

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

**HAMBURG TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Hamburg Township Hall Board Room

Tuesday, July 16, 2019

7:00 p.m.

AGENDA

1. Call to Order
2. Pledge to the Flag
3. Roll Call of the Board
4. Call to the Public
5. Correspondence
6. Consent Agenda
7. Approval of the Agenda
8. Fire Department Badge Presentations
9. Unfinished Business:
 - A.
10. Current Business:
 - A. Road SAD Informational Meetings
 - B. Kress Road Pump Station Coating
 - C. Pettys Road Sewer Redirection Project
 - D. Township Clean Up Day
 - E. Cemetery Lot Buy Backs
 - F. Videographer Part-Time Hiring
 - G. Accounting Department Wage Adjustments
 - H. DPW Employee Wage Adjustment
 - I. Building & Ground Transition Plan (hiring)
 - J. Sick Time Policy Update
 - K. Payment Approval – Brighton Building Company – \$3800.00
 - L. Payment Approval – Livingston County IT – Invoice #6684 - \$15,023.00
 - M. Payment Approval – Process Results – Invoice #14702.03-10 - \$7004.40
11. Call to the Public
12. Closed Session – Performance Review (status update) per 15.268 Sec. 8(a)
13. Board Comments
14. Adjournment

Pledge to the Flag



No Correspondence

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**HAMBURG TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Hamburg Township Hall Board Room

Tuesday, July 16, 2019

7:00 p.m.

CONSENT AGENDA

1. Approval of the Minutes
 - A. Township Board Regular Meeting Minutes – July 2, 2019
2. Bills/Vendor Payable List (A&B)
3. Department/Committee Reports
 - A. MUC Meeting Minutes – June 12, 2019
 - B. Library Monthly Report – June, 2019
 - C. Fire Department Monthly Report – June, 2019
 - D. Police Department Monthly Report – June, 2019
 - E. DPW Monthly Report – June, 2019
 - F. ZBA Meeting Minutes – June 12, 2019

HAMBURG TOWNSHIP BOARD OF TRUSTEES
Regular Meeting
Hamburg Township Hall Board Room
Thursday, July 2, 2019
2:30 p.m.

1. Call to Order

Supervisor Hohl called the meeting to order at 2:30 p.m.

2. Pledge to the Flag

3. Roll Call of the Board

Present: Dolan, Koeble, Hohl, Neilson, Negri, Menzies

Absent: Hahn

Also Present: Patricia Hughes, Deputy Clerk

4. Call to the Public

Betsy Hundley, 3056 E Coon Lk Rd, Howell MI, Livingston County Clerk talked about the Satellite Sunset M-36 Livingston Rotary Club being established.

Nelson Edwards, 7272 Bentley Lk, Pinckney MI, Talked about the Satellite Sunset M-36 Livingston Rotary Club. Beginning Tuesday July 23rd at 7:00 pm at Zukey Lake Tavern (517) 518-4505, ngedwards.o.d@gmail.com

Sheriff Mike Murphy, 150 S. Highlander Way, Howell MI, Talked about the Satellite Sunset M-36 Livingston Rotary Club.

Gene Doncea, President of the Flyers RC Club, Safety Concerns about the Cross Country Track Running Across the Runway in Bennett Park East.

Bruce Stoddart, 6848 Wide Valley, Concern with Cross Country Track Running in the Area.

5. Correspondence

Email about the Flyers Field.

6. Approval of the Consent Agenda

Motion by Negri, second by Menzies, to amend the Consent Agenda by pulling the Pinckney Cross Country Item from it and adding it to the Regular Meeting Agenda.

Voice Vote: AYES: 6, ABSENT: 1

MOTION CARRIED

7. Approval of the Agenda

Motion by Hohl, second by Koeble, to amend the Agenda with the Addition of the Pinckney Cross Country Item to the Top of the Agenda.

Voice Vote: AYES: 6, ABSENT: 1

MOTION CARRIED

8. Unfinished Business

None.

9. Current Business

Consent Agenda Item – Pinckney Cross Country

Motion by Hohl, second by Koeble, to approve the Cross Country Concept with the course layout to be worked out by the Park Administrator in consultation with Pinckney Schools and the Flyers RC Club to address safety concerns.

Voice Vote: AYES: 6, ABSENT: 1 MOTION CARRIED

A. Section 115 Trust Contribution

Motion by Negri, second by Dolan, to approve the 2019 annual payment to MERS Division #301520, in the amount of \$82,500.

Voice Vote: AYES: 6, ABSENT: 1 MOTION CARRIED

B. Ordinance 89B – Substance Abuse

Motion by Negri, second by Koeble, to approve the first reading of Ordinance 89B.

Voice Vote: AYES: 6, ABSENT: 1 MOTION CARRIED

C. Ordinance 94A – Breach of Peace

Motion by Dolan, second by Koeble, to approve the first reading of Ordinance 94A.

Voice Vote: AYES: 6, ABSENT: 1 MOTION CARRIED

D. Fire Department RMS Change

Motion by Dolan, second by Menzies, to approve the the purchase of RMS services from Emergency Reporting for record management at cost of \$3,636.00 for the first year and a one time set up fee of \$3,259.00 for a total of \$6,895.00.

Voice Vote: AYES: 6, ABSENT: 1 MOTION CARRIED

E. Township Investment Policy

Motion by Negri, second by Neilson, to accept and adopt the revised Township Investment Policy as presented.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Absent; Koeble, Y; Menzies, Y
MOTION CARRIED

F. Edgelake/Burton Drive Road Maintenance SAD

Motion by Dolan, second by Hahn, to approve the Edgelake/Burton Drive Road Maintenance SAD Resolution #1 re-establishing the SAD and setting the first Public Hearing for August 6, 2019 at 2:00 pm.

Roll Call Vote: Hohl, Y; Negri, Y; Neilson, Y; Dolan, Y; Hahn, Absent; Koeble, Y; Menzies, Y
MOTION CARRIED

G. HERO Damage Deposit

Motion by Dolan, second by Menzies, to approve refunding of the \$2,000.00 deposit to HERO.

Voice Vote: AYES: 6, ABSENT: 1 MOTION CARRIED

H. HCSC Fall 2019 Park Use

Motion by Dolan, second by Hohl, to approve the HCSC Fall 2019 Park Use Application contingent upon all documents required by the Parks & Recreation Policy and with the Scheduling of the Use.
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

I. Livingston Christian High School Soccer Park Use

Motion by Dolan, second by Hohl, to approve the Livingston Christian School Soccer Park Use Application contingent upon all documents required by the Parks & Recreation Policy and with the Scheduling of the Use.
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

J. Payment Approval – C & E Construction – Invoice #2363 - \$6,090.00

Motion by Hohl, second by Negri, to approve the payment of C & E Construction Invoice #2363 in the amount of \$6,090.00.
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

K. Payment Approval – C & E Construction – Invoice #2364 - \$8,767.50

Motion by Hohl, second by Negri, to approve the payment of C & E Construction Invoice #2364 in the amount of \$8,767.50
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

L. Payment Approval – DuBois Cooper – Invoice #224750 - \$5,907.00

Motion by Hohl, second by Negri, to approve the payment of DuBois Cooper Invoice #224750 dated June 13, 2019 in the amount of \$5,907.00.
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

M. Payment Approval – Bob Myers Excavating – Invoice #2019-151 - \$6,060.00

Motion by Hohl, second by Menzies, to approve the payment of Bob Myers Excavating Invoice #2019-151 in the amount of \$6,060.00.
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

N. Payment Approval – Bob Myers Excavating – Invoice #2019-156 - \$6,030.00

Motion by Hohl, second by Koebler, to approve the the payment of Bob Myers Excavating Invoice #2019-156 in the amount of \$6,030.00.
Voice Vote: **AYES: 6, ABSENT: 1** **MOTION CARRIED**

10. Public Information

- A. Shore Line Management**
- B. 2019 Township Clean Up Day – August 17, 2019**

11. Call to the Public

Gene Doncea, President of the Hamburg Flyers RC Club, asked for Clarification on the motion for the Pinckney Cross Country use of the Park.

12. Board Comments

Hohl stated that Dolan will contact Gene Doncea about the safety of the Cross Country Path. He also stated that he would hope people will consider a Shore Line Management Program.

Menzies talked about the Livingston County Boil Water Alert that only affected 9 township businesses that use the municipal water system, and that anyone on a well had nothing to worry about.

Dolan stated that the Township Clean Up Day is Saturday, August 17, 2019, from 9:00 am to 4:00 pm at Manly Bennett Park West (Disc Golf Entrance).

13. Adjourn Meeting/Closed Session

Motion by Menzies, second by Koebler, to adjourn meeting.

Voice Vote: AYES: 6, ABSENT: 1

MOTION CARRIED

Meeting adjourned at 3:11 p.m.

Respectfully submitted,



Courtney L. Paton
Recording Secretary



Mike Dolan
Township Clerk

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 101.000 Township Board					
101-101.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	SEMCOG -SOUTHEASTERN MIC	JULY 2019 MEMBERSHIP DUES	231.92	
Total For Dept 101.000 Township Board				231.92	
Dept 265.000 Township Buildings					
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3118 6 - CEMETERY - 3/23-6/2	41.53	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 139 0346 3 - OLD PACKER/NEW DPW	153.89	
101-265.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3167 3 - TWP- 5/24-6/24/19	703.53	
101-265.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 1237 5166 - TWP - 5/16-6/14/19	98.27	
Total For Dept 265.000 Township Buildings				997.22	
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY	9100 167 2011 2 - UNIT LIGHTING - 5/2	61.07	
Total For Dept 450.000 Street Lighting				61.07	
Total For Fund 101 General Fund				1,290.21	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-921.000	ELECTRIC	CONSUMERS ENERGY	1000 3979 7285 - F.D.#12 - 5/16-6/14/	143.51	
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3146 7 - F.D. #12 - 5/23-6/2	614.11	
206-000.000-921.000	ELECTRIC	DTE ENERGY	9100 086 3133 5 - F.D.#11 - 5/24-6/24	837.69	
206-000.000-921.100	SIREN ELECTRIC USAGE	DTE ENERGY	9300 018 1587 5 - 7602 CHILSON(SIREN)	13.92	
206-000.000-962.000	SUNDRY	PETTY CASH - FIRE FUND	REIMBURSEMENT -10/16/18 -5/3/19	25.50	
206-000.000-965.000	TRAINING	PETTY CASH - FIRE FUND	REIMBURSEMENT -10/16/18 -5/3/19	8.30	
Total For Dept 000.000				1,643.03	
Total For Fund 206 Fire Fund				1,643.03	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	BLANKET P.O. FOR MONTHLY SERVICE FEES	304.00	
207-000.000-853.000	PHONE/COMM/INTERNET	VERIZON WIRELESS	DET PHONE MAY 23 THROUGH JUNE 22	103.88	
207-000.000-921.000	ELECTRIC	DTE ENERGY	9100 160 2711 2 - P.D. - 5/24-6/24/19	1,034.43	
207-000.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 1237 5224 - P.D.-5/16-6/14/19	95.69	
Total For Dept 000.000				1,538.00	
Total For Fund 207 Police Fund				1,538.00	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 000.000					
208-000.000-276.200	SENIOR CENTER ACTIVITY FUND	PETTY CASH - SENIOR CENT	REIMBURSEMENT - 4/1/19 - 6/23/19	186.19	
208-000.000-283.400	CASH BOND PARKS USE	HAMBURG ENHANCED RECREAT	REFUND - DAMAGE DEPOSIT	2,000.00	
Total For Dept 000.000				2,186.19	
Dept 750.000 Recreation Board					
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1673 3 - SOCCER FIELDS/PK&RE	103.17	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 081 1689 9 - PARKING LOT LIGHTS	64.28	
208-750.000-921.000	ELECTRIC	DTE ENERGY	9100 122 7190 4 - MERRILL FIELD -5/24	67.40	
Total For Dept 750.000 Recreation Board				234.85	
Dept 805.000 SENIOR CENTER					
208-805.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0156556 SENIOR CENTER- 5/	415.09	
208-805.000-921.000	ELECTRIC	DTE ENERGY	9100 095 9768 3 - SENIOR/COMM - 5/24-	265.33	
208-805.000-923.000	NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 1237 5075 - SENIOR/COMM CEN - 5/	35.06	

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OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #	
Fund 208 SENIORS, PARKS, LL TRAIL Dept 805.000 SENIOR CENTER		Total For Dept 805.000 SENIOR CENTER			715.48	
		Total For Fund 208 SENIORS, PARKS, LL TRAIL			3,136.52	
Fund 492 Mumford Park Lighting SAD Dept 000.000 492-000.000-926.000		STREET LIGHTING	DTE ENERGY	9100 086 3102 0 - MUMFORD PK LIGHTING	111.06	
		Total For Dept 000.000			111.06	
		Total For Fund 492 Mumford Park Lighting SAD			111.06	
Fund 590 SEWER FUND Dept 001.000		TREATMENT EXPENSE	CITY OF BRIGHTON	SEWER HAMBURG -4/1/19 - 6/30/19	20,040.99	
590-001.000-829.000		PHONE/COMM/INTERNET	VERIZON WIRELESS	5/23-6/22/19	52.11	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9100 160 2723 7 - RUSTIC DR PUMP STN	291.04	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9100 081 1657 6 - HAMB RD PUMP STN -	252.86	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9300 018 1587 5 - STRAWBERRY PUMP-4/2	902.78	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9300 018 1587 5 - STRAWBERRY PUMP -5/	1,007.58	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9100 086 3063 4 - ORE LK PUMP -5/23-6	336.86	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9100 141 9399 9 - WINANS PUMP STN - 5	138.46	
590-001.000-921.000		ELECTRIC	DTE ENERGY	9100 146 5433 9 - BIOXIDE STN(EDGELAK	41.19	
590-001.000-923.000		NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 6018 7471 - WINANS PUMP STN - 5/	18.58	
590-001.000-923.000		NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 0019 5535 - RUSTIC DR - 5/16-6/1	16.85	
590-001.000-923.000		NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 1266 6192 - ENTERPRISE POLE BARN	17.43	
590-001.000-923.000		NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 6018 1938 - HAMBURG PUMP STN - 5	18.00	
		Total For Dept 001.000			23,134.73	
Dept 002.000		ELECTRIC	DTE ENERGY	9100 086 3078 2 - WWTP - 5/24-6/24/19	6,143.55	
590-002.000-921.000		NATURAL GAS/HEAT	CONSUMERS ENERGY	1000 1266 6259 - WWTP - 5/25-6/26/19	16.32	
		Total For Dept 002.000			6,159.87	
Dept 005.000		WATER PURCHASE CITY OF BRIGHTON	CITY OF BRIGHTON	WATER-HAMB PC BLUEFF - 4/1/19 - 6/30/1	4,648.02	
590-005.000-828.000		Total For Dept 005.000			4,648.02	
		Total For Fund 590 SEWER FUND			33,942.62	
Fund 701 Trust & Agency Fund Dept 000.000		DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D FOR MAY 2019 -CTY	168.00	
701-000.000-222.000		DUE TO COUNTY TRAILER FEES	LIVINGSTON COUNTY TREASU	TRAILER FEES REC'D FOR MAY 2019-SET	672.00	
701-000.000-231.400		DUE TO COLONIAL LIFE	COLONIAL LIFE	E4362067 - DEDUCTION DATES 6/13 & 6/2	327.20	
701-000.000-231.410		DUE TO AFLAC (BIWEEKLY)	AFLAC - AMERICAN FAMILY	BN423 JUNE	654.70	
701-000.000-231.450		DUE TO UNUM (BIWEEKLY)	PROVIDENT LIFE AND ACCID	EO120220 - 6/13/19 & 6/27/19	67.50	
		Total For Dept 000.000			1,889.40	
		Total For Fund 701 Trust & Agency Fund			1,889.40	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	1,290.21
Fund 206 Fire Fund	1,643.03
Fund 207 Police Fund	1,538.00
Fund 208 SENIORS, PARK	3,136.52
Fund 492 Mumford Park	111.06
Fund 590 SEWER FUND	33,942.62
Fund 701 Trust & Agenc	1,889.40

Total For All Funds:	43,550.84
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OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 000.000					
101-000.000-279.732	DYLAVA DRIVE	STANTEC CONSULTING MICH	DYLAVA DR PRIVATE RD REVIEW - P/E 6/7	113.20	
101-000.000-279.736	REGENCY VILLAGE	PROCESS RESULTS, INC.	HAMB TWP-REGENCY VILLAGE PLANNING - 5	7,004.40	
Total For Dept 000.000				7,117.60	
Dept 171.000 Township Supervisor					
101-171.000-861.000	MILEAGE	PAT HOHL	REIMBURSMENT -MILEAGE & PERMIT FEE 1/	71.92	
101-171.000-962.000	SUNDRY	PAT HOHL	REIMBURSMENT -MILEAGE & PERMIT FEE 1/	75.00	
Total For Dept 171.000 Township Supervisor				146.92	
Dept 191.000 Elections					
101-191.000-726.000	SUPPLIES & SMALL EQUIPMENT	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	398.90	
Total For Dept 191.000 Elections				398.90	
Dept 209.000 Assessing					
101-209.000-751.000	VEHICLE FUEL	WEX BANK	TWP - JUNE	57.96	
Total For Dept 209.000 Assessing				57.96	
Dept 215.000 CLERK'S OFFICE					
101-215.000-962.000	SUNDRY	OCCUPATIONAL HEALTH CENT	MARY KUZNER - PHYSICAL	138.50	
Total For Dept 215.000 CLERK'S OFFICE				138.50	
Dept 253.000 Treasurer					
101-253.000-726.000	SUPPLIES & SMALL EQUIPMENT	OFFICE EXPRESS, INC.	OFFICE SUPPLIES	83.01	
101-253.000-823.000	TAX ROLL PREP/TAX BILL PREP	CENTRON DATA SERVICES	PRINTING AND POSTAGE OF 2019 SUMMER T	3,674.01	
101-253.000-861.000	MILEAGE	MELISSA PETROFF	REIMBURSEMENT - MILEAGE 6/21-6/27/19	20.97	
Total For Dept 253.000 Treasurer				3,777.99	
Dept 258.000 COMPUTER/CABLE					
101-258.000-821.000	ENG/CONSULTANT/PROFESS FEES	THALNER ELECTRONIC LABOR	SERVIVE CALL FOR CABLE TV	280.00	
101-258.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0092058 - TWP -7/1-7/31/1	235.79	
Total For Dept 258.000 COMPUTER/CABLE				515.79	
Dept 265.000 Township Buildings					
101-265.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER & COOLER	16.50	
101-265.000-751.000	VEHICLE FUEL	WEX BANK	TWP - JUNE	393.14	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR BLDGS. &	98.07	
101-265.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR DPW/SEWER AND BLDGS. & G	88.66	
101-265.000-922.000	SEWER USAGE	HAMBURG TOWNSHIP TREASUR	O & M TWP 4/1-6/30/19	964.10	
101-265.000-923.500	DIESEL FUEL	CORRIGAN OIL CO.	2018/2019 FY - DIESEL FUEL - PARKS &	285.71	
101-265.000-932.000	MAINTENANCE TWP HALL	NORTHWEST PIPE & SUPPLY,	REPAIR PARTS FOR TOILETS, WEST PARK,	38.00	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	2018/2019 FY BLDG. & GROUNDS EQUIP.	14.50	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	2018/2019 FY BLDG. & GROUNDS EQUIP.	27.70	
101-265.000-933.000	EQUIPMENT MAINT/REPAIR	D & G EQUIPMENT, INC	2018/2019 FY BLDG. & GROUNDS EQUIP.	305.65	
101-265.000-962.000	SUNDRY	IRON MOUNTAIN INFORMATIO	5/29-6/25/19	105.21	
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	HP ELECTRIC	PARTIAL INVOICE (40%) FOR LED PROJECT	2,340.00	
101-265.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	J K JANIGA ARCHITECTS, I	DRAFTING COST FOR RESTROOM RENOVATION	1,750.00	
Total For Dept 265.000 Township Buildings				6,427.24	
Dept 276.000 CEMETERY					
101-276.000-751.000	VEHICLE FUEL	WEX BANK	TWP - JUNE	66.17	
Total For Dept 276.000 CEMETERY				66.17	
Dept 299.000 Other Expenses					
101-299.000-806.000	FOIA EXPENSES	BIG PDQ	FOIA COPIES - BUILDING PLANS FOR 1171	2.57	

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OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 General Fund					
Dept 299.000 Other Expenses					
Total For Dept 299.000 Other Expenses				2.57	
Dept 410.000 Zoning					
101-410.000-751.000	VEHICLE FUEL	WEX BANK	TWP - JUNE	58.92	
101-410.000-821.000	ENG/CONSULTANT/PROFESS FEES	LIVINGSTON COUNTY REGIST	RECORDING FEES FOR YOUNG LOT SPLIT DO	60.00	
101-410.000-821.000	ENG/CONSULTANT/PROFESS FEES	STANTEC CONSULTING MICH	DYLAVA DR PRIVATE RD REVIEW - P/E 6/7	228.30	
101-410.000-962.000	SUNDRY	OCCUPATIONAL HEALTH CENT	VALERIE CHALK - PHYSICAL	138.50	
Total For Dept 410.000 Zoning				485.72	
Dept 450.000 Street Lighting					
101-450.000-926.000	STREET LIGHTING	DTE ENERGY - STREET LIGH	STREET LIGHTS & TRAFFIC SIGNALS - 6/1	1,331.33	
Total For Dept 450.000 Street Lighting				1,331.33	
Total For Fund 101 General Fund				20,466.69	
Fund 206 Fire Fund					
Dept 000.000					
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BOTTLED WATER, STATION 11, IN EXCESS	22.00	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BOTTLED WATER, STATION 12, IN EXCESS	35.94	
206-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	TRI-COUNTY SUPPLY, INC.	CLEANING SUPPLIES FOR STATIONS	71.23	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS OF BLANKET 20180898 GL 206.	223.98	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	BOUND TREE MEDICAL, LLC	IN EXCESS OF BLANKET 20180898 GL 206.	511.95	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	HOME DEPOT CREDIT SERVIC	35 GALLON TOTES - MESH MATS	146.80	
206-000.000-727.000	MEDICAL AND SCENE SUPPLIES	HOME DEPOT CREDIT SERVIC	35 GALLON TOTES - MESH MATS	39.00	
206-000.000-853.000	PHONE/COMM/INTERNET	AT&T	AT&T PHONE - 5/8-6/7/19	194.73	
206-000.000-922.000	SEWER USAGE	HAMBURG TOWNSHIP TREASUR	O & M F.D. #12 - 4/1-6/30/19	622.00	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	25.99	
206-000.000-932.003	MAINTENANCE FIRE HALL	LAKELAND ACE HARDWARE, I	BLANKET P.O. FOR SUPPLIES, BLDG. & VE	27.99	
206-000.000-939.000	VEHICLE MAINTENANCE	BOB MAXEY FORD OF HOWELL	BRUSH 12 PM-BRAKE REPAIR-A/C RECHARGE	858.57	
206-000.000-939.000	VEHICLE MAINTENANCE	CORRIGAN OIL CO.	TOWING OF BRUSH TRUCK 12	175.00	
206-000.000-939.000	VEHICLE MAINTENANCE	FIRE WRENCH OF MICHIGAN	BLANKET P.O. FOR VEHICLE MAINTENANCE	523.10	
206-000.000-939.000	VEHICLE MAINTENANCE	SUPERIOR AUTOMOTIVE GROU	TANKER 11 ACCIDENT DEDUCTIBLES	1,000.00	
206-000.000-939.000	VEHICLE MAINTENANCE	SUPERIOR AUTOMOTIVE GROU	RESCUE 11 & TANKER 11 ACCIDENT DEDUCT	1,000.00	
206-000.000-958.000	DUES/SUBSCRIP/RECERTIFICATION	DANIEL R. CLEMENT	REIMBURSEMENT - EMT RENEWAL	25.00	
206-000.000-962.000	SUNDRY	WATER SUPPLY INNOVATIONS	TURBO DRAFT FIRE EQUIPMENT	95.00	
206-000.000-965.000	TRAINING	HARTLAND DEERFIELD FIRE	THERMAL IMAGING TRAINING-URBANO,LAWVE	540.00	
206-000.000-965.000	TRAINING	HARTLAND DEERFIELD FIRE	GRIFFIN/GAGLIANO PRESENTATION BEGNOCH	330.00	
206-000.000-965.000	TRAINING	METRO DETROIT FIRE INSPE	NATIONAL FIRE SPRINKLER TRAINING SEMI	350.00	
206-000.000-975.000	SPECIAL PROJECTS	FIRE STATION CHECKLIST,	FIRESTATION CHECKLIST FAST FIELD TRAN	100.00	
206-000.000-975.000	SPECIAL PROJECTS	WATER SUPPLY INNOVATIONS	TURBO DRAFT FIRE EQUIPMENT	3,050.00	
Total For Dept 000.000				9,968.28	
Total For Fund 206 Fire Fund				9,968.28	
Fund 207 Police Fund					
Dept 000.000					
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	CRH OHIO LTD	BLANKET P.O. - BOTTLED WATER	44.00	
207-000.000-726.000	SUPPLIES & SMALL EQUIPMENT	OFFICE EXPRESS, INC.	BLANKET P.O. FOR OFFICE SUPPLIES	476.63	
207-000.000-729.000	SOFTWARE MAINTENANCE	LIVINGSTON COUNTY I.T. D	OSSI CONNECTION FEES, IT EQUIPMENT, O	7,961.78	
207-000.000-729.000	SOFTWARE MAINTENANCE	LIVINGSTON COUNTY I.T. D	IT EQUIPMENT , OSSI SOFTWARE MAINT FE	7,061.79	
207-000.000-729.000	SOFTWARE MAINTENANCE	LIVINGSTON COUNTY I.T. D	BLANKET P.O. FOR OSSI CONNECTION(JUL,	900.00	
207-000.000-730.000	POSTAGE	PETTY CASH - POLICE FUND	REIMBURSEMENT 5/24-6/26/19	11.57	
207-000.000-758.000	UNIFORMS/ACCESSORIES	BECK & BOYS CUSTOM APPAR	BLANKET P.O. FOR UNIFORMS & ACCESSORI	44.06	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 Police Fund					
Dept 000.000					
207-000.000-758.000	UNIFORMS/ACCESSORIES	BECK & BOYS CUSTOM APPAR	CHARGES IN EXCESS OF BLANKET PO 20180	104.91	
207-000.000-758.000	UNIFORMS/ACCESSORIES	HURON VALLEY GUNS, LLC	UNIFORMS WALLACE	15.00	
207-000.000-758.000	UNIFORMS/ACCESSORIES	J. J. JINKLEHEIMER & CO.	SWAT POLOS AND PATCHES	134.00	
207-000.000-853.000	PHONE/COMM/INTERNET	CHARTER COMMUNICATIONS	8245 12 483 0092074 - P.D. -7/1-7/31/	116.29	
207-000.000-871.000	LAW ENFORCEMENT INFO NETWORK	TRANSUNION RISK AND ALTE	BLANKET P.O. FOR INVESTIGATIVE SERVIC	99.30	
207-000.000-922.000	SEWER USAGE	HAMBURG TOWNSHIP TREASUR	O & M P.D. - 4/1-6/30/19	870.80	
207-000.000-939.000	VEHICLE MAINTENANCE	CRUISERS, INC.	BLANKET P.O. FOR VEHICLE MAINTENANCE	101.00	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	33.25	
207-000.000-939.000	VEHICLE MAINTENANCE	PINCKNEY CHRYSLER DODGE	BLANKET P.O. FOR VEHICLE MAINTENANCE	29.95	
207-000.000-962.000	SUNDRY	RUTH OLSON PHOTOGRAPHY,	NEW HIRE PHOTOS	180.00	
207-000.000-965.000	TRAINING	TONY WALLACE	REIMBURSEMENT FOOD - MSO A.I.#7 TRAIN	60.28	
207-000.000-965.000	TRAINING	TONY WALLACE	REIMBURSEMENT FOOD - MMRMA SWAT LEGAL	30.00	
207-000.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	HP ELECTRIC	PARTIAL INVOICE (40%) FOR LED PROJECT	1,050.00	
Total For Dept 000.000				19,324.61	
Total For Fund 207 Police Fund				19,324.61	
Fund 208 SENIORS, PARKS, LL TRAIL					
Dept 750.000 Recreation Board					
208-750.000-726.000	SUPPLIES & SMALL EQUIPMENT	SCREENER'S LANDSCAPE SUP	TOPSOIL AROUND BIKE REPAIR CONCRETE P	34.50	
208-750.000-922.000	SEWER USAGE	HAMBURG TOWNSHIP TREASUR	O & M W. BENNETT PK - 4/1-6/30/19	155.50	
208-750.000-923.500	DIESEL FUEL	CORRIGAN OIL CO.	2018/2019 FY - DIESEL FUEL - PARKS &	285.71	
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	NORTHWEST PIPE & SUPPLY,	REPAIR PARTS FOR TOILETS, WEST PARK,	19.00	
208-750.000-932.005	MAINTENANCE PARK BUILDINGS	PINCKNEY PLUMBING	2018/2019 FY - REPAIRS IN WATER SHED	145.00	
208-750.000-975.962	SPECIAL PROJECTS - MISC IMPROVE	BLUE VALLEY INDUSTRIES,	2 PARK BENCH MEMORIAL PROGRAM	2,480.79	
Total For Dept 750.000 Recreation Board				3,120.50	
Dept 800.000 LAKELAND TRAIL					
208-800.000-938.000	LAKELAND TRAIL MAINTENANCE	LITCHFIELD FIELD MOWING	STUMP GRINDING LAKELAND TRAIL - JUNE	1,500.00	
Total For Dept 800.000 LAKELAND TRAIL				1,500.00	
Dept 805.000 SENIOR CENTER					
208-805.000-902.000	NEWSLETTER/PUBLICATIONS	ECONOPRINT INC.	BLANKET P.O. FOR SENIOR CENTER NEWSLE	480.82	
208-805.000-922.000	SEWER USAGE	HAMBURG TOWNSHIP TREASUR	O & M S.C. - 4/1-6/30/19	438.51	
208-805.000-932.001	MAINTENANCE COMM CENTER	NORTHWEST PIPE & SUPPLY,	REPAIR PARTS FOR TOILETS, WEST PARK,	19.00	
208-805.000-932.001	MAINTENANCE COMM CENTER	TRI-COUNTY SUPPLY, INC.	BLANKET P.O. - SENIOR CENTER CLEANING	593.82	
208-805.000-932.001	MAINTENANCE COMM CENTER	TRI-COUNTY SUPPLY, INC.	CLEANING SUPPLIES FOR SENIOR CENTER	209.77	
208-805.000-980.000	CAPITAL EQUIPMENT/CAPITAL IMP	HP ELECTRIC	PARTIAL INVOICE (40%) FOR LED PROJECT	1,410.00	
Total For Dept 805.000 SENIOR CENTER				3,151.92	
Total For Fund 208 SENIORS, PARKS, LL TRAIL				7,772.42	
Fund 484 Community Dr SAD - Road Maint					
Dept 000.000					
484-000.000-802.000	ROAD IMPROVEMENT	GP DUST CONTROL	COMMUNITY DR - RD GRADING & DUST CONT	460.00	
Total For Dept 000.000				460.00	
Total For Fund 484 Community Dr SAD - Road Maint				460.00	
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	ADVANCED WATER TREATMENT	BLANKET P.O. - BOTTLED WATER FOR DPW	33.00	
590-001.000-726.000	SUPPLIES & SMALL EQUIPMENT	USA BLUEBOOK	MISC. SEWER PARTS FOR DPW	780.88	

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 590 SEWER FUND					
Dept 001.000					
590-001.000-751.000	VEHICLE FUEL	WEX BANK	TWP - JUNE	672.31	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	BLANKET P.O. - UNIFORMS FOR DPW/SEWER	144.51	
590-001.000-758.000	UNIFORMS/ACCESSORIES	CINTAS CORPORATION # 31	UNIFORMS FOR DPW/SEWER AND BLDGS. & G	144.57	
590-001.000-850.100	GRINDER PUMP PARTS	C & E CONSTRUCTION CO.,	EMERGENCY CURB STOP REPAIR AT 9520 BL	1,800.00	
590-001.000-853.000	PHONE/COMM/INTERNET	OMNISITE	MONITOR PUMPING STATIONS - 7/1-9/30/1	717.00	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	HOLD HARMLESS AGREE; DENNIS BENEFIELD	30.00	
590-001.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	WATER SOFTENER HOLD HARMLESS AGREE; C	30.00	
Total For Dept 001.000				4,352.27	
Dept 002.000					
590-002.000-726.000	SUPPLIES & SMALL EQUIPMENT	USA BLUEBOOK	BLANKET P.O. FOR WWTP SUPPLIES	246.95	
590-002.000-830.000	LAB ANALYSIS - WWTP	MERIT LABORATORIES	HAMBURG - TEST	416.00	
590-002.000-830.100	LAB ANALYSIS FEES - PORTAGE	MERIT LABORATORIES	PORTAGE LK - TEST	336.00	
Total For Dept 002.000				998.95	
Dept 003.000					
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - JOHNSON @ WIN	60.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
590-003.000-962.000	SUNDRY	LIVINGSTON COUNTY REGIST	RECORDING/FILING FEES - MITCHELL BLDG	30.00	
Total For Dept 003.000				180.00	
Total For Fund 590 SEWER FUND				5,531.22	
Fund 701 Trust & Agency Fund					
Dept 000.000					
701-000.000-231.100	DUE TO UNION DUES	POLICE OFFICER LABOR COU	JULY 2019 DUES	804.00	
701-000.000-283.000	PERFORMANCE BONDS PAYABLE	CHESTNUT DEVELOPMENT LLC	BOND REFUND	1,200.00	
701-000.000-283.000	PERFORMANCE BONDS PAYABLE	JOANN & WILLIAM WELLS	BOND REFUND-2 STREET TREES	400.00	
701-000.000-283.000	PERFORMANCE BONDS PAYABLE	NORFOLK DEVELOPMENT	BOND REFUND - 5351 MARSHLAND CT	1,600.00	
701-000.000-283.000	PERFORMANCE BONDS PAYABLE	PETERS BUILDING CO.	BOND REFUND - 5605 POINT PELEE CT	1,600.00	
Total For Dept 000.000				5,604.00	
Total For Fund 701 Trust & Agency Fund				5,604.00	

07/10/2019 10:56 AM
User: KarenJ
DB: Hamburg

INVOICE GL DISTRIBUTION REPORT FOR HAMBURG TOWNSHIP OFFICES
EXP CHECK RUN DATES 07/16/2019 - 07/16/2019
UNJOURNALIZED

OPEN - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 General Fund	20,466.69
Fund 206 Fire Fund	9,968.28
Fund 207 Police Fund	19,324.61
Fund 208 SENIORS, PARK	7,772.42
Fund 484 Community Dr	460.00
Fund 590 SEWER FUND	5,531.22
Fund 701 Trust & Agenc	5,604.00

Total For All Funds:	<u>69,127.22</u>
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10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Approved Municipal Utilities Committee Minutes**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Municipal Utilities Committee:

Date of Meeting: July 10th, 2019

Committee Members Present: Hohl, Hahn, Koeble

Committee Members Absent: None

Text of Motion: MOTION BY KOEBLE, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE JUNE 12th, 2019 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: July 10th, 2019
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE
WEDNESDAY, JUNE 12th, 2019 – 2:30 P.M.
10405 MERRILL ROAD, HAMBURG, MI 48139

1. CALL TO ORDER

The meeting was called to order by Hohl at 2:30 p.m.

Roll Call of the Committee:

Present: Hohl, Hahn, Koeble

Absent:

Also Present: Tony Randazzo, Dave Podvoyski and Brittany Campbell

2. CALL TO THE PUBLIC

Hohl opened the call to the public and seeing no response, closed the call to the public.

3. CORRESPONDENCE

There was no correspondence to be addressed at this meeting.

4. APPROVAL OF THE AGENDA

MOTION BY KOEBLE, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

Unfinished Business:

- A. LCWA Information/Updates
- B. DTE Power Supply Issues
- C. RE300 Pilot Study Update

Current Business:

- A. DPW Monthly Report – April/May 2019 Statistics
- B. Mancik Direct Sewer Connection Agreement – 5229 Post Rd.
- C. Lemerand Sewer Connection Cost Review – 7290 Southdale Ave.
- D. Paddock Builders Sewer Connection Agreement – 8220 Alta Vista Dr.
- E. Marshall Smith Sewer Connection Agreement – 8633 Country Club Dr.
- F. Norfolk Homes Sewer Connection Agreement – 5519 Hickory View Ct.
- G. Orr-Jennings Sewer Connection Cost Review – 10302 Langley Dr.
- H. Grinder Pump Easement Violation Discussion – 5191 Burton Drive
- I. O & M Reimbursement Agreement for Hamburg Plaza Associates, LLC
- J. Mitch Harris Building Company Sewer Agreement – 6319 Pinemont Dr.
- K. Mystic Ridge Development Sewer Agreement – 5691 Trail Side Ln.
- L. Mystic Ridge Development Sewer Agreement – 5699 Trail Side Ln.
- M. Havens Direct Sewer Connection Agreement – 11083 Rivendell Ct.

5. APPROVAL OF THE MINUTES

MOTION BY KOEBLE, SUPPORTED BY HAHN TO APPROVE THE MINUTES OF THE APRIL 10th, 2019 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

6. UNFINISHED BUSINESS

A. LCWA Information/Updates.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

B. DTE Power Supply Issues.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

C. RE300 Pilot Study Update.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

7. CURRENT BUSINESS

A. DPW Monthly Report – April/May 2019 Statistics. Randazzo stated that the Wastewater Treatment Plant (WWTP) was in compliance for the months of April and May. Process Results has completed a hydraulic study for the proposed sewer rerouting project at M-36 and Pettys Road and will prepare a report for the Township. Randazzo also noted that EGLE has not provided any feedback on our permit yet even though the old permit expires this month. Lastly, Randazzo stated that the Township will have to place an order for a truckload of grinder pumps after July 1st, 2019. Campbell confirmed that we only have 25 simplex grinder pumps in inventory and have already been sold. Podvoyski also noted that they will need to order cores for grinder pump repairs as well.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

B. Mancik Direct Sewer Connection Agreement – 5229 Post Rd.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE MANCIK AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

C. Lemerand Sewer Connection Cost Review – 7290 Southdale Ave. Campbell explained the estimated construction charges under the blanket pricing agreement were \$6,600.00. The actual construction charges were \$6,600.00 leaving an excess balance of \$0.00 – a total wash of fees. As a result no refund or invoice is due to the property owner.

MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE UTILITIES COORDINATOR'S COST REVIEW AND TO CLOSE OUT THE SEWER CONNECTION FILE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

D. Paddock Builders Sewer Connection Agreement – 8220 Alta Vista Dr.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE PADDOCK BUILDERS AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

E. Marshall Smith Sewer Connection Agreement – 8633 Country Club Dr.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE MARSHALL SMITH AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

F. Norfolk Homes Sewer Connection Agreement – 5519 Hickory View Ct.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE NORFOLK HOMES AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

G. Ore-Jennings Sewer Connection Cost Review – 10302 Langley Dr. Campbell explained the estimated sewer connection charges under the bid proposal were \$6,765.00. During the installation, a total length of 21 feet of service lateral pipe was installed when 35 feet was included under the original cost estimate. The reduced footage results in a credit of \$210.00. However, the property owner requested the Contractor to convert their septic tank into a drywell which was not included in the original proposal for a fee of \$900.00. Therefore, the total construction charges for the sewer connection were \$7,455.00 leaving a balance due of \$690.00. As a result, the total shortage of \$690.00 should be billed to the property owner.

MOTION BY HOHL, SUPPORTED BY HAHN REQUESTING THE ACCOUNTING DEPARTMENT TO INVOICE THE PROPERTY OWNER IN THE AMOUNT OF \$690.00 FOR ADDITIONAL SEWER CONSTRUCTION CHARGES AS OUTLINED IN THE SEWER CONNECTION AGREEMENT.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

H. Grinder Pump Easement Violation Discussion – 5191 Burton Dr. Podvoyski explained the issue to the Committee and included pictures of the deck built over the grinder pump station with a small hatch that lifts off over the grinder can. The deck was built by the homeowners in 1999 with no permits from the Township. Podvoyski noted that only the two (2) smallest staff members can even get to the grinder can at this time. There is no way to service or replace the grinder pump station without removing the deck off of the house. The Committee discussed several options on how to resolve the issue in order to maintain the sewer.

MOTION BY HOHL, SUPPORTED BY HAHN TO REQUIRE THAT THE PROPERTY OWNERS MAKE ACCESS TO THE GRINDER PUMP STATION TO THE DPW FIELD SUPERINTENDENT'S SATISFACTION IN ORDER TO PROVIDE REASONABLE EXPECTATIONS OF WORKER SAFETY SIGNED-OFF BY PODVOYSKI AND INCLUDING THE PURCHASE AND INSTALLATION OF A GRINDER CAN EXTENSION KIT. IN ADDITION, THE PROPERTY OWNERS WILL BE REQUIRED TO SIGN A HOLD HARMLESS AGREEMENT PRIOR TO COMPLETION OF THE EXTENSION OF THE GRINDER CAN.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

I. O & M Reimbursement Agreement for Hamburg Plaza Associates, LLC. Campbell explained that she, along with Hohl and Randazzo, met with John Liadis of the Hamburg Plaza Associates and the Way-Of-Life martial arts studio operator Zachary Kaufman. The martial arts studio owes \$1,204.32 for the sewer usage increase of 1.15 REUs when the business opened on September 9, 2017. The Township and property owner agreed to an Operation and Maintenance Cost Reimbursement Agreement to allow the balance to be paid off over 12 months. Podvoyski stated that the building is not plumbed correctly. The property owner will need to hire a plumber to have the water meter installed on the main water line coming into the building. Currently, the water meter is only metering only supply line going to the old restaurant that is now closed.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO FORWARD THE OPERATION AND MAINTENANCE COST REIMBURSEMENT AGREEMENT TO THE PROPERTY OWNER ALONG WITH A LETTER REGARDING THE CORRECTION OF THE WATER METER INSTALLATION INDICATING THAT THE WATER METER ISSUE MUST BE RESOLVED AND APPROVED BY THE DPW FIELD SUPERINTENDENT PRIOR TO THE FINALIZATION AND APPROVAL OF THE O & M REIMBURSEMENT AGREEMENT.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

J. Mitch Harris Building Company Sewer Agreement – 6319 Pinemont Dr.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE MITCH HARRIS BUILDING CO. AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER AND WATER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

K. Mystic Ridge Development Sewer Agreement – 5691 Trail Side Ln.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE MYSTIC RIDGE DEVELOPMENT AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

L. Mystic Ridge Development Sewer Agreement – 5699 Trail Side Ln.

MOTION BY HOHL, SUPPORTED BY KOEBLE TO APPROVE THE MYSTIC RIDGE DEVELOPMENT AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

Motion carried.

M. Havens Direct Sewer Connection Agreement – 11083 Rivendell Ct.

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE HAVENS AGREEMENT FOR A DIRECT SEWER CONNECTION AS PRESENTED, AS ALL OF THE ESTIMATED SEWER FEES WERE PAID UP-FRONT IN CASH.

Ayes: Hohl, Hahn, Koeble

Absent: None

Nays: None

Motion carried.

8. **CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

9. **INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

10. **ADJOURNMENT**

MOTION BY HOHL, SUPPORTED BY KOEBLE TO ADJOURN THE MEETING.

Ayes: Hohl, Hahn, Koeble

Absent: None

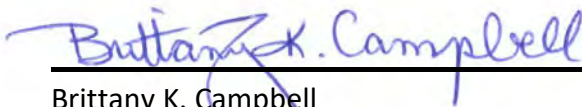
Nays: None

Motion carried.

The meeting was adjourned at 2:50 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,



Brittany K. Campbell

Hamburg Township Utilities Coordinator

Hamburg Township Library

10411 Merrill Rd. P.O. Box 247
Hamburg, MI 48139
810-231-1771

Year End Report & Upcoming Programs

Year End Statistics:

- Number of new patrons: 692
- Number of computer users: 3,197
- Number of in-building items checked out: 80,146
- Number of digital items checked out: 13,673
- Social media followers: 1,432
- Average daily visits: 191
- Average monthly WiFi users: 2,547

Yearly Attendance Statistics:

- Early Literacy programs: 1,333
- Youth programs: 1,083
- Family programs: 1,626
- Adult programs: 1,915

Upcoming Programs:

- July 17 Craft Day, ages 6+, 2:00pm
- July 17 Family Game Night, all ages, 6:00pm
- July 18 Preschool movie: *Finding Nemo*, toddlers, 10:00am
- July 18 Thursday Matinee: *On the Basis of Sex*, adults, 1:00pm
- July 22 Monday movie: *Peter Rabbit*, all ages, 6:00pm
- July 23 Preschool I Fly Craft, 5 and under, 6:30pm
- July 24 Family Game Night, all ages, 6:00pm
- July 24 Acting Up Theatre Co: "Space for Rent", all ages, 6:30pm
- July 25 Preschool I Fly Craft, 5 and under, 10:00am
- July 29 Ocean Animals, all ages, 2:00pm & 3:00pm
- July 29 Monday movie: *Ralph Breaks the Internet*, all ages, 6:00pm
- July 30 Preschool I See the World Craft, 5 and under, 6:30pm
- July 31 Family Game Night, all ages, 6:00pm
- Aug. 1 Preschool I See the World Craft, 5 and under, 10:00am
- Aug. 1 Craft Day, ages 6+, 2:00pm
- Aug. 7 Library Book Club: *The Wife*, adults, 1:00pm
- Aug. 15 Thursday Matinee: *King of Thieves*, adults, 1:00pm
- Aug. 21 Library Book Club movie: *The Wife*, adults, 1:00pm



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
 P.O. BOX 157 ♦ HAMBURG, MI 48139-0157
 PHONE: 810-222-1100 ♦ FAX: 810-231-1974
 E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
 FROM: Chief Nick Miller
 DATE: 5-Jul-19
 RE: Monthly Fire Department Report for January

Current Monthly Totals

2019 Total Runs by Incident Type

from (1-Jan-19) to (31-Jan-19)

Fire	3	2.31%
Medical	77	59.23%
Hazardous Condition	14	10.77%
Service / Good Intent	21	16.15%
False Alarm / Cancel	13	10.00%
Mutual Aid	2	1.54%
Other	0	0.00%
Totals	130	100.00%

2019 Total Runs by District

from (1-Jan-19) to (31-Jan-19)

North West	12	9.23%
North East	24	18.46%
South West	39	30.00%
South East	48	36.92%
Mutual Aid	7	5.38%
Totals	130	100.00%

Comparative Statistics - 2018 vs 2019 by Month

2018 Runs

from (1-Jan-18) to (31-Jan-18)

2019 Runs

from (1-Jan-19) to (31-Jan-19)

% Change

Fire	0	3	3.0%	Increase
Medical	80	77	-3.8%	Decrease
Hazardous Condition	14	14	0.0%	No Change
Service / Good Intent	7	21	200.0%	Increase
False Alarm / Cancel	5	13	160.0%	Increase
Mutual Aid	7	2	-71.4%	Decrease
Other	3	0	-3.0%	Decrease
Totals	116	130	12.1%	Increase



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 E-MAIL: HTFD@HAMBURG.MI.US

CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

TO: Hamburg Township Board of Trustees
 FROM: Chief Nick Miller
 DATE: 5-Jul-19
 RE: Monthly Fire Department Report for January

Comparative Statistics - 2018 vs 2019 Year-To-Date

	2018 Runs <small>from (1-Jan-18) to (31-Jan-18)</small>	2019 Runs <small>from (1-Jan-19) to (31-Jan-19)</small>	% Change	
Fire	0	3	3.0%	Increase
Medical	80	77	-3.8%	Decrease
Hazardous Condition	14	14	0.0%	No Change
Service / Good Intent	7	21	200.0%	Increase
False Alarm / Cancel	5	13	160.0%	Increase
Mutual Aid	7	2	-71.4%	Decrease
Other	3	0	-3.0%	Decrease
Totals	116	130	12.1%	Increase

Paid-On-Call Average Hours Worked per week as of 01-January-2019

Weekly Average	Number of Employees
0.0 - 10.0 Hours	20
10.1 - 20.0 Hours	10
20.1 - 25.0 Hours	5
25.1 - 30.0 Hours	3
Over 30.0 Hours	4

Start Date	1-Jun-2019
Finish Date	30-Jun-2019

LIGHTS & SIRENS (PRIORITY 1 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:07:13
SCRAMBLE TIME	0:01:16
DRIVE TIME	0:05:57

DAYTIME	
	0:06:49
	0:01:09
	0:05:40

NIGHTS / WEEKENDS	
	0:07:31
	0:01:20
	0:06:10

DIFFERENTIAL	
	0:00:42
	0:00:11
	0:00:30

GEOGRAPHICS

STATION 11	34
STATION 12	37

DAYTIME CALLS	
	12
	18

NIGHTS / WEEKENDS CALLS	
	22
	19

DIFFERENTIAL	
	10
	1

TOTAL 71

Daytime
Totals 30 42.25%

Nights &
Wknd
Totals 41 57.75%

NO LIGHTS & NO SIRENS (PRIORITY 3 - HAMBURG TOWNSHIP ONLY)

OVERALL AVERAGES

RESPONSE TIME	0:07:13
SCRAMBLE TIME	0:01:15
DRIVE TIME	0:06:03

DAYTIME	
	0:06:27
	0:00:55
	0:05:32

NIGHTS / WEEKENDS	
	0:07:51
	0:01:29
	0:06:28

DIFFERENTIAL	
	0:01:24
	0:00:34
	0:00:56

GEOGRAPHICS

STATION 11	17
STATION 12	35

DAYTIME CALLS	
	6
	15

NIGHTS / WEEKENDS CALLS	
	11
	20

DIFFERENTIAL	
	5
	5

TOTAL 52

Daytime
Totals 21 40.38%

Nights &
Wknd
Totals 31 59.62%



HAMBURG TOWNSHIP POLICE

MONTHLY REPORT

June, 2019

COMMUNITY HAPPENINGS

Community Involvement:

- Officer Kim Leeds and Officer Joshua Pedersen hosted a station tour for students of Farley Hill Elementary School on June 3, 2019.
- The Hamburg Family Fun Fest occurred June 12, 2019 through June 15, 2019 at Bennett Park. There were no major incidents related to the event.
- Deputy Chief Dariusz Nisenbaum and Officer Matthew Duhaime participated in the Michigan Law Enforcement Youth Academy June 22, 2019 – June 29, 2019 in Battle Creek.

Communications:

- The police department received a thank you card from the second grade students of Farley Hill Elementary School on June 3, 2019.
- Sgt. Anthony Wallace received a thank you letter on June 5, 2019 from a juvenile that he assisted on a call for service.
- Sgt. Megan Paul, Officer Jason Grim, Officer Dahne DeBottis, and Officer Adam Fischhaber received a thank you letter from a resident on June 24, 2019 regarding their efforts in locating his lost dog.

POLICE DEPARTMENT OPERATIONS

Personnel:

- No personnel movement this month.

Training:

- Sgt. Megan Paul attended the Michigan State Police Facial Artist conference June 2, 2019 – June 7, 2019 held in Roscommon.
- Deputy Chief Dariusz Nisenbaum, Sgt. Anthony Wallace, Officer Matthew Duhaime and Officer Steve Locke attended the Ohio Tactical Officers Association Conference June 3, 2019 – June 7, 2019 in Sandusky, OH.
- Sgt. Gary Harpe, Sgt. Alysha Garbacik, Officer Adam Fischhaber and Officer Spencer Flavin participated in Evidence Tech. update training in Brighton on June 5, 2019.
- All sworn department personnel received CPR/AED recertification on June 10, 2019.
- Officer Adam Fischhaber and Officer Spencer Flavin attended Biology/DNA Evidence training at the MSP-Northville Lab on June 11, 2019.
- Sgt. Anthony Wallace attended Livingston County Major Crash Team training in Green Oak Township on June 13, 2019.
- Officer Daniel Bromley participated in Dive Team training in Hartland on June 17, 2019.
- Deputy Chief Dariusz Nisenbaum and Officer Matthew Duhaime attended the Schools, Education, Police Liaisons Conference (SEPLA) in Mount Pleasant on June 19, 2019 and June 20, 2019.
- Officer Daniel Bromley participated in Dive Team training in Hartland on June 30, 2019.

Monthly Arrest Summary

06/01/19-1:07pm:

A 43-year old female Genoa Township resident was arrested at Hamburg Road & Centralia Ave for *Driving While License Suspended*. Her vehicle was impounded and she was cited and released.

06/02/19-8:10pm:

A 41-year old male Township resident was arrested at his home for *Domestic Violence and Interfering with Person Attempting to Report a Crime*. He was lodged in the Livingston County Jail.

06/03/19-8:19am:

A 22-year old male Ypsilanti resident was arrested at M-36 & Pettysville Road for *Driving While License Suspended*. His vehicle was impounded and he was cited and released.

06/04/19-3:57pm:

A 55-year old male Township resident was arrested near Bauer Rd & Cunningham Lake Road for *Fleeing & Eluding and Driving While License Suspended*. His vehicle was impounded and he was lodged in the Livingston County Jail.

06/08/19-5:25am:

A 47-year old male Township resident was arrested at his home for *Domestic Violence*. He was lodged in the Livingston County Jail.

06/08/19-8:11am:

A 41-year old male Howell resident was arrested at the Appleton Lake Campground for *Resisting/Obstructing a Police Officer*. He was lodged in the Livingston County Jail.

06/08/19-4:42pm:

A 48-year old male Township resident was arrested on Hamburg Road near Bishop Lake Road for *Driving While License Suspended*. His vehicle was impounded and he was lodged in the Livingston County Jail.

06/12/19-9:33am:

A 55-year old male Township resident was arrested on near Chilson Rd & M-36 for *Disorderly Person*. He was lodged in the Livingston County Jail.

06/18/19-9:00pm: A 23-year old male Township resident was arrested on Center Hill Drive near Hamburg Road for *Domestic Assault and Violation of a Conditional Bond Release*. He was lodged in the Livingston County Jail.

06/23/19-10:08pm:

A 59-year old male Ann Arbor resident was arrested on Strawberry Lake Road near Mast Road for *Operating While Intoxicated*. His vehicle was impounded and he was lodged in the Livingston County Jail.

06/24/19-9:25pm:

A 48-year old male Brighton resident was arrested at Sheldon Rd & Hall Road for *Operating While Intoxicated and Leaving the Scene of an Accident*. His vehicle was impounded and he was lodged in the Livingston County Jail.

06/25/19-6:12pm:

A 21-year old male Township resident was arrested at Strawberry Lake Road & East Lane for *Operating While Intoxicated and Assaulting a Police Officer*. His vehicle was impounded and he was lodged in the Livingston County Jail.

06/27/19 10:31pm:

A 17-year old male Marion Township resident was arrested on Kress Road & M-36 on a misdemeanor Warrant for *Public Order Crimes* of Howell. He was released after posting bond.

06/30/19-7:12am:

A 29-year old female Township resident was arrested at McGregor Road & Darwin Road for *Reckless Driving*. Her vehicle was impounded and she was cited and released.

General Police information:

Marine Patrol:

The police department instituted a new cooperative partnership with the Hamburg Township Fire Department. All marine patrols will not only be staffed by police officers but will also have a firefighter/trained EMT on board the boat.

Lakeland Trail Patrol:

Regular patrols on the Lakelands Trail continued throughout the month of June.

Road Patrol Vehicles:

All road patrol vehicles are in working order.

Red Barrel:

25 pounds of prescription drugs were removed from the Red Barrel in front of the police station on June 18, 2019.



HAMBURG TOWNSHIP POLICE

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10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **DPW Monthly Report – June 2019 Statistics**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: July 10th, 2019

Sewer Committee Members Present: Hohl, Hahn, Koeble

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO NOTE THE DPW MONTHLY REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: July 10th, 2019
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

To: Municipal Utilities Committee
From: Tony Randazzo
Date: 07-02-2019
Re: DPW Monthly Report

-
1. The wastewater treatment plant was in compliance for the month of June.
 2. The DEQ has not provided any feedback on our permit yet even though the old permit has expired.
 3. We sent out nearly ninety warning letters to residents for high sodium readings as a result of our water sampling. Phone conversations have been overwhelmingly positive with a vast majority wanting to be in compliance. We will retest at the end of the month.
 4. Now that the new fiscal year has started, we're ready to proceed with the Petty's Rd. sewer redirection project as well as the Kress Rd. station rehabilitation project.

HAMBURG TOWNSHIP DPW ACTIVITY TRACKING CHART 2018 VERSES 2019

DPW Activities	Jan-18	Jan-19	Feb-18	Feb-19	Mar-18	Mar-19	Apr-18	Apr-19	May-18	May-19	Jun-18	Jun-19	Jul-18	Jul-19	Aug-18	Aug-19	Sep-18	Sep-19	Oct-18	Oct-19	Nov-18	Nov-19	Dec-18	Dec-19	Year End Total 18	Year End Total 19
	Grinder Calls	53	34	33	35	36	35	43	42	54	51	48	37	43		52		52		47		38		27		526
Grinder Replacements	44	26	23	22	31	28	37	37	48	41	40	34	34		42		39		32		37		22		429	188
Grinder Repairs	56	31	27	36	35	27	41	35	42	40	42	40	39		52		39		41		32		26		472	
Hiland-other repair	4	8	6	6	11	4	7	10	20	6	8	9	11		9		7		16		3		15		117	
Grinder Star - Ups	2	2	1	3	4	3	2	2	4	2	2	3	1		1		4		3		2		2		28	15
Grinder Deact.	1	1	0	0	0	0	0	0	0	1	0	1	0		0		0		1		0		0		2	3
Sewer Repairs	0	0	0	1	0	0	0	0	0	0	1	0	1		0		0		0		0		0		2	1
WWTP Alarms	2	0	6	5	5	2	25	3	22	7	13	2	10		9		11		8		7		2		FALSE	19
Hamburg Road Lift	2	1	4	2	2	1	2	0	2	1	2	1	5		1		3		1		2		1		15	6
Winans Road Lift	2	1	4	2	3	1	2	0	2	1	4	0	4		2		5		2		2		1		33	5
KESS RD. Lift	2	3	4	2	2	1	2	4	1	1	5	1	1		1		3		2		2		0		25	12
Ore Station Alarms	2	3	5	2	5	1	9	1	7	2	7	1	14		3		3		1		2		1		59	10
School Alarms	2	1	0	2	1	0	1	0	2	1	3	1	2		1		4		0		0		0		16	5
Grinder Reacts	1	0	1	0	1	1	1	1	1	1	0	0	2		0		1		0		1		1		10	3
Rustic Station	1	0	4	1	2	1	3	0	6	2	4	1	2		1		2		2		2		0		29	5
Medical Center	3	0	2	4	1	1	2	0	2	1	2	0	4		1		4		1		2		1		25	6
Miss Dig Stakings	63	92	130	60	175	70	220	245	275	325	350	430	410		430		320		250		210		172		3005	1222
Grinders in stock	70-4	35-3	67-4	31-3	62-4	29-3	61-3	28-3	56-3	25-3	53-3	25-3	52-3		49-3		44-4		18-4		39-3		37-3			
Chilson Commons	1	1	2	2	1	1	2	1	2	2	1	1	2		1		2		0		2		1		17	8
Overtime call outs	31	13	17	17	14	17	25	21	32	31	21	15	24		34		33		31		23		23		308	114
PLANT -EFF./MO.	9.1	8.7	8.3	8.3	8.8	8.2	8.7	8.5	9.8	9.3	9.2	9.1	9.2		8.7		8.8		8.6		8.4		9.1		107	52
AVE. DAILY / MG	0.26	0.29	0.29	0.29	0.28	0.29	0.29	0.28	0.33	0.31	0.32	0.30	0.31		0.29		0.31		0.29		0.29		0.29			2
MAX. DAILY MG.	0.32	0.31	0.31	0.33	0.34	0.31	0.34	0.32	0.41	0.34	0.33	0.34	0.31		0.32		0.33		0.32		0.31		0.32			2
PLANT- INF/ MO.	8.4	9	9	8.5	9.3	8.6	9.2	8.8	10.4	9.4	9.9	9.6	9.9		9.2		9.7		9.6		9.4		9.5		114	54
AVE. DAILY /MG	0.32	0.3	0.32	0.3	0.30	0.31	0.31	0.29	0.34	0.31	0.34	0.32	0.31		0.31		0.32		0.33		0.31		0.32			2
MAX. DAILY MG.	0.36	0.34	0.34	0.38	0.34	0.36	0.37	0.34	0.47	0.34	0.33	0.34	0.35		0.33		0.32		0.32		0.34		0.34			2

P.O. Box 157
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Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

**Hamburg Township
Zoning Board of Appeals Minutes
Hamburg Township Board Room
Wednesday, June 12, 2019
7:00 P.M.**

1. Call to order:

The meeting was called to order by Acting Chairperson Bohn at 7:00 p.m.

2. Pledge to the Flag:

3. Roll call of the Board:

Present: Auxier, Bohn, Hollenbeck, Rill & Watson,

Absent: Priebe *Nielsen*

Also Present: Amy Steffens, Planning & Zoning Administrator & Brittany Stein, Zoning Coordinator

4. Correspondence: None

5. Approval of Minutes:

Motion by Auxier, supported by Rill

To approve the May 8, 2019 minutes as written

Voice vote: Ayes: 4 Nays: 0 Absent: 1 Abstain: 1 MOTION CARRIED

6. Call to the public:

Acting Chairperson Bohn opened the hearing to the public for any item not on the agenda. There was no response. The call was closed.

7. Approval of Agenda:

Motion by Auxier, supported by Rill

To approve the agenda as presented

Voice vote: Ayes: 5 Nays: 0 Absent: 1 MOTION CARRIED

8. Variance requests:

ZBA 2019-0010

Owner: Andrew and Justyn Yavello

Location: 10125 Imus Road, Pinckney MI 48169

Parcel ID: 15-28-204-052

Request: Variance application to allow for the construction of a 728-square foot second-story addition on the north east side of an existing non-conforming dwelling. The addition will have a 41.5-foot setback from the ordinary high water mark of Strawberry Lake (50-foot setback from the OHM required, Section 7.6.1.fn. 3; second-story additions must comply with required setback, Section 11.3.1.).

Andy Yavello, applicant, stated that they are lucky to have moved to the neighborhood with the neighbors that they have. They are more than just friends, and they are unanimously in support of this project. When they looked at expanding to accommodate their growing family, they looked at building over the existing footprint, which seemed to be the most logical and efficient plan. He explained the layout of the existing home and the difficulty in not having the family with bedrooms all on one level. This addition would allow them to do that. They are not asking to go any closer to the water than the existing home. They simply would like to complete the second story. It will create an aesthetically pleasing home and not be any more out of compliance. To put an addition on the back of the home or between the house and garage would create an odd looking home. This project would allow them to not do any foundation work. The description of the request does include a sunroom, which they do not consider livable space.

The question was asked if one of the letters of support is from the neighbor to the right. Mr. Yavello stated that there is a letter from them. He presented pictures from the neighbor's yard showing what their view would be.

The question was asked if the height of the addition would be the same as the current height. Discussion was held on the peak of the roof.

Acting Chairperson Bohn opened the hearing to the public.

Mr. Greg Meloche of 10110 Imus Drive stated that he and his wife have been members of that subdivision for 35 years. The Yavellos are the finest neighbors they have had, and he would personally vouch for their integrity, character and standards. They understand that they are close to the water, but they are not asking to change the footprint of their house. He would urge the Board to approve their request.

Hearing no further public comment, the call was closed.

Amy Steffens, Planning & Zoning Administrator stated that the subject site is an 11,761-square foot irregularly shaped parcel that fronts onto Imus Drive to the west; Strawberry Lake is to the south; single-family dwellings are to the north, east, and west. The site is currently improved with a 2,684 square foot two-story single-family dwelling and a detached 676 square foot garage. If approved, the variance request would allow for the construction of a 728 square foot second-story addition on the north east of the existing dwelling. The addition would have the same OHM setback as the existing first-floor footprint of the dwelling. Per Section 7.6.1 fn 1, there needs to be a 50-foot setback from the OHM. Second-story additions must comply with the required zoning ordinance setbacks. Based on FEMA's floodplain maps, the existing structure is in the 100-year floodplain. Hamburg Township participates in the National Flood Insurance Program (NFIP). Proper enforcement of the building code standards is a requirement of the community's participation in the NFIP. The property owners have obtained and provided Hamburg Township with a copy of the LOMA (Letter of Map Amendment) from FEMA from 2011, which removed the structure from the 100-year floodplain. It also removes the floodplain development standards of the Michigan Residential Building Code. She discussed the seven findings of fact. She stated that the dwelling's existing first-story encroaches into the OHM setback by 5 feet, which would not change with the second-story addition. What encroaches into the required OHM setback, however, is a single-story dwelling. What must be considered is not just the footprint of the dwelling relative to the required setbacks but also the bulk of the structure. A single-story dwelling is far less impactful than a two-story dwelling especially with a deficient yard setback. Additionally, the property owner's family circumstances are not something that the Board should take under consideration when deciding the variance. A substantial property right is not based on a single or particular architectural design or site plan. The site is zoned for single-family residential uses, has been developed for such a use with a much larger structure than the minimum required, and can continue to be used for such use without further enlarging the nonconforming structure in a non-conforming location. Recent zoning text

amendments to Section 11.3. support the community's desire to phase out non-conforming structures, not expand them. Due to the configuration of the subject site, which is a very oddly shaped parcel, and the adjacent dwellings, the dwelling to the north would likely be negatively impacted by an approved variance request. The bulk of the structure within the OHM setback would be substantially increased. The proposed request would not adversely affect the purpose or objectives of the Master Plan. There is nothing so peculiar about the subject site that warrant a deviation from the ordinance. There is ample space on the subject site to enlarge the structure that would not necessitate expanding a non-conforming structure, variance approval, or a zoning text amendment. The use of the site is single-family residential and the proposed variance would not change the use. The ZBA could find that the 5 foot encroachment into the OHM is a reasonable and minor deviation. However, the ZBA could also find that expanding a non-conformity is not the minimum to permit reasonable use of the land.

Member Bohn stated asked how the OHM was determined in this situation. He asked if this lake has a statutory OHM. Mr. Mark Hewison, friend of the applicant, stated that it was something that they had in the documents when they purchased the property. They also used that when they built a garage a number of years ago.

Member Auxier stated that in looking at the property, there appeared to be no impact to adjacent property. He stated that in his opinion, it is a minor deviation to the Zoning Ordinance.

Motion by Auxier, supported by Rill

Motion to approve variance application ZBA 19-0010 at 10125 Imus Road to allow for construction of a 728-square foot second-story addition on the north east side of an existing non-conforming dwelling. The addition will have a 45-foot setback from the ordinary high water mark of Strawberry Lake (50-foot setback from the OHM required, Section 7.6.1. fn.1; second-story additions must comply with required setback, Section 11.3.1.). The variance does meet variance standards one through seven of Section 6.5. of the Township Ordinance and a practical difficulty does exist on the subject site when the strict compliance with the Zoning Ordinance standards are applied as discussed at tonight's hearing and as presented in the staff report. The Board directs staff to prepare a memorialization of the ZBA findings for the project.

Voice vote: Ayes: 5 Nays: 0 Absent: 1 MOTION CARRIED

ZBA 2019-0011

Owner: Nell Nelson

Location: 8854 Lagoon, Brighton MI 48116

Parcel ID: 15-13-402-060

Request: Variance application to allow for the construction of a 147-square foot enclosed sunroom and an 83-square foot covered porch on the north façade of the existing dwelling. The enclosed sunroom will have an 18.8 foot north rear yard setback and the covered porch will have a 23-foot north rear yard setback (30-foot rear yard setback required, Section 7.6.1.).

Nell Nelson, applicant, stated that their home is located across from Little Ore Lake. They currently have a 9 foot deck that extends across 21 feet across. With the sun and bugs, they would like to enclose a portion of that deck and extend it out an additional 2 feet. She described the view from the adjacent homes and stated that there would not be much impact to them. It would be an attractive addition to the home. She discussed the potential of putting a gazebo or other structure in that area because it is considered the rear yard.

Acting Chairperson Bohn opened the hearing to the public. There was no response. The call was closed.

Member Watson stated that it may be only 2 feet larger, but because it is an enclosed structure, it does make it appear much larger.

Brittany Stein, Zoning Coordinator, stated that the subject site is a 6,223 square foot through lot that fronts onto Reive Court to the south, Lagoon Drive to the north, and single family dwellings are located to the east, south, and west of the site. The parcel includes a 1,200 square foot combined lot directly across Lagoon Drive. The existing dwelling is a two-story, 960 square foot structure, including an attached 438 square foot garage. If approved, the variance request would permit the construction of a 147-square foot enclosed sunroom and an 83-square foot covered porch on the north façade of the existing dwelling. The enclosed sunroom will have an 18.8-foot north rear yard setback and the covered porch will have a 23-foot north rear yard setback. A 30-foot rear yard setback is required per Section 7.6.1. Additionally, if approved, the variance request would permit the construction of a 75-square foot attached accessory structure on the west façade of the dwelling. The accessory structure will have an 18.5-foot south front yard setback where a 25-foot front yard setback is required per Section 7.6.1. She reviewed the seven standards of review. This site is a through lot, which our ordinance does not address, but requires the primary structure to have a 25 foot front yard setback from the access point of Reive Court, while having a 30-foot rear yard setback from Lagoon Drive. Because the property is accessed by Reive Court, the rear property line is along Lagoon Drive. The proposed sunroom and porch addition would significantly impact the neighborhood. The existing dwelling is non-conforming, therefore does not currently meet the required setback. The dwelling currently is 28.3 feet to the rear property line, and the proposed addition would encroach further into the setback, being 18.8 feet to the rear property line. This proposed sunroom addition would encroach farther into the rear yard than surrounding properties. This site is a through lot requiring the primary structure to have a 25 foot front yard setback from the access point of Reive Court. The proposed addition of the attached accessory structure to the side of the house would not significantly impact the neighborhood any more than the existing structure already is. The existing dwelling is 17.9 feet to the front property line, and the proposed addition is at 18.5 feet to the front property line. The property directly to the west is developed with a detached garage. Also on that parcel is a single family dwelling which is distanced from this site. The impact on this neighboring property would be less impactful than constructing the accessory structure in any other location on the lot. Our ordinance makes it easier to put an accessory structure in the rear yard because typically it is less impactful. An accessory structure could be put 5 feet from the rear property line, which would be more impactful than the proposed attached structure. There are two different setbacks for the two portions of the request. Although the lot is a through lot, the rear yard is always opposite of the front yard of which access to the property is taken. The site is zoned for single-family residential uses, has been developed for such uses, and can continue to be used for such use without further enlarging the non-conforming structure in a non-conforming location. Recent zoning text amendments to Section 11.3. support the community's desire to phase out non-conforming structures, not expand them. The lot is 41.6 feet wide. A recent zoning text amendment did make it easier for this resident in the WFR zoning district to have reduced side yard setbacks for the dwelling unit. Lots that are 60 feet wide or less can have a reduced side yard setback of 10 and 5 feet or aggregate of 15, which they do meet. Although, this does not affect the required 25-foot front yard setback, the lot could accommodate a more compliant location for the attached accessory structure, but it is the least impactful upon neighboring properties in this proposed location. The sunroom is going to be more impactful on the side because of the reduced setback and they would be losing the open space on that side of the property. The accessory structure to the side would be the least impactful in that location. The subject site is in the Northeast Hamburg/Winans Lake planning area of the Master Plan. This area envisions mixed density waterfront and natural river zoning districts. The proposed request would not adversely affect the purpose or objectives of the Master Plan. Regarding the proposed sunroom and porch addition, rear yard setbacks of 30 feet is required on all WFR zoned properties. The size of the lot is similar, relative to other neighboring properties. The configuration of this through lot is similar to both neighboring parcels. The zoning ordinance has recently been updated allowing easier development of compliant single-family dwellings. Development of an addition to the home in the rear yard towards Lagoon Drive would significantly impact the aesthetic appearance and open spaces of the neighborhood, if developed in this location. The addition of an attached accessory structure is a minor less impactful addition in this proposed location, rather than approving the construction of a compliant accessory structure in a different location on the property. The use of the site is single-family residential and the proposed variance would not change the use. Although, for the requested variance for the sunroom addition, this addition is only for personal preference and enjoyment for the residents of the lot. The site has been developed for a single-family dwelling and can continue to be used for such use without further enlarging the non-conforming structure in a non-conforming location.

Given the narrow size of the lot with a front yard setback from the south property line of Reive Ct., there is a practical difficulty in constructing a more compliant accessory structure on the lot.

Member Auxier asked if there is any other through lots in this area. Stein stated that the two neighbors on either side have similar lots. Further discussion was held on the neighboring lots.

The question was asked if an accessory structure could be put on the lake side. Stein stated that it could, but it would have to meet the setbacks, and the lot is only 20 feet wide. It was stated that this is one legal lot. Further discussion was held on the setback for a detached structure versus attached to the structure. Rear yard cannot be more than 30 percent covered by structures.

The question was asked if variances were granted for the two new houses on Lagoon. Steffens stated that the two that burned were allowed to go back to their original locations.

Discussion was held on the request being a better option.

Motion by Watson, supported by Hollenbeck

Motion to approve variance application ZBA 19-0011 at 8854 Lagoon Dr. to allow for the construction of a 147-square foot enclosed sunroom and an 83-square foot covered porch on the north façade of the existing dwelling. The enclosed sunroom will have an 18.8-foot north rear yard setback and the covered porch will have a 23-foot north rear yard setback (30-foot rear yard setback required, Section 7.6.1.).

Also, to approve a variance to allow for the construction of a 75-square foot attached accessory structure on the west façade of the dwelling. The accessory structure will have an 18.5-foot south front yard setback (25-foot front yard setback required, Section 7.6.1.). The variance does meet variance standards one through seven of Section 6.5 of the Township Ordinance and a practical difficulty does exist on the subject site when the strict compliance with the Zoning Ordinance standards are applied as discussed at the meeting tonight and as presented in the staff report. The Board directs staff to prepare a memorialization of the ZBA findings for the project.

Voice vote: Ayes: 5 Nays: 0 Absent: 1 MOTION CARRIED

ZBA 2019-0012

Owner: Jon and Lori Fairchild

Location: 8213 Kimble Drive, Pinckney MI 48169

Parcel ID: 15-16-101-019

Request: Variance application to allow for the construction of a 14-foot by 45-foot elevated deck on the south east façade of the dwelling. The elevated deck will have a 17.6-foot rear yard setback (24-foot rear yard setback required for elevated deck, Sections 7.6.1. and 8.18).

Jon Fairchild, applicant, stated that they had an older deck. They would like to extend the deck to the end of the house. The property behind the house is woods and cannot be built on. It would not interfere with anyone in that area.

Brittany Stein, Zoning Coordinator, stated that the subject site is a 10,467 square foot lot that fronts onto Kimble Drive to the northwest, single family dwellings to the north, west and south, and preserved open space of a neighboring subdivision to the east. The dwelling is a two-story 1,062 square foot home. Also on the lot is a detached 600 square foot garage. The old elevated deck was 10-foot by 18-foot on the rear of the dwelling. They are requesting a 14-foot by 45-foot elevated deck on the south east façade of the dwelling the length of the house. It would have a 17.6-foot rear yard setback. A 24-foot rear yard setback is required because our ordinance says that we do not want an elevated deck to go further than 6 feet into the rear yard setback, which is 30 feet. She discussed the standards of review. The size of the site does not constrain the development possibilities for an

attached elevated deck to the rear of the dwelling. There is a compliant location and ample space in the rear yard for an elevated deck of a smaller size. Although the applicant prefers to preserve the concrete slab below, this is not an exceptional or extraordinary condition of the property. She stated that they could build an 8 foot x 22 foot deck. The lot is wider than it is deep, making it non-typical. The dwelling unit is setback from the front property line 30 feet, leaving a smaller rear yard area than most lots. Due to the location of the dwelling on the lot, which is conforming to the zoning ordinance, this provides enough area to construct a compliant elevated deck, but of smaller size in this location. The existing home is 31.5 feet setback from the rear property line, where 30-foot rear yard setback is required. An elevated deck may encroach into the required setback no more than 6 feet leaving the 24-foot setback requirement. The proposed elevated deck is 14 feet by 45 feet, this is doubling the size of the deck that was existing. The size of the deck is based on personal preference for enjoyment of the property owners. While the rear of the site abuts a neighboring subdivision's open space, the proposed variance request for the deck would not impact the surrounding properties nor would the improvements likely create sight visibility problems given the fact that the deck would be more than 30 feet from the nearest neighboring residence, and more than 100 feet from the next neighboring residence. This area of the Township is largely in a natural state and contains large areas of woodlands, wetland and wildlife habitat as well as larger lots in medium density areas. This proposed variance request would not affect the aesthetic character of the community. The proposed request would not adversely affect the purpose or objectives of the Master Plan. There is a condition or situation of the subject site that is of so general or recurrent a nature that the proposed elevated deck to the existing dwelling cannot better comply with the required rear yard setback standards. The short depth and grade change of the rear yard on this lot constrains development on this site for compliant elevated deck. The use of the site is single-family residential and the proposed variance would not change the use. The lot has a small rear yard. Although the size of the deck is based on personal preference of the property owners, there is not a practical difficulty in constructing a compliant rear elevated deck on the lot.

The question was asked what the depth of the current deck is. Mr. Fairchild stated that it is 10 feet. The question was asked if they planned on extending the concrete slab. Mr. Fairchild stated that they would not. Discussion was held on the overhang of the elevated deck and the location of the posts. Discussion was held on the measurement of the actual deck to the property line regardless of the location of the posts.

Discussion was held on the open space in the rear. Stein stated that it is open space for a neighboring development. It may be wetlands, but it is not buildable.

Member Auxier stated that he saw nothing that would impact the neighborhood or the surrounding properties with this deck.

Acting Chairperson Bohn opened the hearing to the public. There was no response. The call was closed.

Motion by Hollenbeck, supported by Rill

Motion to approve variance application ZBA 19-0012 at 8213 Kimble Dr. to allow for the construction of a 14-foot by 45-foot elevated deck on the south east façade of the dwelling. The elevated deck will have a 17.6-foot rear yard setback (24-foot rear yard setback required for elevated deck, Sections 7.6.1. and 8.18). The variance does meet variance standards one through seven of Section 6.5 of the Township Ordinance and a practical difficulty does exist on the subject site when the strict compliance with the Zoning Ordinance standards are applied as discussed at the meeting tonight and as presented in the staff report. The Board directs staff to prepare a memorialization of the ZBA findings for the project.

Voice vote: Ayes: 5 Nays: 0 Absent: 1 MOTION CARRIED

ZBA 2019-0013

Owner: John and Renee Johnston

Location: 6361 Buckshore Drive, Whitmore Lake MI 48189

Parcel ID: 15-23-306-100

Request: Variance application to allow for the construction of a 630-square foot second-story addition on the south side of an existing non-conforming dwelling. The addition will have a 16.25-foot rear yard setback (30-foot rear yard setback required, Section 7.6.1.; second-story additions must comply with required setback, Section 11.3.1.).

John Johnston, applicant, stated that they are looking at putting a modest addition on their existing garage. It would be in line with the aesthetics of the neighborhood and have minimal impact to their neighbors. He referred to an aerial photo of the property. The house is set very far back on the property, and given the topography of the property, you can see why they did that. It is in line with the house to the side. The property is irregular-shaped and the rear property line is not in line with the house. There are three undeveloped lots to the south and to the west. Building in the proposed area would be the least impactful.

Discussion was held on the existing fence. Mr. Johnston stated that it was put in by the previous owner of the rear property. They have owned their home and maintained that property to the fence for approximately 20 years. Discussion was held on adverse possession.

Member Auxier asked if they looked at expanding in other locations. Mr. Johnston discussed the problems with the hill and the location of a sunroom on the front of the home, etc. What they are proposing is the least impactful and they would be able to continue to live in the current living space.

Amy Steffens, Planning & Zoning Administrator, stated that the subject site is a one-quarter acre parcel that fronts onto Buckshore Drive to the east; single family dwellings are to the north, west, and east; a vacant parcel is located to the south. The site is currently improved with a 920-square foot single-story single-family dwelling and an attached 576-square foot attached garage. If approved, the variance request would allow for a 630-square foot second story addition over the existing attached garage on the south side of the parcel. The existing dwelling has a 16.25-foot rear yard setback and the proposed second-story addition would have the same rear yard setback. Section 7.6.1. requires a 30-foot rear yard setback and Section 11.3. requires that second-story additions to a non-conforming dwelling must comply with the required rear yard setbacks. She discussed the seven findings of fact. She stated that the existing dwelling encroaches into the required 30-foot rear yard setback by 13.75 feet, and the second-story would maintain that setback. They are going up rather than out. The existing dwelling was constructed with a large front yard setback of approximately 90 feet, rather than the required 25-foot front yard setback required. Given the way the property has been developed, complying with the required 30-foot rear yard setback for a second-story addition would be impossible. Conversely, however, the extreme front yard setback also means that there is more than adequate space to construct additional living space in a compliant location with a lateral addition rather than a vertical addition. A substantial property right is not preserved based on particular site or site plan. The site is zoned for single-family residential uses, has been developed and used for such a use and can continue to be used for that purpose. The encroachment into the rear yard for the second-story addition could be considered a minor deviation to the zoning ordinance due to the way that the house was constructed on the lot with the extreme front yard setback. The adjacent properties are not likely to be negatively impacted. The house to the north is not likely to be affected at all, and if the parcels to the south are ever developed, then they have decided to develop on a parcel next to a parcel with a deficient setback. As stated, due to the configuration of the dwelling on the parcel and adjacent dwellings, the proposed variance is not likely to be materially injurious to the property or improvements in the zone or district. The subject site is in the Northeast Hamburg/Winans Lake planning area of the Master Plan. This area envisions mixed density waterfront and natural river zoning districts. The proposed request would not adversely affect the purpose or objectives of the Master Plan. There is no condition or situation of the subject site that is not of so general or recurrent a nature that the proposed second story addition could not comply with the zoning ordinance requirements for setbacks. There could be a lateral, compliant addition. This parcel is an exceptionally large parcel for the WFR zoned district and has a building envelope of approximately 7,500 square feet in which to develop. The use of the site is single-family residential and the proposed variance would not change the use. The proposed second-story addition could be considered a minor deviation from the zoning ordinance setback requirements but there is a compliant location for additional living space. There is a significant topography issue on the site, and the house has been pushed to the extreme

rear yard. That could be a reason to approve the variance. However, there is compliant location for additional living space on the site as well.

Acting Chairperson Bohn opened the hearing to the public. There was no response. The call was closed.

Motion by Rill, supported by Auxier

Motion to approve variance application ZBA 19-0013 at 6361 Buckshore Drive to allow for the construction of a 630-square foot second-story addition on the south side of an existing nonconforming dwelling. The addition will have a 16.25-foot rear yard setback (30-foot rear yard setback required, Section 7.6.1.; second-story additions must comply with required setback, Section 11.3.1.). The variance does meet variance standards one through seven of Section 6.5. of the Township Ordinance and a practical difficulty does exist on the subject site when the strict compliance with the Zoning Ordinance standards are applied as discussed at tonight's hearing and as presented in the staff report. The Board directs staff to prepare a memorialization of the ZBA findings for the project.

Voice vote: Ayes: 5 Nays: 0 Absent: 1 MOTION CARRIED

9. New/Old business:

Amy Steffens, Planning & Zoning Administrator, stated that this is Member Bohn's last ZBA meeting. We are recommending that the Township Board approve his appointment to the Planning Commission.

10. Adjournment:

Motion by Auxier, supported by Hollenbeck

To adjourn the meeting


Voice vote: Ayes: 5 Nays: 0 Absent: 1 MOTION CARRIED

The meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Julie C. Durkin
Recording Secretary

The minutes were approved as presented/Corrected: 7-10-19


Acting Chairperson Bohn



HAMBURG TOWNSHIP FIRE DEPARTMENT

10100 VETERANS MEMORIAL DRIVE
P.O. Box 157 ♦ HAMBURG, MI 48139-0157
PHONE: 810-222-1100 ♦ FAX: 810-231-1974
E-MAIL: HTFD@HAMBURG.MI.US

FIRE CHIEF NICK MILLER
FIRE MARSHAL JORDAN ZERNICK

Date: July 3, 2019

To: Hamburg Township Personnel Committee

From: Fire Chief Nick Miller

Re: Firefighter Promotion – Tom Pawley & Carlie Morris

Information:

After over two years of classroom and practical training; Firefighter Trainees' Morris & Pawley have successfully fulfilled the requirements to become fully trained HTFD Firefighter EMT's.

Results:

The Firefighter Trainee transition to Firefighter EMT will increase his hourly rate from \$13.63/hr to \$17.78/hr. The newly appointed firefighters have also earned and will be receiving their HTFD badges.

Requested Action:

Motion to recommend to the Township Board to approve the promotion and pay increases for Firefighter Trainee: Tom Pawley & Carlie Morris to fully trained Firefighter EMT.

Thank you,

Nick Miller

Fire Chief

Approved By
Personnel Committee
7/10

P.O. Box 157
10405 Merrill Road
Hamburg, Michigan 48139-0157

(810) 231-1000 Office
(810) 231-4295 Fax



Supervisor: Pat Hohl
Clerk: Mike Dolan
Treasurer: Jason Negri
Trustees: Bill Hahn
Annette Koeble
Chuck Menzies
Jim Neilson

TO: Hamburg Township Board
FR: Pat Hohl
RE: Road SAD Info. Meetings
DA: 7-10-2019

We have scheduled four informational meetings at the township hall related to road improvements in subdivisions. During these meetings we will discuss the process for establishing a road improvement SAD in subdivisions. The meetings are July 29th at 4:30 and 7:00 pm, and August 5th at 4:30 and 7:00 pm. Please encourage anyone who may be interested to attend one of these meetings.

LOCAL ROAD REPAIR

Hamburg Township has several subdivisions built prior to 1995 that are served by public/county roads, (subdivisions built after 1995 have private roads funded by residents in the subdivision). It is eminently clear that the State of Michigan does not intend to maintain these public roads. This is shown by Governor Whitmer's current road funding proposal. We have been repeatedly told by our representatives in Lansing, and the Livingston County Road Commission, that there are no funds available to maintain local public roads: "if you want local public roads repaired, local residents need to pay for those repairs."

The current voter-approved 1 mill road assessment in our Township is being used to resurface *primary local roads* in the township and has been used to fund repairs to Hamburg, Kress, Cordley, Rush Lake, Hall, Chilson and Swarthout roads. However, to aid local subdivisions, the Hamburg Township Board has approved paying for all administrative costs and bonding costs necessary to establish resident-initiated Special Assessment Districts (SAD) to resurface their local public subdivision roads. The Livingston County Road Commission will pay for all design, drainage and construction oversight associated with resident-initiated SAD's to repair roads in their subdivisions. Please realize that these offers to assist with funding will **not** be repeated in the near future, and that SADs must be established by April 1, 2020.

I ask that any residents living in subdivisions with county roads that are interested in understanding the processes necessary to establish a Special Assessment District to repair their roads please contact me at pathohl@hamburg.mi.us, or at 810-222-1116 to discuss further.

Pat Hohl
Township Supervisor



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Kress Road Pump Station Coating**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: July 10th, 2019

Sewer Committee Members Present: Hohl, Hahn, Koeble

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO RECOMMEND THAT THE BOARD PROCEED WITH THE ENGINEER'S PROPOSAL DATED APRIL 3, 2019 WITH THE WET WELL COATING PROJECT TO BE BID OUT AND COMPLETED AS SOON AS POSSIBLE.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: July 10th, 2019
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR



Client: Hamburg Township
Attn: Tony Randazzo
Project: Kress Road Pump Station Coating
Proposal Date: April 3, 2019

The Client and Process Results, Inc enter into this agreement for certain services as described below.
The parties agree as follows:

- I. **Project:** The wetwell coating at the Kress Road Pump Station is deteriorating and needs replacement to protect the concrete from corrosion.

- II. **Scope of Work:** We propose the following scope of work:
 - a. Review options for coating the wetwell, including lining, and spray on applications. Review will consist of working with vendors to get specifications, budget pricing, and review references. We will meet with the Township to discuss
 - b. Prepare design documents for the selected option(s) for contractors to bid.
 - c. Prepared bidding documents and assist with bidding the project.
 - d. Perform limited construction services, including meeting attendance as requested, responses to requests for information, pay application review, and site visits.

- III. **Fee.** We propose to bill on a time and material basis for work actually performed in accordance with our 2019 Rate Table and Standard Terms and Conditions. We propose the following budgets:

a. Design and Bidding Phase:	\$10,400
b. Construction Phase:	\$4,000
c. Total:	\$14,400

- IV. **Assumptions**
 1. Our 2019 Standard Terms and Conditions are attached and considered part of this proposal.
 2. We have not included budget to review the structural condition of the existing wetwell.
 3. We have assumed 8 hours of construction observation in the proposed budget. Additional time requested will be invoiced on a time and material basis.

- V. **Schedule.** We are prepared to begin work upon authorization and will present a schedule for completion at that time.



VI. **Acceptance:** Please sign in the space below indicated below to indicate your concurrence with our proposal.

Process Results, Inc

By:



Ted L. Erickson, P.E., Principal

Date:

4/4/19

Client: Hamburg Township

By:

Date:



Year 2019 - Standard Rate Schedule

Engineering Design and Project Management Services

<i>Billing Class.</i>	<i>Professional and Technical Staff Description</i>	<i>Rate / Hour</i>
13	Engineer VIII - Senior Principal	\$160.00
12	Engineer VII – Principal/Project Manager/Sr. Structural	\$150.00
11	Engineer VI - Associate/Senior Engineer	\$135.00
10	Engineer V - Project Engineer	\$125.00
9	Engineer IV / Engineering Technician V	\$113.00
8	Engineer III / Engineering Technician IV	\$105.00
7	Engineer II / Engineering Technician III	\$100.00
6	Engineer I/ Engineering Technician II	\$95.00
5	Engineering Technician I / Administrator	\$91.00
4	CAD Technician II / Administrative Assistant II	\$84.00
3	CAD Technician I / Engineering Intern II / Admin. Assistant I	\$75.00
2	Engineering Intern I / Technical Assistant II / Clerical II	\$65.00
1	Technical Assistant I/Clerical I	\$47.00

Architectural Design and Project Management Services

<i>Billing Class.</i>	<i>Professional and Technical Staff Description</i>	<i>Rate / Hour</i>
12	Architectural Project Manager	\$150.00
11	Senior Architect	\$135.00
10	Project Architect	\$125.00
8	Senior Architectural Designer	\$105.00
3	Architectural CAD I	\$75.00

Terms and Conditions:

- Mileage will be charged per standard rate issued by the Internal Revenue Service. Other travel and subsistence will be charged at cost.
- Normal direct expense realized in the course of performing work, such as telephone, blueprints and postage are included in the above hourly rate.
- Outside services, such as reproduction, surveys, testing, etc., will be charged at cost plus ten percent (10%).
- Outside consultants, who are contracted by Process Results, Inc., will be billed at cost plus ten percent (10%).
- Overtime may be charged at 1.5 times the Standard Rate Schedule.
- Observed holidays are New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and the day following, Christmas Eve and Christmas. Holidays are billed at 1.5 times the Standard Rate Schedule.
- See Standard General Conditions Attached.



Standard General Conditions

Services:

Process Results, Inc. (PRI), a registered Michigan Corporation, will perform the services set forth in the scope of services contained in PRI's proposal, which these Standard General Conditions are made a part of as set herein.

Billings and Payments:

At the end of each month in which design services are performed, PRI will submit an invoice in accordance with PRI's standard invoicing practices. The amount shall represent the sum of charges committed to date. Terms are net thirty (30) days from the invoice date. Invoices unpaid thirty (30) days after invoice date are past due and subject to a finance charge of 1.5% per month (18% annually). For hourly based work the current rate schedule will be issued in January of each year and remain in effect for that calendar year.

Termination:

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for substantial failure by the other party to perform in accordance with this Agreement, assignment of this Agreement or transfer of the project by either party, suspension of the project or services for more than ninety (90) calendar days, or material changes in the conditions under which this Agreement was entered into.

Controlling Law:

Any legal actions concerning this Agreement shall be governed by the laws of the State of Michigan without regard to any conflict of laws provisions, which may apply the laws of other jurisdictions.

Force Majeure:

PRI shall not be liable for any loss or damage due to failure or delay in rendering any services resulting from any cause beyond PRI's reasonable control.

Independent Contractor:

It is agreed between the parties hereto that employment by Client of Construction Contractor(s) or Subcontractor(s) to construct work and perform maintenance constitutes them independent Contractors and as such they are completely responsible to Client for the performance of their contracts, maintaining the construction schedules, and that these construction organizations are solely responsible for the methods and detailed sequences of construction and for safety precautions incident thereto. The presence of a PRI project representative will not relieve the Construction Contractor(s) of these responsibilities.

Documents:

All reports, drawings, specifications, computer files, field data, notes and other documents and instruments prepared by PRI as instruments of service shall remain the property of PRI. PRI shall retain all common law, statutory and other reserved rights, including, without limitation, the copyrights thereto.

PRI shall hold the original documents, plans and software in its files. Drawings or specifications necessary for review during

the design or "working drawing" stage are included in the proposal. Drawings and specification documents necessary during the bidding or construction phase will be billed at cost plus ten percent (10%). These latter costs are not included in the basic engineering fee.

Indemnity:

PRI agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by PRI's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom PRI is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless PRI, its officers, directors, employees and subconsultants (collectively, PRI) against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor PRI shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Limit of Liability:

In recognition of the relative risks and benefits of the Project to both the Client and PRI, the risks have been allocated such that the Client agrees, with the exception of any claim of indemnity, to the fullest extent permitted by law, to limit the liability of PRI and PRI's officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability shall not exceed PRI's total fee for services rendered on this Project. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

Standard of Care:

In providing services under this Agreement, PRI shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality.

Opinions of Probable Cost:

Opinions of Probable Cost or Cost Estimates by PRI represent PRI's best judgment as a design professional familiar with the industry. It is recognized, however, that neither PRI nor Client has control over the costs of labor, materials or equipment, over Contractors' methods of determining bid prices, or over competitive bidding, market or negotiation conditions. Accordingly, PRI cannot and does not warrant or represent that bids or negotiated prices will not vary from the Cost Estimates prepared by PRI.

File: Standard Rate Schedule 2019



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

EXCERPT FROM HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE MEETING MINUTES

To the attention of: Patrick J. Hohl, Supervisor
Hamburg Township Board of Trustees

Re: **Pettys Road Sewer Redirection Proposal**

Please be apprised of this excerpt from the Unapproved Approved Minutes of the Meeting of the Hamburg Township Sewer Committee:

Date of Meeting: July 10th, 2019

Sewer Committee Members Present: Hohl, Hahn, Koeble

Sewer Committee Members Absent: None

Text of Motion: MOTION BY HOHL, SUPPORTED BY HAHN TO FORWARD TO THE BOARD WITH THE RECOMMENDATION TO PROCEED WITH THE PETTYS ROAD SEWER REDIRECTION PROJECT TO BE CONSTRUCTED BY C & E CONSTRUCTION CO. PURSUANT TO THE BLANKET SEWER CONTRACT UNDER THE DIRECTION OF THE TOWNSHIP ENGINEER.

Ayes: Hohl, Hahn, Koeble Absent: None Nays: None

MOTION CARRIED.

State of Michigan }
County of Livingston }
Township of Hamburg }

I, BRITTANY K. CAMPBELL, Hamburg Township Utilities Coordinator and recording secretary to the Municipal Utilities Committee, do hereby certify that the foregoing is a true and correct excerpt of the Minutes of the aforementioned Regular/~~Special~~ Meeting of the Hamburg Township Municipal Utilities Committee.

 Date: July 10th, 2019
BRITTANY K. CAMPBELL
HAMBURG TOWNSHIP UTILITIES COORDINATOR

Client: Hamburg Township
Attn: Tony Randazzo
Project: Hamburg Twp Pettys Road Sewer
Proposal Date: April 4, 2019

The Client and Process Results, Inc enter into this agreement for certain services as described below.
The parties agree as follows:

- I. **Project:** In an effort to reduce the load on the Kress Road Pump Station, the Township is considering redirecting the existing sewage from the east side of Zukey and Strawberry Lakes that runs up Pettys Road. That sewage would be connected into the existing 8" transmission main between Kress Road Pump Station and the Hamburg Wastewater Treatment Plant.

- II. **Scope of Work:** We propose the following scope of work:
 - a. Develop a hydraulic flow model of the area in consideration – the east side of Zukey and Strawberry Lakes generally bounded by Bob White Beach Blvd to the south and M-36 to the north – to verify that the existing grinder pump pressure is sufficient for the proposed change in routing.
 - b. Perform a topographical survey of the intersection of Pettys Road and M-36.
 - c. Develop design drawings and specifications for the proposed routing change. The construction work will take place at the intersection of Pettys Road and M-36.
 - d. Part a Part 41 Permit Application for the Township to execute
 - e. Prepare an MDOT Right of Way work application
 - f. Perform limited construction services, including meeting attendance as requested, responses to requests for information, pay application review, site visits, and as built preparation.

- III. **Fee.** We propose to bill on a time and material basis for work actually performed in accordance with our 2019 Rate Table and Standard Terms and Conditions. We propose the following budgets:
 - a. Hydraulic Model: \$1,000
 - b. **Survey and Design:** \$11,750
 - c. **Construction Phase:** \$4,500
 - d. **Total:** \$17,250

- IV. **Assumptions**
 1. Our 2019 Standard Terms and Conditions are attached and considered part of this proposal.
 2. We have not included budget for bidding documents are services based on the assumption that C & E Construction Co will perform the work



- 3. If the hydraulic model does not support the change, we will inform and discuss with the Township other options. Services not performed after that point will not be invoiced.
 - 4. We have assumed 8 hours of construction observation in the proposed budget. Additional time requested will be invoiced on a time and material basis.
- V. **Schedule.** We are prepared to begin work upon authorization and will present a schedule for completion at that time.
- VI. **Acceptance:** Please sign in the space below indicated below to indicate your concurrence with our proposal.

Process Results, Inc

By:

Ted L. Erickson, P.E., Principal

Date:

April 4, 2019

Client: Hamburg Township

By: _____

Date: _____



Year 2019 - Standard Rate Schedule

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Neither the Client nor PRI shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

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File: Standard Rate Schedule 2019

Got stuff to get rid of? Want to Volunteer? - Join us!

Hamburg Township Clean-up Event



Hamburg Township invites residents to RECYCLE, REDUCE and REUSE!

Saturday, August 17, 2019

9:00 a.m. to 4 p.m.

Staging location: **Manly Bennett Park West (Disc Golf Entrance)**
10405 Merrill Road, Whitmore Lake, MI



Hamburg Township: Accepting useable household goods and clothing to be donated to Salvation Army



Regal Recycling: Accepting scrap metal/appliances – No plastic/glass



Monroe's Rubbish: No construction materials, hazardous or household waste allowed



Compost bin will be available



Iron Mountain: Accepting documents for Secure Document Shredding

Park/Sports Fields/Trail Clean-up also!

Volunteers Needed! Sign up today!

No hazardous waste, no paint cans or large items that cannot be hand-loaded into dumpsters.

Brochures for Livingston County Hazardous Waste will be available

outlining their collection dates for hazardous waste and electronics.



**Hamburg Township
Parks & Recreation**



Follow us on Facebook, look for Hamburg Parks and Recreation!

Twitter @hamburg_parks for Schedule updates!

Organized by: Hamburg Township Parks & Recreation

For more information: clerk@hamburg.mi.us or (810)222-1124

June 18,2019

Julie Durkin

Hamburg Twp. Clerks Office

P.O. Box 157

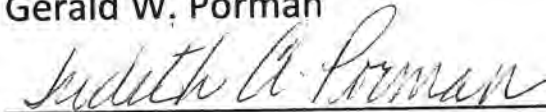
Hamburg, Mi 48139

We request that Hamburg Township buy back our lots in the North Hamburg Cemetery (Block 7, Graves 1,2,3,4 which we purchased on May 13, 1999 for a total on \$1,200.

Regards,

 Date: 6-21-19

Gerald W. Porman

 Date: 6-21-19

Judith A. Porman

Notarized by:

Cemetery Lot Certificate

Permit No. 259

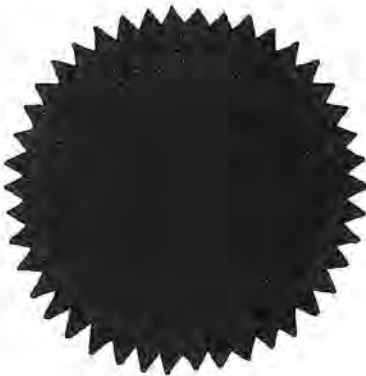
KNOW ALL MEN BY THESE PRESENTS That in consideration of the sum of \$ 1200.00, receipt of which is hereby acknowledged, the Township of Hamburg, hereby issues and grants to Judy & Jerry Porman, whose present post office address is 3600 Windwheel Point, his, her, or their heirs, representatives and assigns, the right of interment and burial in and to burial spaces Block #7, Graves 1,2,3&4, ~~xxxxxxxxxxxxxxxx~~ ~~Section~~ ~~xxxx~~, in the North Hamburg Cemetery of the Township of Hamburg, according to the Plat thereof on file with the Clerk of the above Governmental Unit; subject, however, to all rules and regulations now existing or which might hereafter be adopted by the Board of Health, or its successors or assigns, concerning the same.

This Burial Permit and the rights herein granted shall only be transferred by completion and endorsement of the Assignment on the reverse side hereof and the acceptance and approval of the same for recording by the Clerk of Hamburg Township.

In Witness Whereof, the said Hamburg Township Board has set its hand and seal on May 13, 19 99
HAMBURG TOWNSHIP BOARD

BY: Joanna G. Hardesty Clerk
Joanna G. Hardesty, Hamburg Township Clerk

ATTEST: Dale D. Bennett CLERK
Dale D. Bennett





10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

07/11/19

To: Hamburg Township Board of Trustees
From: Tony Randazzo

Re: Cable TV Videographer

Our videographer, Connor O'Brien, has resigned from his position as he is moving out of state for school. Val Chalk, who is working for Planning and Zoning this summer, is interested in filling the position. I recommend we hire her for the part time videographer position at \$18.45 per hour with the two hour minimum which has been previously established for this job.



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

TO: Personnel Committee

FROM: Thelma Kubitskey, Accounting Director

DATE: July 10, 2019

SUBJECT: Merit Raises for Barb McCabe and Karen Jones

I would like to recommend that Barb McCabe receive a 5.6%, and Karen Jones receive a 4.2% merit increase. Both Barb and Karen have been exceptional employees with an impressive work ethic. Their work product is outstanding and proficient. Their ability to work with other departments and residents go above and beyond.

Since I have been at the Township I have implemented several changes in the accounting department, they both have worked with me on these changes and have shown their abilities to handle these changes, additionally, and they have taken on more responsibilities.

My professional opinion, I feel both Barb and Karen deserve my recommended merit increase. These increases will put them at the maximum wage in level 7. Please let me know if you have any questions.

Thank you for your consideration.

Approved By Personnel Committee on 7/10



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

07/09/19

To: Hamburg Township Personnel Committee
From: Tony Randazzo

Re: DPW Wage Adjustment

Kyle Sitarek has recently passed the Class “D” Wastewater licensure exam. In order to recognize this achievement and the extra value he is providing to Hamburg Township, I recommend that we increase Mr. Sitarek’s hourly rate from \$20.71 to \$22.78 per hour and that it be made retroactive to June 18th, 2019. This is consistent with increases given to employees in the past when they attained this license, and keeps his pay at a competitive level. This also fulfills one of our department goals, which is the continued development of our own employees.

Approved By Personnel Committee on 7/10



10405 Merrill Road ♦ P.O. Box 157
Hamburg, MI 48139
Phone: 810.231.1000 ♦ Fax: 810.231.4295
www.hamburg.mi.us

07/09/19

To: Hamburg Township Personnel Committee
From: Tony Randazzo

Re: Buildings & Grounds Transition Plan

Russ Williamson has expressed a desire to decrease his workload in the Buildings and Grounds Department. Duane Hoepfner, who we hired early this spring as a part time Buildings and Grounds employee, has emerged as an excellent candidate to take on increased responsibilities moving forward. In order to ensure the smoothest transition possible, a full year of training is needed to learn the nuances of the position. I propose that we immediately promote Mr. Hoepfner to the full time position of Buildings and Grounds Team Leader at a rate of \$21.00 per hour. Mr. Williamson will still remain the Buildings and Grounds Superintendent for the remainder of this fiscal year. Once the year concludes, Mr. Williamson will be moved into a part time position within the department and Mr. Hoepfner will be promoted to Superintendent.

Approved By Personnel Committee on 7/10

AMENDED: 9/17/13

4.3 Sick/Personal Time Off

Full-time employees shall earn eight (8) hours of paid time off per each full month worked to be used for personal reasons including, for example, personal sick leave, medical appointments, religious observances, personal business, school appointments, immediate family member illness, pregnancy and maternity/paternity leave. The term "immediate family member" shall mean spouse, child or parent of the employee.

Earned time off will be credited on the last day of the month. Sick/personal time off shall be used in one-half (1/2) hour increments.

Any use of time off shall be preapproved by the employees Department Head/Supervisor unless used for sick leave purposes. Use of sick time beyond three (3) consecutive work days shall require written documentation from a licensed medical professional.

Employees in salaried exempt positions may be allowed personal time off of two hours or less, with prior approval of their immediate supervisor without deduction from accrued personal, vacation or sick time.

To encourage employees to accumulate rather than expend time off for sick/personal purposes and to reward injury-free performance; unused time off shall accumulate from year to year and remain available for the benefit and use of the employee. Employees have no limitation of time accumulation. Employees with greater than two hundred (200) hours of accumulated time may "cash out" up to forty (40) hours, to be paid in the last pay period of August. All "cash out" requests must be submitted at least six months in advance of the August date and have the written approval of the employees Department Head.

Full time employees are awarded eight (8) hours of sick/personal time off on the last day of the month. Sick/personal time off is not pro-rated if an employee's termination date is before the last day of the month. While on sick personal leave, an employee will be deemed to be on continued employment for computing other benefits of employment.

Regular part-time employees who work an average of twenty (20) hours or more a week are entitled to forty (40) hours of paid leave per year, to be credited on July 1st. Employees hired after July 1st will be credited with a prorated number of hours the 1st year. The forty (40) hours must be used within the fiscal year, any unused time will be forfeited on June 30th, and not be allowed to roll over to the next year. If an employee resigns, is terminated or retires, any unused hours are forfeited.

An employee must notify the Benefits Administrator when the employee has used time off either (a) on three (3) or more consecutive days for medical reasons related to the employee or the employee's spouse, child or parent, or (b) for the birth of the employee's child, to care for a newborn child, the placement of a child with the employee for adoption or foster care, or to care for the newly placed child, so that the Township can determine whether the time off should be counted towards the employee's FMLA leave entitlement.

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Brighton Building Company, Inc.
PO Box D
Lakeland, MI 48143
Office (810) 231-2442 Cell (810) 602-3565
kurt@brightonbuilding.com

Invoice Date: July 9, 2019

Client(s):
Hamburg Twsp.

Builder:
Kurt Harvey
Brighton Building Company, Inc.

Project Address: West Fields

**Brighton Building Company, Inc. Agrees to Provide
Materials and Labor for:**

8x8 Shed Restoration

Treated Floor repair at Doorway
3/0 x 6/8 New Entry Door with Dead Bolt and Knob
New Hardi Siding
New Hardi Soffit (vented as necessary)
New Primetrim Facia and Corners
New Shingle Roof

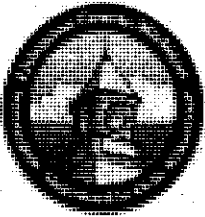
Site work Is Completed.....

Make Check to:

**Brighton Building Company
P.O. Box D
Lakeland MI 48143**

Price: -----\$3,800.00

Payments: Balance Upon Completion



LIVINGSTON COUNTY INFORMATION TECHNOLOGY
304 E GRAND RIVER, HOWELL MI 48843

INVOICE
REMIT PORTION

Invoice Date **04/01/2019**
Invoice Number **6684**
Customer Number **451**
Amount Paid **\$0.00**

HAMBURG TWP POLICE DEPARTMENT
PO BOX 157
HAMBURG, MI 48139

2ND QUARTER OSSI CONNECTIONS \$900
2019 CAPITAL EQUIPMENT - \$500
2019 OSSI MAINTENANCE - \$13,623.57
TOTAL = \$15,023.57

✂ DETACH AND RETURN THE PORTION ABOVE WITH YOUR PAYMENT ✂

Remit Payment to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY, 304 E GRAND RIVER, HOWELL, MI 48843

INVOICE
Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
HAMBURG TWP POLICE DEPARTMENT	04/01/2019	6684	\$0.00	05/01/2019	\$15,023.57

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
IT EQUIPMENT	1	\$500.00	EACH	\$500.00	\$0.00	\$0.00	\$500.00 <i>SPLIT</i>
OSSI CONNECTION FEES	3	\$300.00	EACH	\$900.00	\$0.00	\$0.00	\$900.00 <i>18/19</i>
OSSI SOFTWARE MAINTENANCE FEE	1	\$13,623.57	EACH	\$13,623.57	\$0.00	\$0.00	\$13,623.57 <i>SPLIT</i>

Please include Invoice Number on your check.

Make Checks Payable to: LIVINGSTON COUNTY INFORMATION TECHNOLOGY
304 E GRAND RIVER
HOWELL, MI 48843

Invoice Total: **\$15,023.57**

18/19 BPO 20180916 \$ 7,961.78
GL Code 207-000-729-000
Approved PTA 7,061.79

JUL 3 2019

Entered 7/8
Due Date 7/8

A Blappard
4/19/19

Invoice

Process Results, Inc.
201 South Ann Arbor Street
Saline, Michigan 48176-1303
Phone: (734) 429-8900 FAX: (734) 429-8901



May 31, 2019
Invoice No: 14702.03 - 10

Hamburg Township
10405 Merrill Road
P.O. Box 157
Hamburg, MI 48139

Project 14702.03 Hamburg Twp-Regency Village Planning CS

The following charges are for engineering services for the Regency Village Planning Review and Construction.

Professional Services from May 1, 2019 to May 31, 2019

Professional Personnel

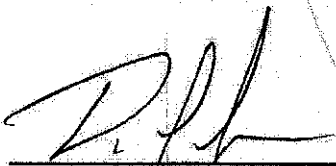
	Hours	Rate	Amount	
12-E VII- Principal Erickson, Ted	4.00	150.00	600.00	
7-E II-Engineer Kehr, Daniel	63.00	100.00	6,300.00	
Totals	67.00		6,900.00	
Total Labor				6,900.00

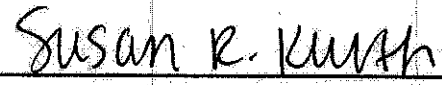
Reimbursable Expenses

Mileage			104.40	
Total Reimbursables			104.40	104.40

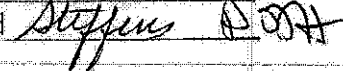
Total this Invoice \$7,004.40

We appreciate the opportunity of serving you. If you have any questions on this invoice, please feel free to contact us.

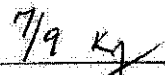

Project Manager


Administrator

GL Code 101-000.000-279.736

Approved 

JUN 25 2019

Entered 
Due Date 