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#### PROJECT AUTHORIZATION

Name of Country: Peru

Name of Project: Disaster Preparedness

Number of Project: 527-0318

1. Pursuant to Section 534 of the Foreign Assistance Act of 1961, as amended, I hereby authorize the Disaster Preparedness Project ("Project") for Peru, involving planned obligations of not to exceed Two Hundred Seventy Three Thousand Seven Hundred and Fourty-seven United States Dollars (\$273,747) in grant funds ("Grant") over a 39-month period beginning October, 1987, subject to the availability of funds in accordance with the A.I.D. OYB/allotment process, to help in financing foreign exchange and local currency costs for the Project. The planned life of the Project is 39 months from the date of initial obligation; the Project Assistance Completion Date in the Project Agreement will be December 31, 1990.

- 2. The Project consists of assistance to the National Institute for Civil Defense (INDECI) to carry out a disaster preparedness training and support effort which will expand and improve Peru's capacity to respond more effectively to emergency situations caused by disasters that periodically affect the country and tend to disrupt its economic and social development. A.I.D. will finance training, technical assistance and commodities for the Project.
- 3. The Project Agreement, which may be negotiated and executed by the officer to whom such authority is delegated in accordance with A.I.D. regulations and Delegations of Authority, shall be subject to the following essential terms and covenants and major conditions, together with such other terms and conditions as A.I.D. may deem appropriate:

#### A. Source and Origin of Commodities, Nationality of Services

Commodities financed by A.I.D. under the Grant shall have their source and origin in Peru or in the United States, except as the parties may otherwise agree in writing. Except for ocean shipping, the suppliers of commodities or services financed under the Grant shall have Peru or the United States as their place of nationality, except as the parties may otherwise agree in writing. Ocean shipping financed by A.I.D. under the Grant shall be financed only on flag vessels of the United States, except as the parties may otherwise agree in writing.

#### B. Condition Precedent to First Disbursement

Prior to the first disbursement, or to the issuance of documents pursuant to which disbursement will be made, under the Grant, the Grantee will,

except as A.I.D. may otherwise agree in writing, provide to A.I.D., in form and substance satisfactory to A.I.D., evidence that a representative of INDECI has been designated as Project Coordinator and that additional personnel as required have been assigned to coordinate and support activities as described in the Project, along with a specimen signature of the Project Coordinator and any other authorized representative of the Grantee.

#### C. Special Covenants

The Agreement will contain a special covenant on evaluations which will provide for both a mid-term and final evaluation of the Project and will include an evaluation of the progress toward attainment of the Project's objectives, identification of problems or constraints which inhibit such attainment, an assessment of how the Project might overcome such problems or constraints, and recommendations for adjustments to existing Project activities and/or new activities for the future.

Donor M. Lion Mission Director

30 SEPT. 88

Date

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#### ACTION MEMORANDUM FOR THE DIRECTOR

DATE: September 29, 1988

FROM : Bruce Blackman

Chief, Office of Development Resources

SUBJECT : Disaster Preparedness Project (527-0318):

Project Paper-like Document and Authorization

#### I. Purpose.

The purpose of this Action Memorandum is to forward and recommend that you approve the following:

- a. the Project Paper-like Document and corresponding Project Data Sheet (TAB A) for the subject Disaster Preparedness Project, and
- b. the Project Authorization (TAB B).

This project provides for an A.I.D. Grant of \$273,747 (including \$55,000 in pre-implementation services) over a 39-month period. Its purpose is to expand and improve INDECI's capacity to respond more effectively to emergency situations caused by disasters, with emphasis on the formation of instructor cadres responsible for training activities within the Civil Defense System on a continuing, long term basis. The project will serve to:

- consolidate the Disaster Services Division within USAID/Peru's Office of Development Resources to provide technical assistance and support in disaster preparedness; and
- undertake a disaster training and assistance effort with the National Institute for Civil Defense of Peru (INDECI).

#### II. Project Paper Equivalent.

#### A. BACKGROUND.

#### 1. General.

The Project flows from mutual GOP and USAID interest in strengthening the disaster preparedness capability of Peru and, more specifically, from recommendations contained in a 15-volume report that was prepared for the City of Lima in 1982 by a group of disaster experts. This led to the designation of Ambassador Robert Yost to conduct an assessment of prevailing disaster preparedness conditions in Peru: that would help define a Mission strategy. In March 1986, Ambassador Yost recommended that the Office of Foreign Disaster Assistance ((OFDA) contract the services of a disaster specialist to serve as a Regional Disaster Preparedness Advisor in the Andean Region with domicille in Lima. A major responsibility assigned to the Advisor would be assisting Civil Defense in Peru to develop its disaster preparedness and response capacity.

Mr. Rene Carrillo assumed this position in November 1987. His arrival

coincided with a transformation of the Civil Defense system in Peru. In September 1987, the National Committee for Civil Defense --- a dependency of the Ministry of the Interior with limited power of decision --- was replaced by a new National Institute for Civil Defense (INDECI), an autonomous entity under the Ministry of Defense. This transfer was intended to provide the Institute with expanded decision-making authority. Such organizational change expressed the GOP's commitment and increased attention to disaster prevention, preparedness and relief issues. Since the change, INDECI has been active and successful in obtaining budgetary increases from the GOP.

INDECI has introduced improvements in its administrative and logistical capabilities. An example is the Institute's plan for the deployment of strategically placed emergency stockpiles in Lima and in its five regional Civil Defense suboffices. PAHO and various contributing significantly to this effort which will permit INDECI to respond more rapidly to the first phase of relief operations in the event disaster. Moreover, INDECI meets periodically with International Committee of Civil Defense, integrated by representatives of foreign countries, United Nations Agencies, PVO's and international organizations involved in Disaster Preparedness and Relief activities, to coordinate International Assistance to the GOP.

#### 2. Current USAID Assistance.

In 1987, USAID/Peru deobligated disaster funds from the Disaster Reconstruction and Rehabilitation Project (Project 527-0277), reobligating the amount of US\$ 55,000 to finance a part of the Regional Disaster Advisor's contract, with the balance financed by OFDA. The reobligation of funds initiated this USAID Project. It responded to the GOP request for technical assistance in disaster preparedness as presented to USAID by the former Executive Secretary of the Civil Defense National Committee and reconfirmed that the major concern is the necessity of providing systematic training to INDECI personnel and to officials and authorities of the CD System in Peru.

In cooperation with INDECI, the USAID has assisted development of the proposal for expanded project assistance. The proposal includes two principal components:

- (i) A Technical Support Component wherein the Regional Disaster Advisor and staff provide support to the Project during its implementation period; and
- (ii) A Limited Scope Grant Agreement responding to INDECI's proposal to USAID for the funding of a 27 month training effort in Disaster Preparedness. This proposal is summarized in the succeeding section.
- B. PROJECT PROPOSAL.

The INDECI proposal to USAID/Peru is for a 27-month training effort on

disaster preparedness and management addressed to specific groups within the Civil Defense System. Proposed is training for the staff of INDECI Headquarters as well as staff in each of the other five civil defense (CD) regional offices --- namely Lima, Piura, Iquitos, Cusco and Arequipa.

The proposal also entails training for authorities of the CD system located in Lima and the regions. The authorities that are assigned an active role in times of a disaster include the prefects and sub-prefects, mayors, chiefs of police and other local authorities. Officials and staff members representing the departmental development corporations (CORDES) within the INDECI will also receive emergency management training under this program.

The recruitment and training of civil defense volunteers (brigadistas) is also envisioned in the INDECI proposal. These CD volunteers will be carefully selected by INDECI and trained to serve as first responders in cases of disaster, throughout Peru.

Another training group included in the scope of the proposal are representatives of the Civil Defense National Committee representing each of the ministries and other autonomous public entities that are members of the CD system and play a coordinating role during disasters.

The proposal further embodies the training of trainers for the Civil Defense Institute that will help ensure the continuity of the project effort after the implementing period is completed.

One training seminar is proposed for a select group of school teachers and officials from the Ministry of Education. These participants are to be designated by the Ministry in coordination with INDECI. The purpose of this seminar will be to initiate and promote, within the Ministry of Education, the design of a Disaster Preparedness and School Safety Program, to be included in the curricula of primary and secondary schools nationwide.

Also included is advanced special training for selected persons within the CD system who show strong performance during the above mentioned courses. This special training consists of extension courses offered in Spanish by correspondence and scholarship grants for advanced, short-term training within the U.S. We anticipate that 5 participants will be sent to the U.S.

In support of project training in-country, the proposal is to provide INDECI with essential equipment. Training commodities will be purchased in the U.S. and include audio-visual equipment, space parts and related items.

The project will provide technical assistance through the USAID's Disaster Services Division in the development of courses and the implementation and control of the Project. Outside training specialists are planned by OFDA on a case by case basis. These training specialists

would come from OFDA's operating budget for the Latin America and Caribbean Region.

#### C. PROJECT BUDGET.

Based on the above-mentioned activities and the INDECI Proposal, it is expected that USAID and GOP resources will be allocated to the Project approximately as follows:

- Pre-Implementation Costs: Regional Disaster Advisor's PSC local Costs-FY 87 Obligation US\$ 55,000
- 2. Limited Scope Grant Agreement with INDECI

#### A) Financial Contribution of the Parties

First Year	A.I.D.	INDECI	TOTAL
(Sept.30,1988-Dec.31,1989)	US\$166,590	US\$ 54,550	US\$221,140
Second Year			
(Jan.1-Dec.31,1990) TOTAL	US\$ 52,157 US\$218,747	US\$ 52,450 US\$107,000	US\$104,607 US\$325,747

1. A.I.D Financing: It is planned that the \$218,747 A.I.D. contribution under this LSGA will finance the following items:

#### In-Country Training

#### 1.1 Logistics

 Conference rooms and auditoriums, in-country travel lodging and meals, and/or per diem for participants

US\$ 75,000

#### 1.2 Operational Costs

- Preparation and printing of material related to training courses; reports; photocopies, etc.

US\$ 35,000

1.3 Procurement of Training Equipment
Project related equipment (overhead
projectors, slide/tape projectors,
portable voice amplifier units, copier,
photographic camaras)

<u>US\$ 20,000</u>

Sub-Total

US\$130,000

#### U. S. Training

1.1. Tuition costs and per-diem for 5 participants in advanced courses in the U.S.

US\$ 15,000

1.2. Disaster Mgmt.Correspondence Courses	<u>US\$ 5,000</u>
Sub-Total	US\$ 20,000
<u>Technical Assistance to the Project</u> Regional Disaster Advisor's additional	
local costs	US\$ 12,000
Project Management and Support Project Manager Secretarial Services	US\$ 30,000 US\$ 12,000
Sub-Total	US\$ 42,000
Project Evaluation/Contingency Costs	US\$ 14,747
TOTAL A.I.D. Financing	US\$218.747

In addition, it is planned that OFDA/W will support the Project with financing for the participation of international training experts during several of the training courses and activities described herein. The cost of this technical assistance will be additional and complementary to the USAID/Peru contribution and is estimated to be US\$45,000 over the Project period.

#### 2. INDECI Financing.

It is planned that the US\$107,000 Grantee contribution to the Project will finance the following:

<ul> <li>1.1. <u>In Country Training</u></li> <li>Office space and equipment</li> <li>Vehicles use (including gas, lubs. maintenance costs)</li> </ul>	US\$ 23,600 US\$ 24,800
<ul> <li>1.2. <u>Technical Assistance</u></li> <li>Local Lecturers and Instructors salaries during Training Activities</li> </ul>	US\$ 34,100
1.3. Project Management and Support - Project Coordinator, secretarial	<b></b> 1
services, - Drivers' services	US\$ 17,800 US\$ 6,700
TOTAL INDECI Financing	US\$107,000

For further detail in support of the Project Financial Plan refer to Project Budget Tables 1, 2 and 3 attached (Global Illustrative Project Budget; Summary Project Budget; and Foreign Exchange and Local Currency Project Costs). Also, see Table 4 on Project Expenditures Distributed by Years, and Table 5 on AID Methods of Financing Selected for this Project.

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#### D. PROJECT OUTPUTS.

At the end of the 27-month period the program will have provided basic overall instruction to:

- i) An estimated <u>70</u> instructors specialized in the use of Training Methods and Techniques that will allow them to replicate training courses on Disaster Management for staff and authorities of the Civil Defense System throughout Peru.
- ii) Approximately 65 Civil Defense Volunteers (Brigadistas) who will have received an overall training in primary disaster relief actions, including first aid, search and rescue techniques, preliminary damage and needs assessment, radio communication, organization and administration of evacuees, etc. This Corps of Volunteers will act as the first immediate human response in the event of a catastrophe.
- iii) An estimated <u>35</u> school teachers specialized in the principles and philosophy of the civil defense that will allow the Ministry of Education to launch a training effort for primary and high school level school teachers for the education of students based on a School Safety Program Curricula that will have been designed and approved by INDECI and the Ministry of Education.
- iv) Some <u>90</u> departmental, provincial, and district authorities within the civil defense system in the Management of Emergency Operations for Disasters.
- v) Approximately  $\underline{100}$  staff members of the Departmental Development Corporations (CORDES) and of strategic public and utilities entities in the Management of Emergency Operations for Disasters.
- vi) Some 90 INDECI staff members in Lima and the provinces in the Management of Emergency Operations for Disasters.

At the end of Project, INDECI will have an improved disaster preparednes and capacity to lead the nation's response to disaster situations as they arise. This preparedness will be cultivated and expanded through the continuous training activity.

#### E. PROJECT ADMINISTRATION.

#### 1. INDECI Coordination.

The organization, management and supervision of all in country training activities carried out under the Grant will be the overall responsibility of INDECI. It will also coordinate with all other participating agencies in the implementation of all project activities in accordance with terms set forth by the Agreement. INDECI will also be responsible for the administration of the A.I.D. Grant Funds for in country training activities listed above and the preparation and submission to A.I.D. of

the required documentation as set forth in the Agreement and Project Implementation Letters issued thereunder.

#### 2. USAID Support.

The Regional Disaster Advisor and support staff will assist INDECI in its implementation efforts. This support comes from the USAID Development Resources Office.

#### 3. Reporting.

Following each training activity and/or at such other times as are appropriate INDECI will provide A.I.D. with a report containing:

- (i) listing of participants with indication of the position they occupy and their area of responsibilities.
- (ii) summary of findings, conclusions and recommendations related to the activity carried out as well as problems encountered and proposed solutions alone with other management information as appropriate.

INDECI will also provide A.I.D. with comprehensive quarterly reports including a financial status of the Project, explaining levels of expenditure attained and estimated expenses projected for the financing of activities during the next quarterly period.

#### F. PROJECT BENEFICIARIES.

The beneficiaries of this project are the Peruvian nation itself and all residents in Peru, women and men alike, insofar as the improvement and expansion of the capacity of the Peruvian civil defense system to respond to disasters affects the population as a whole.

The international donor community will benefit indirectly by the improved efficiency of the civil defense system in the appropriate use of financial and material resources made available after major disasters.

#### G. AUDITS.

In this type of Project an audit of the management and use of Project Funds is considered unnecessary. A considerable part of this Project will be implemented directly by A.I.D. through either A.I.D. direct contracts, Procurement or PIO/Ps, in which A.I.D. makes direct payments. The Implementing Agency will be only responsible for payments involving approximately 18 training sessions. Each Training Activity will be pre-approved by A.I.D. via PILs and allowable expense claims will be accomplished through requiring actual receipts or - if it is determined by A.I.D. that the Implementing Agency has an adequate Accounting System for monitoring and controlling A.I.D. funds - through post review of claims at INDECI. Therefore, it is anticipated that A.I.D. will maintain

good control over its funds and its vulnerability to misuse of funds is limited. However, if during the first evaluation it is determined that a financially-related problem exists, contingency funds could be programmed for a financial review, or if appropriate, a non-federal audit at that time.

#### H. SPECIAL CONCERNS.

Women will benefit on equal footing with men from a stronger disaster preparedness in the nation. As participants in - and in some cases leaders of - training courses, women will also be operating agents in the Project.

It is planned that a Gray Amendment firm may be contracted for the Project evaluation. This review will be conducted jointly with INDECI.

AID/W concurred with the USAID recommendation for a categorical exclusion as a training Project in terms of environmental impact. See Attachment No. 5 hereto.

#### I. RECOMMENDATIONS.

The waiting periods on the Congressional Notification expired on September 19 and 27, 1988. USAID/Peru has received FY 1988 budget allowance totalling US\$166,590.

Therefore, it is recommended that you sign the attached Project Paper Data Sheet and Project Authorization signifying your approval of this request and authorizing up to a total of US\$218,747 to support the implementation of the Disaster Preparedness Project described herein.

#### Attachments:

Attachment No. 1 . Project Data Sheet (TAB A)

Attachment No. 2 · Project Authorization (TAB B)

Attachment No. 3 : Limited Scope Grant Agreement Document

Attachment No. 4 : INDECI Proposal

Attachment No. 5 : Environmental Determination Cable (State 312579)

Attachment No. 6 : Logical Framework Matrix

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#### LIMITED SCOPE GRANT AGREEMENT

Between the United States of America, acting through the Agency for International Development ("A.I.D.")

AND

The Republic of Peru, acting through the National Institute of Civil Defense - INDLCI ("Grantee")

1. Project Title:	2. A.I.D. Project Number:
Disaster Preparedness Project	527-0318
The above-named parties hereby mutual described in this Agreement in accorda including Annexes A, B and C.	ly agree to carry out the Activit nce with the terms of this Agreement
3. Amount of A.I.D. Grant: 4. Grantee de A.I.D.: Donatario	Contribution: 5. Project Assistance Completion Date:
us\$166,590 us\$1	07,000 December 31, 1990
6. This Agreement consists of two title Annex B, Standard Provisions, and Annex (	pages, Annex A, Project Description,
7. For the Republic of Peru:	For the Agency for International Development:
Signature:	Signature:
Title:	Title: Mission Director
Date:	Date:

#### PROJECT DESCRIPTION .

1. Project Title:
Disaster Preparedness Project

2. A.I.D. Project Number: 527-0318

#### I. Background

The National Institute for Civil Defense (INDECI), was created in September 1987 as an autonomous agency under the Ministry of Defense. This reflected the necessity to provide the leading emergency organizations of Peru with a more flexible and simplified process for decision making in the event of emergencies. This reorganization was also based on recommendations formulated by both the GOP and USAID/OFDA consultants.

The new by-laws of the Civil Defense System give it a greater role in preparedness and relief activities than had previously been given to the former Civil Defense structure.

#### II. Purpose of the Agreement

The purpose of this Agreement is to cooperate with the Government of Peru (GOP), and specifically the National Institute for Civil Defense (INDECI), in financing a project which involves a series of training activities aimed at strengthening and expanding its capability to respond with increased efficiency and effectiveness to emergency situations in Peru.

#### III. Project Description

A. INDECI will be responsible for planning and organizing the following training activities and/or such other Project Training activities as the Parties may agree:

#### 1. Operational Emergency Management Training Seminar

One seminar to be held in Lima for a period of ten days and addressed to staff members of the Civil Defense System (SIDECI). The seminar will be attended by approximately 45 participants from INDECI and five Regional Offices of Civil Defense throughout the country.

#### 2. Operational Emergency Management Training Courses

To be held in each of the five Regions of Civil Defense in Peru (Lima, Iquitos, Piura, Cusco and Arequipa) for a period of 5 days each and addressed to staff members of Departmental Development Corporations (CORDES) and of essential public utility agencies having an operational role in time of disasters. Each of the five courses will be attended by approximately 30 participants.

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#### 3. Operational Emergency Management Training Seminar

One seminar to be held in Lima for a period of 10 days addressed to representatives of the Ministry members of the Civil Defense National Committee (CNDC) having an operational role in time of disasters. This seminar will be attended by an estimated of 25 participants.

#### 4. Operational Emergency Management Training Courses

To be held in three different Regions of Civil Defense (Piura, Iquitos and Cusco) for a period of 5 days each and addressed to Departmental, Provincial and District authorities members of SIDECI having an active and decisive role in time of disasters. Each course will be attended by approximately 30 participants.

#### 5. Training Courses for a Corps of Civil Defense Volunteers

Five training courses for a period of 10 days each addressed to Civil Defense volunteers who will act as the first immediate responders in the event of disasters. The volunteers will receive specialized courses in disaster relief actions such as first aid, search and rescue, damage and needs assessment, adio communication, organization and administration of evacuees. These courses will be attended by approximately 65 participants.

#### 6. Instructor Trainer Courses

Two training courses addressed to selected personnel of INDECI who have attended one or more of the courses provided under this Project. Each course will be attended by an estimated of 20 participants.

#### 7. Public School Preparedness Training Seminar

One seminar to be held in Lima for a period of 6 days addressed to staff of the Ministry of Education and School Directors who will have the responsibility of developing, designing and implementing a Disaster Preparedness and School Safety National Program. This seminar will be attended by some 35 participants.

- B. U.S. Training. The following specialized training courses will be implemented by INDECI and USAID/Peru:
  - (i) Disaster Management Correspondence Courses. Course Fees will be covered for approximately 15 students who have successfully completed one or more of the courses described in A above.
  - (ii) Short-term Training in the United States. Advanced, short-term training will be available to qualified Peruvian experts proposed to USAID/Peru by INDECI whose further training will contribute substantially to Dijaster Preparedness and Relief activities in Peru. It is planned that approximately five participant training slots will be available for training in specialities such as wild



fire suppression, rescue in confined spaces, handling of hazardous materials, etc.

- C. Project Training Equipment. The project will provide for the purchase of equipment necessary to support the implementation of training activities as described in A above. USAID/Peru will make necessary arrangements for the procurement of the following equipment in the United States:
  - Overhead projectors
  - Slide-audio projectors
  - Portable voice amplifier units
  - Copier
  - Photographic camera
  - Spare parts and replacement bulbs
  - Related supporting equipment as appropriate
- D. <u>Technical Assistance</u>. USAID will provide technical assistance support to the project including a Project Manager assigned to assist, monitor and control all project-related activities. In addition, training specialists may be made available through the A.I.D. Office of Foreign Disaster Assistance in Washington DC (OFDA/W) to participate as Instructors.

#### IV. Responsibilities of the Parties

A. INDECI will assume overall responsibility for the organization, management and supervision of all in country training activities under the Grant and for the coordination with all other participating agencies, to ensure that the activities are carried out in accordance with the terms of the Agreement and the approved Work Plan and Budget. It will be responsible for the administration of the A.I.D. Grant funds for in country training activities and the preparation and submission to A.I.D. of the documentation required under the terms of this Agreement. INDECI will also be responsible for providing office space and equipment for Project staff, including all secretarial support, maintenance of vehicles and commodities, short-term instructors for all in-country courses and other inputs required in the Project.

INDECI will also contribute to the Project by providing necessary general services and administrative support which will include transportation, office space and equipment facilities, secretarial and accounting services, and the participation of its professional staff as Instructors and Lecturers for the Training Courses and Seminars as described in Section VI - Contribution of the Parties - of this Agreement.

INDECI agrees to designate one of its representatives as Project Coordinator and assign any additional support staff needed to carry out the activities aforementioned, to coordinate and support activities supported under this Agreement.

B. A.I.D. will provide financing up to the amount of US\$166,590 as indicated in Section VI "Contribution of the Parties" and in accordance with the procedures set forth in Section VII "Fiscal Provisions" and Annex B

"Standard Provisions" to this Agreement. Additional A.I.D. support totalling \$100,000 is described in footnote 1, below.

USAID will also assist INDECI in the preparation of the training courses, in the design of the curricula, and the necessary coordination for the eventual participation of international experts, including the provision of technical assistance from OFDA/W. USAID will also be responsible for contracting the project manager and for procuring all commodities and services outside Peru, including the contracting of consultants for the Project Evaluations (mid-term and final).

#### V. Reports

Following each training activity described in Section III above, INDECI will prepare and submit to A.I.D. a report which contains the following information:

- A. A listing of participants attending each training activity, providing information on their position and area of responsibilities.
- B. A summary of the results obtained at the end of each activity, identifying major problems encountered, conclusions, recommendations and other management information as appropriate.

#### VI. Contribution of the Parties

#### A. A.I.D.

A.I.D. agrees to provide an amount not to exceed US\$166,590 in support of the Project subject to the availability of funds and to the mutual agreement of the parties to proceed A.I.D. plans to provide an additional amount of \$52,157 during the life of the project. Based on the above-described activities it is expected that A.I.D. Grant Funds will be allocated to the Project approximately as follows:

#### I. Training.

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	In-country Training		US\$ 95,000
	- Seminars and Training Courses	\$40,000	
	- Printing of Materials	35,000	
	- Offshore Commodities	20,000	
	U.S. Training		20,000
	- Disaster Management Correspondence		
	Courses	\$ 5,000	
	- Advance Short-term Training	15,000	
II.	Technical Assistance $\frac{1}{2}$		2,000
	- Reg. Disaster Advisor's Local Costs		

<sup>1/</sup> Further to this amount is US\$55,000 previously committed as pre-implementation technical assistance provided by Regional Disaster Advisor (RDA). In addition, OFDA/W will provide approximately \$45,000 through further technical assistance during the Project period with the assignment of Training Specialists to serve as Instructors and Lecturers for training activities described above.

Annex A Page 5 of 6

#### III. Project Management and Support

34,843

- Project Manager

\$22,843

- Secretarial Services

12,000

IV. Evaluation/Contingency

14,747 US\$166,590

TOTAL A.I.D.'s Contribution

#### B. INDECI

INDECI agrees to provide the equivalent amount of US\$107,000 to cover local costs in support of the Project described herein. Following is the summary of Project costs to be funded by INDECI under the terms of this Agreement:

I. Training	US\$48,400
- Office Space and Equipment \$2	3,600
- Vehicle use (includes gas,	
	4,800
II. Technical Assistance	US\$34,100
- Short-term Instructors & Lecturers	
III. Proje t Management & Support	24,500
- Project Coordinators, Secretarial	
support, Driver	
Total INDECI Contribution	US\$107,000

#### VII.Disbursement Procedures

A. It is planned that A.I.D. will disburse funds under this Agreement by making either direct reimbursements or when appropriate periodic activity advances to INDECI on a monthly basis as needed to finance each of the training activities described above. The Grantee will request reimbursement and/or liquidate all advances on a monthly basis by submitting a voucher form SF 1034 in original and three copies in the amount of expenditures incurred accompanied by supporting documentation, as described by A.I.D. Disbursement procedures will be amplified during implementation through issuance of Project Implementation Letters (PILs).

All disbursements to INDECI will be made in Intis, except as A.I.D. may otherwise agree in writing.

B. In requesting an advance of funds, INDECI should present to A.I.D. information related to the number of participants and the place selected for each training activity. INDECI should also present a detailed listing of the proposed expenses supported to the extent possible by price proposals and work orders to the low, responsive bidders/suppliers of services.

#### VIII.Representatives

For all purposes relevant to this Agreement, the Grantee will be represented by the individual holding, or acting in, the Office of Chief of the INDECI. A.I.D. will be represented by the individual holding, or acting in, the Office of Mission Director, USAID Mission to Peru. Each named representative by written notice may designate additional representatives for all purposes other than amending this Agreement.

#### IX. Source and Origin of Commodities and Nationality of Services

A. Commodities financed by A.I.D. under this Agreement shall have their source and origin in the United States and Peru except as the parties may otherwise agree in writing. Except for ocean shipping the suppliers of commodities or services shall have the United States or Peru as their place of nationality, except as the parties otherwise agree in writing. Ocean shipping and air travel financed by A.I.D. under the Project shall, unless the parties otherwise agree in writing, be financed only on flag vessels of the United States.

B. A.I.D. will directly procure the services of the U.S. Disaster Advisor as well as the project manager and secretary with funds provided under this agreement and in accordance with Standard Provisions Annex B. All commodity procurements outside of Peru (e.g. the A.I.D. financed equipment) financed by A.I.D. Grant funds shall be performed by USAID and in accordance with Standard Provisions, Annex B.

#### X. Condition Precedent to First Disbursement

Prior to the first disbursement, or to the issuance of documents pursuant to which disbursement will be made, under the Grant, the Grantee will, except as A.I.D. may otherwise agree in writing, provide to A.I.D., in form and substance satisfactory to A.I.D., evidence that a representative of INDECI has been designated as Project Coordinator and that additional personnel as required have been assigned to coordinate and support activities as described in the Project, along with a specimen signature of the Project Coordinator and any other authorized representative of the Grantee.

#### XI. Project Evaluations/Financial Reviews

The parties agree to establish an Evaluation Program as part of the Project. A mid-term and final evaluation will be conducted by external consultants to:

- (a) evaluate the progress toward attainment of the Project's objectives,
- (b) identify the problems or constraints which may inhibit such attainment,
- (c) recommend readjustments of existing Project and/or projects or activities.

If it is determined during the evaluations or implementation of the Project Activities that financial management related problems exist, contingency funds would be programmed for financial reviews or audits which would be contracted directly by A.I.D.

#### PROJECT AGREEMENT

### ANNEX B

#### PROAG STANDARD PROVISIONS ANNEX

- A. Reference to 'this Agreement' means the original Project Agreement as modified by any revisions which have entered into effect. Reference to 'cooperating country' means the country or territory of the Grantee.
- B. (1) AID will make available the amount specified in Block 3 of this Agreement, as necessary for the Project, as may be further described in Annex A.
- (2) The Grantee will make available the amount specified in Block 4 of this Agreement, as necessary for the Project, as may further be described in Annex A. The Grantee will also make, or arrange to have made, additional contributions of property, services, facilities and funds required for carrying out the Project as specified in Annex A.
- C. AID and the Grantee may obtain the assistance of other public and private agencies in carrying out their respective obligations under this Agreement. The two parties may agree to accept contributions of property, services, facilities and funds for purposes of this Agreement from other public and private agencies, and may agree upon the participation of any such third party in carrying out activities under this Agreement.
- D. Except as otherwise specified herein or subsequently agreed by the parties, all contributions of the parties pursuant to this Agreement shall be made on or before the Project Assistance Completion Date, or amended dated. A contribution of goods or services shall be considered to have been made when the services have been performed and the goods furnished as contemplated in this Agreement. Disbursement of funds may take place after final contributions have been made, but AID shall not be required to disburse funds hereunder after the expiration of nine months following the estimated Project Assistance Completion Date (Block 5 of this Agreement) or any amended Project Assistance Completion Date specified:
- E. The procurement of commodities and services to be financed in whole or in part by AID may (where so required by AID procedures) be undertaken only pursuant to Project Implementation Orders (PIOs) issued by AID.
- F. Unless otherwise specified in the applicable PIO or Project Implementation Letter (PIL), the procurement of commodities imported specifically for the Project and financed with the AID contribution referred to in Block 3 of this Agreement shall be subject to the provisions of AID Regulation 1.

- G. Unless otherwise agreed by the parties or otherwise specified in the applicable PIO, title to all property procured through financing by AID pursuant to Block 3 of this Agreement shall be in the Grantee, or such public or private agency as it may authorize.
- H. (1) Any property furnished to either party through financing by the other party pursuant to this Agreement shall, unless otherwise agreed by the party which financed the procurement, be used effectively for the purposes of the Project in accordance with this Agreement, and upon completion of the Project, will be used so as to further the objectives sought in carrying out the Project. Either party shall offer to return to the other, or to reimbursed the other for, any property which it obtains through financing by the other party pursuant to this Agreement which is not used in accordance with the preceding sentence.
- (2) Any funds provided to either party pursuant to this Agreement which are not used in accordance with this Agreement, shall be refunded to the party providing the funds.
- (3) Any interest or other earnings on funds provided by AID to the Grantee under this Agreement will be returned to AID by the Grantee.
- I. (1) If AID and any public or private organization furnishing commodities through AID financing for operations hereunder in the cooperating country, is, under the laws, regulations or administrative procedures of the cooperating country, liable for customs, duties and import taxes on commodities imported into the cooperating country for purposes of carrying out this Agreement, the Grantee will pay such duties and taxes unless exemption is otherwise provided by any applicable international agreement.
- (2) If any personnel (other than citizens and residents of the cooperating country), whether United States Government employees, or employees of public or private organizations under contract with, or individuals under contract with AID, the Grantee or any agency authorized by the Grantee, who are present in the cooperating country to provide services which AID has agreed to furnish or finance under this Agreement, are under the laws, regulations or administrative procedures of the cooperative country, liable for income and social security taxes with respect to income which they are obligated to pay income or social security taxes to the Government of the United States of America, for property taxes on personal property intended for their own use, or for the payment of any tariff or duty upon personal or household goods brought into the cooperating country for the personal use of themselves and members of their. families (not including such personal or household goods as may be sold by any such personnel in the cooperating country; or if any firm, not normally resident in the cooperating country, is liable for income, receipts, or other taxes on work financed by AID hereunder, the grantce

will pay such taxes, tariff, or duty unless exemption is otherwise provided by any applicable international agreement.

- J. If funds provided by AID are introduced into the cooperating country by AID or any public or private agency for purposes of carrying out obligations of AID hereunder, the Grantee will make such arrangements as may be necessary so that such funds shall be convertible into currency of the cooperating country at the highest rate which, at the time the conversion is made, is not unlawful in the cooperating country.
- K. AID shall expend funds and carry on operations pursuant to this Agreement only in accordance with the applicable laws and regulations of the United States Government.
- L. The two parties shall have the right at any time to observe operations carried out under this Agreement. Either party during the term of the Project and for three years after the completion of the Project shall further have the right (1) to examine any property procured through financing by the party under this Agreement, wherever such property is located, and (2) to inspect and audit any records and accounts with respect to funds provided by, or any properties and confract services procured through financing by, that party under this Agreement, wherever such records may be located and maintained. Each party, in arranging for any disposition of any property procured through financing by the other party under this Agreement, shall assure that the rights of examination, inspection and audit described in the preceding sentence are reserved to the party which did the financing.
- M. AID and the Grantee shall each furnish the other with such information as may be needed to determine the nature and scope of operations under this Agreement and to evaluate the effectiveness of such operations.
- N. The present Agreement shall enter into force when signed. Either party may terminate this Agreement by giving the other party thirty (30) days written notice of intention to terminate it. Termination of this Agreement shall terminate any obligations of the two parties to make contributions pursuant to Blocks 3 and 4 of this Agreement, except for payments which they are committed to make pursuant to noncancellable commitments entered into with third parties prior to the termination of the Agreement. It is expressly understood that the obligations under paragraph H relating to the use of property or funds shall remain in force after such termination. In addition, upon such termination AID may, at AID's expense, direct that title to goods financed under the Grant be transferred to AID if the goods are from a source outside the Grantee's country, are in a deliverable state and have not been offloaded in ports of entry of the Grantee's country.

- O. To assist in the implementation of the Project, AID, from time to time, may issue PILs that will furnish additional information about matters stated in this Agreement. The parties may also use jointly agreed-upon PILs to confirm and record their mutual understanding on aspect of the implementation of this Agreement.
- P. The Grantee agrees, upon request, to execute an assignment to AID of any cause of action which may accrue to the Grantee in connection with or arising out of the contractual performance or breach of performance by a party to a direct U.S. Dollar contract with AID financed in whole or in part out of funds granted by AID under this Agreement.

#### SCHEDULE OF PROJECT ACTIVITIES

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35 Participants	I	1	. I	<b>i</b>	Ī	1	1	1	I	ī	ī	ī	i	1	ī	ī	ī	ı	ī	ī	ľ	ī	•	•	•
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#### Disaster Preparedness Project No. 527-0318 Global Illustrative Project Budget

FY 86 Funds \$ 55,000 FY 88 Funds 166,590 FY 89 Funds 52,157

_		·····	A.I.	.D.				OFDA		GOD5								
	Est. LOP Costs	Pre- Implem. Costs	Year 1	Year 2	FX	IC	Est. IOP Costs	Year 1 Year 2	FX LC	Est. IOP Costs	Ver 1	Year 2	57	IC.	GRAND			
1. 27-Month Training Plan In country seminars & courses 18 seminars & courses, 450 particip./130 training days (incl.travel tickets,per diem,								1011 1 1011 1		سي ت	ical I	iear z	ra	щ	TOTAL			
confer.rooms rental costs) Office space & equipm.support	75,000		37,500	37,500		75,000	ı			23,600	11,800	11 200		22 600	75 <b>,</b> 000			
Printing & reproduction mat. Offshore commodities	35,000 20,000		17,500 20,000	17,500	20,000	35,000	Í			23,000	11,000	11,000		23,000	23,600 35,000 20,000			
Vehicle gas, lubs. & maint.costs										24,800	12,400	12,400		24,800				
U.S. Training Tuition costs & per diem for 5 particip.in courses of technics of wildfire suppres., disaster																		
mgmt, security & rescue. Disaster Mgmt. Center	15,000		15,000		15,000									•	15,000			
correspondence courses	5,000		5,000		5,000										5,000			
2. Technical Assistance Regional Disaster Advisor Contract, Peru costs Partial funding of PSC 527-0318-S-00-7692-00 Oct.15,1987-Oct.14,1989 (plus projected extension through Dec.31,1990). It covers in-country travel, quarter																		
allowance, & miscel. costs.  Short term advisor & lecturers  OFDA lecturers & instructors  Fees, travel tickets and	67,000	24,000	17,000	26,000		67,000									67,000			
per diems-60 m/days , Local lecturers							45,000	23,000 22,000	45,000	34,100	18,000	16,000	3	34,100	45,000 34,100			



#### Disaster Preparedness Project No. 527-0318 Global Illustrative Project Burget

FY 86 Funds \$ 55,000 FY 88 Funds 166,590 FY 89 Funds 52,157

-		<del></del>	A.I	I.D.			Œ	EDA			GO5-						
3. Project Management & Support Coordinators (1 AID, 1 GOP) 24 m/ms: 1/1/89-12/31/90 Salary, in-country travel and	Costs	Pre- Implem. Costs	Year 1	Year 2	FX	ıc	Est. IOP Costs	Year 1 Ye	ear 2	FX IC	Est. IOP Costs	Year 1	Year 2	ex ic		GRAND TOTAL	
per diem  Secret.services (1 AID/1 COP),  24 m/ms; 1/1/89-12/31/90	30,000		14,000	16,000		30,000					10,800	5,400	5,400	10,80	<b>)</b> 0	40,800	
and other miscellaneous costs. Driver	12,000		6,000	6,000		12,000					7,000	3,500	3,500	7,00	<b>JO</b>	19,000	
24 m/ms: 1/1/89-12/31/90											6 <b>,</b> 700	3,350	3,350	6,70	<b>)</b> 0	6,700	
4. Evaluations & Contingencies Mid-term & end of Project eval. Unforeseen & price escalation	8,000		3,000	5,000		8,000										8,000	
œts ·	6,747		3,247	3,500		6,747										6,747	
TOTALS	273,747	24,000	138,247	111,500	40,000	233,747	45,000	23,000 22	2,000 45	5,000	107,000	54,550	52,450	107,00	00 4	425,747	

Table No. 2

#### Disaster Preparedness Project No. 527-0318 Summary Illustrative Project Budget

		AID	OFDA ·	GOB	TOTAL
1.	27-Month Training Plan	150,000		48,400	198,400
	In country seminars & courses	130,000		48,400	178,400
	U.S. Training	20,000			20,000
2.	Technical Assistance	67,000	45,000	34,100	146,100
3.	Project Management & Support	42,000		24,500	66,500
4.	Evaluations & Contingencies	14,747			14,747
	TOTALS	273,747	45,000	107,000	425,747

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Table No. 3

#### Disaster Preparedness Project No. 527-0318 Foreign Exchange and Local Currency

	AID		OFDA			GOP		GRAND TOTAL		
	Est.IOP Costs	FX	IC	Est.IOP Costs	FX	ıc	Est LOP Costs		ıc	
1. 27-Worth Training Plan	150,000	40,000	110,000				48,400		48,400	198,400
In country seminars & courses	130,000	20,000	110,000				48,400		48,400	178,400
U.S. Training	20,000	20,000								20,000
2. Technical Assistance	67,000		67,000	45,000	45,000		34,100		34,100	146,100
3. Project Management & Support	42,000		42,000				24,500		24,500	66,500
4. Evaluations & Contingencies	14,747		14,747							14,747
TOTALS	273,747	40,000	233,747	45,000	45,000	,	107,000	]	.07,000	425,747

#### Table No. 4

# Disaster Preparedness Project No. 527-0318 Project Expenditures Distributed $\mathbf{k}_{2}$ Years

	AID			•	OFDA		GOP				
	Est. IOP Oosts	Pre- Implem. Costs	CX 89	CY 90	Est.LOP Costs	CY 89	CY 90	Est.LOP Costs	CY 89	CY 90	GRAND TOTAL
1. 27 Month Training Plan	150,000		95,000	55,000				48,400	24,200	24,200	198,400
In country seminars & courses	130,000		75,000	55,000				48,400	24,200	24,200	178,400
U.S. Training	20,000		20,000								20,000
2. Technical Assistance	67,000	24,000	17,000	26,000	45,000	23,000	22,000	34,100	18,100	16,000	. 146,100
3. Project Management & Support	42,000		20,000	22,000				24,500	12,250	12,250	66,500
4. Evaluations & Contingencies	14,747		6,247	8, 500							14,747
TOTALS	273,747	24,000	138,247	111,500	45,000	23,000	22,000	107,000	54,550	52,450	425,747



#### Disaster Preparedness Project No. 527-0318 Methods of Implementation and Financing

	Method of Implementation	Method of Financing	Amount
18 Seminars & Courses. 450 participants/130 training days (includes travel tickets, per diem, conference rooms rental costs) Printing & reproduction material Offshore commodities	PIIs PIIs PIO/C, P.O.	Direct reimbursement/ Periodic activity advances Same as above Direct Payment	75,000 35,000 20,000
U.S. Training Tuition costs & per diem for 5 participants in courses of technics of wildfire suppression, disaster management, security & rescue. Disaster Management correspondence courses	PIO/P Placement in the U.S. PIO/C, P.O.	Credit transfer Direct Payment	15,000
2. Technical Assistance Regional Disaster Advisor Contract, Peru costs partial funding of P3C 527-0318-S-00-7692-00 Oct.15, 1987 - Oct.14, 1989 (plus projected extension through Dec.31, 1990). It covers in- country travel, quarter allowance, and miscellaneous costs.	PIO/T AID Contract	Direct Payment	5,000 67,000
3. Project Management & Support  Coordinators 24 m/ms:1/1/89-12/31/90  Salary, in-country travel & per diem  Secretarial services 24 m/ms:1/1/89 -  12/31/90 and other miscellaneous costs.	PIO/T, AID Contract PIO/T, AID Contract	Direct Payment  Direct Payment	30,000 12,000
4. Evaluations & Contingencies Mid-term and end of project evaluation Unforeseen and price escalation costs TOTAL	PIO/T, AID Contract/P.O.	Direct Payment	8,000 6,747 

#### Grant Budget

	This Obligation	Estimated Additional	Total Estimated
1. 27-Month Training Plan In country seminars & courses 18 Seminars & Courses. 450 participants/130 training days (includes travel tickets,per diem, conference rooms rental costs) Office space & equipment support	95,000	35,000	130,000 75,000
Printing & reproduction material Offshore commodities Vehicle gas, lubs., & maint.costs	35,000 20,000		35,000 20,000
U.S. Training Tuition costs & per diem for 5 participants in courses of technics of wildfire suppression, disaster management, security & rescue.	20,000 15,000		20,000 15,000
Disaster Management Center correspondence courses	5,000		5,000
2. Technical Assistance Regional Disaster Advisor Contract, Peru costs partial funding of PSC 527-0318-S-00-7692-00 Oct.15, 1987 - Oct.14, 1989 (plus projected extension through Dec.31, 1990). It covers in- country travel, quarter allowance, and miscellaneous costs.	2,000	10,000 10,000	12,000
3. Project Management & Support Coordinators (1 AID, 1 GOP) 24 m/ms:1/1/89-12/31/90	34,843 22,843	7,157	42,000 30,000
Salary, in-country travel & per diem Secretarial services (1 AID, 1 GOP) 24 m/ms:1/1/89 - 12/31/90 and other miscellaneous costs.	12,000		12,000
4. Evaluations & Contingencies Mid-term and end of project evaluation Unforeseen and price escalation costs	14,747 8,000 6,747		14,747 8,000 6,747
TOTALS	166,590	52,157	218,747

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#### INSTITUTO NACIONAL DE DEFENSA CIVIL

CAPACITACION Y PREPARACION DEL PERSON/L

DEL SISTEMA NACIONAL DE DEFENSA CIVIL

PROYECTO

CONVENIO : PERU - AID.

1988 - 1990

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- 1.2 Justificación
- 1.3 Objetivo General
- 1.4 Metas

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- 2.2 Actividades
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  - 2.2.2 Seminario Taller trabajo operativo sobremanejo de situaciones de emergencia parael Comité Nacional de Defensa Civil.
  - 2.2.3 Seminario Taller trabajo operativo sobremanejo de situaciones de emergencia parael personal de las Corporaciones de Desarrollo y de las Oficinas de los Servicios Públicos Esenciales.
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- 4.2 Informes

## PARTE I

ANTECEDENTES - JUSTIFICACION - OBJETIVOS METAS.

# CONVENIO DE DONACION DE ALCANCE LIMITADO

TITULO.- Capacitación y preparacion del personal del Sistema Nacional de Defensa Civil para daruna respuesta efectiva en caso de catástrofes.

#### PARTE I

#### ANTECEDENTES-JUSTIFICACION-OBJETIVOS-METAS

#### 1.1. ANTECEDENTES

El territorio del Perú se encuentra ubicado en la región Central Occidental de América del Sur y di vidido en tres Regiones Naturales perfectamente - identificables por la precencia de la Cordillera-de los Andes que lo atraviesa de Sur a Norte, la cual forma parte del Cinturón de Fuego del Pacífico; asimismo tiene frente a sus costas gran actividad tectónica por la precencia de la Placa de - Nazca que se introduce bajo la Placa de América - del Sur.

Asimismo, en el territorio se han identificado - una gran variedad de amenazas de alto riesgo como son los deslizamientos, avalanchas (Huaycos), <u>i</u> - nundaciones subitas, tsunamis, heladas, sequias e incendios.

Frente a este reto el Instituto Nacional de Defensa Civil esta desarrollando trabajos, concienzuda mente, a fin de identificarlos y adoptar las medidas preventivas en cada caso con la finalidad de reducir o eliminar los daños que puedan ocasionar a la población.

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Como primera acción se han realizado Conferencias en las Sedes de las cinco Regiones en las que está dividido el Sistema con la participación de - las Autoridades Departamentales en su condición - de Jefes de los Comités de Defensa Civil donde se les ha hecho conocer los alcances de la nueva legislación que crea y rige al INDECI y al SISTEMA-tales como la Ley Orgánica del Ministerio de De-fensa en lo que atañe a Defensa Civil, el Decreto Legislativo Nº 19338 y su modificatoria el Decreto Legislativo Nº 442- Ley del Sistema de Defensa Civil; quedando a la fecha divulgación del Reglamento de la Ley del Sistema, debidamente comentada para - uniformizar los criterios de aplicación del mismo

Asimis mo se ha realizado el presente año la Prime ra Reunión Nacional de Secreatrios Regionales y - se ha programado la Primera Jornada de Trabajo 0-perativo sobre Manejo de Situaciones de Emergencia dirigida al personal operativo del INDECI y de - las Sedes Regionales y dos Seminarios-Taller para las autoridades de la Segunda y Tercera Región de Defensa Civil.

También durante el presente año se vienen realizamo do una serie de Ejercicios, Simulacros y Simulacio nes en las Cinco Regiones orientados a diferentes-Sectores y Empresas de Servicios Públicos Esenciales.

Ante esta situación el INDECI considera de vitalimportancia continuar la propia preparación de su
personal que, dada una emergencia, debe responderadecuadamente con el fin de minimizar o atenuar las consecuencias de la misma.

En este sentido el INDECI ha venido realizando trabajos de coordinación con los representantes del - AID a fin de concretar una CONVENIO DE DONACION - que pormita realizar el Entrenamiento y Capacita -

ción del Personal del Sistema Nacional de Defensa Civil para obtener una efectiva respuesta en caso de una Emergencia.

#### 1.2. JUSTIFICACION

El Instituto Nacional de Defensa Civil ha estudia do la capacidad de respuesta ante una catástrofe, sea esta natural o provocada por el hombre, habien do comprobado que pese a los esfuerzos desarrolla dos en la "PREVENCION", la capacidad de respuesta en la "EMERGENCIA" y en la "REHABILITACION" no han sido debidamente potenciados.

#### 1.3. OBJETIVO GENERAL

Capacitar y entrenar a todo el personal que constituye parte del Sistema para que adquiera un concepto claro de su razón de ser y el rol que le compete alcanzar dentro de la Institución, preparar Brigadas Operativas que respondan inmediata mente ante una emergencia y capacitar instructo res en Defensa Civil.

#### 1.4. METAS

Para potenciar debidamente la capacidad de respues ta en la EMERGENCIA y en la REHABILITACION y alcan zar el Objetivo General Propuesto se deberán cumplir con las siguientes Metas:

- 1.4.1 Capacitar y entrenar al personal estable del INDECI y de las Oficinas Regionales como encargados de la Administración y Mane
  jo de las Emergencias, para que este perso
  nal así preparado instruya y capacite al personal de las Oficinas Departamentales,Provinciales y Distritales, respectivamente.
- 1.4.2 Capacitar y entrenar al personal representanto de cada uno de los Sectores Integran

tes del COMITE NACIONAL DE DEFENSA CIVIL; al personal encargado de las OFICINAS DE-DEFENSA CIVIL de las Corporaciones Departamentales de Desarrollo, al personal de-las Empresas a cargo de los Servicios Públicos Esenciales del País en el Manejo de Emergencias, incluyendo a las Autorida des encargadas de Defensa Civil de los Comités Departamentales, Provinciales y Distritales

- 1.4.3 Instruir, capacitar, entrenar e implementar a un Grupo de Brigadistas (voluntarios) en diferentes disciplinas operativas que en caso de una emergencia representen la primera respuesta oportuna, eficaz y veraz hacia la población afectada y en epoca decalma o tranquilidad instruyan al personal de las Regiones, Departamentos, Provincias y Distritos de manera que la instrucción y entrenamiento que reciban llegue al nivel local preparando Brigadistas Vecinales en Defensa Civil.
- 1.4.4 Preparar INSTRUCTORES en base a la evaluación que se realice del personal del Insti
  tuto, Oficinas Regionales, Sectores, etc.que participe en las jornadas de Manejo Cperativo de Emergencia, de manera que este Personal se capacite en Técnicas de Enseñanza para que en sus diferentes Secto res y Niveles sufra la instrucción recibida
  un efecto multiplicador en la población, a
  propuesta y con la participación del INDECI.
- 1.4.5 Desarrollar un Programa Piloto de Seguri dad Escolar en cinco (05) Centros Educativos de la Capital y de dos (02) Centros Educativos de cada una de las Regiones de Do
  fensa Civil.



PARTE II

PROGRAMA DE ACTIVIDAD

#### II PARTE

#### PROGRAMA DE ACTIVIDADES

#### 2.1 INTRODUCCION

La capacitación y entrenamiento del Personal esta ble del INDECI y de las Oficinas Regionales se de be realizar en base a Jornadas de Trabajo y de Se minario-Taller.

La capacitación del personal integrante del Comité de Defensa Civil, de las Empresas de Servicios Públicos Esenciales y de las Corporaciones de Desarrollo deberán ser similares a las que se desarrollen para el SIDECI, con las variantes que especifican en el desarrollo de la metodología de cada uno, pero orientadas a obtener los mismos resultados que es el de preparar a todo el personal en el Manejo Operativo de Situaciones de Emergencia.

El tiempo estimado para realizar el presente proyecto se ha estimado en 24 meses.

#### 2.2. ACTIVIDADES

- 2.2:1 Jornada de Trabajo Operativo sobre Manejode Situaciones de Emergencia para el Perso nal del SIDECI.
  - a. Objetivo Específico. El Personal esta ble del INDECI y de las Oficinas Regionales estará capacitado en el Manejo Operativo de Situaciones de Emergencia y tendrá mayor capacidad de respuesta ante estas situaciones.
  - b. Descripción de la Actividad .-
    - Se realiza una Jornada de Trabajo Op<u>e</u> rativo sobre Manejo de Situaciones de

Emergencia con la participación de Personal del Instituto y de las Regiones que laboren en las áreas de Operaciones, Logística y de Instrucción.

- La Jornada se realizará con la parti cipación de cuarenticinco (45) perso nas (20 de las Oficinas Regionales y 25 del Instituto Nacional)
- La duración de la Jornada será de diez (10) días y se realizará en la-ciudad de Lima.
- Los temas a tratar enmarcaran una curricula tal que permita abordar todos los asuntos relicionados con las Operaciones de Emergencia.
- 2.2.2 Seminario Taller Trabajo Operativo sobre-\*anejo de Situaciones de Emergencia para-1 Comité Nacional de Defensa Civil.
  - . Objetivo Especifico.- .

Los integrantes del Comité Nacional de Defensa Civil estará capacitado en el-Manejo Operativo de Emergencias.

- b. Lescripción de la Aptividad. -
  - Se realizará un Seminario Taller sobre el Manejo Operativo de Situaciones de Emergencia, con la participa-
  - \_ ción del Personal integrante del Comité Nacional de Defensa Civil.
  - El Seminario Taller se realizará con la participación de 25 Personas.
  - La duración del Seminario Taller será de cinco días y se realizará en -Lima.
  - Los tomas a tratar serán orientados-

a que el Personal participante comprenda el rol de cada uno de los -Sectores le toca cumplir en caso de una catástrofe.

2.2.3 Seminario Taller Trabajo Operativo sobreManejo de Situaciones de Emergencia parael Personal de las Corporaciones Departamentales de Desarrollo encargados de lasOficinas de Defensa Civil y del Personalde las Oficinas Operativas de los Servi-cios Públicos Esenciales.

#### a. Objetivo Específico .-

Los integrantes del Comité Nacional - de Defensa Civil estará capacitado en- el Manejo Operativo de Emergencias.

#### b. Descripción de la Actividad .-

- Se realizará un Seminario Taller sobre las condiciones que se presentan en una Situación de Emergencia y las medidas que se deben considerar en el planeamiento para lograr una eficiente respuesta de presentarse unaemergencia.
- Se realizarán cinco (05) Seminarios Taller, uno en cada Sede de Región con una duración de cinco días cada- uno con la participación de un promedio entre 20 y 35 personas cada uno.
- 2.2.4 Seminario Taller Trabajo Operativo sobreManejo de Situaciones de Emergencia paralas Autoridades encargadas de Defensa Civil Departamentales, Provinciales y Dis tritales
  - Se realizarán tres (03) Seminarios Taller, uno en cada Sede de Región con una duración de cinco días cada uno -

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con la participación de un promedio entre 20 y 35 personas cada uno.

2.25 Programa de preparación de Brigadas Operativas para personal de los Sectores a Nivel Sede Central y Regiones de Defensa -Civil, y de personal voluntario en disciplinas operativas que permitan una inmediata respuesta ante una catástrofe.

#### a) OBJETIVO ESPECIFICA

Los miembros designados para integrar las brigadas operativas estarán capacitados para dar una efectiva e inmedia ta respuesta en las siguientes disciplinas operativas :

- 1. Evaluación de daños y necesidades
- 2. Primeros Auxilios
- 3. Técnicas de Rescate
- 4. Radio Operación
- 5. Organización y Administración de refugiados
- 6. Paracaidismo

#### b) DESCRIPCION DE LA ACTIVIDAD

- Se desarrollarán cursos específicos para cada activi-
- Se prepararán 25 Brigadistas a nivel Lima Metropolita na y 10 en cada una de las Regiones

#### 2.26 Curso de Especialización de Instructores

#### a) DBJETIVO ESPECIFICO

El personal previamente seleccionado del INDECI y de las Regiones se capacitará en Técnicas de enseñanza que permitan un efecto multiplicador a nivel nacional.

#### b) DESCRIPCION DE LA ACTIVIDAD

Esta actividad educativa se desarrollará en un número de O6: Uno para el personal previamente seleccionado del INSTITUTO NACIONAL DC, y los cinco restantes para una de las Regionos de Defensa Civil.

En cada curso se considerarán como máximo de 18 a 20 participantes.

El primer curso de Instructores será dirigido a Funcio narios, profesionales y Técnicos del Instituto Nacional de Defensa Civil, con el objeto de formar un equipo nacional de Instructores bien preparados que tendrán la misión de viajar a las Regiones para participar en los eventos de capacitación inmersos en el presente proyecto.

El resto de los cursos de Instructores, se desarrollará en las Sedes Regionales de cada uno de los Comités Regio nales de Defensa Civil, dado que los recursos humanos propios de cada Región que tienen a su cargo en el área de Instrucción o comunicación social son sumamente esca zos y en algunos casos inexistentes. La formación de Instructores Regionales permitirán que dichos Comités cumplan su misión de capacitación a las Autoridades de Defensa Civil de los Comités Subordinados y de adoctrinamiento y concientización a la población de su área ju ridicional (Departamento, Provincias y Distritos)

#### 2.27 Programa de Seguridad Escolar

#### a) OBJETIVOS ESPECIFICOS

Está constituido por una serie de acciones preventivas, orientadas a la autoprotección del educando en el Centro Educativo. El Programa contempla el diagnóstico y Eva — luación de Seguridad de las edificaciones escolares, la organización del potencial humano para afrontar un desas tre cualquiera fuera su origen, la capacitación del po — tencial humano del Centro Educativo y el entrenamiento a través de simulacros.

#### b) DESCRIPCION DE LA ACTIVIDAD

Este programa piloto contempla su eplicación en 5 cole - gios de Lima Metropolitana que presentan mayores riesgos por el tipo y estado de sus edificaciones y la cantidad do población estudiantil que alberga. Luego de esta experiencia se procederá a aplicarlo en 02 Cologios do cada

. una de las cinco Regiones de Defensa Civil.

Es importante la realización de este programa piloto puas el Instituto Nacional de Defensa Civil a través de la Oficina General de Doctrina e Instrucción y la Dirección General de planes y Operaciones ha elaborado un documento de trabajo denominado plan de protección, Seguridad y Evacuación en Centros Educativos, el cual fue elevado a la Ministra de Educación con Hoja de Recomendación Nº O4 — INDECI en Mayo 1988 para su aplicación en todos los Centros Educativos del país.

#### 2.28 Equipamiento

#### ) DBJETIVO

Generar la adquisición de Equipos y Bienes de Capital nec<u>e</u> sario al normal desarrollo de las demás actividades del Proyecto.

## ) DESCRIPCION DE LA ACTIVIDAD

- Los Equipos y Bienes a adquirirse eetarán constituidos por:
  - Un retroproyector
  - Sistema de amplificación inalambrica
  - . Camara fotográfica
  - · Ecren para proyecciones
  - Sistema integrado de proyección de slide y audio
  - . Una fotocopiadora
  - . Una picadora de stencial electrónico
- El personal que se encargue de la operación y manejo de los equipos deberá ser convenientemente capacitado
- Los equipos serán ubicados en los ambientes del INDECI.

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PARTE I I I

PRESUPUESTOS

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#### PREBUPUESTO

#### ACTIVIDAD Nº\_\_\_\_

#### FERSUNAL .

- Coordinador del Proyecto
- .- De Apoyo Profesional
- De Apoyo Secretarial y Administrativo

#### II. LOGISTICA

- Sala de Conferencia
- Transporte Local Gasolina
- Pasajes/ Gastos de Viaje y Viáticos en el Perú
- Miscelaneos

#### III. COSTOS OPERATIVOS

- Oficina y Equipos
- Preparación de Informes
  - publicaciones Impresion
  - Material Educativo

#### IV. IMPLEMENTACION

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LOGISTICA		•				*							•					
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# PARTD IV

ESTIMACION RESULTADOS-INFORMES

- 55'.

### 4.1 ESTIMACION DE RESULTADOS

- · Al término del primer Año se habrá logrado lo siguiente:
  - La capacitación integral en las distintas áreas que tienen como denominadro común: "El manejo operativo de emergencias", de un número no menor de .... funcio narios del INDECI y autoridades del Sistema.
  - Definido y deslindado éreas precisas de responsabili –
    dad entre los diversos sectores y/o empresas estraté –
    gicas directamente involucradas en la prevención, y en
    la atención de las situaciones de desastre, particular
    mente en aquellos de magnitud mayor.
  - Formado un primer Cuerpo de Instructores de Defensa Civil, integrado por personal idoneo, seleccionado de acuerdo a un patrón específico de requerimientos. Dichos instructores habrán recibido una capacitación integral dirigida a la atención de las emergencias y poseerán un cabal conocimiento de los niveles de coordinación básicos necesarios para las acciones de mitigación en catástrofes de magnitud media y mayor
  - El primer Cuerpo de Instructores estará en capacidad de reaplicar sus conocimientos dentro de un programa de Extensión Formativa y de Capacitación que el propio INDECI diseñe y promueva a nivel de todo el país, con personal y autoridades del Sistema de nivel regional, departamental y distrital.

#### -4.2 INFORMES

El Insaituto Nacional de Defensa Civil presentará al A I D informes periódicos bimensuales y/o trimestrales acerca — del progreso del proyecto, informes que serán redactados por el Coordinador del proyecto; asímismo presentará una evaluación al término del primer año incluyendo los proble mas que pudierán presentarse en la ejecución del mismo y proponiendo en tales casos las alternativas de solución.

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E.O. 12356: N/A TAGS:

SUFJECT:: DISASTER PREPAREDNESS PROJECT (527-0313) IEE

APPROYAL

REF: LIMA 12713

1. LAC DEPUTY ENVIEONMENTAL OFFICER WILSON APPROVED CATEGORICAL EXCLUSION FOR SUBJECT PROJECT (527-2318) ON SEPTEMBER 23. IEE NUMBER IS LAC-IEE-88-49. COPY BEING POUCHED TO MISSION. SHULTZ

BT#2579

NNNN

UNCLASSIFIED STATE 312579

#### ENVIRONMENTAL DETERMINATION

Project Location: Peru

Project Title and Number: Disaster Preparedness (527-0318)

Funding: LOP: \$275,557

FY 88: \$220,557 Grant

Project Purpose and Activities: To help improve the capacity of Peru's Civil

Defense Institute (INDECI) to respond effectively to emergency situations caused by disasters. Emphasis will be given to the formation of Instructor Cadres. This will be accomplished through the following courses and seminars:

- (a) One National Operational Emergency Management Training Course for staff members of INDECI and the five Regional Offices of the Civil Defense System;
- (b) Five regional courses for staff members of Departmental Development Corporations (CORDES) and entities responsible for basic utility services,
- (c) One seminar for Ministry personnel responsible for disaster management activities;
- (d) Three seminars for Departmental, Provincial and District authorities,
- (e) Training Program for a corps of Civil Defense volunteers,
- (f) Six Instructor Trainer courses;
- (g) One Training Course for school teachers.

In addition, the Project includes support for technical assistance and contingency items associated with this capacity-building effort.

#### Statement for Categorical Exclusion

It is the opinion of the USAID/Peru Project Development Team that the Project does not require an Initial Environmental Examination, because its activities are within one of the classes of actions described in Section 216.2 Paragraph c(2) (i) "Categorical Exclusions of 22 CFR Part 216".

## "Section 216.2 c(2) (1)"

"Educational, technical assistance or training programs except to the extent such programs include activities directly affecting the environment".

## Concurrence of Mission Director

I have reviewed the above statement and concur in the determination that the Project "Disaster Preparedness" does not require an Initial Environmental Examination.

20 SFOR 88

Donor M. Lion Mission Director

## PROJECT DESIGN SUMMARY LOGICAL FRAMEWORK

From FY 87 to FY 90
Total U.S. Funding \$218,747
Date Prepared: September 30,1938

Project Title & Number: Disaster Preparedness Project No. 527-0318

NARRATIVE SUMARY	OBJECTIVELY VERIFIABLE INDICATORS	· MEANIC OF LEGITLE COMMON	
; Program or Sector Goal: The broader; objective to which this project con-	Increased capabilities of Civil Defense authorities to deal with Disaster Management issues during, before and after the occurrence of disasters.	; CD authorities and staff to ; deal with emergency situa -	i
The capacity of the National Insti- tute for Civil Defense - INDECI will be strengthened and improved by a series of training activities pre - pared during the 27 months of the project.	Conditions that will indicate purpose has been achieved: End-of-Project status:  1. Strengthened INDECI's capacity to carry out training programs for its staff and for CD authorities.  2. Strengthened INDECI's capacity to respond effectively in cases of disaster.  3. Training level of INDECI's staff upgraded.  4. Proffesionals trained in the U.S. with upgraded skills in Disaster Preparedness related specialties.	Project reports & records Project evaluations	Civil Defense Officials and authorities participating in Project Training activities will have an appropriate background and level of experience to profit from courses and seminars as programmed.
i 1. CD instructors trained and work- ing in the five regions of Civil De- ifense. 2. Peruvian professionals having re- ceived short-term advanced training in the U.S. working in Peru. 3. Regular training programs carried;	Among trained staff there will be:  a) 40 CD instructors trained and working	GOP records AID records Project evaluations	CD authorities and staff available and willing to work and participate in Project Training Activities.

# Attachment No. 6 Page 2 of 2

# PROJECT DESIGN SUMMARY LOGICAL FRAMEWORK

Life of Project:

From FY 87 to FY

Total U.S. Funding \$218,747

Date Prepared: September 30,1988

Project Title & Number: Disaster Preparedness Project No. 527-0318

NARRATIVE SIMMARY	i	OBJECTIVELY V	ERLFIABLE	INDICATORS	; MEANS OF VERIFICATION	IMPORIANT ASSIMPTIONS
Inputs:  1. In-country training:	i ; ;	(US\$000) AID-Grant 130	G.O.P. 48,4	TOTAL 178,4	i ; GOP and USAID accounting ; records. i	i ; l. A.I.D. and counterpart funds are dis- ; bursed as required. ;
- saminars - printing of materials - offshore commodities 2. U.S. training	i i i	20		20	i i i	i i
3. Technical Assistance 4. Project Management & Support 5. Evaluations/Contingency	; ; ;	12 42 14,747	34,1 24,5	46,1 66,5 14,747	; ; ;	ī ī ī
	i i	218,747	107	324,747	i i	· i