

1 **CONSTITUTION AND BYLAWS**  
2 of the  
3 **American College of Osteopathic Obstetricians and Gynecologists**

4  
5 **CONSTITUTION**

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7 **ARTICLE I**

8 **Name**

9 The name of the organization shall be the "American College of Osteopathic Obstetricians and Gynecologists"  
10 (ACCOG).

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12 **ARTICLE II**

13 **Purpose**

14 The purpose of this organization shall be to establish and maintain appropriate standards for Osteopathic obstetrics  
15 and gynecology. It shall foster Osteopathic obstetric and gynecologic practice and research. It shall maintain the  
16 dignity and efficiency of Osteopathic obstetric and gynecologic practice in its relation to public welfare. It shall  
17 recommend and promote Osteopathic obstetric and gynecologic education in Osteopathic medical schools and  
18 hospitals. It shall maintain standards for membership and grant recognition and titles to its membership. It shall  
19 assist the American Osteopathic Association (AOA), allied societies and the general public in furthering the  
20 philosophy of Osteopathic Medicine.

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22 **ARTICLE III**

23 **Membership**

24 A member of this college shall be a graduate of a college of osteopathic medicine approved by the American  
25 Osteopathic Association's Commission on Osteopathic College Accreditation or a graduate of an allopathic medical  
26 school accredited by the Liaison Committee on Medical Education or a graduate of a school of medicine located  
27 outside of the United States who completed residency training in a program accredited by the Accreditation Council  
28 on Graduate Medical Education and shall be eligible for licensure as an osteopathic or allopathic physician and/or  
29 surgeon or shall be in a training program, which is a prerequisite for licensure. All applicants should have an  
30 interest in promoting, advocating for and representing the interests of osteopathic medicine and osteopathic  
31 physicians. Other individuals may be elected into membership in a manner prescribed by the Bylaws of this College.  
32 The ACCOG encourages its members to be members of the American Osteopathic Association and state and local  
33 osteopathic societies.

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35 **ARTICLE IV**

36 **Officers**

37 The officers of this College shall be the President, President Elect, Vice President, Secretary-Treasurer, and  
38 Immediate Past President. The Vice President and Secretary-Treasurer shall be elected annually by the members of  
39 this organization with the Secretary-Treasurer serving a three (3) year term. The Vice President shall serve a four  
40 (4) year term. They shall serve as Vice President during the first year, President-elect the second year, President the  
41 third year, and Immediate Past President in the fourth and final year of the term. The Board of Trustees of this  
42 College is empowered to remove, replace and install officers as provided by the Bylaws of this College.

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44 **ARTICLE V**

45 **Executive Committee**

46 The Executive Committee of this College shall consist of the President, President Elect, Vice President, Secretary-  
47 Treasurer, and the Immediate Past President.

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49 **ARTICLE VI**

50 **Board of Trustees**

51 The Board of Trustees of this College shall consist of sixteen (16) voting individuals who shall be the officers and  
52 nine (9) elected trustees, three (3) of whom shall be elected annually by the College to serve for three (3) years, a  
53 resident member who shall be elected by the resident membership to serve two years, and a medical student  
54 member who shall be the elected NSS President to serve one year. The resident representative shall be a 3<sup>rd</sup> year  
55 resident when elected to a two-year term and may vote at board meetings. No elected trustee shall serve more  
56 than two consecutive terms. The Board of Trustees shall be the administrative body of this College and perform  
57 such other duties as are provided by the Bylaws.

**2022 Constitution and Bylaws**

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ARTICLE VII

Committees

There shall be fifteen (15) standing committees of the College:

- (A) Membership and Promotion
- (B) Editorial
- (C) Research and Awards
- (D) Nominating
- (E) Bylaws
- (F) Ethical and Professional Standards
- (G) Postgraduate Evaluation and Standards
- (H) Finance
- (I) Continuing Medical Education
- (J) Strategic Planning
- (K) Government Affairs
- (L) Historian and Traditions
- (M) National Student Society of the ACOOG
- (N) Council of Postgraduates
- (O) Position Response Committee

ARTICLE VIII  
Eligibility for Office

Senior members who are Diplomates of the American Osteopathic Board of Obstetrics and Gynecology are eligible for election as officers and trustees of the College. Additionally, senior members who are osteopathic physicians certified by the American Board of Obstetrics and Gynecology are eligible for election as officers and trustees of the college.

BYLAWS

ARTICLE I  
Membership

SECTION 1. Classification

There shall be nine classifications of membership: Life membership, Senior membership, Regular membership, Military/Public Health Membership, Candidate membership, Associate membership, Affiliate membership, Student membership, and Honorary membership.

SECTION 2. Membership Requirements

- (a) Life Membership: The applicant for Life membership in this College:
  - i. Shall have been a Senior or Regular member in good standing for the preceding ten (10) consecutive years and shall have reached the age of sixty-five (65) during the ACOOG fiscal year (by October 1st);
  - Or,
  - ii. Shall have been a Senior or Regular member in good standing who has paid dues for the preceding twenty (20) years and retired from active practice.
  - Or,
  - iii. Shall be a Senior or Regular member in good standing, regardless of tenure, who is permanently and totally disabled from performing the professional activities of a board-certified practicing physician (requires current written documentation from a disability insurance carrier, treating physician, or reasonable other documentation of disability).
- (b) Senior Membership: Senior membership will be awarded to osteopathic or allopathic physicians who are certified by either the American Osteopathic Board of Obstetrics and Gynecology or the American Board of Obstetrics and Gynecology and who submit the required documents.
- (c) Regular Membership: Regular membership shall be available to osteopathic or allopathic physicians who have completed AOA-approved postdoctoral training or ACGME-approved postdoctoral training in obstetrics and gynecology and who are otherwise qualified for such membership.
- (d) Candidate Membership: Osteopathic or allopathic physicians in obstetrics and gynecology or related training programs approved by the American Osteopathic Association or ACGME shall be eligible for and granted Candidate membership. Candidate membership shall continue and dues shall be waived while the individual is enrolled in an approved training program and shall be extended one year following successful completion of the program. Candidate members, upon successful completion of formal training, shall be immediately eligible for Regular membership. During this extension, the Candidate member must apply for Regular membership.
- (e) Associate Membership: The applicants for Associate membership shall be osteopathic or allopathic physicians who are engaged in the practice of a specialty other than obstetrics and gynecology and have a specific interest in the College.
- (f) Affiliate Membership: Any individual whose association with the College will, in the opinion of the Board of Trustees, be beneficial to the objectives and purposes of the American College of Osteopathic Obstetricians and Gynecologists is eligible for Affiliate membership.
- (g) Student Membership: The applicants for student membership shall be students of osteopathic or allopathic medical schools. Membership shall be by written application to the ACOOG, submitted any time during the student years with written documentation of said positions. Student membership shall run the entire four years of undergraduate eligibility as long as good standing is maintained.
- (h) Honorary Membership: Any individual who is not currently a member in any other category and who has given outstanding service to the mission, objectives and purposes of the American College of Osteopathic Obstetricians and Gynecologists is eligible for Honorary membership.
- (i) Military/Public Health Membership: Military/Public Health Membership shall be available to any Senior or Regular member who is assigned to active military duty, employed full time by the United States Public Health Service, or employed full time by the United States Veterans Administration. Dues shall be reduced by 25% of the usual fee for Regular/Senior membership.

SECTION 3. Application Procedure

- (a) Application for Regular membership shall be made on forms provided by the Executive Vice President of the ACOOG.
- (b) Applicants for Regular, Senior, Associate or Affiliate membership shall Provide two letters of recommendation from any of the following references: 1. ACOOG Members, 2. Program Director, 3. Department Chair, 4. Members of the OB/GYN Department where currently practicing who are personally acquainted with the applicant, and who will vouch for his or her training, experience, and personal character.

## 2022 Constitution and Bylaws

1 Regular members applying for Senior membership need not provide references. These letters of  
2 recommendation shall be sent directly to the Executive Vice President of the College.

3 (c) The applications, letters of recommendation, application fee and other required data received by the  
4 Executive Vice President on or before December 31 will be reported at the annual meeting and applications  
5 received by August 1 will be reported at the fall board meeting.

6 (d) An application for membership must be completed within one year following the presentation to the  
7 Executive Vice President of the formal application and the required fee. Failure to comply with this regulation  
8 automatically results in the forfeiture of the application fee, requires re-application, and the payment of a new  
9 fee.

10 (e) An application which has been rejected by the Board of Trustees of this College due to incomplete or  
11 unsatisfactory material must be corrected within a period of one (1) year from the receipt by the applicant of  
12 written notice given by the Board of Trustees. Failure to comply with this regulation automatically results in  
13 the forfeiture of the fee, requires re-application, and the payment of a new fee. The submitted material of the  
14 applicant will be removed from the files at the end of one (1) year unless return is requested by the applicant  
15 within this period of time.

16 (f) An application rejected for other reasons than those listed in (e) automatically results in the forfeiture of the  
17 application fee, requires re-application and the payment of a new fee.

18 (g) Any changes in requirement for membership shall not pertain to those who have a formal application,  
19 including the application fee, on file with the Executive Vice President.

20 (h) Any senior member may submit to the Executive Vice President a letter of nomination, along with supporting  
21 documentation, not later than sixty days prior to a scheduled meeting of the Board, for any individual to be  
22 considered for Honorary membership. Honorary membership may be granted only after deliberation by the  
23 full Board requiring two-thirds majority vote of the quorum present.

### 24 SECTION 4. Voting

25 (a) Only Life, Senior and Regular members in good standing shall have the privilege of voting at regular and  
26 special meetings of the American College of Osteopathic Obstetricians and Gynecologists.

27 (b) A Candidate or Student member shall have the privilege of voting on the Board of Trustees or at committee  
28 meetings to which they have been appointed or elected.

### 29 SECTION 5. Quorum

30 A quorum of the College shall consist of seventy-five (75) or more voting members.

### 31 SECTION 6. Maintenance of Membership

32 (a) To receive and maintain classification of membership, Senior, Regular, Associate and Affiliate members must  
33 pay their annual dues.

34 (b) Senior and Regular members shall fulfill postdoctoral education requirements in obstetrics and gynecology  
35 as set forth by the Board of Trustees as a condition for continuation of membership in the College.

36 (c) Any member who receives a conviction of an offense amounting to a felony under the law applicable thereto,  
37 or convicted of a crime involving moral turpitude, or sentenced after a plea of "no contest", or after a plea  
38 comparable to a plea of "no contest" under the law applicable thereto in connection with any of the foregoing,  
39 shall automatically be deemed terminated from membership of this College. Convictions shall be deemed  
40 final for the purpose hereof when affirmed by an Appellate Tribunal of Final Jurisdiction, or upon expiration  
41 of the period allowed for appeal under the law applicable thereto.

42 (d) Membership may be suspended or terminated upon cause shown by decision of the Board of Trustees of the  
43 College, or may be reinstated after such suspension or termination by decision of the Board of Trustees of the  
44 College, as provided by these Bylaws.

45 (e) A member who has been suspended or terminated by action of the Board of Trustees, or by reason of Section  
46 6 (b) above, may be reinstated by a three-fourths vote of the Board of Trustees upon giving satisfactory  
47 evidence of compliance with the rules governing membership in this College and upon providing satisfactory  
48 evidence of compliance with all other terms as shall have been made a condition of reinstatement by the Board  
49 of Trustees in the suspension or termination order.

## 50 ARTICLE II 51 Fees and Dues

### 52 SECTION 1. Application Fees

53 (a) Application fees shall be established by the Board of Trustees and published to the membership.

54 (b) Life membership and Honorary membership shall be exempt from application fees.

### 55 SECTION 2. Annual Dues

## 2022 Constitution and Bylaws

- 1 (a) Changes in the annual dues shall be established by the Board of Trustees at their annual meeting and shall  
2 require approval by the general membership.  
3 (b) Life membership and Honorary membership shall be exempt from dues.  
4 (c) Candidate members shall be exempt from dues.  
5 (D) Student members shall be exempt from dues.  
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### 7 SECTION 3. Fiscal Year, Delinquent Dues, Deferments, Waiver, and Reinstatements

- 8 (a) The fiscal year of the College shall be from October 1 to September 30.  
9 (b) Membership dues shall be payable October 1st of each year and will be delinquent if not paid by October 31st  
10 of the same year.  
11 (c) Any member who fails to pay their annual dues secondary to personal hardship may apply for a deferment  
12 from the Executive Vice President for a time period of not more than three (3) consecutive years, during which  
13 time annual dues will accrue interest free, but shall be payable to the College.  
14 (d) Any member who fails to pay their annual dues after the deferment period, or after one consecutive year after  
15 due notice of delinquency has been sent to them, shall be automatically dropped from membership and shall  
16 be notified of their suspension by the Executive Vice President.  
17 (e) Reinstatement, after failure in payment of dues, shall necessitate the payment of all dues owed prior to the  
18 termination of membership and the current dues.  
19 (f) Any member may apply for a waiver of dues based on a medical disability. Such waiver is subject to proper  
20 receipt of required documentation outlined in the Board policy and review and approval of the membership  
21 and promotion committee. Continuance of the waiver is subject to annual renewal only if requested by the  
22 Membership and Promotion Committee and approved by the Board.  
23 (g) Any former member who wishes to reestablish membership after an inactive period of 2 years or greater must  
24 reapply and meet all eligibility requirements as outlined in Article I.  
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### 26 SECTION 4. Assessments

27 To meet emergencies, the Board of Trustees of this College may levy assessments which shall not total in one (1)  
28 year more than the annual dues. Said emergency assessments shall not cover more than a one (1) year period.  
29 Payment of said assessments must be made within 90 (ninety) days upon notice from the Executive Vice President.  
30 Life members, Candidate members and Affiliate members shall be exempt from the payment of assessments for said  
31 emergencies.  
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## 33 ARTICLE III 34 Recognition 35

### 36 SECTION 1. Title of Fellow

37 The title of Fellow in the American College of Osteopathic Obstetricians and Gynecologists shall be conferred upon  
38 ACOOG members when certified in obstetrics and gynecology by the American Osteopathic Board of Obstetrics  
39 and Gynecology or the American Board of Obstetrics and Gynecology. The Executive Vice President or President  
40 shall notify newly certified members in writing that they have been granted the title of Fellow and deliver the official  
41 certificate.  
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### 44 SECTION 2. Application for Title of Distinguished Fellow

- 45 (a) The title of Distinguished Fellow in the American College of Osteopathic Obstetricians and Gynecologists  
46 may be conferred in recognition to those Fellows in the ACOOG certified by the American Osteopathic Board  
47 of Obstetrics and Gynecology, or osteopathic physicians that are Fellows and certified by the American Board  
48 of Obstetrics and Gynecology, who have demonstrated consistent outstanding skill, accomplishments or  
49 contributions to the science and/or practice of obstetrics and gynecology and its related fields and/or to the  
50 welfare of this College.  
51 (b) This title may be conferred upon any Senior or Life Member of the American College of Osteopathic  
52 Obstetricians and Gynecologists who is a member in good standing of the College and meets the "Criteria for  
53 Eligibility for Distinguished Fellow."  
54 (c) The criteria and application for Distinguished Fellowship are listed on the College web site.  
55 (d) Any Senior or Life member of the College who provides evidence of meeting the "Criteria for Eligibility for  
56 Distinguished Fellowship" to the Executive Vice President shall be considered for the title of Distinguished  
57 Fellow in the American College of Osteopathic Obstetricians and Gynecologists. The application shall be  
58 delivered before June 1 preceding the Annual Meeting to the Executive Vice President, who in turn shall  
59 submit the candidate's name and dossier to the Distinguished Fellows. Three-fourths majority aye votes, of  
60 those ballots returned by September 1, shall be necessary for election to Distinguished Fellowship. The  
61 Executive Vice President at the midyear meeting shall submit the vote to the Board of Trustees for final

**2022 Constitution and Bylaws**

1 approval, and the applicant must be present for the conferring of the title within two consecutive College  
2 meetings.  
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5 SECTION 3. Title of Honorary Fellow

6 The title of Honorary Fellow in the American College of Osteopathic Obstetricians and Gynecologists may be  
7 conferred in recognition to those others who may or may not hold the degree of D.O. for outstanding  
8 accomplishments and contributions to the purpose of the ACOOG.  
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10 SECTION 4. Nomination for the Title of Honorary Fellow

11 Any member of the Board of Trustees of the College may nominate a candidate for the title of Honorary Fellow. The  
12 nomination shall be made in writing and shall provide the candidate's name, address and a record of  
13 accomplishments and contributions to this College. The nomination shall be delivered to the Executive Vice  
14 President on or before June 1 preceding the midyear meeting. The Executive Vice President shall submit the  
15 nomination with the nominee's dossier of accomplishments to each member of the Board of Trustees who in turn  
16 shall submit his or her vote to the Executive Vice President prior to September 1.  
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18 Three-fourths majority aye votes of those ballots returned shall be necessary for election to the title of Honorary  
19 Fellow in this College. The nominee must be present for the conferring of the title within two consecutive College  
20 meetings.  
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22 ARTICLE IV  
23 Meetings

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25 SECTION 1. Annual Meetings

- 26 (a) The annual meeting of the members shall be held at a date and location to be determined by the Board of  
27 Trustees at least two years in advance but not to exceed seven years. The meeting shall be held in conjunction  
28 with the annual convention.  
29 (b) Semi-annual meetings of the Board of Trustees shall be held as determined by the Board of Trustees. Special  
30 meetings of the Board of Trustees of the College may be called at any time by the President or two-thirds of  
31 the members of the Board of Trustees.  
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33 ARTICLE V  
34 Elections

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36 SECTION 1. Officers and Board of Trustees

- 37 (a) Election of a Vice President and Secretary-Treasurer shall occur at the annual meeting of the College.  
38 (b) Election of any office that is vacant due to any reason shall occur at the annual meeting of the College.  
39 (c) Election of three (3) members of the Board of Trustees shall occur at the annual meeting of the College.  
40 (d) Election of any unexpired term on the Board of Trustees shall occur at the annual meeting of the College.  
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42 SECTION 2. American Osteopathic Board of Obstetrics and Gynecology

43 Recommendation of certifying board members will be made in accordance with AOA policy.  
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47 SECTION 3. American Osteopathic Association

48 Recommendation of members of the American College of Osteopathic Obstetricians and Gynecologists for any  
49 committee positions required by the American Osteopathic Association to specific AOA committees shall occur at  
50 the annual meeting of the College.  
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52 SECTION 4. Resolutions

- 53 (a) Any resolutions presented to the Board of Trustees shall be in writing and may be presented by any standing  
54 or special committee of this college.  
55 (b) All resolutions directed to the Board of Trustees of the American Osteopathic Association from the college  
56 shall be voted on and affirmed by two-thirds majority of the Board of Trustees.  
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ARTICLE VI

Duties of Officers, Board of Trustees and Executive Vice President

SECTION 1. Duties of Officers

(a) The Duties of the President:

- (1) To preside at all meetings.
- (2) To appoint all Standing and Ad Hoc Committees with the approval of the Board of Trustees.
- (3) To act as an ex-officio member of all committees.
- (4) To lead and promote all activities for the advancement and benefit of the College and its members.
- (5) To serve as a member of and act as Chair of the Executive Committee and the Board of Trustees.
- (6) To make appointments to fill vacancies occurring in the committees between annual meetings.
- (7) To co-sign with the Secretary-Treasurer all certificates issued by the College.
- (8) To install, at the annual meeting as the last official duty, all newly elected officers.
- (9) To retain legal counsel to represent the College, either on a continuing or periodic basis, with approval of the Executive Committee.
- (10) To appoint one or more members of the American Osteopathic Board of Obstetrics and Gynecology to assist the Committee on Ethical and Professional Standards in such manner as may be determined by the Committee in the performance of committee duties as provided by the Bylaws.
- (11) To act as liaison to American Osteopathic Association Board of Trustees meetings.

(b) The Duties of the President Elect:

- (1) To assist the President in the discharge of duties of the office.
- (2) To assume the duties of the President when the latter is absent or otherwise unable to fill them.
- (3) To act as a member of the Executive Committee and the Board of Trustees of the College.
- (4) To act as liaison, with the President, to the American Osteopathic Association Board of Trustees meetings.

(c) The Duties of the Vice President:

- (1) To assist the President Elect in the discharge duties of the office.
- (2) To assume the duties of the President Elect if the latter is unable to serve.
- (3) To act as a member of the Executive Committee and the Board of Trustees of the College.

(d) The Duties of the Secretary-Treasurer:

- (1) To make and preserve records of the attendance and proceedings of all meetings of the College, or the Board of Trustees and the Executive Committee.
- (2) To receive, protect and disburse funds of the College as directed by the Board of Trustees.
- (3) To execute such other duties as may be delegated by the Board of Trustees and the Executive Committee.
- (4) To be Chair of the Finance Committee.

(e) The Duties of the Immediate Past President:

- (1) To assist the President and President Elect in the discharge of their duties.
- (2) To act as a member of the Executive Committee and Board of Trustees of the College.

SECTION 2. Duties of the Board of Trustees

(a) The Board of Trustees shall transact all of the business of the College. It shall meet coincident with the annual meeting of the College, and at other times on the call of the President or on written request by a majority of the Board of Trustees. A quorum of the Board of Trustees shall be a majority of the members thereof.

(b) The Board of Trustees shall approve all committee appointments by the President, and shall fill by appointment any vacancy occurring in its own membership or any other office until the time of the next meeting of the College.

(c) The Board of Trustees shall oversee the finances of the College and shall approve and monitor the annual budget. It shall employ a Certified Public Accountant to audit the books of the Executive Vice President and Treasurer and certify the accuracy of the statement of the financial condition of the College as submitted to the first Executive Committee meeting and the first meeting of the Board of Trustees following the audit.

(d) The Board of Trustees shall have the power, after careful investigation and by three-fourths vote of the entire Board, to remove any officer or trustee of this College for incompetence or failure to perform the duties of the office. Failure to attend two consecutive meetings of the Board of Trustees without just reason shall be deemed a reason for removal.

(e) The Board of Trustees shall review all applicants for membership as presented by the Membership and Promotion Committee and have the power to accept or reject applicants.

## 2022 Constitution and Bylaws

- 1 (f) The Board of Trustees shall have the power, after careful investigation and by three-fourths vote of those  
2 members present, to continue the membership with waiver of dues of any member who is in ill health and  
3 unable to engage in active practice or other just reasons deemed by the Board, provided the member or their  
4 representative presents to the Board at the annual meeting a supporting statement of his condition.
- 5 (g) The Board of Trustees shall receive from the Committee on Ethical and Professional Standards their written  
6 findings of fact and recommendations following investigations and/or hearings on charges of alleged  
7 violations of the Constitution, Bylaws, Code of Ethics, or of unprofessional conduct or failure to exercise  
8 sound judgment and a high degree of skill in the diagnostic and therapeutic procedures involved in the  
9 practice of the specialty or sub-specialties of obstetrics and gynecology. The Board of Trustees shall receive  
10 the written findings of fact and recommendation and shall serve a copy thereof on the respondent member  
11 and on legal counsel appearing on behalf of the respondent member before the Committee on Ethical  
12 Standards either by personal service, or by certified or registered mail. The respondent member shall have  
13 the right to file a written response to the written findings of fact and recommendation by serving same upon  
14 the President and Secretary-Treasurer of the College within twenty (20) days of the receipt thereto. The Board  
15 of Trustees shall meet within sixty (60) days following the expiration of the twenty (20) day response period  
16 for the purpose of review of the findings of fact and response thereof. The Board of Trustees shall serve the  
17 respondent member with a written notice of such meeting within reasonable time prior thereto and the  
18 respondent member shall have the right to appear before the Board of Trustees and may be represented by  
19 legal counsel. The Board of Trustees shall have the power to dismiss such charges or to reprimand, suspend  
20 or terminate the respondent member as the Board shall determine appropriate and consistent with the  
21 findings of fact and nature of the conduct giving rise to such complaint. The Board may condition any  
22 reinstatement on compliance by the respondent member with such terms and conditions as the Board may  
23 determine reasonable and proper.

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25 The Board of Trustees shall issue its decision in the form of a written order and may render its decision at  
26 such meeting or may deliberate in private session and render its Order and serve same upon the respondent  
27 member.

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29 The Board of Trustees is empowered to adopt such meeting procedures as shall be consistent with the Bylaws  
30 for the purpose of an orderly and timely meeting. The meeting of the Board of Trustees as provided herein  
31 shall not be an evidentiary hearing and no testimony shall be taken thereat. If the Board of Trustees believes  
32 that additional testimony should be taken, it may refer the matter to the Committee on Ethical and  
33 Professional Standards, which shall take the additional testimony and make supplemental report thereon;  
34 including its findings of fact and recommendations based thereon, and shall file the same with the Board.  
35 Notice of the filing of the supplemental report and findings of fact, together with a copy of same, shall be  
36 served as required for the original findings of fact. The Board meeting procedure in consideration thereof  
37 shall be as required for the original meeting.

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39 The Board of Trustees shall forward a copy of any Order of reprimand, suspension or termination to the  
40 American Osteopathic Board of Obstetrics and Gynecology or the American Board of Obstetrics and  
41 Gynecology and the Board of Trustees of the American Osteopathic Association or the Board of Trustees of  
42 the American Medical Association. The vote required to transact any of the aforementioned decisions shall  
43 be three-fourths vote of the Board of Trustees. If a respondent member, after having been suspended or  
44 terminated, chooses to apply for reinstatement, such application shall be served upon the President and  
45 Secretary-Treasurer of the Board of Trustees with appropriate evidence of compliance with any condition for  
46 reinstatement as provided in the Order of Suspension or Termination. The Board of Trustees shall consider  
47 the application for reinstatement at its next regular meeting. The Board of Trustees shall serve notice of the  
48 next regular meeting upon the respondent member within a reasonable period of time prior to such meeting  
49 and the respondent member may be present and shall have the right to be represented by legal counsel. The  
50 Board of Trustees may render its decision at such meeting or may deliberate in private session and render its  
51 Order and serve same upon the respondent member. The decision of the Board of Trustees shall be in the  
52 form of an Order and a copy of such Order shall be forwarded to the Advisory Board of Osteopathic and  
53 Allopathic Specialists, American Osteopathic Board of Obstetrics and Gynecology or the American Board of  
54 Obstetrics and Gynecology and the Board of Trustees of the American Osteopathic Association or the Board  
55 of Trustees of the American Medical Association.

- 56 (h) The Board of Trustees shall appoint an Executive Vice President and shall fix the amount of their salary and  
57 the length of their term of office. It shall fix the duties of the Executive Vice President to the proper execution  
58 of the policies of this College and not fixed by these Bylaws. The Executive Vice President of this College  
59 shall have the responsibility and authority vested to an executive office.

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**2022 Constitution and Bylaws**

1 SECTION 3. Duties of the Executive Committee

- 2 (a) The Executive Committee shall transact the business of the Board of Trustees between regular meetings.  
3 (b) The Executive Committee shall approve all arrangements for the annual meeting.  
4 (c) The Executive Committee shall investigate and recommend a person for the office of Executive Vice President  
5 to the Board of Trustees for their final approval.  
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12 ARTICLE VII  
13 Duties of Committees  
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15 SECTION 1. All Committees-- Standing, AdHoc and Special

- 16 (a) All Standing, Ad Hoc and Special Committees are to present to the Board of Trustees, in written form, a report  
17 of their activities at the annual meeting, semi-annual meeting or at such time as requested by the Board of  
18 Trustees.  
19 (b) All Standing, Ad Hoc and Special Committees are to submit in writing their reports to the Executive Vice  
20 President thirty (30) days prior to the annual and semi-annual meetings of the Board of Trustees.  
21 (c) All chairs of standing, ad hoc, and special committees shall be senior members of the college.  
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23 SECTION 2. Duties of the Membership and Promotion Committee

- 24 (a) This committee shall be made up of a chair and nine (9) members, one will be an affiliate member and one  
25 will serve as the advisor to NSS-ACCOG. The members shall be appointed for 2-year terms with a maximum  
26 2-term limit, plus the Executive Vice President and one resident representative. The chair of the committee  
27 shall be appointed annually by the president and have no term limits.  
28 (b) To investigate and contact any individual who has a special interest in obstetrics and gynecology and invite  
29 them to apply for membership in the College.  
30 (c) To contact the Chair of Departments of Obstetrics and Gynecology in Osteopathic hospitals to encourage  
31 members of their departments who qualify to apply for College membership.  
32 (d) To develop and maintain methods and standards to promote new membership in the College.  
33 (e) Maintain current membership and their active involvement in the College.  
34 (f) Recruit former members and encourage their active involvement.  
35 (g) To investigate, review and evaluate all information and material submitted by the applicant in support of the  
36 application for membership.  
37 (h) To investigate and make certain that the applicant is favorably known in their own locality as being engaged  
38 in the practice of Osteopathic obstetrics and/or gynecology.  
39 (j) To report to the Board of Trustees of the College, at the annual meeting, a summary of these investigations.  
40 (k) To notify the applicant if they have been rejected for membership and the reason for rejection.  
41 (l) Recommend to the College how it can support and educate its member physicians in providing total women's  
42 health care.  
43

44 SECTION 3. Duties of the Editorial Committee

- 45 (a) The Chair shall be the editor of the ACCOOG newsletter  
46 (b) The members of the committee shall act as guest editors for the ACCOOG newsletter  
47 (c) To cooperate with the editorial department of the American Osteopathic Association and assist in editing  
48 obstetrical and gynecological writing intended for publication.  
49 (d) The committee shall consist of a Chairperson and four members as determined by the President  
50

51 SECTION 4. Duties of the Research and Awards Committee

- 52 (a) The goal of the Research Committee is to foster excellence and integrity in its physicians in training programs.  
53 This committee will help promote original research publications and manuscript submission to the current  
54 medical literature.  
55 (b) This committee will work with the ACCOOG Executive Committee and the Executive Vice President of the  
56 ACCOOG to explore funding sources to subsidize research in this specialty.  
57 (c) This committee will encourage and assist those individuals in osteopathic training programs in the  
58 preparation and submission of research projects.  
59 (d) To recommend to the Board of Trustees those research projects in this specialty field that shall receive  
60 financial support from available funds.  
61 (e) This committee will also work with the ACCOOG Executive Committee and the Executive Vice President of  
62 the ACCOOG to evaluate and grade research projects presented at the annual meeting.

## 2022 Constitution and Bylaws

- 1 (f) To recommend to the Board of Trustees any outstanding osteopathic physician for a special award that may  
2 be given by the college from time to time.  
3 (g) This committee will consist of a Chair and three or more members as determined by the President, including  
4 one senior resident or postgraduate fellow.  
5

### SECTION 5. Duties of the Nominating Committee

- 6  
7  
8 (a) The members of the Nominating Committee shall consist of the Immediate Past President as Chair, the current  
9 President, the President Elect and the Vice President.  
10 (b) To propose members' names for the various offices of the College and appropriate AOA Committee  
11 recommendations.  
12 (c) To notify the general membership of its proposed nominations at least thirty (30) days in advance of the  
13 annual meeting.  
14

### SECTION 6. Duties of the Bylaws Committee

- 15  
16 (a) To study all proposed and necessary amendments to the Constitution and Bylaws.  
17 (b) To draw up in proper form all suggested amendments and to send a copy of these proposed amendments to  
18 the Executive Vice President of the College.  
19

### SECTION 7. Duties of the Committee on Ethical and Professional Standards

- 20  
21 (a) To enforce the Code of Ethics of the American College of Osteopathic Obstetricians and Gynecologists.  
22 (b) The Code of Ethics of the American Osteopathic Association is the Code of Ethics of the American College of  
23 Osteopathic Obstetricians and Gynecologists, and all hearings involving charges of violations of the Code of  
24 Ethics shall be conducted according to substantially the same procedure followed by the American  
25 Osteopathic Association in similar matters.  
26 (c) To review, investigate, and hold hearings as may be necessary with regard to allegations or complaints of  
27 violations by any member of the Constitution, Bylaws, Code of Ethics, unprofessional conduct or failure to  
28 exercise sound judgment and a reasonable degree of skill in the diagnostic and therapeutic procedures  
29 involved in the practice of the specialty of Obstetrics and Gynecology. In pursuance of the aforementioned  
30 duties, the Committee shall be empowered to receive complaints concerning alleged violations and  
31 commence the investigation thereof and is further empowered to initiate any investigation of conduct, which  
32 may be considered a violation hereof. If it appears from the complaint or after preliminary investigation by  
33 the Committee that there is no reasonable cause to believe the member is guilty of a violation, they may  
34 dismiss the complaint or cease any further investigation thereof.  
35

36 If the Committee shall believe that there is a reasonable cause to believe that a member is guilty of a violation,  
37 the Committee shall make a formal complaint in such form as to reasonably advise the respondent member  
38 of the nature of the complaint and violation and shall serve same on the respondent member either by  
39 personal service or by certified or registered mail. The respondent member shall file a written answer to such  
40 complaint and serve same upon the Chair of the Committee within twenty (20) days of receipt of complaint.  
41 The respondent shall have the right to request a hearing conducted by the Committee. If the member does  
42 not request a hearing, the Committee shall proceed to review the complaint by such procedures as the  
43 Committee shall choose and render findings of fact and a recommendation as provided herein.  
44

45 If the respondent member shall request a hearing, the Committee shall meet within sixty (60) days following  
46 the expiration of a twenty (20) day answer period for the purpose of conducting a hearing on the complaint  
47 and answer. The Committee shall serve the respondent member with a written notice of such meeting with  
48 a reasonable period of time prior thereto and the respondent member shall have the right to appear before  
49 the Committee and may be represented by legal counsel. The Committee shall be entitled to adopt such  
50 procedural and evidentiary rules as shall be in the nature of an evidentiary hearing.  
51

52 Legal counsel shall be present and represent the College for the purpose of presenting any evidence in support  
53 of the complaint and the respondent member shall be entitled to present evidence in response thereof.  
54 Respondent member shall appear personally for examination and shall answer fully and fairly under oath all  
55 questions pertaining to the complaint. Respondent member shall cooperate with the Committee in its  
56 investigation by providing access to records, charts and all matter pertaining to the issue presented by the  
57 complaint. The Committee shall be entitled to obtain the services of a Court Reporter for the purpose of  
58 taking a transcript of the hearing proceedings.  
59

60 If the Committee finds that the alleged violation has not been established by a preponderance of the evidence,  
61 it shall enter an Order of Dismissal of the complaint. If the Committee finds that the violation and/or  
62 violations as alleged in the complaint are established as true by a preponderance of the evidence, the

## 2022 Constitution and Bylaws

1 Committee shall make written findings of fact and recommendations thereto and forward same with all  
2 pleadings and exhibits to the Board of Trustees by transmittal to the President and Secretary-Treasurer of the  
3 College within thirty (30) days of the date of the hearing. The Committee is empowered to adjourn the  
4 hearing for cause shown, but all parties are to recognize that all such proceedings are to be conducted in a  
5 timely and expeditious manner. The Committee shall have the right to determine the location at which the  
6 hearing is to be conducted. The vote required to transact any of the aforementioned decisions by the  
7 Committee shall be a three-fourths vote.

- 8 (d) If a member shall have been suspended or expelled as a result of a finding that such member violated the  
9 Code of Ethics, then the record of such proceeding and the decision shall be forwarded to the Executive Vice  
10 President of the AOA for ultimate review by the AOA Board of Trustees. The AOA Committee on Ethics  
11 shall first determine if the record and decision complies with AOA requirements. If the record and decision  
12 do not so comply, they shall be returned to this College for rehearing. If the record and decision do comply,  
13 they shall be scheduled for review by the AOA Board of Trustees.

14  
15 In either event, the AOA Committee on Ethics shall notify the member and this College of its determination.  
16 In the case of AOA Board review, the member may file a petition similar to the petition employed in original  
17 ethical matters before the AOA, including therein if desired a request to appear personally before the Board.  
18 The AOA Executive Committee shall have sole discretion as to whether such request for a personal  
19 appearance shall be granted.  
20

### 21 SECTION 8. Duties of the Postgraduate Evaluation and Standards Committee

- 22 (a) This committee shall consist of a minimum of three and a maximum of nine senior members, including the  
23 Chair. All will be appointed annually by the President, maintaining an odd number of voting members. In  
24 addition, one resident representative, the Vice President (Ex-Officio) and the Executive Vice President (Ex-  
25 Officio) will be non-voting members. The resident representative will be a third year resident elected by the  
26 resident membership to serve a two-year term.

- 27 (b) To promulgate goals and objectives as minimum standards and guidelines for AOA-approved training  
28 programs in Obstetrics and Gynecology and its sub-specialties. Such goals and objectives shall be contained  
29 in the College's basic documents for residency training in Obstetrics and Gynecology and its sub-specialties.

- 30 (c) To cooperate with the AOA in the formation, supervision, and improvement of the postgraduate training  
31 programs in the field of obstetrics and gynecology by:

- 32  
33 (1) Review programs annually in accordance with AOA policy.  
34 (2) Substantiating compliance with all requirements as outlined in the approved Basic Standards for Obstetrics  
35 and Gynecology and sub-specialties.  
36 (3) Conducting a yearly meeting of Program Directors of obstetrics and gynecology and sub-specialties.  
37 (4) Assisting the AOA in the evaluation of applications for new training programs.  
38 (5) Enhancing interaction with the American Osteopathic Board of Obstetrics and Gynecology.  
39 (6) Assisting in the inclusion of and evaluation of osteopathic principles and practice in Obstetrics and  
40 Gynecology and sub-specialty training programs.  
41 (7) Coordinating all Postgraduate Evaluation and Standards Committee actions with the appropriate AOA  
42 bureaus, councils, and committees.

- 43 (d) To evaluate postgraduate training program inspection reports submitted to the AOA.

- 44 (e) To hold regular meetings as mandated by the AOA.

- 45 (f) To address those issues pertinent to Osteopathic education in Obstetrics and Gynecology.

- 46 (g) To act in an advisory capacity to the Editorial, Research and Awards Committee in order to encourage and  
47 sponsor basic and clinical scientific research in Obstetrics and Gynecology at pre and postdoctoral levels.  
48

### 49 SECTION 9. Duties of the Continuing Medical Education Committee

- 50 (a) The committee shall consist of a chair and twelve (12) members inclusive of the program chairs and co-chairs  
51 of the next three scheduled conferences and a resident representative. Ex-officio members will be the  
52 Executive Vice President. Term will be a three year appointment with a maximum of 2 terms per member.

- 53 (b) To ensure at least two programs per year to assist members in meeting continuing medical education  
54 requirements established by the AOA.

- 55 (c) To review and recommend to the Board of Trustees candidates for the position of Program Chair(s) for  
56 continuing medical education programs.

- 57 (d) To review and recommend program curricula submitted by program chair(s) to the ACOOG Board of  
58 Trustees.

- 59 (e) To review evaluation forms received from program attendees and conduct appropriate needs assessment  
60 activities.

- 61 (f) To develop long range CME course curricula.

## 2022 Constitution and Bylaws

- 1 (g) To assist the Postgraduate Evaluation and Standards Committee of the College with incorporation of  
2 Osteopathic principles and practices in ob/gyn residency training.  
3 (h) To assure the inclusion of appropriate Osteopathic content in the Continuing Medical Education programs  
4 presented by ACOOG.  
5

### 6 SECTION 10. Duties of the Finance Committee

- 7  
8 (a) The Finance Committee shall consist of three members. The Secretary-Treasurer shall be Chair; the Vice  
9 President will be a member of this committee, and one member appointed by the President from the  
10 membership at large. The Executive Vice President is an ex-officio member of this committee and is to be  
11 used in an advisory capacity.  
12 (b) To prepare a budget of the anticipated expenditures and income for the ensuing year. This budget shall be  
13 presented to the Board of Trustees during the midyear meeting.  
14 (c) To review the Auditor's annual report.  
15 (d) To review all matters of financial nature involving the utilization and expenditures of the funds of this  
16 College.  
17

### 18 SECTION 11. Duties of the Strategic Planning Committee

- 19 (a) Members of this committee shall consist of the two most recent Past Presidents with the Immediate Past  
20 President as Chair, President Elect, Vice President, Resident Representative to the Board of Trustees, a second-  
21 year NSS member for a two-year term and two members elected at the general membership meeting to  
22 staggered two-year terms. A Postgraduate Fellow may be included at the discretion of the Chair. In addition,  
23 Chairs of the following ACOOG committees shall serve;  
24 • Membership and Promotion Committee  
25 • Postgraduate Evaluation and Standards Committee  
26 • Continuing Medical Education Committee  
27 (b) To conduct a biennial review of the strategic plan and recommend to the Board of Trustees additions, deletions,  
28 or any other change in the strategic plan, mission and goals of the ACOOG.  
29

### 30 SECTION 12. Duties of the Government Affairs Committee

- 31 (a) This committee shall consist of twelve members, one of whom is the Chair and may include a resident  
32 representative. The resident term will be one year to be served in the third or fourth year of training.  
33 (b) The twelve members will be selected based on geographic areas of the country in order to better represent  
34 the organization from a governmental perspective.  
35 (c) In addition, the executive vice president shall be an ex-officio member of this committee.  
36 (d) The term shall be for three years with staggered terms.  
37 (e) This committee shall have as its primary goal the reporting of governmental issues important to women's  
38 health to the Board of Trustees of the American College of Osteopathic Obstetricians and Gynecologists.  
39 (f) Members of this committee shall function as liaisons between the ACOOG and the government relations  
40 committees of other national organizations pertinent to, or involved in, women's healthcare.  
41

### 42 SECTION 13. Duties of the Historian and Traditions Committee

- 43 (a) This committee will recommend actions, activities, and keep a log of significant events by the membership of  
44 ACOOG.  
45 (b) This committee will keep a written history complete with photographs, documentation, and other personal  
46 and professional information of significant events of the ACOOG, in order to preserve its legacy.  
47 (c) The committee will assume a role in the recognition of current members who have achieved milestones and  
48 college events significant to the future of the profession. Awards and ceremonies will be recorded so that  
49 there will be a consistent, professional documentation of these events.  
50 (d) The committee will meet at least once a year at the annual meeting.  
51 (e) The Chair of the committee will be designated as the Historian of the college and must be a Distinguished  
52 Fellow, who will serve a three-year term with no term limits. If the Historian is not present at the annual  
53 meeting, one of the other Distinguished Fellows will act as the Historian for that year.  
54 (f) The committee shall consist of a Chair and four members plus a resident representative, and at least two  
55 members will be Distinguished Fellows. They shall serve three year terms and be staggered initially to allow  
56 for change in membership more frequently than every three years. The resident member will serve a one  
57 year term during the third or fourth year of training.  
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## 2022 Constitution and Bylaws

### 1 SECTION 14. Standing, AdHoc, and Special Committees

2 All Standing Committees, Ad Hoc Committees and Special Committees are to follow the rules and regulations as  
3 they appear in the Bylaws or as amended and found in the Manual of Procedure for Officers and Committees as  
4 prepared by the Executive Vice President and approved by the Board of Trustees of the College.  
5

### 6 SECTION 15. The Duties of the National Osteopathic Medical Student Society of the American College of 7 Osteopathic Obstetricians and Gynecologists (NSS-ACCOG).

8 (a) The mission of the NSS-ACCOG is to:

- 9 • Familiarize and educate osteopathic medical students about the mission, vision, and core  
10 values of the ACCOOG
- 11 • Provide opportunities for fellowship among osteopathic medical students interested in  
12 osteopathic obstetrics and gynecology
- 13 • Educate osteopathic medical students of opportunities for postgraduate education and research  
14 in the field of women's health
- 15 • Foster communication between the ACCOOG and sanctioned osteopathic ob/ gyn medical  
16 student interest groups at accredited Colleges of Osteopathic Medicine.

17 (b) This society shall serve as a functionary of the ACCOOG and this society and all of its functions shall be subject  
18 at all times to change, alteration, modification and abolition by action of the Board of Trustees of the  
19 ACCOOG. This society shall have no authority or power to obligate the ACCOOG financially or to act as an  
20 agent of the ACCOOG, except pursuant to specific authority granted by the ACCOOG.

21 (c) Members of this committee shall be appointed by the President of the ACCOOG from student members of the  
22 ACCOOG who have been nominated by the locally sanctioned student ob/ gyn interest group (SOBIG). Each  
23 campus is allowed one voting delegate and one alternate delegate. This committee shall meet at least  
24 annually at the time of the fall conference of the ACCOOG.

25 (d) The NSS-ACCOG officers shall consist of a president, vice president and secretary. They shall serve for a  
26 period of one year and are elected at the fall conference of ACCOOG. Nominations shall be open 90 days  
27 prior to the NSS-ACCOG membership meeting and a slate of nominees shall be published to the student  
28 membership 30 days in advance of the meeting. One candidate from each campus may be nominated for  
29 office. It shall be the duty of the president to preside at all meetings of the society; to perform all duties  
30 usually pertaining to such office; to appoint ad hoc committees with a approval of the governing officers; to  
31 appoint officers to fill all vacancies; and said officers to hold office for the unexpired term thereof or until  
32 their successors are elected by the general membership.

33 The vice president shall preside in the absence of, or at, the request of the president. In case of permanent  
34 vacancy in the office of president, the vice president shall assume the powers and duties of that office for the  
35 unexpired term.

36 The secretary shall keep accurate records of the meetings of the society and shall cooperate with the other  
37 officers in their respective duties. If agreed upon, the society may call upon the ACCOOG executive office to  
38 handle the above.

39 (e) The officers shall be vested with the authority to cooperate with the AOA and with the ACCOOG and to act as  
40 local officers and agents thereof, provided always that, except as to specific authority granted by the AOA or  
41 ACCOOG, no member or officer of this society shall have authority in way to represent or bind the ACCOOG or  
42 AOA in any manner whatsoever.

43 (f) Only seated delegates have the privilege of voting at the regular and special meetings of the NSS-ACCOG. If  
44 an alternate is seated as the official campus representative, this must be acknowledged by the presiding officer.

45 (g) A regular or senior member of ACCOOG shall be appointed as NSS-ACCOG advisor by the ACCOOG  
46 President.  
47

### 48 SECTION 16. The Duties of The Council of Postgraduates (COP-ACCOG)

49 (a) The mission of the COP-ACCOG is to :

- 50 • Serve as the advocacy body for the candidate membership (residents and fellows) of the  
51 ACCOOG
- 52 • Provide education, resources, and support for all candidate members in training
- 53 • Cultivate communication and promote opportunities for meaningful interaction and fellowship  
54 among candidate members
- 55 • Inspire postgraduate engagement in future leadership roles in the ACCOOG
- 56 • Promote osteopathic distinctiveness within the GME community

57 (b) This council shall serve as a functionary of the ACCOOG, and this council and all of its functions shall be  
58 subject at all times to change, alteration, modification, and abolition by the action of the Board of Trustees of  
59 the ACCOOG. This council shall have no authority or power to obligate the ACCOOG financially or to act as an  
60 agent of the ACCOOG, except pursuant to specific authority granted by the ACCOOG.

**2022 Constitution and Bylaws**

- (c) The council will consist of the resident representative to the Board of Trustees as Chair, the resident representatives of all other ACOOG committees, a new physician in practice who is the most recent past resident representative to the Board for a two year term, and a faculty advisor who is a senior member of the College for a two year renewable term. If the most recent past resident representative to the Board cannot serve, another new physician in practice will be appointed by the President of the ACOOG.
- (d) The council will meet at least twice annually. Once at the time of the fall conference of the ACOOG and other meetings by phone or web conference.

SECTION 17. The Duties of The Position Response Committee

- (a) The committee will consist of the following members: a Chair, which will be the Immediate Past President, President, President-Elect, Vice President, Secretary-Treasurer, Government Affairs Committee Chair, the AOBOG Chair, the Executive Vice President and representatives to other relevant organizations as determined by the President on an as needed basis.
- (b) The purpose (duty) of this committee will be to maintain a mechanism for rapid responses to any inquiries from other organizations or to draft a consensus statement from the ACOOG on various topics or events.
- (c) This committee will also work closely with the ACOOG Board of Trustees and all other ACOOG committees on public relations and reviewing any communication released by the ACOOG.

ARTICLE VIII  
Sectional Societies

SECTION 1. Affiliation with the American College of Osteopathic Obstetricians and Gynecologists

Any state or provincial Osteopathic Society of Obstetrics and Gynecology may become affiliated with the American College of Osteopathic Obstetricians and Gynecologists. It shall make application on its prescribed letterhead and submit evidence that its Constitution, Bylaws and Code of Ethics generally conform to those of this College and to the American Osteopathic Association.

SECTION 2. Method of Affiliation

- (a) Upon application of an organization for affiliation as a sectional society, the Executive Committee of the American College of Osteopathic Obstetricians and Gynecologists shall investigate such organization as to its offices, its Constitution and Bylaws and its general well-being in the individual boundaries.
- (b) Upon satisfactory proof, the Executive Committee shall bring to the American College of Osteopathic Obstetricians and Gynecologists at the annual meeting, the report of such research of the sectional society. Upon adoption of the new affiliate status of a sectional society in obstetrics and gynecology and with the approval of the Board of Trustees of the American Osteopathic Association, the sectional society will receive from the Secretary of the American College of Osteopathic Obstetricians and Gynecologists a letter or certificate stating such affiliation.

SECTION 3. Maintenance of Status

To maintain affiliate status, the sectional society must annually submit to the Executive Vice President of the College, a complete officer and membership list containing the office address of all members and be compliant with AOA affiliation requirements.

ARTICLE IX  
Code of Ethics

SECTION 1. Code of Ethics

- (a) All members must conform to the Code of Ethics of the American College of Osteopathic Obstetricians and Gynecologists.
- (b) The Code of Ethics of the American Osteopathic Association is the Code of Ethics of the College.
- (c) Additional provisions to the Code of Ethics of the American Osteopathic Association will be adopted by this College.
- (d) Failure to conform to the Code of Ethics is cause for dismissal from membership in the College.

2022 Constitution and Bylaws

ARTICLE X  
Amendments

SECTION 1. Amendments to the Constitution and Bylaws

- (a) The Board of Trustees must present any proposed amendment to the Constitution and Bylaws in writing to the general membership thirty (30) days in advance of the annual meeting, at which time a two-thirds (2/3) vote of the voting members present at that annual meeting is required for the adoption of the amendment.
- (b) Any amendment proposed by an individual must be presented to the Board of Trustees in writing at a regularly scheduled meeting, at which time the Board of Trustees will refer the proposed amendment with the Board's recommendation to the Bylaws Committee for review and final language. Upon approval by the Board of Trustees, the proposed bylaws change prepared by the Bylaws Committee, will then be submitted to the general membership thirty (30) days in advance of the annual meeting, at which time a two-thirds (2/3) affirmative vote of the voting members present at that meeting is required for adoption of the amendment.

In the event the proposed bylaw change from an individual College member is not acceptable to the Board of Trustees and/or by the Bylaws Committee, the individual member will be advised of such action in writing. Upon receipt of this notice, the individual member may ask that the proposed amendment to the Constitution and Bylaws be submitted in writing to the general membership thirty (30) days in advance of the annual meeting, at which time a two-thirds (2/3) affirmative vote of the voting membership present at that meeting is required for adoption.

ARTICLE XI  
Indemnification

SECTION 1.

Each trustee, officer, and employee of this College now or hereafter in office and in his heirs, executors, and administrators, and each trustee, officer, and employee of the College and his heirs, executors, and administrators who now acts, or shall be indemnified by this College against claims made against the College, trustees, officers or staff in connection with or resulting from any action, suit, or proceeding to which such person may be made a party, by reason of such person's being or having been in such position or capacity for this College, except in relation to such matters as to which such person shall finally be adjudicated in such action, suit or proceeding to have acted in bad faith and to have been liable by reason of willful misconduct or gross negligence in the performance of such person's duty in such indemnified capacity.

ARTICLE XII  
Dissolution

SECTION 1.

In the event of the dissolution of the College, the Executive Committee shall, after paying or making provision for the payment of all liabilities of the College, dispose of all of the remaining assets of the College (except any assets held by the college upon condition requiring return, transfer or other conveyance in the event of dissolution, which assets shall be returned, transferred or conveyed in accordance with such requirements) exclusively for the purposes of the College in such manner, or to such organization or organizations as shall at the time qualify as a tax-exempt organization or organizations recognized under sections 501(c)(3) or 501(c)(6) of the Internal Revenue Code of 1986, as amended (the "Code") or the corresponding provisions of any future United States Internal Revenue statute, as the Executive Committee shall determine. Any such assets not so disposed of shall be disposed of by the court of general jurisdiction in such a manner, or to such organization or organizations, which are organized and operated exclusively for such purposes, as said court shall determine.

ARTICLE XIII  
Use of Electronic Communication

SECTION 1.

Unless otherwise prohibited by law, any action to be taken or notice delivered under these bylaws may be taken or transmitted by electronic mail or other electronic means; and any action or approval required to be written or in writing may be transmitted or received by electronic mail or other electronic means.

**2022 Constitution and Bylaws**

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ARTICLE XIV  
Gender Disclaimer

SECTION 1.

The American College of Osteopathic Obstetricians and Gynecologists is open to persons of both sexes and does not discriminate against any person because of sex. Therefore, the wording herein importing the masculine or feminine gender includes the other gender and imports no such discrimination.

ARTICLE XV  
Parliamentary Procedure

SECTION 1.

Parliamentary procedure in the transaction of all the business of the College shall be governed by Robert's Rules of Order (newly Revised Edition), unless otherwise specified in these Bylaws.