.00	1,464.27
Information Tech. Prior Year Exp	136.11		136.11	0.00	
Information Technology Capital Expenses	50,000.00		48,263.21	99.79	1,637.00

GIS Committee Expenses	15,100.00		2,050.90	8,249.10	4,800.00
Town Clerk Salary	74,544.00		74,544.00	0.00	
Town Clerk Wages	51,930.00		50,992.37	937.63	
Town Clerk Expense	11,870.00		9,175.30	2,694.70	
Election/Registrar Wages	7,880.00	5,400.00	11,472.09	1,807.91	
Election/Registrar Expense	9,903.00	4,900.00	12,046.36	2,756.64	
Elections Minor Cap Voting Machines FY15	22,000.00		19,294.00	2,706.00	
Street Listing Expense	6,275.00		4,080.63	2,194.37	
Street Listing Expense Prior Year	350.00		0.00	350.00	
Conservation Commission Salary	63,551.00		63,550.86	0.14	
Conservation Commission Expense	7,950.00		3,835.51	1,374.49	2,740.00
Planning Board Salary	82,358.00	13,846.27	94,922.56	1,281.71	
Planning Board Expense	8,100.00		6,685.90	1,216.10	198.00
Planning Board MRPC Assessment	3,320.00		3,319.28	0.72	
Board of Appeals Wages	18,467.00		18,455.27	11.73	
Board of Appeals Expense	1,400.00		1,027.13	372.87	
Municipal Buildings Wages	84,728.00		83,266.08	1,461.92	
Municipal Buildings Expense	280,850.00		273,295.26	6,828.74	726.00
Municipal Buildings Expense Prior Year	14,609.15		14,271.01	338.14	
Municipal Bldgs Exp-Town Hall Security FY15	30,000.00		30,000.00	0.00	
Municipal Bldgs Exp-Town Hall Security FY16	30,000.00		30,000.00	0.00	
Municipal Bldgs Exp-Town Hall HVAC	90,000.00		890.00	0.00	89,110.00
Municipal Buildings Minor Capital	20,000.00		20,000.00	0.00	
Insurance and Bonding	181,000.00	76.00	181,075.27	0.73	
Insurance Deductible Reserve-GenLiab	12,000.00	(76.00)	3,144.90	8,779.10	
Insurance Deductible Reserve-111F	25,000.00		6,838.28	8,161.72	10,000.00
Insurance Deductible Reserve-111F Prior Yr	15,000.00	(12,193.00)	2,804.16	2.84	
Town Reports	1,500.00		1,500.00	0.00	
Postage, General Expenses	63,000.00		59,428.84	2,821.16	750.00
Postage, General Expenses Prior Year	331.50		331.50	0.00	
Central Purchasing/Office Supplies	9,000.00	8,000.00	14,840.86	2,159.14	
Central Purchasing/Office Supplies Prior Yr	679.98		679.98	0.00	
Telephone Expense	50,000.00		31,885.74	18,114.26	
Telephone Expense Prior Year	444.03		444.03	0.00	
Total General Government	2,893,774.25	(27,158.00)	2,425,709.84	239,324.79	201,581.62

PROTECTION OF PERSONS AND PROPERTY

Police Department Salary	296,814.00	14,465.00	311,278.47	0.53	
Police Department Wages	1,613,910.00	26,815.00	1,637,810.50	2,914.50	
Police Department Expense	230,600.00		227,571.08	1,622.92	1,406.00
Police Department Expense Prior Year	200.00		200.00	0.00	
Police Department Data Conversion FY15	41,000.00		0.00	0.00	41,000.00
Police Department Cruisers Lease/Purchase	4,000.00		3,960.00	40.00	

Police Department Minor Capital	10,000.00	2,000.00	11,985.15	14.85
Police Department New Cruisers	85,000.00		84,999.65	0.35
Police Department Bldg Improvements FY15	25,607.62		25,607.62	0.00
Fire Department Salaries	98,880.00	3,043.00	98,880.00	0.00
Fire Department Wages	685,676.00	26,957.00	683,739.88	28,893.12
Fire Department Expense	168,000.00		154,381.46	558.54
Fire Exp Prior Year	792.00		791.54	0.46
Fire Department Capital: Swap Loader FY16	105,000.00		85,032.69	0.00
Fire Department Ambulance Chief's Vehicle	46,900.00		46,259.25	640.75
Fire Hydrant Charge West Groton	1.00		1.00	1.00
Fire Hydrant Charge Groton	1.00		1.00	1.00
Building Inspector Salaries	80,858.00		80,858.00	0.00
Building Inspector Wages	65,486.00		58,904.48	6,581.52
Building Inspector Expense	6,500.00		1,949.90	4,550.10
Salaries/Fees-Mechanical Inspector	25,000.00	9,000.00	31,860.00	1,760.00
Mechanical Inspector Expense	5,000.00		3,252.62	1,747.38
Sealer Weights & Measures Salary/Fees	2,500.00		1,840.00	660.00
Sealer Weights & Measures Expense	100.00		30.21	69.79
Earth Removal Inspector Salary	1.00		0.00	1.00
Earth Removal Inspector Expense	100.00		67.50	32.50
Animal Inspector/Animal Control Off. Salaries	4,164.00		4,164.00	0.00
Animal Inspector/Animal Control Off. Expense	800.00		129.99	470.01
Civil Defense/Aux Police/EOC Expenses	14,650.00		13,299.86	1,350.14
Dog Officer Salary	13,973.00		13,973.04	(0.04)
Dog Officer Expense	4,250.00		3,424.64	580.74
Police & Fire Communications Wages	462,014.00	(77,295.00)	264,774.95	119,944.05
Police & Fire Communications Expense	14,250.00		14,230.43	19.57
Police & Fire Communications Exp Prior Yr	1,025.00		1,025.00	0.00

Total Protection Persons and Property **4,113,052.62** **4,985.00** **3,866,281.91** **172,454.78** **79,300.93**

SCHOOLS

Nashoba Valley Tech High School Assmt	596,609.00		596,609.00	0.00
Minuteman Regional Vocation Technical	0.00			0.00
Groton Dunstable Reg School District Assmt	18,266,196.00		18,266,196.00	0.00
Total Schools	18,862,805.00	0.00	18,862,805.00	0.00

PUBLIC WORKS & FACILITIES

General Highway Salary	96,498.00		96,497.88	0.12
General Highway Wages	620,989.00	(10,000.00)	597,818.09	13,170.91
General Highway Expense	134,300.00	10,000.00	133,699.70	6,065.67
General Highway Prior Year Exp	6,155.67		6,155.67	0.00
General Highway Road Maintenance	95,000.00		84,970.48	416.53

General Highway Road Maintenance Prior Yr	2,966.47	0.00	2,966.47	0.00
General Highway FY16 Dump Truck	180,000.00	528.15	179,471.85	528.15
Snow & Ice Overtime	140,000.00	41,286.07	98,713.93	41,286.07
Snow & Ice Expense	165,000.00	(101,267.26)	266,267.26	(101,267.26)
Snow & Ice Hired Equipment	35,000.00	(19,436.15)	54,436.15	(19,436.15)
Street Lighting	24,000.00	11,500.00	12,500.00	11,500.00
Waste Disposal Wages	124,305.00	9,905.86	114,399.14	9,905.86
Waste Disposal Consulting	5,850.00	0.00	5,850.00	0.00
Waste Disposal Expense	54,486.00	901.80	50,684.20	901.80
Waste Disposal Tipping Fees	135,000.00	1,143.11	133,856.89	1,143.11
Waste Disposal Tipping Fees Prior Year	6,760.22	0.00	6,760.22	0.00
Waste Disposal Minor Capital	5,000.00	0.00	0.00	0.00
Waste Disposal Bobcat FY16	35,000.00	0.00	35,000.00	0.00
Tree Department Expense	3,000.00	650.75	2,349.25	650.75
Tree Department Tree Work	11,500.00	1,242.00	10,258.00	1,242.00
Graves Registration Salary	250.00	0.00	250.00	0.00
Graves Registration Expense	660.00	0.10	659.90	0.10
Care of Veterans' Graves	1,550.00	0.00	1,550.00	0.00
Total Public Works & Facilities	1,883,270.36	0.00	1,895,115.08	(33,892.34)

22,047.62

HEALTH & HUMAN SERVICES

Board of Health Expense	1,000.00	673.45	326.55
Board of Health Engineering Consult	10,000.00	8,620.51	1,379.49
Nashoba Nursing Service/Health Assessment	41,221.00	41,220.76	0.24
Council on Aging Salaries	68,597.00	68,596.90	0.10
Council on Aging Wages	65,208.00	54,201.56	11,006.44
Council on Aging Expense	8,454.00	3,400.00	10,731.58
Council on Aging Expense Prior Year	206.00	205.99	0.01
Council on Aging Minor Capital Prior Year	2,505.00	2,500.00	5.00
COA Sr Center Feasibility Study FY16	40,000.00	0.00	0.00
Senior Center Van Wages	58,104.00	43,699.17	14,404.83
Senior Center Van Expenses	17,673.00	8,123.58	9,282.55
Senior Center Van Expenses Prior Year	1,900.00	1,898.89	1.11
Veterans' Agent Salary	3,485.00	3,484.00	1.00
Veterans' Agent Expense	900.00	59.40	840.60
Veterans' Benefits	50,000.00	33,680.55	16,319.45
Total Health & Human Services	369,253.00	3,400.00	53,567.37

41,389.29

LIBRARY AND CITIZENS' SERVICES

Library Salaries	346,861.00	346,390.87	470.13
Library Wages	289,138.00	284,244.76	4,893.24
Library Expense	202,532.00	199,053.81	1,336.19

2,142.00

Library Expense Prior Year	4,228.00		4,228.00	0.00
Library Minor Capital	12,700.00		12,700.00	0.00
Library Carpet FY16	22,645.00		0.00	0.00
Library Retaining Wall FY16	40,000.00		0.00	0.00
Library HVAC FY15	43,690.00		43,690.00	0.00
Country Club Salaries	129,781.00	(600.00)	129,180.47	0.53
Country Club Wages	123,483.00	16,648.00	140,005.77	125.23
Country Club Expenses	127,239.00	2,160.00	129,120.23	87.77
Country Club Expenses Prior Year	10,420.54		10,420.54	0.00
Country Club Rough Mower Lease	10,000.00		9,939.46	60.54
Country Club Golf Cart Lease	20,000.00		19,915.45	84.55
Country Club Boom Sprayer Lease	6,500.00		6,499.88	0.12
Park Department Wages	2,659.00		2,541.23	117.77
Park Department Expense	64,342.00		62,901.67	1,440.33
Park Department Expense Prior Year	5,000.00		5,000.00	0.00
Parks Property Improvements FY14	4,719.92		4,719.92	0.00
Parks Field Improvements FY16	45,000.00		13,925.49	0.00
Parks Cutler Playground FY16	50,000.00		0.00	50,000.00
Care of the Old Burying Ground	700.00		700.00	0.00
Town Forest Expense	5,200.00			0.00
Celebrations/Commemorations	500.00		464.00	36.00
Great Lakes Advisory Gen Expenses	2,385.00		16.97	368.03
Weed Harvesting/Great Ponds Expense	4,000.00		4,000.00	0.00
Water Safety Wages	2,640.00		1,836.00	804.00
Water Safety Expense	35,570.00		24,514.42	11,055.58
Total Library and Citizens' Services	1,611,933.46	18,208.00	1,456,008.94	70,880.01
				103,252.51

DEBT SERVICE

Principal Long-Term Debt	992,670.00		992,670.00	0.00
Interest Long-Term Debt	265,920.00		265,919.56	0.44
Interest Short-Term Debt	125,000.00		9,113.48	115,886.52
Total Debt Service	1,383,590.00	0.00	1,267,703.04	115,886.96
				0.00

EMPLOYEE BENEFITS

County Retirement Assessment	1,771,089.00		1,737,842.00	33,247.00
Health & Life Insurance	1,376,500.00		1,275,235.24	87,491.76
Health & Life Insurance Prior Year	5,735.25		3,771.59	1,963.66
Unemployment Compensation	41,800.00		21,551.26	20,248.74
Unemployment Compensation Prior Year	5,365.35		5,365.35	0.00
Medicare Employer Contribution	118,000.00		116,860.39	0.00
Medicare Employer Contribution Prior Year	2,416.80		2,416.80	0.00
Total Employee Benefits	3,320,906.40	0.00	3,163,042.63	142,951.16
				14,912.61

WATER DEPARTMENT ENTERPRISE FUND

Water Department Salaries	119,065.00	119,042.03	22.97
Water Department Wages	163,724.00	163,433.87	290.13
Water Department Expense	445,905.00	445,904.56	0.44
Water Department Expense Prior Year	35,500.00	13,891.72	0.28
Water Department Debt Service	358,851.00	358,850.07	0.93
Total Water Department Enterprise	1,123,045.00	1,101,122.25	314.75
			21,608.00

SEWER DEPARTMENT ENTERPRISE FUND

Sewer Department Salaries	18,026.00	18,026.26	(0.26)
Sewer Department Wages	30,865.00	26,850.53	4,014.47
Sewer Department Expense	621,843.00	516,494.18	105,348.82
Sewer Department Expense Prior Year	300.00	218.71	81.29
Sewer Dept: Debt Service (incl. betterments)	41,420.00	41,417.96	2.04
Total Sewer Department Enterprise	712,454.00	603,007.64	109,446.36
			0.00

CABLE DEPARTMENT ENTERPRISE FUND

Cable Department Salaries	65,500.00	65,500.00	0.00
Cable Department Wages	56,533.00	46,396.60	10,136.40
Cable Department Expense	78,425.00	50,767.02	27,082.98
Cable Department Minor Capital	65,000.00	31,265.29	628.71
Cable Dept: Debt Service	0.00	0.00	0.00
Total Cable Department Enterprise	265,458.00	193,928.91	37,848.09
			33,681.00

CAPITAL PROJECTS

Four Corners Sewer	199,145.00	183,562.27	0.00	15,582.73
Center Fire Station Project Exp.	251,266.10	168,343.54	0.00	82,922.56
Public Safety Radio Upgrade	650,000.00	434,303.12	0.00	215,696.88
Lost Lake Fire Protection	1,844,904.40	1,510,616.43	0.00	334,287.97
Total Capital Projects	2,945,315.50	2,296,825.36	0.00	648,490.14

GRAND TOTAL	39,219,399.59	(565.00)	37,215,318.03	870,933.84	1,166,263.72
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**SPECIAL REVENUE
FISCAL 2016**

Bal. Forward	Receipts	Expenditures	Bal to FY17
1,009.25	567,239.60	567,239.60	1,009.25

CHAPTER 90 HIGHWAY FUNDS

Chapter 90 Highway Funds

0.00

Community Preservation Fund

Note: Bal. forward to 2017 incl. encumbrances for incomplete projects; Unalloc Rsrv incl. operating rsrv

Unallocated Reserve	524,382.42	622,579.73	643,314.50	503,647.65
Community Housing Reserve	326,140.21	88,939.95	37,021.36	378,058.80
Historic Resource Reserve	236,792.99	88,939.95	168,295.44	157,437.50
Open Space Reserve	22,043.32	88,939.95	80,000.00	30,983.27
	1,109,358.94	889,399.58	928,631.30	0.00

GIFTS

Highway Department	5,401.03	0.00	419.34	4,981.69
Fire Department SAFE	291.76	285.00	322.13	254.63
Fire Department	6,498.22	1,625.00	642.63	7,480.59
EMS	2,636.68			2,636.68
Police Department	2,005.56	2,375.00	3,071.15	1,309.41
Shooting Range	144.04			144.04
DARE	551.82	2,599.96	742.90	2,408.88
Sargisson Beach GLA Gift	5,000.00			5,000.00
Civil Defense	1,100.34			1,100.34
Library	60,126.20	13,129.63	6,320.85	66,934.98
Council on Aging	6,721.54	2,710.00	2,834.89	6,596.65
GLA Weed Control Gift	5,569.75	7,500.00	9,064.05	4,005.70
Williams Barn	3,937.50	2,050.00	3,308.18	2,679.32
Care of Old Burying Ground	452.23			452.23
Groton Military Covenant	213.00			213.00
Dog Pound	1,936.20	6.00	39.25	1,902.95
Groton Children's Fund	5,124.46	16,213.67	13,905.63	7,432.50
Pavilion Maintenance	471.14	236.00	471.14	236.00
Smith Fountain	2,017.94			2,017.94
Sargisson Beach Canoe Launch	6,974.29			6,974.29
Cable TV Organization	162,403.06	517.28	162,920.34	0.00
Cable TV Programming	3,607.40	45.00	199.34	3,453.06
Greenway	3,454.23	3,398.00	534.50	6,317.73
Playing Fields	605.19			605.19
C-Lab/Insko Monitoring	1,406.51			1,406.51
Dr. Betty Scholarship	0.00	1,000.00		1,000.00
Country Club Gift	825.00	1,950.00	825.00	1,950.00
Evan's Rink Gift	265.55			265.55
Hanson Playground Gift	563.01			563.01

Rocky Hill Gift Fund	2,469.50			2,469.50
Lost Lake Dam Gift Fund	44,806.00	23,805.77		68,611.77
Sustainability Committee Fund	1,029.61		424.87	604.74
Trails Committee Gift Fund	4,642.97	4,619.00	4,334.23	4,927.74
Recycling Gift Fund	3,083.17			3,083.17
Academy Hills Lottery Gift Fund	3,018.66		3,018.66	0.00
Lost Lake/Knops Pond Gift Fund	3,430.00			3,430.00
Swim Team Gift Fund	19.02			19.02
Vets Breakfast/Senior Lunch Fund	891.93		561.03	330.90
GRG Traffic Light Gift	100,000.00	1,500.00	1,000.00	100,500.00
	453,694.51	85,565.31	214,960.11	0.00
				324,299.71

GRANTS

FY16 Dispatch Training	0.00	933.00	2,416.10	(1,483.10)
FY16 Dispatch S & I	0.00	193,693.76	231,700.56	(38,006.80)
FY14 Dispatch Training	(1,258.69)	1,258.69		0.00
Fire Department SAFE	8,380.79	6,953.00	7,985.80	7,347.99
Dispatch Incentive Grant FY 15	(108,609.60)	108,609.60		0.00
Dispatch Training Grant FY15	(2,382.85)	927.30		(1,455.55)
Dispatch Developmt Grt FY15	(35,000.00)	35,000.00		0.00
Police Bullet Proof Vests Grant	0.00		2,765.00	(2,765.00)
Police Federal JAG Grant	0.00	27,548.56	27,547.56	1.00
Police 911 Underage Alcohol	0.00		768.68	(768.68)
DPW DOT WRRRP FY15	(13,222.09)	76,003.00	62,780.91	0.00
Conservation WHIP Grant	1,875.00			1,875.00
Planning; 43D Grant	4,480.64			4,480.64
StormWater: James Brook Grant	59.41			59.41
Aid to Libraries	82,459.72	18,710.96	24,157.95	77,012.73
Arts Council	3,956.18	4,602.08	3,300.00	5,258.26
DCR Rec Trails Grant	0.00	24,135.00	24,135.00	0.00
Elder Programs	0.00	14,715.00	14,715.00	0.00
COA CHNA MINI Grant	0.00	1,700.00	1,450.00	250.00
Cable TV PEG	74,022.34		74,022.34	0.00
Polling Hours	4,941.00	918.00		5,859.00
Recycling	2,800.00		1,050.00	1,750.00
Regional Recycling	532.65		56.71	475.94
Antenna Grant Civil Defense	1,445.00		1,445.00	0.00
BoH Equipment Grant	50.74	599.88	614.38	36.24

Title V	76,536.86	3,239.98	10,400.00	69,376.84
Water Dept SWMI	0.00	14,557.50	44,438.64	(29,881.14)
	101,067.10	534,105.31	535,749.63	0.00

REVOLVING

Affordable Housing Marketing	6,999.53	5,518.66	1,556.00	10,962.19
Home Recycling	0.00	6,213.33	1,240.00	4,973.33
Drug Forfeiture	6,919.76	9,000.00		15,919.76
Insurance Claims	4,779.97	7,068.18	7,068.18	4,779.97
Erosion Control	2,598.23	4,170.00	3,133.20	3,635.03
Conservation Land Management	27,280.07	975.00	7,238.52	21,016.55
Cons Com 593 Academy Hill	496.70	0.24		496.94
Cons Com 593 Geld Peer Review	1.29			1.29
Cons Com 593 NESSP Temple	68.01			68.01
Planning Board 593	35,831.45	28,205.20	29,178.46	34,858.19
Zoning Board 593	3,262.30	1.67		3,263.97
	88,237.31	61,152.28	49,414.36	0.00

RECEIPTS RESERVED

Town Forest	79,358.26			79,358.26
EMS Fees	488,889.56	345,585.25	296,900.00	537,574.81
Insurance Reimb. over 20K	6,925.07			6,925.07
Sale of Old Fire Station	100,000.00			100,000.00
Sale of Tarbell School	0.00	76,584.00		76,584.00
	675,172.89	422,169.25	296,900.00	800,442.14

EMS Repts Res. includes \$241k encumbered for FY 2017

NON-EXPENDABLE TRUST FUNDS

	Interest & Market Adj	Disbursements & Market Adj	Transfers In or Out
Samuel Green	120,886.31	5,087.27	125,973.58
Joseph Shepley	278,625.18	11,725.43	290,350.61
Barr Eye	2,392.57	100.69	2,493.26
Dalrymple Eye	10,098.12	424.96	10,523.08
Waters	5,439,825.76	228,925.05	5,668,750.81
Robbins Library	2,810,147.82	118,259.89	2,928,407.71
Library Book	155,502.99	6,544.05	162,047.04
Lecture	4,304,885.08	181,163.16	4,486,048.24
Shepley Fountain	2,392.53	100.68	2,493.21
Spaulding	964.12	40.57	1,004.69

Blood Cemetery	964.10	40.57	1,004.67
Sawyer	4,956.65	208.59	5,165.24
Butler School	11,406.78	480.03	11,886.81
Groton Commons	9,582.08	403.25	9,985.33
Robertson Onners	30,970.02	4,968.26	35,938.28
Robbins Scholarship	15,978.99	672.45	16,651.44
Twomey Scholarship	36,491.60	6,017.11	42,508.71
VanHoogan Scholarship	75,022.02	11,362.97	86,384.99
Bertozzi Scholarship	156,799.55	8,669.36	165,468.91
Belitsky Scholarship	17,761.54	1,814.86	19,576.40
Champney Cemetery	964.11	40.57	1,004.68
	13,486,617.92	587,049.77	14,073,667.69

EXPENDABLE TRUST FUNDS

	Trans. In, Receipts & Gen. Int.	Trans. Out & Adj to FMV	Expenditures
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Samuel Green	798,359.78	27,319.17	38,818.90	18,622.85	845,875.00
Joseph Shepley	320,813.49	15,877.76	14,673.16	11,618.62	339,745.79
Barr Eye	1,787.46	64.87		150.00	1,702.33
Dalrymple Eye	22,148.26	1,124.51	1,977.13		25,249.90
Waters	695,533.79	149,376.79	23,243.23	105,319.55	762,834.26
Robbins Library	607,859.83	86,926.61	12,545.58	71,016.44	636,315.58
Library Book	42,890.31	4,747.31	2,089.02		49,726.64
Lecture	456,629.19	116,812.96	16,360.82	70,656.23	519,146.74
Shepley Fountain	4,009.78	73.84		274.67	3,808.95
Spaulding	345.74	24.79			370.53
Blood Cemetery	4,803.85	43.53			4,847.38
Lawrence Library	61,102.67	1,211.66	2,016.90		64,331.23
Sawyer	1,118.25	124.70			1,242.95
Butler School	6,327.69	301.90			6,629.59
Groton Commons	4,382.64	249.42			4,632.06
Robertson Onners	13,234.96	1,457.40	(291.48)		14,400.88
Robbins Scholarship	4,797.70	405.60			5,203.30
Twomey Scholarship	1,356.41	1,239.80	(309.95)	1,000.00	1,286.26
VanHoogan Scholarship	7,201.50	2,213.51	(442.70)	2,500.00	6,472.31
Bertozzi Scholarship	6,705.86	3,691.56	(922.89)	2,075.00	7,399.53
Belitsky Scholarship	671.67	815.22	(163.04)	500.00	823.85
Champney Cemetery	2,672.78	34.25			2,707.03
OPEB Trust	0.00	200,010.27		200,000.00	10.27

Avenue of Flags	3,316.15	1.67		3,317.82
Groton Scholarship	5,195.34	24.28	3,515.00	5,734.62
Turtle Study Trust	25,257.65	12.65		25,270.30
Turtle Main Trust	28,288.52	14.16		28,302.68
Affordable Housing Trst	60,312.75	181.44		60,494.19
Stabilization	1,645,584.81	75,789.14	62,793.71	1,784,167.66
Conservation	523,466.51	203,037.74	4,656.34	721,847.91
Capital Stabilization	533,711.08	426,815.22	404,145.00	556,381.30
	5,889,886.42	1,320,023.73	175,903.39	6,490,278.84

Note: Capital Purchase Stabilization Fund Balance includes \$426,980 encumbered to FY 17 for Capital Expenditures

AGENCY FUNDS	Bal. Forward	Receipts	Expenditures	Bal to FY17
Payroll Deductions	38,391.22	577,761.66	(543,825.44)	72,327.44
Police Details Due	7,864.08	385,900.68	(380,302.58)	13,462.18
Fire Details Due	85.56	4,213.68	(4,025.74)	273.50
Ambulance Fees due other Towns	4,623.47	59,783.42	(57,806.89)	6,600.00
Fees due Collection Agency	1,823.44	18,081.81	(18,155.29)	1,749.96
GEO/TMS Fees Payable	15,303.01	19,907.35	(16,618.70)	18,591.66
Due to State Agency Sales Tax	482.71	3,742.87	(3,534.73)	690.85
Firearms Fees Due State	2,350.00	12,137.50	(11,100.00)	3,387.50
Fee Due to Deputy Collector	7,758.00	26,065.00	(20,477.00)	13,346.00
Due to Other Towns - Recycling	841.36	3,500.25	(4,341.61)	0.00
Fee Due to NEBS	10,000.00			10,000.00
Guarantee Deposits (Perf Bonds)	423,922.75	3,321.24	(147,793.54)	279,450.45
West Groton Water	25,773.64	109,931.47	(134,539.90)	1,165.21
Mass-Toss	5,163.89	53,034.04	(47,951.28)	10,246.65
	544,383.13	1,277,380.97	(1,390,472.70)	431,291.40

SUMMARY OF ACCOUNTS JULY 1, 2016 -DECEMBER 31, 2016

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
GENERAL GOVERNMENT				
Moderator Salary	65.00		0.00	65.00
Moderator Expense	80.00		0.00	80.00
Selectmen Expense	2,000.00		1,527.08	472.92
Town Manager Salaries	197,572.00		98,481.51	99,090.49
Town Manager Wages	102,646.00		49,473.72	53,172.28
Town Manager Expense	4,000.00		1,769.76	2,230.24
Town Manager: Station Avenue Engineering	22,808.67		0.00	22,808.67
Town Manager Operational Audit	45,500.00		0.00	45,500.00
Town Mgr: Lost Lake Watershed Committee FY15	27,803.61		9,233.44	18,570.17
Town Mgr: Squannacook Hall Septic Repair	23,933.39		22,617.25	1,316.14
FinCom Reserve Fund	150,000.00	(1,040.00)		148,960.00
FinCom Expenses	210.00		204.00	6.00
Town Accountant Salary	84,833.00		43,216.65	41,616.35
Town Accountant Wages	42,360.00		20,422.75	21,937.25
Town Accountant Expenses/Audit	30,975.00		27,368.48	3,606.52
Town Accountant Expenses/Audit Prior Year	1,373.00		1,373.00	0.00
Assessors Salaries	84,875.00		42,887.82	41,987.18
Assessors Wages	50,974.00		25,805.70	25,168.30
Assessors Expense	29,135.00		12,188.38	16,946.62
Assessors Expense Prior Year	10,000.00		5,663.10	4,336.90
Treasurer/Tax Collector Salary	84,125.00		42,887.82	41,237.18
Treasurer/Tax Collector Wages	104,236.00		48,137.11	56,098.89
Treasurer/Tax Collect Expense	22,855.00		10,492.28	12,362.72
Treasurer Tax Title	4,500.00		975.00	3,525.00
Treasurer Tax Title Prior Year	450.00		0.00	450.00
Treasurer Bond Costs	5,000.00		2,500.00	2,500.00
Town Counsel Expense	90,000.00		8,177.93	81,822.07
Town Counsel Expense Prior Year	3,664.00		3,663.19	0.81
Human Resource Salaries	73,202.00		36,600.46	36,601.54
Human Resource Expense	9,550.00		1,518.50	8,031.50
Human Resource Expense Prior Year	123.68		0.00	123.68
Information Technology Salary	100,814.00		50,407.50	50,406.50
Information Technology Wages	47,753.00		13,088.23	34,664.77
Information Technology Expense	24,800.00		7,942.10	16,857.90
Information Technology Expense Prior Year	1,464.27		1,049.00	415.27
Information Technology: Capital Outlay	50,000.00		2,687.55	47,312.45
Information Technology: Capital Outlay Prior Yr	1,637.00		1,636.79	0.21
Town Clerk Salary	77,556.00		38,777.96	38,778.04
Town Clerk Wages	54,536.00		25,523.04	29,012.96
Town Clerk Expense	11,655.00		5,510.97	6,144.03
Election/Registrar Wages	11,656.00		5,529.36	6,126.64
Election/Registrar Expense	10,620.00		2,981.13	7,638.87

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Street Listing Expense	6,000.00		1,940.16	4,059.84
Conservation Commission Salary	66,118.00		33,059.00	33,059.00
Conservation Commission Expense	6,679.00		3,593.53	3,085.47
Conservation Commission Expense Prior Year	2,740.00		2,312.50	427.50
GIS Committee	15,100.00		3,000.00	12,100.00
GIS Committee Prior Year	4,800.00		4,800.00	0.00
Planning Board Salary	80,580.00		40,289.99	40,290.01
Planning Board Expense	7,500.00		1,969.20	5,530.80
Planning Board Expense Prior Year	198.00		197.96	0.04
Planning Board County Assessments	3,403.00		3,402.26	0.74
Board of Appeals Wages	18,823.00		8,556.96	10,266.04
Board of Appeals Expense	1,700.00		231.88	1,468.12
Municipal Buildings Wages	87,252.00		42,723.27	44,528.73
Municipal Buildings Expense	280,850.00		96,575.12	184,274.88
Municipal Buildings Expense Prior Year	726.00		539.82	186.18
Municipal Buildings Minor Capital	20,000.00		20,000.00	0.00
Municipal Buildings Stanley Elevator Prior Year	291.00		291.00	0.00
Muni Bldgs Town Hall Automatic Doors FY17	5,000.00		0.00	5,000.00
Munic. Bldgs HVAC Town Hall	89,110.00		4,025.56	85,084.44
Munic. Bldgs Florence Roche Boiler FY17	60,000.00		1,100.60	58,899.40
Munic. Bldgs Town Hall Security Upgrade FY17	60,000.00		20,002.83	39,997.17
Insurance and Bonding	200,000.00		197,910.85	2,089.15
Insurance and Bonding Deductible Reserve	12,000.00		543.16	11,456.84
Insurance and Bonding, 111F	25,000.00		3,552.39	21,447.61
Ins. and Bonding, 111F Prior Year	10,000.00		1,102.44	8,897.56
Town Report	1,500.00		0.00	1,500.00
Postage and Copying Expense	55,000.00		20,532.32	34,467.68
Postage and Copying Expense PY	750.00		749.46	0.54
Central Purchasing (Office Supplies)	17,000.00		5,700.22	11,299.78
Telephone Expenses	45,000.00		14,277.51	30,722.49
TOTAL GENERAL GOVERNMENT	2,884,460.62	(1,040.00)	1,205,298.55	1,678,122.07
PROTECTION PERSONS AND PROPERTY				
Police Department Salary	316,010.00		157,691.32	158,318.68
Police Department Wages	1,643,942.00		862,425.00	781,517.00
Police Department Expense	192,647.00		89,460.08	103,186.92
Police Department Expense PY	1,406.00		1,400.00	6.00
Police Department Data Conversion	41,000.00		40,880.00	120.00
Police Department Lease for Motorcycles	4,000.00		3,960.00	40.00
Police Department Cruisers FY17	89,746.00		78,010.98	11,735.02
Police Department Chief's Vehicle FY17	50,000.00		0.00	50,000.00
Police Department Minor Capital	20,000.00		3,416.76	16,583.24
Police Department Capital Outlay: Tasers	39,134.00		39,071.60	62.40
Fire Department Salaries	102,792.00		51,396.02	51,395.98
Fire Department Salaries Prior Year	3,043.00		3,042.46	0.54

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Fire Department Wages	708,243.00		340,203.78	368,039.22
Fire Department Expense	168,000.00		41,574.86	126,425.14
Fire Department Expense: Prior Year	13,060.00		10,056.02	3,003.98
Fire Dept Capital Outlay Swap Loader FY16	19,967.31		18,783.33	1,183.98
Fire Dept Capital Outlay Swap Loader FY17	35,000.00		9,151.99	25,848.01
Fire Department Rescue Boat FY17	16,000.00		14,270.43	1,729.57
Fire Department:Hydrant Charges Groton	1.00		0.00	1.00
Fire Department: Hydrant Charges W. Groton	1.00		0.00	1.00
Police & Fire Communications Wages	465,742.00		109,205.43	356,536.57
Police & Fire Communications: Expense	18,250.00		2,375.39	15,874.61
Building Inspector Salary	82,475.00		41,237.56	41,237.44
Building Inspector Wages	60,174.00	1,040.00	30,588.25	30,625.75
Building Inspector Expense	5,000.00		759.76	4,240.24
Salary/Fees-Gas/Plumbing/Elec Inspectors	30,000.00		15,750.00	14,250.00
Gas/Plumbing/Elec Inspector Expense	5,000.00		1,840.78	3,159.22
Gas/Plumbing/Elec Inspector Expense Prior Yr	380.00		378.92	1.08
Sealer Weights & Measures Salary Fees	3,000.00		1,280.00	1,720.00
Sealer Weights & Measures Expense	100.00		0.00	100.00
Earth Removal Inspector Salaries	1,500.00		0.00	1,500.00
Earth Removal Inspector Expense	100.00		0.00	100.00
Animal Inspector/Control Officer Salaries	4,164.00		2,059.14	2,104.86
Animal Inspector/Control Officer Expense	800.00		0.00	800.00
Animal Inspector/Control Officer Exp Prior Yr	200.00		0.00	200.00
EOC Expense/Aux. Police Expense	15,000.00		6,259.27	8,740.73
Dog Officer Salary	13,973.00		6,727.76	7,245.24
Dog Officer Expense	4,250.00		543.54	3,706.46
Dog Officer Expense Prior Year	244.62		244.62	0
TOTAL PROTECTION PERSONS/PROPERTY	4,174,344.93	1,040.00	1,984,045.05	2,191,339.88

SCHOOLS

Nashoba Valley Tech High School Assmt	570,080.00		427,560.00	142,520.00
Out of District Placement	0.00		0.00	0.00
Groton Dunstable Reg School Dist Assmt	19,542,667.00		9,753,569.50	9,789,097.50
TOTAL SCHOOLS	20,112,747.00	0.00	10,181,129.50	9,931,617.50

HIGHWAY AND HEALTH

General Highway Salary	99,851.00		50,675.49	49,175.51
General Highway Wages	635,855.00		290,866.96	344,988.04
General Highway Expense	134,300.00		75,146.67	59,153.33
General Highway Expense Prior Year	4,534.63		4,534.63	0.00
General Highway Road Maintenance	95,000.00		17,214.35	77,785.65
General Highway Road Maint. Prior Year	9,612.99		9,612.99	0.00
General Highway Capital: Pick Up Truck FY17	30,000.00		30,000.00	0.00

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
General Highway Capital: Brush Mower FY17	45,000.00		21,142.99	23,857.01
Snow & Ice Overtime	140,000.00		24,444.00	115,556.00
Snow & Ice Expense	165,000.00		49,007.88	115,992.12
Snow & Ice Hired Equipment	35,000.00		275.00	34,725.00
Street Lighting	20,000.00		6,250.00	13,750.00
Waste Disposal Wages	123,051.00		58,395.17	64,655.83
Waste Disposal Expense	54,486.00		20,459.70	34,026.30
Waste Disposal Expense Prior Year	2,900.00		0.00	2,900.00
Waste Disposal Consulting	5,850.00		5,850.00	0.00
Waste Disposal Tipping Fees	130,000.00		62,610.13	67,389.87
Waste Disposal Minor Capital	5,000.00		0.00	5,000.00
Waste Disposal Minor Capital Prior Year	5,000.00		4,999.82	0.18
Waste Disposal Capital: Trf Station Baler FY17	40,000.00		39,803.84	196.16
Waste Disposal Capital: Trf Station Scale FY17	15,000.00		12,500.00	2,500.00
Tree Department Expenses	3,000.00		0.00	3,000.00
Tree Department Tree Work	11,500.00		10,758.00	742.00
Graves Registration Salary	250.00		0.00	250.00
Graves Registration Expense	760.00		710.00	50.00
Care of Veterans' Graves	1,550.00		0.00	1,550.00
Board of Health Expense	1,000.00		199.64	800.36
Board of Health Engineering	10,000.00		2,213.48	7,786.52
Board of Health Nursing/ Health Services	42,423.00		33,817.13	8,605.87
Council on Aging Salaries	70,669.00		35,334.00	35,335.00
Council on Aging Wages	67,423.00		29,133.36	38,289.64
Council on Aging Sr Ctr Prescott Study FY17	20,000.00		0.00	20,000.00
Council on Aging Feasibility Study FY16	40,000.00		40,000.00	0.00
Council on Aging Expense	8,454.00		3,159.09	5,294.91
Council on Aging Expense Prior Year	1,122.42		1,047.39	75.03
Senior Center Van Wages	58,318.00		21,731.62	36,586.38
Senior Center Van Expenses	17,673.00		2,740.43	14,932.57
Senior Center Van Expenses Prior Year	266.87		266.87	0.00
Veterans' Agent Salary	3,485.00		1,742.00	1,743.00
Veterans' Agent Expense	650.00		65.40	584.60
Veterans' Agent: Veteran's Benefits	50,000.00		18,147.51	31,852.49
TOTAL HIGHWAY AND HEALTH	2,203,984.91	0.00	984,855.54	1,219,129.37
CULTURE AND RECREATION				
Library Salaries	357,628.00		179,435.98	178,192.02
Library Wages	294,867.00		145,868.08	148,998.92
Library Expense	206,217.00		85,372.30	120,844.70
Library Expense Prior Year	2,142.00		2,131.92	10.08
Library Capital Carpet FY16	22,645.00		0.00	22,645.00
Library Capital Carpet FY17	20,000.00		0.00	20,000.00
Library Capital Outlay: Retaining Wall FY16	40,000.00		40,000.00	0.00

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Country Club: Salaries	137,750.00		68,499.75	69,250.25
Country Club: Wages	135,456.00		82,905.91	52,550.09
Country Club: Expenses	131,555.00		103,848.32	27,706.68
Country Club: Expenses Prior Year	191.00		191.00	0.00
Country Club: Triplex Mower FY17 Cap Lease	5,100.00		5,090.45	9.55
Country Club Golf Carts Capital Lease	20,000.00		19,955.45	44.55
Country Club Boom Sprayer Capital Lease	6,500.00		6,499.88	0.12
Park Department Wages	2,659.00		1,301.50	1,357.50
Park Department Expense	65,759.00		33,002.22	32,756.78
Park Department Field Improvements FY16	31,074.51		874.00	30,200.51
Park Department Field Improvements FY17	46,500.00		0.00	46,500.00
Park Department Cutler Playground FY16	50,000.00		40,472.00	9,528.00
Care of Old Burying Ground	800.00		50.00	750.00
Town Forest Committee FY11	5,200.00		0.00	5,200.00
Commemorations & Celebrations	500.00		0.00	500.00
Great Lakes Advisory Committee Expense	2,385.00		0.00	2,385.00
Great Lakes Advisory Committee Exp Prior Yr	2,000.00		2,000.00	0.00
Weed Harvester Expense	7,000.00		1,714.47	5,285.53
Water Safety Wages	2,640.00		1,383.20	1,256.80
Water Safety Expense	9,000.00		3,713.44	5,286.56
TOTAL LIBRARY & CITIZENS' SERVICES	1,605,568.51	0.00	824,309.87	781,258.64
DEBT SERVICE				
Principal Long-term Debt	988,600.00		688,600.00	300,000.00
Interest Long-term Debt	237,780.00		124,043.79	113,736.21
Principal/Interest Short-term Debt	56,333.00		0.00	56,333.00
TOTAL DEBT SERVICE	1,282,713.00	0.00	812,643.79	470,069.21
EMPLOYEE BENEFITS				
County Retirement Assessment	1,844,224.00		1,839,040.00	5,184.00
Unemployment Compensation	41,140.00		9,028.79	32,111.21
Health & Life Insurance	1,386,788.00		673,798.47	712,989.53
Health & Life Insurance Prior Year	13,773.00		9,207.18	4,565.82
Medicare Employer Contribution	120,360.00		58,090.63	62,269.37
Medicare Employer Contribution Prior Year	1,139.61		1,139.61	0.00
TOTAL EMPLOYEE BENEFITS	3,407,424.61	0.00	2,590,304.68	817,119.93
WATER DEPARTMENT				
Water Department Salaries	122,201.00		61,925.88	60,275.12
Water Department Wages	162,633.00		82,814.89	79,818.11
Water Department Expense	383,301.00		208,142.31	175,158.69
Water Department Expense Prior Year	21,608.00		3,975.00	17,633.00
Water Department Well Maintenance FY17	53,090.00		4,210.00	48,880.00
Water Department OFU (Transfer to Cap Project)	56,910.00		56,910.00	0.00
Water Department Debt Service	356,716.00		315,562.62	41,153.38
TOTAL WATER DEPARTMENT	1,156,459.00	0.00	733,540.70	422,918.30
SEWER DEPARTMENT				

	Appropriation	Res Fund or Line Item Tx	6-Month Expended	Est. To Be Expended
Sewer Department Salaries	18,755.00		9,377.08	9,377.92
Sewer Department Wages	31,801.00		14,323.81	17,477.19
Sewer Department Expense	606,126.00		168,576.44	437,549.56
Sewer Department Debt Service	41,593.00		34,737.00	6,856.00
TOTAL SEWER DEPARTMENT	698,275.00	0.00	227,014.33	471,260.67

LOCAL CABLE ACCESS

Cable Department Salaries	67,295.00		33,647.51	33,647.49
Cable Department Wages	50,410.00		17,472.96	32,937.04
Cable Department Expense	73,075.00		31,944.33	41,130.67
Cable Department Expense Prior Year	575.00		467.31	107.69
Cable Department Minor Capital	40,000.00		0.00	40,000.00
Cable Department Minor Capital Prior Year	33,106.00		23,961.58	9,144.42
TOTAL CABLE DEPARTMENT	264,461.00	0.00	107,493.69	156,967.31

COMMUNITY PRESERVATION

Operating Reserve	10,000.00		0.00	10,000.00
Unallocated Reserve Debt Service	396,144.00		356,106.25	40,037.75
Unallocated Res Sargisson Beach Phase 2 PY	48,120.00		0.00	48,120.00
Unallocated Reserve Prescott Upgrades FY17	65,071.00		5,425.00	59,646.00
Unallocated Reserve Middle School Track FY17	160,000.00		118,386.15	41,613.85
Unallocated Reserve Williams Barn Wall FY17	25,000.00		0.00	25,000.00
Unallocated Rsv Basketball Courts FY16	109,000.00		104,816.29	4,183.71
Community Housing Reserve Wages	52,500.00		20,250.79	32,249.21
Community Housing Reserve Expenses	12,500.00		0.00	12,500.00
Historic Resource Reserve Old Meeting House	46,250.48		46,000.00	250.48
Historic Resource Reserve MileStone Engraving	6,648.20		0.00	6,648.20
Historic Res. Rsv Milestone Markers	10,474.48		195.84	10,278.64
Historic Res. Rsv Monument Restoration FY17	38,000.00		0.00	38,000.00
Historic Res. Rsv Prescott Upgrades FY17	100,000.00		0.00	100,000.00
Historic Res. Rsv Williams Barn Wall FY17	20,000.00		0.00	20,000.00
Open Space Reserve Surrenden Debt Service	80,000.00		80,000.00	0.00
TOTAL COMMUNITY PRESERVATION	1,179,708.16	0.00	731,180.32	448,527.84

CAPITAL PROJECT FUND

Four Corners Sewer Engineering	15,582.73		4,490.00	11,092.73
Lost Lake Fire Protection Eng/Construction	334,287.97		207,808.00	126,479.97
Center Fire Station Construction Prior Year	82,922.56		10,413.96	72,508.60
Public Safety Radio Upgrade	215,696.88		191,830.57	23,866.31
Water Capital Infrastructure Improvements FY17	456,910.00		0.00	456,910.00
TOTAL CAPITAL PROJECTS FUND	1,105,400.14	0.00	414,542.53	690,857.61
GRAND TOTAL	40,075,546.88	0.00	20,796,358.55	19,279,188.33