



# Cañada College

## SPRING SCHEDULE 2006



▶ **CLASSES START  
17 JANUARY 2006**

Apply and register online at  
[WWW.CANADACOLLEGE.EDU](http://WWW.CANADACOLLEGE.EDU)

PARA MAS INFORMACIÓN Y ASISTENCIA EN ESPAÑOL  
LLAME AL (650) 306-3427.

# CALENDAR **2006** SPRING

Oct 31	Priority registration for EOPS and DSPS continuing students
Nov 1–Jan 16	Online registration for continuing students. WebSMART registration will be closed Dec. 25–Jan. 1 and Jan. 8.
Nov 16–Jan 16	Online registration for new and former students. WebSMART registration will be closed Dec. 25–Jan. 1 and Jan. 8.
Nov 18	Admission Application Deadline for new & former students who wish to receive a Priority Registration date
Dec 5	Processing of High School Concurrent Enrollment applications begins
Jan 12, 13	Flex Days (No Classes)
Jan 14 & 15	Declared Recess
Jan 16	Martin Luther King, Jr. Day (Holiday)
Jan 17	<b>Day &amp; Evening Classes begin</b>
Jan 17–30	Late registration on a space available basis (See Instructor for Authorization Code.)
Jan 30	Last day to ADD a semester length course
Jan 30	Last day to DROP from a semester length course and be eligible for a refund
Feb 3	Final fee payment DUE. Students will be dropped for non-payment of fees.
Feb 6	Census Day
Feb 10	Last day to drop a semester length course without a "W"
Feb 10	Last day to declare CR/NC option for designated classes
Feb 17	Lincoln's Birthday (Holiday)
Feb 18–19	Declared Recess
Feb 20	President's Day (Holiday)
Mar 2	Cal Grant deadline to submit GPA Verification & 2006-07 FAFSA
Mar 2	Deadline to submit Cañada Scholarship application 2006-07
Mar 3	Last day to file petitions in Admissions & Records for degrees and certificates
Mar 3	Deficiency Reports due in Matriculation, Transfer & Articulation Office
Apr 10–16	Spring Recess
Apr 21	Last day to withdraw from semester length course with a "W"
May 19	Last day of instruction
May 20–26	Final Examinations (day & evening)
May 26	Day & Evening Classes Close
TBA	Commencement
May 29	Memorial Day (Holiday)

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## **WebSMART:** <http://websmart.smccd.net>

- WebSMART registration is available for dropping semester length courses without a refund, and for adding classes that have not yet started.
- The last day to drop a short course with eligibility for refund is 10% of the scheduled length of the course. The last day to drop a short course without it appearing on the student transcript is 30% of the scheduled length of the course.
- Grades are **not** mailed. Final grades available via WebSMART (<http://websmart.smccd.net>).

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## **Cañada College Administration**

Tom Mohr, *Interim President*  
 Marilyn McBride, *Vice President, Instruction*  
 Phyllis C. Lucas-Woods, *Vice President, Student Services*  
 position vacant, *Dean, Humanities*  
 Linda Hayes, *Dean, Business & Workforce Development*  
 Jeanne Gross, *Interim Dean, University Center & Academic Support Services*  
 Victoria O'Donnell, *Dean, Science & Technology*  
 Melissa Raby, *Dean, Counseling & Enrollment Services*

## **Board of Trustees**

Cañada College is part of the San Mateo County Community College District which also operates College of San Mateo and Skyline College in San Bruno. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Patricia Mijanich, *President*  
 Dave Mandelkern, *Vice President-Clerk*  
 Karen Schwarz  
 Helen Hausman  
 Richard Holober  
 Patrick Burns, *Student Trustee, 2005–2006*  
 Ron Galatolo, *District Chancellor*

## **Acknowledgements**

*Database Technician*  
 José Peña  
*Design/Layout/Production*  
 Roberta Chock

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## **Americans with Disabilities Act Statement**

This document may be made available in alternate format as a reasonable accommodation for a person with a documented disability. To request a reasonable accommodation, please contact the Disability Resource Center at 650-306-3259 a minimum of five (5) work days prior to the date needed.

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## **Accuracy Statement**

Cañada College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Cañada College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

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# CONTACT US

306-3226	Admissions & Records/Registration
306-3181	TDD/TTY
306-3364	Associated Students
306-3313	Bookstore
306-3396	Box Office
306-3270	Business Office/Cashier
306-3201	Business & Workforce Development Division
306-3380	Business Skills Center
306-3388	Community Based English Tutoring (CBET)
306-3367	Coop. Ed./Work Experience Program
306-3452	Counseling, Career and Transfer Services
306-3100	Directory Assistance
306-3259	Disabled Student Program
306-3161	TDD/TTY
306-3300	EOPS/CARE
306-3271	Facilities Usage/Rental
306-3307	Financial Aid
306-3309	Health Center
306-3373	Housing (Off Campus) Information
306-3336	Humanities Division
306-3494	International Student Program
306-3348	Learning Center
306-3316	Computer Center/Tutorial Center
306-3348	Math Lab
306-3316	Writing Center
306-3485	Library
306-3313	Lost & Found (located in Bookstore)
306-3392	Medical Assisting Program
325-6936	Menlo Park Center
306-3156	MESA
306-3120	Middle College High School
306-3270	Operations
306-3444	Outreach Office
306-3341	Physical Education Office
306-3452	Placement Tests/Assessment
306-3341	P.E./Athletics
306-3238	President's Office
306-3340	Public Information
306-3326	Reading Lab
306-3270	Refunds (Registration Fees)/Cashier
306-3291	Science and Technology Division
306-3420	Security Office (Parking Enforcement)
306-3373	Student Life
306-3364	Student Government Office
306-3452	Transfer Services
306-3123	Transcripts (Admissions & Records)
	Transportation:
306-3100	SAMTRANS Bus Schedules/Passes
306-3259	Rediwheels (Disabled)
306-3399	University Center & Academic Support Services Division
306-3332	Upward Bound Program
306-3492	Veteran's Affairs
306-3353	Vice President, Instruction
306-3234	Vice President, Student Services

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## 2 Admission and Registration Procedures

### General Admissions Information

All persons who are at least 18 years of age with or without a high school diploma may attend Cañada College. Students who are 16 or 17 years of age and non-high school graduates are eligible to attend if they have passed the California High School Proficiency Examination, completed the G.E.D. Examination Series with a minimum score of 50 on any one test and an average of 55 or more for all tests.

### High School Concurrent Enrollment Program

Processing of Concurrent Enrollment Program forms begins December 5, 2005.

The High School Concurrent Enrollment Program is a special enrichment program designed to provide students who have completed the 10th grade or higher the opportunity to begin college while still in high school. (Under special circumstances, 10th graders may be considered for enrollment.) Students are notified of enrollment by mail.

Applicants must do the following:

- Meet program eligibility requirements.
- Take placement test if required for the college courses requested
- Complete the Concurrent Enrollment Packet available at [www.canadacollege.edu](http://www.canadacollege.edu)
- Submit completed forms to Admissions and Records

Complete Concurrent Enrollment packets are also available in the counseling offices at the high schools. Incomplete packets will not be accepted.

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#### PLEASE NOTE:

- ◆ La solicitud de inscripción, traducida en Español, está disponible en la Oficina de Admisiones y Registros.
- ◆ During "Late Registration," you can register for classes that have not started yet.
- ◆ You can register for Saturday and off-campus classes at the first class meeting. You do not need to come to the Admissions & Records Office.

### Residency

Information provided on the Application for Admission form is the basis for determining residency status. You are a resident if you have lived in California one year and one day prior to the start of the semester and meet eligibility requirements for establishing California residency. You are a non-resident if you:

- ◆ Have not lived in California one year and one day prior to the start of the semester, even though you are a U.S. citizen or legal immigrant.
- ◆ Have been approved for admission as an International Student.
- ◆ Are in the United States on a temporary visa.

Under AB540 you may qualify as a resident. Contact 306-3494 for more information.

### International Students Program

International Student Office:  
Building 8, Room 205, (650) 306-3494

Citizens of foreign countries are welcome to register as non-residents by applying for admission as F-1 Visa students. Special requirements and application deadlines apply. The deadline for Fall 2006 is April 15, 2006. The deadline for Spring 2007 is October 1, 2006. Students who are legal residents of another country and are in the United States temporarily on F-1 Visas to study at another institution may be admitted as part-time students at Cañada College with the approval of the International Student Office.

### Registration for Continuing Students

#### OCTOBER 31–JANUARY 16:

**WebSMART registration for Spring 2006 begins October 31.** Detailed information on registering will be mailed to you prior to that date. This information will include your Personal Identification Number, (PIN), the code needed for registration, and your assigned registration date. You may use the online WebSMART system on or after your assigned registration date. If you have not received your WebSMART appointment mailer by October 31, please call the Admissions & Records Office at 650-306-3226.

Fill out the Class Registration Worksheet in center insert.

WebSMART online registration dates / times are:

**October 31–January 16**

**WebSMART hours:**

4:00 a.m. to 2:00 a.m. daily

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#### CONTINUING STUDENT

You are a continuing student if you were enrolled at Cañada, CSM and/or Skyline College during Fall 2005, Summer 2005, or Spring 2005.

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#### WebSMART enables you to:

- Apply for admission
- Check your registration status
- Review placement test results
- Search for classes by college, category, and time
- Add/Drop classes (within published deadlines)
- Print your class schedule
- Pay your fees by credit card
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Update personal information

**Log on to <http://websmart.smccd.net/>**



## **Admission and Registration for New Students, Former Students, and New Transfer Students**

### **NOVEMBER 16–JANUARY 16:**

Complete the application in center insert, **or** apply online at <https://websmart.smccd.net>. The **early** application deadline is **November 18**.

Submit application to:

Admissions & Records  
Building 8, Room 215

**Hours:**

Mon.–Thurs. 8:00 a.m.–8:00 p.m.,  
Friday 8:00 a.m.–4:30 p.m.

**or**

Mail completed application to:

Cañada Registration  
4200 Farm Hill Blvd.  
Redwood City, CA 94061

After your application is processed, you will receive further information by mail or email. Most new students are asked to take placement tests in English or ESL and Mathematics, view the College online orientation program and see a counselor before completing registration. See pages 4–7 for more information. If you are exempt from testing/orientation, your notification will also include the necessary information for registration: your Personal Identification Number (PIN) and your WebSMART registration time.

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**PLEASE NOTE:**

**If you decide not to attend your classes (whether or not fees have been paid), you must officially withdraw within the published deadline dates in order to avoid penalty grades and fee obligations!**

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## **Late Registration in All Classes for All Students**

### **JANUARY 17–JANUARY 30:**

1. Attend the first class meeting and ask the instructor if space is available.
2. If space is available, the instructor will give you an *Authorization Code* number to use when accessing WebSMART. (Continue to attend and register using WebSMART the next day.)
3. If you are not currently attending Cañada, CSM or Skyline please submit a completed Application for Admission immediately. Apply online at <https://websmart.smccd.net> or see center insert. (Note: Online applications are processed more quickly.)
4. Register! Use the Class Registration Worksheet
5. If you need to change your program during January 17– 30 go online to WebSMART.

## **Registration in Late Start Classes for All Students (see pgs. 54–55)**

### **AFTER JANUARY 30:**

Apply and register online through WebSMART at <https://websmart.smccd.net>, or in person at the Admissions & Records Office. You should register online prior to the beginning of the class since classes that do not have an adequate number of students may be cancelled.

*or*

1. Attend the first class meeting and ask the instructor if space is available.
2. If space is available, the instructor will give you an *Authorization Code* number to use when accessing WebSMART. (Continue to attend and register using WebSMART the next day.)
3. If you are not currently attending Cañada, CSM or Skyline please submit a completed Application for Admission, immediately. Apply online at <https://websmart.smccd.net> or see center insert.

*WebSMART will be available during the entire semester to register for short-term classes that begin after the start of the semester.*

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### **NEW STUDENT**

You are a new student if you have never registered at Cañada or CSM or Skyline College before. If you were a High School Concurrent Enrollment student you are still considered a “new” college student.

### **FORMER STUDENT**

If you were registered for classes at Cañada, CSM or Skyline prior to Spring 2005 and have not been in attendance since, you are considered a former student and must reapply for admission.

### **NEW TRANSFER STUDENT**

If you have attended a college or university other than Cañada College or CSM or Skyline College you are a *new transfer student* at Cañada College and may be eligible for exemptions from some of the matriculation requirements listed on pages 4–5.

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## 4 Matriculation

### **Matriculation Steps to Enroll in Classes for New Students, Former Students, and New Transfer Students**

#### **MATRICULATION AT CAÑADA COLLEGE**

Matriculation is a state mandated process that describes a partnership that you, the student, and Cañada College agree to form for the purpose of realizing your individual educational goals. This partnership acknowledges responsibilities of both the College and YOU, the student, to reach those goals through established programs, policies and requirements currently in place.

Complete the matriculation steps prior to registration if you have one or more of the following educational goals:

- a vocational certificate,
- an Associate degree,
- transfer to a four-year college or university, or
- undecided about your specific educational goals but are considering the above options.

#### **YOU ARE EXEMPT FROM MATRICULATION IF ON YOUR APPLICATION YOU HAVE INDICATED THAT**

- you have completed an Associate or higher degree, or
- you are taking classes for personal enrichment only and do not intend to earn a degree or certificate, or
- you are primarily a student at another educational institution and taking courses at Cañada College to meet requirements of that institution.

If you are EXEMPT from matriculation, after your application is processed you will receive in the mail an assigned registration date to register via WebSMART.

#### **MATRICULATION STEPS**

##### **STEP #1 - ADMISSIONS:**

Complete the Application for Admission located in the center insert of this schedule or apply online at <https://websmart.smccd.net>.

After your Application for Admission has been processed, you will receive a Registration Ticket to guide you through the remaining matriculation steps.

##### **STEP #2 – PLACEMENT TESTS/ ASSESSMENT:**

From the Placement Test Schedule, select a date to complete the testing requirement.

- Placement test results are valid for up to two years.
- Placement tests in English or English for Non-Native Speakers (ESL) and Mathematics are given to all new matriculating students.
- Placement tests are **required** for enrollment in English, English for Non-Native Speakers, and/or mathematics courses **and** any course that has an English, reading, or mathematics prerequisite or recommendation level;
- Placement tests are required for most of the Associate degree and university level courses.

You are automatically EXEMPT from taking the Placement Tests and may move directly to Step #3 if you fall into one of the following categories.

- You have taken the Placement Tests at Cañada College or CSM or Skyline College **within the last two years and the test results are available.**
- You are a former student or new transfer student from another accredited college in the United States and have completed course work in Mathematics and/ or English with a grade of “C” or better. (Bring unofficial transcripts or other evidence of grades to your counseling appointment to verify this exemption.)

- You can show evidence of completing the College Board Advanced Placement Test (AP) in English Language or in English Literature with a score of 3, 4, or 5. You MAY be eligible for English 110 or 165 based on AP scores so speak with a Counselor regarding your English course selection.
- You can show evidence of completing the College Board Advanced Placement Test (AP) in Mathematics with a score of 3, 4, or 5.

Bring evidence of test scores or course completion to your counseling appointment described in Step #4.

##### **STEP #3 – COLLEGE ORIENTATION**

The College Orientation Program is REQUIRED and provides information about registration procedures, college policies, academic expectations, educational goals, and student services. Sign-up for an orientation session at the Counseling Center or call (650) 306-3452 OR complete the Online College Orientation: <http://canadacollege.edu/admissions/orientation.html>. Non-native speaking students who plan to enroll in ESL classes will participate in a College Orientation through the ESL Program within the first 5 weeks of school.

##### **STEP #4 – COUNSELING**

Meet with a Counselor to discuss your assessment results and select courses appropriate to your academic readiness and educational and career goals.

COUNSELING APPOINTMENTS are available by stopping by the Counseling Center—Bldg. 5, Room 204—or by calling (650) 306-3452 to schedule an appointment.

COUNSELING DROP-IN SERVICES are available during peak times in November, December and January. HOURS & DATES are posted on the Counseling Center door or call (650) 306-3452 to hear a recording listing counseling “drop-in” hours. Counseling Services are heavily used during the months of December and January. Please be prepared to wait since students are served on a first-come-first-served basis.

## STEP #5 – REGISTER FOR CLASSES

Return your completed Registration Ticket to the Admissions and Records Office to receive an assigned registration date for your classes. Use WebSMART to register for your classes. See Class Registration Worksheet in center insert for more information regarding WebSMART. **PRINT YOUR CONFIRMATION OF REGISTRATION and SCHEDULE BILL/FEES on WebSMART.**

After you have registered and paid for classes, you are officially enrolled at Cañada College. Be sure to attend the first class meeting. Work with your professors to meet the challenges and demands of each class. Use Counseling services regularly. At least once a semester, schedule an appointment to meet with a Counselor to 1) discuss progress toward your academic goals, 2) develop or update your STUDENT EDUCATIONAL PLAN (SEP), and 3) learn about important student services that enhance student success.

### MATRICULATION WAIVERS/

**EXEMPTIONS:** If you wish to request an exemption of any matriculation requirement, petitions are available in the Office of Admissions and Records. The Dean of Counseling and Enrollment Services reviews petitions, and applicants are notified of the status of the petition within five business days.

### STUDENTS WITH A DISABILITY

needing assistance with any part of the matriculation process should contact the Disabled Student Program at (650) 306-3490, TDD: (650) 306-3161.

### SI NECESITA AYUDA EN ESPAÑOL

para entener el proceso de matriculation, presentese en la oficina de admission en el edificio #5 y pregunte por alguien que hable español. Sera nuestro placer servirle.

## Placement Tests Information

Complete placement tests early to secure registration.

**You must complete a Cañada College Application for Admission prior to testing.**

You must bring your student identification number (called a “G” number) to testing.

From the list below select a date to take the Cañada College placement test in English or English for Non-Native Speakers (ESL) and Mathematics. On the day of the test you must bring with you:

1. a PHOTO IDENTIFICATION,
2. your STUDENT IDENTIFICATION NUMBER (“G” number) , and
3. a NUMBER 2 PENCIL.

**Arrive promptly as latecomers are not admitted.** Allocate 1.5 hours for completion of the Mathematics test and 2.5 hours for completion of the English or ESL test.

**Students with a disability who qualify for untimed testing** should contact the Disabled Student Program at (650) 306-3259 to schedule testing with accommodations.

**Testing Repeat Policy:** Placement Tests are designed to assess your current academic skills and are used to determine course level placement in the areas of English, reading, and mathematics. Test results are considered current and valid for up to two years. English and reading tests and the same level math test may be repeated only once during a two year (24 month) period.

Placement test results will be available on WEBSMART within two business days of test date. To access WEBSMART you must have submitted an Application for Admission. Once the application is processed, a WEBSMART account is generated. The WEBSMART account is your vehicle to register for classes, to view your placement test results, your student fee account, holds, grades, and transcripts, and to update your

address and phone numbers. To access WEBSMART go to <https://websmart.smccd.net/>. Click in the box labeled “START HERE – LOG IN” and follow the directions given. Print a copy of your results for your records.

## MORE ABOUT THE MATH PLACEMENT TEST:

At the testing site you select the level of math test you want to take. Choose between four levels tests: Test 1 Algebra Readiness, Test 2 Elementary Algebra, Test 3 Intermediate Algebra, Test 4 Precalculus. If you have completed a mathematics course one year or more ago, you should do some math review prior to taking the test. Your local library or bookstore has math review books and materials or computer software is also available to facilitate review. The following provides you some general information about what is covered within each test.

### Math Test 1—Algebra Readiness

Includes: Integers, fractions, decimals, exponents, measurement of geometrical objects, percents, geometry.

### Math Test 2—Elementary Algebra

Includes: Arithmetic operations, polynomials, linear equations and inequalities, quadratic equations, graphing, rational expressions, exponents, square roots, geometry.

### Math Test 3—Intermediate Algebra

Includes: Elementary operations, rational expressions, exponents and radicals, linear equations and inequalities, quadratic polynomials, equations, and inequalities, graphing and coordinate geometry, logarithms and functions.

### Math Test 4—Precalculus

Includes: Polynomial, trigonometric, logarithmic and exponential functions, rational expressions, exponents and radicals, linear equations and absolute values.

## 6 Placement Testing

### **MORE ABOUT THE ENGLISH PLACEMENT TEST:**

Cañada administers the Companion Reading Comprehension and the Companion Sentence Structure tests for placement into English, Reading, and any course with a Reading or English prerequisite.

### **MORE ABOUT THE ESL (ENGLISH AS A SECOND LANGUAGE) TEST:**

Cañada administers the Secondary Level English Proficiency (SLEP) test, Section 1 – Listening Comprehension and Section 2 – Reading Comprehension for non-native speakers.

### **COMPUTERIZED TESTING:**

Cañada College will begin offering computerized testing for the Spring 2006 Semester. Students will be able to access their results sooner than the traditional paper and pencil test. Sign-up in the Counseling Center, Building 5, Room 204, or call (650) 306-3452.

### **COMPUTER LITERACY IS A REQUIREMENT FOR ALL DEGREES AND CERTIFICATES.**

Demonstration of computer literacy is a requirement for all associate degrees and certificate programs. To meet the requirement, students may complete a course (see the College Catalog for more information regarding course choices) or take a computer literacy test that is 50% written and 50% hands-on exercises.

The Computer Literacy Testing Schedule is listed below. Students must pre-

register for the test. Please contact Sharon Finn at (650) 306-3450 or finn@smccd.net, one week prior to the test date. Testing takes place in Building 13, Room 217.

### **Computer Literacy Test Dates:**

Monday, February 13	from 1-3 p.m.
Tuesday, March 14	from 4-6 p.m.
Wednesday, April 19	from 4-6 p.m.
Thursday, May 10	from 1-3 p.m.

### **PREREQUISITE INFORMATION**

PREQUISITE is a condition of enrollment that a student is required to meet in order to demonstrate readiness for enrollment in a course or educational program. If the student has failed to meet the prerequisite, the student may be involuntarily dropped from the course.

COREQUISITE is a condition of enrollment consisting of a course that a student is required to simultaneously take in order to enroll in another course. If the student has failed to meet the corequisite, the student may be involuntarily dropped from the course.

RECOMMENDED is advisory only.

The "recommended" notation reflects a condition of enrollment that is strongly advised but not required, to meet before or in conjunction with enrollment in a course or educational program.

### **PREREQUISITE CHECKING AND REGISTRATION BLOCKS**

The San Mateo County Community College District has established a procedure for enforcing certain prerequisites. The following list of courses have computerized prerequisite checking in place: English 836, English 100, English 110, English 165, Math 120, and Math 122. If a student has not met the prerequisite(s) through either prerequisite course completion or placement test/assessment results, he/she is blocked from enrolling in these courses. The block is in effect throughout the registration period. Even if a student secures an authorization code from the instructor, the block remains and the student is unable to register if the prerequisite requirement has not been met.

## **Placement Test Schedule for Spring 2006**

<b>DATE</b>	<b>LOCATION</b>	<b>ESL</b>	<b>MATH</b>	<b>ENGLISH</b>
<b>First priority registration testing dates:</b>				
Saturday, Oct 22	2 – 10	8:00 am	10:30 am	12:00 noon
Saturday, Nov 5	2 – 10	8:00 am	10:30 am	12:00 noon
Saturday, Nov 19	2 – 10	8:00 am	10:30 am	12:00 noon
<b>Second priority testing dates:</b>				
Tuesday, Jan 3	2 – 10	None	6:00 pm	None
Wednesday, Jan 4	2 – 10	6:00 pm	None	None
Thursday, Jan 5	2 – 10	None	None	6:00 pm
Saturday, Jan 7	2 – 10	8:00 am	10:30 am	12:00 noon
Tuesday, Jan 10	2 – 10	8:00 am	10:30 am	12:00 noon
Wednesday, Jan 11	2 - 10	8:00 am	10:30 am	12:00 noon
Saturday, Jan 14	2 - 10	8:00 am	10:30 am	12:00 noon
Monday, Jan 15	2 – 10	6:00 pm	None	None
Tuesday, Jan 16	2 – 10	None	None	6:00 pm
<b>Spring semester begins January 17</b>				
Saturday, Jan 21	2 – 10	8:00 am	10:30 am	12:00 noon
Monday, Jan 23	2 – 10	2:00 pm	None	None
Tuesday, Jan 24	2 – 10	None	1:30 pm	3:00 pm

(Students with a disability who qualify for un-timed testing should contact the Disabled Student Program and Services at 306-3259 to schedule testing.)

**Reservations are not required. Arrive at the testing site at least 10 minutes prior to the test.**

**Additional computerized testing will be available beginning October. See Counseling Center for available dates.**



If a student believes he/she has met the prerequisite or if he/she wishes to challenge it, review the following information which is also available on the college web site. Students are reminded that ALL prerequisites continue to be enforced. If a student does not meet the course prerequisite, he/she is ineligible to enroll in the class. **Students who fail to meet the prerequisite or corequisite requirements may be involuntarily dropped from the course.**

## **PREREQUISITE CHALLENGE PROCEDURES**

Prerequisite challenges must be submitted to Admissions & Records on or before Wednesday, January 17, 2006. Challenging course prerequisites or corequisites requires written documentation that explains the alternative course work, background, and/or abilities that prepare a student for the course. Any challenge must be based on one or more of the following grounds.

1. Prerequisites not established in accordance with District policies or Title 5 regulations;
2. Student has the knowledge and ability to succeed in course/program despite not meeting the prerequisite;
3. Student is subject to undue delay in goal attainment because the prerequisite or corequisite has not been made reasonably available;
4. Unlawfully discriminatory or applied in an unlawfully discriminatory manner.

The student shall bear the burden of showing that grounds exist for the challenge. Challenges shall be resolved no later than January 30. If the challenge is approved, the student shall be permitted to enroll in the course or program in question. To challenge, pick up a PREREQUISITE CHALLENGE FORM from the Admissions and Records Office. Complete the form and attach documentation to support the challenge and submit on or before the deadline dates listed above.

## **Student Support Services**

### **COUNSELING CENTER – EDUCATIONAL, CAREER, AND TRANSFER SERVICES**

Call the Counseling Center, (650) 306-3452, to schedule an appointment to meet with a Counselor/Advisor. If you are in the EOPS Program, call (650) 306-3300 to schedule an appointment with an EOPS Counselor. All Counselor/Advisors are generalists and can assist students with certificate programs, associate degree programs, and transfer information.

Counseling/Advising Services are available by appointment or on a drop-in basis. Hours:

Monday-Thursday, 8:00 am-8:00 pm  
Friday, 8:00 am-2:00 pm.

Available to all Cañada College students, Educational Counseling Services are designed to: 1) help students make decisions and set educational and career goals; 2) provide academic program planning to complete certificate, associate degree, and/or university transfer programs; 3) help students evaluate current academic readiness and plan coursework to build skills; 4) assist students to use campus services and resources; 5) evaluate transcripts from other American colleges and universities for credit applied to certificates and degrees at Cañada College; 6) teach students important skills, strategies, and techniques to enhance classroom and academic success; and 7) work with students to resolve personal concerns that may interfere with the ability to succeed.

The primary goal of Career Services is to assist students to develop and carry out both short- and long-term employment and career goals. Services provided include 1) advising; 2) a resource library of career exploration and job hunting books detailing preparatory education and training and labor market trends for career areas; 3) EUREKA, a computer based California career information system; and 4) access to career related

websites, and use of computerized MonsterTrak services, a college targeted internet job site.

Students interested in transferring to a four-year college or university may use Transfer Services to research universities, majors, academic requirements, college costs, and other transfer issues. Resources include college catalogs, college directories, articulation information, and access to PROJECT ASSIST, a self-guided site that provides general education, major, and course equivalency information. You may contact the Transfer Services Program Supervisor at (650) 306-3245 for additional information and service.

## 8 Transfer

### **GUARANTEED TRANSFER ADMISSION PROGRAMS!**

Colleges and universities offer programs in support of transfer admissions. Some programs provide GUARANTEED admission to students. Visit the Transfer Services Office for more information, or call (650) 306-3245.

UC Davis: Transfer Admission Agreements (TAA)

UC Santa Barbara: Transfer Admission Agreements (TAA)

UC Santa Cruz: Guaranteed Admission for Transfer Entry (GATE)

UC Riverside: Transfer Admission Guarantee (TAG)

California State University at

Monterey Bay: Transfer Admission Agreement (TAA)

San Jose: Transfer Admission Agreement (TAA)

University of Santa Clara: Transfer Admission Agreement (TAA)

### **TRANSFER STUDENTS CAN LEAVE CAÑADA COLLEGE WITH A DEGREE IN UNIVERSITY STUDIES**

Planning to transfer to a 4-year college or university? Then also plan to leave Cañada College with an Associate Degree with a major in University Studies! Complete your requirements to transfer to achieve this degree. Meet with a Counselor to learn more about this opportunity. To schedule an appointment call (650) 306-3452.

### **WebSMART enables you to:**

- Apply for admission
- Check your registration status
- Review placement test results
- Search for classes by college, category, and time
- Add/Drop classes (within published deadlines)
- Print your class schedule
- Pay your fees by credit card
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Update personal information

### **Log on to**

**<http://websmart.smccd.net>**

### **MAKE SURE YOU REGISTER FOR YOUR CLASSES**

Be sure to register for all your classes through WebSMART or Admissions & Records. Registration should be completed before the second class meeting.

## Cañada Outreach Program

The Cañada College Outreach Program has an excellent team of campus ambassadors who are eager to assist high school students on a one-on-one basis as well as provide valuable information to parents. We encourage students to believe in themselves and expand their vision to a higher education. We believe in "Si SE PUEDE," "You CAN Do It!"

The Outreach Program builds strong bridges to the Sequoia Union High School District—school career counselors, academic counselors, teachers and administrators—to provide educational information and facilitate high school students' successful transition to our college.

For more information call:

Carmina Chavez, College Outreach Recruiter at 650 306-3437/3444.



# Programs/Services for Student Success 9

*Cañada College has several programs and services* to help students integrate into college life and to be successful in their classes.

Students who connect with campus life find their education more relevant and are more successful in their classes. Some of our Student Success programs and services are described below. Visit and talk with our program staff to find out how they can assist you—and ***Get Connected!***

## **Associated Students of Cañada College**

Student Activities Office, Building 5, Room 211A  
(650) 306-3373  
Associated Students of Cañada College  
(650) 306-3433

Student government provides a unique educational opportunity to learn by doing in the world of college governance. Many students have testified that their involvement was the most valuable learning experience they had in college, both educationally and socially. Through service to the College and the community, Cañada students are able to take these leadership skills with them through college and beyond.

The student government operates under the provisions of the State Education Code and the regulations of the Board of Trustees and Cañada College. It serves as a vehicle through which students can recommend and help effect change at their college. Any student who is interested in becoming a Senator, participating in student government, or serving as a student representative on one of Cañada's governing committees, should contact the Student Activities Office, Building 5, Room 211A (306-3373) or call the Associated Students of Cañada College at 306-3433 for more information. All student government meetings are open to the campus community.

## **Athletics**

Building 1, Room 204  
(650) 306-3341

Cañada College sponsors the following sports within the Coast Conference for the benefit of those students interested in team competition:

- Men's Baseball
- Men's Soccer
- Women's Soccer
- Men's Basketball
- Women's Volleyball

In order to be eligible, a student must adhere to the California State Athletic Code and Coast Conference eligibility rules and regulations. Questions regarding eligibility should be addressed to the Athletic Director, Building 1, Room 206.

## **Bookstore**

Building 2  
(650) 306-3313  
<http://www.smccd.net/accounts/bookstore/can/>

Call or visit our website for current hours.

## **The Counseling Center Educational, Career, and Transfer Services**

Building 5, Room 204  
(650) 306-3452  
8:00 am–8:00 p.m., Monday–Thursday  
8:00 am–2:00 p.m., Friday

Educational research indicates that counseling, career and transfer services play a vital role in student success. Please review page 8 in this class schedule which describes these important services.

## **Disabled Student Program and Services (DSPS)**

Building 5, Room 207  
Phone: (650) 306-3259  
TDD: (650) 306-3161

**Adaptive Physical Education Program**  
Veteran's Memorial Center  
(650) 306-3473

Cañada College provides students with documented disabilities academic support and reasonable accommodations as defined by the Americans with Disabilities Act (ADA). Services are provided to students with a wide range of disabilities and are determined on the basis of supporting medical, psychological or learning disability documentation. Certain requirements regarding disability documentation are necessary. Therefore, students must check with DSPS in order to assure that they qualify. Assistance with academic accommodations such as note takers, reading or library services, alternate format text books, test proctoring and other supportive services are facilitated by DSPS. Adaptive equipment aids and sign language interpreters are also available for disabled students on a case-by-case basis. Additional services through the **Health Center** and the **Learning Center** are open to Cañada students.

Assessment of a learning disability may be achieved by enrolling in a short course, Developmental Skills 811. Upon completion of the course and determination of eligibility, students may qualify for support services through DSPS. Tutorial assistance in numerous subjects and courses in reading, study skills, writing and math are also offered through DSPS.

For information on the **Adaptive Physical Education** program and class meeting times, call Barbara McCarthy at 306-3473 or 368-7732 prior to registering. Hours of Operation are: Daily from 8:30 a.m. to 12 p.m. and also on Tuesdays & Thursdays from 1:30 to 3 p.m. Location: Community Wellness Center, 711 Nevada Street in Redwood City.

## 10 Programs/Services for Student Success

Information and applications are available in English and Spanish on the DSPS Web site: [www.canadacollege.edu/student/disabled.html](http://www.canadacollege.edu/student/disabled.html).

### **Extended Opportunity Programs & Services (EOPS)**

Building 3, Room 117  
(650) 306-3300

**EOPS** is a state-funded program designed to assist economically and educationally disadvantaged students with financial assistance and support.

**Who is eligible for EOPS?** You must be a California resident, enrolled in at least 12 units when accepted into the program, meet the guidelines for the Board of Governors Waiver (BOG), and have an educational disadvantage.

**What services does EOPS provide?** EOPS offers students book vouchers, academic and supportive counseling, child care assistance under the CARE program, bus passes, college success classes, and other specialized services to help students succeed in college.

**How do I apply?** Come by the EOPS Office in Building 3, Room 117 to pick up an application or call the Office at (650) 306-3300.

Students must apply for financial aid to determine eligibility for EOPS. Please contact the EOPS office at 306-3300 for more information.

#### **Cooperative Agencies Resources for Education (CARE)**

CARE is a joint effort between Cañada College and the San Mateo County Human Services Agency to provide child care and transportation to single parents receiving public assistance (TANF).

Applications for EOPS/CARE are available in the EOPS Office, Building 3, Room 117, Monday-Thursday, 8:00 a.m.–4:30 p.m. and Friday 8:00 a.m.–1:00 p.m.. For further information call (650) 306-3300.

### **Financial Aid and Scholarships**

Building 8, Room 211  
(650) 306-3307

7:30 a.m.–4:30 p.m., Monday - Thursday

7:30 a.m.–12:00 p.m., Friday

5:00 p.m.–8:00 p.m., Tuesday & Wednesday

#### **General Financial Aid**

There are several kinds of financial aid available to help eligible students cover their educational costs, including the Pell Grant, Supplemental Educational Opportunity Grant, Cal Grant, Federal Work Study, Emergency Book Loan Program, and the Board of Governors Fee Waiver. Complete information and applications are available in the Financial Aid office.

#### **Scholarships**

Requests for applications and information should be directed to the Financial Aid Office. March 2 is the deadline each year for the Cañada College Scholarship Program. Applications are available in January. Outside scholarship information is available year-round.

**Note: Cañada College does not certify educational student loans.**

### **First Year Experience Program**

The first year of college is a critical one for students as it can set the foundation for academic performance as well as the development of social networks. First Year Experience is an innovative approach to the traditional educational experience, created by linking an English or Math or Reading class with a College Success course. The instructors in the linked classes act as a team. The students also become a team, joining what is called a “cohort” or a group, by enrolling in BOTH of the linked classes. Through shared classes and experiences, students receive personalized attention from the team of instructors. This “linkage” of courses and instructors encourages students to strengthen academic skills

and to experience an interactive and collaborative approach to learning.

Benefits of participation in the First Year Experience Program:

- Eases the transition and adjustment to the college environment.
- Promotes a sense of connectedness.
- Addresses critical student success strategies such as time management, study skills, organization, goal setting, decision-making and teamwork.
- Provides connected curriculum and immediate opportunities to apply what has been discussed in classes (e.g., note-taking, learning styles).
- Increases intellectual interaction among students and between students and faculty.
- Introduces students to college programs, services, and resources.

40125 MATH 112 AC Elementary Algebra II  
*linked to*

40201 CRER 680 AA Career, Major & Transfer

40169 READ 836 AG Academic Reading Strategies  
*linked to*

40202 CRER 680 AB Career, Major & Transfer

39723 ENG 100 AI Reading & Composition  
*linked to*

40203 CRER 680 AC Career, Major & Transfer

### **Health Center**

Building 1 Room 117  
(650) 306-3309  
(near women's locker room)

The Cañada Student Health Center is available for all students and provides health care services, referral services and educational information related to health issues. Students can visit the College Nurse on a drop-in basis, or call and make a convenient appointment.

Services available include:

- ◆ Information and consultation on health problems
- ◆ Evaluation of symptoms



# Programs/Services for Student Success 11

- ◆ Over-the-counter medications
- ◆ Personal health counseling
- ◆ Pregnancy testing and counseling
- ◆ HIV testing and counseling
- ◆ TB skin testing
- ◆ Blood pressure screening and monitoring
- ◆ Assistance with referrals for medical and dental care, and psychological services
- ◆ First aid
- ◆ Arrangements for emergency care
- ◆ Free condoms
- ◆ Rest area

In addition, health insurance is available at a reasonable cost for students taking 12 or more units of credit. Note: All enrolled students are covered by the District's accident insurance for accidents that happen on campus or during college related activities.

The College Nurse is happy to assist you with health or related problems which are causing you difficulty. All of these services are FREE and completely CONFIDENTIAL.

## Learning Centers

### On Campus:

Building 5, Room 105  
(650) 306-3348

### Menlo Park Center

1200 O'Brien,  
Menlo Park, CA  
(650) 325-0164

Learning Centers are comfortable places to study, and receive assistance in courses. In the busy, friendly environments, students can meet individually with their instructors, peer tutors, classmates and friends. The on-campus Learning Center offers individualized assistance in courses across the curriculum including the Center's own self-paced courses in study skills and a variety of academic subject areas. The Centers also have open, fully-internet accessible computer labs. On-campus Learning Center courses are designated with the course prefix LCTR.

The on-campus Learning Center includes these services:

- ◆ Computer Labs
- ◆ Free peer tutoring
- ◆ Math Lab
- ◆ Writing Center
- ◆ MESA Program
- ◆ Alternate Media Lab
- ◆ Study areas for individual or group study
- ◆ Self-paced classes in study skills, writing, spelling, grammar, health science and more.

For more information about the Learning Center services on campus, call 306-3348 or visit the Learning Center in Building 5, Room 105 (below the cafeteria).

Learning assistance services are also available at the Menlo Park Center, (OICW Building) from 7:00 a.m.–3:00 p.m. The Menlo Park Learning Center includes these services:

- ◆ Computer, audio and video lab
- ◆ One-on-one and group tutoring
- ◆ Beginning and Intermediate level English as a second language classes
- ◆ Self-paced instruction in communication in English and math

For more information about the Menlo Park Center, call 325-0164 or see page 51. **Para más información pueden al teléfono (650) 325-0164.**

## Library

<http://canadacollege.net/library>

Building 6 (below the Learning Center)  
(650) 306-3485 (circulation)  
(650) 306-3480 (reference)  
(650) 638-0399 (book renewal)

Get the information skills you need to be successful at college, in the job market and throughout your life.

- ◆ Learn research tips from helpful staff members
- ◆ Access the Internet and reference databases
- ◆ Borrow instructors' reserve items and textbooks

- ◆ Locate books, articles in magazines, newspapers, and videos
- ◆ Study individually or in a small group
- ◆ Use free word-processing PC's
- ◆ Use your public library card
- ◆ Return your public library books to bookdrop near Cañada Bookstore.

## MESA

Building 5, Room 105  
Judy Liteky: (650) 306-3156

Have you been thinking about a career using math, science, computers, or engineering? MESA, the Math, Engineering and Science Achievement program, is the group for you!

Through **MESA Field Trips** you can meet other students with similar interests

By attending **MESA workshops** you will step onto a path of academic success in the core science and math classes.

**MESA Counselors** will help you plan your schedule of classes.

With a **Cañada-MESA Mentor** you will have time to discuss your goals and find ways to achieve them.

When summer comes, you'll learn about science **internships**.

When it's time to **transfer**, a MESA class will assist you.

Join MESA by calling Judy Liteky at (650) 306-3156 or by e-mail at [liteky@smccd.net](mailto:liteky@smccd.net). Read about MESA events on the MESA bulletin board in Building 5, Room 105. Start making MESA friends by coming to campus meetings and lunches.

## 12 Programs/Services for Student Success

### **Middle College High School Student Support Services Program (TRIO)**

Building 13 Room 106  
(650) 306-3120  
www.canadacollege.edu/middlecollege  
email: CanadaMiddleCollege@smccd.net

Middle College High School is an exciting collaboration between Sequoia Union High School District and Cañada College for high school juniors and seniors. Students complete their requirements for high school graduation while taking college courses. All courses are held at Cañada College. Tuition and textbooks are free; however, Middle College students taking 12 units or more are required to pay partial enrollment fees. This program offers a serious learning environment that assists students to become self-directed and responsible for their education. Through this unique program, students have the opportunity to explore and be challenged by new options.

For further information about the Middle College High School program at Cañada College, please call (650) 306-3120.

### **Student Life**

Building 5, Room 211A  
(650) 306-3364

To gain the most from college life, students are encouraged to participate in the various Cañada clubs and activities which offer many opportunities for making both social and educational contacts. Anyone interested in joining or starting a club or organization should contact the Student Life Office, Building 5, Room 211A (306-3364). Current active clubs include: International Student Club, Environmental Club, A.S.I.D. - Interior Design Club, Latin American Friendship Club, Gay and Lesbian Student Club, Cañada Science & Engineering Club, Phi Theta Kappa Honor Society, Teacher's Club, Salsaholics, and more.

Building 5, Room 105 (The Learning Center)  
(650) 306-3348

Would you like to transfer to a four-year university?

The Student Support Services (TRIO) Program will give you the personalized support you need to succeed in your academic and career goals. The program will provide you with extra counseling resources and support. There are friendly, patient graduate tutors for your classes in Reading, English and Math. We will offer additional activities such as speakers and field trips to four-year schools to help you choose the college/university that's right for you.

The Student Support Services Program is a federally funded program that assists first generation, low-income students and students with disabilities to earn their AA/AS degree and/or transfer to four-year educational institutions.

For further information about the Student Support Services Program at Cañada, please contact (650) 306 3348.

### **Upward Bound Program**

Building 17, Room 112  
(650) 306-3332  
also: Sequoia High School Room 42  
(650) 369-1411-6042

Upward Bound Program is a federally funded program for low-income and first generation high school students to successfully complete their high school education, enter colleges/universities and graduate from the four-year colleges/universities.

Cañada College partners with Sequoia Union High School and serves 50 eligible students who attend SUHS and/or who reside in East Palo Alto and Fair Oaks areas.

It is a rigorous academic program where students receive intensive tutoring, Saturday College instruction, and a six-week Summer academic curriculum.

For further information about the Upward Bound Program at Cañada College, please contact 650-306-3332.



**Apply TODAY for Financial Aid!  
\$\$\$ STILL AVAILABLE.**

Apply on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

Need Help? Come to or call the Cañada College

Financial Aid Office, Building 8 next to Admissions,

650 306-3307. Se habla español.

## CAN Numbers

The California Articulation Number (CAN) identifies some of the transferable lower-division, introductory courses commonly taught on college campuses. The system ensures that CAN courses on one participating campus will be accepted in lieu of the comparable CAN course on another participating campus.

## Prerequisites (PREREQ), Corequisites (COREQ), and Basic Skills Advisories (RECOMMENDED)

RECOMMENDED refers to the basic skills level in reading, writing, and/or mathematics which is needed before enrolling in a course. In order to succeed in most courses, students should possess reading and writing skills at specific levels and, for some courses, mathematics. Basic skill levels are the minimum levels at which students need to perform before enrolling in the target courses. A Prerequisite (PREREQ) is

a condition of enrollment that a student is required to meet. Usually, a prerequisite is a course which must be completed successfully before enrolling in a course which follows. For example, English 100 is a course prerequisite for English 165. In order to successfully complete a course a grade of "C" or better must be earned in the designated course. A Corequisite is a course that a student is required to take concurrently with another course. Students may challenge a prerequisite and/or corequisite; contact a counselor for procedural information. **NOTE: For non-native English speakers, ENGL 400 is the equivalent of ENGL 800 for satisfying RECOMMENDED Basic Skills Advisories.**

## BSL: Open Curriculum.

Courses with this designation have no recommended basic skills advisories.

**All Evening, Week-end, Late Afternoon, and Off-campus Classes are SHADED.**

Course Reference Number	Department & Section	Days Class Meets	Time Class Meets	Building & Room	Instructor	Number of Units	Short Course Dates
35366	ART 125 AX	Mon	3:10-6:15	13-17	Cornell	1.0	01/24-02/28

Note: An "X" in the section designator, such AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.

## ACCOUNTING

### ACTG 121 FINANCIAL ACCOUNTING

Introduction to fundamentals of a basic accounting system including how to record business transactions, prepare financial statements, and use accounting information in accordance with generally accepted accounting standards. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. (CAN BUS 2) (CAN BUS SEQ A = ACTG 121 + 131) Transfer: CSU, UC.

30821 ACTG 121 AA MWF 11:10-12:35 13-116 Roscelli 5.0

#### Evening and/or Weekend courses(s)

34074 ACTG 121 LA Wed 6:10-10:00 17-109 Claire 4.0

### ACTG 131 MANAGERIAL ACCOUNTING

Financial information used in planning, organizing, directing, controlling, and decision-making processes. Recommended for all business major transfer students. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ACTG 121 (4 units) or equivalent. (CAN BUS 4) (CAN BUS SEQ A = ACTG 121 + 131) Transfer: CSU, UC.

39309 ACTG 131 AA MWF 11:10-12:35 17-109 Claire 5.0

#### Evening and/or Weekend courses(s)

40170 ACTG 131 LA Thu 6:10-10:00 17-109 Claire 4.0

### ACTG 133 INTRODUCTION TO SPREADSHEETS FOR MANAGERIAL ACCOUNTING

Solve complex managerial accounting problems using a computer and spreadsheet software. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. Transfer: CSU.

40171 ACTG 133 AA Thu 12:10-1:00 13-213 Claire 1.0

**ACTG 133 has a non-refundable materials charge of \$2.**

### ACTG 180 PAYROLL AND BUSINESS TAXES

Overview of payroll accounting procedures including state and federal laws and regulations. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

#### Evening and/or Weekend courses(s)

38831 ACTG 180 LA Thu 6:30-9:20 13-116 Gawad 1.5 01/19-03/09

### ACTG 190 QUICKBOOKS® AND QUICKBOOKS PRO® FOR THE PARAPROFESSIONAL I

Development and operation of a computerized accounting system using QuickBooks or QuickBooks Pro. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ACTG 100 or 121 (4 units) or equivalent and CBOT 430 or equivalent. Transfer: CSU.

#### Evening and/or Weekend courses(s)

39718 ACTG 190 LA Tue 6:30-9:20 13-214 Gawad 1.5 01/17-03/07

**ACTG 190 has a non-refundable materials charge of \$4.**

### ACTG 192 QUICKBOOKS® AND QUICKBOOKS PRO® FOR THE PARAPROFESSIONAL II

Intermediate accounting procedures covering accounts receivable and payable, payroll, and inventory control for the paraprofessionals using QuickBooks and QuickBooks Pro on the computer. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ACTG 190. Transfer: CSU.

#### Evening and/or Weekend courses(s)

39719 ACTG 192 LA Tue 6:30-9:20 13-214 Gawad 1.5 03/21-05/16

**ACTG 192 has a non-refundable materials charge of \$4.**

SFSU Business Administration Degree through Cañada's University Center

## Preparing to TRANSFER into the SFSU Business Administration Degree Program?

Follow these easy steps:

- **SEE your counselor**

- **TAKE the following classes:**

ACTG 121

ACTG 131

BUS 103 & CBOT 435\*

\* May also be met by passing the ISYS 363 Waiver Exam, which is administered at SFSU.

ECON 100

ECON 102

MATH 200

MATH 241 OR MATH 251

- **COMPLETE Lower Division Transfer Requirements:**

Students must also complete 39 units of lower division General Education (GE) requirements. To see a list of courses that fulfill the California State University GE requirements please visit <http://canadacollege.net/catalog/0506pps36-44.pdf>, or for the most recent transfer information, visit [www.assist.org](http://www.assist.org).



# 14 Schedule of Classes — A

## ACTG 194 QUICKBOOKS® AND QUICKBOOKS PRO® FOR THE SMALL BUSINESS PERSON I

Financial accounting features of QuickBooks and QuickBooks Pro. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
38320	ACTG 194	WA	Sat	8:00-5:00	13-214	Claire 1.0 01/21-01/28

**ACTG 194 has a non-refundable materials charge of \$2.**

## ACTG 196 QUICKBOOKS® AND QUICKBOOKS PRO® FOR THE SMALL BUSINESS PERSON II

Introduces the complex issues encountered when setting up and maintaining a QuickBooks Pro® accounting system. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. PREREQ: ACTG 194. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
38321	ACTG 196	WA	Sat	8:00-5:00	13-214	Claire 1.0 02/04-02/11

**ACTG 196 has a non-refundable materials charge of \$2.**

## ANTHROPOLOGY

### ANTH 105 PEOPLES AND CULTURES OF THE WORLD

Comparative study of Eskimo, Bushman of Africa, Mountain People of New Guinea, Pygmy, Yanomamo of Brazil, and the People of Micronesia. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; DSI, UC. (IGETC: 4)

30838	ANTH 105	AA	MWF	10:10-11:00	17-103	Gresham 3.0
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### ANTH 110 CULTURAL ANTHROPOLOGY

Comparison of human behavior expressed in different cultures, religions, economies, personalities, kinships and families throughout the world. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN ANTH 4) Transfer: CSU; DSI, UC. (IGETC: 4)

30839	ANTH 110	AA	TTh	11:10-12:25	17-103	Lass 3.0
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### ANTH 125 PHYSICAL ANTHROPOLOGY

Overview of the history of life on earth and the evolution of different lifeforms. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN ANTH 2) Transfer: CSU; B2, UC. (IGETC: 5B)

30840	ANTH 125	AA	MWF	9:10-10:00	17-103	Gresham 3.0
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<i>Evening and/or Weekend courses(s)</i>						
40248	ANTH 125	LA	Th	7:05-9:50	17-205	Titus 3.0

### ANTH 350 INTRODUCTION TO ARCHAEOLOGY

Survey of four million years of human biological evolution and the archaeological study of sociocultural adaptation. ANTH 110 is recommended. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; DSI.

<i>Telecourse:</i>						
37434	ANTH 350	TV	See pages 52-53	TV	Gonzales	3.0

Orientation meeting is held at College of San Mateo.

### ANTH 370 OLMEC, MAYA, AZTEC PEOPLE AND CULTURES OF MEXICO AND CENTRAL AMERICA

Comparison of Middle American civilization and cultures. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; DSI, UC. (IGETC: 4)

38637	ANTH 370	AA	TTh	9:45-11:00	17-103	Lass 3.0
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## ARCHITECTURE

### ARCH 110 BASIC ARCHITECTURAL DRAWING

Introduction to planning and designing the family home. Architectural blueprint reading, floor plan design, sketching and instrument drawing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

30846	ARCH 110	AA	Tue	3:10-6:00	13-13	Wallach 3.0
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<i>Evening and/or Weekend courses(s)</i>						
30847	ARCH 110	LA	Mon	6:30-9:35	13-13	Wallach 3.0

## ART

(See also Multimedia)

### ART HISTORY

#### ART 100 ART OF THE WESTERN WORLD

Traces the Western tradition in the visual arts from ancient Greece to the present day. Chronologically introducing the societies, values, and ideals that gave birth to Western Art, it explores the connection between great works and the environment that stimulated their creation. Not intended for ART majors. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; C1.

<i>Telecourse:</i>						
36814	ART 100	TV	See pages 52-53	TV	Pennington	3.0

Orientation meeting is held at College of San Mateo

#### ART 101 HISTORY OF ART I

Survey of prehistoric, ancient, classical and medieval art, emphasizing the structure of architecture and sculpture, and their use in society. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN ART 2) Transfer: CSU; C1, UC. (IGETC: 3A)

30848	ART 101	AA	TTh	11:10-12:25	3-148	Erickson 3.0
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#### ART 102 HISTORY OF ART II

Survey of western painting, sculpture, and architecture from the Proto-Renaissance to the end of the 17th century, with an emphasis on Renaissance values as they relate to the human figure and the development of space. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; C1, UC. (IGETC: 3A)

39275	ART 102	AA	MW	11:10-12:25	3-148	Erickson 3.0
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#### ART 103 HISTORY OF ART III

Survey of western art from the 18th century to the present, with an emphasis on revolution, the avant-garde, and Impressionism. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; C1, UC. (IGETC: 3A)

30850	ART 103	AA	TTh	9:45-11:00	3-148	Erickson 3.0
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#### ART 125 ASIAN ART FOR INTERIORS: CHINA AND KOREA (ALSO INTD 320)

A broad survey of historic and contemporary Asian art from China and Korea. (Partially fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; C1.

35366	ART 125	AX	Mon	3:10-6:15	13-17	Cornell 1.0 01/23-02/27
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#### ART 126 ASIAN ART FOR INTERIORS: JAPAN AND SOUTHEAST ASIA (ALSO INTD 321)

A broad survey of historic and contemporary Asian art from Japan and Southeast Asia. (Partially fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; C1.

35367	ART 126	AX	Mon	3:10-6:15	13-17	Cornell 1.0 03/06-04/03
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#### ART 127 ASIAN ART FOR INTERIORS: JAPAN, INDIA, AND THE PHILIPPINES (ALSO INTD 322)

A broad survey of historic and contemporary Asian art from Japan continued, India, the Philippines, and Persia. (Partially fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; C1.

35368	ART 127	AX	Mon	3:10-6:15	13-17	Cornell 1.0 04/17-05/15
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#### ART 680 THE HISTORY OF IMPRESSIONISM

A survey of one of the most revolutionary movements in art history. This discussion of French and American artists who found beauty in the modern world and challenged traditional notions of art examines the work of (among others) Manet, Monet, Renoir, Degas, Cassatt, Morisot, Whistler, Sargent and Caillebotte. The course incorporates references to music and literature of the era. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. Transfer: CSU.

30869	ART 680	AA	Fri	12:10-2:15	Theatre	Erickson 1.0 03/10-05/05
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# Schedule of Classes — A/B 15

## STUDIO ART

### ART 201 FORM AND COMPOSITION I

A basic studio survey course, using structured drawing and painting problems focused on three-dimensional forms and space relationships, using line, mass, shape and color. BSL: Open Curriculum. Transfer: CSU: C1, UC.

30851 ART 201 AA	MW	9:10-12:00	3-260	Morales	3.0
<i>Evening and/or Weekend courses(s)</i>					
38870 ART 201 LA	TTh	6:30-9:20	3-260	Bogdonoff-Ginsberg	3.0

### ART 204 DRAWING I

A fundamental course in drawing using dry media, pencil, charcoal, and Conte crayon. BSL: Open Curriculum. (CAN ART 8) Transfer: CSU: C1, UC.

30854 ART 204 AA	MW	1:10-4:00	3-227	Bowen	3.0
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### ART 205 DRAWING II

ART 205 continues development of visual perception and technique, emphasizing direct response to visual stimuli. BSL: Open Curriculum. PREREQ: ART 204. Transfer: CSU, UC.

40089 ART 205 AA	MW	1:10-4:00	3-260	Morales	3.0
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### ART 221 PAINTING I

Structured course in painting, projects emphasize continuity of student experience, orderly approach, and increased sophistication. BSL: Open Curriculum. PREREQ: ART 201 or 204. (CAN ART 10) Transfer: CSU, UC.

39264 ART 221 AX	TTh	9:10-12:00	3-260	Morales	3.0
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### ART 222 PAINTING II

Develops awareness of optical potential of the painted surface. Acrylics, oil paint, and other media are used. BSL: Open Curriculum. PREREQ: ART 221. Transfer: CSU, UC.

39724 ART 222 AX	TTh	9:10-12:00	3-260	Morales	3.0
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### ART 301 DESIGN

The fundamentals of non-objective two-dimensional organization through the use of concept (idea) as the point of departure. BSL: Open Curriculum. Transfer: CSU: C1, UC.

40225 ART 301 AA	TTh	1:10-4:00	3-227	O'Leary	3.0
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### ART 351 BASIC BLACK AND WHITE PHOTOGRAPHY

Learn valuable photographic skills directly transferable to the digital world (both digital cameras and image manipulation software such as Adobe Photoshop®). Basic understanding of a 35mm camera's controls is a prerequisite. Students learn to develop and print their own black and white film. Students must supply their own 35mm camera, film, and paper. One by arrangement hour of lab per week is required. BSL: Open Curriculum. PREREQ: ART 356. (CAN ART 18) Transfer: CSU, UC.

<i>Evening and/or Weekend courses(s)</i>					
38359 ART 351 LA	Mon	5:30-7:30	3-260	De Camp	3.0
	Mon	7:35-9:35	3-262		

## ASTRONOMY

(See Also Physics)

### ASTR 100 INTRODUCTION TO ASTRONOMY

Survey of modern astronomy; study of what mankind knows about the universe and our place in it; including planets, stars, galaxies, quasars, pulsars, black holes, and the beginning and the end of the universe. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. Transfer: CSU: B1, UC. (IGETC: 5A)

30870 ASTR 100 AA	MWF	11:10-12:00	22-116	Preston	3.0
<i>Evening and/or Weekend courses(s)</i>					
30871 ASTR 100 LA	Tue	7:05-9:50	22-113	Digel	3.0

**ASTR 100 has a non-refundable materials charge of \$6.**

### ASTR 101 ASTRONOMY LABORATORY

Identification of constellations, planets, stars and features of the moon. Use of a telescope and astronomical computer software to help locate identify and demonstrate the movement of astronomical objects. Laboratory measurements of astronomical phenomena. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 120 or 122. PREREQ: Completion of or concurrent enrollment in ASTR 100. Transfer: CSU: B1, B3, UC. (IGETC: 5A\*)

<i>Evening and/or Weekend courses(s)</i>					
33358 ASTR 101 LA	Mon	7:05-10:10	16-106	Digel	1.0
30872 ASTR 101 LB	Thu	7:05-9:50	16-106	Digel	1.0

## BIOLOGICAL SCIENCES

### BIOL 100 INTRODUCTION TO THE LIFE SCIENCES

Nature of the physical and chemical aspects of life. Plant and animal interrelationships and interdependencies. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: B2, UC\*. (IGETC: 5B)

30873 BIOL 100 AA	MWF	10:10-11:00	17-203	Rhodes	3.0
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### BIOL 110 PRINCIPLES OF BIOLOGY

Lecture/lab course covering basic biological principles and designed for the non-biological sciences major. Recommended for the lab science transfer requirement. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: B2, B3, UC. (IGETC: 5B\*)

30874 BIOL 110 AA	MWF	11:10-12:00	17-203	Rhodes	4.0
	Mon	1:10-4:00	16-212		
30877 BIOL 110 AB	Tue	8:10-11:00	16-212	Rhodes	4.0
	MWF	11:10-12:00	17-203		

<i>Evening and/or Weekend courses(s)</i>					
30878 BIOL 110 LA	MW	7:00-9:50	16-212	Boyett-Anderson	4.0

### BIOL 130 HUMAN BIOLOGY

An introduction to the anatomy and physiology of the human body through coverage of the organ systems, common diseases and the medical responses. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: B2, UC. (IGETC: 5B)

40172 BIOL 130 AA	MWF	9:10-10:00	17-203	Rhodes	3.0
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<i>Evening and/or Weekend courses(s)</i>					
30881 BIOL 130 LA	Tue	7:05-9:50	17-105	Ciambrone	3.0

### BIOL 225 BIOLOGY OF ORGANISMS

A course designed for biology majors covering the classification, biodiversity, evolution, ecology, behavior, population genetics, and structure and function of organisms. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. (CAN BIOL SEQ A = BIOL 225 + BIOL 230) Transfer: CSU: B2, B3, UC. (IGETC: 5B\*)

38348 BIOL 225 AA	TTh	11:10-12:25	18-221	Welles	5.0
	TTh	1:10-4:00	18-221		

### BIOL 240 GENERAL MICROBIOLOGY

Molecular and biochemical characteristics of micro-organisms with emphasis on bacteria. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CHEM 192, 210 or 410 or equivalent, and either BIOL 110 or 130 or equivalent. (CAN BIOL 14) Transfer: CSU: B2, B3, UC. (IGETC: 5B\*)

38829 BIOL 240 AA	TTh	8:10-9:25	16-204	Staples	4.0
	TTh	9:45-11:00	22-116		
39410 BIOL 240 AB	TTh	9:45-11:00	22-116	Staples	4.0
	TTh	11:10-12:25	16-204		
40193 BIOL 240 AC	MW	2:10-3:30	17-209	Staff	4.0
	MW	3:40-5:00	16-204		

<i>Evening and/or Weekend courses(s)</i>					
30883 BIOL 240 LA	TTh	5:35-6:50	16-204	Torok	4.0
	TTh	7:05-8:20	17-209		
39712 BIOL 240 LB	TTh	7:05-8:20	17-209	Torok	4.0
	TTh	8:35-9:50	16-204		

# 16 Schedule of Classes — B

## BIOL 250 HUMAN ANATOMY

Study of the structure of the major organ systems of the human body; lab consists of studying human gross anatomy models and prosected cadavers. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: BIOL 100, 110 or 130. (CAN BIOL 10) (CAN BIOL SEQ B = BIOL 250 + 260) Transfer: CSU: B2, B3, UC. (IGETC: 5B\*)

35763 BIOL 250 AA	MW	12:35-2:00	22-116	Hirzel	4.0
	Mon	2:05-5:15	18-213		
39015 BIOL 250 AB	Wed	8:10-11:00	18-213	Chinn	4.0
	MW	12:35-2:00	22-116		
40195 BIOL 250 AC	TTh	9:45-11:00	17-203	Staff	4.0
	TTh	11:10-12:30	18-213		

<i>Evening and/or Weekend courses(s)</i>					
35766 BIOL 250 LA	Tue	7:05-9:50	17-207	Chinn	4.0
	Thu	7:05-9:50	18-213		
39274 BIOL 250 LB	Tue	7:05-9:50	17-207	Chinn	4.0
	Wed	7:05-9:50	18-213		

## BIOL 260 HUMAN PHYSIOLOGY

Study of the functions of the major organ systems of the human body. For students in allied health and other related fields. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 120 or 122. PREREQ: BIOL 110 or 130 or 225 or 230 or 240 or 250. CHEM 192 or 210 or 410. (CAN BIOL 12) (CAN BIOL SEQ B = BIOL 250 + 260) Transfer: CSU: B2, B3, UC. (IGETC: 5B\*)

35764 BIOL 260 AA	TTh	8:10-11:00	18-213	Hirzel	5.0
	TTh	11:10-12:25	22-116		
38998 BIOL 260 AB	TTh	11:10-12:25	22-116	Hirzel	5.0
	TTh	12:35-3:25	18-213		
39710 BIOL 260 AC	TTh	8:10-9:25	17-207	Staff	5.0
	MF	8:10-11:00	18-213		
40196 BIOL 260 AD	MW	9:35-11:00	22-116	Staples	5.0
	MW	11:10-2:00	18-213		

<i>Evening and/or Weekend courses(s)</i>					
39345 BIOL 260 LA	Thu	7:05-9:50	17-207	Kelley	5.0
	Sat	9:00-3:00	18-213		

## BIOL 310 NUTRITION

Introduction to nutrient functions, structures and food sources; health consequences of nutrient deficiencies and excesses; related chronic diseases; inter-relationships of diet to body's metabolism. Emphasis is placed on applying information to personal life. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. (CAN FCS 2) Transfer: CSU: E1, UC.

30884 BIOL 310 AA	TTh	11:10-12:25	17-203	Vaccarella	3.0
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<i>Evening and/or Weekend courses(s)</i>					
30885 BIOL 310 LA	Wed	7:05-9:50	17-209	Freiberg	3.0

## BUSINESS

(See also courses in Management and Real Estate)

### BUS. 100 SURVEY OF BUSINESS

Introduction to the American business practices in the global environment including economics, ethics, entrepreneurship, organizational development, management, customer/enterprise relations, information management, accounting, securities, and financial institutions. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40214 BUS. 100 AA	MWF	11:10-12:00	13-213	Trugman	3.0
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<i>Evening and/or Weekend courses(s)</i>					
38867 BUS. 100 LA	Tue	7:05-9:50	13-113	Thiele	3.0

<i>Telecourse:</i>					
36815 BUS. 100 TV	See pages 52-53	TV	McGlasson		3.0
Orientation meeting is held at College of San Mateo.					

### BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS

Overview of business information systems including hardware, software, flow-charting, and programming in Visual Basic. Introductory units on software packages (spreadsheet, word processing, and database) used in business are included. Designed to meet the requirements of the business transfer major. Two hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

30891 BUS. 103 AA	MWF	8:10-9:00	13-217	Trugman	3.0
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**BUS. 103 has a non-refundable materials charge of \$6.**

### BUS. 110 BUSINESS ARITHMETIC

Review of basic arithmetic skills -- addition, subtraction, multiplication, division, fractions, decimals, trade discounts, and other business problems. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

<i>Evening and/or Weekend courses(s)</i>					
39728 BUS. 110 LX	Thu	7:05-9:50	13-216	Trugman	3.0

*On-Line course:*

39726 BUS. 110 OL	By Arrangement	On-line	Trugman		3.0
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Mandatory Orientation Meeting: Thur., 01/19, 7:10-8:00 pm, Bldg. 13, Room 216.

### BUS. 115 BUSINESS MATHEMATICS

Calculations involving taxes, discounts, negotiable instruments, periodic payments, compensation methods, inventory pricing, depreciation, and present value. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. PREREQ: BUS. 110. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>					
39729 BUS. 115 LX	Thu	7:05-9:50	13-216	Trugman	3.0

*On-Line course:*

39727 BUS. 115 OL	By Arrangement	On-line	Trugman		3.0
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Mandatory Orientation Meeting: Thur., 01/19, 7:10-8:00 pm, Bldg. 13, Room 216.

### BUS. 128 CORPORATE MEETING AND EVENT PLANNING

Planning, costing, and managing corporate group meetings, conferences, and special events. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>					
39925 BUS. 128 LA	Wed	6:30-9:20	13-214	Finn	3.0

### BUS. 150 SMALL BUSINESS MANAGEMENT

Introduction to the methods used for starting and managing a small business. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: BUS. 100 or previous business experience. Transfer: CSU.

<i>Telecourse:</i>					
36816 BUS. 150 TV	See pages 52-53	TV	VonBleichert		3.0
Orientation meeting is held at College of San Mateo.					

### BUS. 170 SALESMANSHIP FUNDAMENTALS

Covers the role and impact of personal selling in the marketing process. Considers principles and techniques employed effectively in the direct sales process. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

<i>Telecourse:</i>					
36817 BUS. 170 TV	See pages 52-53	TV	Blinn		3.0
Orientation meeting is held at College of San Mateo.					

### BUS. 201 BUSINESS LAW

Introduction to the law applicable to business institutions and their operation. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN BUS 12) Transfer: CSU, UC.

30894 BUS. 201 AA	TTh	11:10-12:25	13-116	Roscelli	3.0
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# Schedule of Classes — B/C 17

## BUS. 395 GETTING STARTED IN BUSINESS

Designed to assist in starting a new business or growing a current business faster, in evaluating a business idea, and in organizing a business by studying important business principles developed by international business consultants. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

### Evening and/or Weekend courses(s)

38721 BUS. 395 LA	Tue	6:30-9:20	13-114	Genevro	1.0	01/17-02/21
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## BUS. 396 DEVELOPING A BUSINESS PLAN

Learn how to design, develop, and implement the most important tool for a successful business--the business plan. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

### Evening and/or Weekend courses(s)

38723 BUS. 396 LA	Tue	6:30-9:20	13-114	Genevro	1.0	02/28-04/04
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## BUS. 397 DEVELOPING TOOLS TO CREATE A MARKETING PLAN

Learn about marketing and advertising tools, including the Internet, and get ready to start your own business. Here you talk to entrepreneurs, identify your target customers and position your company for success. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

### Evening and/or Weekend courses(s)

38722 BUS. 397 LA	Tue	6:30-9:20	13-114	Fraser	1.0	04/18-05/23
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## CAREER AND PERSONAL DEVELOPMENT

### CRER 137 LIFE AND CAREER PLANNING

Exploration of career and personal interests, skills, values and career alternatives. Development of job search techniques: resumes, cover letters, and interview skills. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: E1.

30986 CRER 137 AA	TTh	9:45-11:00	20-100	Hernandez	3.0
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### Evening and/or Weekend courses(s)

30987 CRER 137 LA	Tue	6:30-9:35	17-107	Olesen	3.0
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### CRER 300 INTRODUCTION TO SCHOLARSHIPS

Students learn how to research scholarships at the local, state and national levels; how to prepare and apply for scholarships; and how to develop effective personal statements. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

33880 CRER 300 AA	TTh	11:10-12:25	6-12	Sohrabi	1.5	01/17-03/16
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### CRER 401 COLLEGE SUCCESS

Information regarding college policies, degrees, transfer requirements, programs/services and improvement in study skills. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

39685 CRER 401 AA	Thu	12:10-1:00	22-113	Olesen	1.0
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### Evening and/or Weekend courses(s)

36141 CRER 401 LA	Thu	5:30-6:20	6-12	Belingeri	1.0
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### CRER 430 CAREER ASSESSMENT

Designed to help individuals define career alternatives. Vocational interest, skills, and values instruments are given and results interpreted. A minimum of 24 hours of "by arrangement" testing, research, and counseling are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

36801 CRER 430 AA	By Arrangement	5-204	Olesen	0.5
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### CRER 680 CAREER, MAJOR AND TRANSFER: LEARNING COMMUNITY

Designed to engage students in their own career development and become active participants in planning their educational goals. Learn valuable resources and tools to help with career, major and transfer choices. Personality and interests are explored. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

## LEARNING COMMUNITY: MATHEMATICS

First Year Experience course(s) (see page 10):

40201 CRER 680 AA	Wed	11:10-12:00	13-11	Mata	1.0
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CRER 680 AA is linked with CRN 40125, MATH 112 AC. When you enroll in a linked section you must enroll in the companion course.

## LEARNING COMMUNITY: ENGLISH

First Year Experience course(s) (see page 10):

40203 CRER 680 AC	Wed	12:10-1:00	13-11	Darafshi	1.0
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CRER 680 AC is linked with CRN 39723, ENGL 100 AI. When you enroll in a linked section you must enroll in the companion course.

## LEARNING COMMUNITY: READING

First Year Experience course(s) (see page 10):

40202 CRER 680 AB	Wed	11:10-12:00	13-15	Sammot	1.0
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CRER 680 AB is linked with CRN 40169, READ 836 AG. When you enroll in a linked section you must enroll in the companion course.

## CHEMISTRY

### CHEM 100 SURVEY OF CHEMISTRY

General survey course of the chemical concepts designed for non-science majors. Not open to students who have had or are taking CHEM 210. PREREQ: MATH 111. Transfer: CSU: B1, UC\*. (IGETC: 5A)

### Telecourse:

36819 CHEM 100 TV	See pages 52-53	TV	DeGregorio	3.0
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Orientation meeting is held at College of San Mateo.

### CHEM 112 CHEMISTRY IN ACTION

Introduction to theories, laws, concepts and language of chemistry to explain environmental and biological processes. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 110. Transfer: CSU: B1, B3, UC\*.

40119 CHEM 112 AA	Tue	11:10-2:00	18-311	Wakeham	4.0
	MWF	11:10-12:00	17-209		

### CHEM 210 GENERAL CHEMISTRY I

Discussion of fundamental concepts, principles and laws that describe the chemistry of solids, liquids, gases and solutions including atomic and molecular structures, bonding, molecular geometry, stoichiometry and thermochemistry with emphasis on critical thinking and problem solving skills. CHEM 192 is recommended. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 120 or 123, or satisfactory score on District math placement test and other measures as appropriate that indicate proficiency in Intermediate Algebra. (CAN CHEM 2) (CAN CHEM SEQ A = CHEM 210 + 220) Transfer: CSU: B1, B3, UC\*. (IGETC: 5A\*)

30957 CHEM 210 AA	TTh	11:10-2:00	18-305	Medina	5.0
	MWF	10:10-11:00	17-209		

**CHEM 210 has a non-refundable materials charge of \$6.**

### CHEM 220 GENERAL CHEMISTRY II

Discussion of chemical kinetics, chemical equilibria, thermodynamics, electrochemistry, coordination chemistry, nuclear chemistry with emphasis on critical thinking and problem solving skills. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CHEM 210 or equivalent. (CAN CHEM 4) (CAN CHEM SEQ A = CHEM 210 + 220) Transfer: CSU, UC. (IGETC: 5A\*)

30958 CHEM 220 AA	TTh	8:10-11:00	18-311	Bhatia	5.0
	MWF	9:10-10:00	17-207		

**CHEM 220 has a non-refundable materials charge of \$6.**



# 18 Schedule of Classes — C

## CHEM 235 ORGANIC CHEMISTRY II

Continuation of CHEM 234. Introduces the chemistry of several functional groups with emphasis on synthesis and reaction mechanisms. Recommended to be taken concurrently with CHEM 238. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CHEM 234 and 237. Transfer: CSU: B1, UC. (IGETC: 5A).

40100 CHEM 235 AA MWF 9:10-10:00 17-209 Medina 3.0

## CHEM 238 ORGANIC CHEMISTRY LABORATORY II

Synthesis, isolation, purification and identification of organic compounds including qualitative analysis from derivatives and spectroscopy. Recommended to be taken concurrently with CHEM 235. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: CHEM 235. Transfer: CSU: B1, B3, UC. (IGETC: 5A\*)

40133 CHEM 238 AA TTh 8:10-11:00 18-305 Medina 2.0

## CHEM 410 CHEMISTRY FOR HEALTH SCIENCES

A survey of basic concepts in general, organic and biological chemistry relevant to the allied science programs. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 110 or equivalent. Transfer: CSU: B1, B3.

39612 CHEM 410 AA MWF 8:10-9:00 17-209 Pattanayak 4.0  
Fri 9:10-12:00 18-311

Evening and/or Weekend courses(s)				
39615 CHEM 410 LA	Mon	7:05-10:10	17-209 Staff	4.0
	Wed	7:05-9:50	18-311	

**CHEM 410 has a non-refundable materials charge of \$6.**

## COMPUTER BUSINESS OFFICE TECHNOLOGY

(Previously listed under Business/Office Technology)

Para cursos de CBOT en Español, véa el final de esta sección.

## CBOT 415 BEGINNING COMPUTER KEYBOARDING

Keyboarding techniques using the alphabetic and numeric keys on the computer. Two hours of lab per week are required. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39915 CBOT 415 AX TTh 8:10-9:25 13-217 Finn 1.5 01/17-03/09  
39917 CBOT 415 BX TTh 8:10-9:25 13-217 Finn 1.5 03/14-05/11  
39936 CBOT 415 CX Fri 11:10-2:00 13-217 Thiele 1.5 01/20-03/17

Evening and/or Weekend courses(s)				
39938 CBOT 415 DX	MW	4:30-5:45	13-217 Thiele	1.5 01/18-03/15
39926 CBOT 415 LX	Tue	6:30-9:20	13-213 Jung	1.5 01/17-03/07

**CBOT 415 has a non-refundable materials charge of \$4.**

## CBOT 417 SKILL BUILDING

Individualized, self-paced instruction to improve accuracy and develop keyboarding (typing) speed. May be repeated for credit up to 3 units. Two hours of lab per week are required per 1.5 units. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 415. Transfer: CSU.

39916 CBOT 417 AX TTh 8:10-9:25 13-217 Finn 1.5 01/17-03/09  
39918 CBOT 417 BX TTh 8:10-9:25 13-217 Finn 1.5 03/14-05/11  
39937 CBOT 417 CX Fri 11:10-2:00 13-217 Thiele 1.5 01/20-03/17  
39940 CBOT 417 EX Fri 11:10-2:00 13-217 Thiele 1.5 03/24-05/19

Evening and/or Weekend courses(s)				
39939 CBOT 417 DX	MW	4:30-5:45	13-217 Thiele	1.5 01/18-03/15
39927 CBOT 417 LX	Tue	6:30-9:20	13-213 Jung	1.5 01/17-03/07

**CBOT 417 has a non-refundable materials charge of \$4-\$6.**

## CBOT 430 COMPUTER APPLICATIONS, PART I

Introduction to the use of personal computers including the basic features of Windows, word processing, and presentation graphics using Microsoft Office. CBOT 415 is recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC\*.

39942 CBOT 430 AA MWF 9:10-10:00 13-217 Thiele 1.5 01/18-03/17  
39921 CBOT 430 AB TTh 9:45-11:00 13-217 Finn 1.5 01/17-03/09  
39944 CBOT 430 AC MW 12:10-1:25 13-217 Thiele 1.5 01/18-03/15

Evening and/or Weekend courses(s)				
39929 CBOT 430 LA	Wed	6:30-9:20	13-217 Jung	1.5 01/18-03/08
39923 CBOT 430 WA	Sat	8:10-2:00	13-217 Finn	1.5 01/21-02/11

**CBOT 430 has a non-refundable materials charge of \$4.**

## CBOT 431 COMPUTER APPLICATIONS, PART II

Includes the basic features of spreadsheets, database applications, and methods of integration using Microsoft Office. CBOT 430 is recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC\*.

39943 CBOT 431 AA MWF 9:10-10:00 13-217 Thiele 1.5 03/20-05/19  
39922 CBOT 431 AB TTh 9:45-11:00 13-217 Finn 1.5 03/14-05/11

Evening and/or Weekend courses(s)				
39930 CBOT 431 LA	Wed	6:30-9:20	13-217 Jung	1.5 03/15-05/10

**CBOT 431 has a non-refundable materials charge of \$4.**

## CBOT 435 SPREADSHEETS

Students use Excel to plan and build worksheets using formulas and functions to solve business problems. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39931 CBOT 435 AA TTh 11:10-12:25 13-214 Jung 3.0

**CBOT 435 has a non-refundable materials charge of \$6.**

## CBOT 439 MANAGING BUSINESS DOCUMENTS

Learn to create, format, and manage professional-looking business documents using a word processing program. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 415. Transfer: CSU.

39920 CBOT 439 BX TTh 8:10-9:25 13-217 Finn 1.5 03/14-05/11

Evening and/or Weekend courses(s)				
39928 CBOT 439 LX	Tue	6:30-9:20	13-213 Jung	1.5 01/17-03/07

**CBOT 439 has a non-refundable materials charge of \$4.**

## CBOT 470 ADVANCED SPREADSHEETS

Creating spreadsheets with macros, graphs, databases, and database queries for advanced business applications. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 435. Transfer: CSU.

Evening and/or Weekend courses(s)				
39924 CBOT 470 WA	Sat	8:10-2:00	13-217 Finn	1.5 02/25-03/18

## CBOT 472 INTRODUCTION TO WORD FOR WINDOWS

Basics of Word for Windows. Topics include creating, editing, printing, and formatting. Two hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39941 CBOT 472 EX Fri 11:10-2:00 13-217 Thiele 1.5 03/24-05/19

Evening and/or Weekend courses(s)				
39932 CBOT 472 LA	Mon	6:30-9:20	13-217 Jung	1.5 01/23-03/20

**CBOT 472 has a non-refundable materials charge of \$4.**

## CBOT 474 INTERMEDIATE WORD FOR WINDOWS

Intermediate features of Word for Windows. Topics include labels, merging, macros, sorting, tables, columns, and desktop publishing features. Two hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 472. Transfer: CSU.

Evening and/or Weekend courses(s)				
39934 CBOT 474 LA	Mon	6:30-9:20	13-217 Jung	1.5 03/27-05/22

**CBOT 474 has a non-refundable materials charge of \$4.**



# Schedule of Classes — C 19

## CBOT 475 USING OUTLOOK

Using Outlook, a personal information management program, prepares you for a wide range of communication and organizational tasks such as sending, receiving and filing emails; organizing contacts; scheduling appointments, events, and meetings and creating a to-do lists and delegating tasks. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 430. Transfer: CSU.

39947 CBOT 475 AC MW 12:10-1:25 13-217 Thiele 1.5 03/20-05/17  
**CBOT 475 has a non-refundable materials charge of \$4.**

## CBOT 478 INTEGRATING MICROSOFT OFFICE

Learn how to integrate and share data among Microsoft Word documents, Excel worksheets, Access databases, and PowerPoint presentations. Other topics include object linking and embedding, multi-tasking, task list, and creating compound documents. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 431 or equivalent. Transfer: CSU.

*Evening and/or Weekend courses(s)*  
 39935 CBOT 478 LA Thu 6:30-9:20 13-217 Jung 1.5 03/16-05/11  
**CBOT 478 has a non-refundable materials charge of \$4.**

## CBOT 480 USING THE INTERNET, PART I

Learn about the structure and features of the internet, email programs and services, file transfer, protocol, communicating via the Web, Downloading Programs and sharing files and increasing Web security. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 448. Transfer: CSU.

*Evening and/or Weekend courses(s)*  
 39948 CBOT 480 LA MW 4:30-5:45 13-217 Thiele 1.5 03/20-05/17  
**CBOT 480 has a non-refundable materials charge of \$4.**

## EN ESPAÑOL

### CBOT 435 EXCEL PARA WINDOWS

Estudiantes usan Excel de Microsoft para planear y construir hojas de trabajo, usando formulas y funciones para resolver problemas de negocios. Dos horas de clase a su elección por unidad es requerido. Registración abierta. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU.

*Curso dado en el Centro de OICW en Menlo Park*  
 39949 CBOT 435 MB Tue 6:30-9:20 MPCL1 Clark 3.0  
**CBOT 435 tiene una cuota para materiales de \$6.**

### CBOT 472 INTRODUCCION A WORD PARA WINDOWS

Principios basicos para WORD que incluyen crear, redactar, imprimir y formatear un documento. Dos horas de laboratorio por semana son requeridas. RECOMENDACION: Elegibilidad para LECTURA 802, e INGLES 800 o 400. REQUISITO: CBOT 431. Transferible a CSU.

*Curso dado en el Centro de OICW en Menlo Park*  
 39950 CBOT 472 MB Thu 6:30-9:20 MPCL1 Clark 1.5 01/19-03/09  
**CBOT 472 tiene una cuota para materiales de \$4.**

### CBOT 474 WORD PARA WINDOWS INTERMEDIO

Principios intermedios para WORD que incluyen las temas de etiquetacion, unir documentos, macros, sortear, columnas y graficas publicitarias (volantes, folletos, tarjetas de negocio, etc.). Dos horas de laboratorio por semana son requeridos. RECOMENDACION: Elegibilidad para LECTURA 802, e INGLES 800 o 400. REQUISITO: CBOT 472. Transferible a CSU.

*Curso dado en el Centro de OICW en Menlo Park*  
 39951 CBOT 474 MB Thu 6:30-9:20 MPCL1 Clark 1.5 03/16-05/11  
**CBOT 474 tiene una cuota para materiales de \$4.**

## COMPUTER INFORMATION SCIENCE

(See also Engineering)

### CIS 118, 119 INTRODUCTION TO OBJECT ORIENTED PROGRAM DESIGN, OPEN COMPUTER LAB I

Introduction to object-oriented computer programming for computer science majors (CSO) and computer professionals. Topics include computer hardware and operating systems, problem solving techniques, object-oriented program design, program coding, testing and implementation, documentation; issues and techniques. Students explore algorithm development, data types, flow of control, classes, objects, and event-driven programming. May be repeated once for credit. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 110 or 111. COREQ: Concurrent enrollment in CIS 119, Open Computer Lab. Transfer: CSU, UC.

38206 CIS 118 AA TTh 9:45-11:00 22-118 Iverson 3.0  
 38207 CIS 119 AA By Arrangement 5-105 Iverson 1.0  
**CIS 118 has a non-refundable materials charge of \$6.**

### CIS 250, 251 PROGRAMMING METHODS I: C++, OPEN COMPUTER LAB I: C++

Introduction to computer science and software engineering for majors and computer professionals. A systematic approach to the design, implementation, and management of robust C++ computer programs. Course emphasizes object-oriented design, programming documentation, testing and debugging techniques, and computer ethics. Conforms to the ACM CS1 standards. RECOMMENDED: Eligibility for READ 420, ENGL 100, and MATH 120 or 122. PREREQ: COMP 103 or CIS 118/119 or equivalent. COREQ: Concurrent enrollment in CIS 251, Open Computer Lab I. Transfer: CSU, UC.

*Evening and/or Weekend courses(s)*  
 37790 CIS 250 LA Mon 6:10-9:15 16-110 Iverson 3.0  
 37791 CIS 251 LA By Arrangement 5-105 Iverson 1.0  
**CIS 250 AA has a non-refundable materials charge of \$6.**


Acrobat/Computer Applications: Excel/Word/  
PowerPoint/Outlook & Windows <sup>XP</sup>

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**Computer Business Office Technology**  
 Department Coordinator: Sharon Finn  
 finn@smccd.net (650) 306-3450

## 20 Schedule of Classes — C/D/E

### COMPUTER INFORMATION TECHNOLOGY

(Previously listed under Business or Computer Information Science and/or Systems)

#### CIT 480 PERSONAL UNIX SYSTEMS

Learn how to install Linux on your home computer. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
40210 CIT 480 WA	Sat	9:00-5:00	13-213	Sinkewitsch	0.5	01/28-01/28

#### CIT 680 INTRODUCTION TO LINUX OPERATING ENVIRONMENT (UNIX)

Enables students to use the interactive operating environment of LINUX workstations and PC's (file system, shell features and commands, utilities and a GUI environment), and introduces students to LINUX shell script programming. Includes overviews of UNIX history, versions of UNIX and LINUX from various computer and software manufacturers, UNIX (POSIX) standards, and comparisons between LINUX (UNIX) and Microsoft Windows features and commands. LINUX is used for class lab activities. Prior experience with computers and windows is necessary. Sixteen by arrangement hours of lab are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39978 CIT 680 WA	Sat	9:00-5:00	13-213	Sinkewitsch	1.5	1/21, 2/04-2/11

#### CIT 680 INTRODUCTION TO SYSTEM AND NETWORK ADMINISTRATION OF LINUX (UNIX)

Designed to teach students the skills they need to effectively administer the Linux (UNIX) operating system. The course includes Linux server installation, configuration, administration, networking services, security, system maintenance, and troubleshooting tasks. Previous experience with computer hardware configuration, network services and network operating systems is recommended. Sixteen by arrangement hours of lab are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39979 CIT 680 WB	Sat	9:00-5:00	13-213	Sinkewitsch	1.5	03/11-03/25

### COOPERATIVE EDUCATION

#### COOP 670 COOPERATIVE EDUCATION/WORK EXPERIENCE

Employed students or students on volunteer assignments can earn 1-4 units per semester for jobs/assignments related to their major or occupational goals. Call 306-3367 for more information. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Enrollment in 7 units including Cooperative Education/Work Experience and a job or volunteer work site. Transfer: CSU.

COOP 670 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

30979 COOP 670 AA	Mon	1:10-2:00	13-116	Nicholls	4.0	01/23-02/06
30980 COOP 670 AB	Tue	1:10-2:00	13-116	Graham	4.0	01/17-01/31
39021 COOP 670 AC	Wed	1:10-2:00	13-116	Nicholls	1.0-3.0	1/18-2/01
30983 COOP 670 LA	Tue	5:30-6:20	13-116	Graham	4.0	01/17-01/31
30984 COOP 670 LB	Wed	5:30-6:20	13-116	Nicholls	4.0	01/18-02/01

Evening and/or Weekend courses(s)						
34119 COOP 670 WA	Sat	9:10-10:00	13-17	Nicholls	4.0	01/21-02/04

### DEVELOPMENTAL LEARNING SKILLS

(See also courses under Adaptive Physical Education)

The Disabled Student Program Services Center offers services to eligible students with disabilities; these services may include test taking accommodation, notetakers, pre-registration advising, disabled student parking, readers, scribes, recording for the blind book ordering and learning disability referrals and intakes. The program is designed to provide individual assistance to students with disabilities; this includes appropriate academic accommodations.

Developmental Learning Skills classes are designed for students interested in determining their unique learning profile and the characteristics of learning disabilities. DSKL 811 consists of an individualized series of appointments whereby a comprehensive battery of assessment tests are administered individually to students. Upon eligibility, students may receive specialized tutoring, and learn about self-advocacy skills, time-management, test taking accommodation and adaptive technology instruction as well as other services. For more information, please visit the DSPS Center in Bldg. 5, Room 207, or call (650) 306-3259 TDD: (650) 306-3161.

#### DSKL 810 DEVELOPMENTAL LEARNING SKILLS

Individual/small group instruction in perceptual, memory, conceptual, language skills, and self-advocacy skills. Verifiable learning disability is recommended. Eight by arrangement hours of lab per semester are required. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

31039 DSKL 810 AA	Tue	2:10-3:00	13-210	Hetrick	0.5	02/28-04/25
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#### DSKL 811 SPECIFIC LEARNING SKILLS ASSESSMENT

As assessment battery to determine learning styles and academic skill levels. Student develops an individual learning strategies plan. Twenty four by arrangement hours of lab are required per semester. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

31038 DSKL 811 AA	By Arrangement	5-207A	Streifer	0.5		
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#### DSKL 813 DEVELOPMENTAL READING AND THINKING

Primarily for the students in Learning Disabilities Program, small group instruction in reading and thinking skills. Verifiable learning disability is recommended. Twenty four by arrangement hours of lab are required per semester. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

39360 DSKL 813 AA	TTh	12:45-1:45	13-210	Hetrick	0.5-2.0	2/09-5/18
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#### DSKL 814 DEVELOPMENTAL WRITING

Primarily for students in learning disability program, small group and classroom activities designed to assist students in writing skills. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

40221 DSKL 814 AA	MW	1:10-2:00	13-210	Hetrick	0.5-2.0	2/06-5/17
	MW	2:10-3:00	13-210			

#### DSKL 816 TUTORING

Special assistance is provided to help students succeed in mainstream college-level classes. Designed primarily for students in the Learning Disabilities Program. Verifiable learning disability is recommended. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

39359 DSKL 816 AA	By Arrangement	13-210	Hetrick	0.5-2.0	2/07-5/19	
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### DRAMA

(See Theater Arts)

### EARLY CHILDHOOD EDUCATION/ CHILD DEVELOPMENT

(See also Literature)

ECE students will receive free bilingual support funded by First Five of San Mateo County.

Para cursos de ECE. en Español, véa el final de esta sección.

#### ECE. 201 CHILD DEVELOPMENT

Overview of growth from birth to adolescence including physical, cognitive, language, emotional, and social aspects of development; a practical application of theory is emphasized. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU; DSI, UC. (IGETC: 4)

31083 ECE. 201 AA	TTh	9:45-11:00	22-114	Lukas	3.0	
39540 ECE. 201 AB	Tue	4:10-7:00	22-113	Diiko	3.0	

# Schedule of Classes — E 21

## ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES

Historical perspective, nature, and goals of early childhood education. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39232 ECE. 210 AA Mon 4:10-7:00 22-114 Fernandez Leon 3.0

## ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM

The development of goals and objectives to manage learning environments and their social implications for children are covered. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

37649 ECE. 211 LA Tue 7:05-9:50 22-114 Lawrence 3.0

## ECE. 212 CHILD, FAMILY, AND COMMUNITY

Contemporary family factors influencing middle childhood, life styles, and the community; patterns of childrearing and their social, political, and economic implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 4)

*OICW/Menlo Park Center course(s)*

39543 ECE. 212 MP Tue 5:30-8:30 MPLR1 Elliott 3.0

## ECE. 223 INFANT DEVELOPMENT

Developmental trends, abilities, and influences of behavior during the first three years of life and their social implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39544 ECE. 223 LA Tue 7:05-9:50 13-216 Blair 3.0

## ECE. 240 EARLY CHILDHOOD EDUCATION ADMINISTRATION: BUSINESS/LEGAL

Overview of the business aspects of caring for children and their social, political, and economic implications. Twelve units in ECE. recommended. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39545 ECE. 240 LA Tue 7:05-9:50 22-116 Dilko 3.0

39241 ECE. 240 WA Sat 9:00-5:00 22-114 Patterson 3.0

Meeting dates are: 01/21, 02/11, 03/04, 04/08, 22, & 05/06.

## ECE. 241 EARLY CHILDHOOD EDUCATION ADMINISTRATION: HUMAN RELATIONS

Human relations aspects of early childhood education as a business and the social, political, and economic implications for care providers and parents. Twelve units in ECE recommended prior to taking this course. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39546 ECE. 241 AA Thu 4:10-7:00 13-216 Sandler 3.0

## ECE. 242 ADULT SUPERVISION IN ECE/CD CLASSROOMS

Methods and principles of supervising student teachers, assistant teachers, parents, and volunteers in early childhood education/child development classrooms. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

35911 ECE. 242 LA Wed 7:05-9:50 22-113 Sweeney-Keplinger 2.0

Meeting dates are: 1/18-3/29

## ECE. 252 TEACHING VIOLENCE INTERVENTION STRATEGIES TO CHILDREN AND FAMILIES

Overview of violence intervention strategies appropriate for paraprofessionals working with families and children who have experienced chronic violence and stress. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39242 ECE. 252 LA Thu 7:05-9:50 22-116 Blair 3.0

## ECE. 254 ANTI-BIAS CURRICULUM

Examines diversity issues related to childhood and the importance of creating anti-bias curriculum to resist the development of early stereotyping and discriminatory behavior. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39548 ECE. 254 LA Thu 7:05-9:50 22-114 Dilko 3.0

## ECE. 313 HEALTH AND SAFETY FOR YOUNG CHILDREN

Overview of health practices and safety regulations for licensed child care settings. Topics include infectious disease prevention, establishing safe environments for young children, emergency and disaster preparedness, and community resources. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39577 ECE. 313 LA Wed 7:05-9:50 22-114 Holtzman 3.0

## ECE. 331 THE TEACHING EXPERIENCE

Overview of the teaching profession and implications for educating young children. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

*Evening and/or Weekend courses(s)*

38585 ECE. 331 WA Sat 9:00-5:00 22-113 Mannheimer 1.0 4/22, 5/06

## ECE. 333 OBSERVATIONAL SKILLS

Overview of methods and in-depth practice of observational skills in ECE/CD settings. Students experience the observation of children, teachers, and programs using the following tools: Desired Results and Environmental Rating Scale, CA Dept. of Education, and NAEYC Accreditation Self Study. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39736 ECE. 333 AA TTh 11:10-12:25 22-114 Lukas 3.0

## ECE. 335 HANDLING BEHAVIOR

Learn how to handle children's behavior in a positive way. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

35279 ECE. 335 AA Tue 4:10-7:00 13-216 Sandler 3.0

*Evening and/or Weekend courses(s)*

39243 ECE. 335 LA Wed 7:05-9:50 13-216 Sandler 3.0

## ECE. 337 CHILD-PARENT RELATIONSHIPS

A study of contemporary parenting; the stages of parenting, diversity issues within the parenting experience, and communication guides are included. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

*Evening and/or Weekend courses(s)*

39703 ECE. 337 LA Mon 7:05-10:10 13-216 Sandler 3.0

## ECE. 350 ISSUES IN EARLY CHILDHOOD EDUCATION: COMMUNICATING WITH PARENTS

The focus of this course is effective communication skills needed by child care providers when communicating with parents. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

38583 ECE. 350 LA Wed 7:05-9:50 22-113 Sweeney-Keplinger 1.0

Meeting dates are: 04/05-05/17

## ECE. 351 LANGUAGE ARTS IN EARLY CHILDHOOD

An overview of language arts growth in children and the creation of appropriate curriculum to foster its development. Three by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

38586 ECE. 351 AA Wed 4:10-7:00 22-114 Hock 1.0 03/01-04/05

## ECE. 353 LITERACY IN EARLY CHILDHOOD

Overview of the development of literacy in young children. Three by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

38588 ECE. 353 AA Wed 4:10-7:00 22-114 Hock 1.0 01/18-02/22



## 22 Schedule of Classes — E

### ECE. 355 STORYTELLING IN EARLY CHILDHOOD

Presents the importance of storytelling as part of an effective literacy program for young children. Three by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

38584 ECE. 355 AA Wed 4:10-7:00 22-114 Hock 1.0 04/19-05/24

### ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION (ALSO HMSV 366)

Supervised Field Experience on methods and principles of teaching in early childhood classrooms. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: 12 units of ECE, approved sites only. Transfer: CSU.

#### Evening and/or Weekend courses(s)

37164 ECE. 366 LA Mon 7:05-10:10 22-113 Heldberg 3.0

Meeting dates are: 01/23, 02/13, 03/13, 04/03, 24, & 05/15.

### ECE. 382 MALE INVOLVEMENT IN EARLY CHILDHOOD

The importance of men in children's lives is examined and barriers concerning their involvement are reviewed. Transfer: CSU.

#### Evening and/or Weekend courses(s)

38360 ECE. 382 WA Sat 9:00-5:00 13-113 Proett 1.0 04/29 & 05/13

### ECE. 670 COOPERATIVE EDUCATION/WORK EXPERIENCE

Employed students or students on volunteer assignments can earn 1-4 units per semester for jobs/assignments related to their major or occupational goals. Call 306-3367 for more information. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Enrollment in 7 units including Cooperative Education/Work Experience and a job or volunteer work site. Transfer: CSU.

ECE. 670 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

38498 ECE. 670 LA Wed 5:30-6:20 13-216 Sandler 4.0 01/18-02/01

39357 ECE. 670 WA Sat 9:10-10:00 13-17 Nicholls 4.0 01/21-02/04

## EN ESPAÑOL

### ECE. 201 EL DESARROLLO DEL NIÑO

El enfoque de este curso es el crecimiento y el desarrollo del niño desde el nacimiento hasta la adolescencia incluyendo los aspectos físicos, cognoscitivos, emocionales, sociales y del lenguaje. Se acentúa la aplicación práctica de la teoría. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU: DSI, UC. (IGETC: 4)

#### Curso(s) de noche o de fin de semana

39539 ECE. 201 LE Mon 7:05-10:10 22-114 Baxter 3.0

### ECE. 210 PRINCIPIOS DE EDUCACIÓN INFANTIL

Una perspectiva histórica, origen, y metas de educación inicial son cubiertos en este curso. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU.

#### Curso(s) de noche o de fin de semana

38578 ECE. 210 WE Sat 9:00-5:00 22-113 Lawrence 3.0

Fechas de clases: 02/04, 25, 03/04, 18, 04/01 & 29.

### ECE. 211 PROGRAMA DE ESTUDIOS PARA LA EDUCACIÓN INFANTIL

El desarrollo de metas y objetivos para administrar ambientes de aprendizaje y las consecuencias sociales en los niños son también tratadas en esta clase. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU.

39542 ECE. 211 AE Tue 4:10-7:00 22-114 Lawrence 3.0

### ECE. 212 EL NIÑO, LA FAMILIA, Y LA COMUNIDAD

Factores familiares contemporáneos que influyen a los niños de mediana edad, estilos de vida, factores contemporáneos que influyen a la comunidad, modos de criar a los niños y sus repercusiones sociales, políticas y económicas. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU: DSI, UC. (IGETC: 4)

#### Curso(s) de noche o de fin de semana

38576 ECE. 212 LE Wed 7:05-9:50 22-116 Palma 3.0

### ECE. 225 EL AMBIENTE PARA EL CUIDADO DEL BEBÉ Y EL INFANTE

Un estudio del ambiente adecuado para el cuidado del bebé y el infante. El curso incluye los requisitos para acreditación de la Asociación Nacional para la Educación de los Niños Pequeños. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU.

#### Curso(s) de noche o de fin de semana

39870 ECE. 225 LE Thu 7:05-9:50 22-113 Baxter 3.0

### ECE. 386 PLANIFICACION DE ACTIVIDADES Y PROGRAMA DE ESTUDIOS PARA CUIDADO DE NIÑOS EN SU HOGAR

El enfoque de este curso es la planificación de actividades y el programa de estudios para el cuidado de niños desde su hogar. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLES 836 o 400. Transferible a CSU.

#### Curso(s) de noche o de fin de semana

39547 ECE. 386 LE Mon 7:05-10:10 22-116 Fernandez Leon 3.0

## ECONOMICS

### ECON 100 PRINCIPLES OF MACRO ECONOMICS

A broad overview and analysis of the American economy and its effect on social, political, and cultural environments. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN ECON 2) Transfer: CSU: DSI, UC. (IGETC: 4)

31114 ECON 100 AA TTh 9:45-11:00 13-116 Roscelli 3.0

#### Evening and/or Weekend courses(s)

31115 ECON 100 LA Mon 6:30-9:35 13-116 Hirmina 3.0

### ECON 102 PRINCIPLES OF MICRO ECONOMICS

Overview of the concepts of supply and demand. Pricing and output decisions under competitive, imperfectly competitive, and monopolistic markets are discussed. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN ECON 4) Transfer: CSU: DSI, UC. (IGETC: 4)

31116 ECON 102 AA MWF 9:10-10:00 13-116 Roscelli 3.0

#### Evening and/or Weekend courses(s)

31118 ECON 102 LA Tue 6:30-9:20 13-116 Digneo 3.0

### Recommended Sequence of Classes for Engineering Majors

	Fall Semester	Spring Semester
<b>Year 1</b>	Math 251 Chem 210 Engr 210 CIS 118/119	Math 252 Phys 250 Chem 220 Engr 100 CIS 250/251
<b>Year 2</b>	Math 270 Math 275 Phys 260 Engr 270	Math 253 Engr 230 Engr 260/261 Phys 270

If students register for courses in this sequence there will be no conflicts of schedule.

In addition to these Science/Engineering courses, students should take other General Education courses to complete the AA and/or transfer requirements.



## ENGINEERING

(See also Computer Information Science)

### ENGR 100 INTRODUCTION TO ENGINEERING

Introduces students to the engineering profession by providing a basic understanding of engineering processes and tools, including experimentation, data analysis, and computer and communication skills. Emphasis is given to technical communications, engineering design and problem solving, and ethical considerations. A spreadsheet program (Microsoft Excel) and a high-level computer language (MATLAB) are an integral part of the course. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 130. Transfer: CSU, UC.

39613 ENGR 100 AX Tue 3:40-7:00 16-106 Putnam 3.0

### ENGR 101 THE ENGINEERING PROFESSION

Provides an introduction to the engineering profession, and a basic understanding of engineering processes and tools, including experimentation, data analysis, engineering design, and computer and communication skills applied to a wide variety of engineering problems. A spreadsheet program (Microsoft Excel) and a high-level computer language (MATLAB) are an integral part of the course. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 110 or 112.

37339 ENGR 101 AX Tue 3:40-7:00 16-106 Putnam 3.0

### ENGR 230 STATICS

Vector treatment of two- and three- dimensional force systems acting on particles and rigid bodies. Centroids and moments of inertia. Shear and moment diagrams for beams. Fluid statics. Virtual work. Applications to structural and mechanical problems. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: PHYS 250. (CAN ENGR 8) Transfer: CSU, UC.

35984 ENGR 230 AA TTh 2:10-3:30 16-110 Enriquez 3.0

### ENGR 260, 261 CIRCUITS AND DEVICES, CIRCUITS AND DEVICES LABORATORY

Introduction to theory and techniques of circuit analysis. Topics include resistive circuits, controlled sources, ideal operational amplifiers, first- and second-order transient and steady-state responses, power calculations, and three-phase circuits. MATH 275 is recommended. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 252 and PHYS 260. COREQ: Concurrent enrollment in ENGR 261, Circuits and Devices Laboratory. Transfer: CSU, UC.

31156 ENGR 260 AA Mon 2:10-5:00 16-110 Enriquez 3.0  
31157 ENGR 261 AA Wed 2:10-5:00 16-106 Enriquez 1.0

## ENGLISH, LITERATURE AND READING

(See also Learning Center, and English as a Second Language)

### IMPORTANT ENROLLMENT INFORMATION

The San Mateo County Community College District has established a procedure for enforcing the prerequisites for English 836, Writing Development and English 100, Reading and Composition, English 110, Literature and Composition, and English 165, Advanced Composition via a computerized prerequisite checking system. If you have not met the stated prerequisite for ENGL 836, ENGL 100, ENGL 110, or ENGL 165 you are blocked from enrolling in the course. If you believe you have met the prerequisite, review the information on the College Web site ([www.canadacollege.net](http://www.canadacollege.net)) and click on "Prerequisite Information." You may also contact the Cañada College Counseling Office, phone 650 306-3452, Building 5, Room 204 for assistance. Please note that ALL prerequisites, in addition to those for English 836, 100, 110, 165 continue to be enforced.

A Cañada College English Placement Test or ESL Placement Test is required for enrollment in English and English for non-native speakers (ESL) courses. For more information about circumstances that may exempt a student from the placement test requirements see the section under Matriculation and Placement Test information.

### ENGL 100 READING AND COMPOSITION

Freshman Composition, reading primarily non-fiction materials and writing in the argumentative and expository forms, gives students the writing and reading skills they need to succeed in college courses. One by arrangement hour of lab per week is required. PREREQ: ENGL 836 or 400 OR eligibility for ENGL 100 on approved college English Placement Test and other measures as necessary AND READ 836 with Credit or a grade of C or better OR eligibility for 400-level Reading courses on approved college Reading Placement Test and other measures as necessary. (CAN ENGL 2) (CAN ENGL SEQ A = ENGL 100 + 110) Transfer: CSU: A2, UC. (IGETC: 1A)

31119 ENGL 100 AA	MWF	8:10-9:00	13-112	Mayers	3.0
37813 ENGL 100 AB	TTh	8:10-9:25	13-112	Staff	3.0
31121 ENGL 100 AC	MWF	9:10-10:00	3-253	Zimmer	3.0
34790 ENGL 100 AD	TTh	9:45-11:00	13-112	Clay	3.0
31122 ENGL 100 AE	MWF	10:10-11:00	13-112	Palmer	3.0
31123 ENGL 100 AF	TTh	11:10-12:25	13-112	Palmer	3.0
38872 ENGL 100 AG	MWF	11:10-12:00	13-112	Gangel	3.0
31125 ENGL 100 AH	MWF	12:10-1:00	13-112	Gangel	3.0

*First Year Experience course(s) (see page 10):*

39723 ENGL 100 AI MWF 10:10-11:00 3-148 Clay 3.0

ENGL 100 AI is linked with CRN 40203, CRER 680 AC. When you enroll in a linked section you must enroll in the companion course.

*Evening and/or Weekend courses(s)*

33502 ENGL 100 LA	Tue	7:05-9:50	13-112	Compean	3.0
31129 ENGL 100 LB	Wed	7:05-9:50	13-112	Stamatescu	3.0

**ENGL 100 has a non-refundable materials charge of \$6.**

### ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING

In this course students read and analyze works of fiction, poetry, and drama and write critical expository essays which demonstrate skills in analysis and critical thinking. One by arrangement hour of lab per week is required. PREREQ: ENGL 100. (CAN ENGL 4) (CAN ENGL SEQ A = ENGL 100 + 110) Transfer: CSU: A2, A3, C2, UC. (IGETC: 1B)

31132 ENGL 110 AA	MWF	8:10-9:00	13-114	Zimmer	3.0
31134 ENGL 110 AB	TTh	8:10-9:25	13-114	Clay	3.0
31135 ENGL 110 AC	MWF	9:10-10:00	13-114	Mayers	3.0
40167 ENGL 110 AD	MWF	11:10-12:00	13-115	Clay	3.0

*Evening and/or Weekend courses(s)*

31138 ENGL 110 LA	Mon	7:05-10:10	13-112	Stamatescu	3.0
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**ENGL 110 has a non-refundable materials charge of \$6.**

## What is Linguistics?

Linguistics is a social science that shares common ground with other social sciences such as **psychology**, **anthropology**, **sociology** and **archaeology**. It may influence disciplines such as English, communication studies and computer science. Linguistics for the most part though can be considered a cognitive science. Along with **psychology**, **philosophy** and **computer science (AI)**, is ultimately concerned with how the human brain functions.

**English 200 40166**  
**Introduction to Linguistics:**  
**A Survey of Language**  
Monday, Wednesday and Friday,  
11:10 am - 12:00 pm, 13-114

Anniqa Rana  
Office: 13-228  
Phone: 650 306-3470



## 24 Schedule of Classes — E

### ENGL 161 CREATIVE WRITING I

The craft of writing fiction. Emphasis falls upon writing technique and critical ability. PREREQ: ENGL 100. Transfer: CSU: C2, UC.

Evening and/or Weekend courses(s)						
31139	ENGL 161 LX	Tue	6:30-9:20	3-254	Nagler	3.0

**ENGL 161 has a non-refundable materials charge of \$6.**

### ENGL 162 CREATIVE WRITING II

An advanced course in the writing of fiction. Emphasis falls upon writing technique and critical ability. PREREQ: ENGL 100. Transfer: CSU, UC.

Evening and/or Weekend courses(s)						
33586	ENGL 162 LX	Tue	6:30-9:20	3-254	Nagler	3.0

**ENGL 162 has a non-refundable materials charge of \$6.**

### ENGL 165 ADVANCED COMPOSITION

This is an advanced course in non-fiction writing, emphasizing critical thinking and critical reading skills. One by arrangement hour of lab per week is required. PREREQ: ENGL 100. Transfer: CSU: A2, A3, UC. (IGETC: 1B)

31140	ENGL 165 AA	MWF	9:10-10:00	3-254	Compean	3.0
34331	ENGL 165 AB	TTh	9:45-11:00	13-114	Palmer	3.0
34418	ENGL 165 AC	MWF	10:10-11:00	13-114	Gangel	3.0
38395	ENGL 165 AD	TTh	11:10-12:25	17-209	Gangel	3.0
40168	ENGL 165 AE	MWF	11:10-12:00	2-10	Palmer	3.0

Evening and/or Weekend courses(s)						
35293	ENGL 165 LA	Thu	7:05-9:50	13-112	Compean	3.0

**ENGL 165 has a non-refundable materials charge of \$6.**

### **New** ENGL 200 INTRODUCTION TO LINGUISTICS: A SURVEY OF LANGUAGE

The origin and development of spoken and written languages, language acquisition, and the evolution of language are studied in this course. The basics of linguistics including systems of phonetics and phonology, semantics, morphology and syntax are also studied. There is also a strong focus on the grammar and sentence structure of standard written English. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40166	ENGL 200 AA	MWF	11:10-12:00	13-114	Rana	3.0
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**ENGL 200 has a non-refundable materials charge of \$6.**

## Travel THE WORLD without leaving home!

Visit China, Japan, Latin America, Tahiti, New York, South Dakota—and more when you sign up for

### LIT 205 New Voices in World Literature

No pre-requisites—just bring your open mind and love of new ideas!! CSU GE Transfer

Tuesday and Thursday 9:45 am–11:00 am  
40177 17-209 Gangel 3 units Spring 2006

### ENGL 400 COMPOSITION FOR NON-NATIVE SPEAKERS

Advanced practice in writing expository essays based on the analysis of complex pieces of writing, both fiction and nonfiction, required to meet standards for entrance into English 100. Successful completion of BOTH English 400 AND Reading 836 is required for entrance into English 100. You may choose to enroll in English 400 and Reading 836 concurrently. One by arrangement hour of lab per week is required. PREREQ: ESL 854 or appropriate skill level as indicated by placement test score or other measures as needed. Transfer: CSU: A2, UC.

36833	ENGL 400 AA	MWF	8:00-9:25	2-10	Rana	5.0
37474	ENGL 400 AB	MWF	9:35-11:00	22-118	Givner	5.0

Evening and/or Weekend courses(s)						
36788	ENGL 400 LA	TTh	7:05-9:15	13-210	Pummer	5.0

**ENGL 400 has a non-refundable materials charge of \$6.**

### ENGL 826 BASIC READING/COMPOSITION

This course teaches the requisite skills for subsequent college level writing. One by arrangement hour of lab per week is required. Units do not apply toward AA/AS degree. BSL: Open Curriculum. COREQ: Concurrent enrollment in READ 826.

38885	ENGL 826 AA	MWF	8:10-9:25	13-115	Fowler	4.0
38886	ENGL 826 AB	MWF	9:45-11:00	13-115	Trugman	4.0
38887	ENGL 826 AC	TTh	8:10-10:00	13-115	Trugman	4.0

Evening and/or Weekend courses(s)						
38888	ENGL 826 LA	MW	7:05-9:05	13-115	Sinclair	4.0

**ENGL 826 has a non-refundable materials charge of \$2.**

### ENGL 836 WRITING DEVELOPMENT

Learn to plan, organize, compose and revise a college-level essay. Write text-based essays, and develop the ability to express ideas logically with detailed support. Review mechanics, grammar, and MLA documentation style. Develop the composition skills necessary to meet standards for entrance to English 100. Successful completion of BOTH English 836 and Reading 836 is required for entrance into English 100. One by arrangement hour of lab per week is required. PREREQ: Successful completion of ENGL 826 and READ 826, or eligibility for READ 836, and ENGL 836 or 400 based on scores on approved Cañada College assessment instruments (placement tests with multiple measures assessment), or \*successful completion of coursework at other colleges/universities equivalent to ENGL 826 and READ 826.

\*Use the Office of Matriculation to approve course work completed at other colleges/universities to meet the prerequisite.

38876	ENGL 836 AA	MWF	8:10-9:25	3-142	Staff	4.0
38877	ENGL 836 AB	TTh	8:10-10:00	3-142	Staff	4.0
38878	ENGL 836 AC	MWF	9:45-11:00	3-142	Fowler	4.0
38879	ENGL 836 AD	TTh	10:10-12:00	3-142	Terzakis	4.0
38880	ENGL 836 AE	MWF	11:10-12:25	3-142	Taveau	4.0
38882	ENGL 836 AF	TTh	12:10-2:00	3-142	Terzakis	4.0

Evening and/or Weekend courses(s)						
38884	ENGL 836 LA	Wed	6:30-9:20	3-254	Tindall	4.0

**ENGL 836 has a non-refundable materials charge of \$2.**

### LITERATURE

(See also Early Childhood Education, Drama, and English)

#### LIT. 205 NEW VOICES IN WORLD LITERATURE

Short works in all media from around the world today are read and discussed. Students write short essays about fiction, poetry, drama, and performance arts from Native American, Asian, Pacific Islander, African American, Latino, Middle Eastern and other world cultures. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40117	LIT. 205 AA	TTh	9:45-11:00	17-209	Gangel	3.0
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#### LIT. 371 MEXICAN-AMERICAN LITERATURE

Study of literature written in English by Mexican-Americans. Emphasis placed upon contemporary stories, poems, and essays. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (Fulfills Associate degree Ethnic Studies requirement.) Transfer: CSU: C2, UC. (IGETC: 3B)

39624	LIT. 371 AA	MWF	12:10-1:00	2-10	Palmer	3.0
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## LIT. 372 MYTH AND FOLKLORE OF LA RAZA

Study of the folk literature of Mexican and Mexican-American peoples, with special emphasis on their effect on contemporary values. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (Fulfills Associate degree Ethnic Studies requirement.) Transfer: CSU: C2, UC. (IGETC: 3B)

40152 LIT. 372 AA TTh 11:10-12:25 3-227 Valenzuela 3.0

## LIT. 441 FILM STUDY AND APPRECIATION I

Examination of important films in their social, political and historical contexts. Survey of influential directors, such as Ford, Welles, Hawks, Wilder, and Hitchcock. Introduction to critical theories. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C1, C2, UC. (IGETC: 3A)

40219 LIT. 441 AA MWF 9:10-10:00 3-148 Clay 3.0

## LIT. 442 FILM STUDY AND APPRECIATION II

Examination of important films in their social, political, and historical contexts. Survey of influential directors, such as Ford, Welles, Hawks, Wilder, and Hitchcock. Introduction to critical theories. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C1, C2, UC. (IGETC: 3A)

### Evening and/or Weekend courses(s)

31328 LIT. 442 LA Mon 7:05-10:10 3-148 Nagler 3.0

## READING

(See also English, Literature and English as a Second Language)

### READ 826 READING IMPROVEMENT

Reading strategies, study techniques and vocabulary development to improve reading comprehension. Recommendation via College Placement Test. One by arrangement hour of lab per week is required. May be repeated once for credit. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

39629 READ 826 AA MWF 8:00-9:25 3-104 Terzakis 3.0

39630 READ 826 AB MWF 9:35-11:00 3-104 Valenzuela 3.0

39631 READ 826 AC MWF 11:10-12:35 3-104 Valenzuela 3.0

40153 READ 826 AD MWF 11:10-12:35 13-212 Vashio 3.0

### Evening and/or Weekend courses(s)

39632 READ 826 LA TTh 7:05-9:15 3-104 Staff 3.0

**READ 826 has a non-refundable materials charge of \$2.**

### READ 836 ACADEMIC READING STRATEGIES

Students learn about reading strategies, vocabulary, study skills, flexible reading rates and the reading/ writing connection. Successful completion of BOTH READ 836 and ENGL 836 or 400 is required for entrance into ENGL 100. One by arrangement hour of lab per week is required. PREREQ: READ 826 or ESL 864, or eligibility for READ 836 on approved college Reading Placement Test and other measures as necessary.

38895 READ 836 AA MWF 8:10-9:00 13-113 Vashio 3.0

38897 READ 836 AB TTh 8:10-9:25 3-104 Valenzuela 3.0

38898 READ 836 AC MWF 11:10-12:00 3-254 Dodd 3.0

38899 READ 836 AD TTh 9:45-11:00 3-104 Staff 3.0

39408 READ 836 AE TTh 11:10-12:25 3-104 Valenzuela 3.0

39639 READ 836 AF MWF 12:10-1:00 13-113 Dodd 3.0

### First Year Experience course(s) (see page 10):

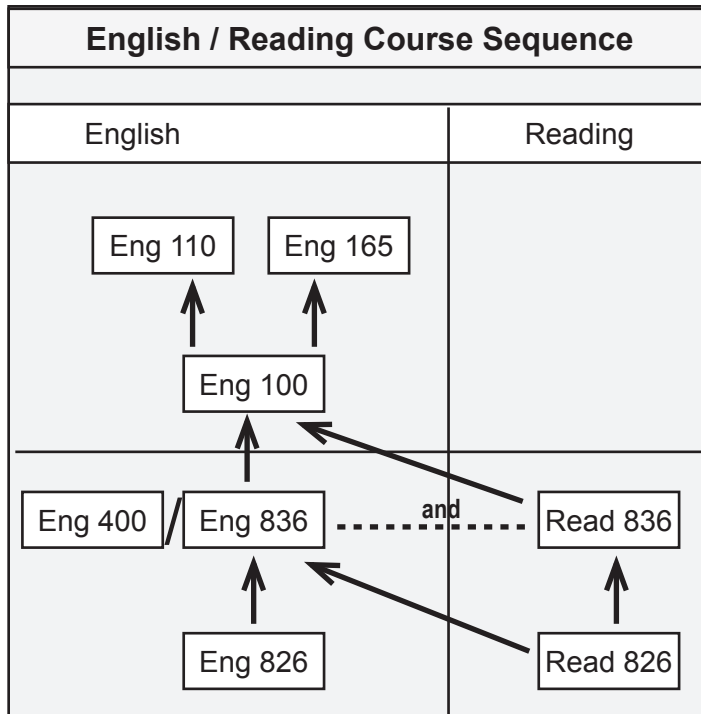
40169 READ 836 AG MWF 10:10-11:00 13-210 Terzakis 3.0

READ 836 AG is linked with CRN 40202, CRER 680 AB. When you enroll in a linked section you must enroll in the companion course.

### Evening and/or Weekend courses(s)

38900 READ 836 LA Mon 7:05-10:10 3-104 Staff 3.0

**READ 836 has a non-refundable materials charge of \$2.**



## ENGLISH AS A SECOND LANGUAGE

### (INGLES COMO SEGUNDO IDIOMA)

El estudiante que desee inscribirse en el programa de Inglés como Segundo Idioma, debe tener un conocimiento básico del Inglés equivalente a por lo menos un año de estudio en un programa de Inglés como: Educación Básica para adultos, instituto de idiomas, o estudios previos de la lengua Inglesa en el país de origen. Para más información: pueden llamar al 306-3412, ESL Resource Room, localizada en el edificio 3, oficina 216.

Students who wish to enroll in the ESL program should have a knowledge of basic English equivalent to at least one year of study in programs such as Adult Basic Education and language schools, or previous English language instruction in their native country. For more information: please call 306-3412, ESL Resource Room, Building 3, Room 216.

### ESL 800 ESL PREPARATORY COURSE

Beginning-level English language study and practice in all skills (grammar, vocabulary, listening, speaking, reading, and writing) in preparation for ESL Level I courses. Units do not apply toward AA/AS degree. One year of previous English language study, ESL 807 or placement by College ESL Placement Test is recommended.

### Evening and/or Weekend courses(s)

40187 ESL 800 LA MW 6:00-7:50 13-114 Haven 4.0

40188 ESL 800 LB TTh 6:00-7:50 22-118 Zetlan 4.0

**ESL 800 has a non-refundable materials charge of \$2.**

### ESL 821 GRAMMAR I

High-beginning grammar practice at the sentence level with emphases on parts of speech and verb tenses. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 800 or placement by College ESL Placement Test.

39642 ESL 821 AA TTh 10:10-12:00 13-11 Schertle 4.0

### Evening and/or Weekend courses(s)

33384 ESL 821 LA MW 6:00-7:50 6-13 Lee 4.0

37904 ESL 821 LB MW 6:00-7:50 13-11 Polizzotto 4.0

**ESL 821 has a non-refundable materials charge of \$2.**



# 26 Schedule of Classes — E

## ESL 822 GRAMMAR II

Low-intermediate grammar practice at the sentence and basic paragraph level with emphases on parts of speech and verb tenses. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 801 or 821, or placement by College ESL Placement Test.

39643 ESL 822 AA TTh 10:10-12:00 13-15 Aguirre 4.0

*Evening and/or Weekend courses(s)*

33385 ESL 822 LA MW 6:00-7:50 13-15 Scarabelli 4.0

35612 ESL 822 LB MW 6:00-7:50 13-210 Quiros 4.0

**ESL 822 has a non-refundable materials charge of \$2.**

## ESL 823 GRAMMAR III

High-intermediate grammar practice at the complex sentence and paragraph level with emphases on all verb structures including tense, voice and form. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 802 or 822, or placement by College ESL Placement Test.

39644 ESL 823 AA TTh 10:10-12:00 13-212 Pummer 4.0

*Evening and/or Weekend courses(s)*

33386 ESL 823 LA MW 6:00-7:50 17-107 Schuller 4.0

38303 ESL 823 LB MW 6:00-7:50 13-212 Edelen 4.0

**ESL 823 has a non-refundable materials charge of \$2.**

## ESL 824 GRAMMAR IV

Advanced grammar practice at the complex sentence, paragraph and essay level with emphases on clause structures. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 803 or 823, or placement by College ESL Placement Test.

39645 ESL 824 AA TTh 10:10-12:00 6-13 Castello 4.0

*Evening and/or Weekend courses(s)*

33387 ESL 824 LA MW 6:00-7:50 17-103 Schertle 4.0

38399 ESL 824 LB MW 6:00-7:50 3-142 Pelletier 4.0

**ESL 824 has a non-refundable materials charge of \$2.**

## ESL 831 LISTENING/SPEAKING I

High-beginning listening/speaking practice in academic settings. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test.

39646 ESL 831 AA TTh 8:10-10:00 13-11 Castello 4.0

*Evening and/or Weekend courses(s)*

33388 ESL 831 LA MW 8:00-9:50 6-13 Schertle 4.0

37903 ESL 831 LB MW 8:00-9:50 13-11 Haven 4.0

**ESL 831 has a non-refundable materials charge of \$2.**

## ESL 832 LISTENING/SPEAKING II

Low-intermediate listening/speaking practice in academic settings. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 811 or 831, or placement by College ESL Placement Test.

39647 ESL 832 AA TTh 8:10-10:00 13-15 Collato 4.0

*Evening and/or Weekend courses(s)*

33389 ESL 832 LA MW 8:00-9:50 13-15 Edelen 4.0

37905 ESL 832 LB MW 8:00-9:50 13-210 Lee 4.0

**ESL 832 has a non-refundable materials charge of \$2.**

## ESL 833 LISTENING/SPEAKING III

High-intermediate listening/speaking practice in academic settings. Units do not apply toward AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 812 or 832, or placement by College ESL Placement Test.

39648 ESL 833 AA TTh 8:10-10:00 13-212 Taveau 4.0

*Evening and/or Weekend courses(s)*

33390 ESL 833 LA MW 8:00-9:50 13-212 Pelletier 4.0

38304 ESL 833 LB MW 8:00-9:50 17-107 Polizzotto 4.0

**ESL 833 has a non-refundable materials charge of \$2.**

## ESL 834 LISTENING/SPEAKING IV

Advanced listening/speaking practice in academic settings. Prepares ESL students for college entry courses. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 813 or 833, or placement by College ESL Placement Test.

39649 ESL 834 AA TTh 8:10-10:00 6-13 Aguirre 4.0

*Evening and/or Weekend courses(s)*

33391 ESL 834 LA MW 8:00-9:50 3-142 Schuller 4.0

38400 ESL 834 LB MW 8:00-9:50 17-103 Scarabelli 4.0

**ESL 834 has a non-refundable materials charge of \$2.**

## English As a Second Language Class Levels

### ESL Off Campus

#### CBET

ESL 807 ESL Basic Integrated Skills 4.0 units

ESL 800 ESL Preparatory Course 4.0

ESL 880 Child Literature 4.0

#### Menlo Park

ESL 880 Self Paced ESL for College By arrg

ESL 880 English Skills for the Workplace By arrg

#### Pescadero

ESL 807 ESL Basic Integrated Skills 4.0 units

### ESL On Campus

#### Prep Level

ESL 807 ESL Basic Integrated Skills 4.0 units

ESL 800 ESL Preparatory Course 4.0

#### Level 1

ESL 861 Reading I 4.0 units

ESL 841 Writing I 4.0

ESL 831 Listening/Speaking I 4.0

ESL 821 Grammar I 4.0

#### Level 2

ESL 862 Reading II 4.0 units

ESL 842 Writing II 4.0

ESL 832 Listening/Speaking II 4.0

ESL 822 Grammar II 4.0

#### Level 3

ESL 863 Reading III 4.0 units

ESL 843 Writing III 4.0

ESL 833 Listening/Speaking III 4.0

ESL 823 Grammar III 4.0

#### Level 4

ESL 864 Reading IV 4.0 units

ESL 844 Writing IV 4.0

ESL 834 Listening/Speaking IV 4.0

ESL 824 Grammar IV 4.0

## English as a Second Language Completion Award\*

#### Transitional Level

English 400\*\* (Composition for Non Native Speakers) 5.0\*\*

Reading 836 Academic Reading Strategies 3.0

#### Supporting Courses

Engl 200 Introduction to Linguistics 3.0

\* English as a Second Language Completion Award is awarded to students who have completed all 4 classes (Grammar, Listening/Speaking, Reading and Writing) at level IV with a grade of "C" or better.

\*\* Students successfully completing ESL 844 AND ESL 864 with a grade of "C" or better are recommended to take English 400.

## ESL 841 WRITING I

High beginning writing in response to readings. Emphases are on comprehension, vocabulary development, sentence writing, grammar and mechanics of academic English. One by arrangement hour of lab per week is required. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test.

39650	ESL 841 AA	MWF	9:45-11:00	13-11	Siebert	4.0
39651	ESL 841 AB	MWF	9:45-11:00	13-15	Owens	4.0

### Evening and/or Weekend courses(s)

33392	ESL 841 LA	TTh	8:00-9:50	6-13	Cartier	4.0
38449	ESL 841 LB	TTh	8:00-9:50	13-11	deWit	4.0

**ESL 841 has a non-refundable materials charge of \$2.**

## ESL 842 WRITING II

Low intermediate practice in writing in response to readings with emphases on comprehension, vocabulary development, paragraph writing, grammar and mechanics of academic English. One by arrangement hour of lab per week is required. Units do not apply toward AA/AS degree. BSL: Open Curriculum. ESL 841 or ESL 851, or placement by College ESL Placement test.

39652	ESL 842 AA	MWF	9:45-11:00	13-212	Ades	4.0
39653	ESL 842 AB	MWF	9:45-11:00	6-13	Magee	4.0

### Evening and/or Weekend courses(s)

33393	ESL 842 LA	TTh	8:00-9:50	13-15	Traore	4.0
38450	ESL 842 LB	TTh	8:00-9:50	13-115	Sparks	4.0

**ESL 842 has a non-refundable materials charge of \$2.**

# Community-Based English Tutoring

The **CBET Program** is an off-campus English as a Second Language (ESL) program that provides free beginning level ESL courses to parents and community members who pledge to tutor a child once their English is proficient. This program is a collaboration between Cañada College, Redwood City School District (RCSD), Sequoia Union High School District (SUHSD), Ravenswood School District (RSD), Nuestra Casa/One EPA, and The Boys and Girls Clubs of the Mid-Peninsula and is funded through proposition 227.

### Students in the CBET program:

- Acquire basic English skills for communication at home, work and school;
- Learn about college, financial aid and career opportunities;
- Build academic skills and strategies for helping their school-age children; and
- Transition into English as a Second Language classes and other programs on campus after completing at least two semesters in the CBET program.

### The CBET program offers the following courses:

- ESL 807 Basic Integrated Skills
- ESL 800 Preparatory Level\*
- ESL 841 Writing 1\* (Civics focus)
- ESL 880 Family Literacy/Tutoring with Children's Literature

\*These courses are the same as courses offered on the Cañada campus.

CBET courses are offered mostly in the evenings from 6-10 pm at the following sites:

#### Redwood City Schools:

Fair Oaks, Hawes, Hoover School, John Gill, Roosevelt, and Taft

#### Menlo Park Schools:

Willow Oaks Elementary School

#### East Palo Alto:

Cesar Chavez Middle School, Boys and Girls Club of the Mid-Peninsula

**For more information**, please contact Jose Romero or Linda Haley at (650) 306-3388.

El programa **CBET** ofrece cursos de inglés como segundo idioma (ESL) en la comunidad para padres o adultos de la comunidad, los cuales se comprometen a trabajar como tutores voluntarios para sus hijos u otros niños cuando los padres sepan más inglés. Este programa es una colaboración de Cañada College, Redwood City School District (RCSD), Sequoia Union High School District (SUHSD), Ravenswood School District (RSD), Nuestra Casa/One EPA, y The Boys and Girls Clubs of the Mid-Peninsula y es pagado por la legislación 227 del estado de California.

### Los estudiantes en el programa CBET:

- Aprenderán el inglés básico para comunicarse en la casa, el trabajo, y la escuela;
- Aprenderán acerca del colegio, la ayuda financiera, y otras oportunidades de carreras;
- Desarrollarán habilidades y estrategias académicas para ayudar a sus hijos; y
- Se transferirán a las clases de Inglés como Segundo Idioma y otras programas de Cañada después de completar por lo menos dos semestres en el programa CBET.

### El programa CBET ofrece los siguientes cursos:

- ESL 807 Basic Integrated Skills (Principiantes básicos)
- ESL 800 Preparatory Level\* (Principiantes intermedios)
- ESL 841 Writing 1\* (Civics focus) (Principiantes avanzados)
- ESL 880 Family Literacy/Tutoring with Children's Literature (Alfabetismo familiar/Como ayudar a su hijo con las tareas)

Los cursos del programa CBET se ofrecen mayormente en las tardes de 6-10 pm en los siguientes sitios:

#### Las escuelas de Redwood City:

Fair Oaks, Hawes, Hoover School, John Gill, Roosevelt, and Taft

#### Las escuelas de Menlo Park:

Willow Oaks Elementary School

#### East Palo Alto:

Cesar Chavez Middle School, Boys and Girls Club of the Mid-Peninsula

**Para mas información**, llame a José Romero y Linda M. Haley al (650) 306-3388.

# 28 Schedule of Classes — E

## ESL 843 WRITING III

High-intermediate practice in writing with emphases on comprehension, paragraph writing in response to readings, grammar and mechanics of academic written English, and vocabulary development. One by arrangement hour of lab per week is required. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 842 or 852, or placement by College ESL Placement Test.

39654	ESL 843 AA	MWF	9:45-11:00	13-216	Collato	4.0
39655	ESL 843 AB	MWF	9:45-11:00	13-214	Guthrie	4.0

### Evening and/or Weekend courses(s)

33394	ESL 843 LA	TTh	8:00-9:50	13-117	Fiorentino	4.0
40182	ESL 843 LB	TTh	8:00-9:50	13-212	Zetlan	4.0

**ESL 843 has a non-refundable materials charge of \$2.**

## ESL 844 WRITING IV

Advanced academic writing in response to readings with emphases on paragraph and essay writing, grammar and mechanics of academic English, and vocabulary development. Designed to prepare students for college-level entry courses. One by arrangement hour of lab per week is required. Units do not apply toward AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 843 or 853, or placement by College ESL Placement Test.

39656	ESL 844 AA	MWF	9:45-11:00	21-100	Escobar	4.0
39657	ESL 844 AB	MWF	9:45-11:00	20-100	Carlin	4.0

### Evening and/or Weekend courses(s)

33396	ESL 844 LA	TTh	8:00-9:50	17-103	Yuzbash	4.0
40183	ESL 844 LB	TTh	8:00-9:50	22-118	Nason	4.0

**ESL 844 has a non-refundable materials charge of \$2.**

## ESL 861 READING I

Introduces students to advanced beginning practice in reading. Emphases are on reading comprehension, vocabulary development, and the mechanics of academic English. One by arrangement hour of lab per week is required. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 800, or placement by College ESL Placement Test.

39658	ESL 861 AA	MWF	8:10-9:25	13-11	Escobar	4.0
39659	ESL 861 AB	MWF	8:10-9:25	13-15	Siebert	4.0

### Evening and/or Weekend courses(s)

33398	ESL 861 LA	TTh	6:00-7:50	6-13	Schertle	4.0
38451	ESL 861 LB	TTh	6:00-7:50	13-11	deWit	4.0

**ESL 861 has a non-refundable materials charge of \$2.**

# ENGLISH

**English for the Workplace** is a course for non-native speakers of English that focuses on the English necessary to get and keep the job you want in the U.S.. Research and **FIND THE JOB** that's best for you, **COMMUNICATE** more effectively with your boss and co-workers, and **GET PROMOTED!**

**ESL 880 39667 TTH 6:00-7:50PM 3-227 1/17-5/25**

for the

# WORKPLACE

## ESL 862 READING II

Low intermediate practice in reading with emphases on reading comprehension and vocabulary development in academic English. One by arrangement hour of lab per week is required. Units do not apply toward AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 851 or 861, or placement by College ESL Placement Test.

39661	ESL 862 AA	MWF	8:10-9:25	13-212	Ades	4.0
39662	ESL 862 AB	MWF	8:10-9:25	6-13	Magee	4.0

### Evening and/or Weekend courses(s)

33399	ESL 862 LA	TTh	6:00-7:50	13-15	Cartier	4.0
38452	ESL 862 LB	TTh	6:00-7:50	13-115	Traore	4.0

**ESL 862 has a non-refundable materials charge of \$2.**

## ESL 863 READING III

High intermediate practice in reading with emphases on reading comprehension and vocabulary in academic English. One by arrangement hour of lab per week is required. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 852 or 862, or placement by College ESL Placement Test.

39663	ESL 863 AA	MWF	8:10-9:25	13-210	Castello	4.0
39664	ESL 863 AB	MWF	8:10-9:25	13-117	Givner	4.0

### Evening and/or Weekend courses(s)

33400	ESL 863 LA	TTh	6:00-7:50	13-117	Sparks	4.0
40184	ESL 863 LB	TTh	6:00-7:50	13-212	Yuzbash	4.0

**ESL 863 has a non-refundable materials charge of \$2.**

## ESL 864 READING IV

Advanced practice in reading with emphases on advanced vocabulary and comprehension of original authentic readings. Designed to prepare students for college-level entry courses. One by arrangement hour of lab per week is required. Units do not apply to AA/AS degree. BSL: Open Curriculum. PREREQ: ESL 853 or 863, or placement by College ESL Placement Test.

39665	ESL 864 AA	MWF	8:10-9:25	21-100	Carlin	4.0
39666	ESL 864 AB	MWF	8:10-9:25	20-100	Guthrie	4.0

### Evening and/or Weekend courses(s)

33402	ESL 864 LA	TTh	6:00-7:50	17-103	Fiorentino	4.0
40185	ESL 864 LB	TTh	6:00-7:50	5-105 D	Nason	4.0

**ESL 864 has a non-refundable materials charge of \$2.**

## ESL 880 ENGLISH FOR THE WORKPLACE

In this individualized, self-paced print, video, audio and software course, students practice effective English skills for the workplace. Units do not apply toward AA/AS degree. May be repeated for credit up to 6 units. BSL: Open Curriculum.

### Evening and/or Weekend courses(s)

39667	ESL 880 LA	TTh	6:00-7:50	3-227	Phillips	4.0	1/17-5/25
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**ESL 880 LA has a non-refundable materials charge of \$2.**

## MENLO PARK LEARNING CENTER COURSES

### ESL 880 SELF PACED ESL FOR COLLEGE

This open-entry audio, video, print and software-based course is for college-bound students who want to learn to read, write, listen to and speak English as a second language in a flexible, self-paced/small group environment. Units do not apply toward AA/AS degree. May be repeated for credit up to 3 units. BSL: Open Curriculum.

### OICW/Menlo Park Center course(s)

40207	ESL 880 MP	By Arrangement	MPLC1	Phillips	1.0-3.0
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**ESL 880 MP has a non-refundable materials charge of \$2-\$6.**

### ESL 880 ENGLISH FOR THE WORKPLACE

In this individualized, self-paced print, video, audio and software course, students practice effective English skills for the workplace. Units do not apply toward AA/AS degree. May be repeated for credit up to 6 units. BSL: Open Curriculum.

### OICW/Menlo Park Center course(s)

40208	ESL 880 MR	MTWTh	8:10-9:30	MPLC1	Phillips	3.0	01/17-03/20
40209	ESL 880 MT	MTWTh	8:10-9:30	MPLC1	Phillips	3.0	03/21-05/25

**ESL 880 MR & MT have a non-refundable materials charge of \$6.**



## ETHNIC STUDIES

(See individual courses)

ANTH 360	INDIANS OF NORTH AMERICA
ANTH 370	OLMEC, MAYA, AZTEC PEOPLE AND CULTURES OF MEXICO AND CENTRAL AMERICA
ART 125	ASIAN ART FOR INTERIORS: CHINA AND KOREA
ART 126	ASIAN ART FOR INTERIORS: JAPAN AND SOUTHEAST ASIA
ART 127	ASIAN ART FOR INTERIORS: JAPAN, INDIA, AND THE PHILIPPINES
HIST 242	AFRICAN-AMERICAN HISTORY
HIST 245	RACE, ETHNICITY AND IMMIGRATION IN THE U.S.
HIST 422	MODERN LATIN AMERICA
HIST 451	FAR EASTERN CIVILIZATION AND HERITAGE I
INTD 320	ASIAN ART FOR INTERIORS: CHINA AND KOREA
INTD 321	ASIAN ART FOR INTERIORS: JAPAN AND SOUTHEAST ASIA
INTD 322	ASIAN ART FOR INTERIORS: JAPAN, INDIA, AND THE PHILIPPINES
LIT. 371	MEXICAN-AMERICAN LITERATURE
LIT. 372	MYTH AND FOLKLORE OF LA RAZA
PSYC 106	PSYCHOLOGY OF ETHNIC MINORITY GROUPS
SOCI 141	UNDERSTANDING DIVERSE RACIAL/ETHNIC CULTURES
SOSC 250	MEXICAN-AMERICAN CULTURE
SPAN 162	READINGS IN SPANISH LITERATURE II

## FASHION DESIGN

### FASH 110 BEGINNING CLOTHING CONSTRUCTION

Basic sewing techniques, sewing machine skills, and an understanding of fabrics and patterns. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in FASH 699. Transfer: CSU.

39272 FASH 110 AA Wed 9:10-12:00 3-255 Chaney 3.0

*Evening and/or Weekend courses(s)*

35481 FASH 110 LA Mon 6:30-9:35 3-255 Wichern 3.0

### FASH 113 TEXTILES

Introduction to the study of natural and chemical fibers, yarns, weaving, finishing, and dyeing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

39533 FASH 113 AA Thu 3:10-6:00 3-253 McCarney 3.0

### FASH 116 TAILORING

An overview of techniques applied to the construction of suits and coats. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in FASH 699. Transfer: CSU.

*Evening and/or Weekend courses(s)*

36674 FASH 116 LX Tue 6:30-9:20 3-255 Chaney 3.0

### FASH 118 FLAT PATTERN

Use of basic pattern-making theory to create garment design. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in FASH 699. Transfer: CSU.

38689 FASH 118 AA Mon 2:10-5:00 3-255 Lange 3.0

### FASH 122 ADVANCED TAILORING

Advanced tailoring techniques for the construction of jackets and coats. Collars, lapels, pockets, bound buttonholes, welt pockets, sleeves and linings are covered. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: FASH 116. COREQ: Concurrent enrollment in FASH 699. Transfer: CSU.

*Evening and/or Weekend courses(s)*

38819 FASH 122 LX Tue 6:30-9:20 3-255 Chaney 3.0

### FASH 123 INTRODUCTION TO THE FASHION INDUSTRY

An introduction to the fashion industry that includes field trips to manufacturers, contractors, and designer studios. Field trips on Fridays. Attendance required for all six class meetings. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

34132 FASH 123 LA FriSat 8:00-5:00 3-255 Chaney 3.0

Meeting dates are: 02/03, 04, 02/24, 25 & 03/24, 25.

### FASH 131 FABRIC EMBELLISHMENT

Learn techniques for couture embellishment with novelty pipings, edge finishes, and surface design using beads, satin cords, and trims. Emphasis is on enhancing clothing, home furnishings, and craft projects. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39283 FASH 131 AA Tue 1:10-4:15 3-255 Lange 1.0 02/28-03/28

### FASH 132 TROUSER CONSTRUCTION

Learn to fit a commercial pants pattern and then construct a classic trouser from the pattern. Details such as pocket construction, button-fly front, classic waistband, high faced waistband, pleats, and lining are covered. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39875 FASH 132 WA SatSun 9:00-5:00 3-255 Maynard 1.0 03/04-03/05

### FASH 133 COPYING READY-TO-WEAR

Through demonstration and hands-on experience, learn how to make a pattern using the materials from an existing garment without actually taking the garment apart. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39284 FASH 133 WA SatSun 9:00-5:00 3-255 Maynard 1.0 03/11-03/12

### FASH 140 BASIC SERGING

Use of the serger for creating a variety of edge finishes while constructing garments. If the student owns a serger, he/she should bring it to class. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

*Evening and/or Weekend courses(s)*

39874 FASH 140 WA SatSun 9:00-5:00 3-255 Lange 1.0 01/28-01/29

### FASH 146 DESIGNER TECHNIQUES

An overview of designer details in ready-to-wear fashions and application of these techniques in clothing design and construction. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: FASH 110. COREQ: Concurrent enrollment in FASH 699. Transfer: CSU.

39876 FASH 146 AA Tue 9:10-12:00 3-255 Chaney 3.0

### FASH 150 HISTORY OF FASHION

A history of the fashions of Western Civilization from ancient cultures to the present day. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39287 FASH 150 AA Wed 3:10-6:00 3-253 Jackson 3.0

### FASH 164 FASHION ILLUSTRATION

Sketching for clothing design with emphasis on developing fashion figure proportions. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39535 FASH 164 LA Thu 6:30-9:20 3-253 McCarney 3.0

# 30 Schedule of Classes — F/G/H

## FASH 166 FASHION ENTREPRENEURSHIP

An overview of the fashion entrepreneurial opportunities for the apparel and sewn products industry. Initial business setup, pricing, and marketing are covered. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
34797	FASH 166 LA	Mon	6:30-9:35	3-253	Staff	3.0

## FASH 178 COMPUTERIZED PATTERN GRADING

In this course, students learn how to use the PAD system, a professional computerized pattern development system, to grade patterns into multiple sizes. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: FASH 163. Transfer: CSU.

39873	FASH 178 AA	Tue	1:10-4:15	13-214	Jackson	1.0	01/24-02/21
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**FASH 178 has a non-refundable materials charge of \$2.**

## FASH 197 HISTORICAL AND THEATRICAL COSTUME DEVELOPMENT

Pattern development and construction of historical costumes, from the middle ages to the beginning of the twentieth century. Learn how to apply the principles of modern pattern making to various historical styles and use this knowledge to design and create historical costumes. Two by arrangement hours of lab per week are required. PREREQ: FASH 118 or equivalent pattern experience. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39872	FASH 197 LA	Wed	6:30-9:20	3-255	Jackson	3.0

## FASH 699 INDEPENDENT SUPERVISED LEARNING LABORATORY: FASHION DESIGN

Supplemental instruction for completing projects in Fashion Design courses. Open entry/open exit. BSL: Same as that of concurrent course. PREREQ: Students must remain concurrently enrolled in course in which projects are assigned.

39291	FASH 699 AA	Wed	12:10-1:30	3-255	Maynard	0.0
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Evening and/or Weekend courses(s)						
36688	FASH 699 LA	Mon	5:10-6:25	3-255	Lange	0.0

## Theater Costuming Certificate

Learn the costuming industry - from designing to costume construction and show production. Learn historic and theatrical styles, pattern making skills, tailoring and construction skills, as well as design and illustration techniques.

For more information on this certificate program, contact Fashion Design Program Coordinator, Ronda Chaney at 650-306-3370, Building 3, Room 257. See our website at: [www.canadacollege.edu/fashion](http://www.canadacollege.edu/fashion)

## FILM

(See also Literature 442 Film Study and Appreciation II)

## FILM 110 AMERICAN CINEMA

Familiarizes students with the American Cinema, focusing on the studio system, the star system, genres and directors. Special emphasis on film vocabulary and critical viewing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C1.

Telecourse:						
36820	FILM 110 TV	See pages 52-53	TV	Kashani	3.0	

Orientation meeting is held at College of San Mateo.

## GEOLOGY

(See also Geography and Oceanography)

## GEOL 100 SURVEY OF GEOLOGY

Basic principles of igneous, sedimentary and metamorphic geology including rocks, minerals and the origin of the earth, continents and mountains, origin and evolution of life. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: B1, B3 (if taken on campus), UC. (IGETC: 5A)

31199	GEOL 100 AA	MW	11:10-12:00	18-311	Kirchoff-Stein	3.0
		Wed	12:10-3:00	18-311		

Telecourse (Lab not included in this section to meet transfer requirement):						
37433	GEOL 100 TV	See pages 52-53	TV	Galloway	3.0	

Orientation meeting is held at College of San Mateo.

## HEALTH SCIENCE

Para cursos de HSCI en Español, véa el final de esta sección.

## HSCI 100 GENERAL HEALTH SCIENCE

Survey of most prevalent threats to one's physical and emotional health; emphasis is on prevention and early treatment. Transfer: CSU: E1, UC.

40132	HSCI 100 AA	Tue	1:10-3:00	17-203	Rhodes	2.0
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Telecourse:						
36823	HSCI 100 TV	See pages 52-53	TV	Malik	2.0	

Orientation meeting is held at College of San Mateo.

## HSCI 430 FIRST AID

This course provides training in basic first aid skills. Upon completion, student may obtain American Heart Association First Aid certification. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: E1, UC\*.

Evening and/or Weekend courses(s)						
38441	HSCI 430 WC	Sat	9:00-5:00	13-113	Borrero	0.5 03/11-03/11

## HSCI 432 CPR: ADULT, CHILD, INFANT

This course qualifies students with CPR certification for health care providers. Includes instruction pertinent to adult, child and infant CPR. Automated External Defibrillator training is also included. Upon completion student may obtain American Heart Association CPR Certification. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC\*.

A \$10.00 fee is due at time of class for book and registration card.

Evening and/or Weekend courses(s)						
39010	HSCI 432 PA	Sat	9:00-5:00	17-205	Borrero	0.5 04/01-04/01

## HSCI 665 SPECIAL TOPICS IN HEALTH SCIENCE:

### ENVIRONMENTAL HEALTH

This course analyzes environmental health issues. It explores the concept of wellness; emphasizing awareness, prevention and individual responsibility. Students acquire the information needed to make intelligent decisions about lifestyle choices. RECOMMENDED: Eligibility for READ 802 or 836, and ENGL 800 or 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39732	HSCI 665 WB	Sat	9:00-5:00	22-113	Borrero	0.5 03/25-03/25

## EXPLORING HEALTH CAREERS

Exploring Health Careers: The demand for trained health care professionals in high! Explore rewarding careers and the necessary training. Meet working practitioners in medicine, nursing, therapy, diagnostic services and others. RECOMMENDED: Eligibility for READ 802 or 836, and ENGL 800 or 836 or 400. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
38949	HSCI 665	WA	Sat	9:00-5:00	22-113	Rivera 0.5 03/11-03/11

## EN ESPAÑOL

### HSCI 100 CIENCIA GENERAL DE LA SALUD

Estudio de las amenazas mas sobresalientes para su salud fisica y emocional; énfasis en la prevención y tratamiento temprano. Transferible a CSU: E1, UC.

<i>Curso dado en el Centro de Moonridge</i>						
40216	HSCI 100	MR	Wed	6:30-9:30	MOON	Borrero 2.0 01/18-04/05

### HSCI 105 ENFERMEDADES CONTAGIOSAS

Un resumen general de la causa, transmisión, síntomas y prevención de las enfermedades contagiosas más importantes. Ocho horas de laboratorio individual son requeridas por semestre. RECOMENDACION: Elegibilidad para LECTURA 802 o 836, e INGLÉS 800 or 836 o 400. Transferible a CSU: E1.

<i>Curso dado en el Centro de Moonridge</i>						
40217	HSCI 105	MR	Wed	6:30-9:30	MOON	Borrero 1.0 04/19-05/24

### HSCI 430 PRIMEROS AUXILIOS

Este curso suministra entrenamiento en primeros auxilios básicos. Al terminar el curso, el estudiante podrá obtener un certificado de Primeros Auxilios de la Asociación Americana del Corazón. RECOMENDACION: Elegibilidad para Lectura 802 ó 836 e Inglés 800 ó 836 ó 400. Transferible a CSU: E1, UC\*.

<i>Curso(s) de noche o de fin de semana</i>						
31248	HSCI 430	WB	Sat	9:00-5:00	13-113	Borrero 0.5 02/25-02/25

### HSCI 432 RCP: ADULTO, NIÑO, INFANTE

Este curso capacita a los estudiantes con un certificado en Resucitación Cardio Pulmonar para los proveedores del cuidado de la salud. Incluye instrucción pertinente a la Resucitación Cardio Pulmonar para adultos, niños e infantes. También incluye entrenamiento en Defibrilador Externo Automatizado(AED). Al completar el curso el estudiante podrá obtener un certificado de Primeros Auxilios de la Asociación Americana del Corazón. RECOMENDACION: Elegibilidad para Lectura 802 ó 836 e Inglés 836 ó 400. Transferible a CSU, UC\*

Una cuota de \$10.00 para libros y ficha de registración será requerida en la primera clase.

<i>Curso(s) de noche o de fin de semana</i>						
38954	HSCI 432	PE	Sat	9:00-5:00	22-113	Borrero 0.5 04/22-04/22

### HSCI 665 SPECIAL TOPICS IN HEALTH SCIENCE: SALUD AMBIENTAL

Este curso incluye tópicos como la salud ambiental, así como la prevención y la responsabilidad. También incluye lo siguiente: la contaminación dentro del ambiente, los productos domésticos, los pesticidas, el dioxin, el polvo y los animales, la seguridad de comida y enfermedades, el agua contaminada, la comida y los pesticidas, así como el asma y el cancer de los pulmones. Transferible a CSU.

<i>Curso(s) de noche o de fin de semana</i>						
40254	HSCI 665	PF	Sat	9:00-5:00	17-205	Borrero 0.5 03/18-03/18

## MAKE SURE YOU ATTEND THE FIRST CLASS MEETING

Attendance at the first meeting of a class is IMPORTANT. Any student not reporting to the first class meeting may be dropped from the roll sheet.

## HISTORY

(See also Art History Section)

### HIST 100 HISTORY OF WESTERN CIVILIZATION I

This course surveys the civilizations of Europe and the Mediterranean Region in the ancient, medieval and early modern eras. Topics include: the Mesopotamians, Ancient Egypt, the Hebrews, Greece, Rome, the development and spread of Christianity, Europe during the medieval, Renaissance and Reformation periods, and the Age of Exploration. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN HIST 2) (CAN HIST SEQ A = HIST 100 + 101) Transfer: CSU: C2, UC. (IGETC: 3B)

31227	HIST 100	AA	MWF	9:10-10:00	13-111	Swanson 3.0
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*Evening and/or Weekend courses(s)*

39618	HIST 100	LA	Tue	6:30-9:20	13-111	Helton 3.0
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### HIST 101 HISTORY OF WESTERN CIVILIZATION II

Survey of the history of the Western world from the 1500s until today. Topics include the creation of modern nation states, the development of modern political philosophies and economic systems, wars, and major religious, artistic and intellectual movements. Provides a strong foundation for understanding contemporary global issues. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN HIST 4) (CAN HIST SEQ A = HIST 100 + 101) Transfer: CSU: C2, UC. (IGETC: 3B)

31229	HIST 101	AA	TTh	8:10-9:25	13-111	Haine 3.0
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### HIST 201 U.S. HISTORY THROUGH 1877

A survey of US History from pre-Columbian times to 1877. Topics covered include indigenous cultures, European exploration and colonization, the American Revolution and development of the Constitution, slavery, the creation of U.S. political, economic and social institutions, the Civil War, and Reconstruction. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN HIST 8) (CAN HIST SEQ B = HIST 201 + 202) Transfer: CSU: DUS-1 & DUS-2, UC. (IGETC: 3B, IGETC: 4)

31231	HIST 201	AA	MWF	11:10-12:00	13-111	Swanson 3.0
39620	HIST 201	AB	TTh	8:10-9:25	2-10	Swanson 3.0

### HIST 202 U.S. HISTORY FROM 1877 TO THE PRESENT

U.S. History from 1877 until today. The Gilded Age, the Western Frontier, the Roaring 20s, the Great Depression, the World Wars, the Cold War, Vietnam, the Sixties, Watergate, Presidents Carter, Reagan, Clinton and Bush, recent events. Examination of diverse communities and political, economic, intellectual, artistic and social trends. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN HIST 10) (CAN HIST SEQ B = HIST 201 + 202) Transfer: CSU: DUS-1, DUS-2 & DSI, UC. (IGETC: 3B, IGETC: 4)

31232	HIST 202	AA	MWF	10:10-11:00	13-111	Damon 3.0
39621	HIST 202	AB	TTh	9:45-11:00	13-111	Carlson 3.0

*Evening and/or Weekend courses(s)*

40218	HIST 202	LA	Thu	6:30-9:20	13-111	Helton 3.0
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### HIST 242 AFRICAN-AMERICAN HISTORY

This survey course addresses the African-American experience in the context of the history of the United States beginning in medieval Africa and continuing through the modern Civil Rights Movement and analysis of Black-White relations in America today. Completion of HIST 201 or 202 is recommended. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 3B, IGETC: 4)

31233	HIST 242	AA	MWF	10:10-11:00	2-10	Carlson 3.0
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## 32 Schedule of Classes — H

### HIST 245 RACE, ETHNICITY AND IMMIGRATION IN THE U.S.

The social, economic and political histories of the diverse ethnic and cultural groups that make up the U.S., including indigenous peoples, African Americans, European Americans, Asian American, Latino Americans, and other groups. Historical constructions of race and the roles of race, ethnicity and immigration in shaping U.S. culture are examined. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C2 & DSI, UC. (IGETC: 3B, IGETC: 4)

39320 HIST 245 AA	MWF	8:10-9:00	13-111	Carlson	3.0
<i>Evening and/or Weekend courses(s)</i>					
39322 HIST 245 LA	Wed	6:30-9:20	3-148	Helton	3.0

### HIST 247 WOMEN IN U.S. HISTORY

This course examines women's contributions to the social, political, and economic development of the United States, as well as the challenges to full equality that women have faced. The impact of class, race, ethnicity, and sexuality on women's experience is also considered. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C2 & DSI, UC. (IGETC: 3B, IGETC: 4)

38881 HIST 247 AA	TTh	11:10-12:25	13-111	Field	3.0
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### HIST 310 CALIFORNIA HISTORY

A survey of major trends in California's growth, from native American cultures through the Spanish and Mexican periods, and development under the United States. Includes the constitution of the State of California, and the relationships between the State and federal and local governments, political, economic, social, intellectual and environmental movements and geography. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 3B, IGETC: 4)

31235 HIST 310 AA	MWF	12:10-1:00	13-111	Haine	3.0
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### HIST 422 MODERN LATIN AMERICA

A broad survey course of the history of Latin America from independence to present that includes the role of the U.S. in relation to Central America and the Caribbean as well as the cultural ties that bind Spanish-speaking people in the U.S. to Latin America. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 3B, IGETC: 4)

39705 HIST 422 AA	TTh	9:45-11:00	13-113	Field	3.0
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### HIST 451 FAR EASTERN CIVILIZATION AND HERITAGE I

Survey of the historical and cultural development of China and Japan. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C2, UC. (IGETC: 3B)

39622 HIST 451 AA	TTh	11:10-12:25	17-105	Young	3.0
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### Prepare for Transfer to San Jose State University in the Social Work B.A. Degree Program

#### Lower Division Course Requirements:

Transfer students are expected to complete all lower division General Education requirements prior to transfer. (See IGETC or CSU G.E. Worksheets in this schedule.)

#### The following G.E. courses must be taken in support for the Major:

BIOL 130	Human Biology	3 units
MATH 200	Elementary Probability & Statistics	4 units

For further information: Contact the Counseling Center, (650) 306-3452. Additional transfer information may also be obtained at: [www.assist.org](http://www.assist.org)

## HUMAN SERVICES

Para cursos de HMSV en Español, véa el final de esta sección.

### HMSV 110 INTRODUCTION TO COUNSELING AND INTERVIEWING

Skills and techniques of counseling and interviewing with focus on effective listening, responding, questioning, assessment, referral, values, and ethics. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

38914 HMSV 110 AA	TTh	9:45-11:00	13-17	Bratton	3.0
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### HMSV 115 INTRODUCTION TO CASE MANAGEMENT

Basic concepts and skills of case management that can be applied in a variety of Human Service settings; topics include ethics, assessment, recordkeeping, plan development, referral, monitoring, and benefits. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>					
36894 HMSV 115 LA	Thu	6:30-9:20	13-113	Miller	3.0

### HMSV 161 INFORMATION AND REFERRAL: UNDERSTANDING COMMUNITY RESOURCES

Provides participants with a working knowledge of resources in San Mateo County. In addition to learning about dozens of programs, students also learn how to choose the right resources to empower clients, and how to decipher what clients want and need. May be repeated once for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39323 HMSV 161 AA	TTh	11:10-12:25	13-17	Bratton	1.0	02/14-03/23
<i>OICW/Menlo Park Center course(s)</i>						
39365 HMSV 161 PF	Thu	6:30-9:20	MPLR1	Nalls	1.0	02/02-03/09

### HMSV 262 INTRODUCTION TO FAMILY SUPPORT: BUILDING RESPECTFUL PARTNERSHIPS (ALSO ECE. 262)

This course outlines Family Support Program principles and provides knowledge and skills for working with and supporting families. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

<i>OICW/Menlo Park Center course(s)</i>					
40222 HMSV 262 PF	Wed	7:05-9:50	MPLR1	Nalls	3.0

### HMSV 265 FAMILY DEVELOPMENT PORTFOLIO, PART I

Students create a portfolio demonstrating skills in the following areas: a sustainable route to healthy self reliance, worker self-empowerment, building mutually respectful relationships, communication, and cultural competence. Recommended to be taken in conjunction with HMSV 262. One by arrangement hour of lab per week is required RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

<i>OICW/Menlo Park Center course(s)</i>					
40223 HMSV 265 PF	Wed	5:45-7:00	MPLR1	Nalls	1.5

## HMSV 672 COOPERATIVE EDUCATION:

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

HMSV 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

## HUMAN SERVICES INTERNSHIP

39404 HMSV 672 LA Tue 5:30-6:20 13-113 Bratton 1.0-3.0 1/17-1/31

## COASTSIDE INTERNSHIP

Course held at Moonridge

40197 HMSV 672 MR Wed 4:30-5:30 MOON Gonzalez 1.0 01/18-02/01

## MCCH INTERNSHIP

OICW/Menlo Park Center course(s)

39371 HMSV 672 PF Thu 5:30-6:20 MPLR1 Collado 1.0 01/19-02/02

## EN ESPAÑOL

## HMSV 161 INFORMACIONES Y REFERENCIAS: COMPRENSIÓN DE RECURSOS COMUNITARIOS

Provee a los participantes con los conocimientos necesarios de los recursos disponibles en el Condado de San Mateo. Además de aprender docenas de programas, los estudiantes también aprenderán cómo escoger los recursos adecuados para autorizar a los clientes, y cómo descifrar lo que los clientes quieren y necesitan. El curso puede ser repetido una vez. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLÉS 836 o 400. Transferible a CSU.

Curso(s) de noche o de fin de semana

38424 HMSV 161 PE Mon 6:30-9:20 13-213 Collado 1.0 01/30-03/13

## HMSV 264 EL CICLO DE VIDA DE LA FAMILIA

Este curso cubre el ciclo de vida de la familia, incluyendo las perspectivas culturales, sociales, y los recursos de apoyo familiar. Ocho horas de laboratorio individual son requeridas por semestre. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLÉS 836 o 400. Transferible a CSU: DSI.

Curso(s) de noche o de fin de semana

38423 HMSV 264 PE Wed 7:05-9:50 03-104 Bravo 3.0

## HMSV 266 PORTAFOLIO DEL DESARROLLO FAMILIAR, PARTE II

Continuación de HMSV 265. Los estudiantes crean un portafolio demostrando sus aptitudes en las siguientes áreas: evaluación continua, visitas de casa, ayudando a las familias a obtener servicios especializados, facilitando conferencias familiares, grupos de ayuda, juntas comunitarias, y colaboración. Se recomienda que este curso se tome en conjunción de HMSV 264. Una hora de laboratorio individual es requerida por semana. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLÉS 836 o 400. REQUISITO: HMSV 265.

Curso(s) de noche o de fin de semana

39366 HMSV 266 PE Wed 5:45-7:00 03-104 Collado 1.5

## HMSV 672 EDUCACION COOPERATIVA: SERVICIO DE PRACTICAS DEL PROGRAMA PEEP

Los estudiantes pueden registrarse en un servicio de prácticas cooperativo y voluntario para poder aplicar las aptitudes aprendidas en el salón escolar en un sitio de trabajo supervisado. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLÉS 836 o 400. REQUISITO: El alumno debe estar registrado en 7 unidades, incluyendo este curso (COOP 672) y tener un mínimo de 12 unidades completadas en su campo ocupacional. Transferible a CSU.

HMSV 672 es un curso semestral. Fechas de orientación para este curso están enumeradas abajo y el alumno tiene que ir a una de ellas.

Curso(s) de noche o de fin de semana

38826 HMSV 672 PE Wed 4:30-5:30 03-104 Collado 1.0 01/18-02/01

## MULTI-CULTURAL COMMUNITY EDUCATION PROJECT HEALTH AND HUMAN SERVICES

This program is designed as a career ladder program with emphasis on Human Services and Health Science. It provides health education, information, referrals, and client advocacy in both clinic and outreach settings. Career opportunities include entry-level positions in public and non-profit agencies serving families in need of support services. Typical job duties include: conducting home visits, connecting families with resources, keeping records, and identifying home, family or community needs and developing resources with families or communities to meet those needs. Job demand is particularly high for people with bicultural/bilingual skills.

For further information, contact (650) 306-3201 or [canbusiness@smccd.net](mailto:canbusiness@smccd.net).

## PROMOTOR EDUCATION & EMPLOYMENT PROJECT

**PEEP** is a collaborative effort between El Concilio of San Mateo County and Cañada College that prepares Spanish speaking individuals for entry level positions in family development, community health, and human services. Upon completion of the program, participants will be prepared to provide education, information, referrals, and client advocacy services to their community.

For additional information, contact (650) 306-3201 or [canbusiness@smccd.net](mailto:canbusiness@smccd.net).

**PEEP** es un esfuerzo colaborativo entre el Concilio del Condado de San Mateo y Cañada College que prepara a personas que hablan español para distintos trabajos en el área del desarrollo familiar, salud de la comunidad, y servicios humanos. Al terminar el programa los participantes estarán preparados para proveer educación, información, referencias, y servicios de apoyo al cliente para su comunidad.

Para más información, llame a Gloria Flores-Garcia al (650) 373-1084, El Concilio of San Mateo County.

# 34 Schedule of Classes — I

## INTERIOR DESIGN

(See also Architecture)

### INTD 115 INTRODUCTION TO INTERIOR DESIGN

An examination of the built environment with emphasis on residential design. The elements and principles of design are examined as they relate to the functional and aesthetic aspects of interior spaces. Students develop skills in critical analysis of interiors and create individual solutions through design projects. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

31266 INTD 115 AA Wed 12:10-3:00 13-17 Kasser 3.0

*Evening and/or Weekend courses(s)*

31268 INTD 115 LA Tue 6:30-9:20 13-17 Girdlestone 3.0

### INTD 126 CRITICAL THINKING FOR INTERIOR DESIGNERS

Analytical and creative tools designers use to make decisions. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

39519 INTD 126 AA Mon 9:10-12:00 13-17 Joshi 3.0

### INTD 128 PRESENTATION TECHNIQUES I

Learn the necessary oral and visual presentation skills needed in the interior design profession. Students explore specialized two dimensional design techniques, including basic and quick sketch, paraline drawings, and one, two, and three point perspectives. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ARCH 110. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

39880 INTD 128 AA Thu 12:10-3:00 13-13 Kozel 3.0

### INTD 129 PRESENTATION TECHNIQUES II (REPLACED INTD 146)

Course focuses on the oral and visual presentation skills students need in the interior design profession. Students explore basic rendering techniques for floor plans, elevations, and perspectives, as well as color rendering of hand drawn and digital images, including a variety of materials and entourage. The oral, visual and written presentation techniques designers use are also included. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: INTD 128. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39881 INTD 129 LA Thu 6:30-9:20 13-13 Kozel 3.0

### INTD 130 BEGINNING SPACE PLANNING

Residential space planning and programming techniques are covered as students master architectural drawing techniques. Emphasis is on the needs of individuals, families, and special groups in the residential setting. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ARCH 110. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

38741 INTD 130 AA Mon 12:10-3:00 13-13 Wolford 3.0

### INTD 147 ADVANCED SPACE PLANNING

Course includes further development of programming, space planning, design development, and problem-solving skills for specialized residential and small non-residential spaces. Human dimensions and special needs of clients are also included. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: INTD 115, 130 and ARCH 110. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

39520 INTD 147 AA Tue 12:10-3:00 13-13 Wolford 3.0

### INTD 148 COLOR FOR INTERIORS

Color and design theories are considered and studied in depth; basic visual elements and principles of design, their properties and relationships; developing sensitivity to, and judgment of, design. Students apply these theories to the use of color in interiors. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

39521 INTD 148 AA Wed 3:10-6:00 13-17 Cornell 3.0

### INTD 150 HISTORY OF INTERIORS

The history and design of Western architecture, interiors, and furniture from ancient Egypt until today are examined in this course. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C1.

39522 INTD 150 AA Thu 3:10-6:00 13-17 Wolford 3.0

### INTD 271 BATH DESIGN

An overview of the basic principles of bath design, including scale floor plans and elevations, bath design concepts, products, and barrier free design. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ARCH 110. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

36692 INTD 271 AA Wed 12:10-3:00 13-13 Jordan 3.0

### INTD 276 ADVANCED KITCHEN AND BATH DESIGN

Course covers kitchen and bath design in greater depth, including theme, universal design, and auxiliary spaces. Students prepare construction documents that include technical information required for the design and submittal of plans for proposed kitchen and bath remodels. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: INTD 270, 271 and ARCH 110. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

34849 INTD 276 AA Thu 9:10-12:00 13-13 Rose 3.0

### INTD 278 MARKETING AND SALESMANSHIP FOR INTERIOR DESIGN

Basic principles of marketing and selling the total design project from inception to completion for presentation to the client. Techniques of approaching a client through all the steps of a design project in sequence and detail is covered with emphasis on how to overcome objections and close a sale. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

37700 INTD 278 AA Wed 8:30-11:30 13-17 Camp 3.0

### INTD 320 ASIAN ART FOR INTERIORS: CHINA AND KOREA (ALSO ART 125)

A broad survey of historic and contemporary Asian art from China and Korea. (Partially fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39525 INTD 320 AX Mon 3:10-6:15 13-17 Cornell 1.0 01/23-02/27

### INTD 321 ASIAN ART FOR INTERIORS: JAPAN AND SOUTHEAST ASIA (ALSO ART 126)

A broad survey of historic and contemporary Asian art from Japan and Southeast Asia. (Partially fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39526 INTD 321 AX Mon 3:10-6:15 13-17 Cornell 1.0 03/06-04/03

### INTD 322 ASIAN ART FOR INTERIORS: JAPAN, INDIA, AND THE PHILIPPINES (ALSO ART 127)

A broad survey of historic and contemporary Asian art from Japan continued, India, the Philippines, and Persia. (Partially fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39527 INTD 322 AX Mon 3:10-6:15 13-17 Cornell 1.0 04/17-05/15

### INTD 362 COMPUTER-ASSISTED DRAFTING (CAD) FOR INTERIOR DESIGNERS - ARCHITECTURAL DRAWINGS

Use of 3D Home Architecture software to create floor plans, interior elevations, exterior elevations, perspectives, isometric overviews, roof plans, house sections, and multiple levels. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in INTD 699 and CBOT 430 is highly recommended. Transfer: CSU.

*Evening and/or Weekend courses(s)*

37741 INTD 362 LA Tue 6:30-9:20 13-217 Wallach 1.0 01/17-02/21

39882 INTD 362 LB Tue 6:30-9:20 13-217 Wallach 1.0 02/28-04/04

**INTD 362 has a non-refundable materials charge of \$2.**



# Schedule of Classes — I/L 35

## INTD 370 CONSTRUCTION ESTIMATING AND RENOVATION

An overview of the process of residential renovation and related costs. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. Transfer: CSU.

Evening and/or Weekend courses(s)					
31289	INTD 370 LA	Thu	6:30-9:20	13-17	Kalkbrenner 3.0

## INTD 450 MATERIALS AND FINISHES

Guidelines for selecting materials for appropriateness, quality, and cost for residential and non-residential applications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

Evening and/or Weekend courses(s)					
38255	INTD 450 LA	Wed	6:30-9:20	13-17	Wolford 3.0

## INTD 464 CODES: FIRE, SAFETY, AND BARRIER-FREE DESIGN

An overview of codes that control and limit the interior of buildings, fire safety, life safety, and access for persons with disabilities. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in INTD 699 is highly recommended. Transfer: CSU.

Evening and/or Weekend courses(s)					
39524	INTD 464 LA	Mon	6:30-9:35	13-17	Davis 1.0 01/23-02/27

## INTD 672 COOPERATIVE EDUCATION: INTERIOR DESIGN INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

INTD 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

31292	INTD 672 AA	Tue	3:10-6:00	13-17	Girdlestone 1.0-3.0 1/17-1/31
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## INTD 680 INTRODUCTION TO AUTOCAD

Create an architectural floor plan by utilizing the line, circle, and curve drawing commands in AutoCAD 2000 software. This course is designed for the student with no AutoCAD experience. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)					
39270	INTD 680 LA	Tue	6:30-9:20	16-110	Wallach 1.0 04/18-05/23

## INTD 699 INDEPENDENT SUPERVISED LEARNING LABORATORY: INTERIOR DESIGN

Supplemental instruction for completing projects in Interior Design courses. BSL: Same as that of concurrent course. PREREQ: Must remain concurrently enrolled in course in which projects are assigned.

34368	INTD 699 AA	Fri	10:10-1:00	13-17	Joshi 0.0
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## LEARNING CENTER

Cañada College has two Learning Centers: one at the main campus and one at the Menlo Park Center.

The main campus Learning Center houses a variety of instructional support services including learning assistance and technology to help students succeed. The Center provides assistance through the Writing Center, the Math Lab and the MESA (Math, Engineering and Science Achievement) Program as well as free peer tutoring. Additionally, the Learning Center has open computer labs with access to the Internet. Courses, which include transfer-level classes, are primarily self-paced, open-entry courses utilizing computer-assisted and individualized instruction. For more information, please visit the Learning Center in Building 5, Room 105, from 8:00 a.m. to 8:00 p.m. Monday through Thursday and 8:00 a.m. to 3:00 p.m. on Friday, or call (650) 306-3348.

The Menlo Park Learning Center, located at 1200 O'Brien in Menlo Park (OICW building), is open from 7 am to 3 pm, Monday through Thursday, and from 7 am to 11:30 am on Friday. The Center offers instruction in many levels of English, read-

ing, writing and English as a Second Language. These courses prepare students for college-level work or provide students the skills they need for success in job training programs and at work. Students starting at the Center are provided an assessment of their skill level to place them appropriately. Students may use the Center whenever it is open and at times convenient to them. For more information, call Martha Chavez at (650) 325-0164. Para más información, pueden llamar a Martha Chavez al teléfono (650) 325-0164 de lunes a jueves de 7 am a 3 pm, o los viernes de 7 am a 11:30 am.

See page 51 for a complete listing of courses offered at the Menlo Park Center.

## MAIN CAMPUS LEARNING CENTER COURSES

### LCTR 100 EFFECTIVE TUTORING

Theory and practice of effective peer tutoring including work on interpersonal skills, effective study skills, and course specific tutoring techniques. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)					
34300	LCTR 100 LA	Fri	1:10-5:00	5-105	Walsh 0.5 02/10-02/10
		Sat	9:00-1:00	5-105	02/11-02/11

### LCTR 110 TEACHING/TUTORING PRACTICUM

This course provides supervised teaching/tutoring experience for students interested in pursuing education as a profession by providing them with opportunities to explore teaching/tutoring strategies including mentoring, in individual/small group learning environments in the Learning Center or in a community service context. One to three by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: LCTR 100 or comparable training and experience. Transfer: CSU.

36982	LCTR 110 AA	By Arrangement	5-105	Gross	1.0-3.0
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### LCTR 120 LITERACY TUTORING IN THE COMMUNITY

Theory and practice of tutoring a child, youth, or adult lacking adequate literacy skills through Redwood City Public Library's Project READ. 24 by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU.

Prior to registering for this course, please call Learning Center Director Jeanne Gross at (650) 306-3348.

Course held at the Redwood City Main Library					
39081	LCTR 120 LA	TTh	6:00-9:00	RWCL	Gross 1.0 03/14-05/19

### LCTR 138 FUNDAMENTALS OF THE RESEARCH PAPER

A guide through the preparation for writing a research paper. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

34301	LCTR 138 AA	By Arrangement	5-105	Gross	1.0
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**LCTR 138 has a non-refundable materials charge of \$2.**

### LCTR 139 THE RESEARCH PAPER FROM A TO Z

A guide through the entire process of writing a research paper. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

34303	LCTR 139 AA	By Arrangement	5-105	Gross	2.0
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**LCTR 139 has a non-refundable materials charge of \$4.**

### LCTR 140 PROFESSIONAL WRITING

Instruction and practice for writing in various professional capacities and formats including proposals and formal reports. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU.

35170	LCTR 140 AA	By Arrangement	5-105	Gross	2.0
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**LCTR 140 has a non-refundable materials charge of \$4.**

### LCTR 151 ALLIED HEALTH SCIENCE VOCABULARY

Helps students build and improve skills in the use of medical science terminology. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

35166	LCTR 151 AA	By Arrangement	5-105	Gross	1.0
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# 36 Schedule of Classes — L/M

## LCTR 400 REPORT PREPARATION AND EDITING

Permits use of Learning Center computer software to prepare and edit reports; written assignments for other courses may be prepared in conjunction with this course. BSL: Open Curriculum. Transfer: CSU.

35167 LCTR 400 AA By Arrangement 5-105 Gross 0.5  
**LCTR 400 has a non-refundable materials charge of \$4.**

## LCTR 698 SUPERVISED TUTORING/ACADEMIC ASSISTANCE

Students receive academic assistance such as tutoring or supplemental instruction in an area(s) of identified need. PREREQ: Requires concurrent enrollment in course in which tutorial/academic assistance is being provided.

34305 LCTR 698 AA By Arrangement 5-105 Gross 0.0

## LCTR 810 STUDY SKILLS

Textbook reading, time management, concentration, memory techniques, note taking, and test taking. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

34306 LCTR 810 AA By Arrangement 5-105 Gross 1.0  
**LCTR 810 has a non-refundable materials charge of \$2.**

## LCTR 820, 821 BASIC, ADVANCED SPELLING MASTERY

Computer assisted instruction to facilitate basic through advanced spelling mastery. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

LCTR 820 and 821 have a non-refundable materials charge of \$2.

34308 LCTR 820 AA By Arrangement 5-105 Gross 1.0  
 34310 LCTR 821 AA By Arrangement 5-105 Gross 1.0

## LCTR 822 GRAMMAR TROUBLE SPOTS

Helps students identify and correct the most common errors of punctuation, sentence structure, and grammar. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

34312 LCTR 822 AA By Arrangement 5-105 Gross 1.0  
**LCTR 822 has a non-refundable materials charge of \$2.**

## LCTR 831 SENTENCE COMBINING ON THE MACINTOSH

Teaches students how to write clear, correctly punctuated sentences using a variety of sentence combining strategies. Designed to supplement course work in English 826, 836, and 100. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

34314 LCTR 831 AA By Arrangement 5-105 Gross 1.0  
**LCTR 831 has a non-refundable materials charge of \$2.**

## LCTR 832 PARAGRAPH WRITING ON THE MACINTOSH

Helps students write well-organized and well-developed paragraphs. The course is intended to supplement coursework in English 826, 836, and 100. Units do not apply toward AA/AS degree. BSL: Open Curriculum.

34316 LCTR 832 AA By Arrangement 5-105 Gross 1.0  
**LCTR 832 has a non-refundable materials charge of \$2.**

## LCTR 840, 841, 842, 843 VOCABULARY IMPROVEMENT I, II, III AND IV

Helps students build and improve vocabulary skills through a words-in-context approach; 150-300 essential words and word parts to succeed in academic work. Prior to enrolling, students should take a short pre-test at the Learning Center to determine course in which to enroll. Units do not apply to AA/AS degree. BSL: Open Curriculum.

35169 LCTR 840 AA By Arrangement 5-105 Gross 1.0  
 35752 LCTR 841 AA By Arrangement 5-105 Gross 1.0  
 35753 LCTR 842 AA By Arrangement 5-105 Gross 1.0  
 35754 LCTR 843 AA By Arrangement 5-105 Gross 1.0

## MENLO PARK LEARNING CENTER COURSES

### ESL 880 SELF PACED ESL FOR COLLEGE

This open-entry audio, video, print and software-based course is for college-bound students who want to learn to read, write, listen to and speak English as a second language in a flexible, self-paced/small group environment. Units do not apply toward AA/AS degree. May be repeated for credit up to 3 units. BSL: Open Curriculum.

OICW/Menlo Park Center course(s)					
40207	ESL 880 MP	By Arrangement	MPLC1 Phillips	1.0-3.0	

**ESL 880 MP has a non-refundable materials charge of \$2-\$6.**

### ESL 880 ENGLISH SKILLS FOR THE WORKPLACE

In this individualized, self-paced print, video, audio and software course, students practice effective English skills for the workplace. Units do not apply toward AA/AS degree. May be repeated for credit up to 6 units. BSL: Open Curriculum.

OICW/Menlo Park Center course(s)					
40208	ESL 880 MR	MTWTh	8:10-9:30	MPLC1 Phillips	3.0 01/17-03/20
40209	ESL 880 MT	MTWTh	8:10-9:30	MPLC1 Phillips	3.0 03/21-05/25

**ESL 880 MR & MT have a non-refundable materials charge of \$6.**

## LIBRARY SCIENCE

### LIBR 100 INTRODUCTION TO INFORMATION RESEARCH

A one unit self-paced introduction to the basic concepts and tools used in information research. Techniques for approaching the research process using critical thinking and information competence skills are presented. Prepares students in any major for information research at four-year colleges and universities. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU, UC\*.

38298 LIBR 100 AA By Arrangement Library Patterson 1.0

**LIBR 100 has a non-refundable materials charge of \$2.**

## LITERATURE

(See courses under English, Literature and Reading)

## MANAGEMENT

(See also Business)

### MGMT 100 INTRODUCTION TO BUSINESS MANAGEMENT

Study of the principal functions of modern management, including planning, organizing, staffing, actuating, controlling, and decision-making. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Telecourse:					
36824	MGMT 100 TV	See pages 52-53	TV	Blake	3.0

Orientation meeting is held at College of San Mateo.

## MART

(See Multimedia)

## MAKE SURE YOU REGISTER FOR YOUR CLASSES

Be sure to register for all your classes through WebSMART or Admissions & Records. Registration should be completed before the second class meeting.

# Schedule of Classes — M 37

## MATHEMATICS

Note to all Algebra students:

The Math Department uses a single textbook for the Elementary and Intermediate Algebra sequence. This allows students to complete the Algebra sequence in three different ways: a four semester sequence of MATH 111, 112, 122, and 123 each covering one fourth of the book; a two semester sequence of MATH 110 and MATH 120 each covering half of the book; or a combination of the above. Please see your counselor to be sure you take the correct course.

### MATH 110 ELEMENTARY ALGEBRA

This is a course in elementary algebra covering linear, polynomial, and rational expressions and equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 811 or appropriate score on District math placement test and other measures as appropriate.

31330 MATH 110 AB	MWF	8:00-9:25	13-110	Staff	5.0
31331 MATH 110 AC	MWF	9:35-11:00	13-110	Iverson	5.0
31333 MATH 110 AD	MWF	11:10-12:35	1 3-110	Akkaraju	5.0

*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*  
 36624 MATH 110 OL By Arrangement On-line Preston 5.0  
 Mandatory Orientation Meeting: Tue., 01/24, 4:00-6:00 pm, Bldg. 17, Room 205.

### MATH 111 ELEMENTARY ALGEBRA I

Equivalent to the first half of MATH 110. Provides an introduction to elementary algebra covering real numbers, equations, and graphing. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: 3 units of MATH 811, or appropriate score on District math placement test and other measures as appropriate.

31334 MATH 111 AA	MWF	9:10-10:00	17-109	Akkaraju	3.0
31335 MATH 111 AB	MWF	10:10-11:00	17-109	Zemla	3.0
34776 MATH 111 AC	TTh	11:10-12:25	13-110	Enriquez	3.0

*Evening and/or Weekend courses(s)*

31338 MATH 111 LA	Tue	6:30-9:20	13-110	Toma	3.0
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*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*  
 37833 MATH 111 OL By Arrangement On-line Preston 3.0  
 Mandatory Orientation Meeting: Tue., 01/24, 4:00-6:00 pm, Bldg. 17, Room 205.

### MATH 112 ELEMENTARY ALGEBRA II

Continuation of MATH 111. Covers exponents, polynomials, factoring, and rational expressions. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 111.

31339 MATH 112 AA	MWF	8:10-9:00	17-109	Staff	3.0
31340 MATH 112 AB	TTh	9:45-11:00	13-110	Staff	3.0

*First Year Experience course(s) (see page 10):*

40125 MATH 112 AC	MWF	10:10-11:00	17-205	Innerst	3.0
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*MATH 112 AC is linked with CRN 40201, CRER 680 AA. When you enroll in a linked section you must enroll in the companion course.*

*Evening and/or Weekend courses(s)*

31341 MATH 112 LA	Wed	6:30-9:20	13-110	Toma	3.0
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*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*  
 37834 MATH 112 OL By Arrangement On-line Preston 3.0  
 Mandatory Orientation Meeting: Tue., 01/24, 4:00-6:00 pm, Bldg. 17, Room 205.

### MATH 120 INTERMEDIATE ALGEBRA

This course is a continuation of MATH 110 and emphasizes absolute value, linear functions and graphs, rational exponents, radical expressions and equations, quadratic equations, exponential functions, and logarithmic functions. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 110 or 112 or appropriate score on District Math Placement test.

38658 MATH 120 AB	MWF	8:00-9:25	22-113	Staff	5.0
38666 MATH 120 AC	MWF	9:35-11:00	22-113	Follansbee	5.0
38667 MATH 120 AD	MWF	11:10-12:35	22-113	Staff	5.0

*Evening and/or Weekend courses(s)*

31349 MATH 120 LA	MTh	6:30-8:50	13-110	Choy	5.0
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*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*  
 38668 MATH 120 OL By Arrangement On-line Innerst 5.0  
 Mandatory Orientation Meeting: Wed., 01/25, 4:00-6:00 pm, Bldg. 17, Room 205.

### MATH 122 INTERMEDIATE ALGEBRA I

Equivalent to the first half of MATH 120. Covers absolute value, linear functions and graphs, rational exponents, radical expressions and equations, and quadratic equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 110 or 112, or appropriate score on District Math placement test and other measures as appropriate.

31350 MATH 122 AA	MWF	11:10-12:00	13-216	Follansbee	3.0
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*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*

37835 MATH 122 OL	By Arrangement	On-line	Innerst	3.0
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Mandatory Orientation Meeting: Wed., 01/25, 4:00-6:00 pm, Bldg. 17, Room 205.

### MATH 123 INTERMEDIATE ALGEBRA II

Continuation of MATH 122 covering exponential functions and logarithmic functions. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 122.

31351 MATH 123 AA	TTh	9:45-11:00	22-113	Gurskaya	3.0
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*Evening and/or Weekend courses(s)*

36621 MATH 123 LA	Wed	6:30-9:20	17-207	Staff	3.0
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*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*

37836 MATH 123 OL	By Arrangement	On-line	Innerst	3.0
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Mandatory Orientation Meeting: Wed., 01/25, 4:00-6:00 pm, Bldg. 17, Room 205.

### MATH 125 ELEMENTARY FINITE MATHEMATICS

Set theory, counting theory, probability, systems of equations, vector and matrix theory, inequalities and linear programming. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District Math Placement Test and other measures as appropriate. Transfer: CSU: B4, UC. (IGETC: 2)

31352 MATH 125 AA	MWF	9:10-10:00	17-205	Zemla	3.0
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*Evening and/or Weekend courses(s)*

31353 MATH 125 LA	Mon	7:05-10:10	17-207	Thomas	3.0
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### MATH 130 ANALYTICAL TRIGONOMETRY

Trigonometric functions of real numbers and angles, identities and solution of trigonometric equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 115, and 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN MATH 8) Transfer: CSU: B4.

31354 MATH 130 AA	TTh	11:10-12:25	17-207	Staff	3.0
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### MATH 140 MATHEMATICS FOR GENERAL EDUCATION

Designed to meet the General Education Quantitative Reasoning requirement. Topics can include logic, problem solving, probability, statistics, geometry, mathematics of finance, systems of numeration, mathematical modeling, and computers. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN MATH 2) Transfer: CSU: B4, UC.

31356 MATH 140 AA	TTh	9:45-11:00	17-207	Staff	3.0
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### MATH 200 ELEMENTARY PROBABILITY AND STATISTICS

Measures of central tendency and dispersion; sampling distributions, statistical inference, regression and correlation. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 120 or 121 or 123, or appropriate score on District math placement test and other measures as appropriate. (CAN STAT 2) Transfer: CSU: B4, UC. (IGETC: 2)

31357 MATH 200 AA	TTh	9:10-11:00	17-109	Follansbee	4.0
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33472 MATH 200 AB	TTh	11:10-1:00	17-109	Klimkovsky	4.0
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40134 MATH 200 AC	MWF	7:50-9:00	22-116	Klimkovsky	4.0
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*Evening and/or Weekend courses(s)*

31358 MATH 200 LA	Tue	6:30-9:20	17-205	Anderson	4.0
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*On-Line course: For further information go to [www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)*

39756 MATH 200 OL	By Arrangement	On-line	Lapuz	4.0
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Mandatory Orientation Meeting: Wed., 01/18, 4:00-6:00 pm, Bldg. 17, Room 207.



# 38 Schedule of Classes — M

## MATH 219 PRE-CALCULUS COLLEGE ALGEBRA/TRIGONOMETRY

Unification of college algebra and analytical trigonometry based on the function concept. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 130 or appropriate score on District math placement test and other measures as appropriate. (CAN MATH 16) Transfer: CSU: B4, UC\*. (IGETC: 2)

31359 MATH 219 AA MWF 12:10-1:35 17-209 Follansbee 5.0

## MATH 242 APPLIED CALCULUS II

The second half of a two-semester calculus sequence designed for business, social sciences, technology, and life sciences majors. Topics include the integral, techniques of integration, multivariable calculus, and differential equations. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 130 and 241. (CAN MATH 32) (CAN MATH SEQ D = MATH 241 + 242) Transfer: CSU, UC\*. (IGETC: 2)

40129 MATH 242 AA MWF 12:10-1:00 17-207 Innerst 3.0

## MATH 251 ANALYTICAL GEOMETRY AND CALCULUS I

This course is an introduction to calculus and analytic geometry including limits, continuity of functions, definition of differentiation, derivation of formulas, applications, anti-differentiation and the fundamental theorem of calculus. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 219 or satisfactory score on District math placement test and other measures as appropriate. (CAN MATH 18) (CAN MATH SEQ B = MATH 251 + 252) (CAN MATH SEQ C = MATH 251 + 252 + 253) Transfer: CSU: B4, UC\*. (IGETC: 2)

31361 MATH 251 AA MWF 12:10-1:35 13-216 Preston 5.0

## MATH 252 ANALYTICAL GEOMETRY AND CALCULUS II

Fundamental Theorem of Calculus, antiderivatives, integral applications and techniques, power series and infinite series topics such as series testing and analysis of Taylor and power series. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: MATH 251. (CAN MATH 20) (CAN MATH SEQ B = MATH 251 + 252) (CAN MATH SEQ C = MATH 251 + 252 + 253) Transfer: CSU, UC\*. (IGETC: 2)

31362 MATH 252 AA MWF 12:10-1:35 17-205 Lapuz 5.0

*Course held at Woodside High School*

31363 MATH 252 SA MWF 12:30-1:55 WDSO Gurskaya 5.0

## MATH 253 ANALYTICAL GEOMETRY AND CALCULUS III

Vectors, partial derivatives, double and triple integrals, line integrals and vector analysis theory such as Green's, Stokes', and Gauss' Theorems. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: MATH 252. (CAN MATH 22) (CAN MATH SEQ C = MATH 251 + 252 + 253) Transfer: CSU, UC. (IGETC: 2)

31364 MATH 253 AA MWF 12:10-1:35 22-118 Iverson 5.0

## MATH 811 PRE-ALGEBRA

Basic arithmetic involving whole numbers, fractions and decimals. Computer-assisted instruction in the basic skills lab; Units do not apply toward AA/AS degree. Two by arrangement hours of lab per week are required. BSL: Open Curriculum.

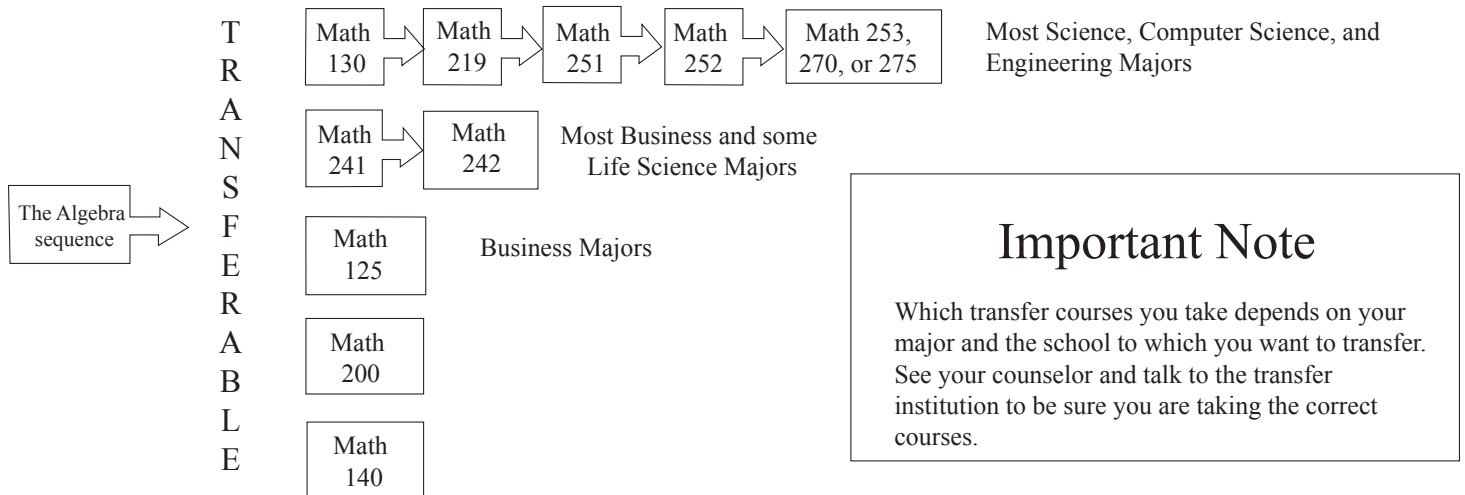
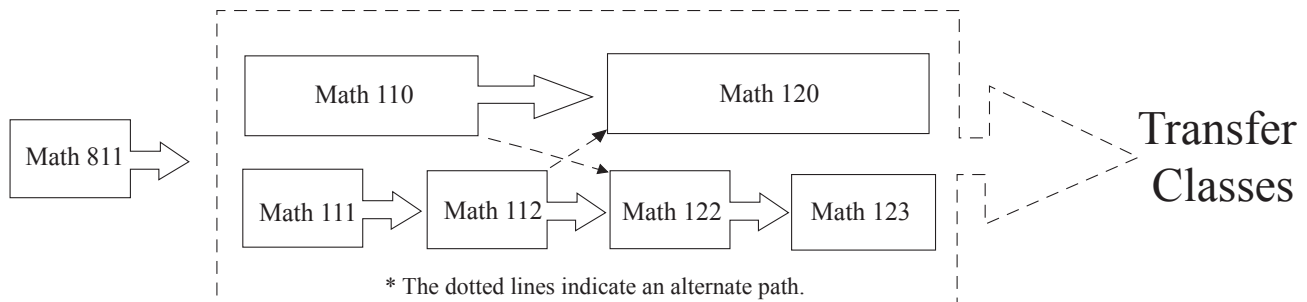
39614 MATH 811 AA TTh 8:10-9:25 22-118 Staff 1.0-3.0

31367 MATH 811 AB MWF 11:10-12:00 22-118 Zemla 1.0-3.0

*Evening and/or Weekend courses(s)*

31369 MATH 811 LA Mon 6:30-9:35 22-118 Njinibam 1.0-3.0

## The Algebra Sequence



## MEDICAL ASSISTING

### MEDA 100 INTRODUCTION TO MEDICAL ASSISTING

Duties and responsibilities of a medical assistant, transcriptionist, and billing specialist in a physician's office, clinic, hospital or other medical facility. Emphasizes desirable personality traits and human relationships as well as medical ethics, specialties in the medical field, and office maintenance. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39687 MEDA 100 AA TTh 9:10-10:25 13-216 Hartford 3.0

### MEDA 110 BASIC MEDICAL TERMINOLOGY

Introduction to the development of a medical vocabulary that includes medical abbreviations and symbols through the study of the principles of word construction and word analysis, with emphasis on spelling and pronunciation. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39688 MEDA 110 AA TTh 12:10-1:25 13-216 Hartford 3.0

### MEDA 111 INTERMEDIATE MEDICAL TERMINOLOGY

Continuation of MEDA 110. Intermediate development of medical vocabulary through the study of the principles of word construction and word analysis, with emphasis on spelling/pronunciation, diagnosis, disease process, pathology and their interrelationship with body systems. PREREQ: MEDA 110. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39883 MEDA 111 AA TTh 10:45 12:00 13-216 Hartford 3.0

### MEDA 115 MEDICAL WORD PROCESSING

Training in production typing of medical letters, reports, and forms using the computer. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 415 or equivalent. Transfer: CSU.

39689 MEDA 115 AX TTh 12:10-1:25 13-217 Clinton 3.0

39692 MEDA 115 BX TTh 1:30-2:45 13-217 Clinton 3.0

*MEDA 115 has a non-refundable materials charge of \$2.*

### MEDA 120 CLINICAL PROCEDURES I

Examination room techniques, asepsis and sterilization procedures, laboratory procedures and specimen collection, and electrocardiograms (Extra supplies may be required). RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: BIOL 130 and MEDA 110. Transfer: CSU.

39695 MEDA 120 AX TTh 8:10-11:00 18-205 Charlton 4.0

*MEDA 120 has a non-refundable materials charge of \$25.*

*MEDA 120 has a non-refundable malpractice insurance charge of \$13.*

### MEDA 121 CLINICAL PROCEDURES II

Administering medications, injections and venipuncture, eye and ear lavage, electroencephalograms, removal of sutures and staples, bandaging and dressings, and other examination and clinical procedures. (Extra supplies may be required). RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MEDA 120. Transfer: CSU.

39696 MEDA 121 AX TTh 8:10-11:00 18-205 Charlton 4.0

*MEDA 121 has a non-refundable materials charge of \$25.*

*MEDA 121 has a non-refundable malpractice insurance charge of \$13.*

### MEDA 140 MEDICAL TRANSCRIPTION: BASIC

Machine transcription of patient medical chart progress notes, history and physicals, letters, consultations, surgical and autopsy reports, and discharge summaries utilizing computers. Course includes analyzing, editing, proper documentation, and compliance requirements. BIOL 130 is recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MEDA 110 and 115. Transfer: CSU.

39690 MEDA 140 AX TTh 12:10-1:25 13-217 Clinton 3.0

*MEDA 140 has a non-refundable materials charge of \$2.*

### MEDA 141 MEDICAL TRANSCRIPTION: ADVANCED

Intensive transcription using computers, of hospital-type medical reports including history and physical examinations, surgeries, discharge summaries, and radiologic and nuclear medicine reports. MEDA 190 and BIOL 130 are recommended. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MEDA 140. Transfer: CSU.

39693 MEDA 141 BX TTh 1:30-2:45 13-217 Clinton 3.0

*MEDA 141 has a non-refundable materials charge of \$2.*

### MEDA 150 MEDICAL OFFICE PROCEDURES

Fundamental office procedures applied to the medical field. Decision-making, setting priorities, finding information, coping with interruptions, and producing under pressure in medical office simulations. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Completion of or concurrent enrollment in MEDA 100 and 110. Transfer: CSU.

39691 MEDA 150 AX TTh 12:10-1:25 13-217 Clinton 3.0

*MEDA 150 has a non-refundable materials charge of \$2.*

### MEDA 160 MEDICAL INSURANCE PROCEDURES

Covers Blue Cross, Blue Shield, Medicare, Medi-Cal, Worker's Compensation and other insurance programs. Coding resources used in claims preparation. Billing and bookkeeping methods using the computer. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: CBOT 415 or equivalent. Transfer: CSU.

39694 MEDA 160 BX TTh 1:30-2:45 13-217 Clinton 3.0

*MEDA 160 has a non-refundable materials charge of \$2.*

### MEDA 161 ICD (INTERNATIONAL CLASSIFICATION OF DISEASES)-9-CM (CLINICAL MODIFICATION) BEGINNING CODING

Development of nomenclature and classification of diseases. Basic coding principles of diseases and symptoms according to ICD-9-CM with emphasis on the coding of medical records. Use of indexes, sequencing of code numbers, and preparation of documents to increase competency. May be repeated once for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39699 MEDA 161 WA Sat 8:30-12:35 13-116 Clinton 1.0 01/21-02/11



## Medical Assisting Department

Train for health service careers in two to four semesters! The Medical Assisting

Department offers three different programs that lead to many career opportunities:

- Administrative Medical Assisting (2 semesters)
- Clinical Medical Assisting (3 semesters)
- Administrative/Clinical Medical Assisting (4 semesters)
- Medical Coding Specialist (2 semesters)
- Medical Billing Specialist (2 semesters)
- Medical Transcription (3 semesters)

**For further information, call (650) 306-3392**

# 40 Schedule of Classes — M

## MEDA 162 ICD (INTERNATIONAL CLASSIFICATION OF DISEASES)-9-CM (CLINICAL MODIFICATION) INTERMEDIATE CODING

Intermediate principles and philosophy of coding logic according to ICD-9-CM. Emphasizes the use of UHDDS, source documents, multiple coding, sequencing, V codes, tables, neoplasms, and mental disorders. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MEDA 161. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
39700	MEDA 162	WA	Sat	8:30-12:35	13-116	Clinton 1.0 02/25-03/18

## MEDA 163 ICD (INTERNATIONAL CLASSIFICATION OF DISEASES)-9-CM (CLINICAL MODIFICATION) ADVANCED CODING

A continuation of MEDA 162 with an emphasis on the advanced principles and philosophy of coding logic according to ICD-9-CM. Emphasizes diseases by body systems, complications, injuries, and adverse effects of drugs. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MEDA 162. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
39701	MEDA 163	WA	Sat	8:30-12:35	13-116	Clinton 1.0 03/25-04/22

## MEDA 190 INTRODUCTION TO PHARMACOLOGY

Designed for medical assistants, medical transcribers and other allied health professionals. Includes recognition, identification, classification, administration, and care and storage of drugs according to the Food and Drug Administration (FDA) regulations. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
39698	MEDA 190	LA	Wed	5:30-8:20	18-205	Charlton 3.0

## MEDA 672 COOPERATIVE EDUCATION: MEDICAL ASSISTING INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

MEDA 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

<i>Evening and/or Weekend courses(s)</i>						
39741	MEDA 672	LA	Thu	5:30-6:20	13-116	Graham 3.0 01/19-02/02

## MEDA 801 COMPUTERIZED MEDICAL BILLING/MEDICAL ASSISTING EXAM PREPARATION

Preparation for Medisoft or Medical Manager, or UB 92, or Medical Assisting certification testing offered by various organizations. May be repeated twice for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400.

39697	MEDA 801	AA	By Arrangement		13-217	Charlton 1.0
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## MULTIMEDIA

(See also ART) (Previously listed under ART)

Para cursos de MART en Español, véa el final de esta sección.

## MART 314 INTRODUCTION TO COMPUTER GRAPHICS

State of the art computer graphics software are introduced with respect to print, web and motion graphics. Introduction to typography graphic layout/design fundamentals, as well as web design skills and other computer graphics software applications. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39954	MART 314	AA	TTh	9:45-11:00	13-211	Mecorney 3.0
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**MART 314 has a non-refundable materials charge of \$6.**

## MART 325 DIGITAL PAINTING

Using Procreate's Painter software and digital painting tablets, students use digital tools for the artistic expression of the concepts and techniques of traditional painting. Some painting and computer knowledge desirable. Three by arrangement hours of lab per week are required. May be repeated twice for credit. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39955	MART 325	AA	TTh	11:10-12:25	13-211	Bazak 3.0
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**MART 325 has a non-refundable materials charge of \$6.**

## MART 362 DIGITAL PHOTOGRAPHY

An introduction to the theory and technology of digital photography. Exploration of the digital camera in both professional and consumer use. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC\*.

<i>Evening and/or Weekend courses(s)</i>						
39956	MART 362	LA	Wed	6:30-9:20	13-211	Sims 3.0

**MART 362 has a non-refundable materials charge of \$6.**

## MART 365 PHOTOGRAPHIC RETOUCHING AND RESTORATION

Understand the theory and learn the skills necessary for restoration and retouching both vintage and problem photographs. Assess photographs for image, tone, exposure, and color cast correction. Successfully remove dust, mold and texture: rebuild, refine and polish photographs. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MART 376 or equivalent. Transfer: CSU.

39958	MART 365	AA	Thu	1:10-4:00	13-211	Mecorney 1.5 01/19-03/09
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**MART 365 has a non-refundable materials charge of \$4.**

## MART 366 COLOR MANAGEMENT AND DIGITAL PRINTING

Create a successful color management workflow from digital image to digital print. Understand and use color, calibration, and create profiles to get the desired color output. Topics include pre-press file management, RGB to 4-color ink, paper, output, proofing, and industry standards. Eight by arrangement hours of lab per semester are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MART 376 or equivalent. Transfer: CSU.

39959	MART 366	AA	Thu	1:10-4:00	13-211	Mecorney 1.5 03/23-05/18
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**MART 366 has a non-refundable materials charge of \$4.**

## MART 368 WEB DESIGN I

Introduction to basic WEB design principles. This class covers basic layout, time saving formats, for graphics and other web-related documents, creation of a successful graphic user interface, and navigation for basic website. The class focuses on Dreamweaver®, but also uses Photoshop®, ImageReady® and a basic demonstration of Flash®. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39960	MART 368	AA	MW	9:10-10:25	13-211	Staff 3.0
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**MART 368 has a non-refundable materials charge of \$6.**

## MART 369 WEB DESIGN II

Advanced concepts and techniques to create visually appealing websites using graphic user interface customization, user centered design, Internet ethics, and copyright issues. This course is taught using Macromedia Dreamweaver®, Adobe Photoshop®, ImageReady®, and other software. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: ART 368 or MART 368. Transfer: CSU.

<i>Evening and/or Weekend courses(s)</i>						
39961	MART 369	LA	Tue	6:30-9:20	13-211	Castillo 3.0

**MART 369 has a non-refundable materials charge of \$6.**



# Schedule of Classes — M 41

## MART 372 DIGITAL ILLUSTRATION

This course focuses on digital drawing techniques, layout, and design, using Adobe Illustrator®. This is a project based class using vector graphics for professional print or the Web. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39962 MART 372 AA Wed 1:10-4:00 13-211 Mecorney 3.0

**MART 372 has a non-refundable materials charge of \$6.**

## MART 376 DIGITAL IMAGING I

An introduction to the theory and technology of digital imaging. Through the use of Adobe Photoshop® students learn to enhance and manipulate digital photographs, scanned images, and create new images. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC\*.

*Evening and/or Weekend courses(s)*

39963 MART 376 LA Mon 6:30-9:35 13-211 Mecorney 3.0

**MART 376 has a non-refundable materials charge of \$6.**

## MART 379 DIGITAL ANIMATION I: FLASH®

Utilize Macromedia Flash® as a medium for the development of creative computer based animations. Topics include implementing interesting graphic user interface solutions for web design and the scripting capabilities of the software as well as traditional animation techniques. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39964 MART 379 LA Thu 6:30-9:20 13-211 Castillo 3.0

**MART 379 has a non-refundable materials charge of \$6.**

## MART 390 PORTFOLIO CREATION

Students develop a portfolio consisting of work accomplished to date. The résumé and portfolio may be print based, web based or on CD following a format appropriate with the student's career/academic goals. May be repeated once for credit. Sixteen by arrangement lab hours are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39965 MART 390 AA Tue 1:10-4:00 13-211 Castillo 1.5 01/17-03/07

**MART 390 has a non-refundable materials charge of \$4.**

## MART 680 MOTION GRAPHICS I

Basic preproduction and production techniques for video emphasizing editing and compression methods for web, CD-ROM or DVD delivery. Integration of audio, video and motion graphics through the creation of short narrative scenes. Successful story-telling through the use of story boarding, camera composition and scene sequencing tools. Sixteen by arrangement lab hours are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

39952 MART 680 AA Tue 1:10-4:00 13-211 Castillo 1.5 03/21-05/16

**MART 680 AA has a non-refundable materials charge of \$4.**

## MART 680 ILIFE

Get an iLife! Learn to create sophisticated multimedia presentations combining sound, music, video and still images using iPhoto, iMovie, iTunes and more! RECOMMENDED: Eligibility for READ 420 and ENGL 100. Sixteen by arrangement lab hours are required. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39953 MART 680 WA Sat 9:00-5:00 13-211 Thiele 1.5 02/25-03/11

**MART 680 WA has a non-refundable materials charge of \$4.**

## EN ESPAÑOL

## MART 362 FOTOGRAFIA DIGITAL

Introducción a la teoría y tecnología de la fotografía digital. Exploración de la cámaras digitales tanto para uso profesional como comercial. Se requieren dos horas de laboratorio extras por semana. RECOMENDACION: Elegibilidad para LECTURA 836 y INGLÉS 836 o 400. Transferible a CSU, UC\*.

*Curso dado en el Centro de OICW en Menlo Park*

39957 MART 362 MB Wed 6:30-9:20 MPCL1 Castillo 3.0

**MART 362 tiene una cuota para materiales de \$6.**

## MUSIC

### MUS. 100 FUNDAMENTALS OF MUSIC

Learn basic musical skills: reading music notation, sight-singing and ear training, using scales, chords and key signatures to harmonize simple melodies. Does not satisfy requirements for the music major degree. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C1, UC\*. (IGETC: 3A)

31383 MUS. 100 AA MWF 11:10-12:00 3-114 Meckler 3.0

40206 MUS. 100 AB MWF 12:10-1:00 3-114 Meckler 3.0

### MUS. 115 ART, MUSIC AND IDEAS

An introduction to the understanding and appreciation of art and music, especially in the context of European history; equip the student to see and hear with greater discrimination, as well as recognize how these elements relate to changes in society. Lectures are illustrated with music and images, films, etc., attendance at a live performance and a museum visit required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40175 MUS. 115 AA TTh 9:45-11:00 21-100 Meckler 3.0

### MUS. 202 MUSIC APPRECIATION

Learn about musical terms and ideas and apply that knowledge to many types of music such popular, classical, jazz, and other forms of music from around the world. Consider different ways of listening to music and learn about the different meanings music can have in entertainment, history, ritual, film and other contexts. Concert attendance required. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN MUS 8) Transfer: CSU: C1, UC. (IGETC: 3A)


40176 MUS. 202 AB TTh 11:10-12:25 22-118 Meckler 3.0

Wondering where to take your **Career?**

web design? print design?  
animation? digital photography?  
Enroll in (mART390) **Portfolio!**

Take better photos, restore and retouch  
old ones and print the colors you see!  
Enroll in (mART365 & 366)

As Always, Our Studio is Cross Platform!  
Work on your favorite operating system!

 <http://www.canadacollege.edu/multimedia>

canmultimedia@smccd.net | 650.306.3330

## 42 Schedule of Classes — M/O/P

### MUS. 250 WORLD MUSIC

Survey of selected listening and readings about cultures such as India, China, Japan, Indonesia, Europe, North and South America, and Africa. Equal emphasis is placed on music and culture. Concert attendance is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40174 MUS. 250 AA MWF 9:10-10:00 13-112 Meckler 3.0

### MUS. 301, 302, 303, 304 PIANO I, II, III, IV

Courses in applied music with stress on technical and interpretive skills. Individual attention and advancement. For those with no music literacy, concurrent or previous enrollment in MUS. 100 is recommended if enrolling in level I. Three by arrangement hours of lab per week are required. PREREQ: MUS. 302, 303 and 304 require the previous level. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40173 MUS. 301 AX MWF 9:10-10:00 3-114 Staff 2.0  
40177 MUS. 302 AX MWF 9:10-10:00 3-114 Staff 2.0  
40178 MUS. 303 AX MWF 9:10-10:00 3-114 Staff 2.0  
40179 MUS. 304 AX MWF 9:10-10:00 3-114 Staff 2.0

## OCEANOGRAPHY

(See also Geology and Geography)

### OCEN 100 OCEANOGRAPHY

Physical, biological and geological evolution of oceans and ocean basins. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: B1, UC. (IGETC: 5A)

36005 OCEN 100 AA MWF 10:10-11:00 17-207 Kirchoff-Stein 3.0

*Evening and/or Weekend courses(s)*

31452 OCEN 100 LA Wed 6:30-9:20 17-205 Wyatt 3.0

## OFFICE TECHNOLOGY

(See Computer Business Office Technology)

## PARALEGAL STUDIES

### LEGL 249 INTRODUCTION TO THE LEGAL SYSTEM

The role of a paralegal, an overview of the U.S. legal system, and an introduction to the substantive areas of law taught in the paralegal program. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU.

*Evening and/or Weekend courses(s)*

31315 LEGL 249 LA Mon 6:30-9:35 13-113 DeGhetaldi 3.0

### LEGL 260 ADVANCED LEGAL RESEARCH AND WRITING

Develop and refine legal research and writing skills by preparing a series of projects which include legal documents for court cases filed by attorneys. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: LEGL 249 and 250. Transfer: CSU.

39702 LEGL 260 LA Tue 6:30-9:20 17-203 Kippes 3.0

### LEGL 262 PARALEGALISM AND STUDY OF LEGAL ETHICS

An overview of the major aspects and issues of the paralegal profession, skills of a paralegal, and legal ethics. RECOMMENDED: Eligibility for ENGL 110. PREREQ: LEGL 249. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39307 LEGL 262 LA Thu 6:30-9:20 13-114 Young 3.0

### LEGL 264 CONTRACTS

This course is the study of the theory and practice of contract law. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: LEGL 249. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39303 LEGL 264 LA Wed 6:30-9:20 13-113 Glick 3.0

### LEGL 274 ADVANCED FAMILY LAW PROJECTS

Preparation of documents and forms commonly found in family law (divorce) matters. RECOMMENDED: Eligibility for ENGL 110. PREREQ: LEGL 254. COREQ: Concurrent enrollment in LEGL 699 is required, two hours per week minimum. Transfer: CSU.

*Evening and/or Weekend courses(s)*

39995 LEGL 274 LA Tue 6:30-9:20 17-109 Durkin 3.0

### LEGL 672 COOPERATIVE EDUCATION: PARALEGAL INTERNSHIP

Students may enroll in a volunteer, cooperative internship to apply skills learned from classroom instruction at a supervised work site. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Enrollment in 7 units, including Cooperative Education and a minimum of 12 completed units in the occupational discipline. Transfer: CSU.

LEGL 672 is a full-semester course. Course orientation dates are listed below and attendance at one meeting is obligatory. Attend ONE of the orientations for the section in which you are registered.

*Evening and/or Weekend courses(s)*

39327 LEGL 672 LA Thu 5:30-6:20 13-116 Graham 4.0 01/19-02/02

## PHILOSOPHY

### PHIL 100 INTRODUCTION TO PHILOSOPHY

Philosophical assumptions, ideas and theories of selected philosophies, critical thinking, and the involvement of philosophical thought in everyday life. RECOMMENDED: Eligibility for READ 420 and ENGL 100. (CAN PHIL 2) Transfer: CSU: C2, UC. (IGETC: 3B)

39314 PHIL 100 AA MWF 10:10-11:00 17-105 Young 3.0

### PHIL 103 CRITICAL THINKING

General overview of reasoning skills. Students practice and develop skills of constructing valid and sound arguments, write three short argumentative essays, and write a substantial paper of critical analysis of an assigned topic. RECOMMENDED: Eligibility for READ 420 and ENGL 100. Transfer: CSU: A3, UC.

31463 PHIL 103 AA MWF 11:10-12:00 17-105 Young 3.0

### PHIL 200 INTRODUCTION TO LOGIC

An introduction to the study of logic which includes informal fallacies, syllogism, and symbolic logic. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN PHIL 6) Transfer: CSU: A3, UC.

31465 PHIL 200 AA MWF 9:10-10:00 17-105 Young 3.0

### PHIL 240 INTRODUCTION TO ETHICS

Examine the principles of ethical decision making and ethical responsibility. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN PHIL 4) Transfer: CSU: C2, UC. (IGETC: 3B)

35371 PHIL 240 AA TTh 9:45-11:00 17-105 Young 3.0

### PHIL 300 INTRODUCTION TO WORLD RELIGIONS

Study of great religions of the world; their cultural background, tenets, practice, literature, and art; and their impact on society and culture. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C2, UC. (IGETC: 3B)

*Evening and/or Weekend courses(s)*

35217 PHIL 300 LA Wed 6:30-9:20 17-105 Young 3.0

## PHOTOGRAPHY

(See courses under Art)

## PHYSICAL EDUCATION

### ADAPTIVE

(For information on the Adaptive Physical Education program and class meeting times, call Barbara McCarthy at 306-3473 or 368-7732 prior to registering. Hours of Operation are: Daily from 8:30 a.m. to 12 p.m. and also on Tuesdays & Thursdays from 1:30 to 3 p.m. Location: Community Wellness Center, 711 Nevada Street in Redwood City.)

Adaptive Physical Education courses are offered primarily for students with physical limitations. Physician's verification of limiting condition on file is recommended.

#### ADAP 310 ADAPTIVE P. E. FITNESS PROFILE

Students' fitness levels are assessed and individual goals for improvement are established. BSL: Open Curriculum. Physician's verification of limiting condition on file is recommended. Transfer: CSU: E2, UC\*.

Community Wellness Center course(s)				
35760 ADAP 310 VA	By Arrangement	CWC	McCarthy	1.0

#### ADAP 320 ADAPTIVE FUNCTIONAL FITNESS

Exercises designed for improving the activities of daily living with emphasis on proper body mechanics, posture, and movement patterns leading to greater safety and independence. Open entry/Open exit May be repeated for credit up to three times. BSL: Open Curriculum. Transfer: CSU, UC\*.

Community Wellness Center course(s)				
38355 ADAP 320 VA	By Arrangement	CWC	McCarthy	0.5-1.0

#### ADAP 350 ADAPTIVE GENERAL CONDITIONING

A total fitness program emphasizing cardiovascular endurance, flexibility, muscular strength, balance and coordination, posture and body mechanics. BSL: Open Curriculum. Transfer: CSU: E2, UC\*.

Community Wellness Center course(s)				
30830 ADAP 350 VA	By Arrangement	CWC	McCarthy	1.0

#### ADAP 351 ADAPTIVE STRENGTH TRAINING

Use of a variety of equipment and resistive techniques to increase overall strength, endurance and flexibility. BSL: Open Curriculum. Transfer: CSU: E2, UC\*.

Community Wellness Center course(s)				
30832 ADAP 351 VA	By Arrangement	CWC	McCarthy	1.0

#### ADAP 361 BALANCE AND COORDINATION ACTIVITIES

A variety of techniques to develop better balance for more efficient movement in daily living activities. BSL: Open Curriculum. Transfer: CSU: E2, UC\*.

Community Wellness Center course(s)				
35761 ADAP 361 VB	By Arrangement	CWC	McCarthy	1.0

#### ADAP 680 ADAPTIVE LIFELONG WELLNESS

Comprehensive development of a lifelong fitness and wellness plan. BSL: Open Curriculum. Transfer: CSU.

Community Wellness Center course(s)				
39395 ADAP 680 VA	By Arrangement	CWC	McCarthy	0.5-1.5

## DANCE

#### DANC 125, 126 BEGINNING AND INTERMEDIATE SALSA

Basics of salsa dancing including partner work with turn patterns and stylization, as well as more complex dance patterns with greater emphasis on development of dance stylization and timing. Shine steps are covered. A course for men and women. BSL: Open Curriculum. PREREQ: DANC 126 requires the previous level or demonstrated skill Transfer: CSU: E2, UC.

36243 DANC 125 AA	TTh	11:10-12:25	1-203	Quijano	1.0
40220 DANC 126 AA	TTh	9:45-11:00	1-203	Quijano	1.0
Evening and/or Weekend courses(s)					
39633 DANC 125 LA	TTh	7:00-8:15	1-203	Quijano	1.0
39635 DANC 126 LA	TTh	8:20-9:35	1-203	Quijano	1.0

#### DANC 205, 210, 215 BEGINNING, BEGINNING/INTERMEDIATE, INTERMEDIATE JAZZ

This series of courses cover elementary through more complex jazz techniques, foot and leg development, single and double turns, isolation of body parts, and understanding of the rhythms of jazz music. BSL: Open Curriculum. PREREQ: DANC 210 and 215 require the previous level or equivalent. DANC 215 may be repeated once for credit. Transfer: CSU: E2, UC.

34282 DANC 205 AX	MWF	10:10-11:00	1-203	Breen	1.0
31008 DANC 210 AX	MWF	10:10-11:00	1-203	Breen	1.0
38919 DANC 215 AX	MWF	10:10-11:00	1-203	Breen	1.0

#### DANC 350 DANCE AEROBICS

Warm up, toning exercises, vigorous dance sequences, cool down and stretching presented to upbeat pop music. BSL: Open Curriculum. Transfer: CSU: E2, UC\*.

31011 DANC 350 AA	MWF	12:10-1:00	1-203	Breen	1.0
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#### DANC 400 DANCE PRODUCTION

Includes techniques and composition of actual dance performance productions. Choreography, music, make-up, costumes, lighting and staging are included. Course culminates in dance production. BSL: Open Curriculum. CSU: E2, UC.

Evening and/or Weekend courses(s)					
38292 DANC 400 LA	TTh	5:30-6:45	1-203	Breen	1.0

## FITNESS

#### FITN 121, 680 FITNESS CENTER:

The Fitness Center is open Monday through Saturday, 7:00 am to 1:00 pm, and Monday through Thursday 5:30-8:30 pm.; students may work out whenever the Center is open for a maximum of 2 hours per day. New students are required to attend an orientation session prior to using the Fitness Center. The Fitness Center follows the Cañada Academic Calendar for holidays and recesses. For more information, call (650) 306-3341.

#### ORIENTATION SCHEDULE\*:

Day Hours:	Jan., 17-21, 23-28	8:10, 9:10, 10:10, 11:10 & 12:10
Evening Hours:	Jan., 17-19, 23-26	6:10 & 7:10

\*NOTE: Following the dates listed above, orientations are done on a by arrangement basis during the hours the Fitness Center is open. Please see a Staff member for more information.

#### FITNESS CENTER, INTERMEDIATE FITNESS CENTER

This series of courses provides beginning through intermediate self-paced strength training and cardio vascular conditioning through the use of free weights, selected machines and aerobic conditioning equipment for lifelong health and wellness. The Fitness Center empowers students and athletes to optimize their fitness capabilities, achieving excellence through the promotion of a healthy lifestyle, providing opportunities to improve personal wellness and applying fundamentally sound principles. Includes orientation, goal setting and assessment. Three to six by arrangement hours of lab per week are required. May be repeated for credit up to three times for a maximum of 8 units. BSL: Open Curriculum. PREREQ: FITN 680 A1 and A2 require FITN 121. Transfer: CSU, UC\*.

36786 FITN 121 AA	By Arrangement**	1-138	Garcia	1.0
38964 FITN 680 A1	By Arrangement**	1-138	Garcia	1.0
39383 FITN 121 AB	By Arrangement***	1-138	Garcia	2.0
38965 FITN 680 A2	By Arrangement***	1-138	Garcia	2.0

\*\*Students enrolling in 1.0 unit course are expected to attend an average of 3 hrs/week.

\*\*\*Students enrolling in 2.0 unit course are expected to attend an average of 6 hrs/week.



# 44 Schedule of Classes — P

## FITNESS ASSESSMENT AND CONDITIONING

The final installment of a series of courses offered in the Fitness Center designed specifically for the person who is interested in an advanced self-paced strength training and cardio vascular conditioning program. Examination of components of fitness, fitness assessment, training principles, fitness program design, applied training log overview, and fitness/wellness goals. Successful completion enables students and athletes to work independently in a fitness environment. One by arrangement hour of lab per week is required. BSL: Open Curriculum. Transfer: CSU.

40205 FITN 680 A3 By Arrangement\* 1-138 Garcia 1.0  
\*Students enrolling in FITN 680 A3 are expected to attend an average of 3 hrs/week.

## FITN 124 PILATES TRAINING

Torso muscle training using the Pilates method of controlled and focused exercises to increase core strength and postural stability to optimize performance in athletics, dance and everyday activities. Exercise mat required. May be repeated three times for credit. BSL: Open Curriculum. Transfer: CSU; E2, UC\*.

38302 FITN 124 AD TTh 12:45-2:00 1-203 Daly 1.0

## FITN 128 GET ON THE BALL EXERCISING

Exercising on a stability ball to achieve functional movement, abdominal and lower-back strength, while increasing whole-body strength, flexibility, stabilization, balance, and coordination. This foundation course is suitable for all age groups and prepares body for all levels of activity – athletic to everyday movement. May be repeated three times for credit. BSL: Open Curriculum. Transfer: CSU, UC\*.

39385 FITN 128 AA Daily 7:45-8:50 1-208 McGill 2.0  
39386 FITN 128 LA MW 5:45-7:00 1-203 Webb 1.0

## FITN 151 BEGINNING STEP AEROBICS

Students learn the seventeen basic step techniques and improve their aerobic fitness. BSL: Open Curriculum. Transfer: CSU; E2, UC\*.

40180 FITN 151 AA Mon 9:10-10:00 1-208 Mangiola 1.0

## FITN 210 VARSITY WEIGHT CONDITIONING

For students in team sports. Includes free weights and weight machines. BSL: Open Curriculum. PREREQ: Concurrent enrollment in a team sport or demonstrated skill in athletic competition. Transfer: CSU; E2, UC\*.

31184 FITN 210 AA MWF 2:10-3:00 1-138 Quattlebaum 1.0  
36770 FITN 210 AB MWF 1:10-2:00 1-138 Staff 1.0  
33494 FITN 210 AG MWF 4:10-5:00 1-138 Garcia 1.0

## FITN 251 PERSONAL TRAINER PREPARATION: HEALTH APPRAISAL AND EXERCISE PRESCRIPTION

Comprehensive coverage of health appraisal screening, health assessment techniques, fitness testing assessment, metabolic calculations, exercise programming and techniques to change health behaviors. Successful completion of this course assists the students in preparing for a variety of national certification exams for exercise leader including the American College of Sports Medicine (ACSM) and the American Council on Exercise (ACE). PREREQ: FITN 250. RECOMMENDED: Eligibility for READ 836, ENGL 836 or 400, and MATH 110 or 111. Transfer: CSU.

*Evening and/or Weekend courses(s)*  
40181 FITN 251 LA Wed 7:05-9:50 1-101 Breen 3.0

## FITN 332 FLEXIBILITY AND STRETCHING

A low impact fitness course using flexibility exercises to increase individual fitness levels. BSL: Open Curriculum. Transfer: CSU; E2, UC\*.

31185 FITN 332 AA MWF 11:10-12:00 1-203 Mangiola 1.0

## MAKE SURE YOU ATTEND THE FIRST CLASS MEETING

Attendance at the first meeting of a class is IMPORTANT. Any student not reporting to the first class meeting may be dropped from the roll sheet.

## FITN 334 YOGA

Introduction to basic yoga, breath work, and meditation. Specific poses, "asanas", movement modalities and yogi styles are practiced. Develop strength, relaxation and a sense of well being. Techniques of breathing are incorporated into each pose. Each class session ends with a variety of meditation techniques. May be repeated three times for credit. BSL: Open Curriculum. Transfer: CSU, UC\*.

37890 FITN 334 AB	TTh	8:10-9:25	1-203	Wise	1.0
38410 FITN 334 AC	MWF	9:10-10:00	1-203	Wise	1.0
<i>Evening and/or Weekend courses(s)</i>					
37820 FITN 334 LB	MW	7:10-8:25	1-203	Wise	1.0

## INDIVIDUAL SPORTS

(Note: Students will be required to bring some supplies.)

## INDV 161, 164 BEGINNING, INTERMEDIATE/ADVANCED, ADVANCED GOLF

Instruction in techniques, rules, etiquette and philosophy for the beginning through intermediate/advanced golfer. INDV 164 emphasizes competition and drills for the student with prior golf experience. BSL: Open Curriculum. PREREQ: INDV 164 requires demonstrated skill. Transfer: CSU, UC.

31250 INDV 161 AX	MWF	10:10-11:00	FIELD	Garcia	1.0
33597 INDV 164 AX	MWF	10:10-11:00	FIELD	Garcia	1.0
40251 INDV 680 AX	MWF	10:10-11:00	FIELD	Garcia	1.0

## INDV 166 EXPERT GOLF TRAINING

Designed for students of expert golf ability who wish to qualify for Cañada Varsity Golf or prepare for other advanced competition. A minimum skill level must be demonstrated to remain in the course. BSL: Open Curriculum. PREREQ: Demonstrated skill. Transfer: CSU, UC.

35361 INDV 166 AX	MWF	10:10-11:00	FIELD	Garcia	1.0
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## THEORY

(For information on the Adaptive Physical Education program and class meeting times, call Barbara McCarthy at 306-3473 or 368-7732 prior to registering.)

## P.E. 115 INTRODUCTION TO ADAPTIVE PHYSICAL EDUCATION

Provides a working knowledge of numerous disabilities and current adaptive physical education techniques for students interested in pursuing a career in adaptive physical education, physical therapy, special education, or any other health related field. BSL: Open Curriculum. (CSU)

<i>Community Wellness Center course(s)</i>					
39628 P.E. 115 VA	By arrangement	CWC	McCarthy	2.0	

## P.E. 116 ASSISTING IN ADAPTIVE PHYSICAL EDUCATION

Practical experience in the techniques of working with disabled persons through assisting in any of the adaptive physical education classes. BSL: Open Curriculum. Transfer: CSU; E2.

<i>Community Wellness Center course(s)</i>					
31455 P.E. 116 VA	By Arrangement	CWC	McCarthy	0.5-3.0	

## P.E. 118 INTRODUCTION TO FUNCTIONAL FITNESS MEASURES

Introduction to the current testing measures used in the fields of adaptive physical education and rehabilitation. Learn and practice a variety of testing protocols useful for those pursuing a career in physical therapy or a related discipline, as well as for persons working in any capacity with adults with special needs. May be repeated for credit up to 3 times for a maximum of 3 units. Open entry/Open exit. BSL: Open Curriculum. Transfer: CSU.

<i>Community Wellness Center course(s)</i>					
34740 P.E. 118 VA	By Arrangement	CWC	McCarthy	0.5-3.0	

## TEAM SPORTS

### TEAM 111, 115 BEGINNING, ADVANCED BASKETBALL

Beginning through advanced instruction on rules, strategies and fundamental skills of basketball. TEAM 115 emphasizes the advanced aspects of team offense and defense. Round-robin play included. BSL: Open Curriculum. PREREQ: TEAM 115 requires the previous level or demonstrated skill. Transfer: CSU: E2, UC\*.

38925	TEAM 111 AX	MWF	12:10-1:00	1-208	Garcia	1.0	
39706	TEAM 115 AB	MWF	3:10-5:00	1-208	Quattlebaum	1.0	3/13-5/19
38317	TEAM 115 AX	MWF	12:10-1:00	1-208	Garcia	1.0	

### TEAM 141 BEGINNING SOCCER

Course in basic fundamentals essential for team play. BSL: Open Curriculum. Transfer: CSU: E2, UC\*.

#### Evening and/or Weekend courses(s)

31543	TEAM 141 WX	Sat	11:00-2:00	FIELD	Keller	1.0	
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### TEAM 143 ADVANCED SOCCER

Competitive team play is stressed with advanced strategies employed. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC\*.

31545	TEAM 143 AA	TTh	3:00-5:00	FIELD	Devlin	1.0	02/07-05/11
31546	TEAM 143 AB	MW	1:30-3:30	FIELD	Graf	1.0	02/06-05/10

#### Evening and/or Weekend courses(s)

31547	TEAM 143 WX	Sat	11:00-2:00	FIELD	Keller	1.0	
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### TEAM 148 INDOOR SOCCER

Individual and group drills, skills development, rules of the game, and team play including round robin competition. BSL: Open Curriculum. PREREQ: TEAM 141 or demonstrated skill. Transfer: CSU: E2, UC\*.

#### Evening and/or Weekend courses(s)

31548	TEAM 148 LA	Mon	7:05-10:10	1-208	Mangiola	1.0	
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### TEAM 171, 174 BEGINNING, INTERMEDIATE/ADVANCED VOLLEYBALL

These courses provide beginning through intermediate/advanced instruction in Volleyball team play and individual skill development including serving, passing, setting and spiking. TEAM 174 emphasizes team strategy and play. BSL: Open Curriculum. PREREQ: TEAM 174 requires the previous level or demonstrated skill. Transfer: CSU: E2, UC\*.

#### Evening and/or Weekend courses(s)

31551	TEAM 171 LX	Tue	7:20-10:00	1-208	Peña-Magaña	1.0	
31553	TEAM 174 LX	Tue	7:20-10:00	1-208	Peña-Magaña	1.0	

### TEAM 180 COMPETITION VOLLEYBALL I

Round-robin intra-class competition for the intermediate to advanced volleyball student with an emphasis on defensive/offensive strategies. BSL: Open Curriculum. PREREQ: TEAM 174 or equivalent skill level. COREQ: Concurrent enrollment in TEAM 699. Transfer: CSU, UC\*.

#### Evening and/or Weekend courses(s)

36264	TEAM 180 LX	Thu	7:20-10:00	1-208	Peña-Magaña	1.0	
Includes a one day tournament (listed below):							
38526	TEAM 699 WA	Sat	8:00-6:00	1-208	Peña-Magaña	0.0	3/18-3/18

### TEAM 181, 680 COMPETITION VOLLEYBALL II AND III

Designed for the expert volleyball student with an emphasis on the 6-2 and 5-1 team offensive/defensive systems and strategies. Includes participation in organized round-robin competition preceded by a brief period of appropriate warm-up activities. May be repeated for credit up to two times for a maximum of 3 units. BSL: Open Curriculum. PREREQ: TEAM 181 requires TEAM 180, TEAM 680 requires TEAM 181 or equivalent skill level. COREQ: Concurrent enrollment in TEAM 699. Transfer: CSU, UC.

#### Evening and/or Weekend courses(s)

39373	TEAM 181 LX	Thu	7:20-10:00	1-208	Peña-Magaña	1.0	
39376	TEAM 680 LX	Thu	7:20-10:00	1-208	Peña-Magaña	1.0	
Includes a one day tournament (listed below):							
38526	TEAM 699 WA	Sat	8:00-6:00	1-208	Peña-Magaña	0.0	3/18-3/18

### TEAM 185 EXPERT VOLLEYBALL TRAINING

Designed for advanced and expert level volleyball players who wish to further develop technique, enhance their individual skills and team strategies. This course emphasizes individual and team training in order to prepare players for game play and/or competition. Course includes an introduction to, and use of, advanced offensive and defensive systems using international rules. May be repeated for credit up to three times for a maximum of 6 units. BSL: Open Curriculum. PREREQ: TEAM 180 or demonstrated skill level. Transfer: CSU, UC\*.

#### Evening and/or Weekend courses(s)

40194	TEAM 185 LA	MTWTh	5:30-7:00	1-208	Kramer	2.0	01/30-05/18
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### TEAM 680 INTRODUCTION TO LACROSSE

Instruction and practice of the fundamentals of the game including passing, shooting and the basic defensive and offensive strategies. Emphasis is placed on the rules and etiquette of the game. BSL: Open Curriculum. Transfer: CSU.

#### Evening and/or Weekend courses(s)

39003	TEAM 680 LA	MW	5:45-7:00	FIELD	Staff	1.0	03/13-05/24
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## VARSITY SPORTS

### VARS 104 VARSITY BASEBALL

Intercollegiate competition in the Coast Conference and participation in regional tournaments, NorCal playoffs and state CC championships when qualified. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC\*.

34287	VARS 104 AA	Daily	1:10-3:00	FIELD	Lucca	3.0	01/04-05/19
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### VARS 114 VARSITY BASKETBALL

Intercollegiate competition in the Coast Conference and participation in regional tournaments, Nor-Cal playoffs and state championships when qualified. BSL: Open Curriculum. PREREQ: Demonstrated ability. Transfer: CSU: E2, UC\*.

39676	VARS 114 AA	Daily	3:10-5:00	1-208	Quattlebaum	1.5	1/04-3/10
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## PHYSICS

(See also Astronomy)

### PHYS 220 GENERAL PHYSICS II

Basic concepts of physics including electricity and magnetism, electromagnetic waves, optics, the special theory of relativity, atomic physics, and quantum mechanics. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: PHYS 210. (CAN PHYS 4) (CAN PHYS SEQ A = PHYS 210 + 220) Transfer: CSU, UC\*. (IGETC: 5A)

31468	PHYS 220 AA	MWF	8:10-9:00	16-106	Partlan	4.0	
		Fri	2:10-5:00	16-106			

**PHYS 220 has a non-refundable materials charge of \$6.**

### PHYS 250 PHYSICS WITH CALCULUS I

Calculus-based physics covering dynamics of particles, systems and rigid bodies, energy and momentum and selected applications. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: MATH 251 or equivalent course. (CAN PHYS 8) (CAN PHYS SEQ B = PHYS 250 + 260 + 270) Transfer: CSU: B1, B3, UC\*. (IGETC: 5A\*)

31470	PHYS 250 AA	MWF	11:10-12:00	16-106	Partlan	4.0	
		Mon	2:10-5:00	16-106			

**PHYS 250 has a non-refundable materials charge of \$6.**

### PHYS 270 PHYSICS WITH CALCULUS III

Third semester calculus based physics covering waves, thermodynamics, optics, special relativity, atomic physics, and quantum mechanics. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: PHYS 250 or equivalent and MATH 252 or equivalent. (CAN PHYS 14) (CAN PHYS SEQ B = PHYS 250 + 260 + 270) Transfer: CSU, UC\*. (IGETC: 5A\*)

39380	PHYS 270 AA	Tue	11:10-2:00	16-106	Partlan	4.0	
		MWF	10:10-11:00	16-106			

**PHYS 270 has a non-refundable materials charge of \$6.**

# 46 Schedule of Classes — P

## POLITICAL SCIENCE

### PLSC 103 CRITICAL THINKING ABOUT WORLD POLITICS

An introductory course designed to improve the student's ability to comprehend world political problems and their social, political, and economic implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: A3, UC.

38890 PLSC 103 AA TTh 8:10-9:25 13-117 Van Zevern 3.0

### PLSC 130 INTERNATIONAL RELATIONS

The nature of international tensions, causes of group conflicts, their escalation and moderation in a highly interdependent and multicultural world. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 4)

31475 PLSC 130 AA MWF 10:10-11:00 13-117 Ware 3.0

### PLSC 150 INTRODUCTION TO POLITICAL THEORY

A comparative study of contemporary political ideologies such as nationalism, fascism, communism, and capitalist/socialist versions of democracy and their social, political, and economic implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 4)

39315 PLSC 150 AA MWF 11:10-12:00 13-117 Ware 3.0

### PLSC 210 AMERICAN POLITICS

This course is a survey of American Politics and Government as related to the evolution of American Democracy. Topics include: American Political Theories, California State and local government, voting rights, civil liberties and rights, constitutionalism, federalism, state rights, religion, political participation, political parties, interest groups, politics and economics. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN GOVT 2) Transfer: CSU: DUS-2, DUS-3 & DSI, UC. (IGETC: 4)

31477 PLSC 210 AA MWF 12:10-1:00 13-117 Ware 3.0

39626 PLSC 210 AB TTh 11:10-12:25 13-117 Ware 3.0

#### Evening and/or Weekend courses(s)

34627 PLSC 210 LA Mon 7:05-10:10 13-117 Massey 3.0

### PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT

Study of the institutions, processes and problems of state and local government in California; California in the Federal system. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DUS-3 & DSI.

40159 PLSC 310 AB TTh 9:45-11:00 13-117 Ware 3.0

#### Evening and/or Weekend courses(s)

39316 PLSC 310 LA Wed 7:05-9:50 13-117 Massey 3.0

## PSYCHOLOGY

### PSYC 100 GENERAL PSYCHOLOGY

Principles of learning, theories of personality, uses for tests and measurements, behavioral disorders, mental health theories, developmental aspects of individuals, and social psychology. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN PSY 2) Transfer: CSU: DSI, UC. (IGETC: 4)

31481 PSYC 100 AA MWF 8:10-9:00 22-114 Stegner 3.0

31482 PSYC 100 AB MWF 12:10-1:00 22-114 Stegner 3.0

31483 PSYC 100 AC TTh 9:45-11:00 13-210 Saterfield 3.0

#### Evening and/or Weekend courses(s)

39318 PSYC 100 LA Wed 7:05-9:50 13-111 Saterfield 3.0

#### Telecourse:

36827 PSYC 100 TV See pages 52-53 TV Clifford 3.0

Orientation meeting is held at College of San Mateo.

### PSYC 106 PSYCHOLOGY OF ETHNIC MINORITY GROUPS

Overview of the variables which influence the psychological development, adjustment, mental health, and social status of ethnic minority groups in America. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 4)

39319 PSYC 106 AA MWF 9:10-10:00 22-114 Ratner 3.0

#### Evening and/or Weekend courses(s)

39627 PSYC 106 LA Thu 7:05-9:50 3-148 Chan 3.0

### PSYC 110 MARRIAGE AND RELATIONSHIP CHOICES

Societal, psychological and biological aspects of gender, sex, love, and conflict, in dating, marital and familial interaction. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI.

#### Telecourse:

36828 PSYC 110 TV See pages 52-53 TV Stegner 3.0

Orientation meeting is held at College of San Mateo.

### PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Survey of major developmental theories and research throughout the entire life span. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI & E1, UC\*. (IGETC: 4)

35900 PSYC 200 AA MWF 10:10-11:00 22-114 Ratner 3.0

#### Evening and/or Weekend courses(s)

39715 PSYC 200 LA Tue 7:05-9:50 3-148 Saterfield 3.0

### PSYC 300 SOCIAL PSYCHOLOGY

Overview of the psychology of individuals in the context of groups and the interactions among groups. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: PSYC 100 or SOCI 100. Transfer: CSU: DSI, UC. (IGETC: 4)

40204 PSYC 300 AA TTh 11:10-12:25 21-100 Saterfield 3.0

### PSYC 340 PSYCHOLOGY OF HUMAN SEXUALITY

Psychological aspects of human sexuality influencing sexual identity and behavior and their implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI & E1, UC. (IGETC: 4)

31488 PSYC 340 AA MWF 11:10-12:00 22-114 Stegner 3.0

#### Evening and/or Weekend courses(s)

40247 PSYC 340 LA Mon 7:05-10:10 13-111 Ratner 3.0

### PSYC 410 ABNORMAL PSYCHOLOGY

Elaboration on the study of abnormal behavior and personality. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 4)

#### Telecourse:

36829 PSYC 410 TV See pages 52-53 TV Stegner 3.0

Orientation meeting is held at College of San Mateo.

## RADIOLOGIC TECHNOLOGY

### RADT 415 RADIATION PROTECTION AND BIOLOGY

The effects of radiation on humans, measurement methods, and ways to protect patients and personnel from unnecessary exposure. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: PHYS 405.

31493 RADT 415 AA MWF 11:10-12:00 17-205 Rivera 3.0

### RADT 420 RADIOGRAPHIC POSITIONING II

Positioning of the human body for specialized radiographic procedures and related patient care (nursing procedures). RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: RADT 410 and concurrent enrollment in RADT 428.

31494 RADT 420 AA MWF 9:10-10:25 18-115 Staff 3.5

38999 RADT 420 AB MW 9:10-10:25 18-115 Staff 3.5

Fri 1:10-2:25 18-115

39421 RADT 420 AC MW 9:10-10:25 18-115 Staff 3.5

Mon 1:05-2:25 18-115



# Schedule of Classes — R/S 47

## RADT 428 CLINICAL EDUCATION II

Designed for the second semester radiologic technology student, this course enables students to further develop skills attained in RADT 418. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: RADT 418 and concurrent enrollment in RADT 420.

38675 RADT 428 SA TTh 8:00-4:30 HOSP Jones 5.0 12/20-05/25  
**RADT 428 has a non-refundable malpractice insurance charge of \$13.**

## RADT 430 PRINCIPLES OF RADIOGRAPHIC FILM PRODUCTION

Learn methods for producing quality radiographics. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: PHYS 405. Transfer: CSU.

31496 RADT 430 AA MWF 11:10-12:30 18-115 Rivera 3.5

## RADT 441 SECTIONAL ANATOMY

Sectional anatomy for Radiologic Technologists and Radiologic Technology students is covered in this course. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: ANAT 250 or equivalent or certification as a Radiologic Technologist.

33418 RADT 441 AA TTh 10:10-12:00 18-115 Bell 1.5 01/17-05/18

## RADT 442 RADIOGRAPHIC PATHOLOGY

Diagnostic images demonstrating the radiographic appearance of pathology are covered in this course. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: BIOL 250 or 260 or technical experience in Radiography.

33419 RADT 442 AA TTh 10:10-12:00 18-115 O'Laughlin 1.5 02/26-05/26

## RADT 450 REGISTRY REVIEW

Radiologic Technology review in preparation for ARRT and CRT examinations. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: Successful completion of or enrollment in an approved Radiologic Technology program.

38684 RADT 450 AA Tue 8:10-9:25 18-115 Rivera 1.5

## RADT 458 CLINICAL EDUCATION V

Designed for the fifth semester Radiologic Technology student, this course enables students to build on skills previously attained. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: RADT 448.

38685 RADT 458 SA MWF 8:00-4:30 HOSP Jones 7.5 12/19-05/26  
**RADT 458 has a non-refundable malpractice insurance charge of \$13.**

## RADT 470 SPECIALIZED TECHNIQUES: MAMMOGRAPHY

Curriculum mandated by the California Department of Health Services, Radiologic Technology Branch, for qualifications and continuing education to perform mammographic X-ray procedures. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: Enrollment in the Radiologic Technology program or certification as a radiologic technologist.

Evening and/or Weekend courses(s)						
35420	RADT 470 LA	Sat	9:45-4:00	18-115	Pitcher	1.5 04/20-05/13
		Thu	7:05-9:50	18-115		

## RADT 471 SPECIALIZED TECHNIQUES: FLUOROSCOPY

Covers the curriculum mandated by the California Department of Health Services for qualifications and continuing education to perform fluoroscopic X-ray Procedures. RECOMMENDED: Eligibility for READ 420 and ENGL 100. PREREQ: Certification as a radiologic technologist.

Evening and/or Weekend courses(s)						
36617	RADT 471 LA	Wed	6:30-9:20	18-115	Germes	2.0 01/18-04/05

## READING

(See courses under English, Literature and Reading)

## REAL ESTATE

(See also Business)

### R.E. 110 REAL ESTATE PRACTICE

A comprehensive presentation of real estate brokerage skills with emphasis on the daily activities of salespersons and brokers; including ethics, disclosures, prospecting, listing, advertising, financing, escrows, and property management and leasing. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39260	R.E. 110 LA	Thu	6:30-9:20	3-142	Gable	3.0

### R.E. 141 REAL ESTATE APPRAISAL

Overview of the appraisal of residential real estate, with emphasis on the single-family residence. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU.

Evening and/or Weekend courses(s)						
39261	R.E. 141 LA	Wed	6:30-9:20	13-116	Roche	3.0

## SOCIAL SCIENCE

### SOSC 250 MEXICAN-AMERICAN CULTURE

Overview of the political and cultural heritage of the contemporary Mexican-American community. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C2, DSI, UC. (IGETC: 4)

40120 SOSC 250 AA TTh 11:10-12:25 2-10 Martinez 3.0

## SOCIOLOGY

### SOCI 100 INTRODUCTION TO SOCIOLOGY

Identification and analysis of basic social structures and forces that motivate and direct social behavior. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN SOC 2) Transfer: CSU: DSI, UC. (IGETC: 4)

36120	SOCI 100 AA	MWF	10:10-11:00	13-113	Lee	3.0
38896	SOCI 100 AB	TTh	11:10-12:25	13-113	Lee	3.0

Telecourse:						
36830	SOCI 100 TV	See pages 52-53		TV	Mathur	3.0
Orientation meeting is held at College of San Mateo.						

### SOCI 105 SOCIAL PROBLEMS

Investigation of selected social issues in relation to changes in society and their social, political, and economic implications. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN SOC 4) Transfer: CSU: DSI, UC. (IGETC: 4)

39737	SOCI 105 AA	MWF	11:10-12:00	13-113	Lee	3.0
40118	SOCI 105 AB	TTh	8:10-9:25	13-113	Lee	3.0

### SOCI 141 UNDERSTANDING DIVERSE RACIAL/ETHNIC CULTURES

Contributions made to American society by various racial and ethnic groups. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: DSI, UC. (IGETC: 4)

31514	SOCI 141 AA	MWF	9:10-10:00	13-113	Lee	3.0
31515	SOCI 141 AB	TTh	9:45-11:00	2-10	Martinez	3.0

Evening and/or Weekend courses(s)						
40164	SOCI 141 LA	Tue	7:05-9:50	3-142	Padilla	3.0

# 48 Schedule of Classes — S

## SPANISH

### SPAN 110 ELEMENTARY SPANISH

Introductory course that develops listening, speaking, reading and writing skills for basic every day situations, and introduces the student to cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN SPAN 2) (CAN SPAN SEQ A = SPAN 110 + 120) Transfer: CSU, UC.

38931 SPAN 110 AA	MWF	9:35-11:00	17-107	Malamud	5.0
40161 SPAN 110 AB	MWF	11:10-12:35	17-107	Malamud	5.0

### SPAN 111 ELEMENTARY SPANISH I

Equivalent to the first half of SPAN 110. Introductory course that develops listening, speaking, reading and writing skills for basic every day situations, and introduces the student to cultural aspects of Spanish-speaking countries. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC\*.

Evening and/or Weekend courses(s)					
39641 SPAN 111 LA	Mon	7:05-10:10	3-254	Amable	3.0
37825 SPAN 111 WA	Sat	9:00-12:05	13-115	Amable	3.0

### SPAN 112 ELEMENTARY SPANISH II

Continuation of SPAN 111. Equivalent to the second half of SPAN 110. (SPAN 111 and 112 are equivalent to SPAN 110.) Introductory course that develops listening, speaking, reading and writing skills for basic every day situations, and introduces the student to cultural aspects of Spanish-speaking countries. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 111. Transfer: CSU, UC\*.

Evening and/or Weekend courses(s)					
31522 SPAN 112 LA	Mon	7:05-10:10	17-105	Boehme	3.0

### SPAN 120 ADVANCED ELEMENTARY SPANISH

Continuation of SPAN 110 or 112. Further development of listening, speaking, reading and writing skills. Students learn to talk about topics such as health, pressures and conveniences of modern life, the arts, the environment, social life, the workplace, government and civic responsibilities and travel. Students learn about many cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 110 or 112, or equivalent. (CAN SPAN 4) (CAN SPAN SEQ A = SPAN 110 + 120) Transfer: CSU: C2, UC. (IGETC: 6)

38929 SPAN 120 AA	MWF	11:10-12:35	20-100	Schwartz	5.0
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### SPAN 121 ADVANCED ELEMENTARY SPANISH I

Equivalent to the first half of SPAN 120. Continuation of SPAN 110 or 112. Further development of listening, speaking, reading and writing skills. Students learn to talk about topics that affect our quality of life, narrate stories in the past, express opinions and understand many cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 110 or 112, or equivalent. Transfer: CSU: C2, UC\*.

Evening and/or Weekend courses(s)					
40162 SPAN 121 LA	Thu	7:05-9:50	17-107	Amable	3.0

### SPAN 122 ADVANCED ELEMENTARY SPANISH II

Continuation of SPAN 121. Further development of listening, speaking, reading and writing skills. Students learn to talk about topics such as the environment, social life and personal relationships, the workplace, government and civic responsibilities and travel, and understand many cultural aspects of Spanish-speaking countries. Two by arrangement hours of lab per week are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 121. Transfer: CSU: C2, UC\*. (IGETC: 6)

Evening and/or Weekend courses(s)					
40163 SPAN 122 LA	Thu	7:05-9:50	17-105	Boehme	3.0

### SPAN 131 INTERMEDIATE SPANISH I

Vocabulary development in topics such as the environment, inventions and innovations, human and civil rights. Preterit and imperfect, indicative and subjunctive, plans and preferences. Cultural aspects of the Spanish-speaking world presented through literature, songs, art, videos, newspapers, internet. This course is equal to approximately the first half of SPAN 130. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 120 or 122, or equivalent. Transfer: CSU: C2, UC\*.

39324 SPAN 131 AX	TTh	9:45-11:00	17-107	Malamud	3.0
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### SPAN 132 INTERMEDIATE SPANISH II

Vocabulary development in topics such as diversity and discrimination, relationships, show business, food and nutrition. Indicative and subjunctive (present and past), perfect tenses, conditional sentences. Cultural aspects of the Spanish-speaking world presented through literature, art, songs, videos, newspapers, internet. This course is equal to approximately the second half of SPAN 130. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 131. Transfer: CSU: C2, UC\*.

39325 SPAN 132 AX	TTh	9:45-11:00	17-107	Malamud	3.0
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### SPAN 140 ADVANCED INTERMEDIATE SPANISH

Includes further practice of conversation and composition based on class reading of works of modern Spanish and Latin American authors; review of grammar; collateral reading of Spanish and Spanish American literature. This course is intended for English speaking students rather than bilingual students. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 130 or equivalent. (CAN SPAN 10) (CAN SPAN SEQ B = SPAN 130 + 140) Transfer: CSU: C2, UC. (IGETC: 3B)

39326 SPAN 140 AX	TTh	9:45-11:00	17-107	Malamud	3.0
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Spanish Course Sequence Spring 2006	
Home Language ≠ Spanish	Home Language = Spanish
1st Year Beginner Span 110 (111+112) + Span 120 (121+122)	
2nd Year Intermediate Span 130 (131+132) + Span 140	
Foreign Language Learners: Transition to Literature	Span 150 + Span 152 (Span for Heritage Speakers I & II)
Heritage Speakers: Literacy Development	
Literature Span 161 + 162	

# Schedule of Classes — S/T 49

## SPAN 152 SPANISH FOR HERITAGE SPEAKERS II

Spanish course primarily for Spanish speaking students who are comfortable with oral communication. This course expands and strengthens their linguistic and cultural knowledge. Includes vocabulary development, spelling and accents, registers, dialectal variation, cultural readings from media sources, and an introduction to Spanish language literature from South America. One by arrangement hour of lab per week is required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU, UC.

40160 SPAN 152 AA TTh 11:10-1:00 17-107 Malamud 4.0

## SPAN 162 READINGS IN SPANISH LITERATURE II

A continuation of SPAN 161, includes further study and practice in oral and written composition; class readings of works of Spanish and Spanish-American literature; collateral reading of varied types of Spanish and Spanish-American literature, and review of grammar. Designed for both native and non-native speakers of Spanish. (Fulfills Associate degree Ethnic Studies requirement.) RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: SPAN 140 or equivalent. Transfer: CSU: C2, UC. (IGETC: 3B)

34796 SPAN 162 AA TTh 11:10-12:25 17-205 Kozak 3.0

## SPEECH COMMUNICATION

### SPCH 100 FUNDAMENTALS OF SPEECH COMMUNICATION

Form, function, history, and ethical requirements of public address. Students study, prepare, and deliver speeches in the traditional forms. RECOMMENDED: Eligibility for READ 420 and ENGL 100. (CAN SPCH 4) Transfer: CSU: A1, UC. (IGETC: 1C)

31532 SPCH 100 AA MWF 10:10-11:00 3-254 Perez 3.0  
35988 SPCH 100 AB TTh 9:45-11:00 3-254 Perez 3.0

### SPCH 120 INTERPERSONAL COMMUNICATION

Theory, basic principles, and methods of oral communication; improving speaking and listening skills within the context of interpersonal communication; although not a course in public address, class presentations are required. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN SPCH 8) Transfer: CSU: A1, UC. (IGETC: 1C)

31538 SPCH 120 AA MWF 12:10-1:00 3-254 Perez 3.0  
33383 SPCH 120 AB TTh 11:10-12:25 3-254 Perez 3.0

*Evening and/or Weekend courses(s)*

31539 SPCH 120 LA Thu 6:30-9:20 3-254 Perez 3.0

## THEATER ARTS

### DRAM 101 HISTORY OF THEATRE I

Classical period to the 18th century. Plays, physical theatres, staging, directing and their relationship to existent cultural forces. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. Transfer: CSU: C1, UC. (IGETC: 3A)

38385 DRAM 101 AA MWF 11:10-12:00 3-129 Hoy 3.0

### DRAM 140 INTRODUCTION TO THE THEATRE

Nomenclatures, duties, and responsibilities of the various theatre artists, traditions, script analysis and approach from director's and designer's viewpoint. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. (CAN DRAM 18) Transfer: CSU: C1, UC. (IGETC: 3A)

33478 DRAM 140 AA MWF 10:10-11:00 3-129 Hoy 3.0

### DRAM 200 THEORY AND PRACTICE OF ACTING

Theories and techniques of acting and dramatic production; presentation of scenes; improvisation and pantomime. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. COREQ: Concurrent enrollment in DRAM 208. (CAN DRAM 8) Transfer: CSU, UC.

38335 DRAM 200 AX TTh 9:45-11:00 3-129 Hoy 3.0

### DRAM 201, 202, 203 ADVANCED ACTING I, II, III

Advanced, enriched, and more complex work in the areas covered by DRAM 200. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: DRAM 201 requires DRAM 200. DRAM 202 and 203 require the previous level. COREQ: Concurrent enrollment in DRAM 209, 210, or 211. Transfer: CSU, UC.

38337 DRAM 201 AX TTh 9:45-11:00 3-129 Hoy 3.0  
38338 DRAM 202 AX TTh 9:45-11:00 3-129 Hoy 3.0  
38339 DRAM 203 AX TTh 9:45-11:00 3-129 Hoy 3.0

### DRAM 300 PLAY REHEARSAL/PERFORMANCE:

A production course requiring an audition and rehearsals Monday through Friday from 6:00 to 10:00 p.m. RECOMMENDED: Eligibility for READ 836, and ENGL 836 or 400. PREREQ: Audition. Transfer: CSU, UC.

### POINTS ON THE COMPASS

Auditions:	2/2 at 6:00 P.M. & 2/3 at 3:00 P.M.
Performances:	3/23, 24, 25, 30, 31 & 4/1 at 7:30 pm and 3/28 & 29 at 9:00 am
<i>Evening and/or Weekend courses(s)</i>	
31033 DRAM 300 LA	Daily 6:00-10:00 3-129 Hoy 1.0 02/02-04/01

## MAKE SURE YOU ATTEND THE FIRST CLASS MEETING

Attendance at the first meeting of a class is IMPORTANT. Any student not reporting to the first class meeting may be dropped from the roll sheet.



# 50 Final Examination Schedule

## Day Classes

Time Class Meets	Day of Regular Class Meeting	Time and Day of Final Exam	
8:10 am	MWF, MW, Daily	8:10-10:40 am	Friday, May 26
8:10 am	TTh, T, Th	8:10-10:40 am	Thursday, May 25
9:10 am	MWF, MW, Daily	8:10-10:40 am	Monday, May 22
9:45 am	TTh, T, Th	8:10-10:40 am	Tuesday, May 23
10:10 am	MWF, MW, Daily	8:10-10:40 am	Wednesday, May 24
11:10 am	TTh, T, Th	11:10- 1:40 pm	Thursday, May 25
11:10 am	MWF, MW, Daily	11:10- 1:40 pm	Monday, May 22
12:10 pm	MWF, MW, Daily	11:10- 1:40 pm	Wednesday, May 24
12:35 pm	TTh, T, Th	11:10- 1:40 pm	Tuesday, May 23
1:10/1:35 pm	MWF, MW, Daily	2:10- 4:40 pm	Monday, May 22
1:10 pm	TTh, T, Th	2:10- 4:40 pm	Thursday, May 25
2:10 pm	MWF, MW, Daily	2:10- 4:40 pm	Wednesday, May 24
2:10 pm	TTh, T, Th	2:10- 4:40 pm	Tuesday, May 23
All Others		11:10- 1:40 pm	Friday, May 26

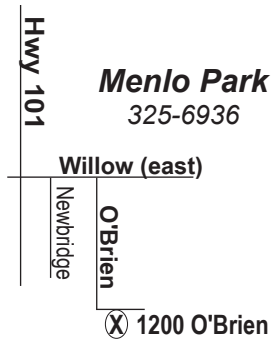
## Notes:

- ◆ When a course consists of lecture and laboratory, the final examination is scheduled according to the lecture.
- ◆ When a course meets 4 days per week, use the time for the daily class.
- ◆ If a class meets across two time slots, the instructor will have a choice of two final exam times. (i.e. if a class meets 9:45 – 11:00 MWF, then the final exam could be held with either the 9:10 MWF or 10:10 MWF classes.
- ◆ Examinations will start promptly at the time indicated. Examinations are held in the same room in which the class regularly meets.
- ◆ Students with an unavoidable conflict in their final examination schedules should make arrangements with one of the instructors to take the examination with another group.
- ◆ For short courses the final is given the last day of class.

## Evening/Weekend Classes

Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for short courses and as follows for full-term courses:

Monday classes.....	Monday, May 22
Tuesday classes.....	Tuesday, May 23
Wednesday classes.....	Wednesday, May 24
Thursday classes.....	Thursday, May 25
Friday classes.....	Friday, May 26
Saturday classes.....	Saturday, May 20
Sunday classes.....	Sunday, May 21



## Menlo Park Center

1200 O'Brien, Menlo Park, 325-6936

### EARLY CHILDHOOD EDUCATION/CHILD DEVELOPMENT

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ECE. 212 MP	Child, Family, and Community	39543	Tue	5:30-8:30 p.m.	1/17-5/23

### CURSOS DICTADOS EN ESPAÑOL

Dept/Crse #	Course Title	CRN	Days	Times	Dates
CBOT 435 MB	Excel para Windows	39949	Tue	6:30-9:20 p.m.	1/17-5/23
CBOT 472 MB	Introduccion a Word para Windows	39950	Thu	6:30-9:20 p.m.	1/19-3/09
CBOT 474 MB	Word para Windows Intermedio	39951	Thu	6:30-9:20 p.m.	3/16-5/11
MART 362 MB	Fotografia Digital	39957	Wed	6:30-9:20 p.m.	1/18-5/24

### ENGLISH AS A SECOND LANGUAGE COURSES

For further information, please contact Martha Chavez at (650) 325-0164 (habla español)

Dept/Crse #	Course Title	CRN	Days	Times	Dates
ESL 880 MP	Self-Paced ESL For College	40207	By Arrg	By Arrg	By Arrg
ESL 880 MR	English Skills for the Workplace	40208	MTWR	8:10-9:30	1/17-3/20
ESL 880 MT	English Skills for the Workplace	40209	MRWR	8:10-9:30	3/21-5/25

### HUMAN SERVICES COURSES

For further information, please contact Business Division at (650) 306-3201

Dept/Crse #	Course Title	CRN	Days	Times	Dates
HMSV 161 PF	"Information & Referral: Understanding Community Resources"	39365	Thu	6:30-9:20 p.m.	2/02-3/09
HMSV 262 PF	The Life Cycle of the Family	40222	Wed	7:05-9:50 p.m.	1/18-5/24
HMSV 265 PF	Family Development Portfolio, Part II	40223	Wed	5:45-7:00 p.m.	1/18-5/24
HMSV 672 PF	Cooperative Education: Internship	39371	By Arrg	By Arrg	By Arrg

The majority of the above noted courses lead to a Certificate and/or A.S. degree. Please check the Cañada catalog and make an appointment to see a counselor to discuss options.

#### THE LEARNING CENTER AT MENLO PARK

The Menlo Park Learning Center, located at 1200 O'Brien in Menlo Park (OICW building), is open from 7 am to 3 pm, Monday through Thursday, and from 7 am to 11:30 am on Friday. The Center offers self-paced and group instruction in many levels of English, reading, writing and English as a Second Language. These courses prepare students for college-level work or provide students the skills they need for success in job training programs and at work. Students starting at the Center are provided an assessment of their skill level so as to place them appropriately. Students may use the Center whenever it is open and at times convenient to them.

For more information, call Martha Chavez at (650) 325-0164. **Para más información, pueden llamar a Martha Chavez al teléfono (650) 325-0164 de lunes a jueves de 7 am a 3 pm, o los viernes de 7 am a 11:30 am.**

## 52 Distance Learning

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Telecourses are college–credit courses that give students the opportunity to complete most of their course work outside the classroom, on their own, usually at home. However, three or more on–campus meetings are held for each course; attendance at many of the introductory meetings is mandatory (as indicated by an \*). Telecourses are academically equivalent to on–campus courses and are transferable to most four–year colleges and universities.

Programs are broadcast on Channel 43.1 Digital, which is carried on many cable systems. Call your cable company for the correct cable channel in your area. For more information about telecourses, contact the Telecourse Office at College of San Mateo, (650) 524–6933, or visit the Distance Learning Website at [www.collegeofsanmateo.edu](http://www.collegeofsanmateo.edu), and click on “Distance Learning.”

### ***Cañada College:***

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#### **37434 ANTH 350 Introduction to Archaeology (3 Units)**

Broadcast: Thur., 5-6 am, Feb.2 - Mar. 23

Introductory meeting (held at College of San Mateo):

Sat., Jan. 28, 1-4 pm, Bldg. 14, Room 124

#### **36814 ART 100 TV Art of the Western World (3 Units)**

Broadcast: Thur., 4-5 pm, Feb. 2 - Mar. 30

Introductory meeting (held at College of San Mateo):

Fri., Jan. 27, 6:30-9:30 pm, Bldg. 4, Room 152

#### **36815 BUS. 100 TV Contemporary American Business (3 Units)**

Broadcast: Wed., 8-9 am, Feb. 1 - Apr. 26

Introductory meeting (held at College of San Mateo):

Fri., Jan. 20, 7-9pm, Bldg. 14, Room 120

#### **36816 BUS. 150 TV Small Business Management (3 Units)**

Broadcast: Wed., 7-8 am, Feb. 1 - Apr. 26

Introductory meeting (held at College of San Mateo):

Sat., Jan. 28, 9-11 am, Bldg. 14, Room 100

#### **36817 BUS. 170 TV Salesmanship Fundamentals (3 Units)**

Broadcast: Fri., 8-9 am, Feb. 3 - Apr. 28

Introductory meeting (held at College of San Mateo):

Sat., Jan. 28, 11 am - 1 pm, Bldg. 14, Room 120

#### **36819 CHEM 100 TV Survey of Chemistry (3 Units)**

Broadcast: Mon., 5-6 am, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-3 pm, Bldg. 11, Room 132

#### **36820 FILM 110 TV American Cinema (3 Units)**

Broadcast: Wed., 3-4 pm, Feb. 1 - Apr. 5

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-4 pm, Bldg. 2, Room 141

#### **37433 GEOL 100 TV Survey of Geology (3 Units)**

Broadcast: Mon., 6-7 am, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 9-11 am, Bldg. 11, Room 132

#### **36823 HSCI 100 TV General Health Science (2 Units)**

Broadcast: Mon., 9-10 am, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Fri., Jan. 20, 7-9 pm, Bldg. 19, Room 121

#### **36824 MGMT 100 TV Introduction to Business Management (3 Units)**

Broadcast: Wed., 9-10 am, Feb. 1 - Apr. 26

Introductory meeting (held at College of San Mateo):

Sat., Jan. 28, 11 am-1 pm, Bldg. 14, Room 100

#### **36827 PSYC 100 TV General Psychology (3 Units)**

Broadcast: Tues., 5-6 am, Jan. 31 - Apr. 25

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1 - 3 pm, Bldg. 19, Room 121

#### **36828 PSYC 110 TV Courtship, Marriage and the Family (3 Units)**

Broadcast: Tues., 7-8 am, Jan. 31 - Apr. 25

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 9 - 11 am, Bldg. 14, Room 124

#### **36829 PSYC 410 TV Abnormal Psychology (3 Units)**

Broadcast: Tues., 9-10 am, Jan. 31 - Apr. 25

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 11 am-1 pm, Bldg. 14, Room 124

#### **36830 SOCI 100 TV Introduction to Sociology (3 Units)**

Broadcast: Tues., 6-7 am, Jan. 31 - Apr. 11

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 11am - 1 pm, Bldg. 19, Room 121

### ***College of San Mateo:***

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#### **31739 ASTR 100 TV Introduction to Astronomy (3 Units)**

Broadcast: Mon., 7-8 am, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Fri., Jan. 27, 7-9 pm, Bldg. 11, Room 132

#### **39182 BUS 131 TV Money Management (3 Units)**

Broadcast: Wed., 6 - 7 am, Feb. 1 - Apr. 26

Introductory meeting (held at College of San Mateo):

Fri., Jan. 27, 6-9 pm, Bldg. 14 Room 200

#### **31814 BUS. 201 TV Business Law I (3 Units)**

Broadcast: Wed., 5-6 am, Feb. 1 - May. 10

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 9-11 am, Bldg. 14, Room 122

#### **35466 CA&S 310 TV Nutrition (3 Units)**

Broadcast: Mon., 8-9 am, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Fri., Jan. 27, 5 - 7 pm, Bldg. 2, Room 141

#### **40071 FITN 135 TV Aerobic Exercise (1 Unit)**

Broadcast: MWF, 11:30 am-12:00 pm, Jan 30 - May 5

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-3:30 pm, Bldg. 8, Room 203

#### **40070 FITN 136 TV Low Impact Aerobics (1 Unit)**

Broadcast: MWF, 11-11:30 am, Jan 30 - May 5

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 10 am-12:30 pm, Bldg. 8, Room 203

#### **33521 FREN 115 TV Beginning French I (3 Units)**

Broadcast: Mon., 1-2 pm, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Sat., Jan.28, 9-11 am, Bldg. 14, Room 103

#### **32342 FREN 116 TV Beginning French II (3 Units)**

Broadcast: Tues., 1-2 pm, Jan 31 - Apr. 25

Introductory meeting (held at College of San Mateo):

Sat., Jan.28, 9-11 am, Bldg. 14, Room 103

#### **32343 FREN 117 TV Adv. Beginning French I (3 Units)**

Broadcast: Wed., 1-2 pm, Feb.1 - Apr. 26

Introductory meeting (held at College of San Mateo):

Sat., Jan.28, 9-11 am, Bldg. 14, Room 103

#### **37747 FREN 118 TV Adv. Beginning French II (3 Units)**

Broadcast: Thur., 1-2 pm, Feb. 2 - Apr. 27

Introductory meeting (held at College of San Mateo):

Sat., Jan.28, 9-11 am, Bldg. 14, Room 103

#### **39480 HIST 201 TV United States History I (3 units)**

Broadcast: Thurs., 8 - 9 am Feb. 2 - Apr. 27

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 11am - 1 pm, Bldg. 11, Room 130

#### **36545 ITAL 115 TV Beginning Italian I (3 Units)**

Broadcast: Mon., 12-1 pm, Jan. 30 - Apr. 24

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-3 pm, Bldg. 14, Room 100

#### **36546 ITAL 116 TV Beginning Italian II (3 Units)**

Broadcast: Tues., 12-1 pm, Jan. 31 - Apr. 25

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-3 pm, Bldg. 14, Room 100

#### **36547 ITAL 117 TV Advanced Beginning Italian I (3 Units)**

Broadcast: Wed., 12-1 pm, Feb. 1 - Apr. 26

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-3 pm, Bldg. 14, Room 100

#### **37369 ITAL 118 TV Advanced Beginning Italian II (3 Units)**

Broadcast: Thur., 12-1 pm, Feb. 2 - Apr. 27

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 1-3 pm, Bldg. 14, Room 100

#### **40107 MUS. 250 TV World Music (3 units)**

Broadcast: Fri., 2 – 3 pm , Feb. 3 – Apr. 21

Introductory meeting (held at College of San Mateo):

Fri., Jan. 20, 7 – 9 pm, Bldg. 2 Room 202

#### **36074 PHIL 100 TV Introduction to Philosophy (3 Units)**

Broadcast: Tues., 8-9 am, Jan. 31 - Apr. 25

Introductory meeting (held at College of San Mateo):

Thurs., Jan. 26, 6 - 8 pm, Bldg. 14, Room 218

#### **39506 PSYC 201 TV Child Development (3 Units)**

Broadcast: Thurs, 9-10 am Feb. 2 – Apr. 27

Introductory meeting (held at College of San Mateo):

Sat., Jan. 21, 3pm - 5pm, Bldg. 19 Room 121



## 36065 SPAN 115 TV Beginning Spanish I (3 Units)

Broadcast: Mon., 2-3 pm, Jan. 30 - Apr. 24  
Introductory meeting (held at College of San Mateo):  
Sat., Jan. 28, 11 am-1 pm, Bldg. 11 Room 132

## 36066 SPAN 116 TV Beginning Spanish II (3 Units)

Broadcast: Tues., 2-3 pm, Jan. 31 - Apr. 25  
Introductory meeting (held at College of San Mateo):  
Sat., Jan. 28, 11 am-1 pm, Bldg. 11 Room 132

## 36067 SPAN 117 TV Adv. Beginning Spanish I (3 Units)

Broadcast: Wed., 2-3 pm, Feb. 1 - Apr. 26  
Introductory meeting (held at College of San Mateo):  
Sat., Jan. 28, 11 am-1 pm, Bldg. 11 Room 132

## 36068 SPAN 118 TV Adv. Beginning Spanish II (3 Units)

Broadcast: Thur., 2-3 pm, Feb. 2 - Apr. 27  
Introductory meeting (held at College of San Mateo):  
Sat., Jan. 28, 11 am-1 pm, Bldg. 11 Room 132

## 37418 SPCH 180 TV Family Communication (3 Units)

Broadcast: Fri., 3-4 pm, Feb. 3 - Apr. 28  
Introductory meeting (held at College of San Mateo):  
Sat., Jan. 21, 9-11 am, Bldg. 14, Room 201

## ON-LINE COURSES

Students may complete many AA degree requirements by distance education on-line or telecourses.

Students enrolling in on-line courses must have e-mail and Web access. Web access is available in the Cañada Learning Center. For full descriptions of on-line courses, please see the appropriate department listing in this schedule.

Students are required to attend a mandatory orientation meeting at the beginning of the semester. Regular on-campus meetings scheduled throughout the semester provide the opportunity for individual consultation with the instructor, small group discussions, problem-solving sessions, demonstrations, and for students to take required exams and tests. Students must attend a minimum number of the regularly scheduled semester meetings and must take all required exams and tests. Students progress through the courses at their own pace but must complete the course by the final class meeting. The meeting dates, times, and requirements will be explained at the orientation sessions and posted on instructors' Web pages. See On-line Course Schedule at [www.canadacollege.edu/](http://www.canadacollege.edu/).

## BUSINESS

### BUS. 110 BUSINESS ARITHMETIC

39726 BUS. 110 OL By Arrangement  
On-line Trugman 3.0

Mandatory Orientation Meeting:  
Thur., 1/19, 7:10-8:00 pm,  
Bldg. 13, Room 216.

### BUS. 115 BUSINESS MATHEMATICS

39727 BUS. 115 OL By Arrangement  
On-line Trugman 3.0

Mandatory Orientation Meeting:  
Thur., 1/19, 7:10-8:00 pm,  
Bldg. 13, Room 216.

## MATHEMATICS

For further information on the following online courses, see:  
[www.canadacollege.edu/science/math](http://www.canadacollege.edu/science/math)

### MATH 110 ELEMENTARY ALGEBRA

36624 MATH 110 OL By Arrangement  
On-line Preston 5.0

Mandatory Orientation Meeting:  
Tue., 1/24, 4:00-6:00 pm,  
Bldg. 17, Room 205.

### MATH 111 ELEMENTARY ALGEBRA I

37833 MATH 111 OL By Arrangement  
On-line Preston 3.0

Mandatory Orientation Meeting:  
Tue., 1/24, 4:00-6:00 pm,  
Bldg. 17, Room 205.

### MATH 112 ELEMENTARY ALGEBRA II

37834 MATH 112 OL By Arrangement  
On-line Preston 3.0

Mandatory Orientation Meeting:  
Tue., 1/24, 4:00-6:00 pm,  
Bldg. 17, Room 205.

### MATH 120 INTERMEDIATE ALGEBRA

38668 MATH 120 OL By Arrangement  
On-line Innerst 5.0

Mandatory Orientation Meeting:  
Wed., 1/25, 4:00-6:00 pm,  
Bldg. 17, Room 205.

### MATH 122 INTERMEDIATE ALGEBRA I

37835 MATH 122 OL By Arrangement  
On-line Innerst 3.0

Mandatory Orientation Meeting:  
Wed., 1/25, 4:00-6:00 pm,  
Bldg. 17, Room 205.

### MATH 123 INTERMEDIATE ALGEBRA II

37836 MATH 123 OL By Arrangement  
On-line Innerst 3.0

Mandatory Orientation Meeting:  
Wed., 1/25, 4:00-6:00 pm,  
Bldg. 17, Room 205.

### MATH 200 ELEMENTARY PROBABILITY AND STATISTICS

39756 MATH 200 OL By Arrangement  
On-line Lapuz 4.0

Mandatory Orientation Meeting:  
Wed., 1/18, 4:00-6:00 pm,  
Bldg. 17, Room 207.

**Distance Learning** courses may include three to five **on-campus meetings**, on the same day of the week, the same time period and in the same location as the introductory meeting for the class. **Be sure to allow for those meetings in your schedule.**

## 54 Late Start/Short Term/Weekend Courses

### SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN JANUARY:

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
38721	BUS. 395 LA	GETTING STARTED IN BUSINESS	Tue	6:30-9:20	1.0	01/17-02/21
37741	INTD 362 LA	CAD FOR INT. DESIGNERS - ARCHITECTURAL DRAWINGS	Tue	6:30-9:20	1.0	01/17-02/21
39965	MART 390 AA	PORTFOLIO CREATION	Tue	1:10-4:00	1.5	01/17-03/07
39718	ACTG 190 LA	QUICKBOOKS®/PRO® FOR THE PARAPROFESSIONAL I	Tue	6:30-9:20	1.5	01/17-03/07
39926	CBOT 415 LX	BEGINNING COMPUTER KEYBOARDING	Tue	6:30-9:20	1.5	01/17-03/07
39927	CBOT 417 LX	SKILL BUILDING	Tue	6:30-9:20	1.5	01/17-03/07
39928	CBOT 439 LX	MANAGING BUSINESS DOCUMENTS	Tue	6:30-9:20	1.5	01/17-03/07
39915	CBOT 415 AX	BEGINNING COMPUTER KEYBOARDING	TTh	8:10-9:25	1.5	01/17-03/09
39916	CBOT 417 AX	SKILL BUILDING	TTh	8:10-9:25	1.5	01/17-03/09
39921	CBOT 430 AB	COMPUTER APPLICATIONS, PART I	TTh	9:45-11:00	1.5	01/17-03/09
33880	CRER 300 AA	INTRODUCTION TO SCHOLARSHIPS	TTh	11:10-12:25	1.5	01/17-03/16
40208	ESL 880 MR	ENGLISH SKILLS FOR THE WORKPLACE	MTWTh	8:10-9:30	3.0	01/17-03/20
38588	ECE. 353 AA	LITERACY IN EARLY CHILDHOOD	Wed	4:10-7:00	1.0	01/18-02/22
39929	CBOT 430 LA	COMPUTER APPLICATIONS, PART I	Wed	6:30-9:20	1.5	01/18-03/08
39944	CBOT 430 AC	COMPUTER APPLICATIONS, PART I	MW	12:10-1:25	1.5	01/18-03/15
39938	CBOT 415 DX	BEGINNING COMPUTER KEYBOARDING	MW	4:30-5:45	1.5	01/18-03/15
39939	CBOT 417 DX	SKILL BUILDING	MW	4:30-5:45	1.5	01/18-03/15
39942	CBOT 430 AA	COMPUTER APPLICATIONS, PART I	MWF	9:10-10:00	1.5	01/18-03/17
35911	ECE. 242 LA	ADULT SUPERVISION IN ECE/CD CLASSROOMS	Wed	7:05-9:50	2.0	01/18-03/29
40216	HSCI 100 MR	CIENCIA GENERAL DE LA SALUD (In Spanish)	Wed	6:30-9:30	2.0	01/18-04/05
39958	MART 365 AA	PHOTOGRAPHIC RETOUCHING & RESTORATION	Thu	1:10-4:00	1.5	01/19-03/09
38831	ACTG 180 LA	PAYROLL & BUSINESS TAXES	Thu	6:30-9:20	1.5	01/19-03/09
39950	CBOT 472 MB	INTRODUCCION A WORD PARA WINDOWS (In Spanish)	Thu	6:30-9:20	1.5	01/19-03/09
39936	CBOT 415 CX	BEGINNING COMPUTER KEYBOARDING	Fri	11:10-2:00	1.5	01/20-03/17
39937	CBOT 417 CX	SKILL BUILDING	Fri	11:10-2:00	1.5	01/20-03/17
39978	CIT 680 WA	INTRO. TO LINUX OPERATING ENVIRONMENT (UNIX)	Sat	9:00-5:00	1.5	01/21 & 02/04-02/11
38320	ACTG 194 WA	QUICKBOOKS®/PRO® FOR THE SMALL BUSINESS PERSON I	Sat	8:00-5:00	1.0	01/21-01/28
39923	CBOT 430 WA	COMPUTER APPLICATIONS, PART I	Sat	8:10-2:00	1.5	01/21-02/11
39699	MEDA 161 WA	ICD-9-CM (Clinical Modification) BEGINNING CODING	Sat	8:30-12:35	1.0	01/21-02/11
35366	ART 125 AX	ASIAN ART FOR INTERIORS: CHINA & KOREA	Mon	3:10-6:15	1.0	01/23-02/27
39525	INTD 320 AX	ASIAN ART FOR INTERIORS: CHINA & KOREA	Mon	3:10-6:15	1.0	01/23-02/27
39524	INTD 464 LA	CODES: FIRE, SAFETY, & BARRIER-FREE DESIGN	Mon	6:30-9:35	1.0	01/23-02/27
39932	CBOT 472 LA	INTRODUCTION TO WORD FOR WINDOWS	Mon	6:30-9:20	1.5	01/23-03/20
39873	FASH 178 AA	COMPUTERIZED PATTERN GRADING	Tue	1:10-4:15	1.0	01/24-02/21
40210	CIT 480 WA	PERSONAL UNIX SYSTEMS	Sat	9:00-5:00	0.5	01/28
39874	FASH 140 WA	BASIC SERGING	SatSun	9:00-5:00	1.0	01/28-01/29
38424	HMSV 161 PE	COMPRESIÓN DE RECURSOS COMUNITARIOS (In Spanish)	Mon	6:30-9:20	1.0	01/30-03/13

### SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN FEBRUARY:

39365	HMSV 161 PF	INFO. & REFERRAL: UNDERSTANDING COMM. RESOURCES	Thu	6:30-9:20	1.0	02/02-03/09
31033	DRAM 300 LA	PLAY REHEARSAL/PERF.: POINTS ON THE COMPASS	Daily	6:00-10:00	1.0	02/02-04/01
34132	FASH 123 LA	INTRODUCTION TO THE FASHION INDUSTRY	FriSat	8:00-5:00	3.0	2/3, 04, 02/24, 25, 03/24, 25
38321	ACTG 196 WA	QUICKBOOKS®/PRO® FOR THE SMALL BUSINESS PERSON II	Sat	8:00-5:00	1.0	02/04-02/11
38578	ECE. 210 WE	PRINCIPIOS DE EDUCACIÓN INFANTÍL (In Spanish)	Sat	9:00-5:00	3.0	2/4, 25, 03/04, 18, 04/01, 29
31546	TEAM 143 AB	ADVANCED SOCCER	MW	1:30-3:30	1.0	02/06-05/10
40221	DSKL 814 AA	DEVELOPMENTAL WRITING	MW	1:10-3:00	0.5-2.0	02/06-05/17
31545	TEAM 143 AA	ADVANCED SOCCER	TTh	3:00-5:00	1.0	02/07-05/11
39359	DSKL 816 AA	TUTORING	By Arrangement		0.5-2.0	02/07-05/19
39360	DSKL 813 AA	DEVELOPMENTAL READING & THINKING	TTh	12:45-1:45	0.5-2.0	02/09-05/18
39323	HMSV 161 AA	INFO. & REFERRAL: UNDERSTANDING COMM. RESOURCES	TTh	11:10-12:25	1.0	02/14-03/23
31248	HSCI 430 WB	PRIMEROS AUXILIOS (In Spanish)	Sat	9:00-5:00	0.5	02/25
39953	MART 680 WA	ILIFE	Sat	9:00-5:00	1.5	02/25-03/11
39924	CBOT 470 WA	ADVANCED SPREADSHEETS	Sat	8:10-2:00	1.5	02/25-03/18
39700	MEDA 162 WA	ICD-9-CM (Clinical Modification) INTERMEDIATE CODING	Sat	8:30-12:35	1.0	02/25-03/18
39283	FASH 131 AA	FABRIC EMBELLISHMENT	Tue	1:10-4:15	1.0	02/28-03/28

## Late Start/Short Term/Weekend Courses 55

38723	BUS.	396 LA	DEVELOPING A BUSINESS PLAN	Tue	6:30-9:20	1.0	02/28-04/04
39882	INTD	362 LB	CAD FOR INT. DESIGNERS - ARCHITECTURAL DRAWINGS	Tue	6:30-9:20	1.0	02/28-04/04
31039	DSKL	810 AA	DEVELOPMENTAL LEARNING SKILLS	Tue	2:10-3:00	0.5	02/28-04/25

### SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN MARCH:

38586	ECE.	351 AA	LANGUAGE ARTS IN EARLY CHILDHOOD	Wed	4:10-7:00	1.0	03/01-04/05
39875	FASH	132 WA	TROUSER CONSTRUCTION	SatSun	9:00-5:00	1.0	03/04-03/05
35367	ART	126 AX	ASIAN ART FOR INTERIORS: JAPAN & SOUTHEAST ASIA	Mon	3:10-6:15	1.0	03/06-04/03
39526	INTD	321 AX	ASIAN ART FOR INTERIORS: JAPAN & SOUTHEAST ASIA	Mon	3:10-6:15	1.0	03/06-04/03
30869	ART	680 AA	THE HISTORY OF IMPRESSIONISM	Fri	12:10-2:15	1.0	03/10-05/05
38441	HSCI	430 WC	FIRST AID	Sat	9:00-5:00	0.5	03/11
38949	HSCI	665 WA	EXPLORING HEALTH CAREERS	Sat	9:00-5:00	0.5	03/11
39284	FASH	133 WA	COPYING READY-TO-WEAR	SatSun	9:00-5:00	1.0	03/11-03/12
39979	CIT	680 WB	INTRO. TO SYSTEM & NETWORK ADMIN. OF LINUX (UNIX)	Sat	9:00-5:00	1.5	03/11-03/25
39706	TEAM	115 AB	ADVANCED BASKETBALL	MWF	3:10-5:00	1.0	03/13-05/19
39003	TEAM	680 LA	INTRODUCTION TO LACROSSE	MW	5:45-7:00	1.0	03/13-05/24
39917	CBOT	415 BX	BEGINNING COMPUTER KEYBOARDING	TTh	8:10-9:25	1.5	03/14-05/11
39918	CBOT	417 BX	SKILL BUILDING	TTh	8:10-9:25	1.5	03/14-05/11
39920	CBOT	439 BX	MANAGING BUSINESS DOCUMENTS	TTh	8:10-9:25	1.5	03/14-05/11
39922	CBOT	431 AB	COMPUTER APPLICATIONS, PART II	TTh	9:45-11:00	1.5	03/14-05/11
39930	CBOT	431 LA	COMPUTER APPLICATIONS, PART II	Wed	6:30-9:20	1.5	03/15-05/10
39935	CBOT	478 LA	INTEGRATING MICROSOFT OFFICE	Thu	6:30-9:20	1.5	03/16-05/11
39951	CBOT	474 MB	WORD PARA WINDOWS INTERMEDIO (In Spanish)	Thu	6:30-9:20	1.5	03/16-05/11
40254	HSCI	665 PF	SALUD AMBIENTAL (In Spanish)	Sat	9:00-5:00	0.5	03/18
39947	CBOT	475 AC	USING OUTLOOK	MW	12:10-1:25	1.5	03/20-05/17
39948	CBOT	480 LA	USING THE INTERNET, PART I	MW	4:30-5:45	1.5	03/20-05/17
39943	CBOT	431 AA	COMPUTER APPLICATIONS, PART II	MWF	9:10-10:00	1.5	03/20-05/19
39952	MART	680 AA	MOTION GRAPHICS I	Tue	1:10-4:00	1.5	03/21-05/16
39719	ACTG	192 LA	QUICKBOOKS®/PRO® FOR THE PARAPROFESSIONAL II	Tue	6:30-9:20	1.5	03/21-05/16
40209	ESL	880 MT	ENGLISH SKILLS FOR THE WORKPLACE	MTWTh	8:10-9:30	3.0	03/21-05/25
39959	MART	366 AA	COLOR MANAGEMENT & DIGITAL PRINTING	Thu	1:10-4:00	1.5	03/23-05/18
39940	CBOT	417 EX	SKILL BUILDING	Fri	11:10-2:00	1.5	03/24-05/19
39941	CBOT	472 EX	INTRODUCTION TO WORD FOR WINDOWS	Fri	11:10-2:00	1.5	03/24-05/19
39732	HSCI	665 WB	ENVIRONMENTAL HEALTH	Sat	9:00-5:00	0.5	03/25
39701	MEDA	163 WA	ICD-9-CM (Clinical Modification) ADVANCED CODING	Sat	8:30-12:35	1.0	03/25-04/22
39934	CBOT	474 LA	INTERMEDIATE WORD FOR WINDOWS	Mon	6:30-9:20	1.5	03/27-05/22

### SELECTED LATE START/SHORT TERM/WEEKEND COURSES BEGINNING IN APRIL:

39010	HSCI	432 PA	CPR: ADULT, CHILD, INFANT	Sat	9:00-5:00	0.5	04/01
38583	ECE.	350 LA	ISSUES IN ECE.: COMMUNICATING WITH PARENTS	Wed	7:05-9:50	1.0	04/05-05/17
35368	ART	127 AX	ASIAN ART FOR INTERIORS: JAPAN, INDIA, & PHILIPPINES	Mon	3:10-6:15	1.0	04/17-05/15
39527	INTD	322 AX	ASIAN ART FOR INTERIORS: JAPAN, INDIA, & PHILIPPINES	Mon	3:10-6:15	1.0	04/17-05/15
38722	BUS.	397 LA	DEVELOPING TOOLS TO CREATE A MARKETING PLAN	Tue	6:30-9:20	1.0	04/18-05/23
39270	INTD	680 LA	INTRODUCTION TO AUTOCAD	Tue	6:30-9:20	1.0	04/18-05/23
38584	ECE.	355 AA	STORYTELLING IN EARLY CHILDHOOD	Wed	4:10-7:00	1.0	04/19-05/24
40217	HSCI	105 MR	ENFERMEDADES CONTAGIOSAS (In Spanish)	Wed	6:30-9:30	1.0	04/19-05/24
38954	HSCI	432 PE	RCP: ADULTO, NIÑO, INFANTE (In Spanish)	Sat	9:00-5:00	0.5	04/22
38585	ECE.	331 WA	THE TEACHING EXPERIENCE	Sat	9:00-5:00	1.0	04/22 & 05/06
38360	ECE.	382 WA	MALE INVOLVEMENT IN EARLY CHILDHOOD	Sat	9:00-5:00	1.0	04/29 & 05/13



## 56 Fees

<b>FEE TYPE</b>	<b>AMOUNT</b>	<b>REQUIRED OF</b>
<b>Enrollment Fee</b> (Subject to change without notice.)	<b>\$26.00 per unit</b>	All students except high school students enrolling through the Concurrent Enrollment Program. Concurrent enrollees in 12 units or more are required to pay enrollment fees.
<b>Health Services Fee*</b>	<b>\$14.00</b>	All students (Students enrolled ONLY in off-campus or weekend classes, telecourses, or the Concurrent Enrollment Program are exempt.)
<b>Student Representation Fee**</b>	<b>\$1.00</b>	All students (except Concurrent Enrollment Program)
<b>Student Body Fee***</b>	<b>\$8.00</b>	***See below
<b>Materials Fee</b>	<b>\$2.00-\$8.00</b>	See course description.
<b>Malpractice Insurance (non-refundable)</b>	<b>\$13.00 Fall/Spring, \$9.00 Summer</b>	All students enrolled in Radiologic Technology and Medical Assisting clinical courses.
<b>Nonresident Tuition Fee</b>	<b>\$169 + \$6 per unit capital outlay fee</b> (plus \$26 per unit Enrollment Fee)	Non-U.S. citizens and F-1 visa international students
<b>Nonresident Tuition Fee</b>	<b>\$169 per unit</b> (plus \$26 per unit Enrollment Fee)	U.S. citizen, Nonresident of CA
<b>International Student (F-1 Visa) Health Insurance</b>	<b>\$287.00/Fall or Spring</b> <b>\$685.00/full year</b> <b>\$112/Summer</b>	All F-1 visa international students who do not present proof that they have the required level of private health insurance.
<b>Parking Fee</b>	<b>\$30.00 per semester</b> <b>\$1.00 per day</b> <b>\$20.00 if approved for BOGW fee waiver.</b>	Persons who park motor vehicles on campus. (Daily permits may be purchased from ticket dispensers in designated areas.) Free parking Saturday and Sunday. (Optional; not transferable to other students.)
<b>Audit Fee</b>	<b>\$15.00 per unit</b> (Students enrolling in a variable unit course must pay for maximum units.) See Auditing policy in College Catalog.	Students approved to audit a course which is on the list of designated courses. Students enrolled in 10 or more units for credit can audit up to 3 additional units free of charge.
<b>Returned Check Fee</b>	<b>\$10.00</b>	Students whose personal checks are returned by the bank. Only cash, credit card, or cashier's check will be honored to clear a returned check. Bookstore fee may differ.
<b>Duplicate Registration Receipt</b>	<b>\$1.00</b>	Students who request a replacement or duplicate registration receipt
<b>Transcript</b>	<b>\$5.00</b>	Students requesting an official transcript of their academic record at Cañada College, College of San Mateo and/or Skyline College. An unofficial transcript is \$1.00. Additional \$10 fee for a rush transcript.

\* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the Health Services Fee. Contact the Admissions & Records Office for details.

\*\* A student has the right to refuse to pay the \$1 Student Representation Fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Business Office.

\*\*\*The Student Body fee offers a photo ID card and discounts as well as support for many activities and programs. This fee is automatically assessed as part of your total fees. If you choose not to pay this fee, please contact the Student Life Office (306-3364) by February 7, 2006 for reimbursement.

**Explanation of Fees**

Students who are classified as California residents as defined in the California State Education Code will be charged an Enrollment Fee, Health Fee and Student Representation Fee. An optional student body fee also will be assessed. In accordance with California law, the Enrollment Fee and Health Fee may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as non-residents will be charged a Tuition Fee in addition to the Enrollment Fee, Health Fee, and Student Representation Fee. F-1 visa international students are subject to a health insurance requirement. Contact the International Student Office for details.

The Student Representation Fee was established by a student election to support student advocacy before local, State and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge. Students enrolled in clinical classes in health-related programs are subject to a malpractice insurance premium.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees.

All student records are automatically held until all outstanding debts to the District Colleges have been cleared.

Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office, Building 8, next to Admissions.

**Pay Fees by:**

**WebSMART:** MasterCard, Visa, discover or American Express

**Mail:** Check or Money Order

**In Person at Cashier's Office:** Cash, Check, Money Order or Credit Card (Building 8, Room 205)

**Parking**

Parking anywhere on campus is by permit only. Parking permits may be obtained in the Business Office, 8-205, or the Admissions & Records Office, 8-215 in the evening. Daily permits may be purchased for \$1.00 from vending machines and allow parking in student lots only. Daily permits are to be placed on the left hand side of the dashboard, clearly visible to the security officer. At the beginning of the semester, a two-week grace period (one week for Summer Session) will be in effect in student parking lots only, in order to enable students to purchase a permit. Cañada College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of the parking lots is at the user's risk.



**Apply TODAY for Financial Aid.  
\$\$\$ STILL AVAILABLE.**

Apply on-line at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).  
Need Help? Come to or call the Cañada College  
Financial Aid Office, Building 8 next to Admissions,  
650 306-3307. Se habla español.

# 58 Credits and Refunds

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## ***Prior to: January 17, 2006***

Students dropping all classes will receive full credit toward future registration fees for the amount of all fees paid. A \$10 processing fee (plus an additional \$50 processing fee for non-resident students and F-1 Visa international students) will be retained by the College if a refund is issued to the student.

**Note:** If a parking permit has been issued, it must be returned to the Business Office before a credit or a refund of the Parking Fee will be processed.

## ***Beginning: January 17, 2006***

### **1. ENROLLMENT FEE/ NON-RESIDENT TUITION**

#### **Semester-Long Courses:**

Students will receive full enrollment fee and non-resident tuition fee credit toward future registration fees if they reduce their program or officially withdraw from all courses on or before January 30, 2006. Students who officially withdraw from all courses and request a refund will be subject to a \$10 processing fee. An additional \$50 processing fee will be retained by the college for non-resident and F-1 Visa international students who request a refund.

#### **Short Courses:**

Students enrolled exclusively in short courses will receive full enrollment fee and non-resident fee credit toward future registration fees if they reduce their program or officially withdraw from all courses within the first 10% of class meetings. (For example: if a course has 12 meetings, 10% of 12 = 1.2; the College will round up to 2.0; therefore, the student must withdraw no later than the end of the day of the second class meeting.)

### **2. VARIABLE UNIT COURSES**

No Enrollment Fee or Nonresident Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

### **3. HEALTH SERVICES, PARKING, AND STUDENT REPRESENTATION FEES**

These fees are fully refundable to students who officially drop all of their semester-long classes on or before January 30, 2006. For short courses, these fees are refundable through the first 10% of the class meetings. Thereafter, these fees are not refundable or transferable unless an action of the College (e.g., class cancellation) prevents the student from attending.

### **4. STUDENT BODY FEE**

This fee is refundable through February 7, 2006. To request a credit or refund of this fee, contact the Student Activities Office, (650) 306-3364.

#### **Please Note...**

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the Business Office to arrange for a refund. Refunds are NOT issued automatically.
3. Fees paid by personal check will require 30 days for bank clearance before refunds can be processed.
4. Student records are automatically held until all debts to the District Colleges have been cleared.

**Contact the Business Office regarding credit and refund questions, Building 8, Room 305 (counter) or call (650) 306-3270.**



# Cañada College

## Inter-segmental General Education Transfer Curriculum (IGETC) 2005-2006

Completion of all IGETC requirements permits students to transfer from a community college to the CSU or the UC systems without the need, after transfer, to take additional lower-division general education courses to satisfy individual campus general education requirements. Many independent colleges accept all or part of IGETC in lieu of their specific general education course patterns.

At the completion of course work at Cañada College—and prior to transfer—students must request, an IGETC CERTIFICATION from the Admissions & Records Office to be mailed with the FINAL transcript to the transfer destination. Use PROJECT ASSIST ([www.assist.org](http://www.assist.org)) for the most up-to-date transfer information which includes general education and lower division major requirements.

NOTE: All areas must be satisfied and all courses must be completed with a grade of "C" or better before the IGETC can be certified.

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### Area 1: English Communication

CSU - Three courses required, one course from each group below. UC - Two courses required, one each from Group A and B

**Group A: English Composition** - one course, 3 semester units - ENGL 100

**Group B: Critical Thinking - English Composition** - one Course, 3 semester units - ENGL 110 (Fall 2004 or thereafter), 165

**Group C: Oral Communication** (CSU requirement only) - one course, 3 semester units - SPCH 100, 120

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### Area 2: Mathematical Concepts and Quantitative Reasoning

**3 semester units**

#### One course

MATH 125, 200, 219, 241, 242, 251, 252, 253, 270, 275

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### Area 3: Arts and Humanities

**9 semester units**

Three courses, with at least one from Group A Arts and one from Group B Humanities

**Group A: Arts** - ART 101, 102, 103, 104 (Spring 2005 or thereafter) DRAM 101, 140, LIT. 441, 442 MUS. 100, 131, 202

**Group B: Humanities** - DRAM 142, 143, 151, 152 FREN 130, 140, 161, 162

HIST 100, 101, 201, 202, 205, 242+, 245+, 246+, 247, 310, 421, 422+, 451+, 452+,

LIT. 101, 111, 142, 143, 151, 152, 200, 231, 232, 233, 251, 252+, 266+, 301, 370+, 371+, 372+, 373+, 375+

PHIL 100, 160, 175, 190, 240, 300, 310, 320 SPAN 130, 140, 161+, 162+,

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### Area 4: Social and Behavioral Sciences

**9 semester units**

Three courses selected from at least 2 disciplines or an interdisciplinary sequence

ANTH 105, 110, 180, 360+, 370+ ECE. 201 (Fall 2003 or thereafter), 212 (Fall 2003 or thereafter) ECON 100, 102, 230+, (+ECON 230 meets Ethnic Studies requirement if taken Fall 2003 or thereafter) Geog 110 Hist 201, 202, 242+, 245+, 246+, 247, 310, 421, 422+

PLSC 130, 150, 210 PSYC 100, 106+ 200, 201, 202, 300, 340, 410 SOSOC 250+ SOCI 100, 105, 141+, 254

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### Area 5: Physical & Biological Sciences

**7 semester units**

Two courses, one course from Group A & one from Group B, one course must have a lab indicated by (\*)

**Group A: Physical Science** - ASTR 100/101\*, 110 (Summer 2004 or thereafter) CHEM 100, 210\*, 220\*, 234 (Spring 2005 or thereafter), 235 (Spring 2005 or thereafter), 237\* (Spring 2005 or thereafter), 238\* (Spring 2005 or thereafter)

GEOG 100 GEOL 100 NSCI 100 OCEN 100 PHYS 210\*, 220\*, 250\*, 260\*, 270\*

**Group B: Biological Science** - ANTH 125 BIOL 100, 110\*, 130, 225\*, 230\*, 240\*, 250\*, 260\* NSCI 100 PALN 110

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### Area 6: Language other than English (UC requirement only)

Proficiency equivalent to two years of high school study in the same language.

FREN 120 or 121 & 122† ITAL 121 & 122† SPAN 120 or 121 & 122† Completed at high school:

(† 121 and 122 must both be taken to receive IGETC Certification)

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### CSU Graduation Requirement in U.S. History, Constitution and American Ideals (CSU requirement only)

(Not part of IGETC; may be completed prior to transfer.) The CSU, before awarding a degree, requires students to complete courses or examinations that address: 1) The historical development of American institutions and ideals (Area US-1), and 2) The constitution of the United States and the operation of representative democratic government under that Constitution (Area US-2), and 3) The process of California state and local government (Area US-3). Courses used to meet this requirement may not be used to satisfy requirements for IGETC.

US-1: ECON 230 HIST 201, 202 US-2: HIST 201, 202 PLSC 210 US-3: PLSC 210, 310

**Important:** + Courses meet Cañada's Associate Degree Ethnic Studies requirement. Courses listed under more than one area may be used to satisfy only one area.

# Cañada College

## CSU General Education Requirements 2005-2006

Students transferring to the California State University (CSU) system qualify for admission as upper division transfers if they complete at least 60 transferable units with a GPA of 2.0 or better (non-residents 2.4 or better). The 60 unit requirement must include successful completion (with a grade of "C" or better) of areas A1, A2, A3, and B4, and 18 additional units from areas B, C, D, and E. Students who complete the 39 unit pattern satisfy the lower division general education requirements for the California State University BA/BS degree. A minimum of 9 semester units of upper division general education coursework must be completed at the university after transfer. Courses listed in more than one area can be used to satisfy only one area.

At the completion of course work at Cañada College—and prior to transfer—students must request a CSU GENERAL EDUCATION CERTIFICATION from the Admissions and Records Office to be mailed with the final transcript to the transfer destination. Complete a transcript request form to make this request. Use PROJECT ASSIST ([www.assist.org](http://www.assist.org)) for the most up-to-date transfer information which includes general education and lower division major requirements and articulation.

### Area A: Communication Skills and Critical Thinking

**9 units required**

One course required from each subsection.

**A1 Oral Communication:** SPCH 100, 105, 120

**A2 Written Communication:** ENGL 100, 110 (Fall 04 or thereafter), 165 (Fall 03 or thereafter), 400

**A3 Critical Thinking:** ENGL 110 (Fall 04 or thereafter), 165 PLSC 103 PHIL 103, 200

### Area B: Natural Science and Mathematics

**9 units required**

One course from Physical Science, Life Science, and Math Concepts. Must include one lab course (indicated by \*)

**B1 Physical Science:** ASTR 100, 101\*, 110 (Fall 04 or thereafter) CHEM 100, 112\* (Fall 03 or thereafter), 210\*, 234 (Fall 04 or thereafter), 235 (Spring 05 or thereafter), 237\* (Fall 04 or thereafter), 238\*, 410\* (Fall 04 or thereafter)

**GEOG 100 GEOL 100\*** (\*Lab if taken on campus) 110 NSCI 100 OCEN 100 PHYS 210\*, 250\*, 260\*, 405

**B2 Life Science:** ANTH 125 BIOL 100, 103\*, 110\*, 130, 225\*, 230\*, 240\*, 250\*, 260\* NSCI 100 PALN 110

**\*B3 Lab:** Courses identified with an "\*"

**B4 Math Concept:** MATH 125, 130, 140, 200, 219, 241, 251

### Area C: Arts, Literature, Philosophy & Foreign Languages

**9 units required**

Chose at least one course from the Arts and at least one course from the Humanities. Courses must be from at least two disciplines.

**C1 Arts:** ART 100, 101, 102, 103, 104 (Spring 05 or thereafter), 125+, 126+, 127+, 201, 204, 214, 301

DRAM 101, 140, 142, 143, 151, 152 FILM 110 INTD 150 LIT. 142, 143, 441, 442 MUS. 100, 131, 202

**C2 Humanities:** DRAM 142, 143 ENGL 110, 161, 164 FREN 130, 140, 161, 162 HIST 100, 101, 205, 245+, 246+, 247, 451+, 452+ LIT. 101, 111, 142, 143, 151, 152, 200, 231, 232, 233, 251, 252+, 266+, 301, 370+, 371+, 372+, 373+, 375+, 441, 442, 445 PHIL 100, 160, 175, 190, 240, 246, 300, 310, 320 Span 120, 121, 122, 130, 131, 132, 140, 161+, 162+ SPCH 111, 112 SOSOC 250

### Area D: Social, Political, & Economic Institutions and Behavior, Historical Background

**9 units required**

The 3 courses selected must be from at least two disciplines.

CSU United States History, Constitution and American Ideals (The California State University, before awarding a degree, requires students to complete courses or examinations that address: the historical development of American institutions and ideals Area US-1; and the Constitution of the United States and the operation of representative democratic government under that Constitution Area US-2; and the process of California state and local government Area US-3. Courses approved in two US areas may be used to satisfy both areas.

**US-1:** ECON 230 HIST 201, 202 **US-2:** HIST 201, 202 PLSC 210 **US-3:** PLSC 210, 310

**Social Institutions:** ANTH 105, 110, 180, 350, 360+, 370+ ECON 100, 102, 230+ ECE. 201, 212° (°as of Fa 2003), 264

EDUC 100 GEOG 110 HIST 102, 202, 242+, 245+, 246+, 247, 310, 315, 421, 422+ HMSV 264 PLSC 130, 150, 210, 310

PSYC 100, 106+, 110, 112, 200, 201, 202, 300, 340, 410 SOCI 100, 105, 141, 254 SOSOC 250+

### Area E: Lifelong Understanding & Self Development

**3 units required (max. 1 unit from E2)**

**E1:** BIOL 310 CRER 137 HSCI 100, 104, 105, 108, 430 PSYC 200 (Fall 04 or thereafter), 340

**E2:** ADAP 310, 350, 351, 361 COMB 401, 410 DANC 125, 126, 140, 205, 210, 215, 220, 230, 350, 400 FITN 124, 140, 151, 201, 204, 210, 306, 320, 332, 340 INDV 120, 161, 164, 166, 251, 252, 254, 256 PE 115, 116 TEAM 105, 111, 115, 141, 143, 148, 151, 171, 174 VARS 104, 114, 140, 154, 170

(+ courses meet Cañada's Associate Degree Ethnic Studies requirement)

(Revised 5/05)

**Important Notice: Please see the Counseling Center for the most up to date version of this form.**

# Cañada College

## AA/AS Degree General Degree Pattern 2005-2006

Graduation from Cañada College with the Associate in Arts (AA) Degree or the Associate in Science (AS) Degree is based on completion of 60 units including the requirements "A" through "G" listed below:

- A. Residence:** A minimum of 12 units must be completed at Cañada College.
- B. Scholarship:** A minimum overall GPA of 2.0 in the 60 units submitted for the AA Degree 2.0 GPA in course work taken in the San Mateo County Community College District (SMCCCD) and a minimum GPA 2.0 in units applied to the major.
- C. Basic Competency Requirements:**
- Reading:** Eligibility for Read 420 as determined by the English Placement Exam or satisfactory completion of Engl 100 or satisfactory completion of Read 836
- Writing :** Eligibility for Engl 100 as determined by the English Placement Exam or satisfactory completion of Engl 100 or satisfactory completion of Engl 400 or Engl 836
- Math:** Placement into Math 120 or above on SMCCCD Math Placement Test or completion of Elementary Algebra (Math 110 or Math 111 and 112 with a grade of "C" or better or successful completion of any course with a Math 110 prerequisite
- Computer Literacy:** Satisfactory completion of a minimum of 1.0 unit of the following: Actg 190 196 Art 314 Bus 103 or any computer-related courses above Bus 417 any Comp or CIS course Intd 362 363 Legl 276 or a passing score on the Cañada College computer literacy test (both written and hands-on)
- Physical Education:** 2 units required of any Physical Education course except PE 690 or 695.
- D. Major:** See the College Catalog for major course requirements (a minimum of 12 units in the major must be completed at Cañada College).
- E. General Education:** General Education courses introduce the student to areas of study that develop breadth of knowledge and contribute to a balanced education. See General Education (GE) areas A through E below. **Important:** Although a course may be listed in more than one area a student may use a course to satisfy only one subject area.

ASSOCIATE IN ARTS GENERAL EDUCATION – 21 units required

ASSOCIATE IN SCIENCE GENERAL EDUCATION – 18 units required

### GE Area A: Language and Rationality

English Composition Requirement:

**6 semester units for an AS and 9 semester units for an AA**

6 units – for an AA Degree select two courses: ENGL 400 or 836 100 110 165  
3 units – for an AS Degree select one course: ENGL 100

Communication and Analytical Thinking Requirement:

MATH 110, 111, 112, 115, 120, 122, 123, 125, 130, 140, 150, 200, 219, 241, 251    BUS. 115    CIS 118    ENGL 110, 165  
MUS. 132    PHIL 103, 200    SPCH 100, 105, 120    PLSC 103.    3 units from the following selections:

### GE Area B: Natural Sciences

**3 semester units**

Physical Science:    ASTR 100, 110    CHEM 100, 112, 210, 234, 410    GEOL 100, 110    GEOG 100    NSCI 100    OCEN 100  
PHYS 210, 250, 260, 405

Life Science:    ANTH 125, 350    BIOL 100, 103, 110, 130, 225, 230, 240, 250, 260, 310    HSCI 100, 104, 105, 108    NSCI 100    PALN 110

### GE Area C: Humanities

**3 semester units**

Arts:    ART 101, 102, 103, 125+, 126+, 127+, 201, 204, 214, 301    DRAM 101, 140    FILM 110    INTD 115, 150    MUS. 100, 131, 202

Development of Cultures:    HIST 100, 101, 103, 245+, 246+, 247, 425+, 451+, 452+

Languages:    FREN 130, 140, 161    SPAN 110, 111, 112, 120, 121, 122, 130, 131, 132, 140, 161+, 162+

Literature:    DRAM 142, 143, 144, 151, 152    ENGL 110, 161, 164    LIT. 101, 111, 142, 143, 151, 152, 200, 231, 232, 233, 251, 252+, 266+, 301, 370+, 371+, 372+, 373+, 375+ 441, 442, 445    SPCH 111, 112

Philosophy:    HIST 205    PHIL 100, 160, 175, 190, 240, 246, 300, 310, 320

+ Indicates Ethnic Studies course

### GE Area D: Social and Behavioral Sciences

**3 semester units**

US History:    HIST 201, 202    US Constitution and State/Local Institutions:    PLSC 210, 310

Social Institutions:    ANTH 105, 110, 180, 360+, 370+    BUS. 100    ECE. 201, 212, 264    ECON 100, 102, 230+    EDUC 100    GEOG 110  
HIST 102, 242+, 245+, 246+, 247, 310, 315, 421, 422+    HMSV 100, 264    PLSC 130, 150    PSYC 100, 106+, 110, 112, 200, 300, 340, 410    SOCI 100, 105, 141+, 254    SOSOC 250+, 415    + Indicates Ethnic Studies course

### GE Area E: Ethnic Studies

**3 semester units**

ANTH 360, 370    ART 125, 126, 127    ECON 230 (if taken Fall 2003 or thereafter)    HIST 242, 245, 246, 422, 425, 451, 452  
LIT. 252, 266, 370, 371, 372, 373, 375    PSYC 106    SOCI 141    SOSOC 250    SPAN 161, 162

### G. General Electives - Additional courses to meet the minimum 60 units degree requirement.

**Important Notice: Please see the Counseling Center for the most up to date version of this form.** (Revised 5/05)



## 62 General College Policies & Information

### ***Cañada Facilities***

As provided for by the Civic Center Act, the site and buildings at Cañada College are available for use by public groups. Rates are available upon request. Call 306-3271.

### ***Accuracy Statement***

The San Mateo County Community College District and Cañada College have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other matters combined herein, are subject to change without notice by the administration of the SMCCCD or Cañada College for reasons related to student enrollment, level of financial support or for any other reasons, at the discretion of the District and the College.

### ***Policy of Non-Discrimination***

Cañada College is committed to equal opportunity regardless of age, gender, marital status, disability, race, color, sexual orientation, religion, national origin, or other similar factors, for admission to the College, enrollment in classes, student services, financial aid, and employment in accordance with the provisions of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 (45CRF 86), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), and the Americans With Disabilities Act of 1990. Any person seeking information about these laws and policies or claiming grievance because of violations should contact the Vice President of Student Services at 306-3234 (Bldg. 8, Room 308) for assistance.

Students may file a complaint of unlawful discrimination if they believe assessment, orientation, counseling, prerequisites or any other matriculation procedure is being applied in a discriminatory manner. If a student feels that he/she has been discriminated against, the student should file a written complaint with the Vice President of Student Services, Building 8, Room 308. Complaint procedures are explained in the Student Handbook and are available in the Office of the Vice President of Student Services.

### ***Derechos del Estudiante Y Posición de No-Discriminación***

Información sobre los Derechos de la Privacidad y la Posición de No-Discriminación se encuentran en el Catálogo de Cañada College en la página no. 6. Para más información llamar al: 306-3234.

### ***Open Enrollment***

Every course offered at Cañada College (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided space is available.

### ***Student Grievances and Appeals/Student Conduct***

Students may request waivers and exceptions to college policies by completing and submitting appropriate forms. Information and forms are available from the Admissions & Records Office.

The Vice President of Student Services is responsible for student conduct, discipline, appeals, student grievances and matters of student decorum or complaint. For more information call 306-3234.

### ***Student Right to Know & Campus Security Act***

Colleges are required to publish and make available certain crime statistics. Anyone wanting this information should contact Campus Security, Building 13, Room 28, or call 306-3420. Persons seeking information concerning completion or graduation rates should contact the Office of Instruction, Bldg. 8, Room 306, or call 306-3353.

### ***Non-District Sponsored Transportation***

Some classes may be conducted off campus. Unless specifically advised otherwise, students are responsible for arranging for their own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommend travel times, route or caravanning, students are advised that the District assumes no liability or responsibility for the transportation, and any person driving a personal vehicle is not an agent of the District.

### ***Field Trip/Excursion Guidelines***

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If students choose to participate, they are advised that pursuant to California Code of Regulations, subchapter 5, section 55450, students have agreed to hold the District, its Officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with student participation in the activity.

### ***Grade Option***

Students may choose to receive either a letter grade, i.e., "A", "B", "C", "D", "F", or Credit/No Credit, i.e., Pass/Fail, in certain courses. Both methods of grading require the student to complete all assignments, exams, and/or class projects. Students who elect the credit/no credit option will be required to sign the appropriate forms in the registration area or Admissions & Records Office. This decision must be made during the first 30% of the class length and is irreversible.

### ***Open Entry/Open Exit Variable Unit Courses***

A number of courses in this schedule are designed as Open Entry courses. Students may enroll in these courses at any point in the semester provided that enough instructional hours remain to allow them to earn a minimum number of units for the course. No enrollment fee refund or fee credit is available if they earn fewer units than the number for which they enrolled.

### ***Course Repetition***

Policy permits a student to repeat certain activity courses for credit. Any activity course that may be repeated is so designated in the College Catalog. These courses require increasing levels of student performance or provide significantly different course content each subsequent semester. A student who has received a grade of "D", "F", or "NC" may, with authorization, repeat the course one time for the purpose of grade alleviation. Students may also re-enroll in non-activity, variable credit courses to complete course segments not yet initiated (e.g., students who have earned 1.5 units in BUS. 417 may re-enroll in BUS. 417 for an additional 1.5 units for a total of 3 units of completion.)

# General College Policies & Information 63

## **Privacy Rights of Students - Annual Notification**

The Family Educational Rights and Privacy Act (Section 438, Public Law 93-380, as amended) requires educational institutions to provide: access to official educational records directly related to the student; an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate; that the College must obtain the written consent of the student before releasing personally identifiable information about the student except to those persons and agencies specified by the Act; and that these rights extend to present and former students of Cañada.

Education records generally include documents and information related to admissions, enrollment in courses, grades, and related academic information.

The Assistant Registrar has been designated Records Officer, as required by the Act. Education records will be made available for inspection and review, during working hours, by currently and formerly enrolled students, within 5 days following completion and filing of a request form with the Records Officer.

If a student wishes to challenge any information in the educational record, the student shall review the matter with the Records Officer. During the informal proceedings the Records Officer may make such adjustments or changes not constituting interference or integrity of professional entries.

If these informal proceedings do not settle the dispute with the students records, the student may submit a request in writing to the Designated Officer, the Dean of Enrollment Services, on forms provided by that office. The Designated Officer will then assign the matter within 10 college calendar days to a Hearing Officer. The Hearing Officer will set a date for the hearing. At the conclusion of the hearing he/she will render his/her decision to the President of Cañada who will make the final decision on what action is to be taken.

The student has the right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to "college officials" with "legitimate educational interests." A college official is a person employed by the College or District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board of Trustees; a person or company with whom the College has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a "legitimate educational interest" if the official needs to review an education record in order to fulfill his or her professional responsibility and/or clearly specified duties.

The Act provides that Cañada may release certain types of Directory Information, unless the student submits in writing to the Records Officer that certain or all such information not be released without his/her consent. Directory Information at this College includes: (1) student name and city of residence, (2) participation in recognized activities and sports, (3) dates of attendance, (4) degrees, certificates, and awards received, (5) the most recent

previous educational agency or institution attended, (6) height and weight of members of athletic teams.

Upon request, the College discloses education records without consent to officials of another college in which a student seeks or intends to enroll.

Students have the right to withhold any item in "directory information," but must notify the College of such in writing (completion of College form, Request to Withhold release of Directory Information, available at the Admissions and Records Office) within 30 days of applying for admission to the College.

The eligible student (18 years and over) or parents (of a dependent student 17 years and under) have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirement of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, DC 20202-4605

A copy of the College policy, the Family Education Rights and Privacy Act (Section 438 P.L. 93-380), and other pertinent information is available for review and inspection in the Admissions & Records Office, Building 8, Room 215, during normal business hours.

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## **WebSMART enables you to:**

- Apply for admission
- Check your registration status
- Review placement test results
- Search for classes by college, category, and time
- Add/Drop classes (within published deadlines)
- Print your class schedule
- Pay your fees by credit card
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Update personal information

**Log on to**  
**<http://websmart.smccd.net>**

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## FROM CALIFORNIA STATE UNIVERSITY, MONTEREY BAY BACHELOR OF ARTS IN LIBERAL STUDIES DISTRIBUTED

California State University Monterey Bay offers an online degree program in Liberal Studies which integrates the arts and humanities with the natural, social, and technological sciences. The Liberal Studies major offers a solid multidisciplinary foundation for graduates interested in pursuing entry-level positions or graduate programs in the fields of education, social work, law, and business. The Liberal Studies Distributed Program focuses on a teaching pathway for students interested in a K-8 teaching career.

**For specific program information including tuition and fees, please contact:**

Chris Hasewaga, Director of Extended Education and International Programs

831 582-3761

Terri Wheeler, Program Coordinator - Liberal Studies Degree Completion Program

E-mail: [terri\\_wheeler@csUMB.edu](mailto:terri_wheeler@csUMB.edu)

831 582-4717

Web address: <http://csUMB.edu/academic/schedule/>

## CSUMB CLASSES FOR SPRING 2006

For current information, please refer to the following website:  
<http://csUMB.edu/academic/schedule>

*I was at a crossroads in my life and decided I wanted a career change. I live in a relatively remote coastal town. The nearest CSU or UC campuses are over an hour away from my house. I am also a mom, a wife, and an active community volunteer. Although I was unemployed, my days were full. When I saw the CSUMB LSDC program in the Cañada College class schedule, I decided THIS was for me! "Mathematics for Teachers", "P.E. for Teachers", "Earth Science for Teachers"; these classes sounded exciting to me! The LSDC program enabled me to set my own schedule for school and made it possible for me to pass the exam and complete my Bachelor's Degree. I've started preparing for a Credential Program and found when I took the required CSET test I had been well prepared to pass that test. I'm on my way to realizing my dream of becoming a teacher.*



**FROM SAN FRANCISCO STATE UNIVERSITY  
MASTER OF BUSINESS ADMINISTRATION**

The Executive MBA is a fixed curriculum, cohort program designed to accelerate mid-career professionals into executive management. Each Saturday students attend two classes, and in 23 months they earn an MBA. Specialized\* courses include seminar courses in leadership, international business, international business negotiating, emerging issues in management, and strategic management.

The program is accredited by the most respected accrediting association in the U.S.A.: AACSB International. This accreditation insures continuous improvement of faculty and programs in all areas including teaching, research, professional service, and program content.

\*Actual courses to be offered in each cohort are subject to change.

**For specific program information including tuition and fees, please contact:**

Crystal Kam, MBA, Marketing & Research Analyst

415 405-3692

Email: [amb@sfsu.edu](mailto:amb@sfsu.edu)

John A. Dopp, MBA, D.A., Director

415 338-1703

Email: [jdopp@sfsu.edu](mailto:jdopp@sfsu.edu)

Web address: [www.cob.sfsu.edu/mba/](http://www.cob.sfsu.edu/mba/)

**CLASSES FOR SPRING 2006 AT  
CAÑADA COLLEGE**

**BUS 883 Economics for Managers**

**(4 units)**

Introduction to management, organization theory, and modern behavioral analysis applied to conventional management problems in domestic and international environments. The study of complex organizations through analyzing interrelationships among structure, strategy, systems, people, and management style. Analysis of contemporary concepts, practices, and problems related to organization effectiveness impacted by changing domestic and international environments.

Apr 22-JUL 29, Instructor: TBD, Saturday, 9:00-12:30, 22-116

Jan 7 – Apr 15, Instructor: TBD, Saturday, 9:00-12:30, 22-116

**BUS 888 Organizational Behavior, Design and Change (4 units)**

Introduction to both domestic and international marketing concepts, theories, techniques, and marketing environmental parameters, a case, issues-oriented seminar integrating corporate mission with development of strategic marketing plans for product markets. Selecting marketing strategies, and positioning statements to reflect global short/ long-range environment.

Apr 22-JUL 29, Instructor: TBD, Saturday, 1:30-5:00, 22-116

Jan 7 – Apr 15, Instructor: TBD, Saturday, 1:30-5:00, 22-116

## FROM SAN FRANCISCO STATE UNIVERSITY

### CERTIFICATE IN TEACHING READING AT THE POSTSECONDARY LEVEL

The Certificate in Teaching Reading at the Post-Secondary Level, which provides 12 units of

coursework in the theory and practice of reading instruction, is designed to assist prospective and already practicing post secondary teachers in meeting specific individual professional needs in the

areas of basic literacy and reading instruction. The Certificate meets requirements for teaching

reading in the community colleges (Assembly Bill 1725) which specifies that new instructors must possess a Masters Degree in Education with a specialization in reading, or a Masters in English or

ESL with additional certification in the teaching of reading.

The course of study is comprised of four core courses:

ENG 701: Theoretical Backgrounds in Community College and College Reading

Instruction

ENG 702: Reading/Writing Connections

ENG 715: Issues in Teaching Post-Secondary Reading

ENG 801: Issues in Teaching Reading

**FOR SPECIFIC PROGRAM INFORMATION INCLUDING TUITION AND FEES, PLEASE CONTACT:**

Patricia Baldwin, MA, Lecturer-English

415 338-7033

E-mail: [partley@sfsu.edu](mailto:partley@sfsu.edu)

### TENTATIVE CLASSES FOR SPRING 2006 AT CANADA COLLEGE

**Eng 701 Theoretical Backgrounds in Community College and College Reading Instruction (3 units)**

This seminar explores the theoretical background and recent research influencing secondary and

college-level reading instruction. Topics will

include current observations concerning the role

of prior knowledge and reader's "schema" in

the reading process, general linguistic processes

involved in developing reading and other

basic literacy skills, and reading and writing

relationships. Students participate in planning

individual and group presentations as well as

classroom lessons, which translate some aspect

of research into effective teaching practice. This

course can be taken concurrently with English

715. Although not a prerequisite, some prior or

concurrent experience in teaching or tutoring is

desirable.

Jan 18-May 16, Baldwin, Monday, 4:00-7:00,

Building/Room: TBA

**Eng 715 Projects in Teaching Reading (3 units)**

This course combines an introduction to theory

and specific techniques in reading instruction

for low-level readers, ESL learners, and college

students with "hands-on" experience and

observation. Through tutoring assignments,

students will learn to identify and diagnose

specific reading/basic-literacy problems and

develop effective strategies for attacking these

problems. (With instructor approval, practicing

teachers may substitute work with their own

students for this requirement.) Although not a

prerequisite, concurrent enrollment in English

701 is desirable.

Jan 18-May 16, Baldwin, Wednesday,

4:00-7:00, Building/Room: TBA

**CREES QUE TUS** oportunidades de lograr una carrera universitaria, con que puedas desarrollar tus aptitudes y ganar un mejor sueldo están fuera de tu alcance?  
Mejor entérate!!!

## La Universidad Estatal de San Francisco ha llegado a nuestra comunidad!

El colegio de Cañada en coordinación con la universidad estatal de San Francisco te ofrece carreras de licenciatura en Educación (para ser maestro de primaria y secundaria), Enfermería, Administración de Empresas, Desarrollo del Niño y del Adolescente, así como la Maestría en Administración de Empresas.

Ya no tienes necesidad de ir más lejos o experimentar problemas de estacionamiento o sobrepoblación de estudiantes. La universidad de San Francisco ofrece clases en el plantel de Cañada!!!

**El Centro Universitario de Cañada** te ofrece las mejores oportunidades para obtener tu título universitario:

- Educación de calidad a bajo costo
  - Clases de inglés y demás materias que te preparen para ingresar a la universidad
  - Atención académica y orientación más personalizada
- No dejes pasar esta oportunidad, que la universidad esta más cerca que nunca.

**El Centro Universitario de Cañada—En Cañada te la hemos traído!!!**

## FROM SAN FRANCISCO STATE UNIVERSITY

## TEACHING CREDENTIALS FOR ELEMENTARY &amp; SECONDARY

## EDUCATION

The Teaching Credential Programs offered at Cañada College are especially designed for teachers who are not fully credentialed and who have not yet begun a credential program at another institution. Applicants must hold a baccalaureate degree from an accredited institution, fulfill a minimum requirement of 45 hours of Early Field Experience, have verified subject matter competence, and take the CBEST prior to applying to the Multiple or Single Subject Credential Program.

This program is open only to candidates admitted to San Francisco State University credential program. For specific program information including tuition and fees, please contact:

Dr. Vera Lane, Professor

415-338-1058

Email: [vlane@sfsu.edu](mailto:vlane@sfsu.edu)

Web Address: <http://www.sfsu.edu/~credinfo>

CLASSES FOR SPRING 2006 AT  
CANADA COLLEGE

Classes are subject to change. Please check the SFSU web site "Class Schedule" for up-to-date information at:

<http://www.sfsu.edu/online/classch.htm>

## SED 660 Student Teaching (7 units)

Teaching experience in the public school under guidance of a university supervisor with the cooperation of a supervising teacher. Open only to candidates formally approved by the Secondary Education Department. Requires a total of 12 units. Jan 30-May 19, Instructor: TBD, Monday, 4:00-7:00, School Site

## SED 701 Social Cultural Historical

foundations (3 units)  
This pre- or co-requisite course examines historical, social and cultural foundations for theoretical frameworks and pedagogical practices for the classroom. Development of a critical perspective is emphasized. Jan 30-May 19, Instructor: TBD, Monday, 4:00-7:00, Room: TBD

## SED 752 Professional Perspectives and

Practices (3 units)  
Integrating, reflecting, and building knowledge and skills for teaching all students are the major thrusts. Professional obligations and growth are also addressed. Prerequisites: 5 ED 751. Must be taken concurrently with 5 ED 660. Jan 30-May 19, Instructor: TBA, Monday, Time: TBA, Room: TBA

## EED 646 Teaching Practicum Phase 1

(1-3 units)  
Developmental field experience in a public elementary school under guidance of a resident teacher. Teaching is planned and practiced at the beginning level based on California State standards. CR/NC grading only. Jan 30-May 19, Instructor: TBA, Wednesday (5 meetings), 4:00-7:00, Room: TBA

## ITEC 601 Computer Fundamentals for

Teachers (1 units)  
Learn and practice with computers in laboratory classroom for acquisition of basic computing competencies, especially those which emphasize instructional applications of software. Primary focus on integration of computing in teaching, and in designing computer-based lessons. (This course meets CTC Preliminary Technology) Jan 30-May 19, Instructor: TBA, Friday (2nd Five weeks), 4:00-7:00, Room: TBA

## Steps to a Teaching Career

Step 1: Obtain your high school diploma or G.E.D

Step 2: Earn an A.A. in University Studies from Cañada College. (A two-unit P.E. requirement can be waived for evening students.)

Step 3: Complete the B.A. Program in Child and Adolescent Development offered through SFSU at Cañada.

Step 4: Apply for Multiple Subject Credential Program offered through SFSU.

Meet with your counselor for complete information and requirements. University Center staff will make your transition easier, Building 22-101, 650 306-3399, [www.canadacollege.edu/university](http://www.canadacollege.edu/university).

## EED 684 Curriculum and Instruction in

Mathematics (3 units)  
Methods and materials for teaching mathematics to linguistically and culturally diverse elementary school students. Review of content of mathematics curriculum, classroom organization, assessment, and guided experiences in schools. Jan 30-May 19, Instructor: TBA, Thursday, 4:00-7:00, Room: TBA

## EED 783 Developmental Teaching and

Learning in Diverse School Settings, K-8 (3 units)  
Theory and research based examination of cognitive, social-emotional, ethical, and physical development in sociocultural contexts including special populations. Impact of culture, family, community, and school. Guided experience in schools. Jan 31-May 16, Instructor: TBA, Tuesday, 4:00-7:00, Room: TBA

**NURS 333 Pathophysiology (2 units)**

Pathophysiological changes in the acutely ill patient. Intersystem approach incorporating related laboratory values, drug therapies, and nursing interventions. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.

Jan 31–May 2, 7 Instructor: TBA, Thursday, 3:10–5:00, Room: TBA

**ENG 414 Elements of Writing (3 units)**

Extensive practice in expository writing; satisfies upper division written English, not General Education, or major field requirements. ABC/NC grading. Prerequisite: Junior standing; undergraduate students must have taken JEPET before enrolling in this course.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

**Information for applicants who want to transfer into the program**

Undergraduate students must be admissible to San Francisco State University in accordance with existing criteria as stated in the section of the SFSU Bulletin, "Undergraduate Admissions Requirements." Students who have already earned a Bachelor's degree are eligible for admission to this program. In addition, students seeking to major in Nursing must meet the following criteria and prerequisites.

- Cumulative GPA in up to the last 60 units of 2.80 or higher
- Completion of the following prerequisite courses with a minimum grade of C in each course
- A grade of C- is not acceptable

**Applicants to the BSN program at Cañada College may submit applications for Fall 2006 from October 1 through November 30, 2005.**

Beginning in Fall 2005, the following are prerequisites for admission to the Nursing Program.\*

Bio 328 Anatomy with Lab 4 semester units

Bio 610/611 Physiology with Lab 4 semester units

Chem. 101/102 Chemistry with Lab 4 semester units

Bio 210/211 General Microbiology with Lab 4 semester units

Critical Thinking 3 semester units

Eng 114 English Composition 3 semester units

Oral Communication/Speech 3 semester units

Math 124 Quantitative Reasoning (Statistics) 3 semester units

\* A course in Nutrition in Health & Disease and General Psychology will be co-requisites, and may be taken immediately upon enrolling in the program. In addition, the California Board of Registered Nursing requires that all registered nurses have taken a Sociology or Anthropology course.

Please go to [www.assist.org](http://www.assist.org) to see course equivalents.

The Nursing Program at San Francisco State University has been designated as an impacted program by the CSU. This means that there are more qualified applicants than spaces available. Impacted programs may use optional supplemental criteria in making admissions decisions. Students for the Canada Satellite BSN program will be admitted to the major based on GPA in the prerequisites listed above and the following supplemental criteria.

- Health-related work or volunteer experience (documented by a letter on agency stationery)
- Under representation of ethnic or gender groups in nursing (with a goal of having graduates of the program more closely mirror the demographics of the Sequoia Health Care District)
- Live or work in the Sequoia Health Care District for at least two years (documented by proof of residence – e.g. utility bills, mortgage -- or work on agency stationery)
- Multicultural community experience, including bilingual/multilingual proficiency (community experience documented by letter on agency stationery)
- Majority of lower division courses taken in the San Mateo County Community College District (transcripts will be reviewed)



## FROM SAN FRANCISCO STATE UNIVERSITY BACHELOR OF SCIENCE IN NURSING

The Bachelor of Science in Nursing Program prepares students for entry level positions in professional nursing practice. The program provides the basis for leadership and graduate education in nursing. Graduates are prepared for staff nurse positions in maternity, pediatrics, medical-surgical nursing, gerontology, psychiatric/mental health, community health and home care nursing. Graduates are eligible for RN licensure and Public Health Nursing Certification in California upon completion of the program. BSN graduates practice in a variety of settings including hospitals, community clinics, long term care, home care, and community health agencies. The program is approved by the California Board of Registered Nursing and accredited by the American Association of Colleges in Nursing (AACN).

### FOR SPECIFIC PROGRAM INFORMATION INCLUDING TUITION AND FEES CONTACT:

Hilary Pritchard, Project Coordinator

Email: [hpritch@sfsu.edu](mailto:hpritch@sfsu.edu)

Sandy Ballance, Administrative Assistant

650-306-3193

Email: [sballanc@sfsu.edu](mailto:sballanc@sfsu.edu)

Web address: <http://www.nursing.sfsu.edu/satellite%20Program.htm>

## CLASSES FOR SPRING 2006 AT CAÑADA COLLEGE (COHORT

ONE)

### NURS 555 Nursing Leadership (2 units)

Principles of research theory, theory, methodology, and critique with the goal of understanding the research process and its application in nursing. Role of the nurse as consumer of scientific research as applied to practice. Prerequisites: all Semester 4 Nursing courses. Must be taken concurrently with all Semester 5 Nursing courses.

Date: TBA, Instructor: TBA, Day: TBD,

Time: TBD, Room: TBA

### NURS 556 Nursing Research (2 units)

Leadership and management theories and professional trends concerning nursing practice, education, nursing theories, and health care politics and policies. Development of group problem solving skills and change strategies. Transition to professional nurse role. Prerequisites: all Semester 4 Nursing courses. Must be taken concurrently with all Semester 5 Nursing courses.

Date: TBA, Instructor: TBA, Day: TBA, 7:10-4:00

Room: TBA

### NURS 557 Nursing Practicum VII (4 units)

Promotes independence in the synthesis and practice of biophysical and psychosocial nursing care to specific client groups across the life span. Leadership and management concepts are applied with a variety of settings. Prerequisites: all Semester 4 Nursing courses. Must be taken concurrently with all Semester 5 Nursing courses.

Date: TBA, Instructor: TBA, Wednesday,

7:10-4:00, off Campus

**NURS 223 Nursing Practicum II-02 (3 units)**  
Application of theoretical knowledge and technical skills in providing nursing care to acutely ill, chronically ill, and convalescing adults in a variety of settings. Hospital. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Monday, 7:10-4:00, off Campus

### NURS 223 Nursing Practicum II-03 (3 units)

Application of theoretical knowledge and technical skills in providing nursing care to acutely ill, chronically ill, and convalescing adults in a variety of settings. Hospital. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Friday, 7:10-4:00, off Campus

### NURS 223 Nursing Practicum II-04 (3 units)

Application of theoretical knowledge and technical skills in providing nursing care to acutely ill, chronically ill, and convalescing adults in a variety of settings. Hospital. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Friday, 7:10-4:00, off Campus

### NURS 224 Technical Skills Laboratory - 01 (1 units)

Laboratory experience emphasizing selected complex technical skills. Extra Fee required. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Wednesday, 9:10-12:00, 18-205

### NURS 224 Technical Skills Laboratory - 02 (1 units)

Laboratory experience emphasizing selected complex technical skills. Extra Fee required. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Wednesday, 1:10-4:00, 18-205

### NURS 225 Pharmacology (2 units)

Principles of drug therapy with a focus on the nurse's responsibilities, including client teaching. Drugs used in major disease classifications; common drug interactions. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Jan 31-May 27, Instructor: TBA, Thursday, 1:10-3:00, Room: TBA

## CLASSES FOR SPRING 2006 AT CAÑADA COLLEGE (COHORT

TWO)

### NURS 222 Nursing of Adults (3 units)

Builds upon previous learning and theory relevant to acutely ill and convalescing adults. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Tuesday, 1:10-4:00, Room: TBA

### NURS 223 Nursing Practicum II-01 (3 units)

Application of theoretical knowledge and technical skills in providing nursing care to acutely ill, chronically ill, and convalescing adults in a variety of settings. Hospital. Prerequisites: all Semester 1 Nursing courses. Must be taken concurrently with all Semester 2 Nursing courses.  
Date: TBA, Instructor: TBA, Monday, 7:10-4:00, off Campus

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

The Business Administration degree provides a foundation in the basic concepts and practices of the business community through a broad education in core business courses and specialty courses. The program prepares students to think creatively and to exercise critical judgment in the making of business decisions. Graduates can pursue careers in a variety of fields in both the public and private sector. Eleven concentrations are available on the SFSU campus.

Core classes for the Bachelor of Science in Business Administration are regularly offered at Canada.

**For specific program information including tuition and fees, please contact:**

Armen Perez, Academic Operations Coordinator

415 338-3650

Email: [armen@sfsu.edu](mailto:armen@sfsu.edu)

Web address: <http://cob.sfsu.edu/COB/programs/pathway/>

## CLASSES FOR SPRING 2006 AT CANADA COLLEGE

Due to California state budget constraints,

all courses are subject to change. For current

information, please refer to the SFSU on-line

class schedule: <http://www.sfsu.edu/online/classsch.htm>

### BUS 360 Business Communication (3 units)

Written and oral communication including theory, business writing, oral reports, problem-

solving, data analysis, use of visual aids in

communication and ethical/legal issues.

Prerequisite: SPCH 150, BUS 214, JEPET or

equivalents; all C- or better.

Date: TBA, Instructor: Rappaport, Day: TBA, Room: TBA

### FIN 350 Business Finance (3 units)

Sources, methods, and instruments used by firms in obtaining and utilizing funds, in domestic and

international markets, for short- and long-term

operations, designed to maximize shareholders' wealth. Prerequisites: ACCT 101, ECON 101, DS

110, 212, ISYS 263 recommended.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

### ISYS 363 Information Systems for Management (3 units)

Information systems for management decision-making. Information system development

from the end-user's perspective. Applications

software used to develop solutions to business

problems. Class work, 2 units; laboratory, 1

unit. Prerequisite: ACCT 101, DS 212, ISYS 263.

passing a waiver examination in basic computing

proficiency.

Date: TBA, Instructor: TBA, Day: Wednesdays, Time: 1:00-4:00, Room: TBA

### ISYS 363L Information Systems for Management (3 units)

Information systems for management decision-making. Information system development

from the end-user's perspective. Applications

software used to develop solutions to business

problems. Class work, 2 units; laboratory, 1

unit. Prerequisite: ACCT 101, DS 212, ISYS 263.



## Earn a Bachelor of Science in Business Administration from SFSU and EARN MORE MONEY!

According to a recent report by the U.S. Census Bureau:

✓ Workers age 18 and older with only a high school diploma, earn an average of \$27,915 per year.

✓ Those with an associate's degree earn an average of \$35,958 per year.

✓ Those with a bachelor's degree earn an average of \$51,206 per year.

### MGMT 407 Economics for Managers (3 units)

Macroeconomic and microeconomic environments within which business organizations operate. Applications of economic

theory to business operations and management

decisions on a local, national, and international

basis. Prerequisite: DS 110, Econ 100, 101.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

### ENG 414 Elements of Writing (3 units)

Extensive practice in expository writing; satisfies

upper division written English, not General

Education, or major field requirements. ABC/

NC grading. Prerequisite: Junior standing.

Undergraduate students must have taken JEPET

before enrolling in this course.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

### MGMT 405 Introduction to Management and Organizational Behavior (3 units)

Management and organizational behavior

within domestic and international organizations.

Functions of planning, organizing, directing,

and controlling; managerial process of decision-

making and communication; individual

motivation and group dynamics within the

organizational setting. Prerequisite: BUS/ENG

214 (C- or better).

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

### BUS 690 Seminar in Business Policy and Strategic Management (3 units)

Capstone seminar in business policy and

strategic management. Emphasizes international

environment. Solutions to organizational and

functional problems through case studies.

Prerequisites: Average grade of C- in MKTG

431, ISYS 363, DS 412, FIN 350, BUS 360, and

MGMT 405.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

### BUS 682 Seminar in Business Environment (3 units)

Evolution of business and its interaction with the

political, legal, social, and ethical environments.

Effects of environment upon managing the

business enterprise. Prerequisite: MGMT 405

and BUS 360 with grades of C- or better.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

See <http://www.sfsu.edu/online/classsch.htm> for updated information.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

305 for non-business majors), ENG 214. Prerequisite: ACCT 101, ECON 100, 101 (ECON

products, prices, promotion, and distribution. settings show how organizations determine

services, and ideas. Domestic and international organization's target market's needs for goods,

### MKTG 431 Marketing (3 units)

Marketing functions designed to satisfy an

organization's target market's needs for goods,

services, and ideas. Domestic and international

settings show how organizations determine

products, prices, promotion, and distribution.

Prerequisite: ACCT 101, ECON 100, 101 (ECON

305 for non-business majors), ENG 214.

Date: TBA, Instructor: TBA, Day: TBD, Time: TBD, Room: TBA

See <http://www.sfsu.edu/online/classsch.htm> for updated information.

**BACHELOR OF ARTS IN CHILD AND ADOLESCENT DEVELOPMENT**

The Child and Adolescent Development (CAD) Program is an interdisciplinary cross-professional undergraduate degree for students interested in studying and working with issues related to children, adolescents, youth and families. It is designed for breadth of knowledge about child and adolescent development and its applications to services for children and families, research and public policy development. Four concentrations are offered, one or more of which will be made available on the Canada campus, determined by student demand. All four concentrations include courses in research, observation of children and/or youth, and an internship. The four concentrations are:

**Young Child and Family** – Confers a BA degree as well as a Child Development Permit for work as a licensed child care provider.  
**School Age Child and Family** – Prepares students for work with elementary school age children and for entry into the post-baccalaureate SFSU Teaching Credential Program (also offered on the Canada College campus).  
**Youth and Family Services** – Prepares students who wish to work with school-age children or youth and their families in social service agencies such as residential treatment facilities; after-school recreation, enrichment and academic programs; probation programs; or community-based organizations.  
**Research and Public Policy** – Prepares students for work or graduate school in the areas of policy, government, or research related to children, youth and families.

As currently offered on the Canada College campus, there are 28–32 units in the major in the core subject areas and 21 additional units in the concentration.

**For specific program information including tuition and fees, please contact:**

Janet Egiziano, MA, Director of Special Projects

415 405-3564

Email: [jmiziano@sfsu.edu](mailto:jmiziano@sfsu.edu)

Web address: <http://www.sfsu.edu/apd/canada.htm>

Eligible non-CSU students may download a registration form at:

<http://www.celsu.sfsu.edu/pathways/register.cfm>

**CLASSES FOR SPRING 2006 AT CANADA COLLEGE**

**CAD 500 Research in CAD (3 units)**

Introduces students to action research, with a research approach, design and methodology to develop a systematic plan for action, with a goal of resolving specific social problems that affect children, youth and families. Prerequisites: completion of CAD 30 units of the major. Must be taken concurrently with CAD 600.

**CAD 600 Internship Seminar in CAD (2 units)**

Applications of theoretical concepts in cross-leadership, interprofessional program development, and outcomes-based evaluations. Prerequisites: completion of CAD 30 units of the major. Must be taken concurrently with CAD 601.

**CAD 601 Internship in CAD (3 units)**

Supervised experience in educational institutions, health, and human service agencies, and organizations focusing on issues related to children, youth, and families. Prerequisites: completion of CAD 30 units of the major. Must be taken concurrently with CAD 600.

**GEOG 552 Geography of CA (3 units)**

Location and description of California's natural resources; influences of land surface, climate, natural vegetation, soils, and minerals upon economic development, routes of commerce and population distribution. Current water problems. Prerequisites: Eng 214 or Equivalent.

**ART 450 Art for Children (3 units)**

Creative experiments with varied media to explore art in child development. Laboratory. Extra fee required. Prerequisites: Must be taken concurrently with CAD 600.

**BIO 300 Nature Study (3 UNITS)**

Identification, structure, adaptation, life history, habits, habitat, economic status, conservation of the organisms of local beaches, lagoons, salt marshes, and tide pools. Class work, 2 units; laboratory and field work, 1 unit. Prerequisites: one course in college biology. Must be taken concurrently with CAD 600. Intended for non-biology majors.

**ENG 414 Elements of Writing (3 units)**

Extensive practice in expository writing; satisfies upper division written English, not General Education, or major field requirements. ABC/NC grading. Prerequisite: Junior standing. Undergraduate students must have taken JEPet before enrolling in this course.

**ART 450 Art for Children (3 units)**

Creative experiments with varied media to explore art in child development. Laboratory. Extra fee required. Prerequisites: Must be taken concurrently with CAD 600.

## Taking You to a Higher Degree

For more than 30 years, Canada College has granted Associate of Arts (AA) and Associate of Science (AS) degrees. Now, through the University Center, students can obtain Bachelor's and Master's degrees, as well as workplace certifications from San Francisco Bay Area universities on the Canada campus. The University Center is a model program established in 2001, supported by the Governor of California and the San Mateo Community College District Board of Trustees. Through Canada's University Center partnerships,

- More students can receive an affordable higher education.
- Students can earn a Bachelor's degree without driving to San Francisco or Monterey Bay.
- Career advancement opportunities are enhanced.
- Local businesses benefit from an educated workforce.
- Barriers discouraging students from pursuing a higher education are eliminated.

The University Center has instituted the following degree program partnerships with these universities:

<b>San Francisco State University</b> — <a href="http://www.sfsu.edu/~apd/canada.htm">www.sfsu.edu/~apd/canada.htm</a>	<ul style="list-style-type: none"> <li>• Child and Adolescent Development</li> <li>• Business Administration</li> <li>• Nursing</li> <li>• Elementary and Secondary School Teaching Reading at Post-Secondary Level</li> <li>• Accelerated Master, Business Administration</li> </ul>
<b>California State University, Monterey Bay</b> — <a href="http://www.csUMB.edu">www.csUMB.edu</a>	<ul style="list-style-type: none"> <li>• Liberal Studies Distributed</li> </ul>
<b>Bachelor of Arts</b>	<b>Bachelor of Arts</b>
<b>Bachelor of Science</b>	<b>Bachelor of Science</b>
<b>Bachelor of Science</b>	<b>Bachelor of Science</b>
<b>Teaching Credential</b>	<b>Teaching Credential</b>
<b>Certificate</b>	<b>Certificate</b>
<b>Master of Science</b>	<b>Master of Science</b>

The University Center is pursuing other partnerships to provide additional opportunities to students. If you are pursuing a college education, thinking about returning to college, or considering a career change, please take the time to see how we can serve you at the University Center. For further information contact our main office at Canada College, Building 22, Room 101 or 102, call us at (650) 306-3399, or email us at [universitycenter@canadacollege.edu](mailto:universitycenter@canadacollege.edu).

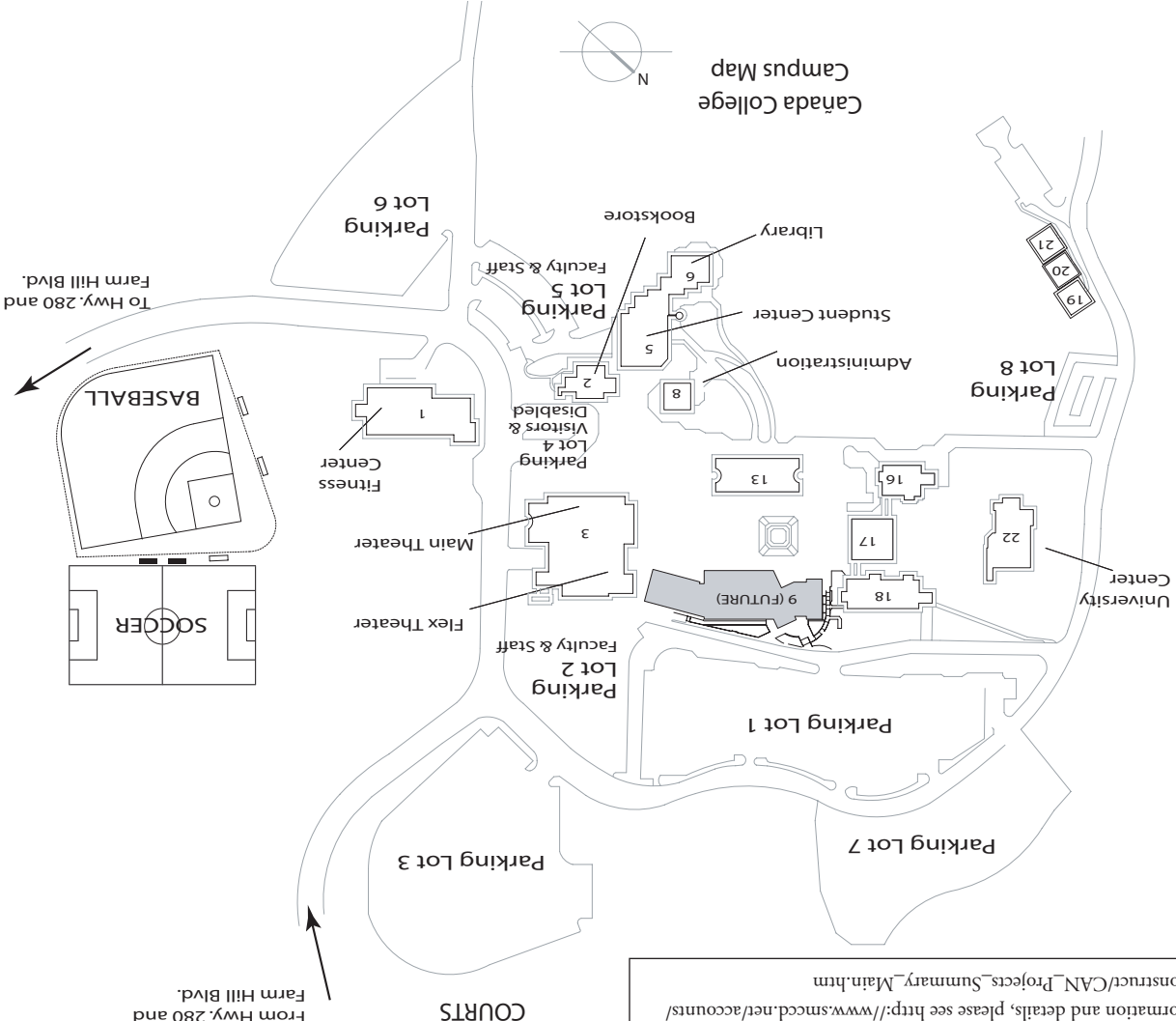
### The following suggestions will help you with the admissions process:

- Seek advising early at Canada College by going to the Counseling Center or the Transfer Center (Building 5, Room 204 and phone 650 306-3452) to see how your coursework fits your transfer and admissions plans.
- Visit the University Center office and contact the University Liaison working for your chosen program to determine optimal course sequence.
- Start working on general education requirements early.
- Obtain official transcripts from all educational institutions attended.
- Apply directly to the university; online admission is available through the websites listed above.



Please note that there are numerous construction projects taking place on campus, some of which will periodically impact parking, traffic, and pedestrian walkways. For further information and details, please see [http://www.smccl.net/accounts/facilities/planconstruct/CAN\\_Projects\\_Summary\\_Main.htm](http://www.smccl.net/accounts/facilities/planconstruct/CAN_Projects_Summary_Main.htm)

# Map



## Canada College Campus Map

8-215	Admissions & Records/Registration	8-215	EOPS
8-204	Articulation	8-204	Facilities Usage/Rental
5-211B	Associated Students	8-205	Financial Aid
1-204	Athletics	1-117	Health Center
2	Bookstore	3-205	Humanities Division
3-205	Box Office	8-306	Instruction Office
8-205	Business Office/Cashier	8-206	International Student Program
13-105	Business & Workforce Development Division	5-105	Learning Center
13-217	Business Skills Center	6-2	Library
5-204B	CalWORKS	8-204	Matriculation
3-147	Community Based English Tutoring (CBET)	13-130	Medical Assisting Program
13-124	Coop. Ed./Work Experience Program	5-105	MESA Center
5-204	Career and Transfer Services	13-106	Middle College
5-207	Disabled Student Program	1-204	Physical Education Office
3-216	English (ESL) Institute Resource room	5-204	Placement Tests/Assessment
8-215	Evening Services	8-312	President's Office

## Off-Campus Sites

Carlmont High School	1400 Alameda de las Pulgas, Belmont	Menlo Park Center (OICW Building)	1200 O'Brien, Menlo Park
College of San Mateo	1700 W. Hillside Blvd., San Mateo	San Mateo County Office	455 County Center Drive, Redwood City
El Conclio of San Mateo County	3180 Middlefield, Redwood City	Sequoia High School	1201 Brewster Ave., Redwood City
574-6161		Skyline College	3300 College Drive, San Bruno
560-4872			738-4100
Redwood City Main Library	1044 Middlefield, Redwood City		
780-7026			
560-4872			
Half Moon Bay, 94019			
2001 Miramontes Point Road			
Moon Ridge			
325-6936			
325-6936			
Community Wellness Center	711 Nevada Street, Redwood City		
368-7732			
Woodside High School	199 Churchill Avenue, Woodside		
367-9750			
Our Second Home, Doelger Center	111 Lake Merced Blvd., Daly City		
991-5721			

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# UNIVERSITY CENTER

